THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Special Meeting

September 24, 2026

Location:	Richmond Room/Council Chambers
Present:	Warden Lois Landry, Councillor Brian Marchand, Councillor Brent Sampson (Virtually), Councillor Shawn Samson
Staff:	Troy MacCulloch, Chief Administrative Officer, Kathleen Jeffrey, Director of Finance, Shelley David, Municipal Clerk
Regrets:	Deputy Warden Amanda Mombourquette

1. Call to Order

   Warden Lois Landry called the meeting to order at 6:00 p.m.

2. Approval of the Agenda

   Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson, that the agenda be approved.

   Motion carried.

3. In Camera Session

   Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson, that the meeting move to an in camera session at 6:01 p.m.

   Motion carried.

   a) Contract Negotiations, MGA Subsection (22)(2)(e)

   Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the meeting revert to regular session at 6:40 p.m.

   Motion carried.

4. Recommendations from in camera session

   Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that Council direct the Director of Finance to proceed with Desjardins to complete the Defined Benefit pension plan wind-up process, including the purchase of the required annuities, and that the additional costs required to complete the wind-up be recorded as an unbudgeted expenditure under General Administration – Pension Plan.

   Motion carried.

5. Audit Committee Report

Moved by Councillor Shawn Samson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Audit Committee and approve the financial statements for the year ended March 31, 2026, with the non-substantive changes as discussed.

Motion carried.

Moved by Councillor Shawn Samson, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Audit Committee and appoint Doane Grant Thornton as the auditors for the March 31, 2027, fiscal year end.

Motion carried.

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson, that Council adopt the Audit Committee Report for the month of September.

Motion carried.

6. Amendments to the Defined Contribution Pension Plan Rules

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that Council approve the amendments to the Rules of the Municipality of the County of Richmond Defined Contribution Pension Plan, as requested by the Canada Revenue Agency, with the amendments to be adopted as written in the attached correspondence, effective June 16, 2026.

Motion carried.

7. Adjournment

There being no further business, the Chair adjourned the meeting at 6:55 p.m.

_____ _____

Chairperson Municipal Clerk