



## **Planning Advisory / Heritage Committee Meeting**

February 20<sup>th</sup>, 2024

**Location:** Council Chambers

**Present:** Councillor Brent Sampson, Deputy Warden Shawn Samson, Councillor Melanie Sampson (Virtual), Doug Begg, Appointed Member, Carolyn Clackdoyle, Appointed Member

**Also Present:** Kristen Knudskov, Planner/Development Officer, Eastern District Planning Commission (EDPC), Troy MacCulloch, CAO (Virtual), Shelley David, Municipal Clerk

### **Call to Order:**

Councillor Brent Sampson called the meeting to order at 6:30 P.M

### **Items Added to the Agenda (Approval of the Agenda)**

Moved by Deputy Warden Shawn Samson, seconded by appointed member Doug Begg that the agenda be approved.  
Motion carried.

### **Review of Minutes re:**

a) January 16<sup>th</sup>, 2024

Moved by appointed member Carolyn Clackdoyle, seconded by Councillor Melanie Sampson that the Planning Advisory/Heritage Committee meeting minutes for January 16<sup>th</sup>, 2024 be approved.  
Motion carried.

### **Amendments to the Central Richmond Secondary Plan and Land Use By-Law to allow former institutional buildings to be converted into dwelling units.**

Kristen Knudskov reviewed the proposed amendments to the Central Richmond Municipal Planning Strategy and Land Use By-Law to allow former institutional buildings to be converted into dwelling units, where the number of units are not otherwise permitted by the zone in effect, subject to provisions of the Land Use By-Law (as outlined in Appendices A & B).



Moved by appointed member Doug Begg, seconded by Councillor Melanie Sampson that the Planning Advisory/Heritage Committee recommend to Council to approve the proposed amendments to the Central Richmond Municipal Planning Strategy and Land Use By-Law to allow former institutional buildings to be converted into dwelling units, where the number of units are not otherwise permitted by the zone in effect, subject to provisions of the Land Use By-Law (as outlined in Appendices A & B).

Motion carried.

**Items Added to the Agenda:**

No additional items added.

**Next Meeting Date**

It was the consensus of the Committee to schedule the next Planning Advisory/Heritage Committee meeting for March 19<sup>th</sup>, 2024, at 6:30 p.m.

**Adjournment**

There being no further business, the meeting was adjourned at 6:51 p.m.

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**Municipal Clerk**

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**Chairperson**