

**APPLICATION TO REGISTER A HERITAGE PROPERTY**

Name of Property: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Assessment Account Number: \_\_\_\_\_

Present Owner: \_\_\_\_\_

Action Requested By: \_\_\_\_\_

**EVALUATION CRITERIA**

(Note: A building constructed less than 85 years ago will not be considered for registration)

1. Date of Erection / Age

A) Age of Property? \_\_\_\_\_

B) How was age determined (attach Documentation)? \_\_\_\_\_

C) Association with Individuals (i.e. has it belonged to a particular family for a long period of time)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D) Association with an Organization, Group or Business? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E) Association with a Historic Event? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. Architecture

A) Architect (if known) \_\_\_\_\_

B) Builder (if known) \_\_\_\_\_

C) Does the structure have a design which is unique to the local area? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D) Is the building on the original site of first construction, if not how close to the original site is it? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E) Has the building ever been structurally altered from its original appearance? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

F) Has the structure ever burnt down? If yes when.(approximate date)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

G) Describe any unique features on the building. (i.e. windows, trim, widows walk, decorative shingling) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

H) Is the building reminiscent of a particular architectural style (i.e. Gothic Revival)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Landmark

A) Do you consider this property to be a land mark? If yes why? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



4. Additional Information

A) Is there any additional information that you feel is important and should be included?

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B) Do you know of any other source i.e. book, report, newspaper article or individual that has additional information about this property? \_\_\_\_\_

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5. Photographs

Must show total building, plus doors, windows and details.

Application prepared by: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (w) \_\_\_\_\_ (h)

Date: \_\_\_\_\_

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

For further information please contact the Municipal Clerk at 902-226-3971  
Send your application to: [clerk@richmondcounty.ca](mailto:clerk@richmondcounty.ca)