



Regular Council Meeting

April 28, 2026

Location: Richmond Room and Council Chambers

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette (Virtually), Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Danielle Martell, Community Development Coordinator

1. Call to Order

Warden Lois Landry called the meeting to order at 6:30 p.m.

2. In Camera Session - Personnel

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the meeting move to an in camera session at 6:32 p.m.

Motion carried.

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that the meeting revert to regular session at 7:00 p.m.

Motion carried.

3. Opening Acknowledgement

The Warden made the following opening acknowledgment:

We are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

4. O'Canada

Warden Lois Landry asked everyone to stand, if able, for the singing of O'Canada.

5. Roll Call of Councillors

Troy MacCulloch, CAO, took the roll call of Councillors.

6. Recommendations from In Camera (if applicable)

n/a

7. Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that the agenda be approved.

Motion carried.

8. Review of Minutes, Re:

a) April 7, 2026, Special Meeting

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the minutes of the April 7, 2026, Special Meeting be adopted.
Motion carried.

b) March 24, 2026, Regular Council

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the minutes of the March 24, 2026, Regular Council meeting be adopted.
Motion carried.

9. Question Period:

There were no questions.

10. Committee Reports:

a) Committee of the Whole

- i. The Committee discussed the new agreement with the Richmond County Truckers Association for the transportation of municipal solid waste and recycling.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the Committee of the Whole, and authorize staff to proceed with execution of a new agreement with the Richmond County Truckers Association for transportation of municipal solid waste and recycling with a 12% increase to the base trucking rates, and further recommended that the base rates be adjusted annually on April 1 to reflect changes in CPI for the prior 12 months. The new base rates, effective April 1, 2026, would be \$411.60 and \$517.44 (at 0% TANS surcharge) for shipments to Guysborough and Edwardsville.

Motion carried.

- ii. The Committee discussed the Isle Madame New Horizon Seniors Club grant request for the Tier 1 – Community Grant Funds for \$1,000, submitted as the host organization for the Persons with Impaired Vision Group.



Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and defer the Isle Madame New Horizon Seniors Club grant application, submitted as the host organization for the Persons with Impaired Vision Group, until the 2026-2027 budget is approved.

Motion carried.

- iii. The Committee discussed the Richmond Rize Volleyball Association sponsorship request for \$1,000.

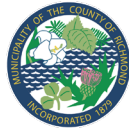
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council accept the recommendation of the Committee of the Whole and defer the Richmond Rize Volleyball Association sponsorship request until after the approval of the 2026-2027 budget.

Motion carried.

- iv. The Committee discussed the Letter from John Bain, Director, Eastern District Planning Commission, regarding staff appointments.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and accept the Eastern District Planning Commission staff appointments as outlined in the letter to Council. The positions are:

- Building Inspection:
 - Building Inspectors: Andre Samson and Sean Donovan
 - Assistant Building Inspector: Todd Samson
 - Alternates: David MacKenzie, Jonathan Martin, and Luke Ross
- Development Officer: Andrew Jones
 - Alternates: John Bain; Hetvi Joshi; Brendan MacDonald; Kristen Scanlan, and Mikayla Tait.
 - Assistant Development Officers: Todd Samson; Heike Bruckner and Andre Samson
- Fire Inspectors: Andre Samson and Todd Samson
 - Alternates: S. Donovan; D. MacKenzie; J. Martin and L. Ross.



- Dangerous or Unsightly Premises
 - Administrators: Sean Donovan and John Bain
 - Alternates: Todd Samson, Luke Ross, and Andre Samson
- Special Constables: Building/Fire Codes, Dangerous or Unsightly Premises, Land Use By-laws
 - Sean Donovan and Jonathan Martin

Motion carried.

- v. The Committee discussed the request from Terry Smith, CEO of Destination Cape Breton, regarding amendments to the MOCR Marketing Levy By-law for short-term rental platforms.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and refer the Marketing Levy By-law to the By-law/Policy Committee.

Motion carried.

- vi. The Committee discussed the request from Donna Lugar, Vice-President of the Nova Scotia Lyme & Tick-Borne Diseases Association, to proclaim May as Lyme Disease Awareness Month.

Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the Committee of the Whole and proclaim May as Lyme Disease Awareness Month.

Motion carried.

Lyme Disease Awareness Month Proclamation

WHEREAS Lyme disease is a serious illness caused by the bite of a blacklegged tick infected with the bacterium *Borrelia burgdorferi*; and
WHEREAS blacklegged ticks carrying a variety of diseases or illnesses can now be found in all parts of Nova Scotia; and

WHEREAS awareness, education, and practicing preventative measures, such as daily tick checks and proper tick removal, can help reduce your chances of contracting tick-borne diseases;

THEREFORE, be it resolved that I, Warden Lois Landry, on behalf of Richmond County Municipal Council, do hereby proclaim May 2026 as “Lyme Disease Awareness Month”.

Moved Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that the Committee of the Whole Report for the month of April 2026 be adopted.

Motion carried.

a) Audit Committee

- i. The Committee discussed the Audit Committee Terms of Reference.

Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Audit Committee and refer the Audit Committee Terms of Reference, with the adjustments, to the By-law/Policy Committee.

Motion carried.

- ii. The Committee discussed the Credit Card Policy.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council accept the recommendation of the Audit Committee and refer the Credit Card Policy to the By-law/Policy Committee for review.

Motion carried.

Moved by Deputy Amanda Mombourquette, seconded by Councillor Shawn Samson, that the Audit Committee Report for the month of April 2026 be adopted.

Motion carried.

b) By-Law/Policy Committee

- i. The Committee discussed the Dry Fire Hydrants Policy.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the By-law/Policy Committee and adopt the Dry Fire Hydrants Policy as presented, with the following changes:

- In section 1.1, replace the last sentence to read, “This policy applies to dry fire hydrants installed after January 1, 2024.”
- In section 2.4, replace the first sentence to read, “Any dry fire hydrants installed under this policy will be owned by the Municipality.”
- In section 3.3 (a), add an “s” to the word hydrant.

Motion carried.



- iii. The Committee discussed the 2026-2027 Grants Policy.
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council accept the recommendation of the By-law/Policy Committee and adopt the 2026-2027 Grants Policy as presented, with the following change:
- In section 5.4 (c), add the word “applicant” before the word “financial.”
- Motion carried.
- iv. The Committee discussed the Road Name Change Policy.
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the By-law/Policy Committee and repeal the Road Name Change Policy.
Motion carried.
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the By-law/Policy Committee and refer the development of a new Road Name Change Policy to the By-law/Policy Committee.
Motion carried.
- v. The Committee discussed the use of business days versus calendar days when publishing agendas and meeting packages on the Richmond County website.
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council accept the recommendation of the By-law/Policy Committee and revise the Publication of Council, Committee of Council, Committee Reports, and Meeting Packages on Municipal Website Policy as follows:
- In sections 2.3 and 3.7, remove the word “business”.
 - In section 2.3, insert the word “either” before the word “Council” and remove the comma after “Council”.
- Motion carried.
- vi. The Committee discussed the structure of the solid waste management facility tipping fees.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the By-law/Policy Committee and direct staff to provide a staff report by the end of January 2027 on alternative ways to structure the tipping fees.
Motion carried.

- vii. The Committee discussed the Audit Committee Terms of Reference.
Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the By-law/Policy Committee and adopt the Audit Committee Terms of Reference as presented.

Motion carried.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that the By-Law/Policy Committee for April 2026 be adopted.
Motion carried.

11. New Business, Re:

- a) Louisdale and District Volunteer Fire Department Boundary

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the request of the Louisdale and District Volunteer Fire Department to assume full responsibility for Richmond County area currently serviced by the West Bay Road and District Volunteer Fire Department (which is MacIntyre Lake to Cleveland, down to Lower River and Evanston, north of the Strait Richmond Hospital), effective June 1, 2026.

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, to amend the main motion to change the effective date to July 1, 2026.

Motion carried.

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that Council accept the request of the Louisdale and District Volunteer Fire Department to assume full responsibility for Richmond County area currently serviced by the West Bay Road and District Volunteer Fire Department (which is MacIntyre Lake to Cleveland, down to Lower River and Evanston, north of the Strait Richmond Hospital), effective July 1, 2026.

Motion carried.

12. Warden, Re:

- a) Strait Area Chiefs, Mayors, and Wardens Committee meeting update

Moved by Councillor Brian Marchand, seconded by Deputy Warden Amanda Mombourquette, that Council authorize the Warden to be a signatory, on behalf of Council, on letters to federal and provincial representatives regarding (a) the state of cellular service in the region and (b) the proposed NSCC sister residence and its potential to bolster housing stock in the region.

Motion carried.

13. Correspondence

- a) Action Required:

n/a

- b) For Information Purposes

- i. Letter from Juanita Spencer, CEO, Nova Scotia Federation of Municipalities, Re: Funding for public libraries
- ii. Letter from Warden Shaun Hatfield, Municipality of Barrington, to the Honourable Tim Houston, Re: Request for five-year freeze on power rates and exploration of public ownership of Nova Scotia Power
- iii. Letter from Dorothy Barnard, Chair, Seniors Take Action Coalition, to the Honourable Barbara Adams, Minister of the Department of Seniors and Long-Term Care, Minister of the Department of Opportunities and Social Development, Re: Strike of long-term care workers
- iv. Letter from the Honourable John A. MacDonald, Minister of Municipal Affairs, Re: Legislative amendments
- v. Letter from Warden Penny Smith, Municipality of Shelburne, Re: Request for five-year freeze on power rates and exploration of public ownership of Nova Scotia Power
- vi. Letter from Bradley Malcolm, Chief of the West Bay Road Volunteer Fire Department, Re: Louisdale and District Volunteer Fire Department Boundary
- vii. Letter from NSFAM, Re: Reducing property taxes for homes rebuilt after destruction from a natural disaster.



14. Review of Action Items

a) Action Items List

For information only.

15. Items Added to the Agenda

There were no items added to the agenda.

16. Question Period

Fire Chief Bradley Malcolm, West Bay Road and District Volunteer Fire Department, approached Council regarding the Louisdale and District Volunteer Fire Department Boundary.

17. Adjournment

There being no further business, the Chair adjourned the meeting at 8:12 p.m.

Chairperson

Municipal Clerk