

BY-LAW/POLICY COMMITTEE MEETING

JUNE 28, 2021 - 6 PM

Location: Council Chambers, Municipal Office

Present: Councillor S. Samson, Deputy Warden M. Diggdon,
Councillor M. Sampson, Warden A. Mombourquette
Councillor B. Sampson, Don Marchand, CAO
Jason Martell, CFO, Chris Boudreau, Director of Public Works
Laurier Samson, Recreation Manager

Call to Order

The Warden called the meeting to order at 6:06 p.m.

The Warden requested and received unanimous consent to add a salary/merit increase policy, the grant policy and an update on other policies to the agenda.

Moved by Councillor Shawn Samson, seconded by Councillor Melanie Sampson that the agenda be approved with the items added. Motion carried.

Review of Minutes re: May 17, 2021

Moved by Councillor Melanie Sampson, seconded by Councillor Shawn Samson that the minutes of the May 17, 2021 meeting be approved. Motion carried.

Review of By-Laws

a) Policy Creation re: Flag Flying

The Committee reviewed the draft Flag Flying Policy and made changes during the review.

It was the consensus of the Committee that Staff amend the draft Flag Flying Policy based on the feedback/suggestions from the Committee and that the Policy go through final review and recommendation to Council at the next By-Law/Policy Committee meeting.

Items Added to the Agenda

1) Salary/Merit Increase Policy

It was the consensus of the Committee that Staff email the AMA List Serve regarding policies in other municipalities and that the information be brought to a By-Law/Policy Committee in the fall.

2) Grant Policy

It was the consensus of the Committee that the Grant Policy be amended to include District Funds (\$5,000 per district) in the policy and \$35,000 be included for funding contributions.

The Warden noted that Council needs to determine if \$500 is an appropriate amount when you're looking at .50 cent dollars.

3) Update on Dry Hydrant Policy

The CAO indicated that the EMO Coordinator would have a draft Dry Hydrant Policy prepared for the end of summer/early fall.

It was noted that By-Law #56, Tax Exemption By-Law would be reviewed by the Committee in the fall.

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson, that the meeting be adjourned. Motion carried.

The meeting was adjourned at 7:06 p.m.

CLERK:
