

## **Planning Advisory/Heritage Committee Meeting**

September 2, 2025

**Location:** Council Chambers

**Present:** Deputy Warden Brent Sampson, Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson, Robbin Cotton, Appointed Member, Robert Wambolt, Appointed Member

**Also Present:** Troy MacCulloch, CAO, John Bain, Director/Development Officer, Eastern District Planning Commission (EDPC), Shelley David, Municipal Clerk

**Regrets:** Warden Lois Landry

1. **Call to order**

Deputy Warden Brent Sampson called the meeting to order at 6:00 p.m.

2. **Items Added / Approval of the Agenda**

Moved by Councillor Brian Marchand, seconded by appointed member Robert Wambolt, that the agenda be approved.

Motion carried.

3. **Review of Minutes**

a) June 3, 2025

Moved by Councillor Amanda Mombourquette, seconded by appointed member Robert Wambolt, that the minutes of the June 3, 2025, Planning Advisory/Heritage Committee meeting be approved.

Motion carried.

b) June 23, 2025

Moved by Councillor Amanda Mombourquette, seconded by Councillor Brian Marchand, that the minutes of the June 23, 2025, Planning Advisory/Heritage Committee meeting be approved as corrected.

Motion carried.

4. EDPC Updates:

Mr. Bain provided updates on the Planning Advisory/Heritage Committee action items. An update on the private ways application update will be given in an in camera session.

Moved by Councillor Brian Marchand, seconded by Councillor Shawn Samson, that the Planning Advisory/Heritage Committee recommend to Council that staff implement a standing agenda item titled "Review of Action Items".

Motion carried.

5. Nova Scotia Department of Agriculture – Request for Participation: Municipal Survey on Agriculture in Planning

Moved by Councillor Brian Marchand, seconded by appointed member Robert Wambolt, that the Planning Advisory/Heritage Committee recommend to Council that the Director of EDPC participate in the Municipal Survey on Agriculture in Planning.

Motion carried.

6. Next meeting date:

October 7, 2025, at 6:00 p.m.

7. In-Camera Session

Councillor Amanda Mombourquette and appointed member Robert Wambolt declared a conflict of interest regarding the update on the Private Ways application and left the meeting at 7:05 p.m.

Moved by Councillor Shawn Samson, seconded by Councillor Brian Marchand, that the meeting move to an in camera session at 6:03 p.m.

Motion carried.

a) Private Ways Act Application Update

Moved by Councillor Shawn Samson, seconded by appointed member Robbin Cotton, that the meeting revert to regular session at 7:09 p.m.

Motion carried.

8. Adjournment

There being no further business, the chair adjourned the meeting at 7:10 p.m.

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Chairperson

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Municipal Clerk