

Planning Advisory/Heritage Committee Meeting

October 7, 2025

Location: Council Chambers

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson, Robbin Cotton, Appointed Member, Robert Wambolt, Appointed Member

Also Present: John Bain, Director/Development Officer, Eastern District Planning Commission (EDPC), Shelley David, Municipal Clerk

1. **Call to order**

Deputy Warden Brent Sampson called the meeting to order at 6:01 p.m.

2. **Items Added/Approval of the Agenda**

Moved by Warden Lois Landry, seconded by appointed member Robert Wambolt, that the agenda be approved.

Motion carried.

3. **Review of Minutes**

a) September 2, 2025

Moved by Councillor Shawn Samson, seconded by appointed member Robbin Cotton, that the minutes of the September 2, 2025, Planning Advisory/Heritage Committee meeting be approved.

Motion carried.

4. **Staff Reports**

a) Review of Permitting practices for standalone buildings

Moved by Warden Lois Landry, seconded by appointed member Robert Wambolt, that the Planning Advisory/Heritage Committee recommend to Council to direct staff to prepare a report on how to provide more consistency and less ambiguity for accessory buildings across the County.

Motion carried.

b) Review of the CMHC Housing Catalogue

Moved by Warden Lois Landry, seconded by Councillor Brian Marchand, that the Planning Advisory/Heritage Committee recommend to Council to direct staff to prepare a report outlining the process, scope, timeline, and resources required to overhaul and consolidate Richmond County's Land Use By-laws, with the goal of improving consistency, reducing ambiguity, and removing barriers to diverse and affordable housing development.

Motion carried.

Moved by Councillor Amanda Mombourquette, seconded by appointed member Robert Wambolt, that the Planning Advisory/Heritage Committee recommend to Council to direct staff to update the zoning areas for Evanston, Isle Madame, and St. Peter's to allow a minimum of 4 units as of right.

Motion carried.

5. Discussion

a) Development permit requirements in Plan Richmond

A discussion ensued.

6. Review of Action Items

For information only.

7. Next meeting date:

November 4, 2025, at 6:00 p.m.

8. Adjournment

There being no further business, the chair adjourned the meeting at 7:13 p.m.

Chairperson

Municipal Clerk