

THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

## **Audit Committee Meeting**

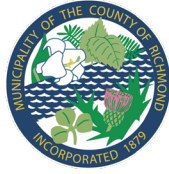
September 15, 2025

6:00 p.m.

Council Chambers

### **Agenda**

1. Call to Order
2. Items Added to the Agenda (Approval of Agenda)
3. Review of Minutes: June 19, 2025
4. Presentation of Financial Statements, Re: Year ended March 31, 2025
5. Doane Grant Thornton Audit Report
6. Appointment of Auditors
7. Recommendation to Council
8. Adjournment



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

**AUDIT COMMITTEE MEETING**

June 19, 2025

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson (Virtual), Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson, Paula Jesty, Appointed Member (Virtual), Troy MacCulloch, Chief Administrative Officer, Kathleen Jeffrey, Interim Director of Finance, Shelley David, Municipal Clerk

Other: John MacNeil, Auditor, Doane Grant Thornton (Virtual)

Regrets: Councillor Brian Marchand

1. Call to Order

Warden Lois Landry called the meeting to order at 6:03 p.m.

2. Approval of the Agenda

Moved by Councillor Amanda Mombourquette, seconded by appointed member Paula Jesty, that the agenda be approved.

Motion carried.

3. Review of Minutes: May 6, 2025

Moved by appointed member Paula Jesty, seconded by Councillor Shawn Samson, that the minutes of the May 6, 2025, Audit Committee meeting be approved.

Motion carried.

4. Review of the Audit Plan Strategy for the year ending March 31, 2025

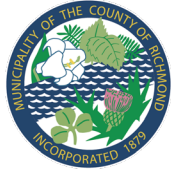
Mr. MacNeil provided a review of the Audit Plan Strategy for the year ending March 31, 2025.

Mr. MacNeil left the meeting at 6:34 p.m.

5. Review of the Audit Committee Terms of Reference

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee refer the Audit Committee Terms of Reference to the By-law/Policy Committee.

Motion carried.



6. Availability/timing of interim financial reports

Discussion ensued.

7. Establish a meeting schedule for the 2025 fiscal year

Discussion ensued.

8. Recommendation to Council

n/a

9. Adjournment:

There being no further business, the chair adjourned the meeting at 7:34 p.m.

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Municipal Clerk

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Chairperson



**Agenda Item 4. Presentation of Financial Statements, Re: Year ended March 31, 2025**

Draft financial statement documents are not included in the meeting package. Once finalized and approved, the documents will be uploaded to the municipal website.

**Agenda Item 5. Doane Grant Thornton Audit Report**

The audit report will be presented at the meeting.