



Municipal Emergency Management

Advisory Committee (MEMAC)

June 23, 2025

Location: Virtual - Zoom

Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Amanda Mombourquette, Troy MacCulloch, Chief Administrative Officer, Steve Marcellus, Emergency Services Coordinator, Shelley David, Municipal Clerk

1. Call to Order

Councillor Amanda Mombourquette called the meeting to order at 7:01 p.m.

2. Items Added to the Agenda (Approval of the Agenda)

Moved by Deputy Warden Brent Sampson, seconded by Warden Lois Landry, that the agenda be approved.

Motion carried.

3. Review of the Minutes – March 18, 2025

Moved by Warden Lois Landry, seconded by Deputy Warden Brent Sampson, that the minutes of the March 18, 2025, MEMAC meeting be approved.

Motion carried.

4. Emergency Services Coordinator, Re:

a) Comfort Centre/Shelter Updates

Discussion ensued.

b) Emergency Management Guide for Elected Officials and ICS

Discussion ensued.

c) Framboise Wildfire

Discussion ensued.



d) Voluntary Vulnerable Persons Registry (VVPR) and Voyent Alert Update

Following the discussion, the Committee agreed to have staff update the Voyent Alert PSA and post a new message on social media.

5. Community Evacuation Session – Follow Up

Discussion ensued.

6. Establish a meeting schedule

Following discussion, the Committee agreed to meet on a quarterly basis, with additional meetings scheduled as needed and for debriefs.

7. Recommendations to Council

n/a

8. Adjournment

There being no further business, the meeting was adjourned at 7:44 pm.

Municipal Clerk

Chairperson