

**SAFETY POLICY**  
**ADOPTION PROCESS**

1. "Notice of Motion" Minutes: Date \_\_\_\_\_
2. "Adoption" Minutes Date OCTOBER 9, 2001 (REGULAR COUNCIL)

# **The Municipality Of the County of Richmond**

## **Occupational Health and Safety Policy**

The Municipality of the County of Richmond Municipality is committed to protecting employees, contractors, the general public and its physical assets from accidental loss. The Municipality recognizes that a Safety Program will make this happen while also fulfilling its Legislative responsibilities. It further recognizes that a Safety Program makes good business sense by improving employee moral, improving productivity while reducing absenteeism and the cost of doing business.

Through the cooperative effort of all workplace parties including management, employees, and contractors we will accomplish the development, implementation, maintenance and monitoring of an Occupational Health and Safety Program.

Employees at all levels including contracted employees will share responsibility for health and safety in our workplaces based on their ability and authority to control workplace activities. Responsibilities will be assigned throughout the Standard Operating Procedures (SOPs) which make up the Program.

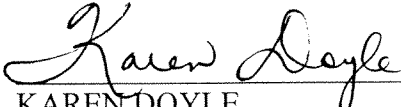
Warden  April 2000

**MEMO TO:** MR. DARRIN MCLEAN  
**FROM:** MRS. KAREN DOYLE  
**DATE:** OCTOBER 10, 2001  
**RE:** SAFETY POLICY

Your memo indicating that the Occupational Health & Safety Committee is recommending a new Safety Policy to replace the current policy because the new policy extends coverage to contractors and the general public in accordance to Standard Operating Procedures was reviewed by Council. The following resolution was unanimously adopted at the October 9, 2001 meeting of Richmond Municipal Council:

“Moved by Deputy Warden Johnson, seconded by Councillor McNamara that Council accept the recommendation of the Committee of the Whole and adopt the new Safety Policy, as recommended by the Occupational Health and Safety Committee (attached as Appendix “A”) to replace the current policy because the new policy extends coverage to contractors and the general public in accordance to Standard Operating Procedures. Motion carried.”

Please provide me with an original of the new Safety Policy and I will obtain Warden Cotton’s signature.

  
KAREN DOYLE  
COUNCIL RECORDER

APPENDIX "A"

*The Municipality Of the County of Richmond*

*Occupational Health and Safety Policy*

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Warden \_\_\_\_\_ March 2001