



**MUNICIPALITY OF THE COUNTY OF RICHMOND  
HOURS OF OPERATION POLICY**

**Policy Review Notification: November 8, 2021**

**Policy Review Date: November 3, 2021**

**Approved by Council: November 22, 2021**

**I certify this to be a true copy of the Hours of Operation Policy as adopted by the Municipal Council of Richmond County at a Public Meeting held November 22, 2021.**

**Yvonne Boudreau  
Municipal Clerk**

This is the Municipality of the County of Richmond “Hours of Operation” Policy.

It shall be the policy of the Municipality that:

- The hours of operation are from 8:30 a.m. to 4:00 p.m., Monday to Friday;
- The hours of operation for the solid waste management facility are from 8:30 a.m. to 4:00 p.m., Monday to Saturday;
- The municipal office will be closed on the following holidays:
  - New Year’s Day;
  - Heritage Day;
  - Good Friday;
  - Easter Monday;
  - Victoria Day;
  - Canada Day;
  - August Civic Holiday;
  - Labour Day;
  - National Day of Truth and Reconciliation;
  - Thanksgiving Day;
  - Remembrance Day;
  - Christmas Day;
  - Boxing Day