



Regular Council Meeting

March 24, 2026

Location: Richmond Room and Council Chambers

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette, Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk

1. Call to Order

Warden Lois Landry called the meeting to order at 6:00 p.m.

2. In Camera Session

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that the meeting move to an “In Camera” session at 6:02 p.m.

Motion carried.

a) Personnel

Moved by Councillor Brent Sampson, seconded by Councillor Brian Marchand, that the meeting revert to “Regular” session at 6:56 p.m.

Motion carried.

Deputy Warden Amanda Mombourquette joined the meeting virtually at 7:00 p.m.

3. Opening Acknowledgement

The Warden made the following opening acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

4. O'Canada

Warden Lois Landry asked everyone to stand, if able, for the singing of O'Canada.

5. Roll Call of Councillors

Troy MacCulloch, CAO, took the roll call of Councillors.

6. Recommendations from In Camera (if applicable)

n/a



7. Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Shawn Samson, seconded by Councillor Brent Sampson, that the agenda be approved.

Motion carried.

8. Review of Minutes, Re:

a) February 24, 2026, Regular Council

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that the minutes of the February 24, 2026, Regular Council be adopted.

Motion carried.

b) February 26, 2026, Special Meeting

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the minutes of the February 26, 2026, Special Meeting be adopted.

Motion carried.

9. Question Period:

There were no questions.

10. Committee Reports:

a) Committee of the Whole

- i. The Committee discussed the D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council accept the recommendation of the Committee of the Whole, and approve the D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for \$500, and be allocated as follows: \$250 from the District 1 Fund and \$250 from the District 2 Fund.

Motion carried.

- ii. The Committee discussed the Grand River Volunteer Fire Department grant request for the Tier 2 – Community Grant funding for \$7,500.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that Council accept the recommendation of the Committee of the Whole and defer the Grand River Volunteer Fire



Department grant application until after the approval of the 2026-2027 budget.

Motion carried.

Councillor Brent Sampson declared a conflict of interest regarding the St. Peter's Community Club grant request and left the meeting at 7:08 p.m.

- iii. The Committee discussed the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier – 2 Community Grant funding for \$7,500.

Moved by Deputy Warden Amanada Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and table the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant application to the next Regular Council meeting at the end of March, and be considered first.

Motion carried.

Councillor Brent Sampson returned to the meeting at 7:09 p.m.

- iv. The Committee discussed the request for the Municipality to raise the Epilepsy Awareness flag.

Moved by Deputy Warden Amanada Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and raise an Epilepsy Awareness flag during Epilepsy Week.

Motion carried.

- v. The Committee discussed the Flag Policy.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and refer the Flag Policy to the By-law/Policy Committee for the purpose of amending the policy to include the Epilepsy Awareness flag for Epilepsy Week in the list of approved flags.

Motion carried.

- vi. The Committee discussed servicing for multiple dwelling units on a single lot.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council accept the recommendation of the

Committee of the Whole and authorize staff to submit a request to the Nova Scotia Regulatory and Appeals Board (NSRAB) to amend the Richmond Water Utility's Schedule of Rules and Regulations to allow an accessory dwelling unit (ADU) to be served from the same water service connection on any dwelling lot.

Motion carried.

- vii. The Committee discussed the Capital Cost of Sewer Construction By-law No. 29.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council accept the recommendation of the Committee of the Whole and refer the Capital Cost of Sewer Construction By-law No. 29 to the By-law/Policy Committee for discussion.

Motion carried.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brent Sampson, that the Committee of the Whole Report for the month of March 2026 be adopted.

Motion carried.

b) Fire Services Protection Committee

- i. The Committee discussed the new draft Dry Hydrant Policy.

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that Council accept the recommendations of the Fire Protection Services Committee and refer the new draft Dry Hydrant Policy to the Bylaw/Policy Committee for review.

Motion carried.

- ii. The Committee discussed the draft Request for Proposal (RFP) to retain a consultant to conduct an audit across all departments in Richmond County.

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that Council accept the recommendation of the Fire Protection Services Committee and proceed with the RFP process to retain the professional services of a qualified consultant to conduct a comprehensive Fire Services Equipment Audit across all departments, including



1. An assessment of equipment, apparatus, and stations currently in use; and
2. Identification of the equipment and resources required to bring all departments to a consistent, modern, and regulation-aligned standard.

AND THAT the consultant be directed to prepare a final report and master plan summarizing findings and recommendations, to be presented at both the Fire Protection Services Committee and Council for consideration.

Motion carried with four (4) in favour and one (1) opposed. (No: Councillor Brian Marchand)

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the Fire Protection Services Committee Report for the month of February 2026 be adopted.

Motion carried.

11. Unfinished Business

Councillor Brent Sampson declared a conflict of interest regarding the St. Peter's Community Club grant request and left the meeting at 7:26 p.m.

- a) St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier – 2 Community Grant funding for \$7,500.

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council defer the grant request from the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, until immediately following the approval of the 2026-2027 budget.

Motion carried.

Councillor Brent Sampson returned to the meeting at 7:33 p.m.

12. New Business, Re:

- a) Write-off of taxes for property destroyed by fire

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that Council write off the taxes for property AAN00449997 owned by Carol-Anne and Kenneth Couch, which was completely destroyed by fire, in



the amount of \$350.99, which represents taxes on the dwelling only from December 8, 2025, to March 31, 2026.

Motion carried.

- b) Rocky Bay Irish Club grant request for the Tier 2 – Community Grant funding for \$7,500

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that Council approve the Rocky Bay Irish Club grant request for the Tier 2-Community Grant funding in the amount of \$7,500, to be allocated as follows: \$1,615 from the District 1 Fund, \$1,694 from the District 2 Fund, \$1,661.50 from the District 3 Fund, \$1,400 from the District 4 Fund, \$650 from the District 5 Fund, and \$479.50 from the Regional Fund.

Motion carried.

13. Correspondence

- a) Action Required:

n/a

- b) For Information Purposes

- i. Letter from Sandra McKenzie, Deputy Minister, Department of Emergency Management, Re: Province's new Regional Emergency Management Organization (REMO) standards

Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Brian Marchand, that Council refer the development of the REMO by-law and the associated terms of reference to the By-law/Policy Committee.

Motion carried.

- ii. Slide presentation titled 2025 In Review from Gina MacDonald, Program Director, Cape Breton South Recruiting for Health
- iii. Letter from Warden Nicholas MacInnis, Municipality of the County of Antigonish, to the Honourable Tim Houston, Re: Letter of support for the Antigonish Coalition to End Poverty
- iv. Letter from Mayor Mike Barlett, Town of Digby, Re: Letter to the Honourable Tim Houston expressing their support for the concerns raised by the Antigonish Coalition to End Poverty
- v. Letter from Hayley Crichton, Executive Director, Public Safety and



Security Division, Nova Scotia Department of Justice, Re: Municipal
billing for RCMP policing services

14. Review of Action Items

a) Action Items List

For information only.

15. Items Added to the Agenda

There were no items added to the agenda.

16. Question Period

There were no questions.

17. Adjournment

There being no further business, the Chair adjourned the meeting at 7:48 p.m.

Chairperson

Municipal Clerk