

BY-LAW/POLICY COMMITTEE MEETING

JANUARY 31, 2022 – 6 PM

Location: Council Chambers, Municipal Office

Present: Councillor S. Samson, Councillor M. Diggdon,
Warden A. Mombourquette, Councillor B. Sampson,
Deputy Warden M. Sampson, Don Marchand, CAO,
Jason Martell, CFO, Chris Boudreau, Director of Public Works,
Laurier Samson, Recreation Manager

Call to Order

The Warden called the meeting to order at 6:02 p.m.

Approval of Agenda

It was the consensus of the Committee that the order of the review of Policies and By-Law's be amended so that the Vaccination Policy move up to letter (a).

Moved by Councillor Mike Diggdon, seconded by Councillor Brent Sampson, that the agenda be approved as amended. Motion carried.

Review of Minutes re: December 13, 2021

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson that the minutes of the December 13, 2021 meeting be approved. Motion carried.

Review of By-Laws/Polices

a) Vaccination Policy

A discussion ensued regarding the Draft Vaccination Policy.

It was the consensus of the Committee that the CAO forward the Draft Vaccination Policy to the Municipal Solicitor for review concerning potential liability issues and update Council at the next By-Law/Policy Committee meeting.

b) Travel Expense Policy

Recommendation from the Committee that notice be given to amend the Travel Expense Policy.

c) VFD Payment and Reporting Policy

Moved by Councillor Brent Sampson, seconded by Councillor Mike Diggdon that the Committee recommend to Council that notice be given to adopt the Volunteer Fire Department Payment and Reporting Policy. Motion carried.

d) Flag Flying Policy - Autism (NEW)

It was the consensus of the Committee that discussion takes place at the February 14th Committee of the Whole meeting regarding a request to temporarily fly an autism flag at the Municipal Office in Arichat.

e) Staff Salary/Merit Increase (Management)

It was the consensus of the Committee that Staff create a draft Staff Salary/Merit Increase Policy for review at a future By-Law/Policy Committee meeting.

It was the consensus of the Committee that Item (g) Virtual Meetings be moved up for discussion.

f) Virtual Meetings

It was the consensus of the Committee that Staff create a draft Virtual Meeting Policy for review at a future By-Law/Policy Committee meeting.

Moved by Councillor Shawn Samson, seconded by Councillor Mike Diggdon that the meeting be adjourned at 7:36 p.m.

CLERK:

**** List of By-Laws and Policies (Upcoming Meetings)**

- a) Notifications re: Significant Increases in Water Sewer
- b) Workplace Wellness
- c) By-Law #56 – Tax Exemption
- d) Private Ways
- e) Community Member Committee Expense Reimbursement (NEW)
- f) Land Use Bylaws re: Customer Service Improvements (NEW)