

BY-LAW/POLICY COMMITTEE MEETING

DECEMBER 13, 2021 – 6 PM

Location: Council Chambers, Municipal Office

Present: Councillor S. Samson, Councillor M. Diggdon,
Warden A. Mombourquette, Councillor B. Sampson,
Don Marchand, CAO, Jason Martell, CFO
Chris Boudreau, Director of Public Works,
Laurier Samson, Recreation Manager

Absent: Deputy Warden M. Sampson

Call to Order

The Warden called the meeting to order at 6:01 p.m.

Approval of Agenda

It was the consensus of the Committee that the order of the review of Policies and By-Law's be amended so that the Travel Expense Policy move up to letter (b).

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson, that the agenda be approved as presented. Motion carried.

Review of Minutes re: December 6, 2021

Moved by Councillor Brent Sampson, seconded by Councillor M. Diggdon that the minutes of the December 6, 2021 meeting be approved. Motion carried.

Review of By-Laws/Polices

a) Dry Hydrant Policy

The Committee reviewed the updated Dry Hydrant Policy and made changes.

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson that notice be given at the December 20, 2021 Regular Council Meeting to adopt the Dry Hydrant Policy as a policy of the Municipality of the County of Richmond. Motion carried.

b) Travel Expense Policy

The Committee reviewed the Travel Expense Policy and made changes. This policy will be updated with the changes noted and included on the next By-Law/Policy Committee Agenda for final review and recommendation.

c) Fire Department Levy Payment Schedule

It was noted that the CFO, Jason Martell, draft a Fire Department Levy Payment Schedule and include it in the next By-Law/Policy Committee meeting package for review.

Moved by Councillor Shawn Samson, seconded by Councillor Mike Diggdon that the meeting be adjourned at 7:58 p.m.

CLERK:
