



JOB DESCRIPTION

MUNICIPALITY OF THE COUNTY OF RICHMOND and TOWN OF PORT HAWKESBURY

Title	Manager of Energy Sector Development
Reports to	Chief Administrative Officer, Municipality of the County of Richmond
Status	Full-time Initial contract for three years with potential for extension
Location:	Municipal offices in Arichat and Port Hawkesbury with potential to work from home for up to two days a week
Hours	Flexible hours with a minimum of 35 hours per week Some work during evenings and weekends to be expected Travel to be expected both within Canada and abroad
Salary	Competitive - to be determined based on skills and experience

About Richmond County

Richmond County and the Strait of Canso Region boast outstanding attributes that contribute to the economic and social prosperity of the region. The beautiful coastline also offers pristine beaches, including the “Surfing Capital of Cape Breton”—Point Michaud. Richmond County is also fortunate to have exceptional cultural, historical and heritage attributes. The diverse cultures on the Island have much to offer through food, music, dance and history.

About Port Hawkesbury

The Town of Port Hawkesbury is located on the southwestern end of Cape Breton Island, on the north shore of the Strait of Canso in Inverness County. Positioned as the gateway to Cape Breton just minutes from the Canso Causeway, the town acts as a major service centre for the Strait area.

For more information on living and working in Richmond County and Port Hawkesbury go to:

<https://www.richmondcounty.ca/>; and
<https://townofporthawkesbury.ca/>



About the Role

This role is an exciting opportunity for individuals seeking to be part of the energy transition in Nova Scotia and particularly in the Strait of Canso. The successful candidate will contribute to the sustainable development of green energy industries in order to optimise local benefit.

Under the direction of the MOCR Chief Administrative Officer, the Manager of Energy Sector Development will work closely with staff and councils from both Municipal units, The Strait of Canso Offshore Wind Task Force, as well as staff from partnering organisations to attract and facilitate the development of onshore/offshore wind and green hydrogen/ammonia business opportunities primarily within the two Municipalities. This will involve identifying opportunities for sustainable growth, providing local employment opportunities and strengthening the property tax base. The role will also establish relationships with key internal and external stakeholders and facilitate and support strategy development.

This is a unique opportunity to lead sustainable development in the Strait of Canso and contribute to Nova Scotia's wider green energy transition.

While the successful candidate will be employed by the Municipality of the County of Richmond, the position will effectively be shared between the MOCR and the Town of Port Hawkesbury.

Responsibilities

- Effectively develop and implement actions that will enable the Strait of Canso to attract green energy investment and related ancillary benefits to the area;
- Identify business opportunities associated with green energy in order to expand and diversify the local supply chain;
- Support local companies to diversify to form part of the green energy supply chain as well as the development of new business start-ups in the green energy sector;
- Lead the development of a Green Fuels Domestic Use Strategy;
- Lead the development of a Green Energy Community Impact Study;
- Oversee consultant(s) on several strategy developments related to green energy in the Strait;
- Work with the Cape Breton Partnership Strait Area Innovation and Economic Development Officer on the development and implementation of Action Plans following recommendations from consultants;
- Liaise with staff from other Municipalities and partnering organisations involved in similar strands of work, incl. the Municipality of the District of Guysborough Energy Transition Manager, the Port Hawkesbury Landrie Lake Water Utility Project Manager and the Cape Breton Partnership Strait Area Innovation and Economic Development Officer.
- Liaise with all levels of government, community groups and industry interest organisations;
- Participate in and support initiatives of the Strait of Canso Offshore Wind Task Force;
- Report to Project Steering Committees and funding partners;



- Promote and communicate the inclusion of Strait Area residents and companies to investors establishing operations within the area;
- Facilitate private / public partnerships which will augment efforts and broaden the benefits of development initiatives in the Strait of Canso;
- Provide leadership through broad community involvement which promotes the economic well-being of the Strait of Canso;
- Represent and promote MOCR and Town of Port Hawkesbury at conferences and fairs;
- Facilitate and coordinate investment attraction visits to the Municipalities;
- Advise on green energy bylaw and policy development to all levels of government

Qualifications, Experience and Skills – Essential

- A Bachelors degree in Engineering, Economics, Business Administration or a related field;
- Minimum of 10 years of experience supporting industrial or marine development;
- Knowledge of Federal and Provincial policy on economic development and energy;
- Strong understanding of economic development and investment attraction principles;
- Experience in project management and development of business cases;
- Experience working on large infrastructure development projects, e.g. ports and harbours;
- Experience working with multiple stakeholders;
- Experience in strategy development;
- Ability to work to tight deadlines;
- Ability to report on project milestones to all levels of government;
- Ability to effectively juggle multiple projects and tasks at the same time in a fast-paced environment;
- Ability to network effectively with communities, businesses, economic development professionals and a wide variety of other organizations;
- Excellent interpersonal skills and ability to develop meaningful relationships with communities, businesses, government agencies, and other stakeholders;
- Effective computer skills. The successful candidate must be familiar with Microsoft Outlook, Word, Excel, and PowerPoint, as well as virtual communication tools like Microsoft Teams and Zoom;
- Strong English communication skills (verbal/written)

Qualifications, Experience and Skills – Desired

- A Masters degree in Engineering, Economics, Business Administration or a related field;
- Experience working in the green energy sector, particularly onshore and offshore wind and/or green hydrogen and ammonia production;
- Project management credentials from an accredited institution, e.g. PMP, PRINCE2 or similar;
- French communication skills (verbal/written)



How to Apply

Interested candidates should forward their application and resume by email by **4:00 PM, Friday, November 24, 2023** to:

The Municipality of the County of Richmond
Attn: Troy MacCulloch, Chief Administrative Officer
2357 Highway 206 Arichat,
NS BOE 1A0
Email: cao@richmondcounty.ca

Interviews will take place on 11th, 12th and 13th of December 2023.

Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Municipality of the County of Richmond welcomes applications from Indigenous People, African Nova Scotians and other Racially Visible Persons, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of these equity groups, you are encouraged to self-identify on your application.

We sincerely appreciate all applications and note that only candidates selected for an interview will be contacted directly.