

Appendix E

Project Timeline - Expected

- Submissions are accepted on a rolling basis throughout the calendar year. Council will review submissions quarterly, with estimated timelines for evaluation and decision-making outlined at the time of application acknowledgment.
- All received projects go to an ad hoc evaluation committee (consisting of 2 staff and 2 members of council) upon receipt – they are logged, evaluated, and then presented to the next meeting of Council, in camera if necessary, and then reported in an open council meeting on its status.
- Projects are reviewed by the evaluation committee, and they progress or are denied by Council at open meetings of Council.
- The project moves to Stage 2 and can take up to 60 days per application, varying for complexity of the proposed project.
- Project moves for Stage 2 Decision of Council.
- If Council approves, the project moves to an Expression of Interest stage to refine and clearly define the specifics of the eligible proposed costs and funding contributions from the Municipality.
- If completed and willing, the project then moves to a Funding Contract that will bind both parties: the Municipality and the Proponent.