



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

## **Special Meeting**

Monday, June 9, 2025

9:00 a.m.

Council Chambers

### **AGENDA**

1. Call to Order
2. Roll Call of Councillors
3. Bursary and Canada Day Funds
4. Budget Planning
5. Adjournment



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMITÉ DE  
**RICHMOND**

*Department of Finance*

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**MEMO TO:**

Troy MacCulloch, CAO

**MEMO FROM:**

Kathleen Jeffrey, Director of Finance

DATE: June 2, 2025

RE: Canada Day Funding 2025

Dear CAO,

Please see attached Canada Day 2025 funding applications. Please see below the applicant names and amounts requested by each organization:

Isle Madame New Horizons Seniors Club	\$1,000.00	District 1
D'Escousse Civic Improvement Society	\$3,000.00	District 2
Riverdale Community Services Society	\$1,780.66	District 3
St. Louis Parish	\$2,500.00	District 3
St. Peter's and Area Lions Club	\$5,700.00	District 4
L'Ardoise Men's Club	\$1,672.00	District 5

Best Regards,

KJ

Kathleen Jeffrey, Director of Finance

**This project aligns with the following County initiatives or plans:**

- |  |  |
|--|--|
| <input type="checkbox"/> Accessibility Plan                          | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan             | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative                     | <input type="checkbox"/> Trails Development Strategy |
| <input type="checkbox"/> Community Development                       | <input type="checkbox"/> Waterfront Development      |
| <input checked="" type="checkbox"/> Other: <u>Canada Day Funding</u> |  |

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2357 Highway 206  
P.O. Box 120  
Arichat, NS B0E 1A0

Telephone: (902) 226-3973  
Fax: (902) 226-0295



**Canada Day Grant Funding Application**

<b>Organization Legal Name</b>		<b>Contact Person</b>	
Isle Madame New Horizons Seniors Club		Gloria Samson	
<b>Position in Organization</b>	<b>Email</b>	<b>Telephone</b>	
President	Horizonnew689@gmail.com	[REDACTED]	
<b>Mailing Address</b>			
2373 Hwy 206 Arichat NS B0E 1A0			
<b>Signature</b>		<b>Date</b>	
<i>Gloria Samson</i>		May 20, 2025	

Are you registered through the Registry of Joint Stocks?  Yes  No

New Horizon Seniors Club  
 2373 Highway 206  
 Post Office Box 164  
 Arichat, NS B0E 1A0

**What you need to know before applying for funding**

- i) Please only fill one application per organization.
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:  
**Danielle Martell, Community Development & Special Projects Officer**  
 2357 Hwy 206, P.O. Box 120  
 Arichat, NS B0E 1A0  
 cdsppofficer@richmondcounty.ca  
 Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type  
**3**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMITÉ DE RICHMOND

**Section C4 - CANADA DAY - Maximum of \$3,000 per district**

**Maximum of one application per year, per organization**

**Application checklist:**

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

**Overview of Canada Day events**

Please describe the event/activity in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

BBQ to take place at the club on Canada Day  
Funds will be used to purchase food for the event - hamburgers, hot dogs, condiments and drinks.

**Reach of Canada Day events**

Who will benefit from these Canada Day events?

Event will be open to the public, will benefit the community at large. Participants will have social interaction.

**Event/Activity budget**

Cost of the events		Financing the project/Other revenue	
Costs		Organization's costs	\$ 0.00
Labour		Have you had to borrow for this project?	<input type="checkbox"/> Yes <input checked="" type="radio"/> No
Materials	\$ 1,000.00	Loan/Debt	\$ 0.00
Other Costs		Other Funding (Specify):	\$ 0.00
Specify:		Funding requested from Municipality	\$ 1,000.00
		If approved, funds must be spent by March 31.	
<b>TOTAL</b>	<b>\$ 1,000.00</b>	<b>TOTAL</b>	<b>\$ 1,000.00</b>



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

**Additional Information Sheet**

## ISLE MADAME NEW HORIZONS SENIOR CITIZENS CLUB

[Profile](#) [Relationships](#) [Events \(29\)](#)

Reg. Number

1888289

Reg. Name

ISLE MADAME NEW HORIZONS SENIOR CITIZENS CLUB

Type

Society

Status

Active

Effective Date

09-Dec-2019

Registered on

07-Oct-1988

Valid Until Expire

31-Oct-2025

## Addresses

Day Address

2373 HWY 206, ARICHAT, NOVA SCOTIA, B0E 1A0, CANADA

Mail Stop/PO Box

2373 HIGHWAY 206, PO BOX 164, ARICHAT, NOVA SCOTIA, B0E 1A0, CANADA



Service Nova Scotia

Registry of Joint Stock Companies

Update Forms  
Societies Act  
Page 1 of 2

Notice of Directors and Officers for

Trust Madame New Horizons Service Citizens Society  
(society name)

Appointment date: 2025/02/02

Please check one: 2025/02/02  
(yyyy/mm/dd)

- The following are to serve as the first directors and officers\* from the date of incorporation until the close of business at the first annual general meeting.
- The following is the updated list of directors and officers\* as of the appointment date.

\*The Societies Act requires that a notice of Directors be provided. Information regarding appointment of officers is supplementary.

Director or Officer Gloria Samson Gloria Samson  
(print or type name) (signature)

Date signed: 2025/04/15  
(yyyy/mm/dd)

Check one or both:  Director  Officer

Name: Gloria E Samson  
(first name and middle initial) (last name)

Residential address: [redacted] [redacted]  
(civic number and street) (apt / suite / unit)  
[redacted] [redacted]  
(town or municipality) (province or state)  
[redacted] [redacted]  
(country) (postal code)  
retired President  
(occupation) (position held if officer)

Check one or both:  Director  Officer

Name: Ronald D Montgomery  
(first name and middle initial) (last name)

Residential address: [redacted] [redacted]  
(civic number and street) (apt / suite / unit)  
[redacted] [redacted]  
(town or municipality) (province or state)  
[redacted] [redacted]  
(country) (postal code)  
retired Vice President  
(occupation) (position held if officer)

Nova Scotia Registry of Joint Stock Companies, PO Box 1529, Halifax, NS, B3J 2Y4

Need help? Contact us at 902-424-7770 (toll-free in NS: 1-800-225-8227) or email at rjsc@novascotia.ca



Service Nova Scotia

Update Forms  
Societies Act  
Page 2 of 2

Registry of Joint Stock Companies

Check one or both:  Director  Officer

Name: Dore A Samson  
(first name and middle initial) (last name)

Residential address: [redacted] [redacted]  
(civic number and street) (apt / suite / unit)

[redacted] [redacted]  
(town or municipality) (province or state)

[redacted] [redacted]  
(country) (postal code)

Administrative Assistant Secretary  
(occupation) (position held if officer)

Check one or both:  Director  Officer

Name: Rose M Montgomery  
(first name and middle initial) (last name)

Residential address: [redacted] [redacted]  
(civic number and street) (apt / suite / unit)

[redacted] [redacted]  
(town or municipality) (province or state)

[redacted] [redacted]  
(country) (postal code)

[redacted] Treasurer  
(occupation) (position held if officer)

Check one or both:  Director  Officer

Name: Colleen A DeWolfe  
(first name and middle initial) (last name)

Residential address: [redacted] [redacted]  
(civic number and street) (apt / suite / unit)

[redacted] [redacted]  
(town or municipality) (province or state)

[redacted] [redacted]  
(country) (postal code)

Retired Director  
(occupation) (position held if officer)

For office use only

Regis ID#:

Date filed:



Service Nova Scotia

Update Forms  
Societies Act  
Page 1 of 2

Registry of Joint Stock Companies

Notice of Directors and Officers for

Ile Madame New Horizon Senior Citizen Society (society name)

Appointment date: 2025/02/02  
Please check one: (yyyy/mm/dd)

- The following are to serve as the first directors and officers\* from the date of incorporation until the close of business at the first annual general meeting.
- The following is the updated list of directors and officers\* as of the appointment date.

\*The Societies Act requires that a notice of Directors be provided. Information regarding appointment of officers is supplementary.

Director or Officer: Gloria Samson Gloria Samson  
(print or type name) (signature)  
 Date signed: 2025/04/15  
(yyyy/mm/dd)

Check one or both:  Director  Officer

Name: Ian J McKinnon  
(first name and middle initial) (last name)  
 Residential address: [REDACTED]  
(town or municipality) (province or state)  
[REDACTED]  
(country) (postal code)  
retired DIRECTOR  
(occupation) (position held if officer)

Check one or both:  Director  Officer

Name: Thomas M STANTON  
(first name and middle initial) (last name)  
 Residential address: [REDACTED]  
(city / street) (apt / suite / unit)  
[REDACTED]  
(town or municipality) (province or state)  
[REDACTED]  
(country) (postal code)  
retired Director  
(occupation) (position held if officer)

Nova Scotia Registry of Joint Stock Companies, PO Box 1529, Halifax, NS, B3J 2Y4

Need help? Contact us at 902-424-7770 (toll-free in NS: 1-800-225-8227) or email at rjsc@novascotia.ca



Service Nova Scotia

Registry of Joint Stock Companies

Update Forms  
Societies Act  
Page 1 of 1

Appointment of Recognized Agent

Societies incorporated in Nova Scotia must appoint an agent. All correspondence from the Registry will go to that agent unless the Registry is given written instructions to the contrary. The Recognized Agent must be resident in Nova Scotia. Service upon the Recognized Agent of any writ, summons, process, notice or other document shall be deemed to be sufficient upon the society, and this appointment shall remain in force until notice in writing by the society that the individual has ceased to be the Recognized Agent is filed with the Registry.

Pursuant to the Societies Act, Isle Madame New Horizons Sr Citizens Club  
(society name)

appoints as Recognized Agent Gloria E Samson  
(first name and middle initial) (last name)

Civic address in Nova Scotia: [Redacted]  
(civic number and street) (apt/suite/unit)  
[Redacted]  
(city or town) (province) (postal code)

Mailing address: 2373 Hwy 206 PO Box 164  
(if different from above) (civic number and street, P.O. box, etc.) (apt/suite/unit)  
Acushat NS B0E 1A0  
(city or town) (province) (postal code)

Signatory For and on behalf of all Directors  
Gloria Samson, President  
(name of director)  
Gloria Samson  
(signature of director)

Date: 2025/04/11  
(yyyy/mm/dd)

For office use only  
Regs ID#: \_\_\_\_\_ Date filed: \_\_\_\_\_

# Authorized Filer

Notice to the Registry of Joint Stock Companies



Entity Name: Isle Madame Nova Horizons Soc. Horizons Club

Registry ID: 1855251

[Strike the section which does not apply]

I Gloria Samson hereby confirm that

Dora H. Samson is approved as an Authorized Filer for the above referenced entity and is authorized to file online updates with the Registry of Joint Stock Companies.

or

~~I \_\_\_\_\_ hereby confirm that I am associated with the above referenced entity and am authorized to file online updates with the Registry of Joint Stock Companies.~~

Gloria Samson President  
Signature Role

Gloria Samson Apr 15/35  
Name (print) Date

## BALANCE SHEET FIRST QUARTER

BANK ACCOUNT as of May 1				42 907,93 \$
GRANT	23 076,19 \$			
MICRO GRANT	2 609,92 \$			
LUNCH & LEARN	1 600,00 \$			
GRANT QUOTE	31 967,70 \$			
30% PAID OFF GRANT	11 188,70 \$			
GRANT MONEY OWED				20 779,00 \$
MUNICIPAL GRANT	5 000,00 \$			22 128,93 \$
<b>BALANCE AFTER GRANT COMPLETETION</b>				27 128,93 \$
<b>OPERATING EXPENSES</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>TOTAL</b>
NSPOWER @ 2 MONTHS	792,05 \$	- \$	1 471,67 \$	2 263,72 \$
BELL	165,58 \$	- \$	82,55 \$	248,13 \$
INSURANCE		3 374,00	- \$	3 374,00 \$
JANITOR	400,00 \$	400,00 \$	600,00 \$	1 400,00 \$
				7 285,85 \$
<b>CAPITAL / BUILDING</b>				
RENTALS	291,99 \$	662,00 \$	467,00 \$	1 420,99 \$
MEMBERSHIP	3 600,00 \$	1 060,00	30,00 \$	4 690,00 \$
BUILDING MAINTENANCE				6 110,99 \$
<b>ADMINISTRATION</b>				
OFFICE SUPPLIES	359,86 \$	156,32 \$	- \$	516,18 \$
				516,18 \$
<b>PROGRAMS</b>				
BINGO	292,50 \$	292,50 \$	305,00 \$	890,00 \$
45's	- \$	492,50 \$	- \$	492,50 \$
CRIB	350,00 \$	160,00 \$	362,50 \$	872,50 \$
JAM	181,61 \$	73,42 \$	296,00 \$	551,03 \$
				2 806,03 \$

## MARCH FINANCIAL MONTHLY REPORT

<b>Opening check book balance as:</b>		<b>MAR 1</b>		53 031,83 \$
<b>Building grant</b>			11 188,70 \$	11 887,49 \$
<b>Micro Grants</b>				2 692,06 \$
<b>Lunch and Learn Grant</b>				
<b>Total</b>				38 452,28 \$
<b>Accounts</b>	<b>Income</b>	<b>Expense</b>	<b>Balance</b>	<b>YTD</b>
<b>Bingo</b>	415,00 \$	826,66 \$	(411,66) \$	178,34 \$
<b>45 card play</b>	-		-	492,50 \$
<b>Cribbage</b>	362,50 \$		362,50 \$	872,50 \$
<b>Kitchen</b>	1 778,75 \$	324,89 \$	1 453,86 \$	2 082,68 \$
<b>Lunch and Learn/SOCIALS</b>		114,99 \$	(114,99) \$	2 406,12 \$
<b>Bar / Canteen</b>	1 324,75 \$	513,13 \$	811,62 \$	2 812,45 \$
<b>Dance / Jam / Ent</b>	296,00 \$	-	296,00 \$	551,03 \$
<b>50/50</b>	690,50 \$		690,50 \$	1 454,00 \$
<b>Donations received</b>	655,00 \$		655,00 \$	1 195,00 \$
<b>Club contributions</b>			-	-
<b>Rentals</b>	467,00 \$		467,00 \$	1 653,99 \$
<b>Membership</b>	30,00 \$		30,00 \$	4 690,00 \$
<b>Operating Expenses</b>		3 986,13 \$	(3 986,13) \$	(6 317,58) \$
<b>Building maintenance</b>		11 617,46	(11 617,46) \$	(12 188,81) \$
<b>Administration (office supplies)</b>			-	(483,24) \$
<b>Building Insurances</b>			-	(3 374,00) \$
<b>Director insurance</b>			-	-
				-
<b>Miscellaneous</b>				3,00 \$
<b>Snow removal / sanding</b>				-
<b>Total</b>	6 019,50 \$	17 383,26 \$	(11 363,76) \$	(3 972,02) \$

**Profit as of:**

osing cheque book balance as **APRIL 1 2025**

41 668,07 \$

<b>Signed by:</b>
<b>Rose Marie Montgomery</b>
<b>Treasurer</b>

## JANUARY FINANCIAL MONTHLY REPORT

<b>Opening check book balance as:</b>		<b>Jan 1 2025</b>		<b>45 640,09 \$</b>
<b>Building grant</b>				<b>23 076,19 \$</b>
<b>Lunch and Learn Grant</b>				<b>- \$</b>
<b>Total</b>				<b>68 716,28 \$</b>
<b>Accounts</b>	<b>Income</b>	<b>Expense</b>	<b>Balance</b>	<b>YTD</b>
<b>Bingo</b>	292,50 \$		292,50 \$	
<b>45 card play</b>	- \$		- \$	
<b>Cribbage</b>	350,00 \$		350,00 \$	
<b>Kitchen</b>	2 720,00 \$	151,11 \$	2 568,89 \$	
<b>Social / Lunch</b>	113,50 \$	221,62 \$	(108,12) \$	
<b>Bar / Canteen</b>	1 423,05 \$	284,31 \$	1 138,74 \$	
<b>Dance / Jam / Ent</b>	230,00 \$	48,39 \$	181,61 \$	
<b>50/50</b>	335,00 \$	- \$	335,00 \$	
<b>Donations received</b>	520,00 \$	- \$	520,00 \$	
<b>Rentals</b>	524,99 \$	- \$	524,99 \$	
<b>Membership</b>	3 600,00 \$	- \$	3 600,00 \$	
<b>Operating Expenses</b>		2 331,45 \$	(2 331,45) \$	
<b>Snow removal / mowing</b>		- \$	- \$	
<b>Administration</b>	32,94 \$	359,86 \$	(326,92) \$	
<b>Miscellaneous</b>	300,00 \$	- \$	300,00 \$	
<b>Micro grant</b>	2 692,06 \$	- \$	2 692,06 \$	
<b>Total</b>	<b>12 837,04 \$</b>	<b>3 396,74 \$</b>	<b>9 440,30 \$</b>	

**Profit as of: 9 440,30 \$**

**Closing cheque book balance as of: Feb 1 2025**

**55 080,39 \$**

<b>Signed by:</b>
<b>Rose Marie Montgomery</b>
<b>Treasurer</b>





**Canada Day Grant Funding Application**

<b>Organization Legal Name</b>		<b>Contact Person</b>	
D'Escousse Civic Improvement Society		Daphne Campbell	
<b>Position in Organization</b>	<b>Email</b>	<b>Telephone</b>	
Member	[REDACTED]	[REDACTED]	
<b>Mailing Address</b>			
3276 Hwy 320 D'Escousse NS B0E1K0			
<b>Signature</b>		<b>Date</b>	
<i>Daphne Campbell</i>		May 21 2025	

Are you registered through the Registry of Joint Stocks?  Yes  No

**What you need to know before applying for funding**

- i) Please only fill one application per organization.
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:  
 Danielle Martell, Community Development & Special Projects Officer  
 2357 Hwy 206, P.O. Box 120  
 Arichat, NS B0E 1A0  
 cdsppofficer@richmondcounty.ca  
 Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type  
**3**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**Section C4 - CANADA DAY - Maximum of \$3,000 per district**

**Maximum of one application per year, per organization**

**Application checklist:**

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

**Overview of Canada Day events**

*Please describe the event/activity in as much detail as possible.*

*If you need additional space please use the Additional Information Sheet attached to this application.*

As part of our community's Canada Day celebrations, we are planning to host a free community bingo event at the D'Escousse Civic Improvement Hall on July 1st, from 11:00AM to 1PM. This initiative is designed to bring residents of all ages together in a welcoming inclusive environment that fosters connection, celebration, and community pride. The event will feature free bingo games with prizes. In addition to the games we will be offering complimentary Canada Day cake, as well as coffee and tea creating a festive atmosphere where attendees can socialize and enjoy the holiday together. Funding will cover the cost of venue preparation, refreshments, prizes and a honorarium for the bingo caller. We anticipate strong participation and believe this event will have a positive impact on local spirit.

**Reach of Canada Day events**

*Who will benefit from these Canada Day events?*

This event will be engaging and accessible to all members of the community, including seniors, families, and youth.

**Event/Activity budget**

Cost of the events		Financing the project/Other revenue	
Costs		Organization's costs	\$3000
Labour	\$100	Have you had to borrow for this project?	<input type="checkbox"/> Yes <input checked="" type="radio"/> No
Materials	\$400	Loan/Debt	
Other Costs	\$2500	Other Funding (Specify):	
Specify: Prizes, cake, tea, coffee,decoratio		Funding requested from Municipality	\$3000
		If approved, funds must be spent by March 31.	
<b>TOTAL</b>	<b>\$3000</b>	<b>TOTAL</b>	<b>\$3000</b>



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

**Additional Information Sheet**

Reconciliation statement			
Opening Balance	2024	\$41,852.64	
OUTSTANDING CHEQUES		\$0.00	
BALANCE			\$41,852.64
DEPOSITS		\$236,194.33	
Total Income		\$236,194.33	
TOTAL Balance plus Income			\$278,046.97
Less Expenses		\$184,034.28	
Balance			\$94,012.69
Bank Closing Balance		\$94,012.69	\$94,012.69

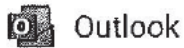
	Monthly Income from bank statement	Monthly Income from bank statement
Jan.	\$35,962.28	\$49,770.43
Feb.	\$5,668.72	\$4,830.00
Mar.	\$15,122.47	\$5,537.40
Apr.	\$18,903.50	\$41,997.80
May	\$42,164.93	\$17,515.35
June	\$6,007.59	\$5,132.75
July	\$10,990.28	\$9,189.25
Aug.	\$11,020.96	\$9,281.00
Sept.	\$14,631.33	\$7,262.25
Oct.	\$8,277.67	\$17,966.92
Nov.	\$10,634.51	\$9,093.63
Dec.	\$4,650.04	\$58,614.50
	\$184,034.28	\$236,194.33

BANK RECONCILIATION		
Savings Account - HISA Account		
Opening Balance Jan. 1,	\$99,321.12	2024
transfers in		
transfers out	\$62,000.00	
Interest Accrued	-\$678.19	
Closing Balance Dec. 31,		\$37,999.31

\$0.00                      \$0.00

EQUITY SHARES			
2024	Opening Bal Jan. 1,	Closing Balance Dec. 31,	Equity
Equity Shares	\$10.00	\$10.00	\$0.00
Surplus Equity Shares	\$19.29	\$19.29	\$0.00
TOTAL	\$29.29	\$29.29	\$0.00

*Ddff H*



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**Fw: 2024 financials,**

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**From** descousse civic imp Hall <descoussecivicimp@outlook.com>

**Date** Wed 2025-05-21 9:38 AM

**To** Daphne Campbell <[REDACTED]>

Budget for 2025,

Complete generator work approx. \$20,000.00

New roof. approx. \$100,000.00

Regular yearly operations and maintenance approx. \$35,000.00

Income in 2024 includes grant funding and cash transfers from savings acct. For work being done

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**From:** Ronnie Leblanc <[REDACTED]>

**Sent:** May 21, 2025 9:32 AM

**To:** descoussecivicimp@outlook.com <descoussecivicimp@outlook.com>

**Subject:**

# THE D'ESCOUSSE CIVIC IMPROVEMENT SOCIETY

[Profile](#) [Relationships](#) [Events \(32\)](#)

Reg Number

1260058

Reg Name

THE D'ESCOUSSE CIVIC IMPROVEMENT SOCIETY

TYPE

Society

Status

Active

Effective Date

16-Nov-2012

Registered on

04-Sep-1959

Membership Period

30-Sep-2025

## Addresses

Reg Address

3276 MAIN STREET, ROUTE 320, P.O. BOX 490, DESCOSSE, NOVA SCOTIA, B0E1K0, CANADA

Mailing Address

3276 MAIN STREET, ROUTE 320, P.O. BOX 490, DESCOSSE, NOVA SCOTIA, B0E1K0, CANADA

# THE D'ESCOUSSE CIVIC IMPROVEMENT SOCIETY

Profile Relationships Events (32)

Name  
**PEARL LEBLANC**

Relationship  
**Director**

Name  
**CAROLYN DECOSTE**

Relationship  
**Director**

Name  
**DOREEN GALLANT**

Relationship  
**Director**

Name  
**RONNIE J LEBLANC**

Relationship  
**Director**

Name  
**ARTHUR GALLANT**

Relationship  
**Director**

# THE D'ESCOUSSE CIVIC IMPROVEMENT SOCIETY

[Profile](#)
[Relationships](#)
[Events \(32\)](#)

<p>Name</p> <p><b>ALLAN FOUGERE</b></p>	<p>Relationship</p> <p><b>Director</b></p>
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<p>Name</p> <p><b>WAYNE POIRIER</b></p>	<p>Relationship</p> <p><b>Director</b></p>
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<p>Name</p> <p><b>KAREN POTTIE</b></p>	<p>Relationship</p> <p><b>Director</b></p>
--	--

<p>Name</p> <p><b>CHANTALIE FOUGERE</b></p>	<p>Relationship</p> <p><b>Director</b></p>
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<p>Name</p> <p><b>BRENT KINSLOW</b></p>	<p>Relationship</p> <p><b>Director</b></p>
---	--

# THE D'ESCOUSSE CIVIC IMPROVEMENT SOCIETY

Profile Relationships Events (32)

Name	Relationship
CARLA SAMSON	Director
RONNIE J. LEBLANC	Officer( President )
ANNETTE FOUGERE	Officer( SECRETARY )
DANA HUNT	Officer( Vice-president )
RONNIE LEBLANC E [REDACTED]	Recognized Agent

**Executive**

Ronnie LeBlanc	President	226-1337	227-8069	ronnieleblanc99@gmail.com
Dana Hunt	Vice-President	631-1962		cderhunt@yahoo.com
Annette Fougere	Secretary	226-3158	227-7532	alnet@eastlink.ca
Carla Samson	Treasurer	951-0440	631-2705	samsoncarla2@gmail.com

**Directors 3 years (2028) < re-election**

Karen Pottie	226-3670			karenpottie1956@hotmail.com
Teddy Poirier	226-2187	631-0069		tpoirier52@gmail.com
Wayne Poirier	226-2159	631-0963		cewayn@gmail.com
Ronnie LeBlanc	226-1337	227-8069		ronnieleblanc@eastlink.ca

**Directors 2 years (2027) < re-election**

Mac MacNeil	623-1944			macneilaa@yahoo.com
Carla Samson	631-2705	226-0238		samsoncarla2@gmail.com
Doreen Gallant	227-5889			artdorgallant@hotmail.com
Cecelia Poieier	631-0963	226-2159		cewayn@gmail.com

**Directors 1 years (2026) < re-election**

Pearl LeBlanc	226-2954			shamrock01@bellaliant.net
Arthur Gallant	302-8685			artdorgallant@hotmail.com
Carolyn DeCoste	631-3072			car2920@gmail.com
Allan Fougere	226-3158	227-7532		alnet@eastlink.ca
Chantallie Fougere	631-2969			clmury@hotmail.com



**Grant/Funding Application**

<b>Organization Legal Name</b>	<b>Contact Person</b>
Riverdale Community Services Society	Danielle MacRae
<b>Position in Organization</b>	<b>Email</b>
Vice President	[Redacted]
<b>Mailing Address</b>	<b>Telephone</b>
[Redacted]	[Redacted]
<b>Signature</b>	<b>Date</b>
[Handwritten Signature]	May 13 2025

Are you registered through the Registry of Joint Stocks?  Yes  No

\* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

<b>Type 1 Infrastructure</b>	<input type="checkbox"/>
Only complete Section A (page 2)	
<b>Type 2 Start-up Activity</b>	<input type="checkbox"/>
Only complete Section B (page 3)	
<b>Type 3 Recreation/Sponsorship</b>	<input checked="" type="checkbox"/>
Only complete Section C1 for Physical Activity (page 4)	
Only complete Section C2 for Instructor/Facilitator Development (page 5)	
Only complete Section C3 for Sponsorships (page 6)	
Only complete Section C4 for Canada Day (page 7)	
<b>Type 4 Regional/Health/General</b>	<input type="checkbox"/>
Only complete Section D (page 8)	

**What you need to know before applying for funding**

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:  
 Danielle Martell, Community Development & Special Projects Officer  
 2357 Hwy 206, P.O. Box 120  
 Arichat, NS B0E 1A0  
 cdsppofficer@richmondcounty.ca  
 Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type  
**3**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**Section C4 - CANADA DAY - Maximum of \$3,000 per district**

**Maximum of one application per year, per organization**

**Application checklist:**

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

**Overview of Canada Day events**

*Please describe the event/activity in as much detail as possible.*

*If you need additional space please use the Additional Information Sheet attached to this application.*

See Attached Paper

**Reach of Canada Day events**

*Who will benefit from these Canada Day events?*

See Attached paper

**Event/Activity budget**

**Cost of the events**

Costs

Labour

Materials

Other Costs

Specify:

1780.66

**Financing the project/Other revenue**

Organization's costs

Have you had to borrow for this project?

Loan/Debt

Other Funding (Specify):

Funding requested from Municipality  
If approved, funds must be spent by March 31.

Yes  No

1780.66

**TOTAL**

\$-0.00 1780.66

**TOTAL**

\$-0.00 1780.66

## Overview of Canada Day Event

This event is an all ages event. We are wanting to have kids and adults come out and enjoy Canada Day together. We are wanting to have events for kids such as Canada Day related crafts. We would like to have a Teddy Bear Clinic where children could bring their stuffed animals and get them checked out by a medic, they would give the stuffed animal a check up. We would like to have the fire department come with their fire trucks so the kids could get tours of the equipment and trucks. We would like to have a fish pond for the kids, the kids would fish for toys. We would like to have face painting for the kids, as well as a mini putt game to entertain them.

There would be live music for the adults and a sectioned off area for a beer garden. While hosting this event we would like to have a BBQ and supply hot dogs and drinks. As well as snow cones and popcorn for the kids.

## Reach of Canada Day Event

This event is open to everyone. Not just for the surrounding area of the Riverdale Community Centre. We hope to have people join us from Louisdale, Port Hawkesbury, West Bay, Dundee.

We would like to purchase a snow cone machine for \$124.26, 200 cups \$17.10. We looked into rental, and the price was \$75.00/hour. It makes more sense to us to buy this item and use it for future events.

We would like to buy 100 popcorn bags. It would cost \$12.53

We would like to buy a Canada Day sheet cake from Superstore. Price is \$74.10

We would like to pick up face painting supplies to have face painting for the kids. Price is \$22.80.

We would like to have a craft table for the kids, supplies for this event is \$57.00.

We would like to have a fish pond for the kids, the cost for the supplies would be \$57.00.

We would like to pick up decorations for this event- reusable banners, balloons, table clothes, etc. Price would be \$114.00.

We would like to hold a BBQ for the event. BBQ supplies would include hot dogs, buns, pop, water, condiments, napkins and plates. Price \$513.00.

We would like to have an outdoor bar area for this event. We would need a snow fence to close off an area. Price would be \$47.88.

We would like to purchase fireworks for this event. The expense for this event would be \$570.00

We would like to purchase a 10X30 Party tent. We looked into renting this item, we got a quote for \$800.00 for this. Looking online we can purchase one for 170.99 and have it for future events.

Total comes to \$1780.66

RIVERDALE COMMUNITY SERVICES SOCIETY  
JANUARY 1-DECEMBER 31, 2024  
BALANCE SHEET  
Registry # 1466630

ASSETS:

Cash	26768.01
Accounts Receivable	97304.91
Inventory	
Other Current Assets	
<b>Total Current Assets</b>	<b>124072.92</b>

LIABILITIES:

Accounts Payable	
Income Taxes	
Accrued Liabilities	
Other Current Liabilities	106148.43
<b>Total Liabilities</b>	<b>106148.43</b>

EQUITY

Retained Earnings	17924.49
<b>Total Equity</b>	<b>17924.49</b>

<b>Total Liabilities and Equity</b>	<b>124072.92</b>
-------------------------------------	------------------

1. Signed by (Director):

Shelton Benoit  
Print name

  
Signature

May 1/2025  
Date Signed

2. Signed by (Director):

Ms Kristal MacDonnell  
Print name

  
Signature

May 1/2025  
Date Signed

**Riverdale Community Services Society**  
**Revenue & Expenses**  
**January 1st to December 31st, 2024**

**REVENUE (Deposits)**

Hall Rentals	6,025.00
Dance / Door Ticket sales	1,455.00
<b>Bar Sales</b>	<b>9,874.00</b>
Brunch Receipts	1,146.00
Meals	0.00
Shuffleboard	0.00
Canteen	717.95
Richmond County - Grant Garden	1,979.78
50/50 Ticket Sales	0.00
Tel Isle Bingo	0.00
Celtic Colors ticket	2,614.16
Donations	3,443.25
<b>County of Richmond - Repair GRANT</b>	<b>65,049.77</b>
<b>PROV. GRANT MONEY - GARDEN (ANNETTE)</b>	<b>5,000.00</b>
<b>TOTAL REVENUE</b>	<b><u>\$97,304.91</u></b>

**EXPENSES**

Anvil Pest Control	284.00
Liquor purchases	5,055.63
Bar supplies (cups, mix, ice)	224.84
Meals	425.32
DJ Services / Bands	1,200.00
Donations	1,281.50
Celtic Colors Tickets	920.00
Canteen Supplies	242.96
Maintenance / Water Tests / repairs	1,273.77
Cleaning Supplies	522.54
Licenses / Registrations / contracts	1,249.80
Phone / Internet	1,724.04
Propane	218.50
Miscellaneous - Curtain Installation	3,258.53
Yardwork - PNS GRANT (Annette)	3,500.00
Safety Deposit Box Rental / bank fees	109.85
Cooperators Insurance	4,495.00
Plowing	2,472.50
NS Power - Power bills	7,618.00
Miscellaneous - special events (prize money)	600.00
Kitchen Supplies	0.00
Water Tank	821.09
Community Garden - County Grant	1,910.00
Hall Cleaning	360.00
Yardwork - Generator Grant	\$1,200.00
<b>AED Advantage - new Defibrillator (GRANT)</b>	<b>1654.85</b>
<b>GRANT REPAIRS / UPGRADES</b>	<b><u>63525.71</u></b>
<b>TOTAL Expenses:</b>	<b>106,148.43</b>

Bank balance as of Dec. 31, 2023	\$26,768.01
Plus Total Deposits (Revenue)	\$97,304.91
Less Credits (Purchases / Expenses)	<u>-\$106,148.43</u>
<b>BANK BALANCE AS OF DEC. 31, 2024</b>	<b>\$17,924.49</b>

Increase in bank balance (gain) (\$8,843.52)

Balance left from Generator Grant 16376.4  
**OUR CASH BALANCE** **\$1,548.09**

Riverdale Community Services Society

Revenue & Expenses

*Tentative Budget*

January 1st to December 31st, 2025

**REVENUE (Deposits)**

Hall Rentals	6,000.00
Dance / Door Ticket sales	3,000.00
<b>Bar Sales</b>	<b>10,000.00</b>
Brunch Receipts	1,300.00
Meals	0.00
Canteen	800.00
50/50 Ticket Sales	500.00
Celtic Colors ticket	2,600.00
Donations	3,000.00
<b>TOTAL REVENUE</b>	<b><u>\$27,200.00</u></b>

**EXPENSES**

Anvil Pest Control	284.00
Liquor purchases	5,000.00
Bar supplies (cups, mix, ice)	200.00
Meals / brunches	500.00
DJ Services / Bands	600.00
Donations	1,200.00
Celtic Colors Tickets	920.00
Canteen Supplies	350.00
Maintenance / Water Tests / repairs	600.00
Cleaning Supplies	400.00
Licenses / Registrations / contracts	1,249.80
Phone / Internet	1,000.00
Propane	218.50
Safety Deposit Box Rental / bank fees	50.00
Cooperators Insurance	5,000.00
Plowing	1,800.00
NS Power - Power bills	7,800.00
Miscellaneous - special events (prize money)	400.00
Kitchen Supplies	0.00
Water Tank	0.00
Hall Cleaning	0.00
<b>TOTAL Expenses:</b>	<b>27,572.30</b>
<b>PROFIT / LOSS</b>	<b>-\$372.30</b>

*Filed with  
financials  
May 9/25*

Submitted: 07 May 2025  
Reference: SR741819

## Notice of Directors and Officers

### Entity Details

Number	1466630
Name	RIVERDALE COMMUNITY SERVICES SOCIETY
Type	Society
Status	Active

### Directors and Officers Detail Updates

Name	ANNETTE MILLIGAN
Role	Director
Civic Address	[REDACTED]

### Directors and Officers Added

Name	KEN REYNOLDS
Role	Director, Officer
Title	President
Civic Address	[REDACTED]

Name	DANIELLE MACRAE
Role	Director, Officer
Title	Vice-president
Civic Address	[REDACTED]

Name	SUSAN MARCH
Role	Director, Officer
Title	Secretary
Civic Address	[REDACTED]

Name CLAYTON MACRAE  
Role Director  
Civic Address [REDACTED]

Name AMY FOUGERE  
Role Director  
Civic Address [REDACTED]

Name RICHARD BETZ  
Role Director  
Civic Address [REDACTED]

---

**Directors and Officers Removed**

---

Name KRYSTAL MACDONNELL  
Role Director  
Civic Address [REDACTED]

Name ANNETTE MILLIGAN  
Role Officer  
Title Secretary  
Civic Address [REDACTED]

Name DONALD WHITTY  
Role Director  
Civic Address [REDACTED]

Name DONALD WHITTY  
Role Officer  
Title Vice-president  
Civic Address [REDACTED]

Name AUDREY LINDEN  
Role Director  
Civic Address [REDACTED]

Name KRYSTAL MACDONNELL  
Role Officer  
Title President  
Civic Address [REDACTED]

Name JOSEPH V MCNAMARA  
Role Director  
Civic Address [REDACTED]

---

**Directors and Officers (following changes)**

---

Name ANNETTE MILLIGAN  
Role Director  
Civic Address [REDACTED]

Name KEN REYNOLDS  
Role Director, Officer, President  
Civic Address [REDACTED]

Name DANIELLE MACRAE  
Role Director, Officer, Vice-president  
Civic Address [REDACTED]

Name SUSAN MARCH  
Role Director, Officer, Secretary  
Civic Address [REDACTED]

Name CLAYTON MACRAE

Role Director

Civic Address

[REDACTED]

Name AMY FOUGERE

Role Director

Civic Address

[REDACTED]

CANADA

Name RICHARD BETZ

Role Director

Civic Address

[REDACTED]

Name LISA MORGAN

Role Director, Officer, Treasurer

Civic Address

[REDACTED]

Name SHELTON BENOIT

Role Director

Civic Address

[REDACTED]

Name BRENT MILLIGAN

Role Director

Civic Address

[REDACTED]

Name PAUL UPTON

Role Director

Civic Address

[REDACTED]

Name SABRINA UPTON

Role Director

Civic Address

[REDACTED]

CANADA



Registry of Joint Stock Companies

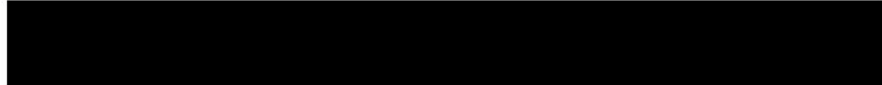
Submitted: 07 May 2025

Reference: SR741819

Name DENISE REYNOLDS

Role Director

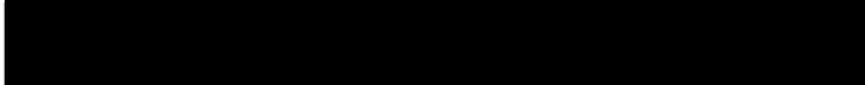
Civic Address



Name ELLEN STROBEL

Role Director

Civic Address



Name PETER BURKE

Role Director

Civic Address



---

### Confirmation

---

I hereby confirm that I am authorized to submit this filing and that the information is true to the best of my knowledge. I understand that it is an offence to knowingly provide false or incorrect information.

Submitter Lisa Morgan



**Approved Submission SR741819: RIVERDALE COMMUNITY SERVICES SOCIETY - Society Change of Directors and Officers**  
1 message

rjsc.noreply@novascotia.ca <rjsc.noreply@novascotia.ca>  
Reply-To: rjsc.noreply@novascotia.ca  
To:



Registry of Joint Stock Companies  
PO Box 1529  
Halifax, NS, B3J 2Y4

Lisa Morgan

Dear Lisa Morgan,

The following submission has been approved.

Entity Name:	RIVERDALE COMMUNITY SERVICES SOCIETY
Submission Reference No:	SR741819
Submission Type:	Society Change of Directors and Officers
Received Date:	07-May-2025
Status:	Approved
Status Date:	07-May-2025

The next renewal date for the above noted entity is 31-Oct-2025 .

If you have any questions, please contact the Registry.

Sincerely,

Registry of Joint Stock Companies



**Canada Day Grant Funding Application**

<b>Organization Legal Name</b>		<b>Contact Person</b>	
Saint Louis Parish		Derek Marchand	
<b>Position in Organization</b>	<b>Email</b>	<b>Telephone</b>	
Treasurer	treasuerstlouisparish@gmail.com	[REDACTED]	
<b>Mailing Address</b>			
[REDACTED]			
<b>Signature</b>		<b>Date</b>	
<i>Derek Marchand</i>		May 5, 2025	

Are you registered through the Registry of Joint Stocks?  Yes  No

**What you need to know before applying for funding**

- i) Please only fill one application per organization.
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:  
**Danielle Martell, Community Development & Special Projects Officer**  
 2357 Hwy 206, P.O. Box 120  
 Arichat, NS B0E 1A0  
 cdsppofficer@richmondcounty.ca  
 Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type  
**3**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTE DE RICHMOND

**Section 64 - CANADA DAY - Maximum of \$3,000 per district**

**Maximum of one application per year, per organization**

**Application checklist:**

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

**Overview of Canada Day events**

Please describe the event/activity in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

BBQ outside, Hamburgers and Hot Dogs, Pop Water or Juice  
 Games inside the Hall, outside also if weather permits. A variety of activities will take place both inside and outside. Prizes awarded accordingly.  
 Face Painting, will be available, along with many other things.  
 Ice Cream and Candy Bar will be available.  
 Will have the Cutting of the Canada Day Cake along with Cup cakes.  
 Will have the raising of the Canadian Flag at an appointed time, and a group singing "Oh Canada"  
 Hall will be decorated to visually note what we are celebrating.

**Reach of Canada Day events**

Who will benefit from these Canada Day events?

These events will be for the residents or our district, free of charge. Friends kids and adults will have a place and a time to socialize together. A time renew friendships and make new ones. An opportunity for our NEW residents to meet new friends, and learn more of our district and County.  
 It is a great opportunity to allow and Welcome new residents.  
 We are proud, Canadians and want to showcase what goes on in District 3 and what we have to offer not only new residents to our District but also our County.  
 We also welcome all residents of Richmond County.

**Event/Activity budget**

**Cost of the events**

Costs

Labour \_\_\_\_\_  
 Materials 2,500.00 \_\_\_\_\_  
 Other Costs \_\_\_\_\_  
 Specify: \_\_\_\_\_

**TOTAL** 2,500.00

**Financing the project/Other revenue**

Organization's costs

Have you had to borrow for this project?  Yes  No  
 Loan/Debt \_\_\_\_\_  
 Other Funding (Specify): \_\_\_\_\_  
 Funding requested from Municipality 2,500.00  
 If approved, funds must be spent by March 31.

**TOTAL** 2,500.00



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMITÉ DE  
**RICHMOND**

**Additional Information Sheet**



## Registered Charity Information Return

### Section A: Identification

To help you fill out this form, refer to Guide T4033, Completing the Registered Charity Information Return. It can be found at [canada.ca/cra-forms](http://canada.ca/cra-forms).

**Note:** Even if a charity is inactive, an information return must be filed to maintain its registered status.

Complete the following:

1. Charity name:

ST. LOUIS PARISH

2. Return for fiscal period ending:

Year	Month	Day
2024	12	31

3. BN/registration number:

106880107RR 0051

4. Web address (if applicable):

**A1** Was the charity in a subordinate position to a head body? ..... **1510**  Yes  No  
 If yes, give the name and BN/registration number of the organization.

Name BN (9 digits, 2 letters, 4 digits. Example: 123456789RR0001)  
Catholic Episcopal Corporation of Antigonish 106880107-RR0001

**A2** Has the charity wound-up, dissolved, or terminated operations? ..... **1570**  Yes  No

**A3** Is the charity designated as a public foundation or private foundation? ..... **1600**  Yes  No  
 If yes, you must complete Schedule 1, Foundations. To confirm the charity's designation, go to [canada.ca/charities-list](http://canada.ca/charities-list) and refer to the charity's detail page.

### Section B: Directors/trustees and like officials

**B1** All charities must complete Form T1235, Directors/Trustees and Like Officials Worksheet. Only the public information section of the worksheet is available to the public.

**For charities subject to the Ontario Corporations Act.**

As of May 15, 2021, the Canada Revenue Agency no longer collects this information on behalf of the Ontario Ministry of Government and Consumer Services. For more information on filing an Ontario annual information return, visit [ontario.ca/businessregistry](http://ontario.ca/businessregistry).

**Note:** If you would like these individuals to have the authority to communicate with the CRA on behalf of your charity, their name must also appear as an owner for your Business Number (BN). For more information, go to [canada.ca/charities-giving](http://canada.ca/charities-giving), select "Operating a registered charity," then "Making a change to your organization" and see "Change director."

### Section C: Programs and general information

**C1** Was the charity active during the fiscal period? ..... **1800**  Yes  No  
 If no, explain why in the "Ongoing programs" space below at C2.

**C2** Describe all ongoing and new charitable programs during this fiscal period that furthered the charity's purpose(s) (as defined in its governing documents). "Programs" includes:

- (1) charitable activities that the charity carries out on its own through employees, volunteers, or intermediaries, and
- (2) qualifying disbursements that the charity makes through gifts to qualified donees or grants to non-qualified donees (grantees).

Charities making qualifying disbursements should describe the types of organizations they support. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours.

Do not include the names of employees or volunteers.

Do not describe fundraising activities in this space.

Do not attach additional sheets of paper or annual reports.

Ongoing programs	Activities related to presentation and promotion of the Roman Catholic Faith, Religious Services, Counseling, Faith Formation for Children and Adults.
New programs	

# Saint Louis Parish, Officers

2025

Name	Position
Rev. Duncan McIsaac	Parish Priest
Janasta Marchand	Chairperson
Michelle Landry	Secretary
Derek Marchand	Treasurer
Robert Goyetche	Chair: Finance Comm
Dion Sampson	Board Member
Gary Boudreau	Board Member
Craig Bona	Board Member
Yvonne Fields	Board Member
Robert L. Sampson	Board Member
Joan Sampson	Board Member
Valdore Marchand	Board Member



[Home](#) > [Canada Revenue Agency](#) > [Charities and Giving](#) > [Search](#)

> [T3010 Registered Charity Information Return](#)

# **ST. LOUIS PARISH, LOUISDALE – Quick View**

[Charity's detail page](#)

Registration no.:

**106880107 RR 0051**

Status:

**Registered**

Effective date of status:

**1967-01-01**

Type of qualified donee:

**Charity**

Designation:

**Charitable organization** ⓘ

Website:

## **Reporting period views**

### **Quick View**

**[2023-12-31](#)**

[2022-12-31](#)

[2021-12-31](#)

[2020-12-31](#)

[2019-12-31](#)

### **Full View**

[2023-12-31](#)

2022-12-31

2021-12-31

2020-12-31

2019-12-31

## Reporting period ending: 2023-12-31

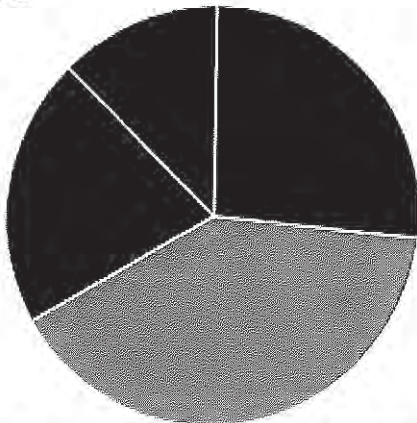
### Programs and activities:

Ongoing programs:

ACTIVITIES RELATED TO THE PRESENTATION AND PROMOTION OF THE ROMAN CATHOLIC FAITH-RELIGIOUS SERVICES-COUNSELING FAITH FORMATION FOR CHILDREN AND ADULTS

New programs:

### Revenue

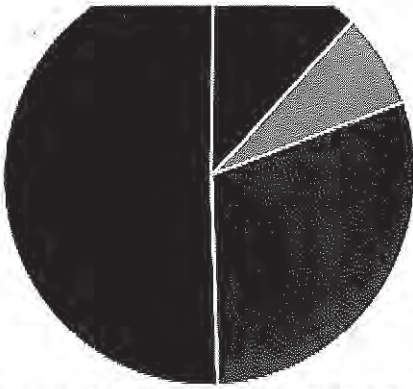


- Received donations \$80,965.00 (26.71%)
- Non-receipted donations \$121,258.00 (40.00%)
- Gifts from other registered charities \$0.00 (0.00%)
- Government funding \$62,774.00 (20.71%)
- All other revenue \$38,154.00 (12.59%)

Total revenue: \$303,151.00

### Expenses





- Charitable programs \$26,592.00 (11.88%)
  - Management and administration \$16,727.00 (7.47%)
  - Fundraising \$67,061.00 (29.95%)
  - Gifts to other registered charities and qualified donees \$105.00 (0.05%).
  - Grants made to non qualified donees (grantees) \$0.00 (0.00%)
  - Other \$113,434.00 (50.66%)
- Total expenses: \$223,919.00

## Compensation

Total compensation for all positions **\$30,447.00**

Full-time employees	<b>2</b>
Part-time employees	<b>1</b>

Professional and consulting fees **\$27,500.00**

Compensated full-time positions:

\$1 to \$39,999	<b>1</b>
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# St Louis Parish

Income Statement 01/01/2024 to 08/31/2024

## REVENUE

Receipts		
New Years Day	405.00	
Envelopes	14,555.00	
Church Dues	430.00	
Initial Offering	185.00	
Lenten Folders	255.00	
Advent Folders	25.00	
Loose Offering	1,197.25	
	<hr/>	
Envelopes and Loose Offerings		17,052.25
Good Friday	445.00	
Good Friday Meal	3,116.00	
Papal Charities	30.00	
Literature / Missals	129.00	
Fundraising	13,708.45	
Columbarium Income	66,739.81	
	<hr/>	
Parish Committees		84,168.26
Parish Maintenance & Renovati...	3,617.00	
Cemetary to Cover Exp	440.00	
Fuel Donations	1,572.00	
Parish Hall (New Years Dance)	780.00	
Bingo Income	68,385.00	
Bar Income	13,984.65	
Canteen Income	5,814.71	
Votive and Literature	1,438.12	
Student Grant (Federal)	3,644.00	
Canada Day 2024	2,196.89	
Glen Sampson Room rent	500.00	
Bar tips	270.95	
Hall Rental	4,400.00	
Glen Sampson Room C/Y	25.00	
Interest Income	2.93	
HST refund (prior yr) from shared	408.49	
	<hr/>	
Raffle Draw 2016		107,479.74
	<hr/>	
Net Receipts		208,700.25
		<hr/>
TOTAL REVENUE		208,700.25

## EXPENSE

Church Expenses		
Heat	3,053.70	
Lights	1,071.30	
Water	76.62	
Sewer	143.66	
Insurance	6,200.00	
Organist	360.00	
Alter Breads	96.42	
Sexton and Church Supplies	24.66	
Major repairs	9,648.12	
Glen Sampson Room	8,786.86	
Good Friday Meal	417.44	
Foster Child	460.00	
Glen Sampson Room Heating	945.30	
Fire Service	396.69	
	<hr/>	
Church Repairs		31,680.77
Total Church Expenses		31,680.77
		<hr/>
Office Expenses		
Salaries ( Other)	6,200.00	
Wages - cleaning and summer s...	4,426.24	
El Expense	176.36	
WCB Expense	53.08	

## St Louis Parish

Income Statement 01/01/2024 to 08/31/2024

Workers Com.	13.86	
Salaries and Car Allowance		10,869.54
Office supplies		540.09
Postage		197.80
Service charges and interest		15.00
Total Office Expenses		<u>11,622.43</u>
Hall Expenses		
Heat	1,999.03	
Lights	4,393.93	
Telephone	921.60	
Security System	955.68	
Water	245.09	
Sewer	459.58	
Property Inspection	348.30	
Repairs and maintenance	1,691.43	
Bar	5,735.87	
Canteen	<u>5,117.40</u>	
Community Generator (Grant)	29,657.64	
Total Hall Expenses		<u>51,525.55</u>
Total Hall Expenses		<u>51,525.55</u>
Other Payments		
Diocesan Levy	5,989.23	
Candles	950.31	
Church Envelopes	384.32	
Folders & Church Envelopes		7,323.86
Bingo	22,950.27	
Arrow	11,865.89	
Alcohol & Gaming	4,199.50	
Total Bingo Exp		39,015.66
Fundraising expenses	1,796.53	
Other expenses	36.10	
New Years Ball 2024	959.61	
Columbarium Expenses	58,724.96	
Cemetery expenses	1,297.74	
Rosary Park Exp	166.42	
Canada Day expenses	2,259.92	
Gifts	186.88	
Other		65,428.16
Total Other Payments		<u>111,767.68</u>
Mother of Mercy Unit Expense		
Mother of Mercy Cost Share	20,000.00	
M of M Glebe Expense		20,000.00
Total Glebe Expenses		<u>20,000.00</u>
TOTAL EXPENSE		<u>226,596.43</u>
NET INCOME		<u><u>-17,896.18</u></u>

**St Louis Parish**

Balance Sheet As at 12/31/2024

**ASSET**

Current Assets		
General account	10,060.83	
Renovation Fund	1,777.82	
Glen Sampson Room	501.27	
Cemetary account	13,935.00	
Parish Hall	43,382.23	
Columbarium Fund	22,486.34	
Rosary Park	-0.02	
Total Cash		92,143.47
Loan from Hall acct to reno		5,000.00
Total Current Assets		97,143.47

TOTAL ASSET		97,143.47
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**LIABILITY**

Current Liabilities		
Parish Development	2,974.36	
Cemetary Fund	13,634.37	
Glen Sampson Room	4,821.84	
Rosary Park	314.12	
Renovation Fund	12,626.44	
Total funds held for specific purpo		34,371.13
Accounts Payable		505.81
EI Payable	-464.05	
CPP Payable	42.55	
Federal Income Tax Payable	267.50	
Total Receiver General		-154.00
HST Paid on Purchases	-63,549.70	
HST Owing (Refund)		-63,549.70
HST due to Cemetary account	2,053.44	
HST due to Hall account	30,532.74	
HST due to General Account	7,489.32	
HST due to Glen Sampson Roo...	514.15	
HST due to Roof account	1,397.17	
HST due to General	2,529.88	
Hst due to Baraco Days	795.79	
Total HST to move to other acco...		45,312.49
Total Current liabilities		16,485.73

TOTAL LIABILITY		16,485.73
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**EQUITY**

Equity		
Retained Earnings - Previous Year		125,356.89
Current Earnings		-44,699.15
Total Equity		80,657.74

TOTAL EQUITY		80,657.74
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LIABILITIES AND EQUITY		97,143.47
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# St. Louis Parish

## Budget 2025

REVENUE	DESC	AMOUNT
	Envelopes	\$ 26,000.00
	Loose Offerings	\$ 2,000.00
	Lent & Easter	\$ 400.00
	New Years	\$ 100.00
	Advent	\$ 500.00
	Christmas	\$ 500.00
	Intial Offerings	\$ 300.00
	Church Dues	\$ 350.00
	Fuel Donations	\$ 3,500.00
	<b>TOTAL COLLECTIONS</b>	<b>\$ 33,650.00</b>
	<b>OTHER REVENUE</b>	
	Donations	\$ 2,500.00
	Votive & Literature	\$ 1,500.00
	Student Grant	\$ 4,500.00
	Special Collections	\$ 150.00
	Fundraiser	\$ 4,000.00
	Good Friday Meal	\$ 3,000.00
	Canada Day Grant	\$ 2,500.00
	<b>TOTAL OTHER INCOME</b>	<b>\$ 18,150.00</b>
	<b>TOTAL PARISH INCOME</b>	<b>\$ 51,800.00</b>

EXPENSES	CHURCH	
	Heat & Lights	\$ 8,400.00
	Glen Sampson Room	\$ 2,500.00
	Water & Sewer	\$ 400.00
	Insurance & Inspections	\$ 6,500.00
	Altar Bread/Wine	\$ 250.00
	Church Supplies	\$ 200.00
	Foster Child	\$ 460.00
	Religious Education	\$ 200.00
	Misc Expenses	\$ 500.00
	Repairs & Maintenance	\$ 4,000.00
	Fund Raiser Expenses	\$ 1,500.00

Rorsary Park / Cemetery	\$	1,200.00
Canada Day	\$	2,500.00
Special Collection	\$	150.00
Good Friday Meal	\$	400.00
<b>Total Church Expenses</b>	\$	<b>29,160.00</b>
<b>OFFICE EXPENSES</b>		
Bookkeeping	\$	9,500.00
Summer Student	\$	4,500.00
Receiver General	\$	600.00
Office Supplies/Postage	\$	1,500.00
Bank Charges/Interest	\$	100.00
<b>Total Office Expenses</b>	\$	<b>16,200.00</b>
<b>OTHER EXPENSES</b>		
Diocesan Levy/Missions	\$	6,500.00
Candles/Literature/Envelopes	\$	2,000.00
Gifts/Bursaries	\$	850.00
Pastoral Unit Cost	\$	30,000.00
<b>Total Other Expenses</b>	\$	<b>39,350.00</b>
<b>TOTAL PARISH EXPENSES</b>	\$	<b>84,710.00</b>
<b>TOTAL PARISH INCOME</b>	\$	<b>51,800.00</b>
<b>TOTAL PARISH EXPENSES</b>	\$	<b>84,710.00</b>
<b>BUDGETED NET LOSS</b>	-\$	<b>32,910.00</b>



**Canada Day Grant Funding Application**

**Organization Legal Name**

St. Peter's & Area Lions Club

**Contact Person**

Jessica MacDougall

**Position in Organization**

Secretary

**Email**

**Telephone**

**Mailing Address**

38 Lions Ave. PO BOX 297 St. Peter's NS

**Signature**

Jessica Macdougall

Digitally signed by Jessica Macdougall  
 Date: 2025.05.10 14:21:29 -03'00'

**Date**

May 10 2025

Are you registered through the Registry of Joint Stocks?

Yes

No

**What you need to know before applying for funding**

- i) Please only fill one application per organization.
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

**Please forward applications to:**  
 Danielle Martell, Community Development & Special Projects Officer  
 2357 Hwy 206, P.O. Box 120  
 Arichat, NS B0E 1A0  
 cdsppofficer@richmondcounty.ca  
 Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type  
**3**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**Section C4 - CANADA DAY - Maximum of \$3,000 per district**  
**Maximum of one application per year, per organization**

**Application checklist:**

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

**Overview of Canada Day events**

*Please describe the event/activity in as much detail as possible.*

*If you need additional space please use the Additional Information Sheet attached to this application.*

We will be hosting a Canada Day Celebration which will include a free BBQ with drink, Cotton Candy, Ice Cone, and Pop Corn, We will have live music along with bounce castle for the kids.

**Reach of Canada Day events**

*Who will benefit from these Canada Day events?*

All members of our community and those visiting from away.

**Event/Activity budget**

**Cost of the events**

Costs

Labour	\$ 500.00
Materials	\$ 2,700.00
Other Costs	\$ 2,500.00

Specify: food/drinks/other treats

**TOTAL** \$ 5,700.00

**Financing the project/Other revenue**

Organization's costs

Have you had to borrow for this project?  Yes  No

Loan/Debt \_\_\_\_\_

Other Funding (Specify): \_\_\_\_\_

Funding requested from Municipality \$ 5,700.00

If approved, funds must be spent by March 31.

**TOTAL** \$ 5,700.00



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**Additional Information Sheet**

## 2024-2025 St Peter's Lions Directors

President – Selena Burke

Treasure – Richard Landry

Secretary – Jessica Macdougall

Past President – Kelvin Digou

1<sup>st</sup> Vice President – Alfred Sampson

2<sup>nd</sup> Vice President –

Director – Brian MacDougall

Director – Mikayla McNeil

Director – Kim Wilson

Director – Steve Coull

## ST. PETER'S AND AREA LIONS CLUB

[Profile](#) [Relationships](#) [Events \(34\)](#)

Reg. Number

1286881

Reg. Name

ST. PETER'S AND AREA LIONS CLUB

Type

Society

Status

Active

Effective Date

26-May-1999

Registered on

09-Feb-1976

Next Annual Return

28-Feb-2026

## Addresses

Reg. Address

39 LIONS AVENUE, ST. PETER'S, NOVA SCOTIA, B0E 3B0, CANADA

Mailing Address

39 LIONS AVENUE, ST. PETER'S, NOVA SCOTIA, B0E 3B0, CANADA

## ST. PETER'S AND AREA LIONS CLUB

Profile Relationships Events (34)

Name	Relationship	Effective From
ALFRED SAMPSON	Director	17-Feb-2015
KELVIN DIGOUT	Director	17-Feb-2015
RICHARD LANDRY	Director	17-Feb-2015
GERRY GIBSON	Director	17-Feb-2015
BRIAN MACDOUGALL	Director	14-Feb-2025

# ST. PETER'S AND AREA LIONS CLUB

[Profile](#) [Relationships](#) [Events \(34\)](#)

Name

**ANDREW GRACIE**

Relationship

**Director**

Name

**WILLIAM DIGOUT**

Relationship

**Director**

Name

**KELVIN DIGOUT**

Relationship

**Officer( Vice-president )**

Name

**RICHARD LANDRY**

Relationship

**Officer( Treasurer )**

Name

**JESSICA GIBSON**

Relationship

**Officer( SECRETARY )**

# ST. PETER'S AND AREA LIONS CLUB

[Profile](#)   [Relationships](#)   [Events \(34\)](#)

<small>Name</small> SELINA BURKE	<small>Relationship</small> Officer( President )
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<small>Name</small> GERRY GIBSON ( [REDACTED] ) [REDACTED]	<small>Relationship</small> Recognized Agent
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Canada Day Grant

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From Lion Jessica Gibson <StPetersLions@hotmail.com>

Date Sat 10-May-2025 2:44 PM

To Danielle Martell <cdspofficer@richmondcounty.ca>

 4 attachments (4 MB)

2025 MOCR Canada Day Grand Application.pdf; 2024-2025 Directors.docx; Joint stock.html; Adobe Scan May 10, 2025.pdf;

The 2025 Budge

insurance

janitor fees

power

water and sewer

heat

supplies

cleaning

canteen

bar

maintenance and repairs

plowing, sanding, salting

dues and fees

\$70,000

Hall Bingo Suppleis

Donations to various causes

\$30,000

Total \$100,000

Lion Jessica

Club Secretary

St. Peter's Lions Club

**St.Peter's & Area Lions Club**  
**Balance Sheet As at 12/31/2024**

**ASSET**

**CURRENT ASSETS**

Bingo Float		1,550.00
Non-Reg Term 64527-407		110,348.19
ECCU Pull Tab 64926-201		1.77
ECCU Lions Bingo-64926-101		20,196.51
L'Arche Funds-64908-229		313.12
ECCU General Account 64908-1...		42,981.24
ECCU Marina 64942 208		1.43
ECCU Marina 64942-108		9,322.51
E.R.Schools TV Bingo 64527-107		37,360.49
Richmond Villa Bingo 64911-103		17,935.11
ECCU Smart Save 64527-207		1.27
E Savings 64527-287		47.11
ECCU 64908-219		57,901.70
ECCU Term Deposit 64527-407		205,603.81
ECCU Term Dep 64908-239		61,727.02
ECCU Savings 64908-209		0.04
Accounts Receivable		0.00
Waterway Economic Developme...		5,000.00
<b>TOTAL CURRENT ASSETS</b>		<b>570,291.32</b>

**FIXED ASSETS**

Furniture & Equipment	133,343.87	
Computer	2,678.92	
Hall Parking Lot	52,157.00	
Building	474,834.35	
Land & Water Lot	348,500.00	
Marina Building	127,984.98	
Storage Tank	61,872.00	
Floating Docks & Boardwalk	27,520.87	
Marina Main Dock & Parking Lot	698,269.56	
Pumpout Station	35,392.61	
Marina Ramp	15,000.00	
Boat Hauler	61,696.00	
Boat & Trailer	16,856.90	
Lions Recreation Complex	76,347.36	
Total Fixed Assets		2,132,454.42
<b>TOTAL FIXED ASSETS</b>		<b>2,132,454.42</b>

**TOTAL ASSET**

**2,702,745.74**

**LIABILITY**

**CURRENT LIABILITIES**

Account Payable		1,687.25
Vacation Payable		0.00
EI Payable	619.32	
CPP Payable	1,840.15	
Federal Income Tax Payable	3,205.15	
Total Receiver General		5,664.62
CU Collabria Visa		-16,944.87
Royal Bank Visa		-1,866.83
ECCU Mastercard		-760.64
Due to/fr Pepperell St/Lions Club		363,497.77
<b>TOTAL CURRENT LIABILITIES</b>		<b>351,277.30</b>

**HST LIABILITIES**

HST Collected-Hall Rental/Liquor	48.64	
HST Collected-Canteen Sales	270.03	
HST Collected-Marina Sales	19,514.97	
Total HST Collected		19,833.64
HST Paid-Marina Expenses	-4,788.56	

**St.Peter's & Area Lions Club**  
**Balance Sheet As at 12/31/2024**

HST Paid-Canteen/Bar	-470.59	
HST Paid-General Oper.Exp.& ...	-534.58	
HST Paid-Utilities	-212.91	
Total HST Paid on Purchases		-6,015.64
<b>TOTAL HST OWING(REFUND)</b>		<b>13,818.00</b>
<b>TOTAL LIABILITY</b>		<b>365,095.30</b>
<b>EQUITY</b>		
<b>EQUITY</b>		
Lions Equity		815,343.00
Retained Earnings -Previous Year		1,512,819.28
Current Earnings		9,488.16
<b>TOTAL EQUITY</b>		<b>2,337,650.44</b>
<b>TOTAL EQUITY</b>		<b>2,337,650.44</b>
<b>LIABILITIES AND EQUITY</b>		<b>2,702,745.74</b>

**St.Peter's & Area Lions Club**  
**Income Statement 01/01/2024 to 12/31/2024**

**REVENUE**

<b>HALL REVENUE</b>	
Canteen Revenue	8,637.54
Bar Revenue	6,227.55
Card Game Revenue	17,402.97
<b>TOTAL HALL REVENUE</b>	<u>32,268.06</u>

**MARINA REVENUE**

Marina Gas & Diesel Revenue	104,506.60
Marina Supplies Revenue	38,831.47
Marina Boat Storage	24,693.66
Marina Overnight Docking Reven...	80,817.27
Marina Jack Stand	9,800.00
Marina Laundry Revenue	3,056.00
Marina Boat Haul/Launch	31,484.49
Marina Shower Revenue	1,691.31
Marina Ice Revenue	1,962.00
Marina Pumpout Revenue	781.26
Marina Mooring Revenue	6,647.00
<b>TOTAL MARINA REVENUE</b>	<u>304,271.06</u>

**BINGO REVENUE**

Bingo Hall Revenue	140,356.00
Pull Tab Ticket Revenue	86,520.00
Jack It Up Bingo Rev	36,230.00
Revenue Other	9,708.93
TV Bingo Revenue	94,180.00
Richmond Villa TV Bingo	78,423.00
Donation Revenue	700.00
Grant Proceeds	9,435.06
<b>TOTAL BINGO REVENUE</b>	<u>455,552.99</u>

<b>TOTAL REVENUE</b>	<u>792,092.11</u>
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**EXPENSE****HALL EXPENSES**

Hall Repair & Maintenance	12,673.33
Hall Telephone Expense	3,775.70
Hall Power Expense	11,356.93
Hall Plowing & Sanding	3,175.00
Hall Water & Sewer	2,566.66
Hall Janitor Expense	7,200.00
Hall Insurance Expense	8,141.00
Hall Card Game Expense	3,143.89
Hall Canteen Expense	4,171.26
Hall Bar Expense	3,317.47
Hall Office/Bk Chg Expense	5,751.49
Hall Dues & Fees	3,029.69
<b>TOTAL HALL EXPENSE</b>	<u>68,302.22</u>

**MARINA EXPENSE**

Shrink Wrap Expense	10,638.56
Marina Gas & Diesel Expense	96,406.85
Marina Miscellaneous	2,447.03
Marina Power Expense	7,331.06
Marina Supplies Expense	26,481.42
Boat Launch/Haul Expense	14,440.44
Marina Repair & Maintenance	33,036.19
Marina Advertising & Promotions	2,929.94
Marina Water & Sewer Expense	2,701.87
Marina Canteen Expense	2,172.67
Marina Internet Expense	3,559.81

**St Peter's & Area Lions Club**  
**Income Statement 01/01/2024 to 12/31/2024**

Marina Office/Bank Chgs Expense	5,350.97
Marina Credit Card Expense	1,438.44
Interest on LTD	1,858.23
Wage Expense	65,601.73
Wage Grant Proceeds	-24,134.34
WCB Expense	202.00
EI Expense	1,525.68
CPP Expense	3,241.24
Marina Insurance Expense	20,401.92
Marina Telephone Expense	2,387.70
<b>TOTAL MARINA EXPENSE</b>	<u>280,019.41</u>
<b>BINGO EXPENSE</b>	
Jack It Up Bingo Prize	36,262.00
Bingo Ad Expense	228.85
Bingo Tax Expense	9,256.92
Bingo Prize Expense	142,517.00
Bingo Jackpot Expense	3,294.00
Bingo Over/Short Expense	225.28
Bingo Card Expense	25,345.73
<b>TOTAL BINGO EXPENSE</b>	<u>217,129.78</u>
<b>TV BINGO</b>	
TV Bingo Commission Expense	4,074.09
TV Bingo Prize Expense	2,066.00
TV Bingo Tax Expense	2,782.45
TV Bingo Toonie Jar Expense	48,310.00
TV Bingo Supplies Expense	3,686.05
TV Bingo School Shares	32,895.78
Richmond Villa Supplies Expense	4,324.01
Richmond Villa Prize Expense	54,562.00
Richmond Villa Bingo Commissio...	3,480.45
Richmond Villa Bingo Tax Expen...	2,804.00
Richmond Villa Activities Shares	13,553.62
RCL Branch 47 Shares	4,729.88
<b>TV BINGO TOTAL</b>	<u>177,248.13</u>
<b>OTHER EXPENSE</b>	
Donation Expense	34,016.41
Bookkeeping Expense	5,888.00
<b>TOTAL OTHER EXPENSE</b>	<u>39,904.41</u>
<b>TOTAL EXPENSE</b>	<u>782,603.95</u>
<b>NET INCOME</b>	<u>9,488.16</u>



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Canada Day Grant Funding Application

Organization Legal Name	The L'Ardoire Mens Club		Contact Person	Mike Reed
Position in Organization	Acting Treasurer	Email	LArdoireMensclub75@gmail.com	Telephone
Mailing Address	206 Shore Rd, L'Ardoire, Nova Scotia B0E 1S0			
Signature			Date	May 1/25

Are you registered through the Registry of Joint Stocks?  Yes  No

Registry ID# 3235534

What you need to know before applying for funding

- i) Please only fill one application per organization.
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:  
**Danielle Martell, Community Development & Special Projects Officer**  
 2357 Hwy 206, P.O. Box 120  
 Archat, NS B0E 1A0  
 cdspofficer@richmondcounty.ca  
 Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type

3



THE MUNICIPALITY OF THE COUNTY OF RICHMOND LA MUNICIPALITÉ DU COMTE DE RICHMOND

PER

Section C4 - CANADA DAY - Maximum of \$3,000 per district

Maximum of one application per year, per organization

Application checklist:

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

Overview of Canada Day events

Please describe the event/activity in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

Our annual CANADA DAY Family BBQ Runs from 12:30-3pm on July 1st & includes the EACG Raising Ceremony, playing of National Anthem, Free BBQ, drinks, cake, popcorn, candy, & Live Music. and is free to all members in the Community. Held at the L'Adresse Community Centre July 1st 12:30pm - 3:00pm.

Reach of Canada Day events

Who will benefit from these Canada Day events?

All Members of the Community are invited to this free event to celebrate CANADA DAY. NATIONAL PRIDE.

Event/Activity budget

Cost of the events

Costs See Attached Breakdown of expenses.

Labour \_\_\_\_\_  
 Materials \_\_\_\_\_  
 Other Costs \_\_\_\_\_  
 Specify: \$1672.

TOTAL

~~\$0.00~~

Financing the project/Other revenue

Organization's costs

Have you had to borrow for this project?

Yes  No

Loan/Debt \_\_\_\_\_

Other Funding (Specify): \_\_\_\_\_

Funding requested from Municipality \$1672.  
If approved, funds must be spent by March 31.

TOTAL

~~\$0.00~~ \$1672

### L'Ardoise Mens Club Canada Day 2025 Family BBQ Budget

Sobeys Cash n Carry food and supplies popcorn, candy floss	\$	400.00
Capital FoodService hot dogs, burgers, drinks	\$	700.00
Propane for BBQ	\$	72.00
Community Centre Hall Rental Fee	\$	100.00
Canadian Flag ( MPP )	\$	-
Foodland Birthday cake	\$	100.00
Great Canadian Dollar Store decorations	\$	100.00
Live Music	\$	200.00
<b>Total Budget</b>	<b>\$</b>	<b>1,672.00</b>



**2025 projected income**

Bar Revenue	\$ 25,000.00
Event Revenue	\$ 23,000.00
Darts Revenue	\$ 6,500.00
Donations received	\$ 2,000.00
Summer Student Grant	\$ 4,500.00
Seniors food Grant	\$ 2,000.00
Other Grants	\$ 1,800.00
Chase the Ace	\$ 2,000.00
<b>Total Income</b>	<b>\$ 66,800.00</b>

**2025 projected Expenses**

Equipment purchases & renovations at community centre	\$ 2,500.00
Bar supplies Cost of Goods	\$ 13,000.00
Bar event liquor licenses	\$ 1,200.00
Internet	\$ 1,100.00
Plan Canada	\$ 540.00
Summer Student	\$ 4,500.00
Event Expense, Food, rentals, performers etc	\$ 12,000.00
Donations to Community Centre	\$ 6,500.00
Donations ( other)	\$ 10,000.00
Rent to Community Centre	\$ 6,000.00
Liability Insurance	\$ 2,100.00
Office & Misc supplies	\$ 1,600.00
Student Bursary donations	\$ 1,600.00
<b>Total Expense</b>	<b>\$ 62,640.00</b>

**Inome +/-** **\$ 4,160.00**

**L'Ardoise Men's Club**  
**Financial Year Ending December 31st 2024**  
**Income and Expense Statement**

**Income:**

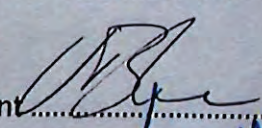
Bar Revenues	\$	21,522.32
Event Revenues	\$	26,794.27
Darts Program (net)	\$	6,865.00
Chase the Ace	\$	1,219.10
Donations/Grants Received	\$	3,814.00
<b>Total Income</b>	\$	<b>60,214.69</b>

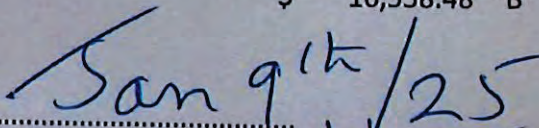
**Expenses:**

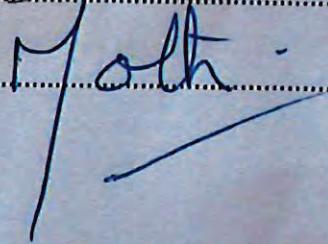
Equipment and Bar Renovations	\$	1,812.71
Bar Supplies	\$	13,775.90
Bar Licenses	\$	747.60
Internet	\$	1,088.88
Plan Canada	\$	540.00
Event Expenses - Non Specific Donations	\$	20,375.67
Student Bursaries	\$	1,200.00
Summer Student (Net)	\$	236.56
Insurance	\$	2,094.00
Donations: Specific	\$	8,825.50
Donations: Hall	\$	6,407.36
Office & Misc Supplies	\$	1,579.59
Monthly Rental	\$	500.00
Credit Union Service Charges	\$	1.25
Transfers (Internal) - to Savings Account	\$	15,000.00
<b>Total Expenses</b>	\$	<b>74,185.02</b>

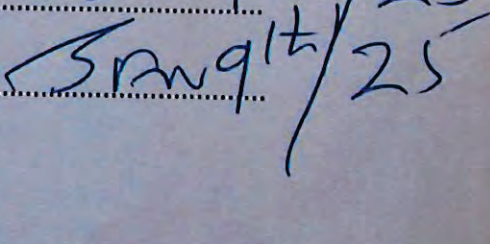
**Cash-flow**

Opening Cash January 1st 2024	\$	30,528.81
Revenues	\$	60,214.69
Sub Total Inflows	\$	90,743.50
Expenses/Outflows	\$	74,185.02
Closing Cash Register Balances	\$	16,558.48
Cheques Outstanding	\$	-
CU Balance December 31st 2024	\$	16,558.48 "B"

President  .....

Date  9th / 25

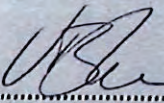
Treasurer  .....

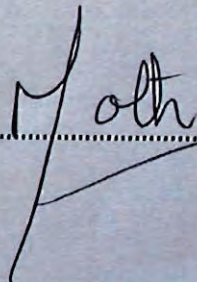
Date  9th / 25

**L'Ardoise Men's Club**  
**Balance Sheet Year Ending December 31st 2024**

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	<u>2023</u>		<u>2024</u>
<b><u>ASSETS</u></b>			
<b>Current assets:</b>			
Membership Share Accounts (CU)	\$ 28.71	"A"	\$ 29.29
Operating Account	\$ 31,068.43	"B"	\$ 16,558.48
Chase the Ace	\$ 7,926.20	"C"	\$ 10,313.60
Savings Account	\$ -	"D"	\$ 15,194.19
Bar Inventory (approx)	\$ 2,500.00		\$ 1,250.00
Food and Sundry Inventories (approx)	\$ 500.00		\$ 250.00
Bar Float	\$ 500.00		\$ 500.00
<b>Total Current Assets</b>	<b>\$ 42,523.34</b>		<b>\$ 44,095.56</b>
<b>Fixed Assets: (Cost)</b>			
Bar Fixtures (approx)	\$ 7,500.00		\$ 7,500.00
Darts Equipment (approx)	\$ 2,063.00		\$ 4,000.00
Chase the Ace Founding Contribution	\$ 1,000.00		\$ 1,000.00
<b>Total Fixed Assets</b>	<b>\$ 10,563.00</b>		<b>\$ 12,500.00</b>
<b>Total Assets</b>	<b>\$ 53,086.34</b>		<b>\$ 56,595.56</b>
<b>Current Liabilities &amp; Equity</b>			
Accounts Payable	\$ 220.38		\$ -
Bursaries Undistributed	\$ 1,600.00		\$ -
Chase the Ace	\$ 7,187.27		\$ 9,216.56
Cheques Outstanding	\$ 539.62		\$ -
Unearned Income (Grant)	\$ 2,000.00		\$ -
<b>Total Liabilities</b>	<b>\$ 11,547.27</b>		<b>\$ 9,216.56</b>
<b>Equity</b>	<b>\$ 41,539.07</b>		<b>\$ 47,379.00</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 53,086.34</b>		<b>\$ 56,595.56</b>

President.....  ..... Date..... Jan 9/25 .....

Treasurer.....  ..... Date..... Jan 9/25 .....



Registry of Joint Stock Companies

Date 19 February 2025

Peter Goth

Receipt Num TR1719955

Customer Ref. CT4994

H.S.T. # R125030429

**Receipt**

Sub Num	Name	Transaction Type	Registry ID	Total Cost CA\$
SR699260	L'ARDOISE MEN'S CLUB	Annual registration of a society	3235534	\$31.15
<b>Total</b>				\$31.15

The payment was made against the account: AC1154

Transaction Type	Transaction Type	Tran Amount CA\$
Credit/Debit Card		\$31.15
<b>Total Due/Paid</b>		\$31.15

# L'ARDOISE MEN'S CLUB

Profile Relationships Events (36)

Reg. Number

3235534

Reg. Name

L'ARDOISE MEN'S CLUB

Type

Society

Status

Active

Effective Date

23-Mar-2009

Registered on

19-Mar-2009

Next Annual Return

31-Mar-2026

## L'ARDOISE MEN'S CLUB

Profile Relationships Events (36)

Name	Relationship	Effective From
VERNON C. BURKE	Director	08-Oct-2020
PETER J. GOTH	Director	08-Oct-2020
DAVID MARTELL	Director	10-Jan-2025
BERNARD GAGNON	Director	11-Jan-2025
VERNON C. BURKE	Officer( President )	08-Oct-2020

Items per page 5

1 - 5 of 9





## L'ARDOISE MEN'S CLUB

Profile Relationships Events (36)

Name	Relationship	Effective From
PETER J. GOTH	Officer( TREASURER )	08-Oct-2020
DAVID MARTELL	Officer( Secretary )	10-Jan-2025
BERNARD GAGNON	Officer( Vice-president )	11-Jan-2025
PETER GOTH ( [REDACTED] )	Recognized Agent	18-Feb-2022

Items per page 5

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#### **Agenda Item 4. Budget Planning**

Draft budget documents are not included in the meeting package. Once finalized and approved, the budget documents will be uploaded to the municipal website.

May 27, 2025

Mr. Chris Boudreau  
Department of Public Works/Municipal Engineering  
2357 Highway 206  
Arichat, Nova Scotia B0E 1A0

Dear Mr. Boudreau

RE: ***Richmond Arena – Structural Assessment – Phase 2  
3122 Whiteside Road, Louisdale, NS***

Campbell Comeau Engineering Limited has been retained to complete the second phase of a structural assessment for the Richmond Arena located at 3122 Whiteside Road in Louisdale, Nova Scotia. The original building is a pre-engineered steel structure that was constructed around 1976. A single bay addition was added to the west end of the building between 1998-2000. No design drawings were provided for the original building but drawings for the addition from Butler Manufacturing are available. The scope of the structural assessment work includes only the original building structure and not the addition.

### ***REVIEW OF PREVIOUS ASSESSMENT***

The original structural assessment was completed by Campbell Comeau Engineering and the report is dated January 10, 2018. The report states that both the primary steel rigid frames and the secondary roof purlins have capacities significantly less than the current design loads.

The previous analysis work focused on the roof structure of the original pre-engineered building. Both the roof purlins and rigid steel frames were considered. The analysis was completed for an assumed dead load of 8 pounds per square foot (psf) and a snow load of 48 psf. This value is the current design snow load for Port Hawkesbury according to the 2020 edition of the National Building Code of Canada (NBCC). Port Hawkesbury is located about 25 km away from the site and is the closest geographic location in the list provided by the NBCC.

The report indicated that the factored moment was 62% greater than the moment resistance for the roof purlins. Similarly, the analysis of the rigid frames indicated that the factored moment value was approximately double the moment resistance of the rigid frame. The wind exposure factor was

considered for the arena building and a windswept condition with a reduction in design snow load was not appropriate. The original assessment also included a limited visual review of the structure. No damage or deterioration was noted but only a small portion of the building structure was reviewed.

### ***PHASE TWO - ASSESSMENT OVERVIEW***

Pre-engineered building roof system design has evolved significantly since the 1970's when this structure was constructed. Both wind and snow load calculations are often updated when new versions of the NBCC are issued. Continual research and updated design codes and standards has also led to significant improvements in the strength prediction of thin-walled cold-formed steel purlins with bracing. Most existing pre-engineered building roofs show significant strength deficits when evaluated with modern design codes.

### ***BUILDING DIMENSIONS AND MEASUREMENTS***

The roof framing plan of the existing arena building is shown in Figure 1. The original building dimensions are 240 feet long by 120 feet wide consisting of ten (10) 24 foot wide bays. The roof slope is 1 on 12. The building was likely designed to the 1975 NBCC which had a ground snow load of 65 psf for Port Hawkesbury. The 1975 ground snow load is multiplied by a basic snow load coefficient of  $C_s=0.8$  except for roofs exposed to wind. For roofs exposed to wind a basic snow load coefficient of  $C_s=0.6$  may be used if the following conditions are met:

- If the roof is not shielded from the wind on any side by obstructions higher than the roof within a distance of 10 times the height of the obstruction above the roof level measured horizontally from the building, and
- If the roof does not have any projections which prevent the snow from being blown off.

According to the 1975 NBCC, the snow load values would have been 52 psf for normal and 39 psf for the windswept condition. It was common for older pre-engineered buildings to have been designed with the reduced snow load for the windswept condition and it is very likely that the roof structure of the arena was designed for a snow load of 39 psf. The current snow load from NBCC 2020 is 48 psf, which is a 23% increase.

The roof purlins are 9½" deep Z-shaped cold-formed sections with 3" wide flanges with 1" stiffening lips oriented 90 degrees from the horizontal flanges. The purlin base metal thickness was measured to be approximately 0.110" on average. For the analysis, a base metal thickness of 0.1047" was used which corresponds to 12-gauge metal. The purlins are spaced at 4'-9" center-to-center and span 24 feet from rigid frame to rigid frame. The roof purlins are bearing on the rigid frame rafter at each end and are bolted to a clip angle that is bolted down to the rafter. This typical connection is shown in Photo 1 and is very unusual for most pre-engineered metal building systems. Most roof purlins extend



over the frame and have a lapped splice connection that provides continuity across the support which decreases the maximum moment value by approximately 15%. The simple span condition present in this building is less efficient than the lapped condition.

The roof membrane consists of standing seam roof panels of unknown thickness. The roof insulation is sandwiched between the standing seam roof panel and the purlins and there is a series of clips that are screwed down to the purlins that connect to the standing seam roof panels. The purlins are expected to have a yield strength of either 50 ksi or 55 ksi for pre-engineered metal buildings manufactured after 1958. For the analysis, a yield strength of 50 ksi was used to be conservative.

The overall strength of the roof purlins is affected by the presence of lateral bracing. Photo 2 indicates the typical bracing system used throughout the original building which is a 1"x1"x0.1046" angle located at the midspan of each purlin near the top flange. The top flange of the roof purlin is laterally supported by the attachment to the metal roofing so the angle bracing is redundant and doesn't provide any additional bending capacity according to the calculations. If the bracing had been installed near the bottom flange of the purlin the capacity of the section to resist wind uplift forces would be increased significantly.

### ***ROOF PURLIN ANALYSIS***

It is difficult to know how purlin strength was determined for the original building. Distortional buckling of the purlin compression flange had not been incorporated into the AISI design standards until much later. Combined action calculations considering flexure, torsion and shear were also not fully developed yet. Metal building manufacturers typically relied on simply supported single span pressure box tests and testing data to provide design tables that were used to select purlin sizes. Now, the AISI S100-16 North American Specification for the Design of Cold-Formed Steel Structural Members provides approaches for considering all the potential strength limit states inclusion combined actions and partial bracing from attached roof panels.

In this study the purlin strength for gravity loads is calculated using CFS® 14.0.1 by RSG Software which is a cold-formed steel component design software that performs calculations in accordance with the AISI S100-16 standard. The software considers the simple span condition, purlin dimensions and the partial bracing provided by the standing seam roof panels as well as the midspan top flange bracing. For the gravity loads used for the analysis the strength limit state is predicted to be the interaction of vertical ( $M_y$ ) and horizontal ( $M_x$ ) moment and the overload or utilization rate is as follows:

$$M_y=1.68 + M_x=0.156 \text{ which equals } M_{\text{total}}=1.837$$



This is the total bending for both the dead and snow load of 48 psf including appropriate load factors and the vertical moment term is very close to the results from the previous assessment. The horizontal moment term arises from the bending associated with the slope of the purlins and was neglected in the previous assessment. The calculation of purlin capacity for wind uplift loads and the resulting utilization is just below 1 indicating that the moment capacity of the purlin is slightly greater than the factored uplift load caused by wind.

### ***PRIMARY RIGID FRAME ANALYSIS***

No additional analysis or assessment work was completed on the rigid frames for the original pre-engineered metal building. These types of buildings are characterized by a primary framing system of rigid frames fabricated with bar or plate flanges and tapered webs cut from sheet steel. When original design information is not available and frame analysis must be done based on field measurements the process is very time-consuming and tedious due to the use of tapered sections. Tapered sections are used to minimize material usage by matching each section to the moment and shear values at specific locations.

The previous assessment utilized S-Frame to provide factored bending and shear values from gravity loads at various sections of the rigid frame. The resistance calculations were done for the various column and beam sections of the tapered frame in accordance with CSA-S16-14 Design of Steel Structures which provides requirements for the design, fabrication and erection of steel structures in Canada. CSA S16 has been in existence since 1924 with the first limit states edition issued in 1974 and there have been changes since that time that will have effects on the design capacity calculations. One of the variables that affect the calculated capacity is the lateral flange bracing so any damaged or missing flange bracing should be repaired or replaced. The previous assessment calculations have not been reviewed in detail. The utilization values for different failure modes for a variety of sections of the rigid frame system vary with maximum values between 1.7 and 1.9 which indicates a 70% to 90% overload. These values are similar to the results for the purlin calculations and indicate that a design snow load of about 28 psf is suitable for the existing structure.

### ***STRUCTURAL INSPECTION DETAILS***

The author visited the Richmond Arena on May 7, 2025 to complete a detailed inspection of the building structure. Most of the roof structure in the original building is obscured by a low-emissivity membrane over the hockey rink surface. This membrane was supported by cables so the author was able to observe the structure above the membrane anywhere on the hockey rink surface by using a vertical scissor lift. A systematic inspection was performed and all available rigid frames, roof purlins and bracing were visually reviewed. There were some areas of the roof structure that were obscured



by ceiling structures and other features that made visual inspection not possible. It is estimated that approximately 75% of the original building roof structure was reviewed.

Overall, given the age of the original building the condition of the roof purlins, rigid frames and lateral and vertical bracing was all found to be in good condition. There were no major signs of distortion or damage to any of the main structural members. This was surprising given the limited purlin bracing that is present throughout the original building and indicates that excessive snow loading has not occurred.

The exterior of the standing seam roof panels were viewed from the South side of the building only but appeared to be in excellent condition as shown in Photo 3.

All of the roof purlins and rigid frames in the hockey rink area were previously painted yellow. There is some minor corrosion staining on the top flange as shown in Photo 4 in various locations, but it is considered very minor. Note that there are some unpainted screws through the top flange of the purlins that have been installed after the purlins were painted. This likely indicates that the standing seam roof panels have been added over top of the original metal roof.

Photo 5 shows a typical purlin located along the north side of the building in a small storage area located at the top of the bleachers. The purlins in this area are not painted like in the hockey rink but there is little evidence of corrosion and no indication of damage.

The location of the lateral rod bracing in the roof structure and vertical rod bracing between the frames is shown on Figure 1 and no signs of damage or overload was noted. There is a discontinuity noted at the East end where the central bay of lateral rod bracing appears to have been installed in an adjacent bay. This misaligned brace is shown in Photo 6 and may have been a modification either during construction or later. This misalignment is noted in the items below and should be rectified even though the system appears to be performing adequately as is. Rod bracing is required in pre-engineered metal buildings to transfer lateral forces to the vertical braced frames and rigid frames because the standing seam roof panels do not provide a roof diaphragm which are typical in conventional steel buildings.

A sample lateral rod brace in the roof system is shown in Photo 7.

Photo 8 presents a typical vertical braced frame between two rigid frames on the south side of the building. About half of the rigid frame columns were available for inspection but the ones that were visible did not show any signs of damage or deterioration.



Photo 9 shows an area on the North wall with some exposed concrete foundation wall. There is minimal concrete foundation exposed but what is visible appears to be in good condition and does not show signs of damage or deterioration. The metal siding does show some signs of corrosion on parts of the North wall of the building but this is not a structural issue.

Photo 9 shows a portion of the wall on the South side of the building with a lighter blue siding which appears to be older and more degraded. There is only a portion of the south wall with this older siding and it should likely be replaced in the next couple of years. In pre-engineered steel buildings the vertical metal siding may be used to provide vertical stability for the wall girts. There was no location where the wall girts were visible to verify this situation but metal siding replacement should be done as required and fastened to the wall girts consistent with the existing size and spacing of fasteners.

### ***NOTED DAMAGE/MISSING ITEMS***

See Figure 1 for locations of damaged and/or missing items and explanations below.

1. Lateral rod bracing in roof system is misaligned in adjacent bay at east end of building. Rod bracing should be installed in adjacent bay. See Photo 6.
2. Diagonal frame brace has previously been removed due to interference with overhead door track. Diagonal frame braces are important and this item should be replaced. Due to interference the angle of the brace will have to be modified to provide similar resistance as the original diagonal brace. See photo 11.
3. Diagonal flange brace damaged. Most likely from impact. Brace should be removed and replaced. See Photo 12.
4. Diagonal flange brace buckled possibly from local overload. Brace should be removed and replaced. See Photo 13.
5. There is a noticeable gap between the purlins and the clip bolted to the rigid frame. This indicates that the purlin rolled most likely from a local overload condition. The bolts should be tightened and the gap should be eliminated. See Photo 14

### ***INSPECTION COMMENTARY***

The overall condition of the structure is excellent considering the age of the building. The building operators appear to do a good job of humidity control because there is very little signs of corrosion and deterioration observed. Given that roof purlins are very thin sections with horizontal surfaces these items are typically much more deteriorated in this type of environment. For this structure there is very little indication of damage or deterioration and the level of concern for premature failure due to degradation is low. The noted damaged or missing items above should be repaired prior to next winter and the building maintenance staff should continue to monitor for instance of damage or deterioration in the future and repair as necessary.



### ***STRUCTURAL ASSESSMENT – OVERVIEW***

The inspection of the available structure revealed one location with evidence of damage or distress but the cause of the condition is unknown. Given the repetitive nature of the roof framing if the damage was caused by external snow loading it is extremely unlikely that this distress would only occur in one location. It is assumed that the damage was caused by an unknown force applied to the inside of the building or possibly an installation issue resulting in local damage.

Commentary L of 2020 NBCC allows for an evaluation of buildings that were designed and built in accordance with previous codes and structural design standards. The commentary allows for an evaluation based on satisfactory past performance provided the following conditions are met:

- Evaluation by a professional engineer does not reveal any evidence of damage, distress or deterioration.
- The structural system is reviewed and critical details are examined and checked for load transfer.
- The building has demonstrated satisfactory performance for at least 30 years; and
- There have been no changes within the past 30 years that could significantly increase the loads on the building or affect its durability, and no such changes are contemplated.

The author is satisfied that the building satisfies the items listed above as conditions for evaluation based on satisfactory past performance. The building does not require any structural reinforcing based on the demonstrated capacity to resist environmental loads if there are no changes that could increase the loads or affect the durability of the structure.

This statement is despite the results of the structural assessment that indicates that the primary rigid frame system and the secondary roof purlins are overloaded in the range of 70% to 90% based on the current 48 psf design snow load. There is obviously risk in continuing to operate the facility with this reduced structural capacity as it pertains to life safety of building occupants. The following discussion points will provide options that may be considered to reduce risk of structural failure.

### ***STRUCTURAL ASSESSMENT – DISCUSSION POINTS***

The following points will provide discussion of several options that may be considered to reduce risk of structural failure or damage to the original pre-engineered building structure.

#### **1. Climactic Design Data**

The design snow load assumed for the building location is taken from 2020 NBCC for Port Hawkesbury, which is located about 25 km away from the site. Given the location along the Strait of Canso the climatic data could be different. Environment Canada can provide site specific design data



based on site address or coordinates. The site specific design wind and snow loads may be more or less favourable than the assumed values.

## 2. Snow Load Wind Exposure Factor

The snow load calculation for windswept conditions as per the 1975 NBCC was presented earlier. The wind exposure factor language in the building code has not changed significantly. Clause 4.1.6.2 of the 2020 NBCC regarding specified snow load calculations allows for a reduction of the snow load due to the wind exposure factor of 0.75 for rural areas where the building is exposed on all sides to wind over level terrain with only scattered buildings, trees or other obstructions. Using current design snow loads for Port Hawkesbury and the wind exposure factor reduction would result in the same 39 psf snow load from 1970.

Photo 15 and Photo 16 present the view along the East side and South side of the building, respectively, taken on May 7, 2025. Due to the elevation of the land lying to the South and East of the building and the concentration of trees, the reduction in snow load due to wind exposure does not appear to be appropriate. If the trees on the neighboring parcel of land adjacent to the building were to be cut down, the increased exposure to wind may help to reduce the snow load on the building roof in practice but it is not clear if the distance to the adjacent hill would meet the criteria in the code to allow for the reduction.

Given the considerable overload in the roof structure design, any reduction in probability of snow load will help reduce the risk of damage or collapse. If it was an option to remove trees from the adjacent property the topography of the existing ground surface can be considered to determine if the wind exposure factor could be applied. A topographic survey may be required to assess conditions although LIDAR-derived data may be available that will provide the information required.

## 3. Roof Purlin Analysis & Potential Reinforcing Options

Roof purlins are secondary members and failure will typically lead to local damage and not large scale collapse.

### a. Material Testing

Material testing can be done to test yield strength of roof purlin material. The analysis was done with an assumed value of 50 ksi. Testing may find that that the material is 55 ksi or higher which increases the moment capacity of the section.

### b. Installation of Additional Lateral Bracing

Additional lateral bracing of the roof purlins can be added to increase to the overall strength of the section in response to both gravity loads and wind loads. The existing single angle brace at midspan is very minimal. This point can be observed in Photo 17 which shows typical purlin



bracing in the 1998 addition of the building. The purlins are the same size and spacing, however the angles are twice as large and they are at both the top and bottom flange of the purlin and located at both the midspan and quarter span.

Additional purlin bracing will increase the moment capacity of the roof purlins to both wind uplift loads and gravity loads. In pre-engineered buildings it is more likely to see minor or local damage to roof purlins from wind forces than from snow loads. Installation of additional purlin bracing can be done with relatively light members and fastened with self-drilling screws as opposed to welding which makes the installation relatively quick and easy to complete. Detailed design would have to be completed to determine the overall moment capacity increase. The addition of purlin bracing at the bottom flange only would provide additional capacity to resist wind uplift forces only without adding additional moment capacity for gravity loads.

c. Installation of Channel Reinforcing over Rigid Frames

Installation of channels across the rigid frame could be done to change the purlin from simple span to continuous span. This would require bolting a new channel about 6 feet long through the existing purlins. This process would reduce the gravity load design moment in the roof purlins by about 15% and provide similar additional capacity against wind loads.

4. Rigid Frame Reinforcing Options

Rigid frames are primary members and failure would typically be large scale and more catastrophic in nature.

a. Material Testing

Material testing can be done to test yield strength of flange and web material in rigid frames. The analysis that was done in phase one assumed a yield stress of 44 ksi. Testing may find that the material is 50 ksi or higher which increases the capacity of the beam and column sections.

b. Installation of Rigid Frame Bracing

Additional flange bracing can be added to the frames to increase the moment capacity of the beam and column sections. Significant design work would be required to determine the capacity increase available but the installation work is simple and straightforward.

c. Installation of Rigid Frame Reinforcing

To provide the capacity increase to ensure that the structure meets or exceeds the current design snow load the only option is to design and install the necessary steel reinforcing. Significant flange reinforcing would be required and added by welding plates or rods to the



flanges of the rigid frames where required. Some web reinforcing will also be required based on the previous assessment work. Flange to web welding of the existing structure may also be required in some locations and splices between portions of the rigid frame will have to be reviewed and checked for capacity.

This proposed work requires extensive design and installation work and is very costly and time-consuming. This is the only thing that can be done to substantially increase the overall capacity of the primary structure of the building and actually increase the design criteria for Life Safety which is the primary consideration addressed by the ultimate limit states design of the NBCC.

#### 5. Roof Snow Load Monitoring

The results of the assessment indicate that both the roof purlin and rigid frame systems are adequate for a design snow load of about 28 psf which is almost half of the current design snow load for the building. The factored load combinations and resistance factors used in the calculations provide additional overdesign but for monitoring purposes we would use this value as the maximum load. It would be recommended to restrict public access to the facility when the roof snow load is in excess of 24 psf which is about 0.85 of the maximum load.

Roof snow load monitoring is a difficult process due to the variability of the specific weight of snow. NBCC suggests that the value ranges from about 6.5 psf to a maximum of 20 psf per foot of snow thickness for this location. The maximum suggested snow load of 24 psf would reflect about 3.5 feet of light, fluffy snow or 1.2 feet of heavy, wet snow.

There are options available for steel buildings that include real-time snow load monitoring data. Strain gauges can be placed on the roof at various locations and monitored in real-time to provide warning for high strain in excess of the maximum gravity load.

### ***FINAL DISCUSSION & RECOMMENDATIONS***

The following is a list of recommendations based on the findings stated above:

- The noted repairs should be completed before November 2025.
- The site-specific climatic design data should be obtained and shared with the author for comparison.
- Remove trees on adjacent property, if possible, to increase wind exposure and reduce snow load on the roof.
- Provide topographic survey or LIDAR data so that an analysis can be done to determine if the design snow load can be reduced due to wind exposure.



- Have material samples collected from typical purlin and rigid frame web and plate members and tested for yield strength to confirm design assumptions.
- Additional purlin bracing providing lateral support to the bottom flange at midspan to increase resistance to wind uplift loads should be considered. The wind uplift loads are higher around the outside of the building so this could only be done in high wind uplift zones. If the adjacent trees are removed this will be more critical and will help protect against local damage from large wind forces in the future. This type of bracing does not increase the moment capacity of the purlins for gravity loads.
- An analysis could be completed to determine if additional flange bracing providing lateral support to the rigid frames would result in an overall increase in capacity. This may provide a small increase in overall capacity.
- It is not recommended to do any purlin reinforcing or bracing that increases the gravity load capacity of the roof purlins unless the rigid frames will also be significantly reinforced. The reason for this is for protecting life safety and reducing risk of collapse. Roof purlin failure due to snow load is typically a local failure. A rigid frame failure would be much more widespread and catastrophic.
- Due to the low capacity of the roof structure, it is recommended that the building be closed to the public if the snow load on the roof reaches 24 pounds per square foot (psf). This monitoring can be done with real-time monitoring equipment or by maintenance personnel and on-site observations. The weight of snow varies and maximum depth of snow is dependent on the specific density which changes as snow ages and with additional environmental conditions.

I hope that this report answers all of your questions as it relates to the structural capacity of the existing arena structure.

If you should have any questions, please do not hesitate to contact the undersigned.

Yours very truly,

**CAMPBELL COMEAU ENGINEERING LIMITED**



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*Photo 1* – Typical Roof Purlin Connection at Rigid Frame Rafter.



*Photo 2* – Typical Roof Purlins with Top Flange Bracing at Midspan.





*Photo 3* – View of Standing Seam Roof Panels from South Side of Building.



*Photo 4* – Typical Roof Purlin in Hockey Rink Showing Minor Corrosion Staining on the Top Flange.





*Photo 5* – Unpainted Roof Purlins in Storage Area on North Side of Arena in Excellent Condition.



*Photo 6* – Misaligned Lateral Rod Roof Bracing in Last Bay at East End of Building.



*Photo 7* – Typical Lateral Rod Bracing in Roof Structure.



*Photo 8* – Rigid Frame Columns and Vertical Rod Bracing Along South Wall.



*Photo 9* – Corroded Metal Siding and Foundation on North Wall.



*Photo 10* – Corroded Metal Siding and Foundation on South Wall.





*Photo 11* – Diagonal Flange Brace Removed due to Interference with Overhead Door Track.



*Photo 12* – Diagonal Flange Brace Damaged by Impact.





*Photo 13* – Diagonal Flange Brace Damaged Possibly by Buckling.



*Photo 14* – Gap Between Purlin and Clip Indicates Purlin Rolling.





*Photo 15* – Exterior View Along East Side of Building.



*Photo 16* – Exterior View Along South Side of Building.

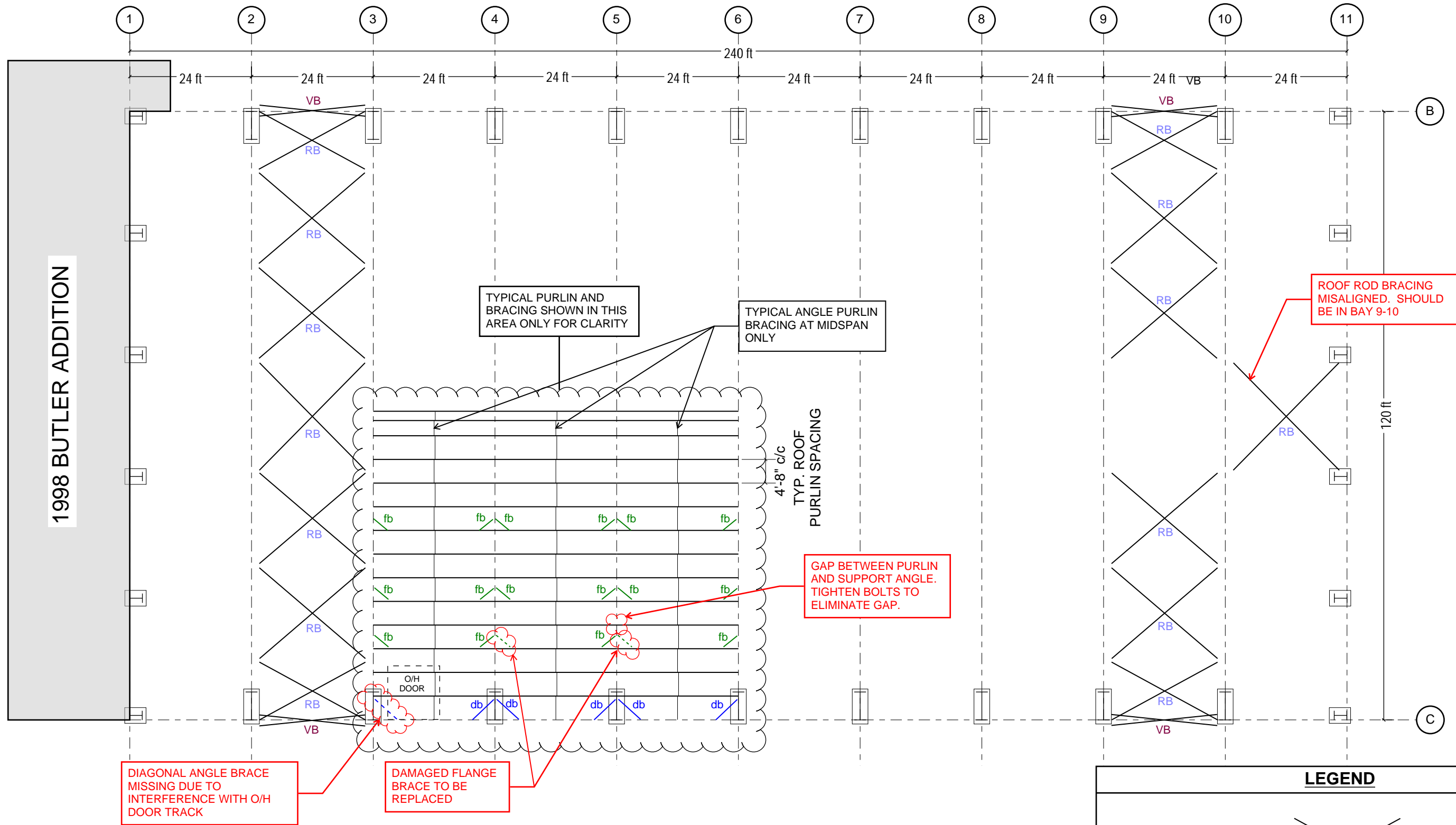
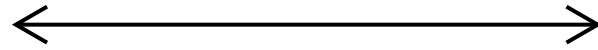




*Photo 17* – Typical Roof Purlin in 1998 Addition with Two Rows of Purlin Bracing at Quarter Spans.



WHITESIDE ROAD



**FIGURE 1 - EXISTING ARENA BUILDING ROOF FRAMING PLAN**

**LEGEND**

fb	FLANGE BRACE	RB	LATERAL ROD BRACE SIZE VARIES
db	DIAGONAL BRACE	VB	1-1/4" DIA. VERTICAL ROD BRACE