



Regular Council Meeting

Tuesday, March 24, 2026

Council Chambers

6:00 p.m.

AGENDA

1. **Call to Order**
2. **In Camera Session**
 - a) Personnel
3. **Opening Acknowledgement**
4. **O'Canada**
5. **Roll Call of Councillors**
6. **Recommendations from In Camera (if applicable)**
7. **Items Added to the Agenda (Approval of Agenda)**
8. **Review of Minutes, Re:**
 - a) February 24, 2026, Regular Council
 - b) February 26, 2026, Special Meeting
9. **Question Period:**
 - Restricted to items on the Committee Reports
 - Phone: (902) 226-9885 (see question period details below)
10. **Committee Reports:**
 - a) Committee of the Whole
 - i. D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500
 - ii. Grand River Volunteer Fire Department grant request for the Tier 2 – Community Grant funding for \$7,500
 - iii. St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier 2 – Community Grant funding for \$7,500
 - iv. Epilepsy Awareness flag
 - v. Municipality of the County of Richmond Flag Policy
 - vi. Servicing for multiple dwelling units on a single lot
 - vii. Capital Cost of Sewer Construction By-law No. 29



- b) Fire Protection Services Committee
 - i. Dry Hydrant Policy
 - ii. Request for Proposals to retain professional services for a Fire Services Equipment Audit

11. Unfinished Business, Re:

- a) St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier 2 – Community Grant funding for \$7,500

12. New Business, Re:

- a) Write-off of taxes for property destroyed by fire – Staff Memo
- b) Rocky Bay Irish Club grant request for the Tier 2 – Community Grant funding for \$7,500

13. Correspondence

- a) Action Required
 - i. n/a
- b) For Information Purposes
 - i. Letter from Sandra McKenzie, Deputy Minister, Department of Emergency Management, Re: Province's new Regional Emergency Management Organization (REMO) standards
 - ii. Slide presentation titled 2025 In Review from Gina MacDonald, Program Director, Cape Breton South Recruiting for Health
 - iii. Letter from Warden Nicholas MacInnis, Municipality of the County of Antigonish, to the Honourable Tim Houston, Re: Letter of support for the Antigonish Coalition to End Poverty
 - iv. Letter from Mayor Mike Barlett, Town of Digby, Re: Letter to the Honourable Tim Houston expressing their support for the concerns raised by the Antigonish Coalition to End Poverty
 - v. Letter from Hayley Crichton, Executive Director, Public Safety and Security Division, Nova Scotia Department of Justice, Re: Municipal billing for RCMP policing services



14. Review of Action Items

15. Items Added to the Agenda

16. Question Period

- Restricted to the remainder of the agenda following the Committee Reports
- Phone: (902) 226-9885 (see question period details below)

17. Adjournment

Question Period Details

Phone In: (902) 226-9885

Any member of the public may ask a question on any item listed in the agenda without giving notice. A maximum of ten (10) minutes is set aside for Question Period. Anyone wishing to ask a question, either in person or by phone, must identify who they are prior to asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

Livestreaming

All Committee of the Whole and Regular Council Meetings will be live streamed on the Municipality of the County of Richmond YouTube Channel.

The link for the meetings can be found at [Municipality of the County of Richmond - YouTube](#)



Regular Council Meeting

February 24, 2026

Location: Richmond Room and Council Chambers

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette, Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk

1. Call to Order

Warden Lois Landry called the meeting to order at 6:30 p.m.

2. In Camera Session

Moved Councillor Brent Sampson, seconded by Deputy Warden Amanda Mombourquette, that the meeting move to an “In Camera” session at 6:30 p.m.
Motion carried.

a) Personnel

b) Contract Negotiation

Councillor Brian Marchand arrived at 6:34 p.m.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that the meeting revert to “Regular” session at 6:58 p.m.
Motion carried.

3. Opening Acknowledgement

The Warden made the following opening acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

4. O'Canada

Warden Lois Landry asked everyone to stand, if able, for the singing of O'Canada.

5. Roll Call of Councillors

Troy MacCulloch, CAO, took the roll call of Councillors.



6. Recommendations from In Camera Session

a) Personnel

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council approve the appointments of Trina Hall and Jessica Madden to the Inclusive, Diverse, Equitable, Accessible (IDEA) Committee.

Motion carried.

b) Contract Negotiation

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council approve the Municipality of the County of Richmond entering into the Community Benefit Agreement for the Community Vibrancy Fund with Everwind Fuels as discussed in camera.

Motion carried.

7. Items Added to the Agenda (Approval of Agenda)

- Items Added to the Agenda Request: Destination Cape Breton Briefing Note, Re: Announced closure of the Port Hastings Visitor Information Centre

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the agenda be approved with the late addition of the Destination Cape Breton Association Briefing Note to be included under Correspondence, Action Required. Motion carried.

8. Review of Minutes, Re:

Councillor Brent Sampson declared a conflict of interest regarding the January 27, 2026, Public Hearing minutes and left the meeting at 7:08 p.m.

a) January 27, 2026, Public Hearing

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the minutes of the January 27, 2026, Public Hearing be adopted. Motion carried.

Councillor Brent Sampson returned to the meeting at 7:09 p.m.



b) January 27, 2026, Regular Council

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that the minutes of the January 27, 2026, Regular Council meeting be adopted.

Motion carried.

9. Question Period:

There were no questions.

10. Committee Reports:

a) Committee of the Whole

- i. The Committee discussed the Three-Year Cost-Share Agreement for Subdivision Streets.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and authorize the Warden and the CAO to sign Cost Share Agreement No. 2026-018.

Motion carried.

- ii. The Committee discussed the request to proclaim March as Amyloidosis Awareness Month.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and approve the proclamation to proclaim March 2026 as Amyloidosis Awareness Month in Richmond County.

Motion carried.

Amyloidosis Awareness Month Proclamation

Whereas, March is Amyloidosis Awareness Month, a month dedicated to raising awareness, funding research, and supporting those living with amyloidosis and their loved ones; and

Whereas, Amyloidosis is a group of diseases that occurs when an abnormal protein, known as amyloid, builds up in the tissues and organs of the body. Left untreated, the disease can result in organ failure and can be fatal; and



Whereas, Amyloidosis can mimic the signs and symptoms of more common medical conditions and the disease can be challenging to diagnose; and

Whereas, Amyloidosis often affects people who are older or middle aged; however, younger people have been diagnosed with this disease; and

Whereas, Some of the signs and symptoms of amyloidosis can include shortness of breath, weight loss, fatigue, swelling in the ankles and legs, numbness in the hands and feet, foamy urine, carpal tunnel syndrome, bruising around the eyes, and an enlarged tongue; and

Whereas, Early diagnosis can lead to better outcomes for both patients and their families; and

Whereas, Raising awareness about all the amyloidosis diseases, including hereditary and non- hereditary forms of the disease, can contribute to the building of healthier communities across Canada.

Therefore, be it resolved that I, Warden Lois Landry, on behalf of Richmond County Municipal Council, do hereby proclaim March 2026 as "Amyloidosis Awareness Month" in the Municipality of the County of Richmond.

Dated at Arichat, Nova Scotia, this 24th day of February 2026.

- iii. The Committee discussed the letter from Nicholas MacInnis, Warden of the Municipality of the County of Antigonish, addressed to the Honourable Tim Houston concerning the Nova Scotia Power Rate Application for 2026/2027.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the Committee of the Whole and authorize the Warden to write a letter of support.

Motion carried.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that the Committee of the Whole Report for the month of February 2026 be adopted.

Motion carried.

b) Planning Advisory/Heritage Committee

- i. The Committee discussed the subdivision and minimum lot size standards for unserviced lots.

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Planning Advisory/Heritage Committee and have the Warden write a letter to the Nova Scotia Department of Environment and Climate Change, requesting a review of provincial minimum lot size standards and on-site septic disposal system regulations to allow smaller lots based on newer technology.

Motion carried.

- ii. The Committee discussed the MOCR Dangerous and Unsightly Premises By-law and Policy.

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Planning Advisory/Heritage Committee and refer the Dangerous and Unsightly Premises By-Law, By-law No. 28, and the Dangerous and Unsightly Premises Policy to the By-law/Policy Committee.

Motion carried.

Moved by Councillor Brent Sampson, seconded by Deputy Warden Amanda Mombourquette, that the Planning Advisory/Heritage Committee Report for the month of February 2026 be adopted.

Motion carried.

c) By-law/Policy Committee

- i. The Committee discussed the amendments to the Chief Administrative Officer (CAO) Performance Review Policy.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the By-law/Policy Committee and adopt the Chief Administrative Officer (CAO) Performance Review Policy as presented.

Motion carried.



- ii. The Committee discussed the Advertising and Sponsorship Policy.
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council accept the recommendation of the By-law/Policy Committee and adopt the Advertising and Sponsorship Policy as presented.

Motion carried.

- iii. The Committee discussed the Travel and Expense Policy.
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council accept the recommendation of the By-law/Policy Committee and adopt the Travel and Expense Policy as amended.

Motion carried.

- iv. The Committee discussed the Strategic Communications Plan.
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the By-law/Policy Committee and adopt the Strategic Communications Plan as amended.

Motion carried.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that the By-law/Policy Committee Report for the month of February 2026 be adopted.

Motion carried.

- d) IDEA (Inclusive, Diverse, Equitable, Accessible) Advisory Committee
 - i. The Committee discussed a proclamation for International Day for the Elimination of Racial Discrimination

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and proclaim March 21, 2026, as the International Day for the Elimination of Racial Discrimination.

Motion carried.

International Day for the Elimination of Racial Discrimination Proclamation

Whereas:

In 1966, the United Nations declared March 21 as the International Day for the Elimination of Racial Discrimination to commemorate the peaceful anti-apartheid demonstration in Sharpeville, South Africa in 1960, where dozens of protestors were killed, and many more were injured while opposing discriminatory pass laws that enforced racial segregation;

And Whereas:

This day is solemnly observed worldwide as both a remembrance and a call to action, reminding us that racial discrimination, systemic racism, injustice, and hate continue to affect individuals and communities locally and globally, limiting people's ability to participate safely and equitably in society;

And Whereas:

Racism and discrimination threaten human rights and create barriers to equal access to employment, healthcare, housing, education, and other essential community services, while undermining equity, inclusion, and social justice within our communities;

And Whereas:

While progress has been made, many racialized individuals and communities, including First Nations Peoples and people of colour, continue to face prejudice and discrimination in their daily lives;

And Whereas:

The Municipality of the County of Richmond is committed to confronting and dismantling systemic racism, promoting inclusive practices, and fostering a community where diversity is valued, every person feels a sense of belonging, and all residents can thrive without fear of discrimination;

Therefore, be it resolved that I, Warden Lois Landry, on behalf of Richmond County Municipal Council, do hereby proclaim March 21 as the International Day for the Elimination of Racial Discrimination in the Municipality of the County of Richmond and encourage all residents to reflect, learn, and take meaningful action toward eliminating racism and discrimination in our community.

Dated at Arichat, Nova Scotia, this 24th day of February 2026.



Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that the IDEA Advisory Committee Report for the month of February 2026 be adopted.

Motion carried.

11. New Business, Re:

a) Recreation Instructor/Facilitator Liability Insurance Funding

Moved by Councillor Brent Sampson, seconded by Deputy Warden Amanda Mombourquette, that Council accept the recommendation of the Director of Community Development and Recreation and authorize the allocation of additional funding, within the existing 2025-2026 departmental budget, to further offset the cost of instructor and facilitator liability insurance, provided that the total amount of requests does not exceed the funds budgeted for the 2025-2026 fiscal year AND FURTHER MOVE that Council approve \$10,000 for the 2026-2027 fiscal year to offset instructor/facilitator liability insurance cost at a rate of \$250 per instructor with the option to allocate further funding at the end of the fiscal should the budget allow.

Motion carried.

12. Correspondence

a) Action Required:

- i. Letter from Laura Emery, CEO, Eastern Counties Regional Library, Re: Request for the \$20,000 in funding allocation be reallocated to the project in the Municipal budget for 2026-2027

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council reallocate the \$20,000 in funding for the St. Peter's Hub project from the 2025-2026 budget to the 2026-2027 budget.

Motion carried.

- ii. Destination Cape Breton Association Briefing Note, Re: Announced closure of the Port Hastings Visitor Information Centre

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Sampson, that Council authorize the Warden to write a letter to the Provincial Government urging them to reverse their decision to close Visitor



Information Centres at key ports of entry to the province, including the gateway to Cape Breton Island in Port Hastings, as well as Yarmouth, Amherst, and the Halifax Airport, citing information on economic multipliers, reputation and strategic risks as outlined in the briefing note from Destination Cape Breton Association, AND FURTHER MOVE that Council collaborate with other municipalities in advocating for a reversal and exploration of potential alternative models for service delivery.

Motion carried.

b) For Information Purposes

- i. MOCR letter to the Isle Madame Boat Club regarding support for the efforts to advance Phase Two of its phased renewal project to upgrade the clubhouse to meet current safety, capacity, and year-round use needs
- ii. MOCR letter to Telile Community Television regarding support in the efforts to secure funding for the installation of a wheelchair ramp and accessible door at the rear exit of their building
- iii. Letter from the Seniors Take Action Coalition to the Honourable Barbara Adams, Minister of Senior and Long-term Care, regarding a policy to establish and implement a guaranteed basic income
- iv. Eastern Counties Regional Library, Media Release, Re: Funding Advocacy – How the Community Can Help
- v. MOCR Letter to the Honourable Trevor Boudreau, M.L.A. for Richmond, Re: Richmond Arena
- vi. MOCR Letter to Mr. Jaime Battiste, MP for Cape Breton-Canso-Antigonish, Re: Richmond Arena
- vii. MOCR letter to the Richmond River Roots Market Garden Society regarding support for their application to Feed Nova Scotia

13. Review of Action Items

a) Action Items List

For information only.

14. Items Added to the Agenda

See item 12. a) ii.

15. Question Period

Rosie Weiman approached Council.



16. Adjournment

There being no further business, the Chair adjourned the meeting at 8:06 p.m.

Chairperson

Municipal Clerk

DRAFT



Special Meeting

Budget Deliberations – Funding Contributions

February 26, 2026

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette, Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Kathleen Jeffrey, Director of Finance, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

1. Call to Order

Warden Lois Landry called the meeting to order at 6:01 p.m.

2. Approval of the Agenda

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the agenda be approved.

Motion carried.

3. Funding Contributions

Council reviewed the draft funding contributions. Discussion followed. It was the consensus of Council to direct staff to update the document with the changes discussed and provide a revised version at the next meeting for further review.

- Low Income Property Tax Exemption Program

Moved by Councillor Brent Sampson, seconded by Deputy Warden Amanda Mombourquette, that Council set the household income threshold for the Low Income Property Tax Exemption Program at \$35,000 and maintain the exemption at up to \$200.

Motion carried.

- 2025-2026 Grants Policy

Moved by Councillor Brent Sampson, seconded by Deputy Warden Amanda Mombourquette, that the 2025-2026 Grants Policy be referred to the By-Law/Policy Committee for review.

Motion carried.



4. Adjournment

There being no further business, the Chair adjourned the meeting at 8:48 p.m.

Chairperson

Municipal Clerk

DRAFT



Committee of the Whole Report
March 2026

The Committee met on March 10, 2026.

The Committee discussed the D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500.

I move that Council accept the recommendation of the Committee of the Whole, and approve the D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500, and be allocated as follows: \$250 from the District 1 Fund and \$250 from the District 2 Fund.

The Committee discussed the Grand River Volunteer Fire Department grant request for the Tier 2 – Community Grant funding for \$7,500.

I move that Council accept the recommendation of the Committee of the Whole and defer the Grand River Volunteer Fire Department grant application until after the approval of the 2026-2027 budget.

The Committee discussed the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier – 2 Community Grant funding for \$7,500.

I move that Council accept the recommendation of the Committee of the Whole and table the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant application to the next Regular Council meeting at the end of March, and be considered first.

The Committee discussed the request for the Municipality to raise the Epilepsy Awareness flag.

I move that Council accept the recommendation of the Committee of the Whole and raise an Epilepsy Awareness flag during Epilepsy Week.



The Committee discussed the Flag Policy.

I move that Council accept the recommendation of the Committee of the Whole and refer the Flag Policy to the By-law/Policy Committee for the purpose of amending the policy to include the Epilepsy Awareness flag for Epilepsy Week in the list of approved flags.

The Committee discussed servicing for multiple dwelling units on a single lot.

I move that Council accept the recommendation of the Committee of the Whole and authorize staff to submit a request to the Nova Scotia Regulatory and Appeals Board (NSRAB) to amend the Richmond Water Utility's Schedule of Rules and Regulations to allow an accessory dwelling unit (ADU) to be served from the same water service connection on any dwelling lot.

The Committee discussed the Capital Cost of Sewer Construction By-law No. 29.

I move that Council accept the recommendation of the Committee of the Whole and refer the Capital Cost of Sewer Construction By-law No. 29 to the By-law/Policy Committee for discussion.

This concludes the Committee of the Whole Report for the month of March 2026, and I move its adoption.



Fire Protection Services Committee Report

February 2026

The Committee met on February 25th, 2026.

The Committee discussed the new draft Dry Hydrant Policy.

I move that Council accept the recommendations of the Fire Protection Services Committee and refer the new draft Dry Hydrant Policy to the Bylaw/Policy Committee for review.

The Committee discussed the draft Request for Proposal (RFP) to retain a consultant to conduct an audit across all departments in Richmond County.

I move that Council accept the recommendation of the Fire Protection Services Committee and proceed with the RFP process to retain the professional services of a qualified consultant to conduct a comprehensive Fire Services Equipment Audit across all departments, including

1. An assessment of equipment, apparatus, and stations currently in use; and
2. Identification of the equipment and resources required to bring all departments to a consistent, modern, and regulation-aligned standard.

AND THAT the consultant be directed to prepare a final report and master plan summarizing findings and recommendations, to be presented at both the Fire Protection Services Committee and Council for consideration.

This concludes the report for the Fire Protection Services Committee for February 2026, and I move its adoption.



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: February 25, 2026

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the St. Peter’s Community Club on behalf of the Nicholas Denys Museum. They are requesting Tier 2 Community Grant Funds in the amount of \$7,500. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
|
<input type="checkbox"/> Other: <u>Canada Day Funding</u> | |

Appendix C – Community Grant Tier 2 Application Form

Maximum Request: \$7,500.00

Name of the Organization:		Nicholas Denys Museum	
Applicant Name and Title of Representative		Al Calder - President	
Civic Address:	48 Denys St., St Peter's, Nova scotia , B0E 3B0		
Contact Number:		Email:	██████████
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		1286905	
<p><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. <u>Please note that the Municipality will pay the approved grant funds to the host organization.</u></i></p>			
Host Contact Information			
Host Organization:		St. Peter's Community Club	
Applicant Name and Title of Representative:		Al Calder - President	
Civic Address:	48 Denys St., St Peter's, Nova scotia , B0E 3B0		
Contact Number:	██████████	Email:	██████████
Host Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization	
		<input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:		1286905	
Sum Requested:		\$7500	
Purpose of Funding Request: (Use additional pages if required.)			
<p>The museum building requires extensive upgrades including insulation of the entire building, new floors and wall covering, electrical upgrades, plumbing upgrades, some new windows and doors and 2 heat pumps.</p> <p>The work is required to preserve the hundred of artifacts that the museum maintains. If we are not successful in securing funds for the project, there is a very good chance we will have to transfer a large number of the artifacts to other museums that have sufficient climate control.</p>			

Appendix C – Community Grant Tier 2 Application Form

Maximum Request: \$7,500.00

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	\$8,155.39
Land:		Stakeholder Loan:	
Land Improvements:		Funding Agency	
Materials:	\$26,699.97	Provincial:	\$42,264.18
Labour Costs:	\$19,653.60	Federal:	
Other Capital Costs:	\$11,566.00	MOCR (County):	\$7,500.00
Other - Specify:		Other – Specify:	
Other – Specify:		Other – Specify:	
Total:	\$57,919.57	Total:	\$57,919.57
Required Attachments			
<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input checked="" type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input checked="" type="checkbox"/> Balance Sheet (sample attached)			
<input checked="" type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.

Please forward your applications to grants@richmondcounty.ca

Registry ID: 1286905

You can complete your renewal online at:
rjsc.novascotia.ca

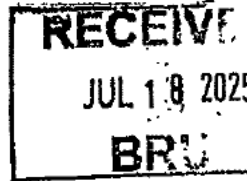
Name
THE ST. PETER'S COMMUNITY CLUB

If you prefer to send your renewal by mail, review the information below and mail it back to the Registry of Joint Stock Companies.

Entity Type
Society

Use this form to change the following:

1. Registered Office Address
2. The Recognized Agent
3. Names of Officers and Directors
4. Change of addresses



Do not use this form to change the name of a Society. Visit rjsc.ca for additional information and the form required to make this change.

Information on record as of: 04 July 2025

No changes required - all information in this annual statement is still correct.

Changes required - please make the following changes as indicated.

REGISTERED OFFICE

INDICATE ANY CHANGES

Civic Address: (in Nova Scotia)
46 DENYS ST
ST PETER'S, NOVA SCOTIA, B0E3B0

Mailing Address:
PO BOX 464
ST. PETER'S, NS, B0E 3B0



RECOGNIZED AGENT

INDICATE ANY CHANGES

Name and Civic Address: (In Nova Scotia)
ALISTER S CALDER

Mailing Address: (In Nova Scotia)

St. Peter's Community Club
46 Denys St, St. Peter's, Nova Scotia,
B0E 3B0, Canada

Directors

Al Calder - President

Michele Stone - Vice -President

Shannon Stone -Treasurer

Clair Rankin - Director

Sandra Morrison - Director

Judy Madden - Director

Gloria MacDonnell - Director

Clinton Hicks - Director

Mark Vanderhoeden - Director

Cynthia Campbell - Director

"The mission of the St. Peter's Community Club is to enrich the quality of the community by advocating for improved services, facilities and infrastructure and to promote civic interest through various community activities. To promote, operate, and fund the Nicolas Denys Museum.



**Property Valuation Services
Corporation**

A truly valued Nova Scotia

My Property Report - 2017 Assessment

03501396

Address: 48 DENYS ST ST. PETER'S

Current Assessed Value

Classification	Total
02 COMMERCIAL TAXABLE	\$32,500
Total	\$32,500

My Values History

Year	Assessed Value
2017	\$32,500
2016	\$32,500
2015	\$32,500
2014	\$32,500
2013	\$32,500
2012	\$31,900

Owner Details

Owner: ST PETERS COMMUNITY CLUB

Owner: N/A

Mailing Address:
ST PETERS NS B0E 3B0

Property Details

Property type: Museum/Tourism

My Appeal Status

Date Received: N/A

Appeal Status: N/A

Representing Agent: N/A

Value Appealed: N/A

Current Assessed Value: \$32,500

**PROOF
OWNERSHIP**



BALANCE SHEET FOR:

St Peter's Community Club

(Name of organization)

For the fiscal period ending

2025/07/31

(yyyy/mm/dd)

Assets:

Current Assets

Cash and deposits	\$21,937
Accounts receivable	\$0
Prepaid expenses	\$0
Capital/Fixed Assets	
Equipment	\$0
Land and buildings	\$55,000
Other capital/fixed Assets	\$0
A. Total Assets	\$77,537.00

Liabilities

Current liabilities

Accounts payable	
Taxes Payable	paid by Richmpnd County
Long Term Debt	\$0
Mortgage	\$0
Other	\$0
B. Total Liabilities	\$0

Equity

Retained earnings/deficit	\$77,537.00
General reserve	\$0
C. Total Equity	\$77,537.00

Total Liabilities and Equity (A must equal B + C)	\$77,537.00
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STATEMENT OF INCOME AND EXPENDITURES FOR:

St Peter's Community Club

(Name of society)

For the fiscal period ending

2025/07/31

(yyyy/mm/dd)

Income:

Membership fees	\$0
Fund raising	\$23,319.19
Other revenue	\$795.14
Other revenue	\$794.96 donations
A. Total Income	\$24,909.29

Expenditures

Adminlstration	\$0
Education and Training	\$0
Insurance	\$1227.00
Professional fees	\$0
Salaries	\$19,625.00
Other expenditures	\$5,483.43 Shed
Other expenditures	\$4,183.32 Internet,phone,water, sewer
B. Total Expenditures	\$30,159.25

C. Net Surplus or (Deficit) (A-B=C) - \$5,249.96

D. Surplus or (Deficit), beginning of year \$19,906.65

E. Surplus or (Deficit), end of year (C + D = E) \$14,656.69 + \$7,280.30 = \$21,936.99

A.C.C Inc

**12 MacAskill Drive B0E 3B0
St. Peter's Nova Scotia
Phone (902) 535-2504 Fax (902) 535-3721**

**A.C.C
CONTRACTING INC**

PROPOSAL

Proposal Submitted to: Nicholas Deny's Museum
Phone:
Address: 46 Deny's Street St. Peter's N.S
Job Name: Renovation
Job Location: 46 Deny's Street St. Peter's

We hereby submit specifications and estimate for renovation upgrades.

Material and labor to complete the following.

- Remove all interior wall coverings. This includes the Parlor room.
- Install strapping on the ceiling for the installation of Sheet Rock
- Extend the height of the wall along the parlor and bathroom to the height of the ceiling. A hatch will be built into the wall to allow access for storage. The interior of the storage area is not to be finished.
- Closed cell spray foam insulation to be installed in all the exterior walls.
- Cellulose insulation will be installed in the ceiling, complete with 6m vapor barrier, tuck taped joints and Tru-vents.
- Install two mini split heat pumps, size in accordance with the square feet of the building
- Install a single layer of 5/8" fire rated sheet rock to all walls and ceilings. All Sheet Rock will be properly crack filled and painted. One coat of primer with two coats of finish paint

Initials

Not Included in Estimate

- Light fixtures – the installation of the fixtures is included but not new fixtures if needed.
- Any mirrors, medicine cabinets, furniture, appliances, and toilets
- Repairing rot.
- Electrical upgrade
- Plumbing
- Flooring in any location
- Doors, windows, furniture
- Spray foam in the floor
- Fake beams
- Work on fireplace
- Work on the exterior
- Any work in the bathroom
- Vanities
- Toilets
- Faucets
- Removal or replacement of all artifacts.
- Cost of storage
- Any work other than described above.

Initials

A.C.C Inc

*****PLEASE NOTE***** Any work that is over and above normal construction work of the National Building Code of Canada will have definite repercussions on the price of this job. All work quoted and performed will conform to the National Building Code of Canada.

Total price	Subtotal	\$ 50 805.27
	14% HST	\$ 7112.74
	Total	\$ 57 918.01

Payment to be made as follows:

25% down payment is due before work begins.

Deposit – 25%	Commencement	\$ 14 479.50
4th Draw – 25%	Sheetrock Installed	\$ 14 479.50
5 th Draw- 40%	Crack fill and priming complete	\$ 23 167.20
Final Draw 10%	Completed	\$ 5791.81

**Payments to be made at time of receiving invoices. If draws are not paid on time, work will cease until payment has been made.

Final pay at time of completion -Occupancy will be passed over at time of final payment.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alternation or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Delays of materials or cost increases due to global situations, pandemics, storms, or others are not the responsibility of the contractor to absorb. Cost increases due to any of these situations from date of the signed contract/proposal will be paid to the contractor upon the contractor providing evidence of such increases. The contractor cannot be held responsible, financially, or other, for construction delays brought on by weather, global situations, pandemics, material delays or subtrades. Owner to carry fire, windstorm, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance. Our company also has a full liability Insurance for construction. If payments are not paid in full at time of invoice legal action will begin after a period of 7days. 10% interest charged monthly will be applied to outstanding invoices. If a generator must be used a charge of \$ 40.00 per day of use will be charged.

Acceptance of Proposal –The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the specified work. Payment will be made as outlined above. Proposal may be broken within a period of five (5) days from date of signing. After five (5) days, 10% of job total will be paid to contractor in order to break proposal plus any expenses incurred pertaining to this job.

Date of Proposal: February 12, 2026, this proposal may be withdrawn by us if not accepted within 30 days.

Date of Acceptance: _____

Client Signature

A.C.C Inc

Initials

PROJECT EXPENSES

Selected Vendor/Supplier & in-kind	Description (components, details or math for in-kind)	Amount	Quotes Attached?	
			To uncheck, check twice	
			Yes	No
ACC Contracting	Permit electrical components	1140.00	<input type="checkbox"/>	<input type="checkbox"/>
ACC Contracting	labor electrical	1140.00	<input type="checkbox"/>	<input type="checkbox"/>
A-1 Butter	material & labor	6566.40	<input type="checkbox"/>	<input type="checkbox"/>
ACC Contracting	labor to hang, paint crack fill drywall	6885.60	<input type="checkbox"/>	<input type="checkbox"/>
ACC Contracting	labor to strip, paint build up walls & cornice	11628.00	<input type="checkbox"/>	<input type="checkbox"/>
Home Hardware RM handy	materials for 5L	18991.57	<input type="checkbox"/>	<input type="checkbox"/>
Handy Brothers LTD	Heat pumps	21506.44	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Total Est. Project Cost		\$57918.01		

taxes included

RMP ELECTRICAL INC

**9963 Grenville Street 2nd Floor
St. Peter's, Nova Scotia, B0E 3B0
Phone: (902) 371-0303**

Renovation Proposal

**Submitted To: Nicholas Denys Museum
Address: 46 Denys Street, St. Peter's, Nova Scotia
Project Title: Building Renovation and Accessibility Improvements**

Project Overview

RMP Electrical Inc. is pleased to submit this proposal for renovation and upgrade work at the Nicholas Denys Museum. The intent of this project is to improve energy efficiency, and long-term functionality of the building while respecting its historic character. All work will be completed in compliance with applicable codes, standards, and best practices.

This proposal includes the supply of all labor, materials, equipment, and supervision required to complete the scope of work described herein.

Scope of Work

Interior Renovations and Accessibility Improvements

Removal of existing interior wall finishes in all areas, including the bathroom and parlor room.

Installation of ceiling strapping to accommodate new gypsum board finishes.

Extension of wall height along the parlor and bathroom areas to meet the ceiling plane.

Insulation and Energy Efficiency Upgrades

Installation of cellulose insulation in the ceiling, including a continuous 6-mil vapor barrier, sealed joints, and Tru-Vents to support proper ventilation and moisture control.

Installation of closed-cell spray foam insulation in all exterior wall cavities to improve thermal performance and air sealing.

Electrical

Existing light fixtures will be reused where feasible; obsolete fluorescent fixtures will be removed and properly disposed of. Up to eight additional receptacles will be installed

Heating

Installation of two mini split heat pumps. Size installed will be in accordance with the heat requirements for the size of the museum.

Interior Finishes and Building Features

Supply and installation of one-layer 5/8-inch fire-rated gypsum board on all walls and ceilings. Surfaces will be professionally finished, primed and painted.

Site Management

Continuous site housekeeping and final cleanup upon project completion to ensure a safe and orderly work environment.

Exclusions

The following items are not included in this proposal:

Repairs to structural deterioration discovered during construction; such work will be addressed on a time-and-materials basis upon owner approval.

Removal, handling, storage, or replacement of museum artifacts.

Work on the exterior of the building

Insulation in the floor

Completion of the interior in the storage area

Electrical up grade to 200-amp service

Light fixtures

Flooring

Exclusions Continued

Plumbing

Furniture or plumbing fixtures

Storage cost

Financial Summary

Subtotal: \$56 364.88

HST (14₀⁰/₀): \$ 7891.08

Total Project Cost: \$ 64 255.96

Deposit (25₀⁰/₀) - Prior to Commencement

Payments as job progresses

Terms and Conditions

- Occupancy or final approvals will be released at the time of final payment.
- Cost increases resulting from supply chain disruptions, regulatory changes occurring after contract execution will be supported by documentation and addressed accordingly.
- Nicolas Denys Museum is responsible for maintaining appropriate insurance coverage for the duration of the project.
- RMP Electrical Inc. maintains valid Workers' Compensation coverage and commercial general liability insurance.
- Overdue invoices may be subject to interest charges and legal remedies in accordance with applicable laws.

Acceptance

The undersigned hereby accepts the prices, scope, and conditions outlined in this proposal and authorizes RMP Inc. to proceed with the work.

This proposal may be withdrawn by the contractor if not accepted within thirty (45) days of the proposal date.

Date of Proposal: February 11, 2026

Date of Acceptance: _____

Authorized Signature:  _____

Organization: Nicholas Denys Museum

Contractor: RMP Electrical Inc.

RMP ELECTRICAL INC

9963 Grenville Street 2nd Floor
St. Peter's, Nova Scotia, B0E 3B0
Phone: (902) 371-0303

Renovation Proposal

Submitted To: Nicholas Denys Museum
Address: 46 Denys Street, St. Peter's, Nova Scotia
Project Title: Building Renovation and Accessibility Improvements

Project Overview

RMP Electrical Inc. is pleased to submit this proposal for renovation and upgrade work at the Nicholas Denys Museum. The intent of this project is to improve energy efficiency, and long-term functionality of the building while respecting its historic character. All work will be completed in compliance with applicable codes, standards, and best practices.

This proposal includes the supply of all labor, materials, equipment, and supervision required to complete the scope of work described herein.

Scope of Work

Interior Renovations and Accessibility Improvements

Removal of existing interior wall finishes in all areas, including the bathroom and parlor room.

Installation of ceiling strapping to accommodate new gypsum board finishes.

Extension of wall height along the parlor and bathroom areas to meet the ceiling plane.

Insulation and Energy Efficiency Upgrades

Installation of cellulose insulation in the ceiling, including a continuous 6-mil vapor barrier, sealed joints, and Tru-Vents to support proper ventilation and moisture control.

Installation of closed-cell spray foam insulation in all exterior wall cavities to improve thermal performance and air sealing.

Electrical

Municipality of the County of Richmond

Municipality of the County of Richmond
P.O. Box 120
Arichat, N.S.
B0E 1A0

Phone: 902-226-3975
FAX: 902-226-0295
email: dmarchand@richmor

Memorandum

To: Mr. Troy McCulloch
From: Mr. Clint Samson
Date: Tuesday, March 10, 2026
Subject: Carol-Anne & Kenneth Couch
Property Damaged by Fire
AAN 00449997

Please find attached a letter from Carol-Anne & Kenneth Couch indicating their dwelling located at [REDACTED] was destroyed by fire on December 8, 2025. According to our Municipal Policy, Tax Reduction Due to Fire, copy attached, this property qualifies for this reduction. I requested the relevant information from PVSC to calculate the adjustment, copy attached. Based on the date of the fire, December 8, 2025, and the assessed value for the year ends March 31, 2026, I recommend we write off taxes in the amount of \$350.99, which represents taxes on the dwelling only from December 8, 2025, to March 31, 2026.



Clint Samson
Revenue Manager

Feb 12/26

MUNICIPAL ACCOUNT # 00449997

[REDACTED]
CLINT SAMSON - Richmond County - RESIDENTIAL TAX

CLINT

I'm respond to our conversation Feb 10/26 concerning the above address.

It was in regard to the fire at the home on Dec 8/25 and the demolishing Feb 6/26 and cleanup and ~~and~~ paid built on Feb 8/26.

You directed me to call PVSC Assessment office in Halifax AT 1-800-380-7775.

I talked with Kathin and she said it was too late for adjustment in 2026 but she has update it for 2027. She told me to go back to Richmond County and have a letter sent with the information to them. That is what you thought would happen. (Hope to save on the 2nd 1/2 TAXES) What ever can be done would be appreciated.

I enclose a copy of my 2025 assessment as I never received a 2026.

Thanking you in advance

[Signature]

Carol-Anne Couch

HENRY BYRON COUCH
[REDACTED] [REDACTED]

MUNICIPALITY OF RICHMOND

POLICY

POLICY NAME:

TAX REDUCTION DUE TO FIRE

DATE ADOPTED:

MAY 9, 2005

Pursuant to Section 69A of the Municipal Government Act, Council may by resolution reduce the taxes payable on a given property where a building on that property has been totally destroyed by fire and where a written request for tax reduction is received from the assessed property owner. Any tax reduction granted shall be determined by Council based on assessment valuation and on consideration of documentary evidence of loss and such other evidence as Council requires from the property owner. Tax reduction may be made retroactive to the date of the loss and shall be reviewed annually by Council for determination, by further resolution, on whether the reduction should continue or be withdrawn.

On receipt of a tax reduction request pursuant to this policy, the Municipal Clerk shall request a valuation of the property from the Director of Assessment. The Clerk shall put the Director's valuation before Council for purposes of its decision on the tax reduction request.

Nothing in this policy permits reduction of taxes payable where the property's assessment value has been reduced to reflect the subject building loss.

This policy shall take effect retroactive to January 1, 2004.

Carol-Anne & Kenneth Couch - Property Destroyed by Fire

08-Dec-25 ANN: 00449997

Property assessment 2025	\$197,900.00
Residual Value	\$64,520.00
Assessed Value	\$133,380.00
Tax rate	\$0.85
2025 tax write off	\$ 350.99



Profile

Legal

Published Values

Published Values History

Cap Program Details

Account Summary

Splits / Combo

Permits

Photos

Pictometry

Map

JUR: 66

MUNICIPALITY OF THE
COUNTY OF RICHMOND

AAN:
00449997

Primary Assignment: 66 -
NBHD: 660421 LUC: 0000

Secondary Assignment:
Res/Com: R

ROLLTYPE: RPROLLEYEAR: 20:

COUCH CAROL-ANNE COUCH KENNETH BYRON

Owner Details

Owner 1 COUCH CAROL-ANNE
Owner 2 COUCH KENNETH BYRON

Owner Code

Mailing Address

Situs Address

Mail Verification

Activity Code
Registry 2000
Home Telephone
Work or Cell
Fax
Email
Sao0
Sato1
Sato2
Sato3

Rural Community
Yes

Parcel Details

Ward 000
Tax District 040
School District
Valuation Type SALES COMPARISON APPROACH
Field Review Flag
Dwelling Units 1
Lease Type
Associated with Account #
Lease Expiry
Lease Number
Seasonal Flag
Seasonal Pct
Parcel Status CURRENT

Associated LIMS Pids

PIDS
75042911



Profile

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Published Values History

Cap Program Details

Account Summary

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Pictometry

Map

JUR: 66

MUNICIPALITY OF THE
COUNTY OF RICHMOND

AAN:
00449997

Primary Assignment: 66 -

Secondary Assignment:

-

NBHD: 660421 LUC: 0000

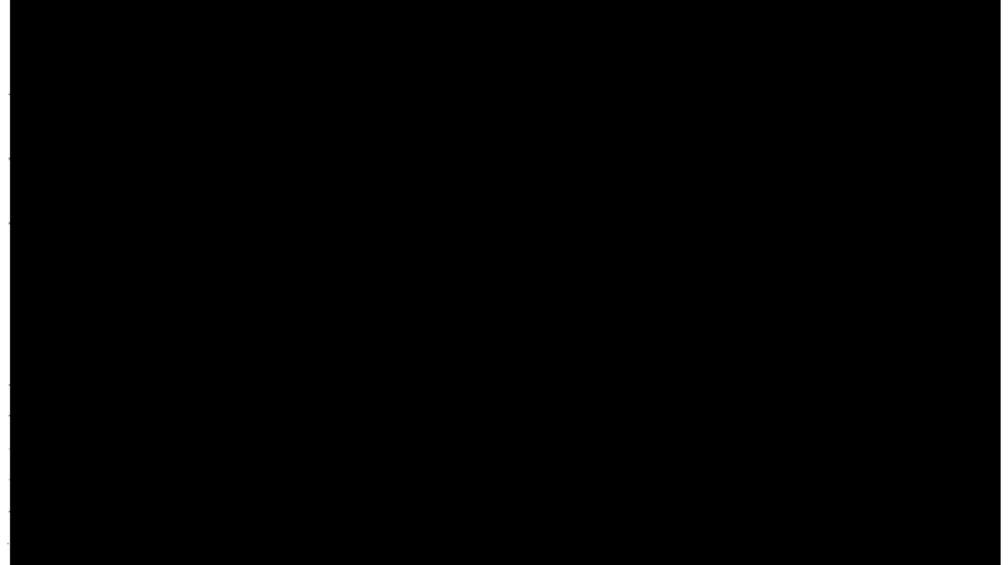
Res/Com: R

ROLLTYPE: RPROLLEYEAR: 20:

COUCH CAROL-ANNE COUCH KENNETH BYRON

Values History

Year	Land	Building	OBY	Total Building	Total Market Value Assessment	Cap Assessment
2026	\$52,900	\$237,900	15400	\$253,300	\$306,200	\$203,00
2025	\$49,500	\$241,900	15400	\$257,300	\$306,800	\$197,90



Municipality of the County of Richmond
2357 Highway 206, PO Box 120
Arichat, NS B0E 1A0

February 19, 2026

Re: Fire Damaged Property: [REDACTED], AAN 00449997, Carol-Anne Couch and Kenneth Byron Couch

Attn: Clint Samson,

Your request dated Feb 18, 2026, indicated the above-referenced property sustained damage on December 8, 2025.

Under **section 69A of the *Municipal Government Act (MGA) 1998, c. 18, s.1***, a municipal council may, by policy, provide for the reduction or reimbursement of taxes payable during a current taxation year when a property is destroyed or damaged by fire or storm. This section also authorizes Property Valuation Services Corporation (PVSC) to provide a **revised opinion of value** reflecting the damage or destruction upon request of the Municipal Clerk.

In response to your request, PVSC is providing the following revised opinion of value for taxation purposes, pursuant to your municipality's policy. This revised value below **will not be reflected on the current year's filed assessment roll**.

	Classification	Assessed Value	Taxable Assessed Value*
Current Filed Roll	01	\$306,200	\$203,000
Revised Opinion of Value	01	\$64,520	\$64,520

*For eligible residential property, the Taxable Assessed Value reflects the Assessed Value or a Capped Assessment, whichever is lower. A Capped Value cannot be revised via a request under s. 69A of the MGA.

In accordance with the ***Municipal Modernization Act***, the authority to grant tax relief in future years to property owners rebuilding after natural disaster rests with municipalities. PVSC does not have the authority to preserve or carry forward a property's pre-destruction capped assessment.

Future assessments will be completed in accordance with the **Assessment Act**, which requires new construction value to be excluded from the CAP in the first year assessed. New construction value is eligible for CAP savings in the following assessment year. The property's **assessed and taxable assessed values**, reflecting any reconstruction or changes, will appear on the official assessment roll.

If you have any questions or new information that should be considered, please contact us at 1-800-380-7775 or inquiry@pvsc.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam Hanna', written in a cursive style.

Adam Hanna
Assistant Director, PVSC

Clint Samson

From: Paul Beazley [REDACTED]
Sent: February 24, 2026 3:29 PM
To: Clint Samson
Cc: Colin Curry
Subject: FW: Property Destroyed By Fire - AAN 00449997

You don't often get email from paulbeazley@pvsc.ca. [Learn why this is important](#)

Hello Clint,

As per our discussion earlier this afternoon, for the 2025 roll year the assessed value for LAND + WELL/SEPTIC was \$59,040.

This compares to the 2026 roll year revised opinion of value of \$64,520 as provided in the Feb. 18·2026 Fire Damage letter from PVSC.

The CAP does not come into play as the CAP is calculated on the entirety of the property during the period it is enrolled in the CAP program. The CAP is not calculated on individual property components.

As the revised opinion of value is well below the CAPPED value, the taxable value following the fire would revert to the lower revised opinion of value.

I hope this helps clarify. Let me know if you require any additional information.

Regards,

Paul

Paul L. Beazley, Municipal Account Manager
Property Valuation Services Corporation
Cell 1-902-240-7507 T. 1-800-380-7775 F. 1-888-339-4555 |

www.pvsc.ca

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From: Colin Curry <ColinCurry@pvsc.ca>
Sent: Tuesday, February 24, 2026 2:42 PM



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: March 10, 2026

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from the Rocky Bay Irish Club. They are requesting Tier 2 Community Grant Funds in the amount of \$7,500. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input checked="" type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |



Appendix C – Community Grant Tier 2 Application Form

Maximum Request: \$7,500.00

Name of the Organization:		Rocky Bay Irish Club	
Applicant Name and Title of Representative		Sec (Catherine) Kehoe	
Civic Address:	751 Rocky Bay Road		
Contact Number:	[REDACTED]	Email:	[REDACTED]
Form of Organization:		<input checked="" type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		3017105	
<p><i>If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.</i></p>			
Host Contact Information			
N/A.			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		<input type="checkbox"/> Not-for-Profit Organization <input type="checkbox"/> Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested:			
Purpose of Funding Request: (Use additional pages if required.)			
<p>The cost of electricity is enormous, All the lighting in the hall need to be redone to reduce functioning cost, We are working at making the hall as efficient as we can, LED Lights</p>			



Appendix C – Community Grant Tier 2 Application Form

Maximum Request: \$7,500.00

Project Budget Electrical Rocky Bay			
Cost of the Project		Financing the Project	
Capital Cost	6890.23	Stakeholder Equity:	8334.86
Land:	—	Stakeholder Loan:	
Land Improvements:	—	Funding Agency	
Materials:	6890.23	Provincial:	
Labour Costs:	7000.00	Federal:	
Other Capital Costs:	—	MOCR (County):	7500.00
Other - Specify: tax	1944.63	Other - Specify:	
Other - Specify:	—	Other - Specify:	
Total:	15,834.86	Total:	15,834.86
Required Attachments			
<input checked="" type="checkbox"/> Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
<input checked="" type="checkbox"/> Proof of ownership/lease/authorization to facility			
<input checked="" type="checkbox"/> Balance Sheet (sample attached)			
<input checked="" type="checkbox"/> Income Statement for the previous fiscal year (sample attached)			

Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.

Please forward your applications to grants@richmondcounty.ca

*Requested

ROCKY BAY IRISH CLUB

[Profile](#) [Previous Names](#) [Relationships](#) [Events \(30\)](#)

Reg. Number

3017105

Reg. Name

ROCKY BAY IRISH CLUB

Type

Society

Status

Active

Effective Date

15-Feb-2024

Registered on

13-Mar-1998

Next Annual Return

31-Mar-2026

Addresses

Reg. Address

751 ROCKY BAY ROAD, D'ESCOUSSE, NOVA SCOTIA, B0E 1K0, CANADA

Mailing Address

751 ROCKY BAY ROAD, D'ESCOUSSE, NOVA SCOTIA, B0E 1K0, CANADA

NOVA SCOTIA
Registry of Joint Stock Companies

3017105

DIRECTORS

INDICATE ANY C

ALPHONSE KEHOE

CARRIE DOUBREAU

CATHERINE KEHOE

CYNTHIA BLACKMORE

DIANNE KEHOE

GAIL MARCHAND

LEO ED KEHOE

NANCY SAMPSON

PAUL A GOULD

SHEILA BRITLEN

T. MICHELLE HEARN

Hi Danielle

Please be advised we submitted at least four quotes for this job and advised contractors the importance of getting it for the hall. The submitted quote was all that we got back. We did all that we could do. Please accept this application as our hall is in serious need to reduce our electricity costs

Thanking in advance for your serious consideration of this application. Catherine Kehoe for AI Kehoe [REDACTED]

AMPTECH ELECTRIC 2006 LTD

2895 NS-320, DESCOUSSE , NS B0E 1A0
Phone number 902-631-0190

QUOTE

Date: FEBUARY 19 2026

QUOTE TO

ROCKYBAY IRISH CLUB
751 ROCKY BAY RD
DESCOUSSE NS B0E 1K0

FOR

CHANGING OF LIGHTS IN ROCKY BAY IRISH CLUB

ITEM DESCRIPTION	AMOUNT
LIGHTING AND MATERIAL	\$6,890.23
LABOUR	\$7,000.00
This quotation includes the removal and replacement of all 2' x 4' light fixtures, 4-foot light fixtures, and emergency light fixtures, as well as the replacement of existing pot light bulbs with LED lamps	
Subtotal	\$13,890.23
HST 14%	\$1,944.63
TOTAL COST	\$15,834.86

If you have any questions concerning this quote, use the following contact information:
joey kernick, 902-631-0190

THANK YOU FOR YOUR BUSINESS!



BALANCE SHEET FOR:

ROCKY BAY IRISH CLUB

(Name of organization)

For the fiscal period ending

2025/12/31

(yyyy/mm/dd)

Assets:

Current Assets

Cash and deposits 18231.59

Accounts receivable

Prepaid expenses

Capital/Fixed Assets

Equipment

Land and buildings 132,400.00

Other capital/fixed Assets 20000.00 (equipment and furniture)

A. Total Assets 170631.59

Liabilities

Current liabilities

Accounts payable nil

Taxes Payable

Long Term Debt

Mortgage

Other

B. Total Liabilities 0

Equity

Retained earnings/deficit 18231.59

General reserve

C. Total Equity 170631.59

Total Liabilities and Equity 170631.59
(A must equal B + C)



STATEMENT OF INCOME AND EXPENDITURES FOR:

ROCKY BAY IRISH CLUB

(Name of society)

For the fiscal period ending

2025/12/31

(yyyy/mm/dd)

Income:

Membership fees	200.00
Fund raising	24637.81
Other revenue	_____
Other revenue	_____
A. Total Income	24,837.81

Expenditures

Administration	_____
Education and Training	_____
Insurance	5363.49
Professional fees	_____
Salaries	_____
Other expenditures	_____
Other expenditures	_____
B. Total Expenditures	30138.81

C. Net Surplus or (Deficit) (A-B=C) -5301.00

D. Surplus or (Deficit), beginning of year 23532.40

E. Surplus or (Deficit), end of year (C + D = E) 18231.40

BALANCE SHEET 2025

Cash @ Jan 1, 2025		\$23,532.40		
Income			Expenses	
	25-Jan	1347.11		25-Jan 1933.92
	25-Feb	2733.1		25-Feb 6750.11
	25-Mar	3739.9		25-Mar 3138.03
	25-Apr	2411		25-Apr 1947.31
	25-May	0		25-May 2241.92
	25-Jun	830.45		25-Jun 2123.03
	25-Jul	11011		25-Jul 3304.38
	25-Aug	1523		25-Aug 2575.82
	25-Sep	120		25-Sep 1276.98
	25-Oct	420		25-Oct 1101
	25-Nov	602.25		25-Nov 1427.77
	25-Dec	\$100		25-Dec \$2,318.23
TOTAL		\$24,837.81		\$30,138.81
Beginning Balance		23532.4		
Income		24837.81		
Expenses		30138.81		
Total		18231.4		
Accf Bal Dec 31, 25		\$18,231.59	overage of .19 cents (rounding)	

THIS QUIT CLAIM DEED made the 7th day of October, 2010.

BETWEEN:

THE ROCKY BAY ATHLETIC CLUB, a Society incorporated pursuant to the Societies Act (Nova Scotia), with head office at 660 Rocky Bay Road, DEscousse, in the County of Richmond, Province of Nova Scotia, BOE I KO, being the Owner of the lands described in Schedule ^BA^N herein

(hereinafter called the "Grantor")

- and -

ROCKY BAY IRISH CLUB, a Society incorporated pursuant to the Societies Act (Nova Scotia), with head office at 751 Rocky Bay Road, Rocky Bay, in the County of Richmond, Province of Nova Scotia, BOE I KO

(hereinafter called the "Grantee")

WITNESSETH THAT in consideration of One Dollar and other good and valuable consideration;

THE GRANTOR hereby quits claim to the Grantee the lands described in Schedule "A" to this Quit Claim Deed (the "lands") and hereby consents to this disposition, pursuant to the Matrimonial Property Act of Nova Scotia.

IN THIS Quit Claim Deed the singular includes the plural and the masculine includes the feminine.

with the intent that this Quit Claim Deed shall be read with all appropriate changes of number and gender.

53963

IN WITNESS WHEREOF, the Grantor has properly executed this Indenture the day and year first above witten.

SIGNED, SEALED AND
DELIVERED in the
presence of



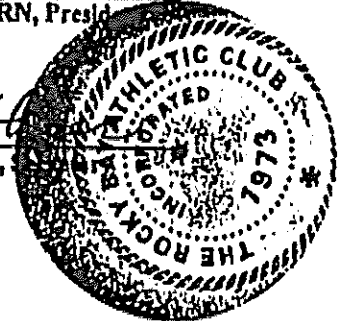
WITNESS

MARY SHAW
A Commissioner of the
Cwt 04 NM geo#a

THE ROCKY BAY ATHLETIC CLUB

Per: 
T. MICHELLE HEARN, Presid

Per: 
LISA M. BERTHIER, Secy



SCHEDULE "A"

- PID No. 75018333

ALL those certain lots, pieces or parcels of land situate, lying and being at ROCKY BAY In the County of Richmond and Province of Nova Scotia, more particularly bounded and described as follows:

BEGINNING: at a stake on the North Side of the road through

Rocky Bay ;

THENCE: North 09° 00' West a distance of 600 feet along land of Peter O'Leary to a stake;

THENCE: South 68° 37' 15" West a distance of 1100 feet along land of the Rocky Bay Neighbourhood Improvement Association to a stake;

THENCE: South 09° 08' East a distance of 600 feet to a stake on the North side of old road;

North 68° 37' 15" East a distance of 1100 feet to the stake at the place of Beginning.

Containing 5.4 acres.

See plan of survey made by Brian A. Anderson, N.S. L. S. dated April 25, 1977.

Being the same land as described in Deed from the Rocky Bay Athletic Club to the Rocky Bay Neighbourhood Improvement Association dated March 14, 1978 and recorded in the Registry of Deeds, Antigonish, N. S. For further reference see Book 2", folio 57.

...a

LOT 2 - 75019208

BEGINNING: at a stake on the North side of the main paved highway through Rocky Bay on the West side of land now or formerly of Peter O'Leary; which stake is 600 feet measured Northerly from the north side of the said highway;

THENCE: Northerly and bounded on the Eage by lande oc Peter
 Otllern a diatanae oc 300 feet to e 8 bakeg

THENCE : Weet:erly and bounded on the North by lande or WII liem Jemee et ux a
 diebanoe or 000 feet to a Beak' i

THENCE: Southerly and bounded on the Weot by land' or WI Illam James et ux a
 dietanae or 300 feet to a attie;

THENCE: Eeeeerly and bounded on the South by lande oc bhe Rock
 Bey Athletio Club a di8tance or 400 feet to the 'Bake at the place or
 Beginning.

Being the eane lando oonve ed b Wililum ^{et ux} ~~association~~ —
 James to eh' Rocky Ba Noachbour ood
 mprev•monb dated February 5, 1977 and reaord.a
 March , i9TT In Book 47, rollo 80, Reglatry or Deed',
 Ario hat, N. S

AFFIDAVIT OF SPOUSAL STATUS

CANADA
PROVINCE OF NOVA SCOTIA
COUNTY OF

I, T. Michelle Hearn, of D¹ Escousse, in {be County of Richmond, Province of Nova Scotia, make oath and say that:

1. I am the President of The Rocky Bay Athletic Club (the "Corporation"). Except as otherwise stated have personal knowledge of the matters to which I have sworn in this Affidavit.
2. I acknowledge that the Corporation executed the foregoing Instrument by its proper officer(s) duly authorized in that regard under seal on the date of this affidavit; this acknowledgment is made for the purpose of registering such Instrument pursuant to 5.31 (a) of the Registry Act, R.S.N.S. 1989, c.392 or s. of the Land Registration Act as the case may be.
3. The Corporation is a resident of Canada under the Income Tax Act (Canada).
4. The ownership of a share or an interest in a share of the Corporation does not entitle the owner of such share or interest in such share to occupy a dwelling owned by the Corporation,

SWORN TO at ARICUAT, in the
County of Richmond, Province of
Nova Scotia the 7th day of October, 2010,
before me,

M. Shaw
A BARRISTER/COMMISSIONER OF THE
SUPREME COURT OF NOVA SCOTIA

MARY SHAW
A Commissioner of the
Supreme Court of Nova Scotia

T. Michelle Hearn
T. MICHELLE HEARN



Emergency Management
Office of the Minister

Suite 601-1871 Upper Water Street, Halifax, Nova Scotia, Canada B3J 1S8 • Telephone 902-424-5620 • Minister.EmergencyManagement@novascotia.ca

March 4, 2026

Dear Chief Administrative Officers,

I am writing with thanks to those of you who were able to join our first Emergency Management Forum in Truro on January 28th and 29th. On behalf of the Department of Emergency Management, I know staff deeply appreciated your participation and the opportunity to discuss our priorities.

As discussed at the forum, I am writing today to share the Province's new Regional Emergency Management Organization (REMO) standards, developed in partnership with Chief Administrative Officers and Emergency Management Coordinators. These Standards are written under the Nova Scotia Emergency Preparedness and Nova Scotia Guard Act and came into effect on February 2nd, 2026. They outline the details on requirements to be met by the municipalities and REMOs, including those that will be formed in the future.

These standards include important information about emergency management planning and programs, public alerting, and activation during an emergency. I highly encourage you all to review them in depth. Please ensure your Emergency Management Coordinators and other staff that support emergency management roles in your municipality receive a copy.

I appreciate all the work that every municipality and region has done to get us to this point, together we are making a more prepared and resilient Nova Scotia.

If you have any questions about the standards, don't hesitate to reach out to your Regional Manager (see over for a list) or Andrew Mitton, Director of Regional Operations.

Sincerely,

A handwritten signature in blue ink that reads "Sandra McKenzie". The signature is written in a cursive style.

Sandra McKenzie, Deputy Minister
Department of Emergency Management

Attachments

cc: Victoria Brooks, Association of Municipal Administrators of Nova Scotia
Juanita Spencer, Nova Scotia Federation of Municipalities
Andrew Mitton, Director, Regional Operations, DEM
Mark Furey, Executive Director, Regional Operations

Regional Contacts

Andrew Mitton Director, Regional Operations	Andrew.mitton@novascotia.ca
Regional Managers	
David Young Regional Manager, Region 1 (Sydney)	david.young@novascotia.ca
Shaun MacLaughlin, Region 2 (Antigonish)	Shaun.maclaughlin@novascotia.ca
Shaun Reynolds Region 3 (Truro)	Shaun.Reynolds@novascotia.ca
Mike Dickie Region 4 (HRM)	Mike.dickie@novascotia.ca
Sara Ede Region 5 (Kentville)	Sara.ede@novascotia.ca
Ryan Doherty Region 6 (Lunenburg-Yarmouth)	Ryan.doherty@novascotia.ca

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your healthcare career

Gina MacDonald
Program Director

www.capebretonrecruiting.com

Cape
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RECRUITING FOR HEALTH

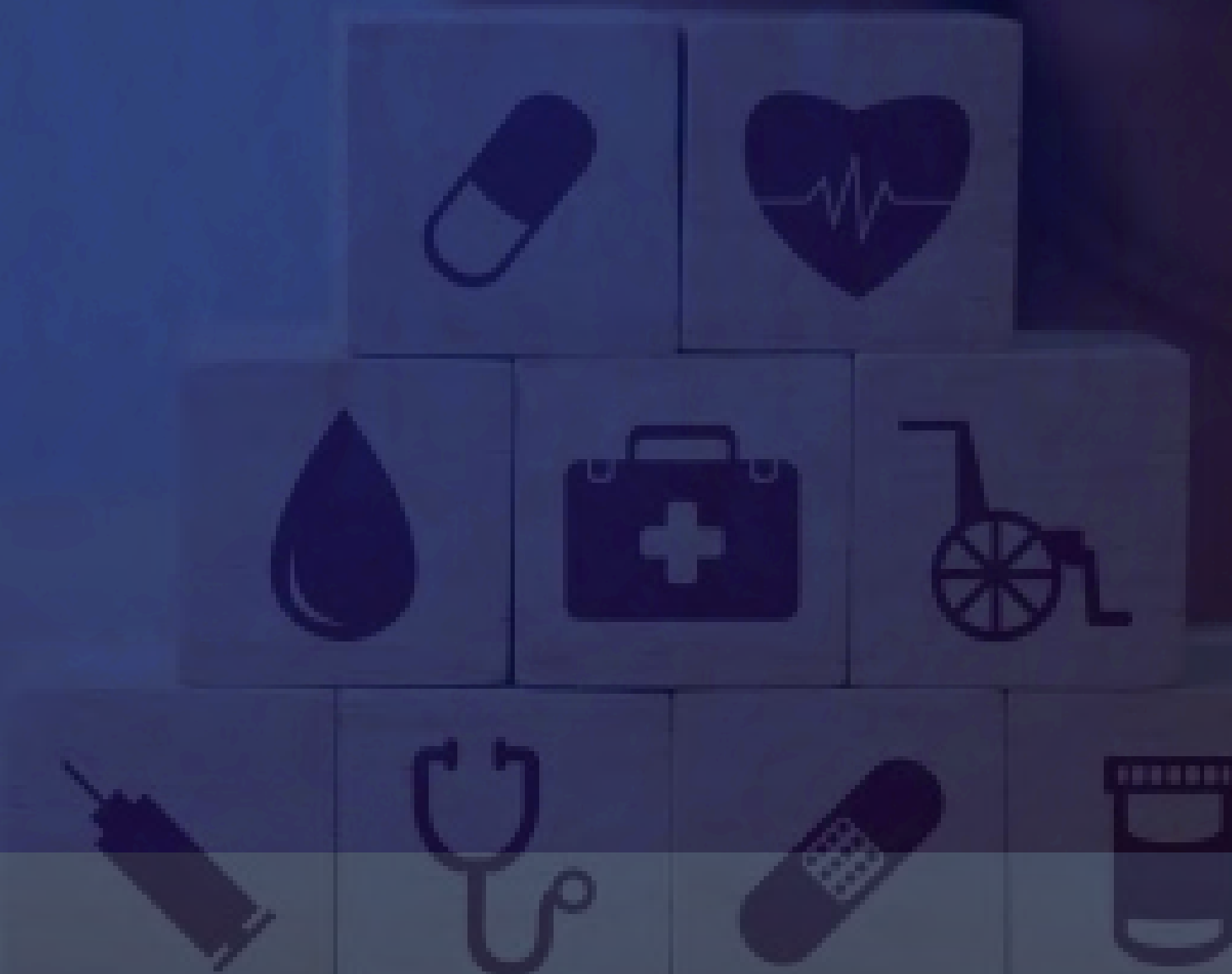
to imagine

your healthcare career

2025

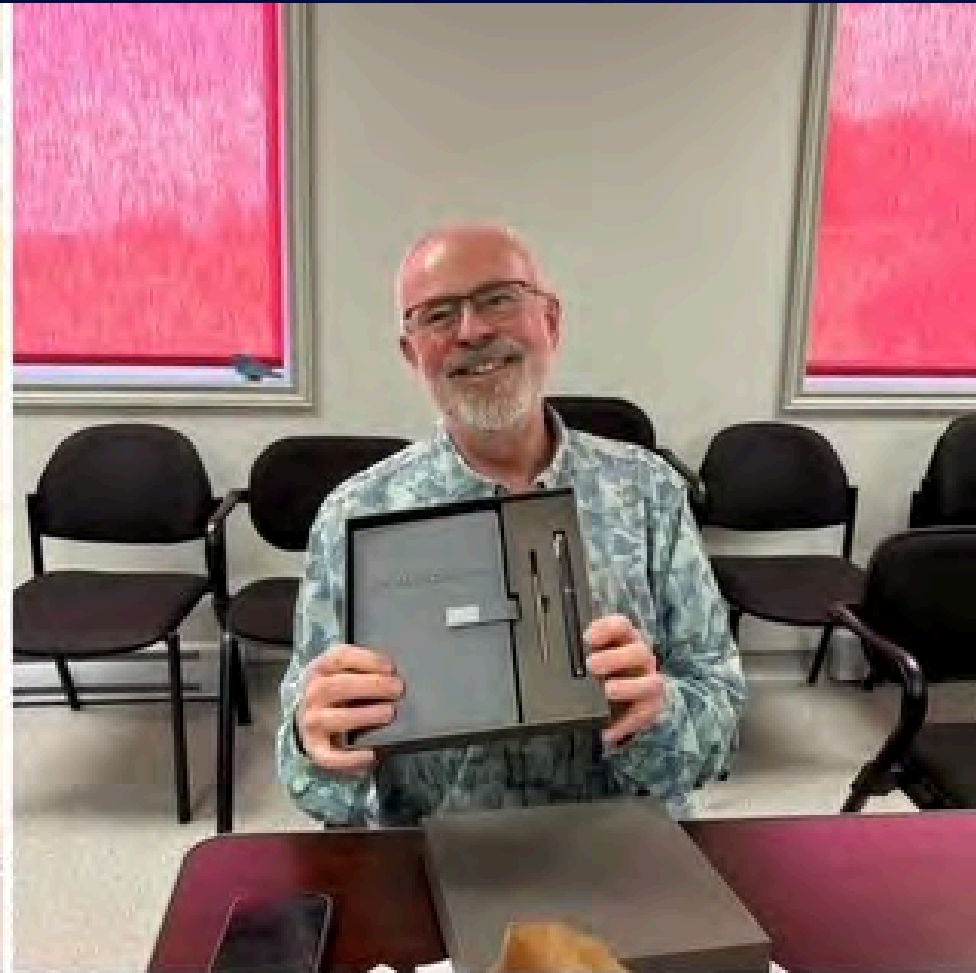
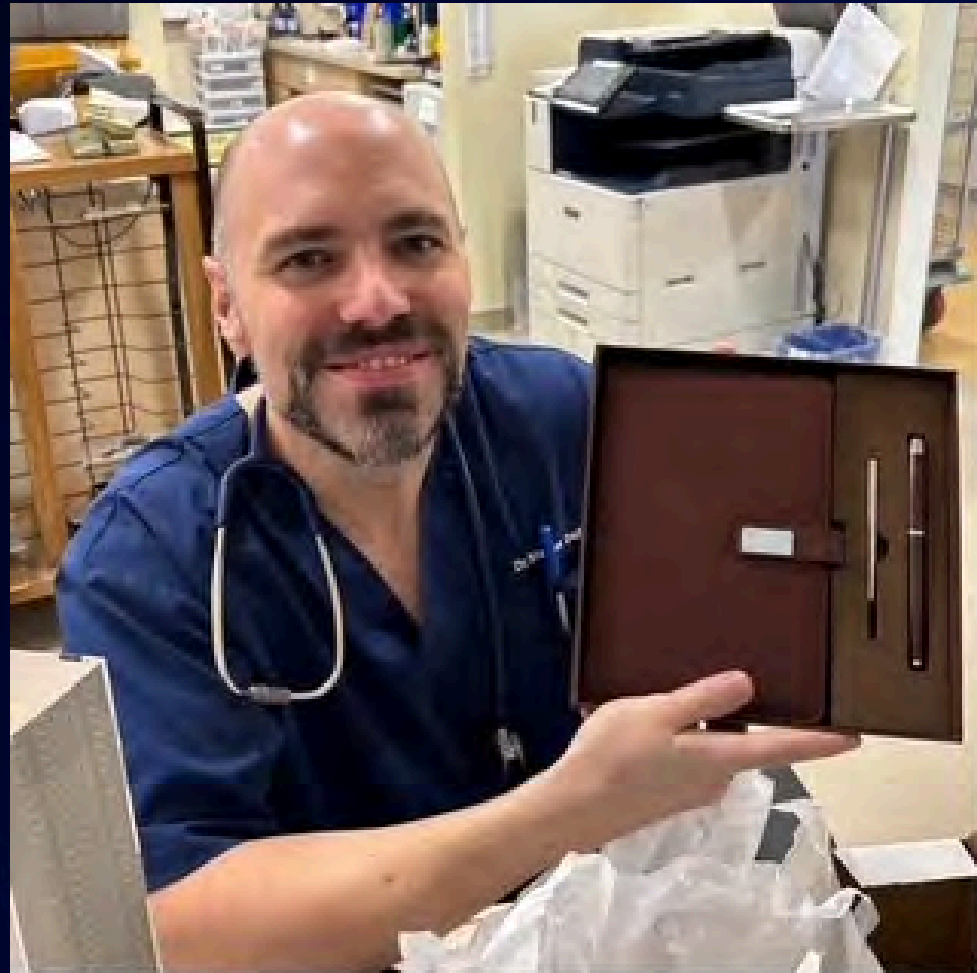
In Review

Cape
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Community of Care Awards Gala April 2025



Doctor's Day

Appreciation activities



Rural Week May 2025





Navigator's Conference

June 2025

Halifax, NS



SRH Staff Appreciation Day





Physicians' Welcome Reception August 2025





**Business of Medicine
retreat
August 2025**

Dalhousie Family Medicine conference September 2025 St. Andrew's, NB





Multicultural Social October 2025

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South

Ongoing Initiatives



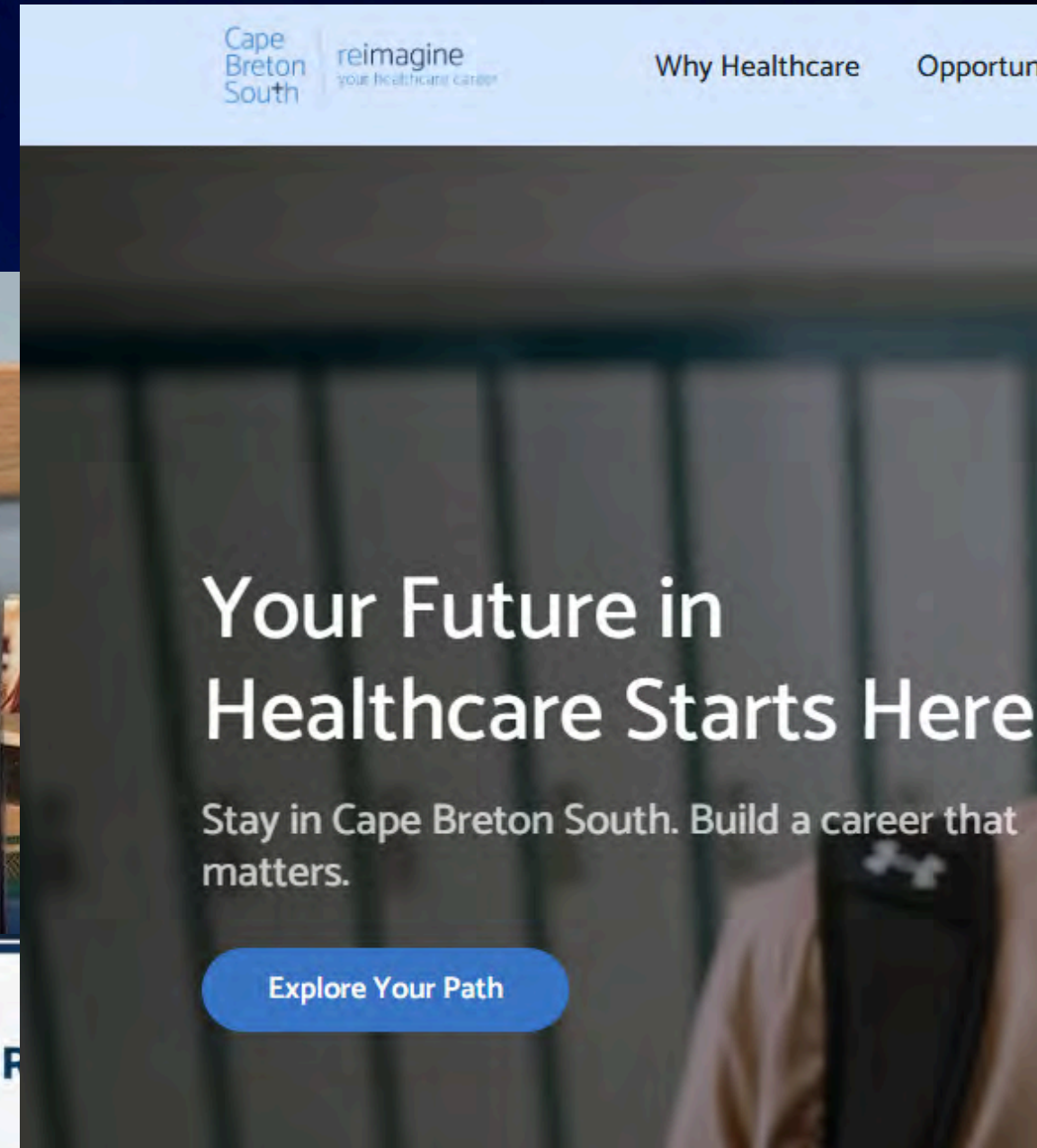


Accommodations for Healthcare Professionals

- Fostering relationships with renters across CBS to provide incoming professionals with appropriate accommodations
- Proactive housing planning for Longitudinal Integrated Clerkship program starting in CBS in 2027
- Board of Directors appointment with At Home Housing Association to explore long-term housing solutions



Relationship Building at Cape Breton Medical Campus



Development of Proprietary Recruitment and Other Resource Materials

- New virtual and hard copy recruitment packages
- Rack cards available all over CBS, reprint scheduled
- Microsite for student recruitment campaign



Charting a steady course
 It has been a busy year for Cape Breton South Recruiting for Health! Not only did we complete a full project schedule, but a great deal of work is also being done in the background with the recruitment framework of our organization. As the healthcare landscape evolves, strong community advocacy and an adaptable approach are more important than ever. Having a position in our region dedicated to this work has become a crucial part of connecting healthcare workers and their families to our communities. In addition to local initiatives, Cape Breton South Recruiting for Health has gained a seat at provincial and national tables where community-based perspectives have historically been unrepresented. We've also strengthened our own assets with information resources, a student recruitment campaign, and other tools to keep our community well-positioned for future recruitment and retention efforts. Our 2026 calendar is already shaping up to be just as busy and rewarding, and we look forward to continuing

IN THIS ISSUE

- RESIDENTS' RETREAT GAINING POPULARITY IN YEAR FOUR
- RECOGNIZING OUR HEALTHCARE PROFESSIONALS
- COMMUNITY OF CARE AWARDS GROWS IN 2025
- A NEW ERA OF RESIDENT RECRUITMENT: PARTNERSHIP, PLACEMENT, AND PROGRESS
- A CELEBRATION OF

New healthcare infusion looks to attract US healthcare workers to Cape Breton

-by Beverley Phillips

Cape Breton healthcare facilities are looking to get a boost from American healthcare workers who are interested in leaving the United States.

The Cape Breton South Healthcare Infusion is an initiative of Cape Breton South Recruiting for Health, an organization established in 2020 with the goal of improving healthcare and recruiting and retaining healthcare workers in Port Hawkesbury and Richmond County.

The idea for the initiative comes from a wider national project spearheaded by Tod Maffin, of Nanimo, British Columbia. Maffin, a digital marketer and former CBC radio host, initially established the Healthcare Infusion project last summer to draw healthcare workers to Vancouver Island. It quickly became a cross-country movement that now has 24 chapters across the country. As it is all volunteer-run, there is no central database of workers who have come because of the outreach work, but Maffin said that on Vancouver Island alone, over 30 US healthcare workers have accepted work there.

Though there is a Nova Scotia chapter, the Cape Breton South Healthcare

infusion focuses on Port Hawkesbury and Richmond County. Volunteers in the group include healthcare workers and members of the clinic leadership from the municipalities. Some healthcare infusions are only looking for doctors, but the Cape Breton South chapter is open to doctors, nurses, and other healthcare allied professionals, like technicians.

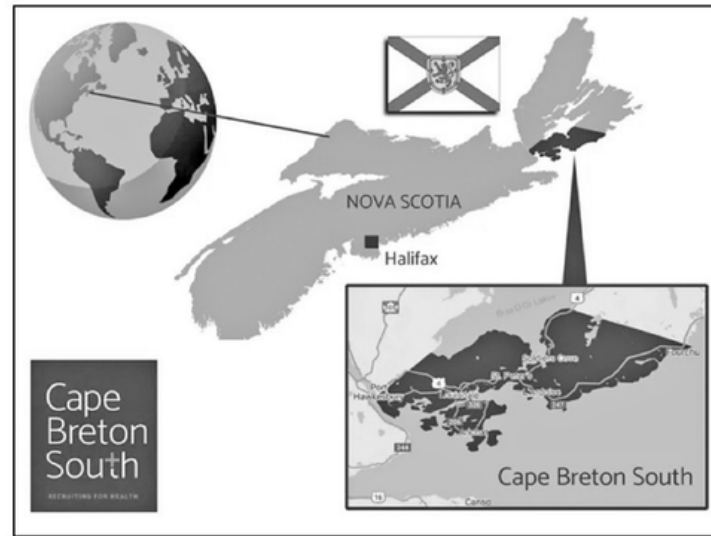
"It's a response to increased interest from US-based healthcare professionals who want to explore opportunities in Canada," said Gina MacDonald, the project director, "for reasons that are probably pretty obvious when we turn on the TV every day. We're taking advantage of some momentum that's built right across Canada and hoping to harness some of those eligible candidates to come to our area."

As they are part of the national infusion project, they don't need to advertise what they offer. "We piggyback on what Tod talks about," said MacDonald. "He has specific videos for the infusion, which is how he gets people to his national Discord server (i.e., chatroom), and distributes people to the regional discords as appropriate. It's very clearly marked on the national

infusion website, where all of the regional infusions are. So when people come to the landing page, they don't just see Tod's site; they see the entire infusion movement throughout the whole country. They can then choose to join all of the servers and chat with everybody, or they can choose one or two. They can also move from one to another. And American healthcare workers communicate with each other, and a lot of momentum is coming from referrals from colleagues, friends, and family members."

One of the main reasons people want to come to Canada is for safety reasons, MacDonald said. "People are looking for somewhere that they can be safe, and not just the traditional kind of safety, but where their lifestyle is embraced. There are a lot of people who are in the LGBTQ plus community. There are a lot of people who are in the Muslim and Indian communities who are very encouraged by the number of people of different faiths and races that are welcome here."

"Those strengths are pretty obvious everywhere, but," she continued, "we like to think that we have our own brand of welcome here. We're highlighting that special Cape Breton



welcome, where as soon as you get here, somebody will bring food to your house, and then before they leave, they will have extended an invitation for you to come over and eat at their house. The people that we have communicating with the healthcare professionals are people who are living right in the community. People come to the Discord and want to know what it is like to be a nurse here. What are your ER times? How many people do you see per night? Those are the types of questions that we're going

to be able to answer for people." While housing is a challenge, they have arrangements to help new workers find accommodations. MacDonald said, "We have a number of real estate agents who are ready to speak to qualified candidates who are interested in relocating. As an organization, we have always helped people find accommodations - mostly short-term accommodations for when they arrive here, until they find their footing and figure out where they want to go. Sometimes it's a

challenge to figure out the timing, but there's always something." Part of the conversation with potential newcomers is to ensure they are aware of what life is like in the area before they arrive. They discuss the size of the communities and how rural some of the areas are. "We want people who are going to come here with the right expectations so that they don't get disappointed and leave." For more information on the program, visit: engageq.notion.site/infusionhosts.



Cape Breton South Healthcare Infusion



Cape Breton South Healthcare Infusion

Hi! 🇺🇸 I'm Gina, and I live in Cape Breton South. People from our local area came together to form [Cape Breton South Recruiting for Health](#), which is a non-profit community organization that aims to attract and retain healthcare professionals.

My friend [Tod](#), who you might know from the Internet, and his lovely wife, [Jocelyn](#), started a



Student Healthcare Recruitment Campaign

- Distributed to local middle and high schools
- Working with NSH to hold a healthcare career fair in 2026
- French translation + print of career catalog scheduled for fall



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Why Healthcare

Opportunities

Choose Your Path

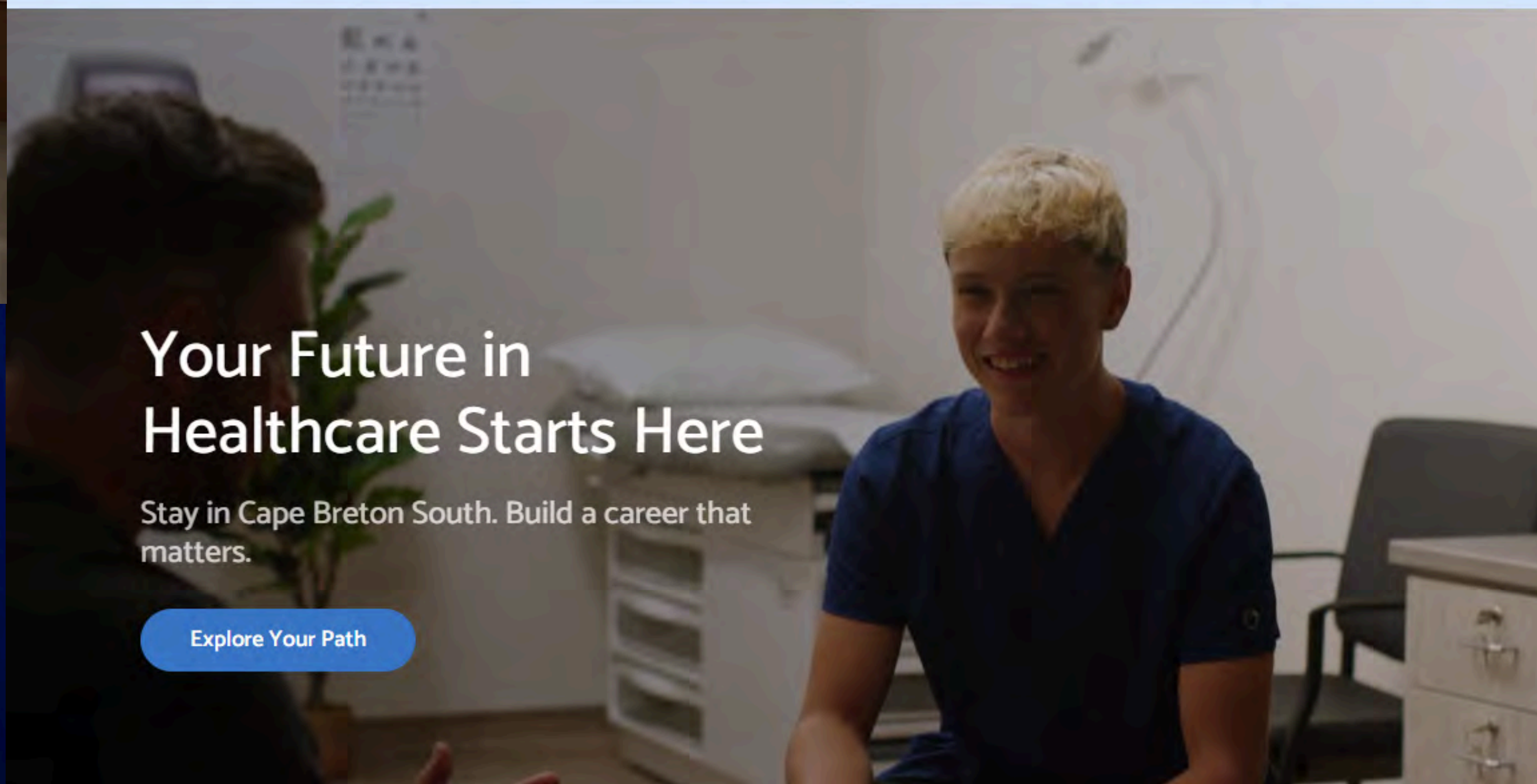
Get Started

Start Your Journey

Your Future in Healthcare Starts Here

Stay in Cape Breton South. Build a career that matters.

Explore Your Path





Community Events and Presentations

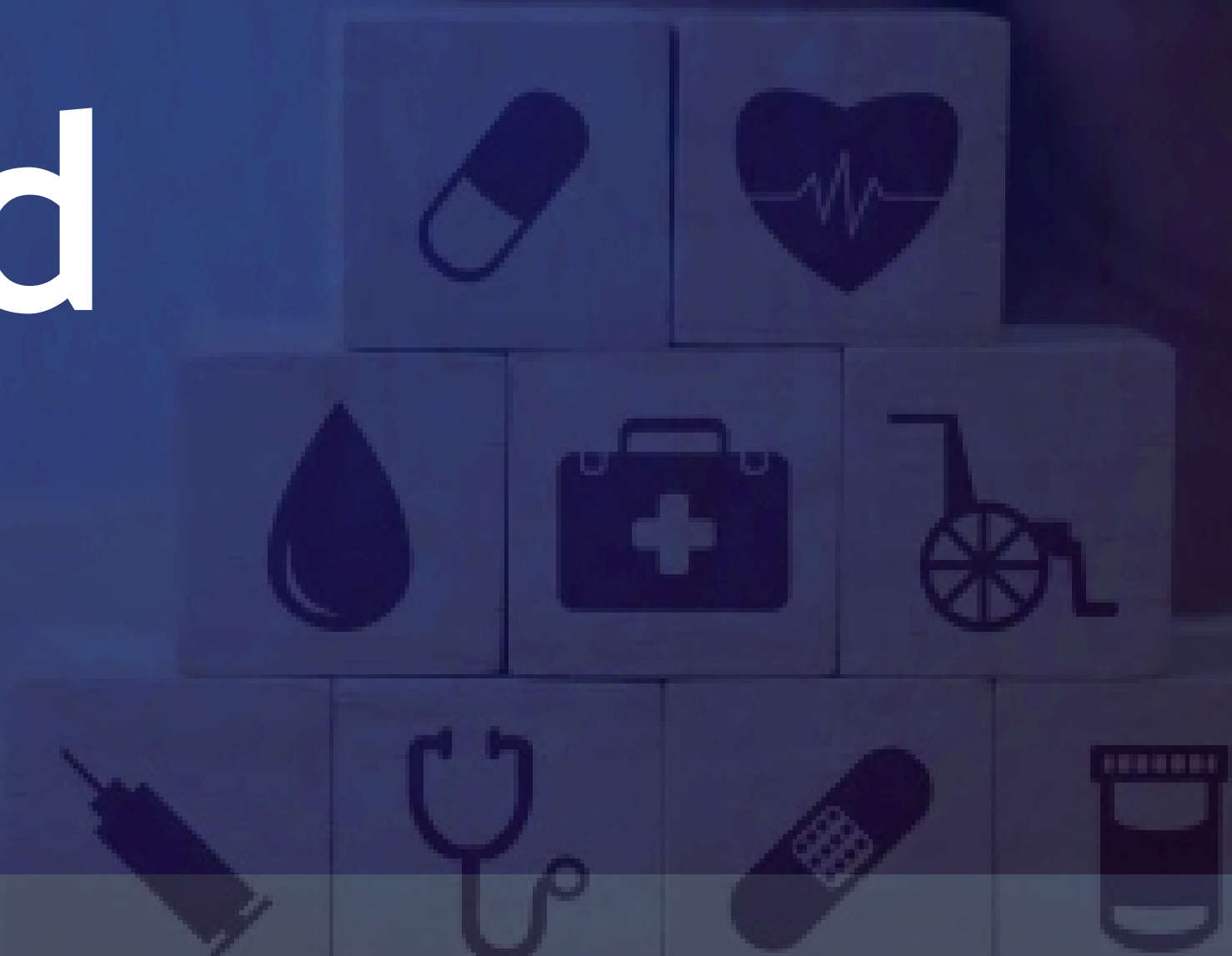
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your healthcare career

2026

Going forward

Cape
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South





CBSRH recognizes the support of the Province of Nova Scotia. We are pleased to work in partnership with the Office of Healthcare Professionals Recruitment to promote our community's culture and resources to healthcare workers.

Office of Healthcare Professional Recruitment (OHPR) funding

- Government cuts to Community Fund = \$400,000 (20%)
- No projected application date for 2026 funding
- Reduced funding amount expected

Tentative 2026 Projects

(dependent on project funding)

- Community of Care Awards Gala
- Business of Medicine Retreat
- Profession-specific recognition activities
- Community visits
- Physician recruitment outreach
- Targeted learner and locum engagement

Next step: to secure funding for costs not eligible for OHPR funding.

Operational costs

- Navigator salary
- Administrative costs
- Website/email/tech costs

Retention activities

- incentives (i.e., locum housing assistance)
- housing initiatives
- any unscheduled/arising recognition/appreciation activities and items

Recruitment activities

- all costs related to out-of-province or virtual career fairs and conferences
- travel and materials associated with in-province career fairs and conferences

2026 CBSRH Funding Requirements

Operational costs (salary, office/administrative expenses, tech)	\$74,000
Conferences (materials, registration fees, travel)	\$9,000
Locum/housing support (2 @ \$500)	\$1,000

Projected funding requirements	\$84,000
Municipality of the County of Richmond	\$36,300
Town of Port Hawkesbury	\$36,300
Doctors Nova Scotia	\$1,500

Projected funds secured	\$74,100
Projected shortfall	\$9,900

Funding request for 2026

\$36,300

Thank you for your continued support.

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MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

285 Beech Hill Road, Beech Hill, NS B2G 0B4

Web antigonishcounty.ca

Tel (902) 863-1117

Fax (902) 863-5751

February 12, 2026

The Honourable Tim Houston
Premier of Nova Scotia
Office of the Premier
7th Floor, One Government Place
1700 Granville Street
Halifax, NS B3J 1X5

Dear Premier Houston,

RE: Letter of support for Antigonish Coalition to End Poverty

On behalf of the Municipality of the County of Antigonish, I am writing to express our support for the concerns raised by the Antigonish Coalition to End Poverty (ACEP) regarding the need to increase social assistance and disability support rates in Nova Scotia.

Council recognizes the important work being done by ACEP and its member organizations in supporting individuals and families across Antigonish and Guysborough Counties. We are aware of the growing pressures facing residents as costs for housing, food, energy, and other essential needs continue to rise. Many individuals and families in our communities rely on social assistance and disability benefits to meet their basic daily needs.

While we acknowledge the announced 1.6% increase to social assistance and disability rates for 2026, Council shares the concern that this adjustment does not keep pace with inflation or the rising cost of living. As outlined in ACEP's letter, current benefit levels remain below established poverty thresholds, including the Market Basket Measure. Without more substantial increases, many individuals and families will continue to experience significant financial hardship.

The Municipality supports ACEP's call for a meaningful increase to social assistance and disability support rates, with the goal of ensuring that Nova Scotians are able to meet their basic needs and live with dignity. Addressing poverty strengthens not only individuals and families, but also the overall health and resilience of our communities.

We respectfully encourage your government to carefully consider these concerns and to engage in further discussion with community partners, including ACEP, to identify solutions that better support vulnerable Nova Scotians.

Sincerely,



Warden Nicholas MacInnis
Municipality of the County of Antigonish

CC: all Nova Scotia Municipalities

TOWN OF DIGBY

PO BOX 579 DIGBY NOVA SCOTIA B0V 1A0

March 17, 2026

Dear Premier Houston,

Re: Letter of Support for Antigonish Coalition to End Poverty

On behalf of the Town of Digby, I am writing to express our support for the concerns raised by the Antigonish Coalition to End Poverty (ACEP) regarding the need to increase social assistance and disability support rates in Nova Scotia.

We are increasingly aware of the growing pressures facing residents, as the costs of housing, food, energy, and other essential needs continue to rise. Many individuals and families in our communities rely on social assistance and disability benefits to meet their basic daily needs.

While we acknowledge the announced 1.6% increase to social assistance and disability rates for 2026, Council shares the concern that this adjustment does not keep pace with inflation or the rising cost of living. Without more substantial increases, many individuals and families will continue to experience significant financial hardship.

The Town of Digby supports ACEP's call for a meaningful increase to social assistance and disability support rates, with the goal of ensuring that Nova Scotians are able to meet their basic needs and live with dignity. Addressing poverty strengthens not only individuals and families, but also the overall health and resilience of our communities.

We respectfully encourage your government to carefully consider these concerns and to engage in further discussion with community partners, including ACEP, to identify solutions that better support vulnerable Nova Scotians.

Sincerely,



Mayor Mike Bartlett
Town of Digby

Cc: MLA Jill Balsler, all Nova Scotia Municipalities



Justice

Public Safety and Security Division

Hayley Crichton, Executive Director of Public Safety and Security Division

1690 Hollis Street Phone: 902 225-0416
PO Box 7
Halifax, NS B3J 2L6 Email: Hayley.crichton@novascotia.ca

March 18, 2026

Dear Chief Administrative Officers,

I am writing following calls to municipalities on March 17, 2026, regarding municipal billing for Royal Canadian Mounted Police (RCMP) policing services for the 2026–27 fiscal year. The information shared during these calls reflected estimated costs only. Final billing letters will be issued following the passage of the provincial *Appropriations Act*, in accordance with the usual course of business.

I would like to acknowledge the challenges the timing of sharing estimates may have created for municipalities as you worked through your own budget planning. I recognize that uncertainty can be frustrating, and I sincerely appreciate the patience and understanding shown by municipal partners. We are mindful of the impacts on municipal planning.

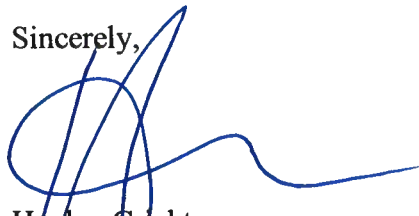
Looking ahead to 2026–27, we are committed to strengthening communication with municipalities. As we contemplate the implementation of a new billing mechanism, our goal will be to approach this consultatively and ensure a more accessible and responsive approach to RCMP service administration.

My team and I are available at any time should you have questions or wish to discuss billing and/or policing service matters further. Please feel free to reach out to any of us directly:

- Hayley Crichton, Executive Director – 902-225-0416
- Charcy Marchand, Director – 902-240-6706
- Matthew Ritchie, Manager – 902-497-2167
- Danielle Desjardins, RCMP Liaison to the DOJ – 902-818-9719
- Kai Qin, Strategic Advisor (Finance) – Kai.Qin@novascotia.ca

Thank you for your continued partnership and collaboration in supporting effective policing services across Nova Scotia.

Sincerely,



Hayley Crichton
Executive Director
Public Safety and Security Division
Nova Scotia Department of Justice



Action List 2022-2026

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status	Item Type
118	Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress	By-Law/Policy
511	Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserved areas, number of lots, and the process for making roads public, based on best practices across the province.	03-25-2025	EDPC Staff	Immediate	In Progress	PAC
522	Receipt of donations policy development/ that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy.	4-22-2025	Director of Finance	Immediate	In Progress	By-Law/Policy
537	Pondville Beach Update/ that Council accept the recommendation of the Committee of the Whole and direct staff to explore the Municipality's options for a Letter of Authority between the Municipality and the Province for Pondville Beach and report their findings back to Council, upon completion of the work in the Pondville Beach Provincial Park Management Statement.	5-27-2025	Director of Community Development and Recreation	Immediate	In Progress	Council
545	Service Connections for accessory dwellings on lots that are able to be subdivided / that Council direct staff to explore possible revisions to current utility regulations around the hookup of secondary units on the same property, including lots that can be subdivided and those that can not.	5-27-2025	CAO/Director of Public Works	Immediate	Complete	Council
621	Dry Hydrant Policy and Priority List/ that Council accept the recommendation of the Fire Protection Services Committee and direct staff to investigate a Dry Hydrant installation in Cleveland (County Line Road/Riverside Road and Hwy 4 – Southeast side of bridge).	09-23-2025	CAO/Director of Public Works	Immediate	In Progress	FPSC
623	ABCC Appointments/ that Council appoint Randall Hussey and Dorothy Booher to the Source Water Protection Advisory Committee; Paula Jesty to the Audit Committee; Jason Jankuloski to the By-law/Policy Committee; Jessica MacDougall to the IDEA Committee; Doug Landry to the RCMP Advisory Board; Daphne Campbell, Natasha Mury, Julisa Stewart, Joe McNamara, Isaiah Bernard and Rodney Diggdon to the Recreation Advisory Committee; Liz Campbell, Steve MacNeil and Robert Wambolt to the Richmond Villa Board; Josie Robinson to the Eastern Counties Regional Library Board; FURHTERMOVE, appoint Councillor Brian Marchand as Councillor representative to the Source Water Protection Advisory Committee; and FURTHERMOVE, that staff re-advertise for the vacant positions on the Cape Breton Local Immigration Partnership and the IDEA Committee.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
624	Richmond Water Utility Source Water Protection Advisory Committee/ that Council approve the re-establishment of the Source Water Protection Advisory Committee, the draft terms of reference, and the advertising for two members of the public to join the committee.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
625	Committees Policy/ that Council refer the Committees Policy to the next By-law/Policy Committee meeting.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
626	Inverness Asylum Commemoration Project/ that Council accept the recommendation of the Committee of the Whole and defer the \$9,000 funding request to budget deliberations.	10-28-2025	Director of Finance	Immediate	Complete	Budget
627	National Seniors Day proclamation/ that Council approve the National Seniors Day proclamation request.	10-28-2025	Municipal Clerk	Immediate	Complete	Council

628	Inverness Asylum Commemoration Project /that Council accept the recommendation of the Committee of the Whole and authorize the signing of the joint project request for provincial support, and acknowledge the Municipality's role in the Inverness Asylum by passing a resolution, engaging the IDEA Committee in its preparation.	10-28-2025	Director of Community Development and Recreation	Immediate	Complete	IDEA
629	Recind Motion /that Council accept the recommendation of the Committee of the Whole and rescind the motion made on June 24, 2025 (Action Item No. 590), which granted \$1,000 to the Framboise Community Centre.	10-28-2025	Director of Finance	Immediate	Complete	Council
630	Framboise Community Centre grant request for the Tier 1 Community Grant Fund in the amount of \$700 / that Council accept the recommendation of the Committee of the Whole and approve the Framboise Community Centre grant request for the Tier 1 Community Grant Fund in the amount of \$700 and be allocated as follows: \$350 from the District 5 Fund and \$350 from the Regional Fund.	10-28-2025	Director of Finance	Immediate	Complete	Grant
631	Low Income Property Tax Exemption Program /that Council accept the recommendation of the Committee of the Whole and approve an extension to the application deadline for the 2025 Low Income Property Tax Exemption Program to December 31, 2025, and that qualified applicants who have paid their property taxes in full receive their exemption amount by rebate cheque.	10-28-2025	Director of Finance	Immediate	Complete	Council
632	Low Income Property Tax Exemption Program Policy /that Council accept the recommendation of the Committee of the Whole and refer the Low Income Property Tax Exemption Program to the By-law/Policy Committee to change the application deadline to December 31.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
633	MGA Amendments /that Council accept the recommendation of the Committee of the Whole and refer the MGA amendment, " Tax reductions due to natural disasters ", to the By-law/Policy Committee for further discussion.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
634	MGA Amendments /that Council accept the recommendation of the Committee of the Whole and refer the MGA amendment, " Allowing tax sale payments to be made electronically ", to the By-law/Policy Committee for further discussion.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
635	Cost Shared J-Class Roads /that Council accept the recommendation of the Committee of the Whole and add Touesnard Lane to the list.	10-28-2025	Director of Public Works	Immediate	Complete	Council
636	Cost Shared Paving for 2026-27 J-Class Roads List /that Council accept the recommendation of the Committee of the Whole and submit an application to the Province for cost-shared paving of the following J-class roads in order of priority: Kings Road, Rockdale; Touesnard Lane, River Bourgeois; Forgeron Road, West Arichat; Sampson Road, L'Ardoise; and Lobster Plant Road, Cape Auget.	10-28-2025	Director of Public Works	Immediate	Complete	Budget
637	Permitting practices for standalone buildings /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to prepare a report on how to provide more consistency and less ambiguity for accessory buildings across the County.	10-28-2025	EDPC Staff	Immediate	Complete	PAC
638	Report to consolidate Rich.Co. Land Use By-laws /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to prepare a report outlining the process, scope, timeline, and resources required to overhaul and consolidate Richmond County's Land Use By-laws, with the goal of improving consistency, reducing ambiguity, and removing barriers to diverse and affordable housing development.	10-28-2025	EDPC Staff	Immediate	Complete	PAC
639	Zoning Areas /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to update the zoning areas for Evanston, Isle Madame, and St. Peter's to allow a minimum of 4 units as of right.	10-28-2025	EDPC Staff	Immediate	Complete	PAC
640	Comfort centres/emergency shelter strategy /that Council accept the recommendation of the Municipal Emergency Management Advisory Committee and direct staff to investigate ways to improve and expand comfort centres and emergency shelters across the County in preparation for budget deliberations.	10-28-2025	Emergency Services Coordinator	Immediate	In Progress	MEMAC
641	Committee Matrix /that Council accept the recommendation of the By-law/Policy Committee and remove the St. Anne's Community & Nursing Care Centre and the Volunteer Fire Department from the Committee Matrix, and add the Richmond Water Utility Source Water Protection Advisory Committee.	10-28-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy

642	Grant Disclosure Policy /that Council accept the recommendation of the By-law/Policy Committee and adopt the Grant Disclosure Policy	10-28-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
643	Repeal By-Law 64- Second Reading /that Council give second reading approval for By-law No.R-100: Repeal of By-law No.64 – Dundee Hills Development Wastewater Management District By-law.	10-28-2025	Municipal Clerk	Immediate	Complete	Council
644	Elected Officials Code of Conduct /that Council send a letter to Municipal Affairs Minister, John MacDonald, requesting that the Provincial Government act quickly in working with Municipalities to better define eligible and/or ineligible complaints, so that the ability of the public to submit complaints is re-instated, and to copy NSFM on that motion requesting that it become an advocacy priority for them.	10-28-2025	Warden	Immediate	Complete	Council
645	RCLN Dolly Parton Imagination Library / that Council support the Dolly Parton Imagination Library Program in the amount of \$2,000, to be allocated from the Council Strategic Initiative Funding.	10-28-2025	Director of Finance	Immediate	Complete	Council
646	Solid Waste Disposal Agreement with GFL /that Council accept the staff recommendation and authorize staff to proceed with final negotiations and execution of the Solid Waste Disposal Services Agreement with GFL Environmental Inc.	11-25-2025	Director of Public Works	Immediate	Complete	Council
647	Fire protection rates for the St. Peter's – Samsonville and Area Water Utility / that Council accept the recommendation of the Committee of the Whole and form a sub-committee consisting of Richmond County staff and Council, and that Village staff and Commissioners be invited to participate for the purpose of reviewing the full scope of the County/Village relationship, and to provide an update to Council prior to budget deliberations.	11-25-2025	Warden/CAO	Immediate	In Progress	Council
651	Exploring opportunities and costs associated with Volunteer Appreciation/Recognition /direct staff, with advice from the Recreation Advisory Committee and checking in with volunteer organizations, to explore the opportunities and costs associated with volunteer appreciation/recognition, to be considered at budget deliberations.	11-25-2025	Director of Community Development and Recreation	Immediate	Complete	Budget
654	Accessory Buildings in Front /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct EDPC staff to remove anything that doesn't permit an accessory or any structure to be built in the front yard, maintaining the current setback, in the Plan Richmond, Plan Isle Madame, Plan St. Peter's, and Plan West Richmond. 2nd Motion :that Council direct EDPC staff to prepare amending pages to remove section 6.3(3)(c) from the Central Richmond Land Use By-law, and subsequently that staff report back on statements to remove anything that doesn't permit an accessory or any structure to be built in the front yard, maintaining the current setback, in the Central Richmond Plan.	11-25-2025	EDPC Staff	Immediate	Complete	PAC
656	Low Income Property Tax Exemption Program Policy /adopt the Low Income Property Tax Exemption Program Policy as presented, with the following changes: <ul style="list-style-type: none"> •Remove "(b)" in section 3.2 •Remove "(b)" and replace the words " in a timely manner " with "within 2 to 3 weeks" in Section 3.3 •Remove "(See section 6)" in Section 4.2 •Add " , up to the limit approved annually by Council" after the word "property" in Section 5.5 •Replace "August 15th" with "December 31st" in Section 5.6 •Replace " balance" with "from previous years" in Section 6.1(d) •Remove section 8.4 and renumber 	11-25-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
657	Funding request for power and base lighting at the River Bourgeois Lighthouse /that Council accept the recommendation of the By-law/Policy Committee and defer the discussion to budget deliberations to consider a \$400 annual contribution.	11-25-2025	Director of Finance	Immediate	Complete	Budget
658	First Reading Approval/roposed amendments to the Municipal Planning Strategy and the Land Use By-law for the Central Richmond, Isle Madame, and St. Peter's Plan Areas /that Council give first reading approval for the proposed amendments to the Municipal Planning Strategy and the Land Use By-law for the Central Richmond, Isle Madame, and St. Peter's Plan Areas and schedule a public hearing.	11-25-2025	Municipal Clerk	Immediate	Complete	Council

659	Emergency Services Provider Fund /that Council approve the Emergency Services Provider Fund application and FURTHER MOVE that the municipal contribution for this application be funded through the Fire Services and Emergency Measures Budget.	11-25-2025	Emergency Services Coordinator	Immediate	Complete	Council
660	IDEA/ECRL Citizen Appointment /that Council appoint Elizabeth Campbell to the IDEA Committee and as Richmond County's representative to the Eastern Counties Regional Library Board.	12-16-2025	Municipal Clerk	Immediate	Complete	Council
661	New GL for Staff Recognition/Compassion/Appreciation- that Council direct staff to transfer funds from general admin to a new GL for Staff Recognition and Compassion, the dollar amount to include costs associated with recognition for retirement, compassion, and staff appreciation, including items outlined in the Awards of Recognition Policy. And FURTHER move to refer future use of this new GL to budget deliberations so that it can be consistently separated for accountability purposes.	12-16-2025	Director of Finance	Immediate	Complete	Budget
662	Acceptable bid for properties scheduled for the February 6, 2026, tax sale/ that Council accept the recommendation of the Committee of the Whole and authorize staff to sell properties AAN 00176303, AAN 00367028, and AAN 01626272 at the February 6, 2026, tax sale for the minimum acceptable bid for each property, as discussed in camera.	12-16-2025	Director of Finance	Immediate	Complete	Council
663	Fire protection rate on property owners in Point Tupper /that Council accept the recommendation of the Committee of the Whole and provide formal written notice to all Point Tupper property owners advising that, effective April 1, 2026, a fire protection rate of \$0.05 per \$100 of assessment will be applied to their properties, and direct staff to complete all required notification, administrative, and communication steps to implement the fire protection rate in accordance with the Municipal Government Act.	12-16-2025	Director of Finance	Immediate	Complete	Council
664	Firearm training/ that Council accept the recommendation of the Committee of the Whole and direct staff to explore costs associated with hosting the Firearms Safety Course locally for Council's consideration during budget deliberations.	12-16-2025	Director of Finance, Director of Community Development and Recreation	Immediate	Complete	Budget
665	Richmond Arena/ that Council accept the recommendation of the Committee of the Whole and proceed with all four recommendations outlined by staff in the briefing note, which include the \$15,000 in spending for updated drawings, carrying out the maintenance activities deemed appropriate to reduce the risk of failures, conducting a building condition audit, and proceeding with the floor replacement in the 2026-2027 budget.	12-16-2025	Director of Public Works/Director of Finance	Ongoing	In Progress	Budget
669	Consultant to conduct an audit across all VF departments in Richmond County /that Council accept the recommendation of the Fire Protection Services Committee and include in budget deliberations funding from the Operating Budget be allocated to retain the professional services of a qualified consultant; AND THAT the consultant be engaged, in consultation with Fire Services Protection Committee, to conduct a comprehensive Fire Services Equipment Audit across all departments, including: 1. An assessment of equipment, apparatus, and stations currently in use; and 2. Identification of the equipment and resources required to bring all departments to a consistent, modern, and regulation-aligned standard. AND THAT the consultant be directed to prepare a final report and master plan summarizing findings and recommendations, to be presented at both the Fire Protection Services Committee and Council for consideration.	12-16-2025	CAO/Director of Finance/ESC/Warden	Immediate	Complete	FPSC
670	Boat launch on the ocean side of the canal in St. Peter's /that Council accept the recommendation of the Fire Protection Services Committee and have Council draft another letter to the Minister in support of having a boat launch installed on the ocean side of the canal in St. Peter's.	12-16-2025	Warden	Immediate	Complete	FPSC
671	Fire Protection Services Committee Terms of Reference /that Council accept the recommendation of the Fire Protection Services Committee and table the Fire Protection Services Committee Terms of Reference for new discussion when appropriate in 2026.	12-16-2025	Municipal Clerk	Immediate	Complete	FPSC

672	NSAPG Membership /that Council accept the recommendation of the RCMP Advisory Board and defer the request for an annual membership in the NSAPG to budget deliberations and FURTHER MOVE that Councillor Brent Sampson be appointed as the Board's representative, effective upon confirmation of membership.	12-16-2025	Director of Finance	Immediate	Complete	Budget
673	Second Reading approval / that Council give second reading approval for the amendments to the Central Richmond, Isle Madame, and St. Peters Plan Area Municipal Planning Strategies and Land Use By-Laws to update definitions related to dwelling types; to increase the number of multiple-unit dwellings permitted as-of-right, allowing the development of fourplexes and other small-scale multi-unit housing forms; and to remove, within the Central Richmond Land Use By-law, the requirement that accessory buildings be located no closer to the street than the main building.	12-16-2025	Municipal Clerk	Immediate	Complete	Council
674	Sewer Service Charge By-law #52 and Solid Waste By-law #17 / that Council refer the Sewer Service Charge By-Law #52 and the Solid Waste By-law #17 to the By-law/Policy Committee's working list for review and discussion.	12-16-2025	Municipal Clerk	Immediate	Complete	By-Law/Policy
675	Public Hearing, Re: Award of Basin Road Lands, Tender MOCR202514 / that Council authorize the CAO to schedule a public hearing respecting the sale of lands over \$10,000.00 but less than appraised value, for the purpose of increasing the availability of affordable housing in the municipality.	12-16-2025	CAO	Immediate	Complete	Council
676	Navigate Energy Net Zero Community Buildings Project /that Council accept the recommendation of the Committee of the Whole and direct staff to further explore the Net Zero Community Buildings Project, potentially issuing a call for expressions of interest to determine if any halls are interested, and other ways the Municipality can contribute.	01-27-2026	CAO	Immediate	In Progress	Council
677	Declining and deteriorating cell service /that Council accept the recommendation of the Committee of the Whole and authorize the Warden and the CAO to reach out to neighbouring towns and municipalities to discuss the issue of declining and deteriorating cell service.	01-27-2026	CAO/Warden	Immediate	In Progress	Council
678	By-law No. 56 – Tax Exemption By-law /that Council accept the recommendation of the Committee of the Whole and authorize the Warden to write a letter to the Minister of Municipal Affairs, requesting adjustments to the Municipal Government Act to enable municipalities to provide tax rebates and incentives to residential affordable housing developers, and further to request that this become an advocacy item for the Nova Scotia Federation of Municipalities and to copy our regional partners on the correspondence. 2nd Motion: that Council accept the recommendation of the Committee of the Whole and direct staff to send a letter to current exempt organizations encouraging them to consider appealing their assessed values, if appropriate.	01-27-2026	Warden/ 2nd Motion: Director of Finance	Immediate	Complete	Council
679	Eastern District Planning Commission (EDPC) process and timelines for handling dangerous and unsightly complaints /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct EDPC staff to review and update their policy on dangerous and unsightly complaint process timelines and response standards; and FURTHER MOVE that Council direct EDPC staff to report to Council twice annually, confirming whether or not any orders exist.	01-27-2026	EDPC	Immediate	In Progress	PAC
680	Coastal Protection Support Program /that Council accept the recommendation of the Planning Advisory/Heritage Committee and approve, in principle, joining other municipalities in applying for the Coastal Protection Support Program funding for an educational component; and FURTHER MOVE that Council direct EDPC staff to submit a standalone application on behalf of Richmond County if the other municipalities are unable to commit.	01-27-2026	EDPC	Immediate	complete	PAC
681	Central Richmond Plan Area – RG 2 Zone /that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct EDPC to prepare a staff report reviewing lot sizes in rural areas under all of Richmond County's land use by-laws.	01-27-2026	EDPC	Immediate	Complete	PAC
682	Temporary Borrowing Resolution, Re: Richmond Area /that Council approve the Temporary Borrowing Resolution in the amount of five million dollars (\$5,000,000) to enable staff to proceed with securing the required funding to advance the Richmond Arena floor upgrades.	01-27-2026	Director of Finance	Immediate	In Progress	Council

683	Advocacy for a secondary permanent road to Saint Martha's Regional Hospital/ that Council ask the Warden to write a letter to Mayor Cameron, our member of parliament, our local MLA, and the provincial Minister of Public Works to advocate for the construction of a new secondary permanent road to the hospital.	01-27-2026	Warden	Immediate	Complete	Council
684	NSCC Municipal Leaders Partnership Table/ that Council approve the Warden and one member of Council to participate in the NSCC Municipal Leaders Partnership Table for one year; and FURTHER MOVE that Council review the participation after the first year and decide whether to continue.	01-27-2026	Warden	Immediate	Complete	Council
685	Proposed Sale of Municipal Property: MOCR202514/ that Council approve, under section 51 of the Municipal Government Act, the sale of Lot 1A and Lot 1B, Basin Road Subdivision, Evanston (AAN 09633618/PID 75190801 and AAN 09633766/PID 75190819) at a price less than the appraised value, at the bid of \$33,000, for the purpose of affordable housing. 2nd Motion: that Council, based on the recommendation of the Evaluation Sub Committee, authorize the CAO to award MOCR202514 Tender to Brela Construction; and FURTHER MOVE that staff circulate the development agreement to Council before it is signed by the developer to ensure it reflects residents' concerns.	01-27-2026	CAO	Immediate	In Progress	Council
686	IDEA Committee Appointment - Recommendation from In Camera Session/ that Council approve the appointments of Trina Hall and Jessica Madden to the Inclusive, Diverse, Equitable, Accessible (IDEA) Committee.	02-24-2026	Director of Community Development and Recreation	Immediate	Complete	Council
687	Community Benefit Agreement - Recommendation from in Camera Session/that Council approve the Municipality of the County of Richmond entering into the Community Benefit Agreement for the Community Vibrancy Fund with Everwind Fuels as discussed in camera.	02-24-2026	CAO	Immediate	In Progress	Council
688	Three-Year Cost-Sharing Agreement for Subdivision Streets/ that Council accept the recommendation of the Committee of the Whole and authorize the Warden and the CAO to sign Cost Share Agreement No. 2026-018.	02-24-2026	CAO/Warden	Immediate	Complete	Council
689	Amyloidosis Month/ that Council accept the recommendation of the Committee of the Whole and approve the proclamation to proclaim March 2026 as Amyloidosis Awareness Month in Richmond County.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
690	Letter from Nicholas MacInnis, Warden, Mun. Co. Antigonish to Hon. Tim. H.- NS Power Rate Application/ that Council accept the recommendation of the Committee of the Whole and authorize the Warden to write a letter of support.	02-24-2026	Warden	Immediate	Complete	Council
691	Subdivision and minimum lot size standards for unserviced lots/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have the Warden write a letter to the Nova Scotia Department of Environment and Climate Change, requesting a review of provincial minimum lot size standards and on-site septic disposal system regulations to allow smaller lots based on newer technology.	02-24-2026	Warden	Immediate	Complete	Council
692	MOCR Dangerous and Unsightly Premises By-law and Policy/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and refer the Dangerous and Unsightly Premises By-Law, By-law No. 28, and the Dangerous and Unsightly Premises Policy to the By-law/Policy Committee	02-24-2026	Municipal Clerk	Immediate	Complete	Council
693	Chief Administrative Officer (CAO) Performance Review Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the Chief Administrative Officer (CAO) Performance Review Policy as presented.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
694	Advertising and Sponsorship Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the Advertising and Sponsorship Policy as presented.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
695	Travel and Expense Policy/ that Council accept the recommendation of the By-law/Policy Committee and adopt the Travel and Expense Policy as amended.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
696	Strategic Communications Plan/ that Council accept the recommendation of the By-law/Policy Committee and adopt the Strategic Communications Plan as amended.	02-24-2026	Municipal Clerk	Immediate	Complete	Council
697	International Day for the Elimination of Racial Discrimination/ that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and proclaim March 21, 2026, as the International Day for the Elimination of Racial Discrimination.	02-24-2026	Municipal Clerk	Immediate	Complete	Council

698	Recreation Instructor/Facilitator Liability Insurance Funding /that Council accept the recommendation of the Director of Community Development and Recreation and authorize the allocation of additional funding, within the existing 2025-2026 departmental budget, to further offset the cost of instructor and facilitator liability insurance, provided that the total amount of requests does not exceed the funds budgeted for the 2025-2026 fiscal year AND FURTHER MOVE that Council approve \$10,000 for the 2026-2027 fiscal year to offset instructor/facilitator liability insurance cost at a rate of \$250 per instructor with the option to allocate further funding at the end of the fiscal should the budget allow.	02-24-2026	Director of Finance/Director of Community Development and Recreation	Immediate	Complete	Council
699	Eastern Counties Regional Library's request for the allocation of funding for the St. Peter's Hub project to be included in the Municipality's 2026/2027 annual operating budget / hat Council reallocate the \$20,000 in funding for the St. Peter's Hub project from the 2025-2026 budget to the 2026-2027 budget.	02-24-2026	Director of Finance	Immediate	Complete	Council
700	Destination Cape Breton Association Briefing Note, Re: Announced closure of the Port Hastings Visitor Information Centre /that Council authorize the Warden to write a letter to the Provincial Government urging them to reverse their decision to close Visitor Information Centres at key ports of entry to the province, including the gateway to Cape Breton Island in Port Hastings, as well as Yarmouth, Amherst, and the Halifax Airport, citing information on economic multipliers, reputation and strategic risks as outlined in the briefing note from Destination Cape Breton Association, and FURTHER MOVE that Council collaborate with other municipalities in advocating for a reversal and exploration of potential alternative models for service delivery.	02-24-2026	Warden	Immediate	Complete	Council
701	Low Income Property Tax Exemption Program /that Council set the household income threshold for the Low Income Property Tax Exemption Program at \$35,000 and maintain the exemption at up to \$200.	02-26-2026	Director of Finance	Immediate	In Progress	Council
702	2025-2026 Grants Policy / that the 2025-2026 Grants Policy be referred to the By-Law/Policy Committee for review.	02-26-2026	Municipal Clerk	Immediate	Complete	Council