



Planning Advisory / Heritage Committee Meeting

April 1, 2025

- Location:** Council Chambers
- Present:** Warden Lois Landry (Virtual), Councillor Brian Marchand, Councillor Amanda Mombourquette, Councillor Shawn Samson, Robbin Cotton, Appointed Member, Robert Wambolt, Appointed Member
- Also Present:** Troy MacCulloch, CAO, John Bain, Director/Development Officer, Eastern District Planning Commission (EDPC), Shelley David, Municipal Clerk
- Regrets:** Deputy Warden Brent Sampson

Call to Order

Troy MacCulloch called the meeting to order at 6:00 p.m.

Selection of Vice Chair

Troy MacCulloch called for nominations for the position of Vice Chair. Councillor Brian Marchand nominated Councillor Amanda Mombourquette, who accepted the nomination. Nominations were called two more times, and as there were no further nominations, Councillor Amanda Mombourquette was acclaimed to the position of Vice Chair.

Items Added to the Agenda (Approval of the Agenda)

Moved by Councillor Brian Marchand, seconded by appointed member Robbin Cotton, that the agenda be approved as presented.

Motion carried.

Review of Minutes

a) July 16th, 2024

It was the consensus of the Committee to defer the approval of the minutes to the next meeting.



b) March 4, 2025

Moved by appointed member Robbin Cotton, seconded by Councillor Shawn Samson, that the March 4, 2025, Planning/Heritage Advisory Committee meeting minutes be approved as presented.

Motion carried.

Unfinished Business

a) Registered Mail for Variance Notifications

Mr. Bain provided a review of the April 16, 2024, EDPC Staff Report regarding registered mail for variance notification. Discussion ensued.

EDPC Staff Update

For information only.

Exploration of changes to zoning by-laws that support secondary and backyard suites

Moved by Warden Lois Landry, seconded by Councillor Shawn Samson, that the Planning/Heritage Advisory Committee recommend to Council to direct staff to explore what other municipalities have in place for zoning for these units, and the advantages and disadvantages to different options.

Motion carried.

Appointed member Robert Wambolt arrived at the meeting at 6:30 p.m.

Correspondence

a) Letter from Hon. John Lohr, Minister of Municipal Affairs, regarding the maximum setback for commercial wind turbines.

Moved by Councillor Brian Marchand, seconded by appointed member Robert Wambolt, that the Planning/Heritage Advisory Committee recommend to Council to refer these new setbacks to staff to investigate any potential by-law changes that may be required.

Motion carried.



- b) Letter from Darren Boudreau regarding the pre-blast inspection of his home for the new long-term health care facility.

Councillor Amanda Mombourquette invited Mr. Boudreau to speak to the Committee.

Moved by Warden Lois Landry, seconded by Councillor Shawn Samson, that the Planning/Heritage Advisory Committee recommend to Council to direct staff to reach out to the appropriate department to register our concern and to find out if there are either alternative options or a full explanation of the safety measures put in place to protect the municipal water reservoir and local residents.

Motion carried.

Next Meeting Date

May 6, 2025 at 6:00 p.m.

Adjournment

There being no further business, the meeting was adjourned at 6:58 p.m.

Municipal Clerk

Chairperson