



Employment Opportunity

Seasonal Arena Attendant

Internal / External Job Posting – Bargaining Unit Position (NSGEU Local 161)

The Municipality of the County of Richmond is currently accepting applications for the position of **Seasonal Arena Attendant**. Please note that this is a union position and bargaining unit employees (NSGEU Local 161) are given priority consideration. External applications will only be reviewed if there are no qualified internal candidates.

Responsibilities

The Arena Attendant is generally responsible for operations and maintenance duties at the Richmond Arena to include but not limited to:

- Operation, maintenance and minor repairs of ice surface equipment;
- Labour required for preparing the ice surface, including line painting and proper removal of ice at the end of the arena operating season;
- Operation, maintenance and minor repair of building components such as lighting, heating and ventilation systems and internal water distribution and wastewater collection components and related plumbing fixtures;
- Janitorial duties;
- Assistance with and supervision of events at the Richmond Arena;
- Participate in relevant training as directed by the Recreation Manager or Arena Working Foreman;
- Any other duties which the Municipality may require from time to time;
- Carrying out duties in a polite and professional manner at all times;

Qualifications

The ideal candidate will have:

- First Aid/CPR
- WHMIS/OHS certificates
- Ability to work safely with minimal supervision
- Must pass a criminal records check and child abuse registry check

Terms and Conditions of Employment

The Richmond Arena operates 7 days a week from September to April and includes morning, evening and weekend shifts. Regular hours of work for the position is 45 hours per week, shift work. Start date September 5, 2023 (subject to change annually). The wage scale for this position is Level 2 with an hourly salary range of \$21.86 to \$24.64 (effective April 1, 2023).

Interested candidates should forward their resume by 4:00 PM, Thursday, August 3, 2023 to:

The Municipality of the County of Richmond
Attn: Shannon Mury, Recreation Manager
2357 Highway 206 Arichat, NS B0E 1A0
Email: smury@richmondcounty.ca

Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Municipality of the County of Richmond welcomes applications from Indigenous People, African Nova Scotians and other Racially Visible Persons, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of these equity groups, you are encouraged to self-identify on your application.

We sincerely appreciate all applications and note that only candidates selected for an interview will be contacted directly.