



## Planning Advisory/Heritage Committee Meeting

January 6, 2026

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette, Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson, Robbin Cotton, Appointed Member, Robert Wambolt, Appointed Member

Staff Present: Troy MacCulloch, CAO, Shelley David, Municipal Clerk

Also Present: John Bain, Director, Eastern District Planning Commission (EDPC), Sean Donovan, Manager of Inspection Services, EDPC

1. Call to order  
Councillor Brent Sampson called the meeting to order at 6:00 p.m.
2. Items Added/Approval of the Agenda  
Moved by appointed member Robert Wambolt, seconded by Warden Lois Landry, that the agenda be approved.  
Motion carried.
3. Review of Minutes
  - a) November 4, 2025  
Moved by Warden Lois Landry, seconded by appointed member Robbin Cotton, that the minutes of the November 4, 2025, Planning Advisory/Heritage Committee meeting be adopted.  
Motion carried.
4. Discussion, Re:
  - a) Dangerous and Unsightly Complaint Process/Timeline  
Moved by Warden Lois Landry, seconded by Councillor Shawn Samson, that the Planning Advisory/Heritage Committee recommend to Council to direct EDPC staff to review and update their policy on dangerous and unsightly complaint process timelines and response standards; and FURTHER MOVE that Council direct EDPC staff to report to Council twice annually, confirming whether or not any orders exist.

Motion carried.

b) Coastal Protection Support Program

Moved by Warden Lois Landry, seconded by Deputy Warden Amanda Mombourquette, that the Planning Advisory/Heritage Committee recommend to Council to approve, in principle, joining other municipalities in applying for the Coastal Protection Support Program funding for an educational component; and FURTHER MOVE that Council direct EDPC staff to submit a standalone application on behalf of Richmond County if the other municipalities are unable to commit.

Motion carried.

c) Central Richmond Plan Area – RG 2 Zone

Moved by Councillor Brian Marchand, seconded by Warden Lois Landry, that the Planning Advisory Committee recommend to Council to direct EDPC to prepare a staff report reviewing lot sizes in rural areas under all of Richmond County's land use by-laws.

Motion carried.

5. Review of Action Items

For information only.

6. Next meeting date:

February 3, 2026, at 6:00 p.m.

7. Adjournment

There being no further business, the chair adjourned the meeting at 7:05 p.m.

---

Chairperson

---

Municipal Clerk