

**PLANNING ADVISORY/HERITAGE COMMITTEE MEETING**

**MAY 18, 2021**

Location: Videoconference

Present: Doug Begg, Carolyn Clackdoyle, Councillor Brent Sampson  
Councillor Melanie Sampson, Councillor Shawn Samson,  
John Bain, Lee-Ann Martin, Alex Dunphy, Andrew Jones

Mr. Bain called the meeting to order at 7:07 p.m.

Introductions

Committee members and Eastern District Planning Commission Staff provided brief introductions.

Call for Nominations, Chairperson

Mr. Bain called for nominations for the position of Chairperson.

Councillor Melanie Sampson nominated Councillor Brent Sampson for the position of Chairperson.

Councillor Brent Sampson accepted the nomination.

Mr. Bain called for further nominations. There were no further nominations

Councillor Brent Sampson becomes the Chair of the Planning Advisory/Heritage Committee.

Call for Nominations, Vice Chairperson

Councillor Brent Sampson called for nominations for the position of Vice Chairperson.

Councillor Melanie Sampson nominated Doug Begg for the position of Vice Chairperson.

Doug Begg accepted the nomination.

Councillor Brent Sampson called for further nominations. There were no further nominations

Doug Begg becomes Vice Chairperson for the Planning Advisory/Heritage Committee.

### Items Added to the Agenda (Approval of the Agenda)

Doug Begg requested and received unanimous consent to add Mandatory Planning Legislation to the agenda.

Carolyn Clackdoyle requested and received unanimous consent to add “Orientation Session” to the agenda.

Moved by Councillor Shawn Samson, seconded by Doug Begg that the agenda be approved with the items added. Motion carried.

### Review of Minutes - June 24, 2020

For information purposes.

### Terms of Reference – Review

The Committee reviewed the Planning Advisory/Heritage Committee Terms of Reference and made changes (draft TOR attached).

It was the consensus of the Committee that the draft be forwarded to the Committee members for further review prior to final approval.

### Items Added to the Agenda

#### #1 - Mandatory Planning Legislation (9.1):

The Province has required all municipalities to adopt Land Use By-Laws and Municipal Planning Strategies for all of their municipalities before the end of December 2022.

Mandatory Planning Legislation – Mr. John Bain indicated that they had partnered with CBRM in a request for funding under the Municipal Innovation Program regarding the mandatory planning legislation and received a ½ a million dollars.

He also indicated that the EDPC is in the process of writing an RFP for Consultants to help with Public Participation Sessions. EDPC will come back to the Planning Advisory Committee and they will be involved in the process.

#### #2 - Orientation Session/Citizen Participation (9.2):

It was noted that Public Participation programs are legislated in the Act. It was also noted that there are various ways of getting citizen input that are being used in other municipalities.

Adjournment

Moved by Doug Begg, seconded by Councillor Shawn Samson that the meeting be adjourned.  
Motion carried.

There being no further business, the meeting was adjourned at 9 p.m.

MUNICIPAL CLERK:

CHAIRPERSON

---

---