



## **Audit Committee Meeting**

December 9, 2025

6:00 p.m.

Council Chambers

### **Agenda**

1. Call to Order
2. Items Added to the Agenda (Approval of Agenda)
3. Review of Minutes: September 22, 2025
4. Quarter Three Review (October-December) – Draft Audit Committee Workplan and Related Financial Reporting and Accounting Manual (FRAM) Requirements – Staff Briefing Note
  - a) Review of Internal Audit Letter
  - b) Staff Efforts to Mitigate Risk
  - c) FRAM Requirements – September Financial Update
  - d) Review of Draft Audit Committee Workplan – Quarter Three
  - e) Review of Credit Card Policy
  - f) Preparation of Agenda for Next Audit Committee Meeting
  - g) Supporting Document – FRAM (for information purposes)
5. Recommendation to Council
6. Adjournment