

ACCESSIBILITY COMMITTEE MEETING

June 16, 2021, 3:30 P.M.

Location: Video Conference

Present: Warden Amanda Mombourquette, Laurier Samson, Ronalda Boudreau, Maxine David, Natalie Groom, Kelly Hibbert, Marcilyn Cianfarani

Absent: Deputy Warden Micheal Diggdon

Call to order at 3:42 pm

Warden Amanda Mombourquette called the meeting to order at 7:12 p.m.

Items Added to the Agenda (Approval of Agenda):

Discuss what we can do for accessibility awareness week next year

Moved by Marcilyn Cianfarani, seconded by Natalie Groom that the agenda be approved as presented. Motion carried.

Review of Minutes re: May 6, 2021

Moved by Maxine David, seconded by Kelly Hibbert that the minutes be approved as presented. Motion carried

Selection of Chairperson(s) and Vice Chairperson/Co-Chairs

Discussion on the role of vice and co-chairs of a committee

- Committee is mandated by the province
- A staff member will do up agenda and do the minutes
- Creating the agenda will be a group effort
- Maxine showed interest in being co-chair of the committee
- It was agreed that Maxine David and Warden Amanda Mombourquette would be co-chairs of the committee.

Moved by Natalie Groom, seconded by Marcilyn Cianfarani that Maxine David and Warden Amanda Mombourquette be appointed as co-chairs of the Accessibility Committee. Motion carried.

Terms of Reference Review

- Reviewed Marcilyn's comments on the Terms and Reference
- Other Municipalities have an Accessibility Coordinator which would be a link between committee and the county. Some are staff members which are assigned, others have hired an extra staff member for this position. Laurier has been assigned the position
- The committee is to create a plan and provide advice and recommendations
- Breaking it down to make it more simple (simple language)
- How to write accessible documents? Ex. Color, size, font etc.
- It is important to be able to read and adhere to our documents
- Make all documents more accessible going forward not just on this committee
- Mission statement
- Amanda will have a discussion Yvonne and Laurier in regards to putting the terms in simpler writing
- Amanda will adjust according to comments and feedback provided and resend document

Potential Partnerships (Town of Port Hawkesbury, Inverness and Seniors Take Action Coalition (STAC))

Question was asked if we wanted to invite Senior Take Action Coalition (STAC) to the committee?

- More ears, eyes and ideas are good ideas, but down the road
- Would like to have a few more meetings, work things out and get comfortable before inviting others to the committee.
- Maybe down the road we can ask one of the members to join the committee
- They might have something in place that we can work with through the committee

Would we like to work together with the town of Port Hawkesbury and Inverness? Mayor Brenda Chisholm-Beaton asked if we would be interested in sharing a consultant to do our plans?

- This committee is so new at the moment it's hard to make those decisions at this time
- Amanda to update Dorothy Bernard and Mayor Brenda Chisholm

Accessibility Plan – Framework/Scope & Budget

Discussion around the diagram provided:

- Gives something to focus on
- Good focal points
- Good summary

Next Steps

- Amanda to regroup with Laurier and Yvonne to work on simplifying the terms of reference
- No further next steps discussed.

Items Added to the Agenda

Discussion around what can we do for accessibility awareness week?

- Takes place the week of May 30 – June 5
- Still have lots of time but need to start thinking about it now so are ready for next year
- Plan do thing something where we are noticed
- Plan for a series of activities (like the sensory sensitive skates and spin class we had this year)
- Maybe a meet and greet

Next meeting is scheduled for July 14, 2021 at 3:30 p.m.

Adjournment

Moved by Kelly Hibbert, seconded by Maxine David that the meeting be adjourned. Motion carried.

There be no further business the meeting was adjourned at 5:06 p.m.

CO-CHAIR:

CO-CHAIR:
