



Special Meeting

May 28, 2026

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette, Councillor Brian Marchand, Councillor Brent Sampson, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Director of Finance, Shannon Mury, Director of Community Development and Recreation, Shelley David, Municipal Clerk

1. Call to Order

Warden Lois Landry called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

Moved by Councillor Shawn Samson, seconded by Deputy Warden Amanda Mombourquette, that the agenda be approved with the addition of the Destination Cape Breton – Port Hastings VIC – Proposal for a Collaborative Operating Model. Motion carried.

3. 2026-2027 Budget

a) Capital Investment Plan

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that Council approve the 5-year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2027.

Motion carried.

b) Area Rates

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the Director of Finance and that the following area rates be approved:

St. Peter's Fire Department	0.11
West Bay Road Fire Dept.	0.15 – to July 6, 2026
L'Ardoise Fire Dept.	0.16
Grand River Fire Dept.	0.15
Loch Lomond Fire Dept.	0.15



Louisdale Fire Dept.	0.10
Framboise-Fourchu Fire Dept.	0.15
Isle Madame Fire Dept.	0.11
District Ten Fire Dept.	0.13
Point Tupper Fire	0.05
Former District #2 Community Rate	0.04
Former District #4 Community Rate	0.01

St. Peter's Village Commission – collect whatever rate they establish, conditional on them providing their rate to the Municipality by July 31, 2026.

Motion carried.

c) Final Budget for the year ending March 31, 2027

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2027, in the amount of \$19,020,485;

AND FURTHER MOVE THAT WHEREAS pursuant to the Municipal Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$11,546,334 are required for the lawful purpose of the said Municipality for the year ending March 31, 2027, after crediting the probable revenue from all sources other than rates for the said year and making due allowance for the abatement and losses which may occur in the collection of the taxes and for taxes for the said year which may not be collectible or collected;

BE IT THEREFORE RESOLVED that Richmond Council hereby authorizes the levying and collection of a residential rate of 0.85¢ on each \$100 of the assessed value of residential property assessed on the assessment roll and a commercial rate of \$2.15; which rates said Council deems sufficient to raise the sums required to defray the expenditures of the said Municipality for this year, and any deficit from the preceding years;

AND BE IT FURTHER RESOLVED that Richmond Council hereby imposes an additional percentage charge of 18 percent per annum on all rates and taxes remaining unpaid;



AND BE IT FURTHER RESOLVED that Richmond Council hereby fixes the 30th day of September, 2026, as the day on which the Tax Collector or Treasurer may proceed to issue warrants for the collection of all rates and taxes then unpaid.

Motion carried.

4. Canada Day Funding Applications

- a) D'Escousse Civic Improvement Society - \$3,000
- b) Isle Madame New Horizons Senior Citizens Club - \$1,000
- c) St. Louis Parish, Louisdale - \$2,650
- d) Riverdale Community Services Society - \$1,957.48
- e) St. Peter's and Area Lions Club - \$3,000
- f) L'Ardoise Men's Club - \$1,867
- g) Loch Lomond Heritage Association - \$1,000
- h) District Number Ten Volunteer Fire Department - \$500

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council approve the Canada Day Funding applications as follows:

- D'Escousse Civic Improvement Society \$3,000.00
- Isle Madame New Horizons Senior Citizens Club \$1,000.00
- St. Louis Parish, Louisdale \$2,650.00
- Riverdale Community Services Society \$1,957.48
- St. Peter's and Area Lions Club \$3,000.00
- L'Ardoise Men's Club \$1,867.00
- Loch Lomond Heritage Association \$1,000.00
- District Number Ten Volunteer Fire Department \$ 500.00

Motion carried.

5. Grant Applications

Councillor Brent Sampson declared a conflict regarding the St. Peter's Community Club grant request and left the meeting at 7:13 p.m.

- a) St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier 2 - Community Grant Fund for \$7,500

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council approve the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier 2 – Community

Grant Fund in the amount of \$7,500, to be allocated as follows: \$500 from the District 4 Fund and \$7,000 from the Regional Fund.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, to amend the main motion by adding “contingent on receiving Provincial funding by September 30, 2026”.

Motion carried.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council approve the St. Peter’s Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier 2 – Community Grant Fund in the amount of \$7,500, to be allocated as follows: \$500 from the District 4 Fund and \$7,000 from the Regional Fund, contingent on receiving Provincial funding by September 30, 2026.

Motion carried.

Councillor Brent Sampson returned to the meeting at 7:18 p.m.

- b) Grand River Volunteer Fire Department grant request for the Tier 2 - Community Grant Funds for \$7,500

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that Council approve the Grand River Volunteer Fire Department, grant request for the Tier 2 – Community Grant Fund in the amount of \$7,500, to be allocated as follows: \$1,500 from the District 5 Fund and \$6,000 from the Regional Fund.

Motion carried.

- c) Isle Madame New Horizons Senior Citizens Club, on behalf of the Persons with Impaired Vision Group, grant request for the Tier 1 - Community Grant Funds for \$1,000

Moved by Councillor Shawn Samson, seconded by Deputy Warden Amanda Mombourquette, that Council approve the Isle Madame New Horizons Senior Citizens Club, on behalf of the Persons with Impaired Vision Group, grant request for the Tier 1 – Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 1 Fund, \$500 from the District 2 Fund.

Motion carried.



- d) Bras d'Or Lake Biosphere Region Association grant request for the Tier 2 - Community Grant Funds for \$6,250

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council approve the Bras d'Or Lake Biosphere Region Association grant request for the Tier 2 – Community Grant Funds in the amount of \$6,250, to be allocated as follows: \$500 each from the District 3, 4 and 5 Funds and \$4,750 from the Regional Fund.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that the main motion be amended to allocate the funds as follows: \$500 from the District 4 Fund and \$5,750 from the Regional Fund.

Motion carried.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council approve the Bras d'Or Lake Biosphere Region Association grant request for the Tier 2 – Community Grant Funds in the amount of \$6,250, to be allocated as follows: \$500 from the District 4 Fund and \$5,750 from the Regional Fund.

Motion carried, with three (3) in favour and two (2) opposed. (No: Councillor Brian Marchand, Councillor Brent Sampson)

- e) Holy Guardian Angels Parish, on behalf of the L'Ardoise Acadian Festival, grant request for the Tier 1 – Community Funds for \$1,000

Moved by Councillor Brent Sampson, seconded by Deputy Warden Amanda Mombourquette, that Council approve the Holy Guardian Angels Parish, on behalf of the L'Ardoise Acadian Festival, grant request for the Tier 1 – Community Grant Funds in the amount of \$1,000, to be allocated as follows: \$500 from the District 5 Fund and \$500 from the Regional Fund.

Motion carried.

6. Sponsorship Applications

- a) Richmond Rize Volleyball Association sponsorship request for \$1,000

Discussion ensued. It was noted that while Council recognizes and supports community involvement in team sports, it does not generally provide funding for team travel. It was the consensus of Council to decline the sponsorship request.



b) Cape Breton Partnership Investor Summit

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council approve the Cape Breton Partnership Investor Summit Nutrition Break sponsorship of \$1,250, to be allocated from the Sponsorship Fund.

Motion carried.

7. Destination Cape Breton Association – Port Hastings Visitor Information Centre (VIC) – Proposal for a Collaborative Operating Model

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council approve funding of \$5,000 for the Destination Cape Breton Association's Port Hastings VIC Collaborative Operating Model proposal, to be allocated from the Strategic Priorities Fund.

Motion carried.

8. Agencies, Boards, Commissions, and Committees (ABCCs) Matrix

a) ABCCs

A discussion ensued regarding the ABCCs Matrix.

It was the consensus of Council that Deputy Warden Amanda Mombourquette continue to represent Council on the CEPI Management Committee until October. It was noted that the ABCCs Matrix will be reviewed in October, following the election of the Warden.

Council also discussed nominating an alternate member to represent Council on the Strait of Canso Superport Board.

Moved by Councillor Brian Marchand, seconded by Deputy Warden Amanda Mombourquette, that Council direct staff to advertise for an alternate member for the Strait of Canso Superport Board.

Motion carried.

Council discussed Section 18.1, Reporting and Communication, of the Committees Policy.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council refer the Committees Policy to the By-law/Policy Committee for review.

Motion carried.



a) Committee Appointment

A discussion ensued regarding the Net Zero Community Buildings Program, specifically the need to identify a community champion and a dedicated navigator for the program. Council was advised that two workshops are scheduled for June and would provide an opportunity to engage with interested community members.

It was the consensus of Council to seek a community champion and dedicated navigator through the upcoming June workshops. If no suitable individuals come forward through that process, the matter will be brought back to Council.

9. Adjournment

There being no further business, the Chair adjourned the meeting at 7:58 p.m.

Chairperson

Municipal Clerk