THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Committee of the Whole Meeting

October 13, 2026
7:00 p.m.
Council Chambers

AGENDA

1. **Call to Order**
2. **Opening Acknowledgement**
3. **Items Added/Approval of Agenda**
4. **Review of Minutes**
   a) September 8, 2026
5. **Presentation:**
   a) Dr. Colette Mesher, Project Manager, Bras d'Or Lakes Biosphere Region, Re: Using Etuaptmumk for greater knowledge mobilization across Unama'ki
6. **New Business**
   a) Fourchu Development Association grant application for the Tier 1 Community Grant Funds in the amount of $700
   b) Framboise Community Centre grant application for the Tier 1 Community Grant Funds in the amount of $500
   c) Lennox Passage Yacht Club grant application for the Tier 3 Waterfront Development Grant Funds in the amount of $10,000
   d) Our Lady of Assumption Columbarium – Diocese of Antigonish grant application for the Tier 2 Community Grant Funds in the amount of $7,500
   e) Councillors' Payment Policy – Staff Briefing Note
7. **Warden, Re:**
   a) Review of Warden's Council Report for September
   b) Warden's Newsletter for October
8. **CAO, Re:**
   a) Administration Operations Report
9. **Community Acknowledgements**

10. Correspondence

a) Action Required

i. Letter from Nova Scotia Department of Public Works, Re: Cost share agreement on the paving of subdivision (J Class) streets – 2027-28 construction season

ii. Email from Destination Cape Breton Association, Re: ATV Marketing Assessment for Southern Cape Breton Island

iii. Letter from Jennifer Snowdon, Re: Crosswalk

iv. Cape Breton Partnership, Re: Richmond County Economic Development Service Model, Impact Snapshot, and Activity Update

b) For Information Only

i. Letter from Michael Currie, Re: Lodging of site paper – keep the last deep lots at Point Tupper/Bear Head capable of a heavy-lift campus

ii. MOCR letter to Michael Currie, Re: Industrial properties at Bear Head and Point Tupper

iii. Letter from the Strait Area Chiefs, Mayors, and Wardens to the Honourable Fred Tilley, Minister of Public Works, Re: Cell Service in the Strait Region

iv. Nova Scotia Federation of Municipalities, Re: Fall 2026 Legislative Sitting Summary

v. Property Valuation Services Corporation, Re: PVSC Fall 2026 Newsletter

vi. MOCR letter to Drake Lowthers, The Strait Area Reporter, Re: Media enquiry regarding EverWind's interest in hosting a data centre at Point Tupper

vii. Letter from the Honourable John A. MacDonald, Minister of Municipal Affairs, Re: Amendments to the Municipal Government Act, Halifax Regional Municipality Charter, and Peggy's Cove Commission Act

11. Review of Cheques Issued, Re:

a) September 2026

12. **Review of Action Items**
13. **Items Added to the Agenda**
14. **15-Minute Question Period - (902) 226-9885**
    (Not Restricted to Items on the Agenda)
15. **Adjournment**

Question Period Details

Phone-in number: (902) 226-9885

Members of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question, either in person or by phone, must identify themselves before asking the question.

Comments must be phrased as a question. Council will hear each question and respond if appropriate.

During Question Period, speakers must not:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Committee of the Whole Meeting

September 8, 2026

Location: Virtual

Present: Warden Lois Landry, Deputy Warden Amanda Mombourquette, Councillor Brent Sampson, Councillor Brian Marchand, Councillor Shawn Samson

Staff: Troy MacCulloch, Chief Administrative Officer, Shannon Mury, Director of Community Development and Recreation, Martin Thomsen, Manager of Energy Sector Development, Shelley David, Municipal Clerk

1. Call to Order

   Warden Lois Landry called the meeting to order at 7:00 p.m.

2. Opening Acknowledgement

   The Warden made the following opening acknowledgement:

   We are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people, since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

3. Items Added to the Agenda/Approval of Agenda

   Moved by Deputy Warden Amanda Mombourquette, seconded by Councillor Shawn Samson, that the agenda be approved.

   Motion carried.

4. Review of Minutes – June 9, 2026

   Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the minutes of the June 9, 2026, Committee of the Whole meeting be adopted.

   Motion carried.

5. Presentations:

   a) Roman Holz, Protocol Officer, Protocol & Honours Secretariat, Re: The Order of Nova Scotia

      Roman Holz presented the Order of Nova Scotia presentation.

6. Warden, Re:

   a) Review of Warden's Council Report – June, July, and August

      For information only.

   b) Municipal Awareness Week

      The Committee discussed Municipal Awareness Week. It was the consensus of the Committee that a youth-focused activity would help students learn more about municipal government and encourage greater civic awareness. The Municipality will look into holding a "Council for the Day" contest for Grade 5 and 6 students, with more details to come once confirmed.

7. CAO, Re:

   a) Administration Operations Report

      For information only.

   b) World Hydrogen Summit and Associated Activities Briefing Note

      For information only.

8. Community Acknowledgements

   For information only

9. Correspondence

   a) Action Required

      n/a

   b) For Information Only

      i. MOCR letter to the Department of Communities, Culture and Heritage, Re: Letter of Support for the D'Escousse Civic Improvement Society Community Garden Project

      ii. Letter from the Honourable Nolan Young, Minister of Labour, Skills and Immigration, Re: NSCC Strait Area Campus student residences

      iii. Richmond County Warden's Monthly Newsletter (July, August, and September)

10. Review of Cheques Issued Re: June, July, and August

    For information only.

11. Review of Action Items

    For information only.

12. Items Added to the Agenda

    n/a

13. 15 Minute Question Period - (902) 226-9885

    There were no questions.

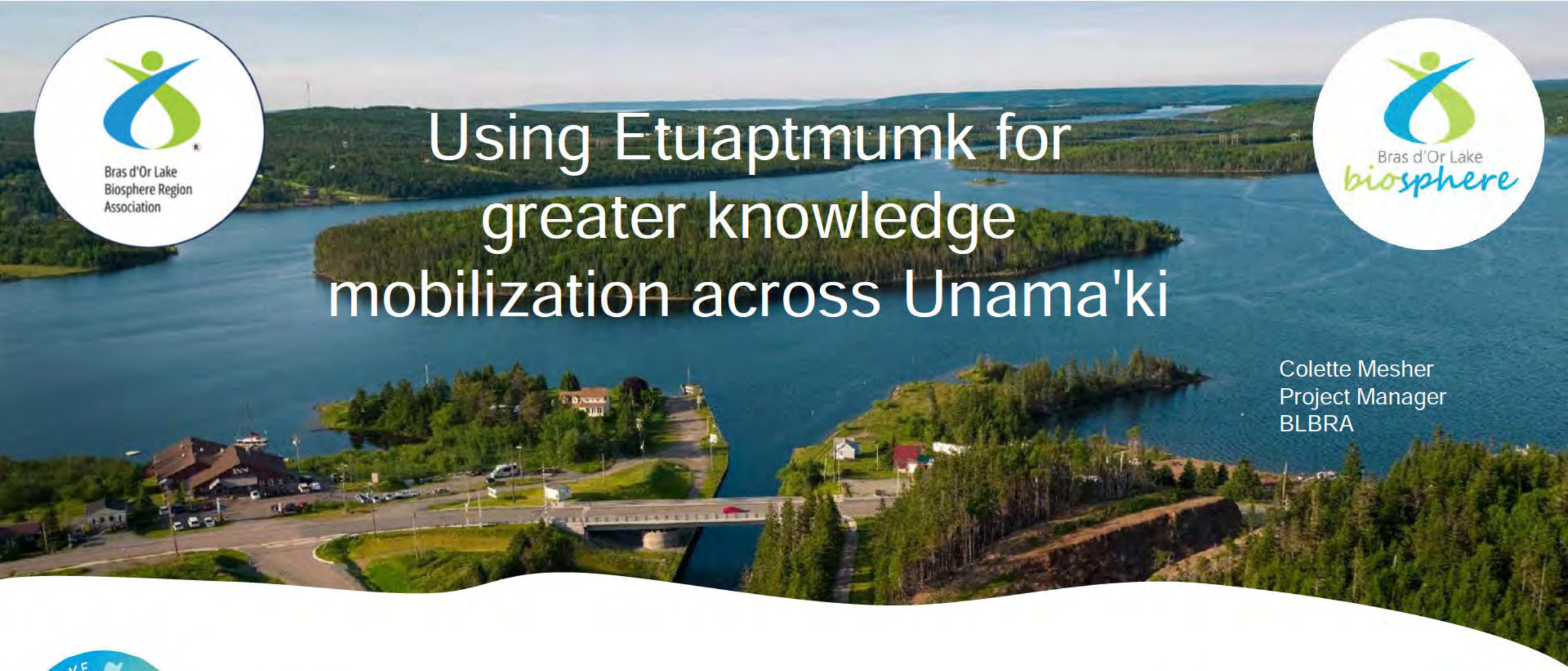
14. Adjournment

    There being no further business, the Chair adjourned the meeting at 8:13 p.m.

_____ _____

Chairperson Municipal Clerk

DRAFT



Using Etuaptmumk for greater knowledge mobilization across Unama'ki

Colette Mesher
Project Manager
BLBRA

Bras d'Or Lake Biosphere Region Association

Bras d'Or Lake biosphere

BRAS D'OR LAKE BIOSPHERE REGION

YOUR BRAS D'OR BIOSPHERE REGION

Yours to **explore**
Yours to **enjoy**
Yours to **nurture**

KI'LEWEY PITU'PA'Q BIOSPHERE REGION

Ki'lewey **mili-ala'sin**
Ki'lewey **wlapesin**
Ki'lewey **Wli-anko'tmn**

1 OF CANADA'S 19 BIOSPHERE REGIONS

Proud member of the Canadian Biosphere Regions Association

MAB

unesco
Man and the Biosphere Programme

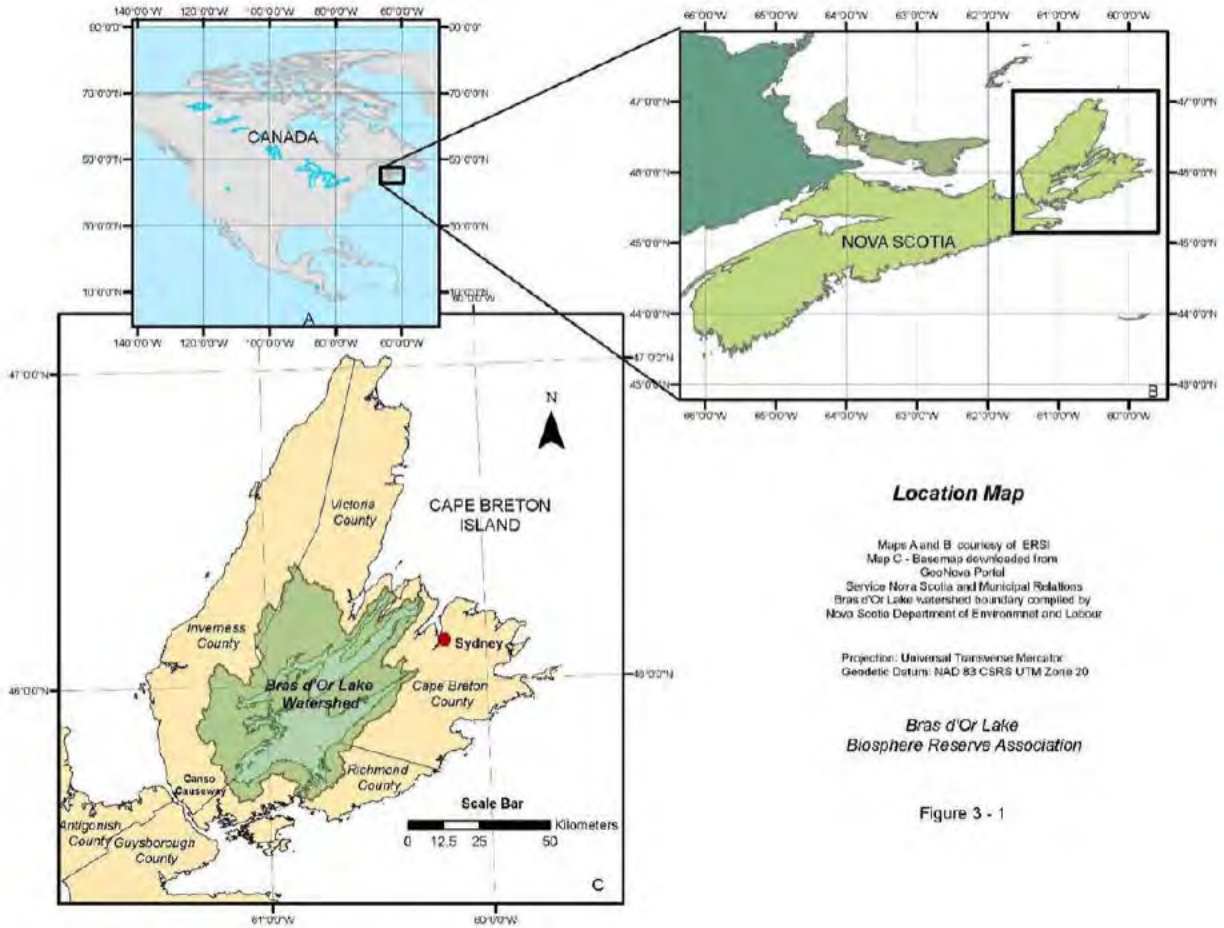
We would like to acknowledge that the Bras d'Or Lake Biosphere is in **Unama'ki**, the ancestral and unceded territory of the Mi'kmaq People. As Treaty People, we are all privileged to share this special place together in friendship.



What makes up a biosphere?

Bras d'Or Lake
Biosphere Region
Association

unesco
Man and the Biosphere
Programme



Location Map

Maps A and B courtesy of ERSI
Map C - Basemap downloaded from
GeoNova Portal
Service Nova Scotia and Municipal Relations
Bras d'Or Lake watershed boundary compiled by
Nova Scotia Department of Environmnet and Labour

Projection: Universal Transverse Mercator
Geodetic Datum: NAD 83 CSRS UTM Zone 20

Bras d'Or Lake
Biosphere Reserves Association

Figure 3 - 1

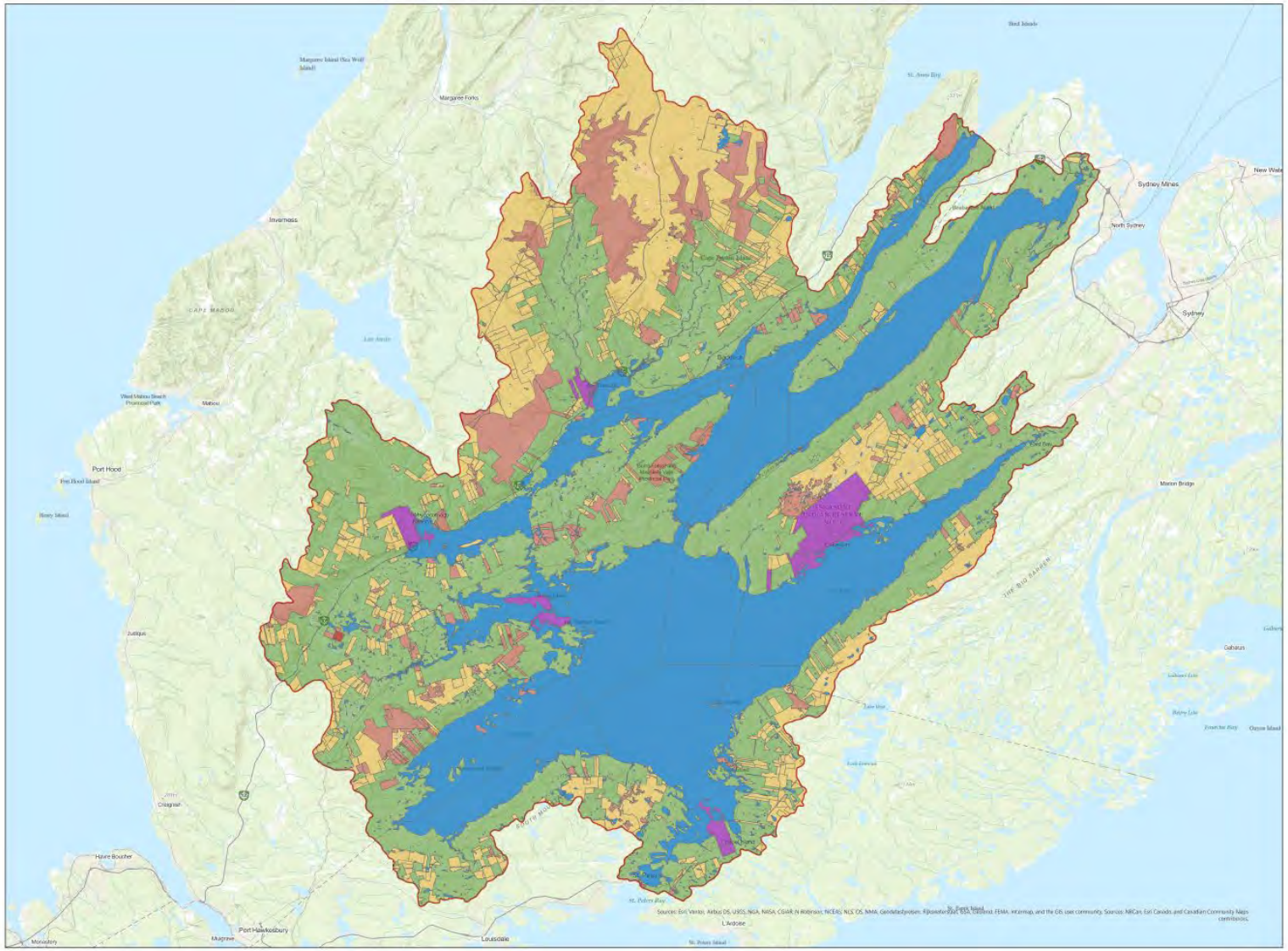


www.blbra.ca

Bras d'Or Lake Biosphere Region Association

What makes up a biosphere?

unesco
Man and the Biosphere Programme



www.blbra.ca

Bras d'Or Lake Biosphere Region Association

Environment Climate Change Canada (ECCC) 2021-2026 project

unesco Man and the Biosphere Programme

- At the end of 2021, ECCC funded all the biospheres across Canada to undertake a wide variety of projects
- The BLBRA developed a partnership with Eskasoni Fish & Wildlife Commission, Dalhousie University and Fred Baechler to study Christmas Brook in Eskasoni First Nation



PCA Boundary Map



Lyndsey Prosper



Bras d'Or Lake Biosphere Region Association

Environment Climate Change Canada (ECCC) 2021-2026 project

unesco Man and the Biosphere Programme

- Climate change has many impacts in Unama'ki/ Cape Breton
- EFWC has been leading a project to create an IPCA to protect biodiversity through watershed protection using tools like OECMs

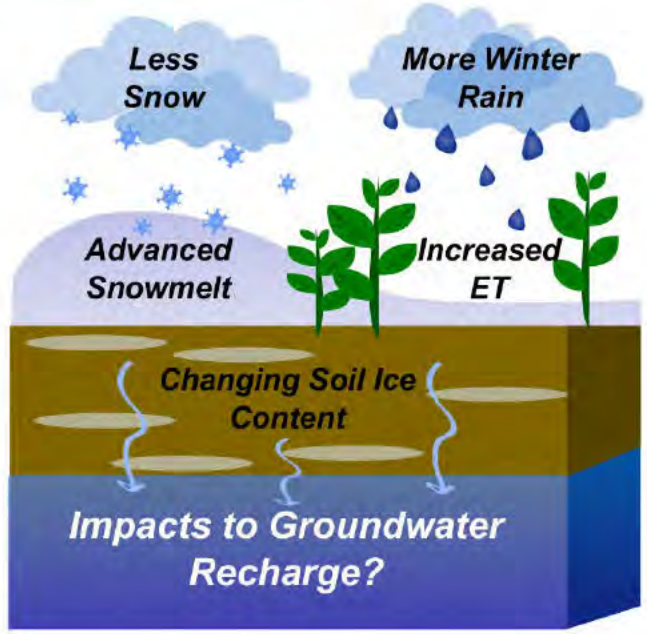


Figure 7: Conceptual diagram of climate change impacts to groundwater recharge.

Julia Gillette

Bras d'Or Lake
Biosphere Region
Association

Source water

unesco
Man and the Biosphere
Programme

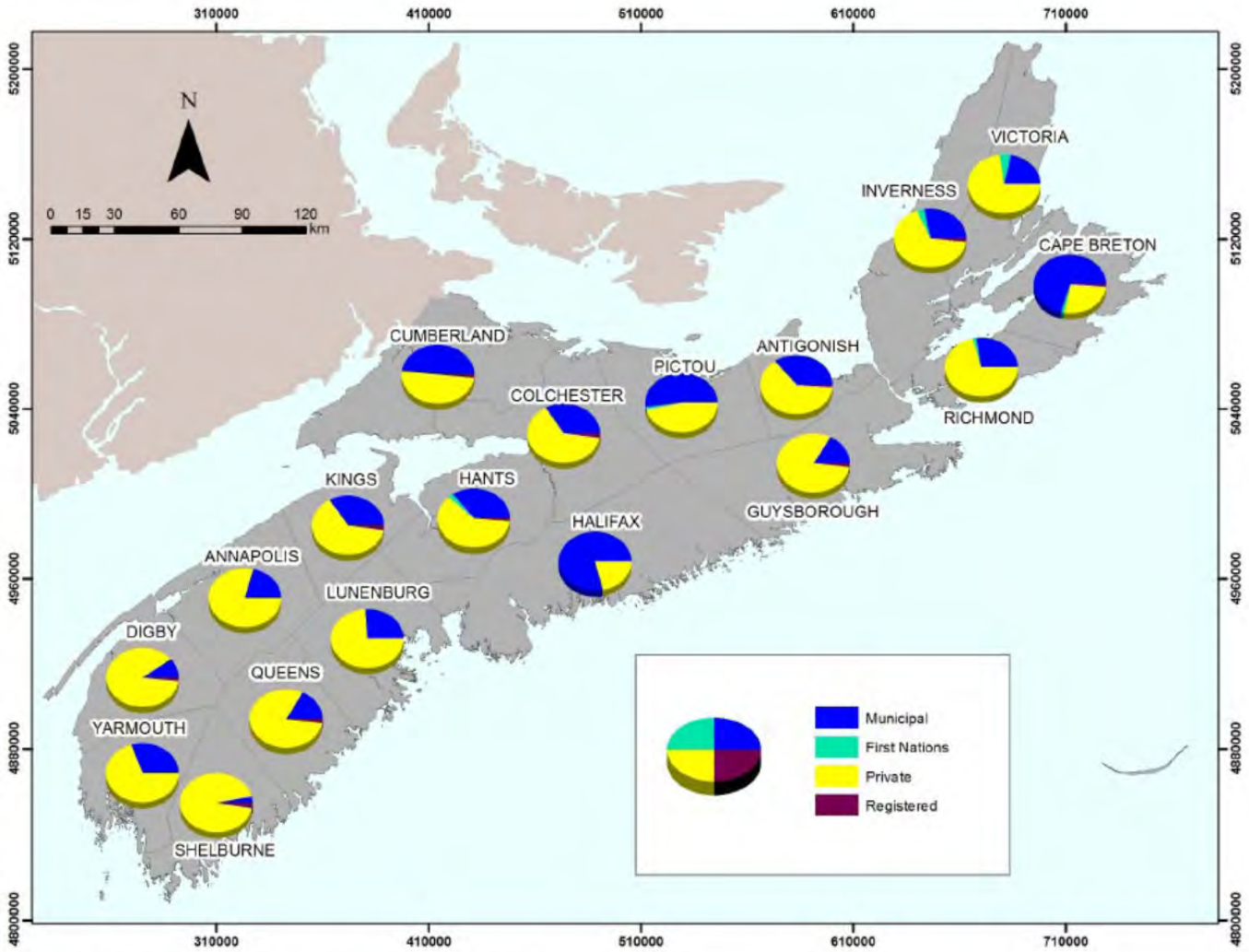


Figure 5. Distribution of water-supply type by county.

Source: "Where Does Our Tap Water Come From? An Analysis of Domestic Water Source and Supply Demographics in Nova Scotia," Kennedy and Polegato, 2017

Bras d'Or Lake
Biosphere Region
Association

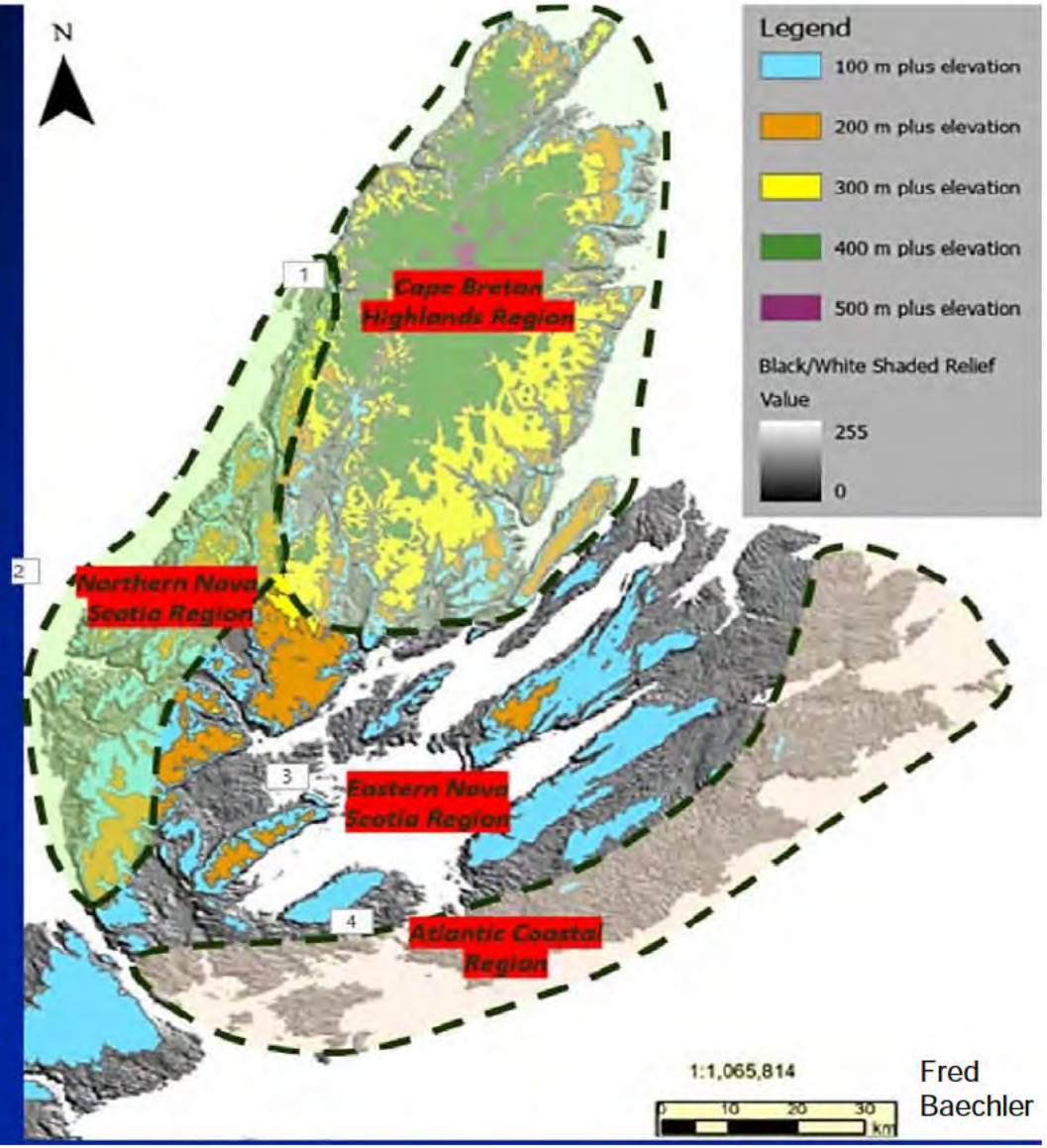
unesco
Man and the Biosphere
Programme

CAPE BRETON UNAMA'KI

Bedrock Geology
Faults
Surficial Geology
Topography
Forest Cover
Hydrology
- **Rivers**
- **Lakes**
- **Wetlands**

Hydrogeology
- **Wells**
- **Springs**
- **Karst**

Climate
- **Weather Stn's**
- **Climate Zones**



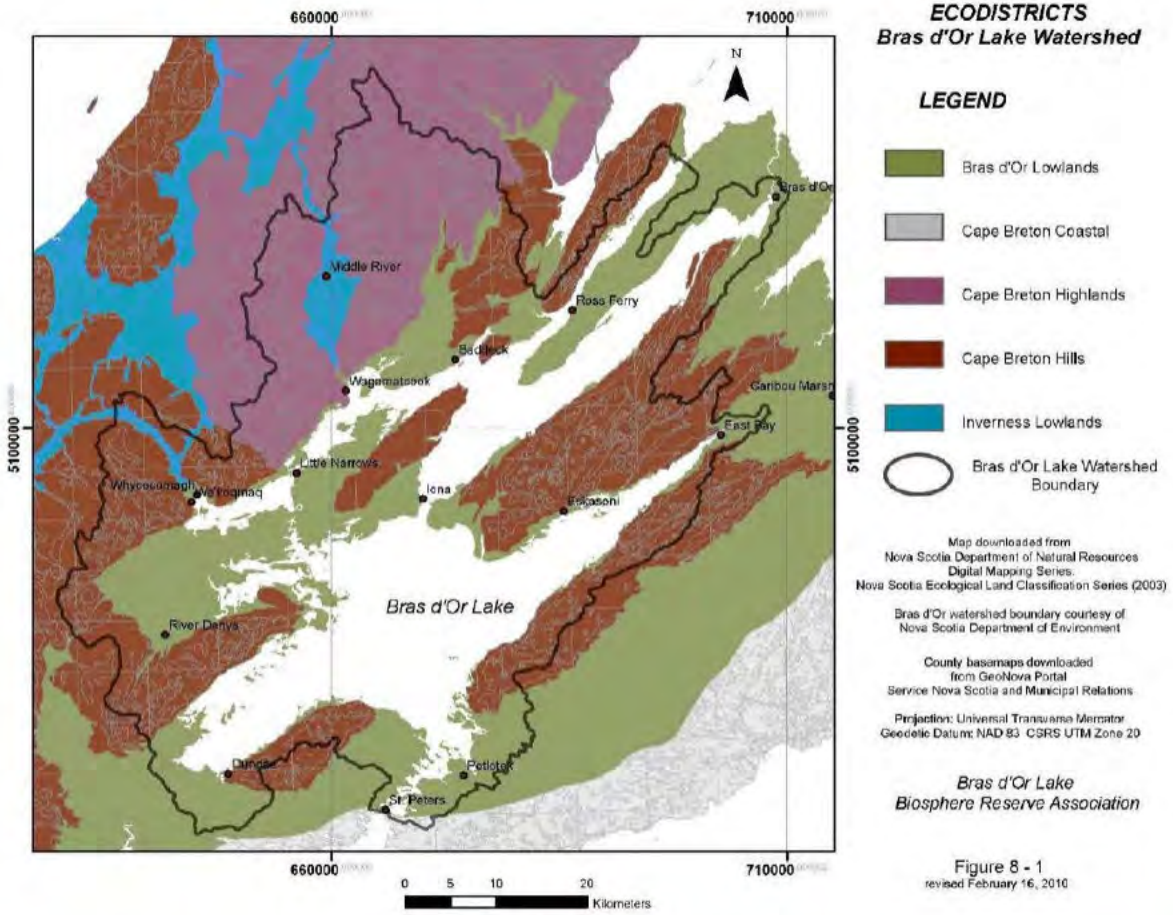
Fred Baechler

www.blbra.ca

Bras d'Or Lake
Biosphere Region
Association

Ecodistricts

unesco
Man and the Biosphere
Programme



ECODISTRICTS
Bras d'Or Lake Watershed

LEGEND

- Bras d'Or Lowlands
- Cape Breton Coastal
- Cape Breton Highlands
- Cape Breton Hills
- Inverness Lowlands
- Bras d'Or Lake Watershed Boundary

Map downloaded from
Nova Scotia Department of Natural Resources
Digital Mapping Series.
Nova Scotia Ecological Land Classification Series (2003)

Bras d'Or watershed boundary courtesy of
Nova Scotia Department of Environment

County basemaps downloaded
from GeoNova Portal
Service Nova Scotia and Municipal Relations

Projection: Universal Transverse Mercator
Geodetic Datum: NAD 83 CSRS UTM Zone 20

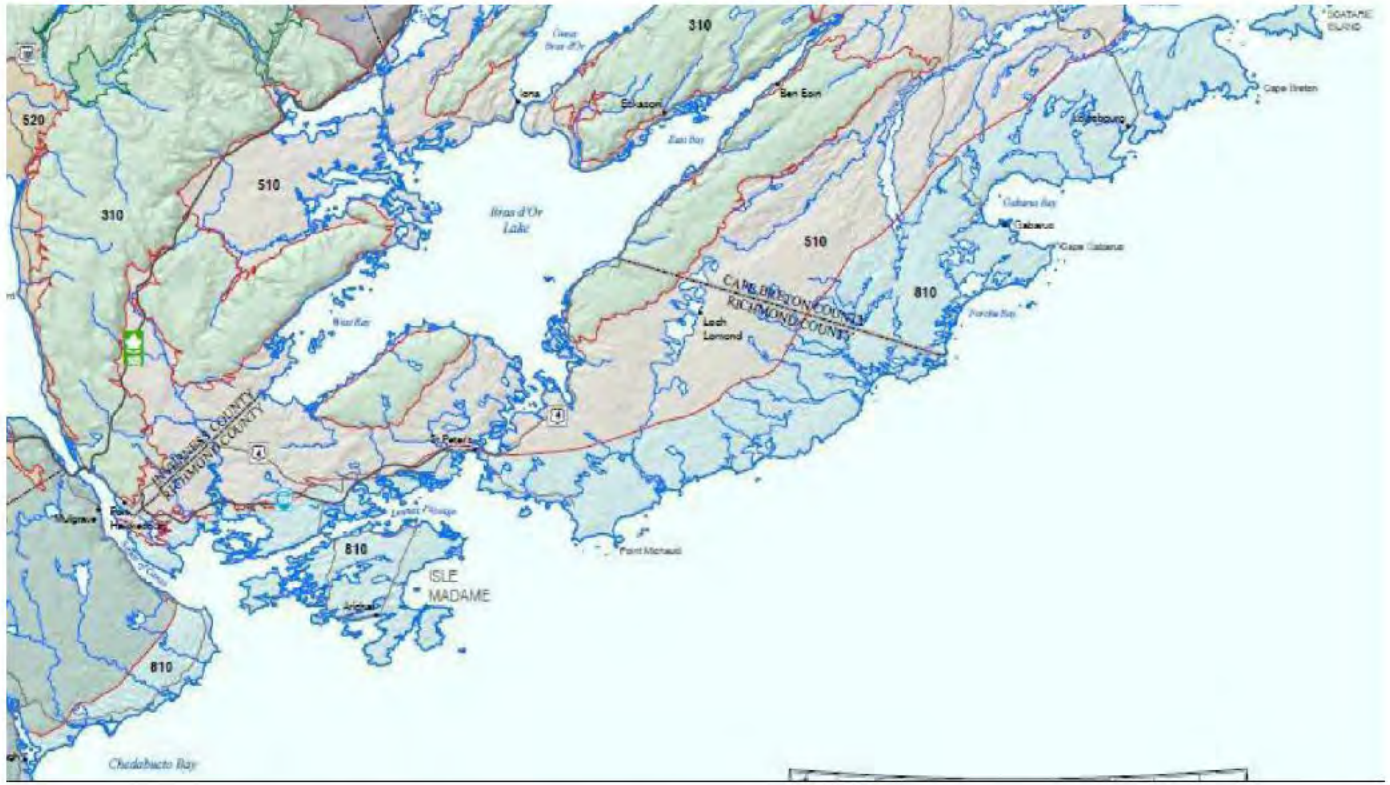
Bras d'Or Lake
Biosphere Reserve Association

Figure 8 - 1
revised February 16, 2010

Bras d'Or Lake
Biosphere Region
Association

Ecodistricts

unesco
Man and the Biosphere
Programme



Eastern Coastal Ecodistict 810 follows the eastern coastline of Cape Breton and the northern part of the mainland from Scatarie Island in the north to Guysborough in the south.
(From Ecodistricts of Nova Scotia map 2007)

Bras d'Or Lake Biosphere Region Association

Research across the island

unesco
Man and the Biosphere Programme

ESKASONI MOUNTAIN WATER TOWER RESEARCH SITE

Other areas of potentially similar research that could be combined to provide a better understanding of Mountain Water Towers

1 Glen Brook: BBVA and salmonids

2 Middle River: BBVA and salmonids

3 NE Margaree River: BBVA and salmonids

4 Cheticamp River: BBVA and salmonids

5 Fishing Cove River: Hydrology, wetlands

6 Grande Anse River: Hydrology, wetlands

7 North Aspy: Hydrology, Hydrogeology BBVA, salmonids wetlands

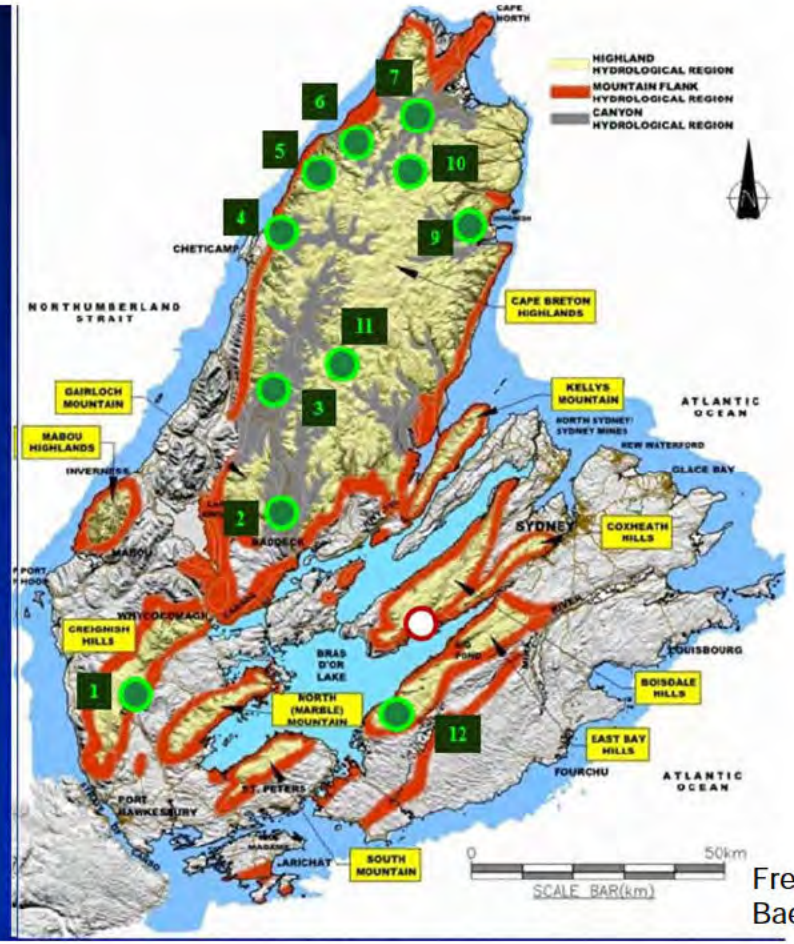
8 Halfway Brook: Hydrology, Hydrogeology

9 Clyburn River: Hydrology, Hydrogeology BBVA, salmonids

10 Parks Canada 10 wetlands

11 Big Barren wetland

12 Irish Cove Brook Hydrology; forestry Harvesting



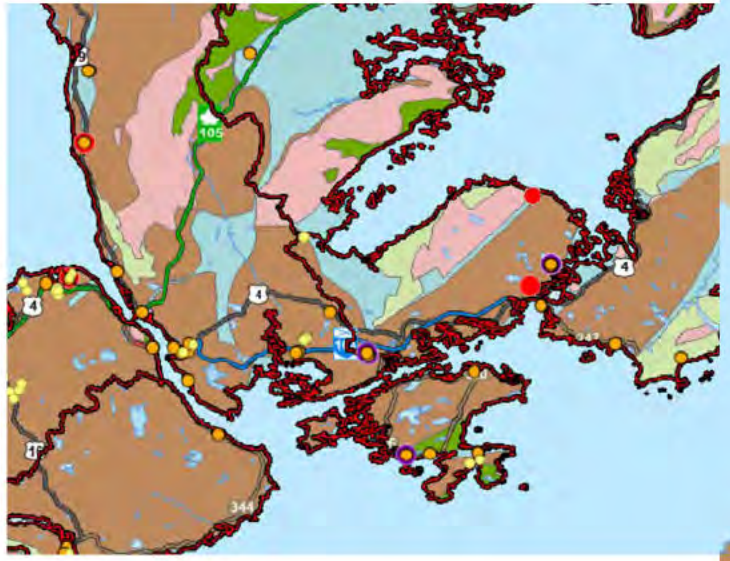
Fred Baechler

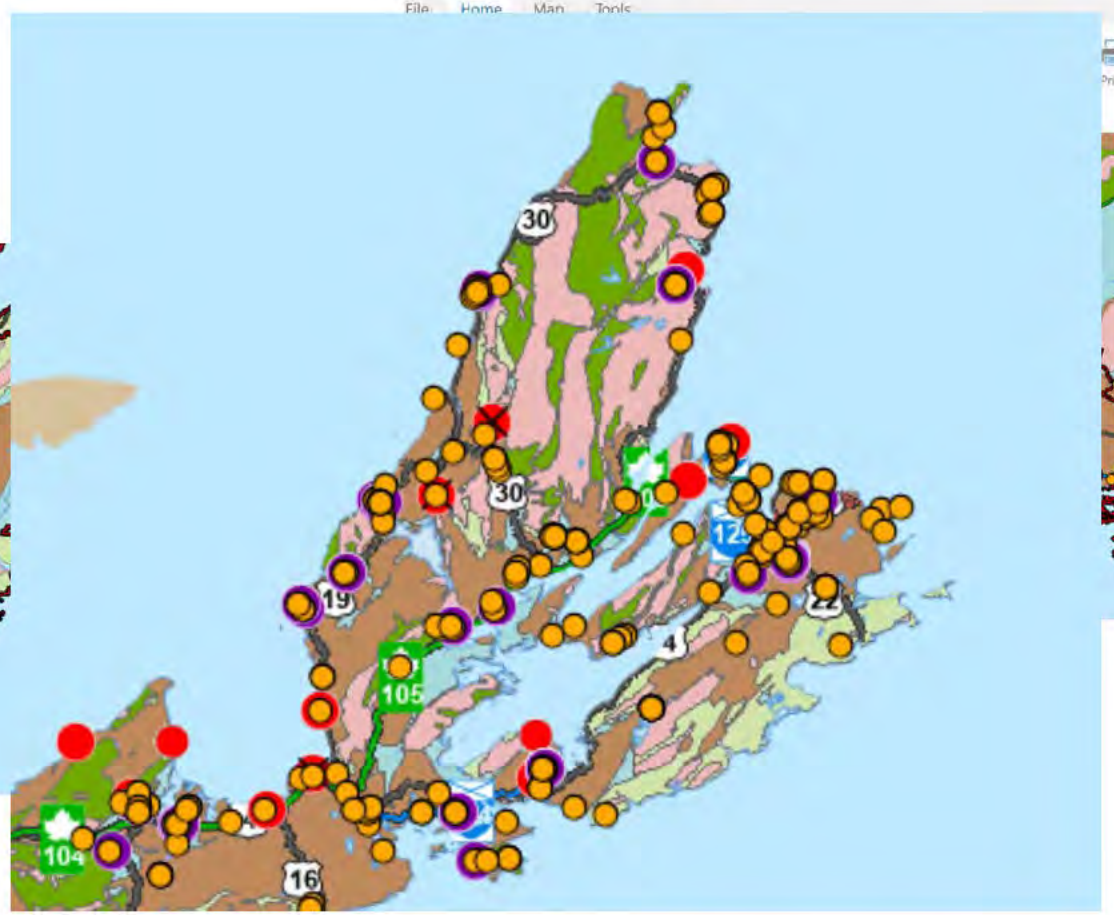
www.blbra.ca

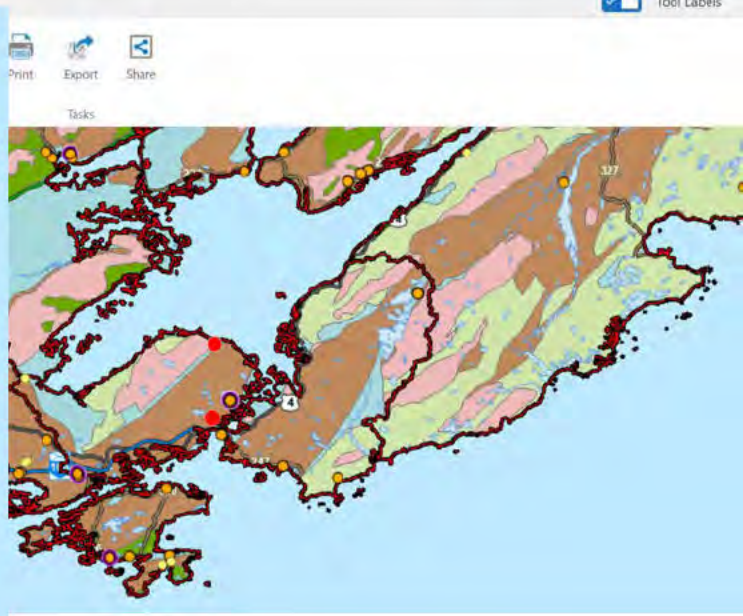
Bras d'Or Lake
Biosphere Region
Association

Groundwater atlas

unesco







https://fletcher.novascotia.ca/DNRViewer/?viewer=Groundwater

Bras d'Or Lake
Biosphere Region
Association

unesco
Man and the Biosphere
Programme

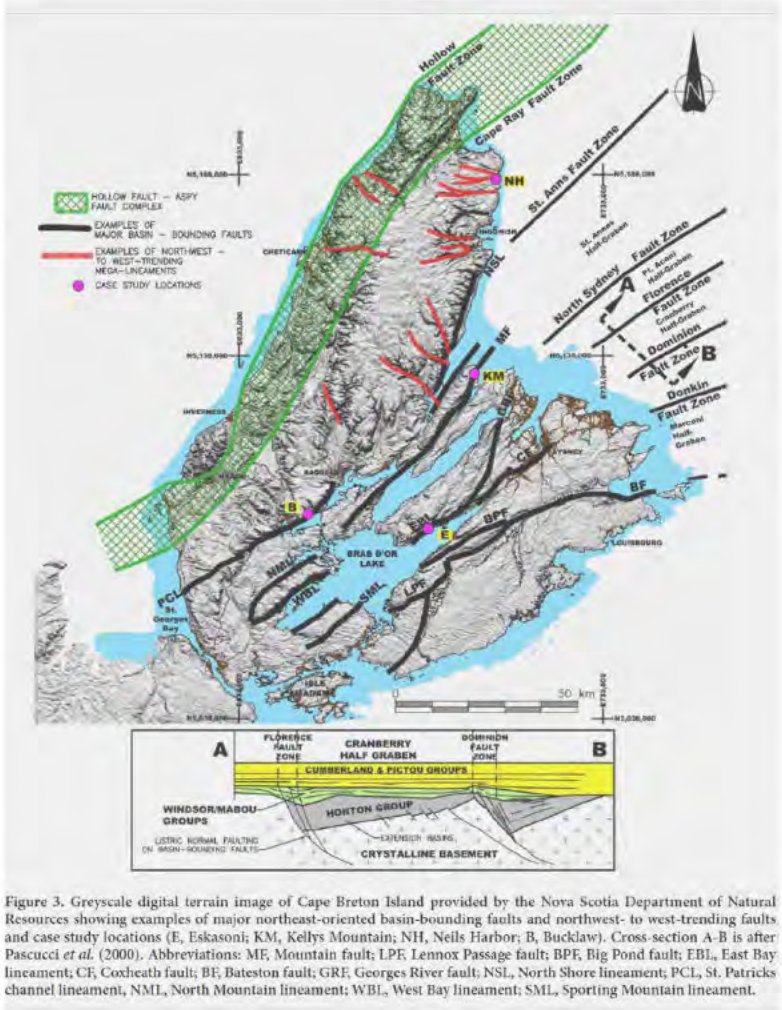


Figure 3. Greyscale digital terrain image of Cape Breton Island provided by the Nova Scotia Department of Natural Resources showing examples of major northeast-oriented basin-bounding faults and northwest- to west-trending faults and case study locations (E, Eskasoni; KM, Kellys Mountain; NH, Neils Harbor; B, Bucklaw). Cross-section A-B is after Pascucci *et al.* (2000). Abbreviations: MF, Mountain fault; LPF, Lennox Passage fault; BPF, Big Pond fault; EBL, East Bay lineament; CF, Coxheath fault; BF, Bateston fault; GRF, Georges River fault; NSL, North Shore lineament; PCL, St. Patricks channel lineament, NML, North Mountain lineament; WBL, West Bay lineament; SML, Sporting Mountain lineament.

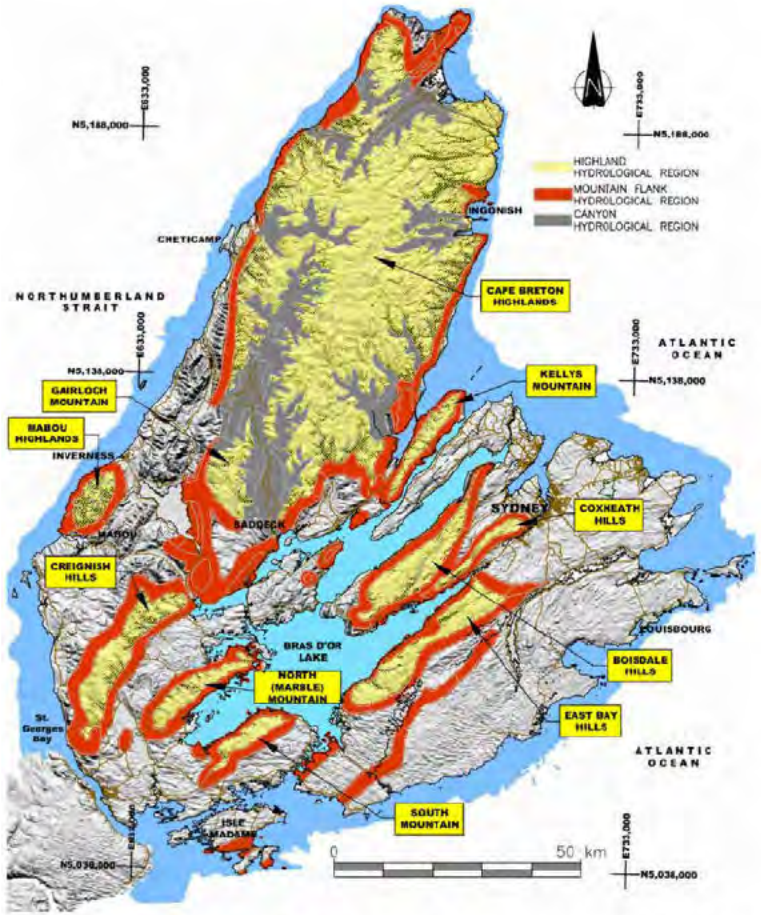


Figure 4. Greyscale digital terrain image of Cape Breton Island provided by the Nova Scotia Department of Natural Resources showing the Highland, Mountain Flank and Canyon Hydrological regions.

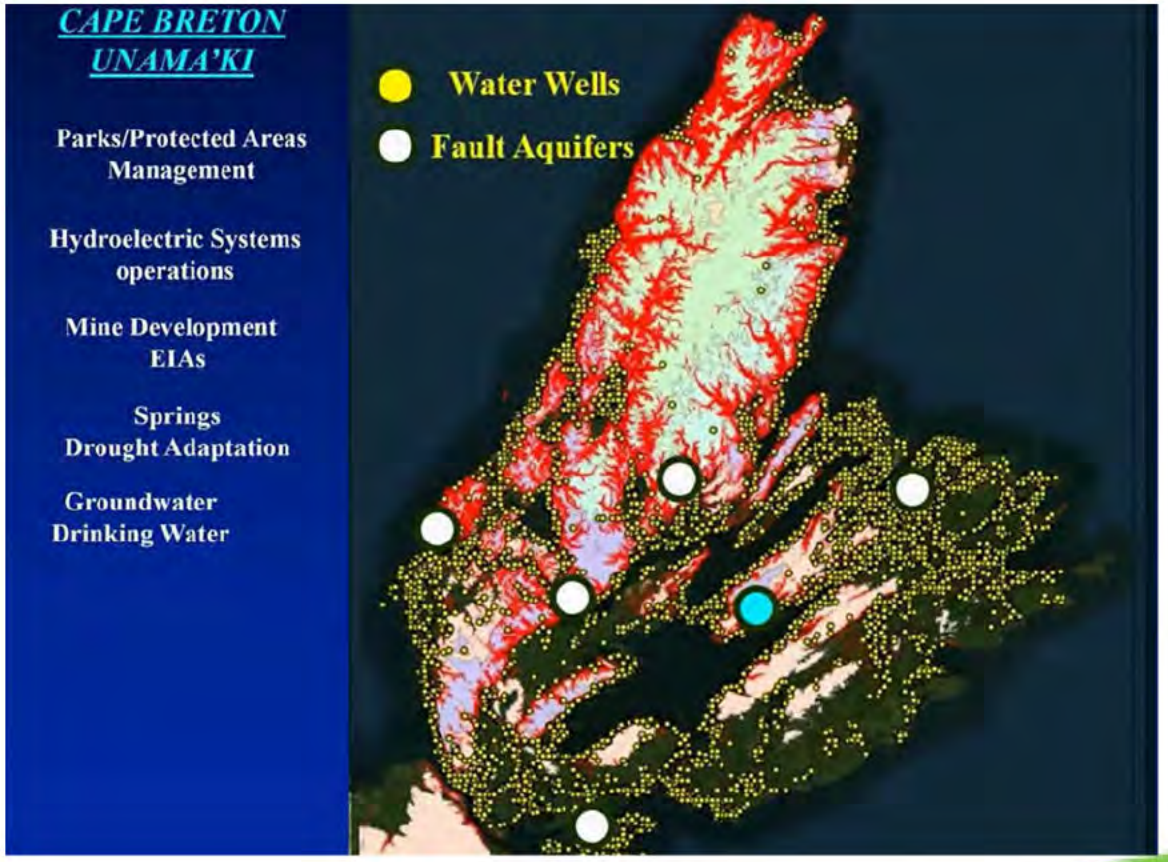
Baechler, Fred. (2015). The geology and hydrogeology of faults on Cape Breton Island, Nova Scotia, Canada: An overview. Atlantic Geology. 51. 242-268. 10.4138/atlgeol.2015.010.

Bras d'Or Lake Biosphere Region Association

Aquifers

unesco
Man and the Biosphere Programme

- Mountain water towers feed freshwater to the lowlands, with one in Richmond county
- The faults have been important from a societal viewpoint in development of municipal groundwater supplies



Bras d'Or Lake
Biosphere Region
Association

Wetlands

unesco
Man and the Biosphere
Programme

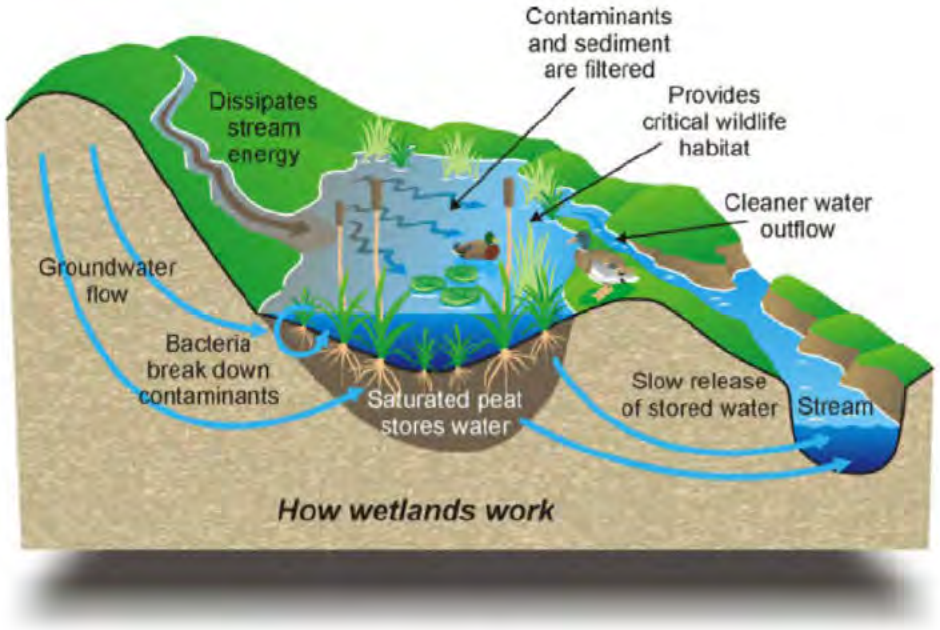


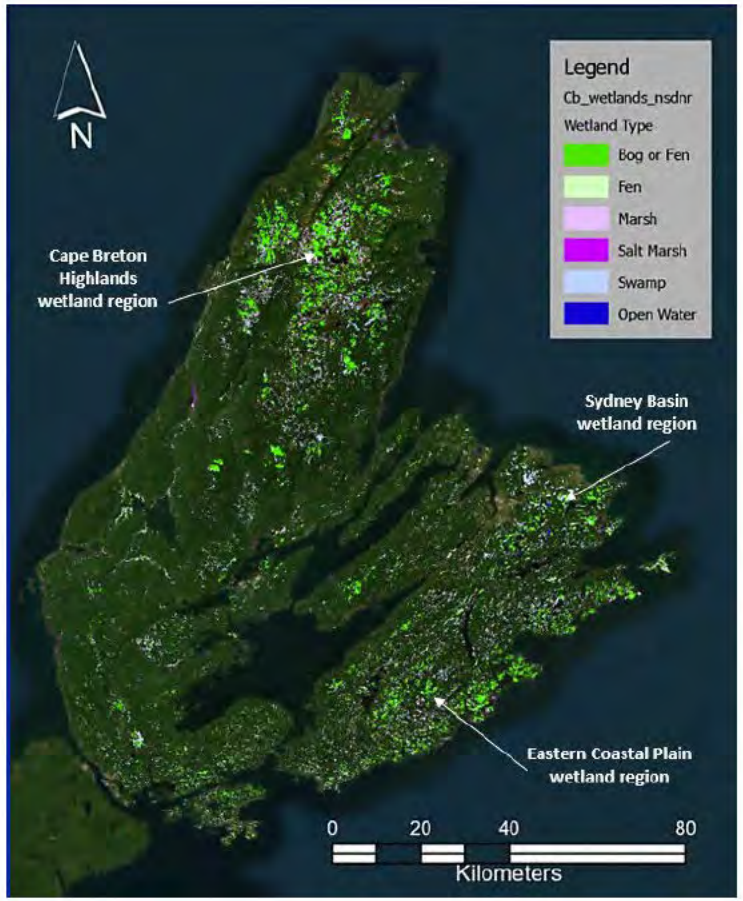
Figure 5: Conceptual diagram of the hydrological buffering and storage capacity of wetlands (Turner & Franklin, 2005). From Gillette 2026

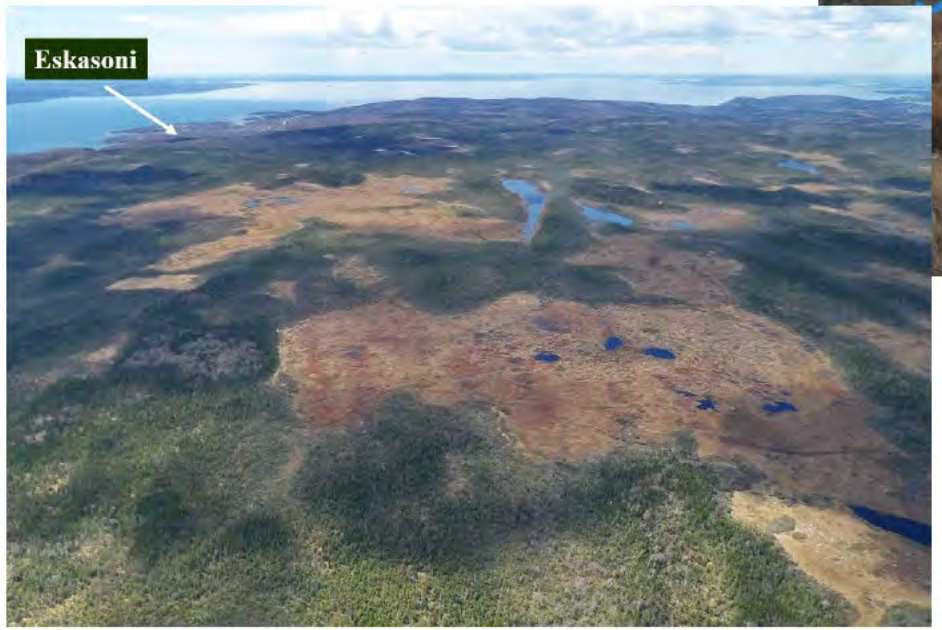
- The research from Reid Dauphinee highlighted the importance of safeguarding the wetlands at the headwaters of Christmas Brook
- Ground truthing is valuable for climate change planning
- Wetlands are key to buffering variability in rainfall and during extreme weather events

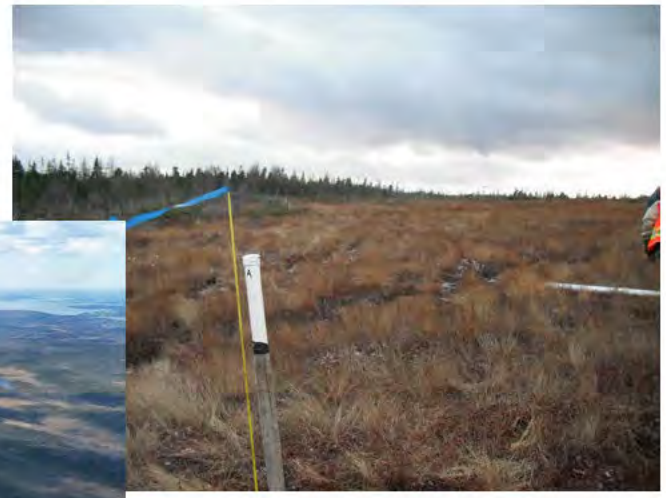
Wetlands

Bras d'Or Lake Biosphere Region Association

unesco Man and the Biosphere Programme







Research results

- Increased precipitation balanced the increased evapotranspiration
- Location dependent: Two of our three sites in Julia Gillette's work had increased frost depth during the coolest months.
- This change to seasonal infiltration capacity associated with frost depth meant the timing of rainfall and snowmelt during the winter became more important
- Further observations and research is key – weather stations and groundwater monitoring wells should continue and collaboration will be central to this






Bras d'Or Lake Biosphere Region Association

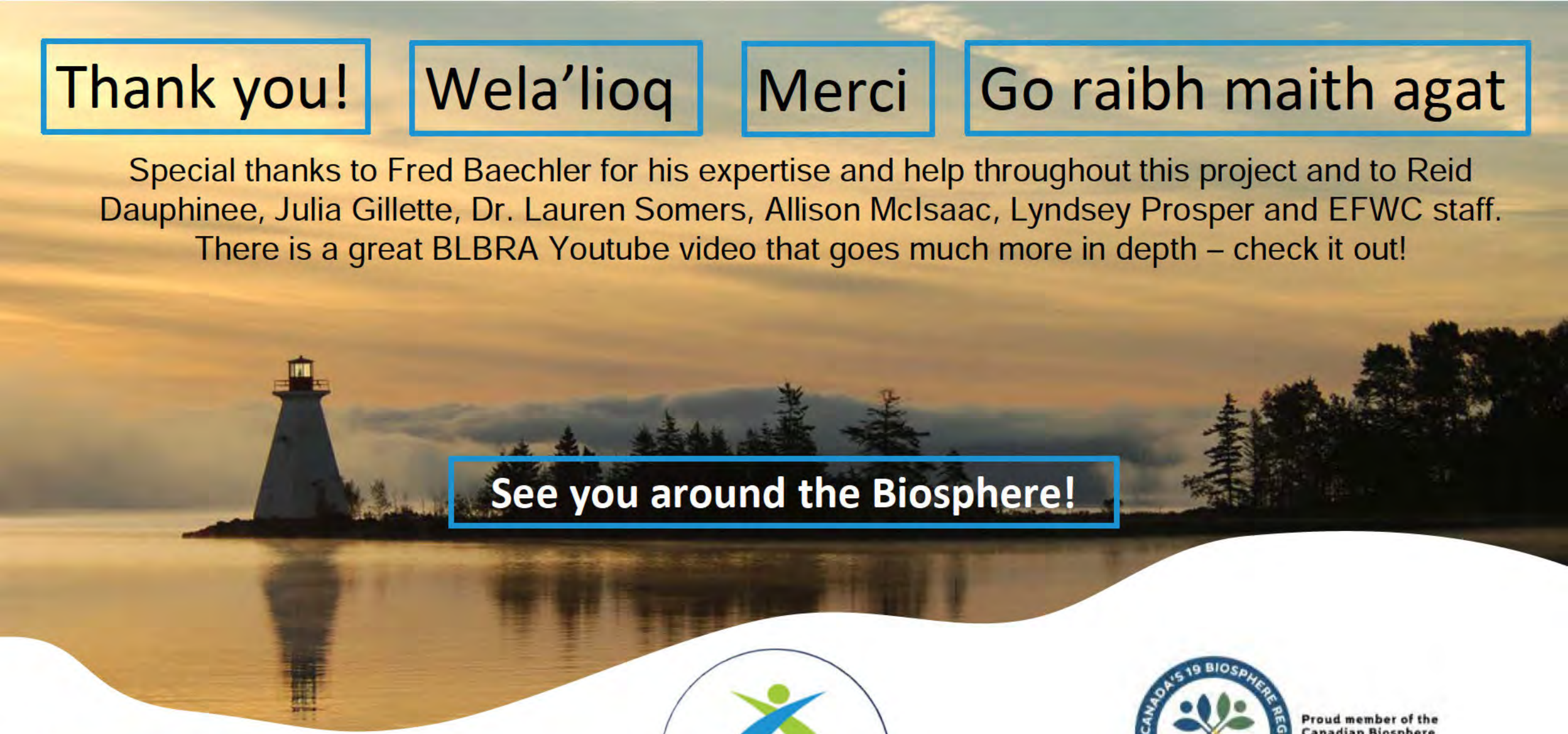
unesco Man and the Biosphere Programme

DALHOUSIE UNIVERSITY

Thank you! Wela'lioq Merci Go raibh maith agat

Special thanks to Fred Baechler for his expertise and help throughout this project and to Reid Dauphinee, Julia Gillette, Dr. Lauren Somers, Allison McIsaac, Lyndsey Prosper and EFWC staff.

There is a great BLBRA Youtube video that goes much more in depth – check it out!



See you around the Biosphere!

unesco
Man and the Biosphere Programme

Colette Mesher

manager@blbra.ca

Bras d'Or Lake Biosphere Region Association

1 OF CANADA'S 19 BIOSPHERE REGIONS

Proud member of the Canadian Biosphere Regions Association

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: October 1, 2026

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from Fourchu Development Association. They are requesting Tier 1 Community Grant Funds in the amount of $700. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Director of Finance

This project aligns with the following County initiatives or plans:

☐Accessibility Plan
☒Active Living / Recreation Plan
☒Age Friendly Initiative
☒Community Development
☐Economic Development
☒The Strategic Plan
☐Trails Development Strategy
☐Waterfront Development

☐Other: Canada Day Funding

2357 Highway 206
P.O. Box 120
Arichat, NS B0E 1A0

Telephone: (902) 226-3973
Fax: (902) 226-0295

[redacted]

RICHMOND

Appendix B - Community Grant Tier 1 Application Form

Maximum Request: $1,000

Name of the Organization: Fourchu	Development Assn
Applicant Name and Title of Representative	DARRYL GWYNN President
Civic Address: 9449 St. Peters Fourchu Rd Fourchu NS B2J 1A9	
Contact Number: [redacted]	Email: —
Form of Organization: Community Hall.	☑ Not-for-Profit Organization ☐ Charitable Organization
Registry of Joint Stocks file number or Charitable Organization number:	3136912

If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.

Host Contact Information	F. BLAIR GWYNN. Fourchu Development Assn.
Host Organization:	Fourchu Development Assn.
Applicant Name and Title of Representative:	DARRYL GWYNN President
Civic Address:	[redacted]
Contact Number: [redacted]	Email: —
Host Form of Organization:	☑ Not-for-Profit Organization ☐ Charitable Organization
Host's Registry of Joint Stocks file number or Charitable Organization number:	3136912.
Sum Requested: $ 700.00	

Purpose of Funding Request/Project Description: (Use additional pages if required.)

Annual Community Halloween Gathering.. Because of rural area children and caregivers gather at Community Hall for safe "Trick a Treating" every year.

Required Attachments DARRYL GWYNN Pres. BLAIR GWYNN Annabelle Macleod Treas.	☑ Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status ☐ Project budget

Please forward your applications to grants@richmondcounty.ca

Sept. 24/26.

Jauchu Development Association
Halloween Annual Community
Party.

Budget for Party:

Fireworks $400.00
Lunch refreshments - 100.00
Prizes for Costumes 100.00
Decorations 100.00
$700.00

Annabel MacLeod
Treasurer.

FOURCHU DEVELOPMENT ASSOCIATION

Profile | Relationships | Events (20)

Reg. Number
3136912

Reg. Name
FOURCHU DEVELOPMENT ASSOCIATION

Type
Society

Status
Active

Effective Date
24-Mar-2006

Registered on
15-Mar-2006

Next Annual Return
31-Mar-2027

Addresses

Reg. Address
9447 ST. PETERS FOURCHU ROAD, FOURCHU, NOVA SCOTIA, B2J 1A9, CANADA

Mailing Address
9571 ST. PETERS FOURCHU ROAD, FOURCHU, NOVA SCOTIA, B2J 1A4, CANADA

FOURCHU DEVELOPMENT ASSOCIATION

Profile | Relationships | Events (20)

Name	Relationship
DARRYL C. GWYNN	Director
ANNABELLE MACLEOD	Director
BLAIR SURYNN	Director
DARRYL C. GWYNN	Officer(President)
ANNABELLE MACLEOD	Officer(TREASURER)

Items per page 5 1 - 5 of 6

NOVA SCOTIA

Quick search

FOURCHU DEVELOPMENT ASSOCIATION

Profile | Relationships | Events (20)

Name	Relationship
ANNABELLE MACLEOD [redacted]	Recognized Agent

Items per page 5 6 - 6 of 6

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Memo

To: Kathleen Jeffrey, Director of Finance

From: Danielle Martell, Community Development Coordinator

cc:

Date: September 24, 2026,

Re: Tier 1 Community Grant Request – Fourchu Development Association

---

Good afternoon Kathleen,

Please find attached a Tier 1 Community Grant request from Fourchu Development Association. Please review to ensure compliance.

Many thanks,

Danielle

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: October 1, 2026

RE: Tier 1 – Community Grant

Dear CAO,

Attached is a grant application from Framboise Community Centre. They are requesting Tier 1 Community Grant Funds in the amount of $500. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Director of Finance

This project aligns with the following County initiatives or plans:

☐Accessibility Plan
☒Active Living / Recreation Plan
☒Age Friendly Initiative
☒Community Development
☐Economic Development
☒The Strategic Plan
☐Trails Development Strategy
☐Waterfront Development

☐Other: Canada Day Funding

2357 Highway 206
P.O. Box 120
Arichat, NS B0E 1A0

Telephone: (902) 226-3973
Fax: (902) 226-0295

THE MUNICIPALITY OF THE COUNTY OF RICHMOND / LA MUNICIPALITÉ DU COMTÉ DE

Appendix B - Community Grant Tier 1 Application Form

Maximum Request: $1,000

Name of the Organization:		Framboise Community Centre	
Applicant Name and Title of Representative		Sarah Morrison Secretary	
Civic Address:	7690 St. Peters / Fourchu Rd Framboise NS B2S 1B7		
Contact Number:	[redacted]	Email:	framboisecommunitycentre@hotmail.com
Form of Organization:		☒ Not-for-Profit Organization	
		☐ Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		3101274	

If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.

Host Contact Information			
Host Organization:			
Applicant Name and Title of Representative:			
Civic Address:			
Contact Number:		Email:	
Host Form of Organization:		☐ Not-for-Profit Organization	
		☐ Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:			
Sum Requested: $ 500.			

Purpose of Funding Request/Project Description: (Use additional pages if required.)

Annual Children's Christmas Party (Dec 6)
money to be used to purchase Food For the lunch, Plates, Napkins, And treat bags For the Kids
In Kind From Framboise Hall For Gifts was $1700.00

Required Attachments	☒ Registry of Joint Stocks file number (include a list of directors), Charitable Organization number or proof of organizational status ☐ Project budget

Please forward your applications to grants@richmondcounty.ca

Framboise Community Centre Association
Estimated Budget for
Children's Annual Christmas Party
Sun Dec 6/2026

Kids treat bags and goodies for them Approximate 40 children	$75.00
Hotdogs, buns pop juice for kids lunch	$40.00
Plates, cups, napkins, tea, coffee	$80.00
Bread, buns, meats,ect sweets for adults lunch	$300.00
Total	$495.00

The Community hall raised funds through various fundraisers(winter bingo, summer funday and donation of bar tips throughout the year) to purchase the gifts for all the children. Approx $1800.

FRAMBOISE COMMUNITY CENTRE ASSOCIATION

Profile | Relationships | Events (24)

Reg. Number
3101274

Reg. Name
FRAMBOISE COMMUNITY CENTRE ASSOCIATION

Type
Society

Status
Active

Effective Date
21-Nov-2014

Registered on
25-Apr-2005

Next Annual Return
30-Apr-2027

Addresses

Reg. Address
7690 ST. PETERS FOURCHU ROAD, FRAMBOISE, NOVA SCOTIA, B2J 1B9, CANADA

Mailing Address
7690 ST. PETERS FOURCHU ROAD, FRAMBOISE, NOVA SCOTIA, B2J 1B9, CANADA

FRAMBOISE COMMUNITY CENTRE ASSOCIATION

Profile | Relationships | Events (24)

Name	Relationship
EVELYN BURKE	Director
SARAH MORRISON	Director
DAVID MORRISON	Director
DOUGLAS MORRISON	Director
INEZ LEMOINE	Director

Items per page 5 1 - 5 of 13

FRAMBOISE COMMUNITY CENTRE ASSOCIATION

Profile | Relationships | Events (24)

Name	Relationship
DONALD MORRISON	Director
DARLENE CANNING	Director
CORINNE COWAN	Director
COLLEEN MILLER	Director
DONALD MORRISON	Officer(President)

Items per page 5 6 - 10 of 13

FRAMBOISE COMMUNITY CENTRE ASSOCIATION

Profile | Relationships | Events (24)

Name	Relationship
SARAH MORRISON	Officer(Secretary)
EVELYN BURKE	Officer(Treasurer)
SARAH L. MORRISON [redacted]	Recognized Agent

Items per page 5 11 - 13 of 13

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Memo

To: K. Jeffrey, Director of Finance

From: D. Martell, Community Development Coordinator

cc:

Date: September 29, 2026

Re: Tier 1 Community - Framboise Community Centre.

Good morning Kathleen,

Please find attached a Tier 1 Community Grant application from the Framboise Community Centre.

Kindly review the attached documents to ensure compliance.

Many thanks,

Danielle

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: October 1, 2026

RE: Tier 3 – Waterfront Development Grant

Dear CAO,

Attached is a grant application from Lennox Passage Yacht Club. They are requesting Tier 3 Waterfront Development Grant Funds in the amount of $10,000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Director of Finance

This project aligns with the following County initiatives or plans:

☐Accessibility Plan
☒Active Living / Recreation Plan
☐Age Friendly Initiative
☒Community Development
☐Economic Development
☒The Strategic Plan
☐Trails Development Strategy
☒Waterfront Development

☐Other: Canada Day Funding

2357 Highway 206
P.O. Box 120
Arichat, NS B0E 1A0

Telephone: (902) 226-3973
Fax: (902) 226-0295

THE MUNICIPALITY OF THE COUNTY OF RICHMOND | LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Appendix D – Waterfront Development Grant, Tier 3 Application Form

Maximum Request: up to max of 50% of Project

Name of the Organization:			Lennox Passage Yacht Club
Applicant Name:			Andre LeBlanc
Title of Representative:			Club Memeber
Civic Address:	3319 Hwy 320, D'Escousse, NS		
Contact Number:	[redacted]	Email:	[redacted]
Form of Organization:		■ Not-for-Profit Organization	
		☐ Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		1388554	
Sum Requested:		~~$21,600~~ $10,000.00	

Waterfront development projects that are similar in nature to those in the Canadian Community-Building Fund (CCBF) projects. List all that apply.

Disaster Mitigation
Recreation Infrastructure
Tourism Infrastructure

Purpose of Funding Request: (Use additional pages if required.)

See Attachment:

THE MUNICIPALITY OF THE COUNTY OF RICHMOND | LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Appendix D – Waterfront Development Grant, Tier 3 Application Form

Maximum Request: up to max of 50% of Project

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost:	$21,603	Stakeholder Equity	$11,603
Land		Stakeholder Loan	
Land Improvements		Funding Agency:	
Materials		Provincial	
Labour Costs		Federal	
Other Capital Costs:		MOCR (County)	$10,000
Other - Specify:		Other - Specify	
Other - Specify:		Other - Specify	
Total:	$21,603	Total:	$21,603
Required Attachments			
■ Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status			
■ Proof of ownership/lease/authorization to facility			
■ Balance Sheet (sample attached)			
■ Income Statement for the previous fiscal year (sample attached)			

Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.

Please forward your applications to grants@richmondcounty.ca

Municipality of the County of Richmond - Tier 3 - Waterfront Development Grant

Lennox Passage Yacht Club - Ice Protection Supports

In early spring 2025, D'Escousse Harbour experienced an unusually heavy accumulation of ice. When the harbour ice broke up during a period of strong winds, large sections of ice were driven directly into the Lennox Passage Yacht Club (LPYC) wharf, causing extensive damage and compromising the structural integrity of the facility.

In November 2025, emergency repairs were required to shore up the structure and address the damage before the onset of winter. The cost of these repairs was $24,804.03, which was paid in full by the Club in January 2026.

Following further consultation with Club members during the current fiscal year, it was determined that additional **ice protection supports (piles)** were required to provide greater protection to the wharf. While the November 2025 repairs addressed the immediate structural concerns, the addition of these supports will work in conjunction with that work to strengthen the wharf and reduce the risk of similar ice-related damage during the upcoming winter and spring thaw.

This preventative disaster-mitigation project is targeted for completion between fall 2026 and March 31, 2027. Completing the work during this period will improve the wharf's ability to withstand floe ice and reduce the potential for further structural damage during the spring breakup.

CCBF-Eligible Project Categories

- **Disaster Mitigation**
  Ice protection piles strengthen the wharf against extreme winter ice and reduce the risk of future damage to a community waterfront asset.
- **Recreation Infrastructure**
  LPYC can provide a safe and functional wharf that supports recreational boating and other water-based activities in the surrounding waterways.
- **Tourism Infrastructure**
  Protecting the wharf from future damage will allow LPYC to continue welcoming visiting boaters from surrounding communities, throughout Atlantic Canada, as well as international visitors.

The facility provides visiting boaters with an opportunity to experience the region's coastal environment, local culture, and hospitality.

Two quotes have been obtained for the proposed work. Subject to funding approval and contractor scheduling, the project is expected to be completed in fall 2026 or early winter 2027.

LPYC's equity contribution toward the project will be provided from the Club's savings account at St. Joseph Credit Union, PDG.

PROJECT – WINTER 2026–2027

The proposed work will include:

- Removal of a section of the existing wharf skirting to provide appropriate access to the wharf structure and facilitate reinforcement work.
- Installation of eight additional piles along the sides of the wharf to strengthen the structure and further reduce the risk of ice-related damage.
- Installation of new wharf skirting between the piles to improve the functionality and usability of the wharf while providing additional bracing and protection.

Project Importance

This project is critical to LPYC's ability to maintain a safe, functional, and accessible waterfront facility. The Club's mandate includes maintaining an active, accessible, and welcoming waterfront that contributes to community vitality, tourism, and local economic activity.

Sampson Appraisals & Consulting
28 Silver Oak Drive
Grande Anse, NS
B0E 1V0

Lot and Dwelling

St Josephs Credit Union

Address of Property: 3319 Highway 320
D'Escousse, NS B0E 1K0

Market Value: $ $340,000

In accordance with your request and authorization I have appraised the above referenced property and provide an:

ESTIMATE OF CURRENT MARKET VALUE: [$340,000] - Three Hundred and Forty Thousand Dollars

With an Effective Date As Of: OCTOBER 04, 2025

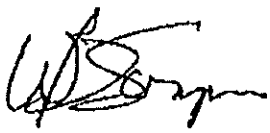
Inspection Date: OCTOBER 04, 2025

The purpose of the report is to develop an estimate of market value of the subject property, AS IMPROVED, in UNENCUMBERED FEE SIMPLE ownership for the intended use of FIRST MORTGAGE FINANCING only.

The estimate of value is as of the effective date and is subject to the authorized intended use, assumptions and limiting conditions included in the report to which the reader's attention is specifically directed. The report is enclosed and must be read in its entirety.

This appraisal report was prepared for the sole and exclusive use of St Josephs Credit Union. It is not to be relied on by any third parties for any purpose whatsoever.

I certify that I have no interest, present or contemplated in the property appraised and have no personal interest with respect to any of the parties involved.



Wendell Sampson
CRA, P.App, BSc

THE MUNICIPALITY OF THE COUNTY OF RICHMOND / LA MUNICIPALITÉ DU COMTÉ DE

Municipal Grant Financial Report Templates

BALANCE SHEET FOR:

Lennox Passage Yacht Club

(Name of organization)

For the fiscal period ending

2027/03/31

(yyyy/mm/dd)

Assets:	
Current Assets	
Cash and deposits	$60,667.00
Accounts receivable	
Prepaid expenses	
Capital/Fixed Assets	
Equipment	
Land and buildings	$340,000.00
Other capital/fixed Assets	
A. Total Assets	$400,667.00
Liabilities	
Current liabilities	
Accounts payable	$66,046.84
Taxes Payable	
Long Term Debt	
Mortgage	
Other	
B. Total Liabilities	$66,046.84
Equity	
Retained earnings/deficit	-5,379.84
General reserve	$340,000.00
C. Total Equity	$334,620.16
Total Liabilities and Equity (A must equal B + C)	$400,667.00

Lennox Passage Yacht Club
General Account
2025-26

	April	May	June	July	August	September	October	November	December	January	February	March		YTD
Income														
Interest														0.00
Dues Renewel		600.00	800.00	2,675.00	610.00	300.00								4,985.00
Festival/Ads/Donation														0.00
Moorage/storage/Misc.			1,075.00	455	67.50			400.00						1,997.50
Yacht Club Facility Rental	200.00				200.00									400.00
Donations											1,100.00			1,100.00
Bar/Till														0.00
Merchandise														0.00
Festival income					$ 37,785.00									37,785.00
GST rebate														0.00
Federal student														0.00
C.U. Rebate/donation				500.00										500.00
Prov Government			300.00											300.00
County donation														0.00
Float														0.00
Fedral Gov ACOA				7578.50		3,861.00								11,439.50
ECBC														0.00
Destination CB														0.00
50/50 draw						1,100.00								1,100.00
Miscellaneous/launch/ice			1,060.00											1,060.00
Over draft draw														
To Be Distributed														0.00
Total Income	200.00	600.00	3,235.00	11,208.50	38,662.50	5,261.00	0.00	400.00	0.00	0.00	1,100.00	0.00	60,667.00	60,667.00

Lennox Passage Yacht Club
General Account
2025-26

Expense	April	May	June	July	August	September	October	November	December	January	February	March		YTD Expense
														$ -
Draw pay out														$ -
Advertising - Sinage														$ -
Bank charges														$ -
Bar Expense														$ -
Cash Withdrawal				$ 3,900.00										$ 3,900.00
City wide	$ 66.64	$ 66.64	$ 66.64		$ 66.06	$ 66.06	$ 66.06	$ 66.06	$ 66.06	$ 66.06	$ 66.06	$ 66.06		$ 728.40
Dock and Wharf repairs														$ -
Donation														
Damage deposit return	$ 100.00													$ 100.00
Domain Name / Website			132.12											$ 132.12
Festival Expense														$ -
Insurance				$ 1,170.00	$ 18,917.61									$ 20,087.61
Isle Madame Hardware														$ -
Joint Stock Co. Registration Renewal														$ -
Legal Fees/Lease				$ 248.00										$ 248.00
Liquor			$ 186.90											$ 186.90
Mastercard/Credit card	$ 44.80		$ 968.12	$ 498.91	$ 475.38	$ 34.11		$ 77.83	$ 14.00	$ 0.13				$ 2,113.28
Miscellaneous Maintenance				$ 205.19		$ 121.63				$ 24,477.21				$ 24,804.03
Miscellaneous Club House Supplies												$ 38.75		$ 38.75
Miscellaneous Event supplies														$ -
NS Alcohol & Gaming Authority														$ -
NSPC Acct # 1401684-4		$ 64.08		$ 213.41		$ 152.76		$ 170.91		$ 92.25		$ 123.37		$ 816.78
NSPC Acct # 1409976-0		$ 562.56		$ 263.28		$ 233.15		$ 218.60		$ 219.07		$ 632.60		$ 2,129.26
NSPI	$ 42.99			$ 109.05	$ 68.72			$ 41.82		$ 41.71		$ 40.65		$ 344.94
Permits - Dep't Natural Resources														
plumbing/mowing/maintenance														$ -
Postage														$ -
Project work														$ 2,281.44
Payroll remittance					$ 2,281.44									$ 300.00
Refund						$ 200.00	$ 100.00							$ -
Ross Screen Print														$ -
Shamrock														$ -
Snows Econoprint														$ -
Dock hardware refund														$ -
Transfer to GIC Account														$ -
Tourism Isle Madame														$ -
Water Test														$ 3,870.64
Summer student Hayden DeWolf/Maiah Campbell			$ 483.83	$ 1,935.32	$ 1,451.49									$ 3,870.64
Summer student Satya Boudreau			$ 483.83	$ 1,935.32	$ 1,451.49									$ 94.05
Service charge									$ 94.05					$ -
														$ -
Total Expense	$ 254.43	$ 693.28	$ 2,321.44	$ 10,478.48	$ 24,712.19	$ 807.71	$ 166.06	$ 575.22	$ 174.11	$ 24,896.43	$ 66.06	$ 901.43	$ 66,046.84	$ 66,046.84
Opening book balances	$ 53,779.46	$ 53,725.03	$ 53,631.75	$ 54,545.31	$ 55,275.33	$ 69,225.64	$ 73,678.93	$ 73,512.87	$ 73,337.65	$ 73,163.54	$ 48,267.11	$ 49,301.05		
Plus income per sheet	$ 200.00	$ 600.00	3,235.00	11,208.50	38,662.50	$ 5,261.00		$ 400.00			$ 1,100.00		Income	$ 60,667.00
Less Outstanding Cheques														
Outstanding cheques cleared														
Less expenses per sheet	-$ 254.43	-$ 693.28	-$ 2,321.44	-$ 10,478.48	-$ 24,712.19	-$ 807.71	-$ 166.06	-$ 575.22	-$ 174.11	-$ 24,896.43	-$ 66.06	-$ 901.43		
Closing book balance	$ 53,725.03	$ 53,631.75	$ 54,545.31	$ 55,275.33	$ 69,225.64	$ 73,678.93	$ 73,512.87	$ 73,337.65	$ 73,163.54	$ 48,267.11	$ 49,301.05	$ 48,399.62		

QUOTE

NP Floats & Docks

662 Grand Gully Rd
River Bourgeois
902 631 4166
Scott@Nauticalpile.ca

INVOICE NO.
DATE April 29, 2026
CUSTOMER ID

TO D'Ecousse Yacht Club
total
[Street Address]
[City, ST ZIP Code]
[Phone]

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1		placement of 8 piles along skirting. Romove old skirting to place new piles. After piles are driven place old skirting back in place in between new piles.	$ 17,050.80	$ 17,050.80
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			SUBTOTAL	$ 17,050.80
			SALES TAX	$ 2,387.11
			TOTAL	$ 19,437.91

PETER COVIN CONTRACTING

QUOTE

P.O. Box 341
255 Highway 206
West Arichat, NS B0E 3J0

Quote No: **#2026-194**
Date: **September 26, 2026**
Payment Terms: **Due Upon Receipt**

BILLED TO

Lennox Passage Yacht Club
3319 NS-320
D'Escousse, NS B0E 1K0

PROJECT LOCATION

Lennox Passage Yacht Club Wharf
Wharf Structure & Marine Docking
3319 NS-320, D'Escousse, NS

DESCRIPTION OF WORK

- **Skirting Removal:** Carefully remove existing perimeter skirting from the wharf structure to allow proper access for pile installation equipment.
- **Pile Supply & Installation:** Supply and install eight (8) new marine structural piles, driving and securing them to full load depth and trimming to match proper deck elevation.
- **Skirting Re-installation:** Re-align and re-install all perimeter skirting, followed by site cleanup.

ITEM & SERVICES DESCRIPTION	AMOUNT (CAD)
Supply & Installation of 8 New Marine Supporting Piles Includes removal and re-installation of perimeter skirting, marine hardware, mobilization, labor, equipment operation, and site cleanup.	**$18,950.00**

Subtotal:	**$18,950.00**
14% NS HST:	**$2,653.00**
Total Due:	**$21,603.00**

AUTHORIZATION / CONFIRMATION OF WORK

AUTHORIZED REPRESENTATIVE SIGNATURE

DATE

LENNOX PASSAGE YACHT CLUB

Profile | Relationships | Events (30)

Reg. Number
1388554

Reg. Name
LENNOX PASSAGE YACHT CLUB

Type
Society

Status
Active

Effective Date
15-May-1996

Registered on
27-Apr-1981

Next Annual Return
30-Apr-2027

Addresses

Reg. Address
3319 HIGH 320, DESCOUSSE, NOVA SCOTIA, B0E1K0, CANADA

Mailing Address
PO BOX551 DESCOUSSE NOVA SCOTIA B0E1K0, DESCOUSSE, NOVA SCOTIA, B0E1K0, CANADA

LENNOX PASSAGE YACHT CLUB

Profile Relationships Events (30)

Name	Relationship
STAN SAVOURY	Director
PAUL SAMSON	Director
JASON BENOIT	Director
RON KEHOE	Director
GEORGE POWER	Director

LENNOX PASSAGE YACHT CLUB

Profile Relationships Events (30)

Name	Relationship
KEVIN SAVOURY	Director
RICHARD SAMPSON	Director
WAYNE POIRIER	Director
EDWIN DEWOLF	Director
MICHELLE HEARN	Director

LENNOX PASSAGE YACHT CLUB

Profile Relationships Events (30)

Name	Relationship
PATRICK TERRIO	Director
WILFRED JOYCE	Director
JEREMY FOUGERE	Director
MELANIE FEILD	Director
ALLAN MC NUT	Director

LENNOX PASSAGE YACHT CLUB

Profile | Relationships | Events (30)

Name	Relationship
RONNIE LEBLANC	Director
DONNIE SAMSON	Director
PAUL KNIGHT	Director
BRIAN LEBLANC	Director
TODD DEWOLF	Director

Name	Relationship
JODY HYNES	Director
Lynette Boudreau	Officer(secretary)
JASON BENOIT	Officer(TREASURER)
TEDDY POIRIER	Officer(COMMODORE)
TEDDY POIRIER [redacted]	Recognized Agent

Dec 1827 628 SEP 1 1983

THIS INDENTURE made this 12th day of August A.D., 1983.

BETWEEN: HER MAJESTY THE QUEEN in the right of Her Province of Nova Scotia, represented in this behalf by the Minister of Transportation, duly authorized by an Order-in-Council, made the 9th day of August A.D., 1983, hereinafter called the "Party of the First Part"

SEE PLAN NO. P850

-and-

LENNOX PASSAGE YACHT CLUB, a body corporate of D'Escousse, in the County of Richmond, Province of Nova Scotia, hereinafter called the "Party of the Second Part"

WITNESSETH that the said party of the first part, for and in consideration of the sum of One Hundred Dollars ($100.00) of lawful money of Canada, the receipt whereof is hereby acknowledged, has granted, released and quitted claim, and by these Presents doth grant, release and quit claim unto the said party of the second part, Her heirs, successors and assigns forever, all estate, right, title, interest, claim and demand whatsoever, both at law and in equity or otherwise howsoever, of, in, to or out of:

SCHEDULE

ALL that certain lot, piece or parcel of land situate, lying and being at or near D'Escousse, in the County of Richmond, Province of Nova Scotia, as shown on a plan of survey prepared by West Bay Engineering & Surveying Co. Ltd. entitled, "Plan Showing Lands of H.M. the Queen in right of Canada, Nova Scotia Department of Transportation required by Lennox Passage Yacht Club D'ESCOUSSE COUNTY OF RICHMOND PROVINCE OF NOVA SCOTIA", dated January 21, 1983 and being more particularly bounded and described as follows:

COMMENCING at Nova Scotia Control Survey Monument 2656;

THENCE North 87° 14' 40" East, a distance of 382.292 meters, to a survey marker set on the Southern boundary of an abandoned and unused portion of old highway leading along the shore of D'Escousse Harbour;

THENCE North 26° 59' 33" East, a distance of 16.458 meters, to a survey marker;

THENCE continuing North 26° 59' 33" East, a distance of 2 meters, more or less, to the ordinary high water mark of the waters of D'Escousse Harbour;

THENCE in an Easterly direction following the several courses of said high water mark, a distance of 46.5 meters, to a point thereon;

THENCE South 12° 06' 23" East, a distance of 3.75 meters, more or less, to a survey marker;

THENCE continuing North 12° 06' 23" East, a distance of 11.459 meters, to a survey marker;

THENCE North 89° 53' 00" West, a distance of 36.998 meters, to a survey marker;

THENCE South 80° 43' 20" West, a distance of 20.526 meters, to the point of beginning;

THE above described parcel of land is shown outlined in red on the aforementioned plan and contains 720 square meters, more or less;

ALL bearings referred to in the above described are referred to the Nova Scotia Survey System, Zone 4, 1979 Adjustment.

IN WITNESS WHEREOF the said Minister of Transportation on behalf of the GRANTOR has executed THIS DEED the day and year first above written.

SIGNED, SEALED AND DELIVERED
in the presence of

Frances Rule
WITNESS

MINISTER OF TRANSPORTATION FOR
THE PROVINCE OF NOVA SCOTIA

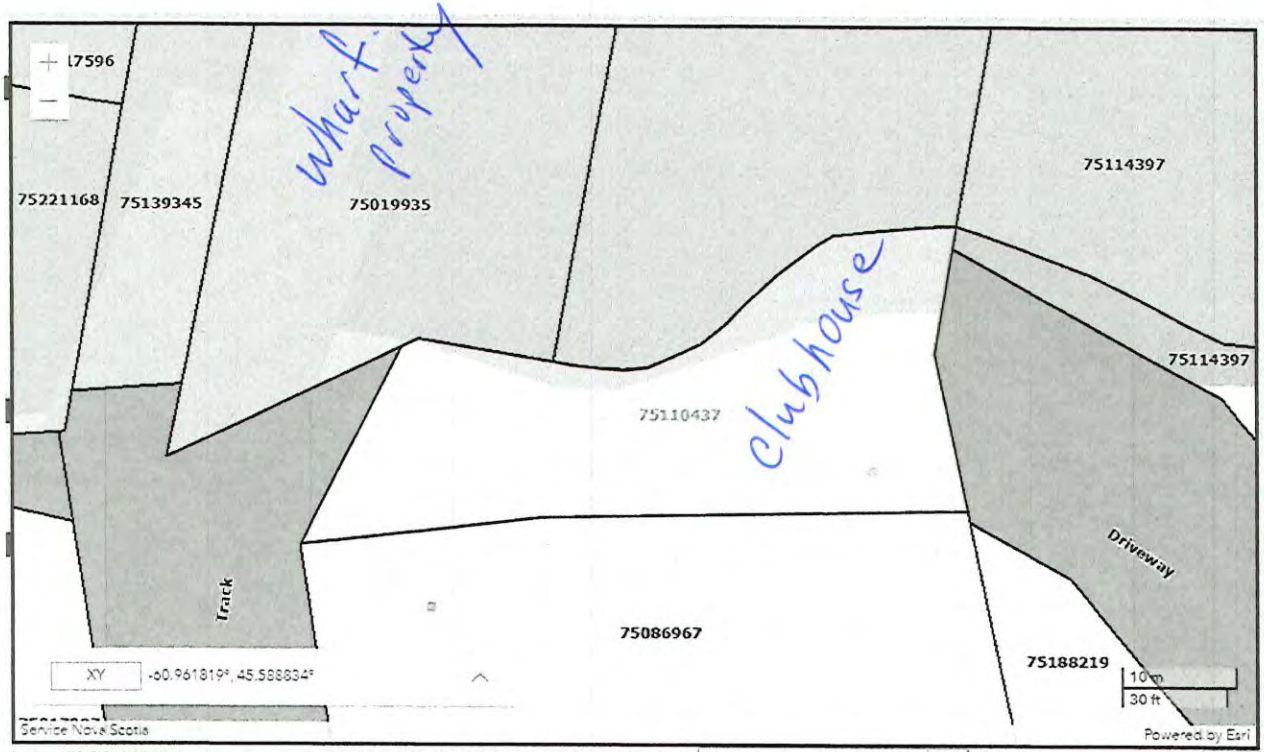
PROVINCE OF NOVA SCOTIA)
COUNTY OF HALIFAX SS)

On this 15th day of August A.D., 1983, before me, the subscriber personally came and appeared, Frances Rule a subscribing Witness to the foregoing Indenture, who, having been by me duly sworn, made oath and said that RONALD C. GIFFIN, one of the parties thereto, signed, sealed and delivered the same in her presence.

A Commissioner OF THE
SUPREME COURT OF NOVA SCOTIA.
ROLAND G. MacKENZIE
A Commissioner of the Supreme
Court of Nova Scotia

OFFICE OF REGISTRY OF DEEDS
ARICHAT, RICHMOND COUNTY
I Certify that the foregoing Indenture was recorded in this Office in Book No. 90 Page 628 on Sept. 1, 1983 at the hour of 11:25 A.M.

REGISTRAR OF DEEDS



Lat: 45° 35' 20" N Long: 60° 57' 43" W Scale: 564 Go Zoom: 19

Search Location

Location

Search Reset

Property Information

PID:	75110437 Details
AAN:	03386554
Value:	$202,900.00 (2026 COMMERCIAL TAXABLE)
Address:	3319 HIGHWAY 320 D'ESCOUSSE
County:	RICHMOND COUNTY
Owner:	LENNOX PASSAGE YACHT CLUB
LR:	LAND REGISTRATION

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Memo

To: K. Jeffrey, Director of Finance

From: D. Martell, Community Development Coordinator

cc:

Date: September 28, 2026

Re: Tier 3 Waterfront Development Grant - Lennox Passage Yacht Club.

Good morning Kathleen,

Please find attached a Tier 3 Waterfront Development Grant from the Lennox Passage Yacht Club.

Kindly review the attached documents to ensure compliance.

Many thanks,

Danielle

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: October 1, 2026

RE: Tier 2 – Community Grant

Dear CAO,

Attached is a grant application from Our Lady of Assumption Columbarium – Diocese of Antigonish. They are requesting Tier 2 Community Grant Funds in the amount of $7,500. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Director of Finance

This project aligns with the following County initiatives or plans:

☐Accessibility Plan
☐Active Living / Recreation Plan
☐Age Friendly Initiative
☒Community Development
☐Economic Development
☐The Strategic Plan
☐Trails Development Strategy
☐Waterfront Development

☐Other: Canada Day Funding

2357 Highway 206
P.O. Box 120
Arichat, NS B0E 1A0

Telephone: (902) 226-3973
Fax: (902) 226-0295

Diocese of Antigonish
www.antigonishdiocese.com

Cathy Farrow, CPA, CMA
Managing Director
200 Churchill Drive, Suite 103, PO Box 100
Membertou, Sydney, NS B1P 6G9
Office: 902-539-6188 ext 230
Mobile: 902-578-0430
cathy@dioceseofantigonish.ca

THE MUNICIPALITY OF THE COUNTY OF RICHMOND / LA MUNICIPALITÉ DU COMTÉ DE

unity Grant Tier 2 Application Form

um Request: $7,500.00

Name of the Organization:			Our Lady of Assumption Columbarium
Applicant Name and Title of Representative			Brenda M Boudreau, Committee Chairperson
Civic Address:	2292 Highway 206, Arichat, NS B0E1A0		
Contact Number:	[redacted]	Email:	[redacted]
Form of Organization:		☐ Not-for-Profit Organization	
		■ Charitable Organization	
Registry of Joint Stocks file number or Charitable Organization number:		101880107RR0004	

If you are neither a not-for-profit nor a charitable organization and are being sponsored by an eligible host organization, please provide the host organization's information and contact details below. Please note that the Municipality will pay the approved grant funds to the host organization.

Host Contact Information	The Catholic Episcopal Corp.		
Host Organization:	Diocese of Antigonish		
Applicant Name and Title of Representative:	Cathy Farrow		
Civic Address:	2292 - HWY 206		
Contact Number:		Email:	Cathy@
Host Form of Organization:		☐ Not-for-Profit Organization	
		☑ Charitable Organization	
Host's Registry of Joint Stocks file number or Charitable Organization number:		N/A 101 880 107 RR 0004	
Sum Requested:			

Purpose of Funding Request: (Use additional pages if required.)

Applying for funding to help with the cost of the beautification phase of our columbarium. This second phase would require brick work, some landscaping and planting of shrubs at an approximately cost of $33,630. See quote attached from JSG Enterprises Limited. I wasn't successful in aquiring a second quote.

THE MUNICIPALITY OF THE COUNTY OF RICHMOND | LA MUNICIPALITÉ DU COMTÉ DE

Appendix C – Community Grant Tier 2 Application Form

Maximum Request: $7,500.00

Project Budget			
Cost of the Project		Financing the Project	
Capital Cost		Stakeholder Equity:	$5,438
Land:		Stakeholder Loan:	20,692
Land Improvements:	$33,630	Funding Agency	
Materials:		Provincial:	
Labour Costs:		Federal:	
Other Capital Costs:		MOCR (County):	7,500
Other - Specify:		Other – Specify:	
Other – Specify:		Other – Specify:	
Total:	$33,630	Total:	$33,630

Required Attachments
☐ Registry of Joint Stocks file number (include list of directors), Charitable Organization number or proof of organizational status
☐ Proof of ownership/lease/authorization to facility
☐ Balance Sheet (sample attached)
☐ Income Statement for the previous fiscal year (sample attached)

Applicants must provide source of Funds for Stakeholder Equity and Stakeholder Loan.

Please forward your applications to grants@richmondcounty.ca

DIOCÈSE ANTIGONISH DIOCESE

DIOCESAN PASTORAL CENTRE
CENTRE DIOCÈSAIN DE PASTORALE

Mailing Address: P.O. Box 100, Sydney, NS B1P 6G9
Website: www.antigonishdiocese.com
Phone: 902-539-6188
Fax: 902-539-7195

September 23, 2026

Warden Lois Landry
Richmond County
2357 Main Street
P.O. Box 120
Arichat, NS
B0E 1A0

Dear Warden Landry:

I understand that Our Lady of the Assumption Parish has applied for funding from the Municipality of County of Richmond for assistance in a project to landscape a newly built Columbarium, located near the parish Cemetery. This Parish is one of 94 parishes connected to the Catholic Episcopal Corporation of the Diocese of Antigonish who is a registered charity under Canda Revenue Agency. Each parish within our Diocese is registered under our Charity Number, our Payroll Business Number as well as our HST Business Number which is 106 880 107 (RR) (RP) (RT), with each parish having their own 4-digit code. This connects all parishes to the parent organization of the Catholic Episcopal Corporation of the Diocese of Antigonish.

We operate within two bodies of law. We operate within the Province of Nova Scotia and we must follow provincial law while concurrently operating under Church law, known to us, as Canon Law. Under NS law no parish is incorporated, however, under Canon Law each parish is a juridic person owning and maintaining its property. Any properties owned by parishes are registered under the name of the Catholic Episcopal Corporation (also known as the Diocese of Antigonish). Also of note is that our Diocese is not registered under Joint Stocks of NS but was created and incorporated by an Act of Legislature in 1909. Any of these properties, if sold, require the permission of the individual parish before the Diocese can affect a sale. The Bishop and three Diocesan priests must sign any deeds required to change ownership. Any proceeds from these sales are forwarded to the Parish and done so through the Diocesan Business Office.

All parishes are responsible for managing their operations, property and buildings, and from time to time, create fundraising projects to manage these to lessen the burden on parishioners to ensure safety, risk management and sustainability. The Diocese appreciates the efforts of the parishes and from time to time are asked to support financially and ideologically their parish's projects. Our Diocese has limited resources and supports efforts to look for external funding when planning any project. In many communities within our Diocese (Cape Breton and Eastern NS up to and including Pictou County) the parish's properties are used not only by the parishioners but others in the community needing burial services. We hereby do support and gladly give permission to parishes who create projects to help their objectives to maintain and sustain their properties, and I humbly ask that you support this application.

If you require further information, please do not hesitate to contact me

Sincerely

Cathy Farrow

Cathy Farrow, CPA, CMA
Managing Director, Financial Administrator

ASSUMPTION PARISH, ARICHAT — Quick View

Charity's detail page

Registration no.: **106880107 RR 0004**

Status: **Registered**

Effective date of status: **1985-01-01**

Type of qualified donee: **Charity**

Designation: **Charitable organization**

Website:

Reporting period views

Quick View	Full View
2025-12-31	2025-12-31
2024-12-31	2024-12-31
2023-12-31	2023-12-31
2022-12-31	2022-12-31
2021-12-31	2021-12-31

Reporting period ending: 2025-12-31

Programs and activities:

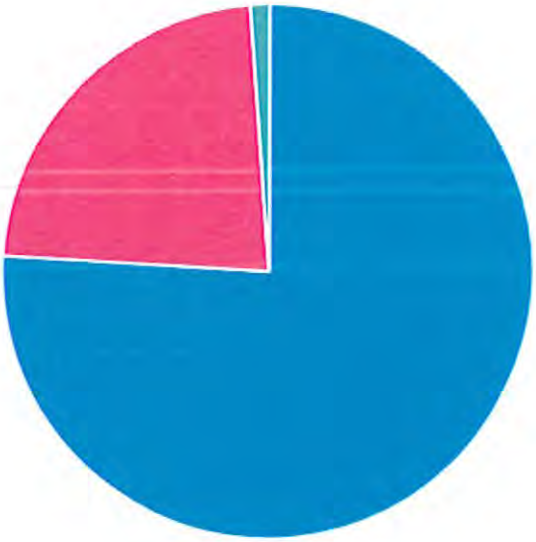
Ongoing programs:

PLACE OF WORSHIP - CATHOLIC CHURCH & CEMETERIES ONGOING RELIGIOUS PROGRAMS {FOR ADULTS & CHILDREN} SACRAMENTAL PREPARATION & SPIRITUAL

GUIDANCE

New programs:

Revenue



Receipted donations $78,694.00 (76.03%)

Non-receipted donations $23,578.00 (22.78%)

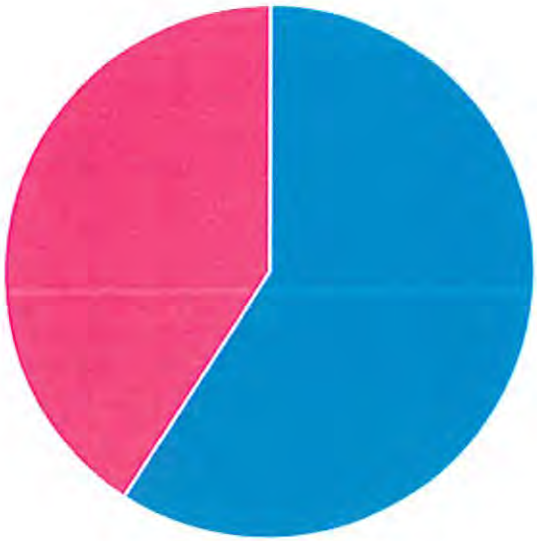
Gifts from other registered charities $0.00 (0.00%)

Government funding $0.00 (0.00%)

All other revenue $1,227.00 (1.19%)

Total revenue: $103,499.00

Expenses



Charitable programs $65,095.00 (59.13%)

Management and administration $44,989.00 (40.87%)

Fundraising $0.00 (0.00%)

Gifts to other registered charities and qualified donees $0.00 (0.00%)

Grants made to non qualified donees (grantees) $0.00 (0.00%)

Other $0.00 (0.00%)

Total expenses: $110,084.00

Compensation

Total compensation for all positions	**$42,081.00**
Full-time employees	**2**
Part-time employees	
Professional and consulting fees	**$844.00**

Compensated full-time positions:

$1 to $39,999	**1**

$40,000 to $79,999	1

Additional information

How to amend the return

Information for Charity Quick View users

View the complete T3010 return for the period being displayed

Directors and trustees worksheet

New search

Related links

Charities video gallery

Contact the Charities Directorate

Share this page

Screen ID: CRA-HACC-QVP1

Version: 2026-07-31

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Municipal Grant Financial Report Templates

BALANCE SHEET FOR:

Our Lady of Assumption Columbarium

(Name of organization)

For the fiscal period ending

2026/08/31

(yyyy/mm/dd)

Assets:	
Current Assets	
Cash and deposits	5,438.25
Accounts receivable	6,030.53
Prepaid expenses	
Capital/Fixed Assets	
Equipment	
Land and buildings	
Other capital/fixed Assets	136,978.19
A. Total Assets	148,446.97
Liabilities	
Current liabilities	
Accounts payable	
Taxes Payable	
Long Term Debt	
Mortgage	
Other	79,800
B. Total Liabilities	79,800
Equity	
Retained earnings/deficit	68,646.97
General reserve	
C. Total Equity	68,646.97
Total Liabilities and Equity (A must equal B + C)	

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Municipal Grant Financial Report Templates

STATEMENT OF INCOME AND EXPENDITURES FOR:

Our Lady of Assumption Columbarium

(Name of society)

For the fiscal period ending

2026/08/31

(yyyy/mm/dd)

Income:	
Membership fees	
Fund raising	
Other revenue	71,700
Other revenue	
A. Total Income	71,700
Expenditures	
Administration	
Education and Training	
Insurance	
Professional fees	
Salaries	
Other expenditures	2,800
Other expenditures	253.03
B. Total Expenditures	
C. Net Surplus or (Deficit) (A-B=C)	
D. Surplus or (Deficit), beginning of year	0
E. Surplus or (Deficit), end of year (C + D = E)	68,646.97

Our Lady of Assumption Columbarium
Fiscal period ending August 31, 2026

Assets

Cash	$ 5,438.25
A/R HST	6,030.53
	11,468.78
Capital cost	$ 110,014.19
Cement work	15,943.00
land improvement	11,021.00
	136,978.19
Total assets	$ 148,446.97

Liabilities

Demand Loan	$ 79,800.00
Surplus	68,646.97
Total liability and surplus	$ 148,446.97

Our Lady of Assumption Columbarium
Statement of Income and Expenditures
September 1, 2025 to August 31, 2026

Revenue	$ 71,700.00
Expenses	
Plaques engraving	2,800.00
Office supplies	253.03
	3,053.03
Surplus	$ 68,646.97

CMC

40 years
Client Satisfaction, Engagement, Respect since 1984

October 6th, 2025

OUR LADY OF ASSUMPTION PARISH
2292 NS-206
Arichat, NS, B0E 1A0

To the attention of Mrs. Brenda Boudreau

Subject: Columbarium units - exterior niches
Our File # C255134

Carrier Mausoleums Construction Inc., herein referred to as CMC, is pleased to offer its services to supply and install one Twin Peak 112 unit along with matching granite benches at Our Lady of Assumption Parish, in Arichat, NS. Our proposal is based on CMC drawings dated August 6th, 2025 and the following scope of work.

COLUMBARIUM UNITS FOR 112 NICHES

Scope of Work:

- CMC will supply and install one twin peak 112 unit;
- Niches nominal size is 12"x12"x12";
- All niches are made of mill finish aluminum with individual aluminum security sealers with key lock system;
- The shutters are equipped with floral round antique bronze rosettes and tamper-proof security screws to secure the granite front panels;
- The shutter fronts and trims are made of Indian Black granite;
- The unit structure is made of G603 granite;
- The cross is made of G603 granite;
- Transport and installation are included;
- The foundation work is not included and must be completed before the arrival of our installation team.

PRICE

Our price for the exterior columbarium unit, as per the above specifications, is ninety-four thousand eight hundred and thirty-seven dollars ($94,837.00), plus all applicable taxes.

A tax exemption certificate must be provided upon signature of the proposal, otherwise taxes will be applicable to the total amount.

Carrier Mausoleums Construction Inc.
7575 Thimens Blvd, Montréal, QC, H4S 2A2
www.cmc-carrier.com

Toll Free 800 663 7954
Tel 514 832 3733
Fax 514 832 0975

CMC

40 years
Client Satisfaction, Engagement, Respect since 1976

Exclusions:

- Foundation;
- Foundation structural engineering;
- Landscaping & site restoration;
- Permits, testing or inspection;
- Large tree trimming or removal of any boulders or other underground obstructions;
- All locates, supports or exposing for underground /overhead services or utilities;
- Traffic control, road closures or any work to existing structures;
- Sidewalk, final grade, irrigation;
- Excess excavated material to remain within cemetery;
- CMC is not responsible for foundation settlement.

ADDITIONAL GRANITE BENCH

Specifications :

- Rectangular bench in solid granite of grey colour;
- Granite components 3" thick;
- Length of ± 5';
- Hight of 1'-6";
- Delivery, unloading and installation are included if the bench(s) are ordered and delivered together with the columbarium;
- Foundation not included.

- Granite Benches..... **$1,995.00** ea.

Comments :

- Niche material is ⅛" thick aluminum (not sheet metal) to improves urn weight bearing capacity;
- CMC niches are manufactured in-house (no subcontractors) to provide the highest quality control standards;
- Installations are performed by CMC employees (no subcontractors). CMC technicians are professionally trained and experienced, providing installations up to the highest quality standards.

CMC

40 years
Client Satisfaction, Engagement, Respect since 1984

General Conditions:

- CMC assumes that on-site soils at 5'-0" below grade level are suitable to receive loading imposed by columbarium.
- No official soil condition report was submitted by Owner to CMC and in that regard, CMC has not included any cost allowances for special soil conditions;
- Electrical power and water for construction to be supplied by owner at no cost;
- Packaging waste to be disposed of in Owner's waste containers;
- Builders Risk Insurance to be provided by Owner;
- CMC assumes to have good accessibility to the work site; no temporary access is included in this quotation;
- Installation with an all-terrain forklift or within 30 feet of crane reach is included;
- Work to be performed during normal working hours;
- CMC presumes that the existing roadways are adequate to support construction vehicles for this project; therefore, CMC will not assume liability for road damages;
- Contractor warrants to Owner that all materials and equipment "The Work" furnished under this agreement will be of good quality and new unless otherwise required or permitted; that "The Work" will be free from defects and will conform with the requirements of this Agreement for a period of one (1) year after the completion date;
- Five (5)-year warranty on workmanship and materials under normal use.

Installation Schedule:

- To date, we estimate that the installation will take Q2 2026. We will be in touch with you to keep you informed of the progress;
- After mobilizing on-site, we estimate our installation schedule not to exceed three (3) weeks.

CMC

40 years

Client Satisfaction, Engagement, Respect since 1984

Terms of payment:

- Price is valid for acceptance for a period of 30 days;
- 35% deposit is required with the order;
- The full balance of contract is due within 30 days after completion of installation;
- Taxes (as applicable) shall be added to all invoices;
- All payments shall be payable to the order of Carrier Mausoleums Construction Inc.;
- The payments due hereunder shall be made within thirty (30) days after receipt of invoices and shall be remitted to our office located at 7575 Thimens, Montreal, QC, H4S 2A2. Any sums not paid when due shall bear interest at the rate of twelve per cent (12%) per annum from such due date until paid;
- Title to and ownership of the goods and/or products sold under this agreement shall remain with Vendor at Purchaser's risk, until all amounts due hereunder are paid in full.

Photographs:

CMC reserves the right to take photographs of the project during its installation and after its completion. It is understood that CMC will own these photos and may use them for promotional and marketing purposes in any form deemed appropriate by the company.

We value the opportunity to collaborate on this project and look forward to providing our services. Should you require any further clarification, please do not hesitate to contact the undersigned.

Respectfully yours,

Mathieu Brouillette	Martin Trudeau
Outside Sales Representative	Vice President of Sales and Columbarium

CMC

40 years
Client Satisfaction, Engagement, Respect since 1984

CONTRACT APPROVAL: Please check, initial and sign your product selection as authorization to proceed with your order. Thank you.

☑ One twinpeak-112 (112 niches total)	$94,837.00	67
☑ 4 granite benches @ $1,995.00$ ea.	$7,980.00	67

The Catholic Episcopal Corpation of the Diocese of Antigonish
Organization's Name
C/o Our Lady of Assumption Parish

Cathy Farrow — Cathy Farrow
Purchaser's Authorized Signature — Print Name

Managing Director - Financial Administrator — October 22/2025
Title — Date

JSG ENTERPRISES LTD.

[redacted]
Email: jsgenltd@gmail.com
[redacted]

- General Contracting
- Landscaping
- Excavation
- Stone Work

☐ Invoice ☒ Estimate

930

To: Arichat Colombarium

Stone work + shrubs planting

DATE: June 21st 2026

QTY.	DESCRIPTION	AMOUNT
Materials →	Ab Junior blocks in Chamois charcoal	
	caps (Ab Junior) in granite	
	class A gravel	
	3/8 minus gravel	
	4" minus rocks	
	Techniseal glue	
	Mughe pines	7850.00
	2 shrubs / on planter ends	
	top soil	
	black mulch	
	peat moss / promix / bone meal	
		3500.00
Labour -	excavator -	
	skid steer -	
	delivery fee -	
	float fee x2 -	
		2650.00
	Labour -	
		10000.00

[redacted]

SHIPPING	
SUB TOTAL	24000.00
HST	3360.00
TOTAL	27360.00

HST # 74339 9297

☐ *Invoice* ☒ *Estimate*

JSG ENTERPRISES LTD.

[redacted]
Email: jsgenltd@gmail.com
[redacted]

- General Contracting
- Landscaping
- Excavation
- Stone Work

931

To: Arichat columbarium

top soil + seeding / watering

DATE: June 21st 2026

QTY.	DESCRIPTION	AMOUNT
	top soil embankment and seeding / fertilizer / hay and watering	
Materials:	top soil grass seed fertilizer hay	2750.00
Labour:	excavator bobcat labour	2750.00

[redacted]

SHIPPING	
SUB TOTAL	5500.00
HST	770.00
TOTAL	6270.00

HST # 74339 9297

KeMar Concrete Services Ltd.
2791 Hwy 206, Box 463
Arichat, NS, B0E 1A0

902-226-0393(P)
902-227-7067(C)
902-594-2104(F)

Sold to: OLA Parish
Columbarium , Arichat

September 08 2026

Quote only

- Supply and install AB Junior block around perimeter of existing columbarium site with shrubbery as per proposed plan.
  All ground preparation and necessary stone included.

Sub total	$26,550.00
HST	$ 3,717.00
Total	$30,267.00

THE MUNICIPALITY OF THE COUNTY OF RICHMOND | LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Memo

To: Kathleen Jeffrey, Director of Finance

From: Danielle Martell, Community Development Coordinator

cc:

Date: September 28, 2026,

Re: Tier 2 Community Grant Request – Our Lady of Assumption Columbarium – Diocese of Antigonish

---

Good morning Kathleen,

Please find attached a Tier 2 Community Grant application submitted by the Diocese of Antigonish on behalf of the Our Lady of Assumption Columbarium.

Please review the request to ensure it meets compliance requirements.

Many thanks,

Danielle

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

Briefing Note

Councillors' Payment Policy – Council Stipend Increases

September 17, 2026

Purpose

The purpose of this briefing note is to bring to Council's attention an existing policy regarding annual increases to Council stipends and to provide clarity on the application of the policy following the ratification of the staff collective agreement.

Background

During the last two budget deliberations, Council discussed and negotiated the amount of the cost-of-living increase that would be applied to Council stipends.

As part of Finance's review of municipal policies, staff identified the Municipality's *Council 02-012 – Councillors' Payment Policy*, which addresses Council compensation.

The policy was approved by Council on February 24, 2020.

Section 4 of the *Councillors' Payment Policy* states:

"The amounts set out in paragraphs 1, 2 and 3 above shall be increased at the same percentage increase as provided to staff for any cost-of-living adjustments."

The policy provides a direct link between staff cost-of-living increases and increases to the stipends of the Warden, Deputy Warden, and Councillors.

Current Situation

The local has now ratified its collective agreement, establishing the increase applicable to staff.

Based on the existing *Councillors' Payment Policy*, the same percentage increase would apply to Council stipends.

It is important to note that the intent of bringing this forward is not to suggest that Council cannot determine its own compensation. Rather, the purpose is to ensure that Council is aware of the existing policy and that the Municipality's practice is aligned with the policy currently in place.

Recommendation

Council may wish to consider the following:

- Apply the existing policy and provide Council with the same percentage cost-of-living increase provided to staff, as outlined in Section 4 of the *Councillors' Payment Policy*.
- Review and amend the policy if Council wishes to continue determining its own annual stipend increase independently of staff increases. In that case, consideration could be given to updating the policy so that it reflects Council's intended approach to future stipend increases.

Prepared By: Kathleen Jeffrey, Director of Finance

Contact Person: Kathleen Jeffrey, Director of Finance

Date: September 17, 2026

Warden's Report: September 2026

Event	Organization/Issue	Date(s)
Strait Area Mutual Aid Association Meeting	Meeting	Sept. 1, 2026
Green Hydrogen Meeting (Virtual)	Meeting	Sept. 3, 2026
Meeting at Emergency Command Centre	Meeting	Sept. 5, 2026
Several Media interviews (Virtual)	Media	Sept. 6, 2026
Media and ECC Meeting (both virtual)	Media/Meeting	Sept. 7, 2026
Media interviews (Virtual)	Media	Sept. 8, 2026
Media and ECC Meeting (both virtual)	Media/Meeting	Sept. 9, 2026
Media (virtual)	Media	Sept. 10, 2026
EDPC Board Meeting (virtual)	Meeting	Sept. 10, 2026
Media (virtual)	Media	Sept. 11, 2026
Tour with MP Battiste	Meeting	Sept. 11, 2026
Meeting with NSFM/Department of Justice (virtual)	Meeting	Sept. 16, 2026
Membertou for Clean Foundation event	Meeting	Sept. 17, 2026
Jolly Club and Jean Pottie In Memoriam Presentations	Presentations	Sept. 17, 2026
Meeting with Fire Protection Services Committee Vice Chair	Meeting	Sept. 21, 2026
Telile Cheque Presentation	Presentation	Sept. 22, 2026
Meeting with Parks Canada re: Boat Launch	Meeting	Sept. 23, 2026
Fire Services Protection Committee Meeting	Meeting	Sept. 23, 2026
Lunch and Learn: Sustainable Dev't Goals (Virtual)	Professional Dev't	Sept. 24, 2026
CBC Interview w/ Adam Cooke	Media	Sept. 24, 2026
Lunch and Learn: Mining in NS (Virtual)	Professional Dev't	Sept. 28, 2026
Meeting with Developer	Meeting	Sept. 28, 2026

Meetings of Council or Meetings where all Councillors are present:

Meeting	Date
Committee of the Whole	September 8, 2026
PAC Meeting	September 16, 2026
Audit Committee Meeting	September 21, 2026
Regular Council Meeting	September 22, 2026
Special Council Meeting	September 24, 2026

Note: For review; list does include matters related to District 2 residents' concerns

RICHMOND COUNTY WARDEN'S
OCTOBER 2026 NEWSLETTER

October 1, 2026 Vol. 6



SPOTLIGHT ON COMMITTEES

Fire Protection Services Committee

This committee brings Richmond County's 8 volunteer fire departments (and the department from Potlotek as guest) together with the Municipality to share information, identify common concerns, and provide advice to Council on fire protection and emergency fire services.

Working together, the Committee helps identify priorities and make recommendations on issues affecting fire services across Richmond County. It also supports communication among departments and the Municipality on matters such as funding priorities, dry hydrants, policies, regulations, and other issues that help our volunteer fire departments serve their communities.

Happy Fall...

As we look back at the month of September, it would be impossible to ignore the impact of the rain event that occurred across the region during the Labour Day weekend. So much destruction and damage, with several residents unable to leave their homes, and many individuals and businesses facing considerable costs associated with damage on their property. While all of this was difficult to bear, it pales in comparison to the death of one of our fellow Richmond County residents. Our hearts and prayers go out to the Comeau family as they move through this very difficult time.

In dark times, though, we cannot lose sight of all that is good about our communities. We will be eternally grateful to the first responders, volunteer fire departments, search and rescue operators, and emergency services staff who supported residents through this challenging time. We know we are lucky to live in this area, but that feeling is even more pronounced in times of trouble.

As we hear more about the process for accessing support for damage sustained during this flooding event, we'll be sure to pass it along.

Please feel free to reach out if you have any questions or concerns:

Email: lois.landry@richmondcounty.ca
Phone: (902) 631-0332

DID YOU KNOW...

Each fall the province opens up applications for several programs designed to support Nova Scotian seniors and those living on modest incomes with the costs of heating and home expenses. Please see Page 2 of this newsletter for important program information and application deadlines.

FOUR IMPORTANT GRANTS AND PROGRAMS FOR 2026

Check eligibility and apply before the deadline

Seniors Care Grant

$750 per household for home heating, household help, and healthcare services.

Eligibility: Nova Scotians age 65+ by March 31, 2027, with household net income of $45,100 or less, living in a home or apartment they own or rent.

Deadline to Apply: December 1, 2026*

Property Tax Rebate for Seniors

Rebate of 50% of 2025 municipal residential property taxes paid, up to $800.

Eligibility: Homeowners with 2025 taxes fully paid and who receive or qualify for GIS or Allowance in 2026.

Deadline to Apply: December 31, 2026

Heating Assistance Rebate Program

Help with home-heating costs for eligible residents who pay their own heating costs.

$400 for those who have 2025 net income of less than $30,000 if single, or net household income of less than $45,000. Also eligible if receiving Income Assistance or receive GIS or Allowance.

Deadline to Apply: March 31, 2027.

Low-Income Property Tax Exemption Program

Property Tax Credit of up to $200.

Eligibility: Richmond residents who own their homes and have household income of $35,000 or less, and who are not eligible for other property tax rebates.

Deadline to Apply: December 31, 2026

<u>IMPORTANT TO NOTE</u>

In the past, Seniors could apply for the *Seniors Care Grant* until the end of March. This year, applications must be received before DECEMBER 1, 2026. (Government has said that seniors who applied in the spring didn't realize they could reapply when September rolled around, so to avoid confusion, the grant will be opened from September 1 to December 1 each year.)

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Memo

To: Municipal Council

From: Troy MacCulloch, CAO

Date: October 13, 2026

Re: Administration Operations Report, September/October 2026

Administration

Continuing by-law/policy development:

- Upcoming: Regional Emergency Management By-law, Budget Committee Terms of Reference, Source Water Protection Advisory Committee Terms of Reference

Green Hydrogen Engagements:

- Monthly meetings with Sector Dev, Everwind, and provincial departments
- Clean Fuels Domestic Use Project is completed, presented to Council, and we are now working towards implementation.
- Discharge of an old Development Agreement on the old Sable Lands in Point Tupper (1998)
- Completing the transfer of lands from Everwind to LLWU (Landrie Lake Water Utility) for the pump house area at Landrie Lake

Economic Development:

- Awarded Basin Rd Subdivision - completed. Working with Developer and At Home Housing on options for the development to increase the availability of affordable Housing options
- PW will be inspecting the sub surface works and coordinate operation and activation with the developer as houses arrive – completed, now proceeding with minor repair and replacement
- Working with proponent, land owner and EDPC for new development in Point Tupper – we now have multiple projects, at various stages and will be able share more as they advance – announcements are now imminent.
- Working with Everwind, EDPC, and LLWU as the new water plant for Everwind prepares to break ground.

Other Ongoing Initiatives:

- Short-term rental and marketing levy coordination with EDPC/Province – Bylaw is being updated
- Flood hazard Project is underway
- Community Climate Resiliency Project is underway
- Meetings with Community Solar Proponents – Community Engagement has been completed for this stage of their development – they are awaiting provincial approval.
- Climate Ready Plan has begun – Federal – had our first look at the hazards mapping for Richmond through this project on Sept 15th
- Coastal Cohort for the Community Climate Capacity Grant – ongoing
- Working on the CEEP, Community Energy and Emissions Plan through Clean Foundation and Quest Canada

- Climate Ready Infrastructure Service (CRIS) engineering is completed with scope and pricing ready when funds are available for Unity Drive in our Joint Industrial Park.
- Navigate Energy Community sessions are booked for June to engage our community halls to determine interest in the energy assessments. - completed
- Meetings with Regional EMO and CAO's as we adapt and plan for the changes provincially with regards to Emergency Management. Post event meeting for Sept 5 Storm is Thursday Oct 8th for responders.
- Working with At Home to locate suitable lands for future housing projects in Richmond County - ongoing
- Began and completed NSGEU contract negotiations for a new Collective Bargaining Agreement with our Local in July – Ratified in September.
- Presented in Membertou with Martin at the Clean, Community Climate Capacity Summit on Sept 17, 2026.
- Attending AMANs Conference in Dartmouth, Oct 13-16th
- Attending CB Investor Summit in Baddeck October 22nd

Energy Sector Development

Strait of Canso Clean Fuels Domestic Use Strategy:

- Implementation efforts – working group to meet in the Fall, conversations with companies ongoing.

QUEST Canada – Net-Zero Community Accelerator:

- Still awaiting final changes to the final draft from the consultants.

Community Halls Retrofit Project

- An Expression of Interest has been submitted to the Sustainable Communities Challenge Fund, and an application has been submitted to the Climate Ready Infrastructure Service for energy audits and development of retrofit plans. Awaiting the outcome of both.

Community Climate Capacity (CCC) Program:

- Recruitment of new Community Navigator has been completed – Lauren LaPorte is the new Community Navigator for Richmond County and Port Hawkesbury.
- CAO and MoESD attended the annual CCC Summit on 17 September in Membertou and presented on the municipality's work around green energy and climate change.

Other Sector Work:

- Developed a prospectus for the Joint Industrial Park.
- Efficiency1's Roving Municipal Energy Management Service: Energy audit on Richmond Arena will be completed in November.
- Attended Atlantic Hydrogen Alliance AGM on 10 September.
- Attended Net Zero Atlantic's Offshore Wind Readiness Forum in Halifax on 16 September.

Information Technology (IT)

General:

- The first IT Training lunch and learn was held on August 20 as part of a training program. Going forward the training program will hold a class at least once a month moving forward on the most relevant topics.

Municipal Office:

- The new NAS servers have been procured and are being set up to replace the obsolete old ones. This is a major migration project that will be ongoing over the next couple of months.
- The network is being segregated into VLANs with IAM and VPN access where required.
- A few camera upgrades still need to be implemented.

Landfill:

- Major upgrades are underway at the landfill, such as new firewall, network controller, switches, camera systems, etc. This will be a multi-week project ongoing throughout the next couple of months.

Arena:

- A few small upgrades will be implemented before the rink opens for this season.

W/S Treatment Plants:

- Major upgrades are underway at the WSTP's, such as new firewall, network controller, switches, camera systems, etc. This will be a multi-week project ongoing throughout the next couple of months.
- More firewalls are on order for increasing connectivity across the PW network.

Ongoing Work:

- Continual computer upgrades and replacements as required.
- Maintenance and upgrades of all IT systems.
- Documentation as related to IT operations.
- Decommissioning and disposal of old, obsolete equipment.

Department of Community Development and Recreation

Programs**:**

- Fall programming is underway. An online version is available at www.richmondcounty.ca and hard copies have been mailed to the homes in Richmond County.
- The next Recreation Advisory Committee meeting is scheduled for Thursday, October 10, 2026, at 7:00 p.m. Meeting package available at www.richmondcounty.ca
- The Recreation Department is seeking facilitators interested in delivering programs and classes, including art, fitness, sewing, and other recreational activities. Interested persons can email recreation@richmondcounty.ca or call 902.226.2400 ext. 5
- The Recreation Department has successfully secured funding to expand the PlayBin program, which is scheduled to launch in Spring 2027. If your community would like to have a playbin in your area, please reach out via email at recreation@richmondcounty.ca

Community Projects & Initiatives:

- The Department has expanded its volunteer recognition program to include Volunteer of the Month, Community Group/Organization Recognition, and In Memoriam Recognition initiatives. For more information, visit www.richmondcounty.ca/volunteers.html

- September 2026 Volunteer of the Month: Bobby Samson (District 3)
- The Provincial Volunteer Banquet took place in Halifax. Joan Bona (District 3) was Richmond's Volunteer of the year.
- Community Group/Organization Recognitions:
  - Seniors Take Action Coalition – STAC, (Richmond County)
- The next IDEA Committee meeting is scheduled for November 5, 2026. For more information, visit www.richmondcounty.ca
- Staff continue to participate in the Inverness County Asylum Commemoration Project, working with neighbouring municipalities, the Province of Nova Scotia, residents' families, and contemporary advocates to develop a respectful memorial, educational resources, and commemorative activities. Community engagement sessions will take place in the coming months, with details to follow.
- The St. Peter's Visitor Information Centre will close for the season on October 17th, 2026
- The Municipality hosted a second Firearm Safety Program.
- The Celtic Colours International Festival schedule can be found at https://celtic-colours.com/schedule/, with several shows taking place in Richmond County.
- Municipal Staff continue to participate on AMANS IDEA Advisory Committee

Department of Finance

Budgeting & Reporting:

- The 2025/2026 audit has been completed, and the financial statements have been submitted to the province.
- Submitted the Financial Information Return (FIR**)** and SOE B.
- Presented the 2025/2026 Financial Statements to the Audit Committee on September 21, 2026.
- Filed the Municipality's PILT.
- Completed the required steps to wind up the Defined Benefit Pension Plan.
- Submitted the changes required by CRA for our Defined Contribution Pension Plan.

Taxation & Operational Task:

- Water and Sewer bills have been mailed and are due October 31, 2026
- The next Tax Sale is scheduled for February 2027; exact date is to be determined

Staffing & Training:

- Meeting with the group of eight as we begin the transition to NaviLine
- Received RBC training on expanded collection and payment options, including pre-authorized payments. We are continuing to plan for the transition.
- Ongoing training to backfill Finance roles

Department of Public Works

Capital Projects Update:

- Arena Floor/Refrigeration Plant work underway. Floor concrete pour scheduled for October 15. Anticipated ice-in date is end of November, barring any further delays. Facility expected to startup up with temporary chiller unit while refrigeration plant work is completed.

- Municipal Building HVAC Renewal. Awaiting retrofit proposal from service provider.
- Construction and Demolition Debris Landfill Expansion– Construction Work underway. Anticipated completion October 2026.
- Landfill Closure Phase 3 – Construction Work underway. Anticipated completion October 2026.
- Bulk Water Filling Station. Driveway installation complete. Unit in place and tie-in to water line complete. Awaiting electrical and internet service before commissioning. Estimated completion November 2026.
- Demo of Old WTP in Louisdale. Not started.
- Arichat Water System Upgrades. Engineering complete. Construction tender closed. Request for Approval to Construct sent to the NSRAB due to total cost exceeding $250,000. Briefing note to be provided to Council to authorize additional expenditure from Water Utility.

Solid Waste Management:

- Tender for C&D site expansion and closure of present C&D cell issued. Work underway.
- Zone 3 Curbside Collection Contract ends March 31, 2027. Briefing note to be provided to Council for servicing options as of April 1, 2027.

Richmond Water Utility:

- Arichat water tower to be drained for cleaning on October 5-6. Customers to experience low water pressure during this time. New mixer being installed to help improve water quality.
- Directive issued by NSECC to address ongoing exceedances with aluminum residual in the backwash water discharge to brook. Tender issued for detailed Engineering to connect Arichat WTP to Arichat STP. Tender closed, not yet awarded.
- $250,000 in GRID funding approved for replacement of approximately 400 meters of watermain in Louisdale along Bennies Lane. Total estimated project cost $500,000. Request for Approval to Construct approved by the NSRAB. Design complete. Extension requested from DMA to delay project to 2027/28 due to capital cost estimates exceeding budget and tendered pricing for Arichat Water System Upgrades also exceeding project budget.

Richmond Wastewater Utility:

- Application submitted to BCSF for Arichat / PDG Wastewater Treatment Plant Replacements.
- Sewer main jetting completed in September.

Buildings:

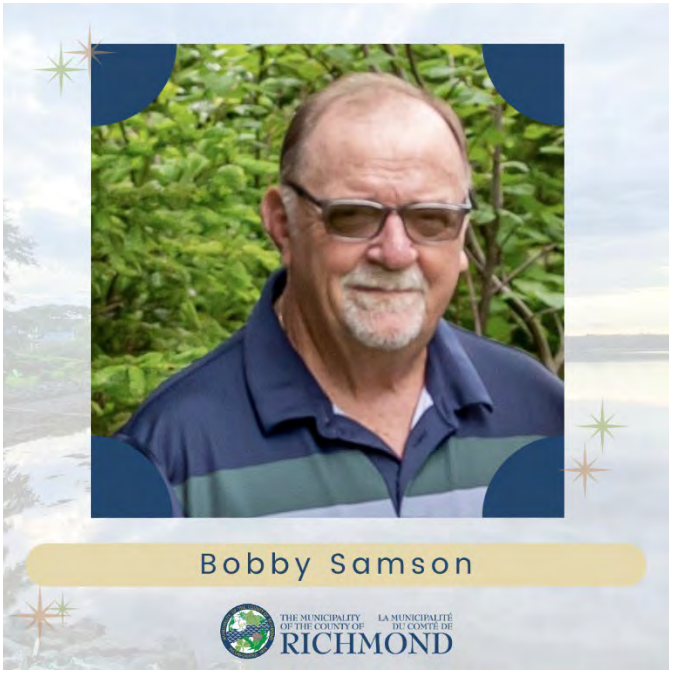
- Municipal office parking lot sealing and line painting completed in September.
- Municipal Office solar PV energy produced:
  - August 2026 = 9.4 MWh
  - September 2026 = 7.2 MWh

Upcoming Council & ABCC Meetings

- October 21, 2026 – RCMP Advisory Board Meeting, 6:00 p.m.
- October 27, 2026 – Regular Council, 7:00 p.m.
- November 10, 2026 – By-law/Policy Committee Meeting, 6:00 p.m.
- November 10, 2026 – Committee of the Whole Meeting, 7:00 p.m.

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

September 2026 Volunteer of the Month – Bobby Samson



Bobby Samson has devoted his life to volunteer service in Richmond County, making a lasting impact through decades of dedication to community organizations, parish initiatives, and local seniors.

He served for 30 years on the Richmond Arena Board and spent 25 years as Chair of the Finance Committee at St. Louis Parish. In these roles, Bobby provided strong financial stewardship, helping to ensure the long-term sustainability of important community and parish programs. For more than three decades, he has also remained an active and committed member of the parish community.

Bobby's contributions extend far beyond financial management. He has been a proud member of the Richmond County Men's Choir, enriching community celebrations through music, and has served on the St. Louis Pastoral Committee, offering leadership, guidance, and support to parish initiatives.

Today, Bobby continues to give back as Treasurer of the Fleur de Lis Seniors Club, a role he has held for the past ten years. Through his oversight of grant funding, he has helped strengthen programs and services for local seniors while contributing to the organization's ongoing success.

Whether organizing fundraisers, selling 50/50 tickets, setting up events, or working behind the scenes, Bobby is always willing to lend a hand wherever needed.

Please join us in recognizing Bobby Samson for his exceptional volunteer service, dedication, and commitment to our community. We thank Bobby for all he has done, and continues to do, for Richmond County and congratulate him on this well-deserved recognition.

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Volunteer Group / Organization Community Recognition

Seniors Take Action Coalition



The Seniors Take Action Coalition (STAC) was established in January 2016 following a seniors conference held in Richmond County in the fall of 2015. What began as a discussion among older adults, volunteers, and community partners quickly evolved into a collaborative organization dedicated to enhancing the quality of life for seniors throughout Richmond County.

Over the past decade, STAC has become a respected voice for older adults, promoting age-friendly communities, advocating for the needs of seniors, and fostering strong partnerships with local organizations, government agencies, healthcare providers, and volunteers.

In July 2023, STAC achieved registered non-profit status in Nova Scotia, enabling the organization to expand its impact and access additional funding opportunities to strengthen and grow programs and services for seniors across Richmond County.

Today, through advocacy, education, outreach, community events, its quarterly newsletter, *Better with Age*, monthly and weekly community calendars, conferences, research collaborations, and initiatives such as community-based grief support programs and Mental Health First Aid for Older Adults, STAC continues to help older adults live healthy, safe, connected, and independent lives within their communities.

On September 9, 2026, STAC celebrated its 10th anniversary, marking a decade of dedicated service and meaningful contributions to the well-being of seniors in Richmond County. Through its commitment to supporting older adults and strengthening communities, STAC truly deserves this recognition.

Please join us in recognizing and thanking Seniors Take Action Coalition (STAC) for their hard work and dedication. We thank you for all you do for Richmond County!

NOVA SCOTIA
Public Works

Johnston Building, 4th Floor
1672 Granville Street
PO Box 186
Halifax, Nova Scotia
B3J 2N2

Bus: 902-424-0897
E-mail: laura.cunningham@novascotia.ca

September 8, 2026

Mr. Troy MacCulloch
Chief Administrative Officer
Municipality of the County of Richmond
2357 Highway 206
Arichat NS B0E 1A0

Dear Mr. MacCulloch:

RE: COST SHARE AGREEMENT 2026-018 ON THE PAVING OF SUBDIVISION (J CLASS) STREETS

The Department of Public Works expects to fund, subject to budget approval, the paving, repaving, and double chipping of Subdivision streets during the 2027-28 construction season.

Cost sharing, regardless of type of treatment (paving, repaving, or double chip), will be fifty per cent for eligible streets (50/50).

As per section 3.1 of the agreement, the Municipality must provide notice to the Province on or before October 31, 2026.

Attached, you will find a Road Submission List to be filled out electronically and returned to me electronically by October 31, 2026.

Examples of how to fill out the form are provided. Due to funding limitations, please limit your priorities to a maximum of **five** candidates **and please put these in order of priority**. If any of the columns are not filled in, the list will be rejected by the Province and you will be asked to re-submit.

The submitted streets will be reviewed to verify eligibility and to determine if the condition of the proposed streets meets the minimum criteria for paving, repaving, or double chip.

Please submit this information to **my attention via email** to ensure your list will be considered for the upcoming fiscal year.

Please consider your Municipality's fiscal funding limitations when preparing your list and limit the list to only the projects the Municipality intends to fund in fiscal 2027-28.

Sincerely,

Laura Cunningham

Laura Cunningham
Capital Program Administration Officer

c: Andrew MacPherson, Construction Manager, Eastern

Road Submission List from the Municipality of :	
Submitted By:	
Date (M/D/Y) :	

If the below columns are not filled in, the list will be rejected by the Province and you will be asked to re-submit with the information that is required.

*In order of Priority	Authority # (*Please contact area manager if not known*)	Road Section (*Please contact area manager if not known*)	Road Class (*Please contact area manager if not known*)	Road Name	From……	To……	Length	Current Surface Type (*if a road has multiple sections and different surface types they must be listed seperatly and counted as two priorities - ex. below*)	Treatment Type Requested (*paving, double chip or repaving): *See Upgrading Options below*	Comments (*Example: district name/subdivision name/ etc*)
Examples										
1	*0123*	*1*	*J*	*Jane Road*	*Route 66*	*Smith Road*	***1.2***	***asphalt***	***repaving***	***Smith Subdivision***
2	*0123*	*2*	*J*	*Jane Road*	*Smith Road*	*end of listing*	***1.5***	***gravel***	***paving***	***Smith Subdivision***
3	*8765*	*1*	*I*	*Smith Road*	*Jane Road*	*end of cul de sac*	***0.35***	***chip seal on sand seal***	***paving***	***Smith Subdivision***
4	*0765*	*3*	*H*	*High Road*	*Route 79 easterly*	*end of listing at turning circle*	***0.85***	***gravel***	***double chip***	***District A***
PLEASE FILL IN THE BELOW ELECTRONICALLY (NO HAND WRITING)										
1										
2										
3										
4										
5										

Please limit priorities to a maximum of ten due to the current funding limitations of the Province.

*** Upgrading Options - per Policy # PO1002**

Current Road Status	Upgrade to Double Chip Seal	Upgrade to Pavement
Gravel / RAC	Yes	Yes
Sand Seal / Chip Seal	No	Yes
Pavement	No	Yes

Outlook

Fw: ATV Market Assessment for Southern Cape Breton Island – Follow-up

From Shelley David <Clerk@richmondcounty.ca>
Date Fri 9/18/2026 8:42 AM
To Shelley David <Clerk@richmondcounty.ca>

2 attachments (259 KB)
Draft for Review - Request for Proposals (RFP) for ATV Market Assessment .pdf; Attachment - ATV Meeting Summary & Proposed Next Steps - October 9-2025.pdf;

From: Jo-Lanna Murray <jolanna@visitcapebreton.com>
Sent: September 16, 2026 3:24 PM
To: Troy MacCulloch <cao@richmondcounty.ca>
Cc: Shannon Mury <Shannon.Mury@richmondcounty.ca>
Subject: ATV Market Assessment for Southern Cape Breton Island – Follow-up

Hi Troy,

Hope all is well with you and that things are improving throughout Richmond County.

I'm following up on the ATV Market Assessment for Southern Cape Breton Island, first put forward at a community meeting in St. Peter's last fall (notes attached), where local operators, trail groups and residents voiced clear support for moving forward.

Since then, Destination Cape Breton drafted an RFP and reviewed it with a few members of the ATV community. We submitted it to ACOA to gauge interest in funding. At this time, they have only a small consultant fund available for this type of project. We also reached out to ATVANS, who are completing a connectivity plan for the Province of Nova Scotia due this fall, and we have asked for an update on scope and timing.

With that in mind, we're wondering if Richmond County would be in a position to support the assessment with a contribution of $2,500?

The assessment would look at opportunities to grow ATV tourism across southern Cape Breton Island, with a focus on strengthening connections between Richmond County and the Cape Breton Regional Municipality. By identifying gaps in trail linkages, services and visitor amenities, it aims to encourage new operator

investment and give visitors more reason to extend their stay rather than pass through, generating longer-term economic benefit for both municipalities.

I've attached the original draft RFP, which will be adjusted once we hear back from ATVANS. Please let us know if you have any questions – we'd be happy to discuss further with you and your staff.

Thank you for considering this request. We look forward to your response.

Jo-Lanna

Jo-Lanna Murray
Director of Destination Development
Destination Cape Breton
t: 1-902-563-4636 | m: 1-902-304-6896 | e: jolanna@visitcapebreton.com
visitcapebreton.com

Download the Visit Cape Breton App



Meeting Summary

ATV Tourism Development in Southern Cape Breton Island / Unama'ki

Thursday, October 9, 2025
6 to 8pm | St. Peter's, Richmond County
Total Participants: 21

Overview

Stakeholders met to assess ATV tourism potential in southern Cape Breton. The region has strong assets but requires coordinated improvements to become market ready.

Key Points

- The area has strong potential as a regional ATV tourism destination, supported by scenic routes and existing trails.
- Major infrastructure gaps include bridges, signage and consistent trail maintenance.
- Local ATV clubs are essential but volunteer capacity is strained.
- Land access, liability concerns and uneven regulations pose significant barriers - discussion on using rail corridors and K-class roads.
- A unified regional strategy involving clubs, municipalities and the province is required for long-term success.
- ATV tourism could deliver meaningful economic benefits—accommodations, dining, services, guided tours and multi-day itineraries.
- Collaboration, funding alignment and education for riders and landowners are required for progress.
- Stakeholders agree a central "quarterback" is needed—prompting the recommendation to form a Steering/Advocacy Committee.

Purpose and Context

The session gathered representatives from ATV clubs, tourism groups and community leaders to review the state of trail-based tourism in southern Cape Breton, identify opportunities & barriers and outline next steps for building a safe, connected and market-ready trail network.

Trail Network and Infrastructure

The region has a solid trail foundation, but gaps in bridges, signage and community-to-community connections limit tourism readiness. A railway corridor presents a major opportunity for linking routes. Improving trail quality, safety and signage along with assessing tourism readiness is the essential first step before any promotion.

Access, Permitting and Regulation

Challenges include private land access, liability concerns and varying trail pass requirements. Provincial enforcement capacity for the Off-Road Vehicle Act is

limited. Clearer rules and increased public education are needed to support responsible riding and landowner confidence.

Economic and Tourism Potential
ATV tourism can drive year-round spending in local communities. Multi-day guided tours and loop-based itineraries were identified as key tourism products, with opportunities to link trails to cultural and nature attractions.

Collaboration and Coordination
Stakeholders emphasized the need for a coordinated regional strategy to include development & maintenance plan, standardized signage & mapping and shared communications.

Funding and Resources
There are opportunities in provincial and federal tourism and rural development programs, but clubs need support navigating grants and aligning proposals. Partnerships with municipalities and tourism operators can improve funding outcomes.

Safety, Education and Awareness
A consistent signage system is required for navigation and safety. Education should focus on responsible riding, environmental stewardship and positive community relationships**.**

Community Integration
Trails can revitalize small communities by drawing visitors into local businesses. Trail hubs**,** loop routes and packaged travel experiences can distribute benefits across the region.

Key Challenges

- Fragmented governance
- Reliance on volunteers - strained
- Inconsistent enforcement and regulations
- Need for current trail mapping
- Ongoing land access issues

Conclusion
There is a shared vision for southern Cape Breton to develop into a premier ATV tourism destination. With strategic planning, collaboration and investment, the region’s trail network can become a sustainable economic driver benefiting both residents and visitors.

PROPOSED NEXT STEPS

1. Establish a Steering Committee

A small leadership group to work with Destination Cape Breton to advance regional trail development and funding efforts.

2. Conduct an ATV Market Assessment

- Identify funding to complete an inventory of existing and potential trails, bridges and access points.
- Identify ownership, condition and priority upgrade needs.
- Determine full tourism readiness and required investment to become market ready.
- Use findings (Expected Outcomes below) to support funding applications.

Expected Outcomes

- A detailed, data-driven understanding of current trail assets, deficiencies and priority gaps.
- A clear, ranked list of high-impact trail segments, bridges and infrastructure improvements.
- Essential baseline information to design tourism-ready routes, signage systems and visitor experiences including an inventory of services, events and amenities (gas stations, restaurants, accommodations, parking area, access points, ATV events & more).
- Compelling evidence and documentation to support funding applications and demonstrate the region's readiness for investment and market development.

September 1 2026

Dear Trevor Boudreau, MLA

I am writing to you today not only as a business owner in the village of St. Peter's, but also as a worried parent.

For the first full school year (2026-2027), at EREC the grades 7's and 8's will be allowed, with parents permission, to leave the school grounds at lunchtime for 30 minutes, There is currently no crosswalk at the bus entrance for these children to get to the sidewalks to allow them to go to the grocery store, or food establishments such as mine (The Farmer's Pantry which has become extremely popular with this generation over the summer).

The only crosswalk available is at the other end of town (which the kids would have to cross the road where there is no cross walk to actually get to it), and the long walk could not be done in the 30 min allotted time frame. I believe the students will be forced to jaywalk and sprint across the road, which we all know is extremely busy and traffic is way too fast.

I am desperately asking for a crosswalk directly at the bus entrance to allow students to safely buy a lunch and return to school unharmed. I would even be more than happy to cover the cost for signage and paint for the roads, no question. Please take into consideration the consequences of this not becoming a reality. I do not want to wait until something happens to voice my concern, and unfortunately, that's when changes are made.

Thank you for your time on this matter that means so much

Jennifer Snowdon
Thefarmerspantry902@gmail.com
[redacted]

Outlook

Fw: Trade Commissioner Service: Opportunities & Updates (October 2026)

From Shelley David <Clerk@richmondcounty.ca>
Date Tue 10/6/2026 8:57 AM
To Shelley David <Clerk@richmondcounty.ca>

From: Tyler Mattheis <tyler@capebretonpartnership.com>
Sent: October 5, 2026 2:56 PM
To: bchisholmbeaton@townofph.ca; tdoyle@townofph.ca; Brian Luciano <brian.luciano@TownOfPortHawkesbury.ca>; Lois Landry <Lois.Landry@richmondcounty.ca>; Wayne H. MacDonald <whmacdonald@cbrm.ns.ca>; Demetri Kachafanas (dkachafanas@cbrm.ns.ca) <DKachafanas@cbrm.ns.ca>; Troy MacCulloch <cao@richmondcounty.ca>; tjsimms@cbrm.ns.ca; Martin Thomsen <Energy@richmondcounty.ca>; todd.barrett@townofporthawkesbury.ca; Tyson Simms (CBRM) <tjsimms@cbrm.ns.ca>; Keith MacDonald <keith.macdonald@invernesscounty.ca>; bonny.macisaac@invernesscounty.ca; Cecil P. Clarke <cpclarke@cbrm.ns.ca>; Leanne MacEachen <leanne.maceachen@victoriacounty.ca>; jackie.organ@victoriacounty.ca; Donald Hanson <donald.hanson@wagmatcook.com>; Steve Parsons <steveparsons@eskasoni.ca>; Kelsea MacNeil <kelseamacneil@membertou.ca>; Gioia Usher <gioiausher@waycobah.ca>
Cc: Brad Jacobs <brad@capebretonpartnership.com>
Subject: FW: Trade Commissioner Service: Opportunities & Updates (October 2026)

Good afternoon First Nations and Municipal Leaders.

Just a note to mention that the Partnership is in regular contact with the Trade Commissioner Service on behalf of our island,. If there are items of interest below, feel free to let me know and I can work to connect specific businesses, or consider our own attendance at some of these events.

Upcoming events for the Economic Development team include:

1. October – Cape Breton Partnership Team
    1. We look forward **to hosting and welcoming you to the 2026 Investor Summit in Baddeck**. If you haven't secured your tickets – they are here:
        i. **https://capebretonpartnership.com/upcoming_events/2026-cape-breton-partnership-investor-summit/**
        ii. **October 22nd**
    1. **Related Sector(s): All Local Cape Breton Economic Sectors**

2. October – Tyler Cole, EDO, will attend
    1. **NSNPHA 2026 Housing Symposium** - https://nsnonprofithousing.ca/2026-housing-symposium/
        i. October 13th
    1. **Related Sector(s): Housing and Construction**

3. October – Tyler Cole, EDO and myself as director of Economic Development will **attend and participate in**
    1. **District Planning Mini Planning Conference** in Port Hawkesbury
        i. October 15th
    1. **Related Sector(s): Housing and Construction**

4. October - Myself, as director of Economic Development will attend:
    1. **IPAC Industrial Participation Conference 2026** - https://aiac.ca/events/ipac-industrial-participation-conference-2026/
        i. October 27/28
    1. **Related Sector(s): Defence and Major Projects**

5. October - Myself, as director of Economic Development will **participate on a panel discussion at:**
    1. **Community Transformation's Project** Final discussion - https://irpp.org/community-transformations/
        i. October 29th
    1. **Related Sectors: All Local Cape Breton Economic Sectors**

6. November - Brad Jacobs (CEO) will be attending
    1. **Marine Renewables Canada 2026 Conference** in Ottawa (details below)
    2. **Related Sector(s): Green, Renewable, and Ocean-based Energy**

Tyler Mattheis (he/him)
Director of Economic Development
(main) 902-562-0122 | (direct) 902-562-0068
(e) tyler@capebretonpartnership.com

Book time to meet with me

The Board, staff, and Investors of the Cape Breton Partnership are honoured to be living and working on Unama'ki, a part of Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People since time immemorial.

Richmond County Economic Development Service Model

Customized partner grid | FY 2026-27

THE MUNICIPALITY OF THE COUNTY OF RICHMOND | LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Municipal Contribution	Primary EDO Coverage	Priority KPIs / Deliverables	Staff / Specialist Complement
$78,413 • $12,000 (Approximately 15%) proposed to be returned / redirected to support the jointly held Strait Energy Services function	**Regional EDO - Inverness / Strait** • Shares the remaining Strait-focused geographic EDO capacity with Port Hawkesbury after the Inverness allocation	• Energy / Major Projects • BRE / Business Insights Program • Regional Economic Development & Coordination • Business / Investment Support	• New Regional EDO - Inverness / Strait • Bill Culp - Creative / Film • People & Labour Market team - with RCIC designations • Marketing and Communications Support • Periodic Administration Support • Director of Economic Development • *Martin Thompson - Manager of Energy Services**

** Martin Thompson, Manager of Energy Services, is jointly supported by Richmond County and the Town of Port Hawkesbury and is not a Cape Breton Partnership employee. Approximately 15% of Richmond County's Partnership contribution is proposed to be returned / redirected toward maintaining this shared Strait Energy Services capacity; he would continue to collaborate closely with the Partnership team.*

SERVICE EMPHASIS / WHAT THE MODEL MEANS

A **Regional EDO model** supported by regional specialist and wrap-around economic development services, designed to **complement Richmond County's existing energy capacity rather than duplicate it**. The model is focused on practical delivery against Richmond priorities, with broader Partnership capacity deployed where it can strengthen BRE / BIP activity, advance regional economic development and major projects, support business and investment growth, and connect local opportunities to shared regional, immigration, Creative / Film and other specialist services.

HOW VALUE WILL BE MEASURED

- **Business Support** - Navigation and Quick Support files
- **BRE / Business Insights** - interviews, needs and follow-up work
- **Economic Development Book of Work** - projects, milestones and outcomes
- **Investment & Investor Attraction** - qualified opportunities, gross potential investment and weighted investment pipeline
- **People & Labour Market / Immigration** - employer and program activity; economic impact where defensible

Priority tags: Energy / Major Projects, BRE / BIP, Regional Coordination, Business Support, Investment, Creative / Film, Immigration

Weighted Investment Pipeline = Potential Investment Value x Partnership Contribution / Involvement x Likelihood of Success

FUNDING LEVERAGE & REGIONAL SERVICES

- Municipal funding supports the agreed local/regional service model and is leveraged by separately funded Partnership capacity.
- Provincial support in 2026-27 includes REPP, Immigration, One Journey / Creative, and Design Cube / Innovation funding.
- Additional capacity continues to be pursued through private-sector investment in the Partnership, philanthropic support, other government programs / project funding and own-source revenue.

Current discussion item: Confirm the Richmond County priority work plan, including the desired level of BRE / BIP activity, regional economic development priorities, investment support, and integration with the shared Strait Energy Services function.

Cape Breton Partnership | CBREN Cape Breton Regional Enterprise Network

Partner discussion draft - priorities and service levels to be refined through the 2026-27 work-planning process.

DRAFT IMPACT SNAPSHOT

Municipality of the County of Richmond

Economic Development Impact Snapshot | FY 2025/26 results + current 2026/27 activity

OFFICIAL FY 2025/26	CURRENT 2026/27	ISLAND-WIDE CONTEXT
CRM / REN year-end and provincial reporting to March 31, 2026.	Project and program updates through August 2026; pipeline/status unless stated otherwise.	Regional estimates and shared programs; not allocated to a municipality.

2025/26 reported service and development activity

13 immigration advisory services recorded across the CB REN in FY 2025/26	**20** immigration applications supported across the CB REN in FY 2025/26	**21** Connector Program matches recorded across the CB REN in FY 2025/26
62 immigration-awareness events and sessions recorded across the CB REN	**25** businesses supported with inclusive and welcoming workplace activity across the CB REN	**37** community and newcomer engagement events recorded across the CB REN

- The final provincial year-end roll-up reports many CB REN service measures regionally rather than by municipality. The figures above show the scale of services available to Richmond County and do not assign an unsupported municipal share.
- During 2025/26, Richmond County and CB REN reporting documented Business Insights engagement, customized business and entrepreneur support, municipal development-navigation work and continued investment promotion through the Strait of Canso platform.
- A Municipal Planning & Development Guide was completed for developers and builders. The Strait of Canso website, investment-marketing work and a CanExport-supported foreign-direct-investment strategy were also advanced as practical investment-readiness tools.
- Energy-sector work emphasized supplier and workforce readiness, proponent and government relationships, and the positioning of Strait-area assets for offshore wind, clean fuels and other large-scale industrial opportunities.

These figures show service scale and opportunity development. The examples on the next page show what the work looks like in practice for municipalities, businesses, employers and projects.

What current delivery looks like in practice

Major-project, Strait and supplier-readiness support

- The Strait of Canso investment platform remains an in-process investment-readiness initiative. Completed supporting work includes the Port Assets for Green Energy component, corrected trade-mission mapping for the Joint Industrial Park and Point Tupper, and the foreign-direct-investment SWOT and Investment Readiness Assessment. These are readiness tools, not investment outcomes.
- Richmond delivery also included land-database work, tourism coordination through the Richmond County Collaborative Network and Tourisme Richmond, and recurring roles with the Strait Richmond Community Liaison Committee and Housing Matters Coalition. Arichat Street Fest completed its first year; the handover records no formal commitment for another year.
- The handover identifies one open investor file: Cape Veggies, a proposed indoor specialty-mushroom facility. The registered company has procured equipment and is working on financing; its remaining barrier is a suitable property in Richmond County or Port Hawkesbury. It is prospective, not confirmed investment. Other navigation included Point Tupper land, an RV park, St. Peter's development and office-space inquiries.

Immigration, labour-market and business connectivity

The Immigration and People & Labour Market teams combine regulated immigration advisory and representation, employer and newcomer navigation, quick-support responses, Connector matches, Welcome Network activity, labour-market outreach and Cape Breton Local Immigration Partnership (CBLIP) coordination. These services operate across municipal boundaries and complement the work of locally assigned economic-development staff.

For Richmond County, this work supports employers in fisheries, marine services, manufacturing, construction, tourism, health and other sectors affected by recruitment, retention and changing immigration rules. The handover also identifies the County's CBLIP Council seat as vacant, creating a representation item to address.

The team also worked with Cape Breton University and Partnership investors to advocate for a more regionally responsive approach to workforce availability, international students and immigration. That work identified risks to employers arising from reduced permanent-residence allocations and changes to post-graduation work permits. CBLIP and partners also presented nationally on the socioeconomic contribution of international students and used the 280-plus-response Immigrant Survey to strengthen the evidence base for policy and program decisions.

Creative activity translated into local markets

$6,000+	14 weeks	400+	160+
sales generated for local artisans through the Richmond Artists Alliance gallery in 2026	Canadian theatrical run reported for Little Lorraine after its April 2026 launch	Futures in Film registrations Island-wide, including Richmond residents	film-industry orientation registrations Island-wide

The Richmond Artists Alliance is a clear small-scale impact example: the Partnership's Creative Economy Development Officer helped with launch and development, and the D'Escousse gallery generated more than $6,000 for local artisans in 2026. Little Lorraine also used Richmond locations, including the Johnstown Church and Johnstown Community Centre, with local residents appearing as background performers.

PianOcean in St. Peter's, the planned Sailing Links production, the Richmond Writers Group and the heritage and cultural-spaces map broaden the impact beyond screen production by strengthening local products, markets, networks and community capacity.

Island-wide value - for the benefit of Richmond County

A separate Cape Breton Partnership 2025/26 economic-impact summary, using the Partnership's internal impact methodology, estimated $33.75 million in annual economic impact across three key sectors supported by Partnership initiatives across Unama'ki - Cape Breton: approximately $21.5 million in direct impact and $12.25 million in indirect impact. The direct estimate included $14 million associated with film and television, $2.5 million with immigration, and $5 million with investment in major sectors, export and development activity. These are Island-wide estimates. They are not audited municipal financial results, are not REN funds leveraged, and should not be allocated to any one municipality.

$33.75M	$21.5M	$12.25M	400+	160+
estimated annual economic impact across three key sectors supported by Partnership initiatives Island-wide	estimated direct impact within that Island-wide total	estimated indirect impact within that Island-wide total	Futures in Film participants registered Island-wide by August 2026	registrations for the IATSE 849 Film Industry Orientation course

Shared services amplify local delivery. Immigration advisory and representation, Connector programming, CBLIP, investment attraction, sector work, communications, major-project coordination, business convening and creative-economy programming operate across municipal boundaries. Their value to Richmond County is therefore partly local and partly derived from access to a larger Island-wide platform.

A few examples of shared capacity

- The 2025 Investor Summit brought approximately 220 business, community and government leaders together in Baddeck for networking, business updates and discussion of regional opportunities. Planning is underway for the October 22, 2026 Summit, maintaining a recurring platform for Richmond County businesses, investors and partners to build relationships and advance opportunities.
- The Unama'ki - Cape Breton Immigrant Survey drew more than 280 foreign-born respondents, creating regional evidence on newcomer experience and labour-market barriers.
- Futures in Film grew to more than 400 registrants Island-wide by August 2026, while the first IATSE 849 Film Industry Orientation offering attracted more than 160 registrations.
- An Island-wide export advisory service is in development: the service concept and advisory committee are completed building blocks, while delivery remains in progress. A shared heritage and cultural-spaces map also gives communities a practical promotional asset.
- Regional investment and sector work links municipal assets to provincial and federal partners, industry associations, investors, developers and specialized business-support organizations - particularly important for files that cross municipal boundaries such as energy, film, marine activity and workforce development.

What to watch next

The immediate priority is continuity: assign the Cape Veggies property search; redirect Strait-area website and County inquiries; reassign Council reporting and recurring liaison, housing and collaborative-network roles; and address the vacant CBLIP seat. Longer term, the priority remains converting investment, tourism and creative activity into local revenue, supplier participation and jobs.

The most useful test of impact going forward is conversion: whether business and investment leads become sales and investment; whether projects create local procurement and jobs; whether immigration and workforce services help employers retain people; and whether regional coordination leaves more spending, capacity and opportunity in the municipality.

Source and interpretation note

Prepared from Cape Breton Partnership FY 2025/26 REN and business-climate reporting, municipal records, the August 2026 EDO handover and the Director's project tracker through August 2026. Examples distinguish completed work, inquiries and pipeline; potential values are not treated as realized investment. Confidential and highly speculative files are excluded.

MICHAEL CURRIE
[redacted]
Working paper lodging · Super Heavy campus optionality

17 September 2026

Warden Lois Landry and Members of Council
Municipality of the County of Richmond
2357 Highway 206, P.O. Box 120
Arichat, Nova Scotia B0E 1A0

Copy: Troy MacCulloch, CAO; Shelley David, Municipal Clerk; Martin Thomsen, Manager of Energy Sector Development; Tim Gilfoy, CEO, and Evan MacDonald, Acting Chair, Strait of Canso Superport Corporation; Gail Johnson, Richmond representative, Superport Board; Mayor and Council, Town of Port Hawkesbury; Nova Scotia Business Inc.

Re: Lodging of site paper — keep the last deep lots at Point Tupper / Bear Head capable of a heavy-lift campus

I am a resident of Port Hawkesbury. I am lodging a short working paper and a two-page map annex on whether Richmond County is still the best available place in Canada for a Super Heavy / Starship-class campus and pad — Point Tupper as the factory and booster hospital, east Isle Madame as the range.

I am not asking Council to announce a spaceport. I am not asking for an environmental assessment. I am not asking the Superport to pick a customer. No vehicle is booked. Bill C-28 is not yet law. An island, a bridge, or a customer-grade EA would be the wrong first move.

I am asking for one thing that is inside the County's and the port's actual power: do not let the last deep, industrial, tidewater lots at Point Tupper and Bear Head be contracted into a use that permanently kills laydown and integration on the quay.

The paper's campus labels are planning labels, not legal parcels:

> D — Bear Head industrial reserve (former LNG pad; hydrogen/ammonia permits sit on it; $130 million of civil work already in the ground; permitted is not built, and permitted is not vacant).
>
> E — Unused Point Tupper heavy-industrial lots inland of the berths, rail-served.

A tank farm or a wind-marshalling yard on D or E ends the heavy-lift file without anyone ever saying no. EverWind and Bear Head may well pour concrete. If they do, say so in public and the campus shrinks to whatever waterfront is left. If they stall, those lots are still a scarce Canadian good.

Ninety-day request

1. Place the enclosed site paper and annex on the next Council agenda as correspondence, and circulate it to the Superport board.

2. Direct staff — with the Superport and, where the land is provincial, Nova Scotia Business Inc. — to produce a written inventory of lots D and E: owner, PID, zoning, lease or option, expiry, and residual quay or laydown. A table. Not a study industry.

3. Record, as a matter of industrial-land policy and not as a space project, that tidewater laydown capable of receiving an oversized stage should not be extinguished by default. Hydrogen and ammonia

can share a harbour with a later heavy-lift question. They cannot share a lot that has already been poured as something else.

I am prepared to commission, at my own expense and on a short page count, the two follow-on memos the paper names: a barge weather-window and tug note, and a first conversation document for Isle Madame leadership and the inshore fleet, with the community distances on the table. Those memos are not this letter's ask.

Spaceport Nova Scotia at Canso should be allowed to fly. First Canadian orbit is not a catch-tower campus. Richmond is the county that still puts the factory, the town, and the ocean mouth in one labour market. The useful waterfront can still be allocated out from under that fact. That is the only reason this letter exists.

Respectfully,

Michael Currie
Port Hawkesbury, Nova Scotia

Enclosures: Richmond County Super Heavy campus and pad — site paper (September 2026); two-page map annex, Plates 1 and 2.

This letter does not speak for the Municipality, the Superport, or any company named in the paper.

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

WARDEN

September 22, 2026

Michael Currie
[redacted]
Port Hawkesbury, NS
via email

Dear Mr. Currie

Thank you for your correspondence of September 17, 2026, and the accompanying email. Your request seeks information regarding industrial properties at Bear Head and Point Tupper, including ownership, PID, zoning, lease or option arrangements, expiry dates, and available marine infrastructure.

Property ownership and PID information is publicly available through Nova Scotia's Land Registration system and Property Online. Information on accessing Property Online is available at www.novascotia.ca/programs-and-services/property-online. The Municipality cannot speak to the intentions of private property owners regarding their lands; those inquiries should be directed to the respective owners.

Municipally owned property deemed surplus is governed by Council's *Sale of Municipal Property Policy*, available at www.richmondcounty.ca/council/policies/2608-sale-of-municipal-property-2024/file.html.

Zoning and planning information is available through the Eastern District Planning Commission at edpc.ca/plan-documents-and-maps/. The Point Tupper Industrial Park falls within the West Richmond Secondary Plan Area, where the applicable zoning map, Land Use By-law and Municipal Planning Strategy can be reviewed.

Information regarding marine and industrial infrastructure in the Strait of Canso is available at thestraitofcanso.ca. Additional detailed information is contained in the *Strait of Canso Sustainable Infrastructure Strategy*, available at www.richmondcounty.ca/council/plans-reports-and-reviews/3346-2025-strait-of-canso-sustainable-infrastructure-strategy/file.html.

We trust these publicly available resources will assist you in obtaining the information you are seeking.

Your letter and this response will be included as correspondence at an upcoming meeting of Council.

Sincerely,

Lois Landry

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Gail Johnson, Richmond County representative on the Strait Superport Board
Troy MacCulloch, CAO, Municipality of the County of Richmond

Tel: (902) 631-0332 Fax: (902) 226-1510 Email: lois.landry@richmondcounty.ca
2357 Highway 206 P.O. Box 120 Arichat, Nova Scotia B0E 1A0
www.richmondcounty.ca

Strait Area Chiefs, Mayors, and Wardens

October 2, 2026

Honourable Fred Tilley
Minister of Public Works
PO Box 186
Halifax, NS B3J 2N2

RE: Cell Service in Strait Region

Dear Minister Tilley,

We are writing on behalf of the Strait Area Chiefs, Mayors, Wardens and CAO's to express concern regarding the cellular connectivity in our region. For years, there has been a lack of consistent cellular connectivity, and we have advocated as individual units and as regional partners for upgrades. We understand that Build Nova Scotia is responsible to address the cellular gaps. We would like to request an update on the timeline for the proposed towers and a further update on plans to expand cellular connectivity across our region.

The latest concern is the decline in existing service as the build out from 3G to 5G continues. Perhaps the change from Huawei and ZTE technologies has also contributed to the decline. Many of our residents are noticing that there are gaps now where there was service before.

What may seem like a simple inconvenience is, in reality, a serious issue affecting public safety, economic development, and the long-term sustainability of rural communities. For instance, in emergency situations, poor connectivity can have life-threatening consequences. Residents travelling rural roads, seniors living alone, volunteer firefighters, and first responders all depend on reliable communication. Furthermore, during severe weather events and power outages, which heavily impact our area, many communities are left with limited or no dependable way to contact emergency services or receive updates. The challenges extend beyond safety with more people now working remotely, attending virtual appointments, running businesses online, and relying on mobile connectivity for banking, education, and day-to-day communication.

We are asking for immediate attention to these matters and for meaningful collaboration between the appropriate governments, regulators, and telecommunications providers to identify coverage gaps and invest in long-term solutions. We want commitment that the areas that are now seeing a decline in service will also be addressed and have service upgrades through Build Nova Scotia.

c/o Lois Landry, Warden of the Municipality of the County of Richmond
2357 Highway 206 P.O. Box 120 Arichat, Nova Scotia B0E 1A0
Email: lois.landry@richmondcounty.ca

Cellular connectivity upgrades were also recently identified as a recommendation in the Provincial Fire Service Review. Cellular connectivity is an essential service, and our residents, businesses and visitors deserve to have reliable service they can trust.

Sincerely,



Chair, Strait Area Chiefs, Mayors, and Wardens

On behalf of:

- Municipality of the County of Antigonish
- Municipality of the County of Guysborough
- Municipality of the County of Inverness
- Municipality of the County of Richmond
- Municipality of the County of Victoria
- Municipality of the District of St. Mary's
- Town of Antigonish
- Town of Port Hawkesbury
- We'koqma'q First Nation

CC: Hon. Kim Masland, Minister of Emergency Management
David Benoit, CEO of Build Nova Scotia
Hon. Sean Fraser, MP for Central Nova
Jaime Battiste, MP for Cape Breton-Canso-Antigonish
Mike Kelloway, MP for Sydney-Glace Bay
Hon. Trevor Boudreau, MLA for Richmond
Hon. Michelle Thompson, MLA for Antigonish
Hon. Greg Morrow, MLA for Guysborough-Tracadie
Kyle MacQuarrie, MLA for Inverness
Dianne Timmins, MLA for Victoria-The Lakes
Claude Bourgeois, MLA for Chéticamp-Margarees-Pleasant Bay

c/o Lois Landry, Warden of the Municipality of the County of Richmond
2357 Highway 206 P.O. Box 120 Arichat, Nova Scotia B0E 1A0
Email: lois.landry@richmondcounty.ca

NOVA SCOTIA FEDERATION OF MUNICIPALITIES

Better Government. Stronger Communities

Fall 2026 Legislative Sitting Summary

The 2026 Fall legislative sitting adjourned after 9 days on Friday, September 18, 2026. NSFM would like to raise awareness among members of the significant pieces of legislation that were announced in the provincial legislature during this sitting. Members are invited to send any questions or concerns that they have to their Regional Representative on the Board of Directors or NSFM staff.

Of the 4 Government Bills and 2 Private and Local Bills that became law, this update will cover the following pieces of legislation:

- ***Bill 253: An Act to Improve Service Efficiency*** – Carried and given Royal Assent
- ***Bill 269: An Act Respecting Public Safety*** – Carried and given Royal Assent

Bill 253: An Act to Improve Service Efficiency

- Amendments to the *Municipal Government Act* (MGA) and *Halifax Regional Municipality Charter* (HRMC) will remove the provincial registration process for certified municipal auditors as currently outlined in s. 457 of the *MGA*.
    - Municipalities will still be required to appoint an auditor that is qualified and authorized under the *Chartered Professional Accountants Act* and is in good standing with Chartered Professional Accountants of Nova Scotia.
    - These amendments will come into force on such a day Governor of Council orders and declares by proclamation.
- Schedule B of Bill 253, the *Peggy's Cove Commission Dissolution Act*, will come into force on such day as the Governor in Council orders and declares by proclamation
    - This Act will formally dissolve the Peggy's Cove Commission, and all planning and development responsibilities for this area will be assumed by the Halifax Regional Municipality.
- Existing HRMC provisions that cover the suspension of referrals of certain matters to community councils or advisory committees will be extended until November 25, 2029.
- The Minister of Municipal Affairs is now responsible for the *Building Code Act*.

Bill 269: An Act Respecting Public Safety

- Amendments to the MGA and HRMC will allow the Minister of Municipal Affairs to designate areas as air ambulance service protection corridors and prescribe the maximum allowable height for any building, structure, or object within an air ambulance service protection corridor.
    - These amendments will come into force on such a day Governor of Council orders and declares by proclamation.
- Amendments to the *Safer Communities and Neighbourhoods Act* will*:*
    - Allow complaints through the Act to be made with respect to adverse effects to any community or neighbourhood, rather than just the person's own community or neighbourhood.

  - Increases the scope for complaints to include properties used by or for organized crime, storing or selling stolen goods, sexual offences, and human trafficking.
  - Enable individuals who do not live in a community to file a complaint under the Act.
  - Enable the Department of Justice to investigate on the basis of credible information rather than only complaints.
  - Extend the time a property can be ordered closed from 90 days to 1 year.
  - These amendments will come into force on such a day Governor of Council orders and declares by proclamation.
- Updates to the *Emergency 911 Act* will update various definitions and references to ensure that modern technology is reflected and prepare Nova Scotia for federally mandated changes to the 911 system, such as the inclusion of texting with 911 and more precise location information.

Property Valuation Services Corporation

PVSC NEWSLETTER

FALL 2026

IN THIS EDITION:

- Year-End Key Dates
- Products and Services
- Data Collection and Sharing
- Municipal Engagement
- Municipal Workshops



Year-End Key Dates

As we prepare to deliver the 2027 Assessment Roll and property assessment notices, please make note of the following key dates:

NOV 25 iasWorld is shut down for assessment roll preparation.

NOV 26 The last daily Filed Roll Change Report for 2026 is placed on the secure FTP site.

DEC 4 The last weekly reports for the 2026 Assessment Roll are placed on the secure FTP site.

DEC 14 The first weekly reports for the 2027 Assessment Roll are available.

DEC 31 The 2027 Assessment Roll is placed on the secure FTP site on or before December 31, 2026.

JAN 5 The daily Filed Roll Change Report resumes.

JAN 11 2027 Assessment Notices are mailed to property owners.

You Helped Shape the Insights Report. Now We'd Like Your Feedback!

You told us that earlier access to assessment data and trends would better support budgeting and planning throughout the year.

In response, we developed the **Insights Report** to provide municipalities with an early view of estimated taxable assessment growth ahead of the final roll.

Now that you've had a couple of months to review and use the report, we'd like to hear from you.

Share your feedback

Take our three question survey or email servicedesk@pvsc.ca.

Planning to Implement a New Permitting Software? Let's Connect Early.

Software transitions require coordination between municipal and PVSC systems to ensure permit information continues to flow accurately and efficiently. Early engagement allows data-sharing requirements and testing to be addressed in advance, reducing the risk of disruption during implementation.

Working together early supports a smoother transition and helps ensure important permit and building plan information continues to be available.

January might seem far away, but it's never too early to start planning ahead.

We're starting to book municipal council and staff presentations for the new year. Whether you're looking for a formal presentation or a more informal conversation, these sessions are a great opportunity to learn more about what PVSC does, gain insight into the assessment roll, and have your questions answered.

Ready to book? Contact servicedesk@pvsc.ca

Are Your Mailing Address Records Up to Date?

Current mailing addresses ensure property owners receive their assessment notices and other important correspondence.

Updating mailing address changes in SAI as they are received helps maintain accurate property records throughout the year. The SAI Reconciliation Report, distributed twice monthly, identifies properties where mailing address updates may still be required.

Accurate mailing information supports timely communication, reduces returned mail, and helps minimize avoidable inquiries from property owners.

Fall Is a Busy Time for Property Inspections!

From August through November, our assessors are out in the field conducting property inspections to capture up-to-date property information for the assessment roll. Keeping PDX current helps our assessors plan their time in the field efficiently.

Help us spread the word to residents about property inspections.

Share our new video explaining why property inspections take place and what happens during a site visit. The video is available here.

Why Does PVSC Want Building Plans?

Building plans provide assessors with important information related to new construction such as style, size, materials, and dimensions.

This not only supports accurate and fair assessments but reduces the need for additional information requests.

Reminder!

Earlier this summer, we shared key messaging and social media templates about property inspections. If you'd like the materials again, please don't hesitate to reach out. We'd be glad to resend them.

Fall Conference Season Is Here. Let's Connect!

PVSC staff will be attending conferences across the province, including the **Association of Municipal Tax Collectors**, **Association of Municipal Administrators Nova Scotia**, and the **Nova Scotia Federation of Municipalities**. These events provide opportunities to share information, exchange ideas, and hear directly from you.

The feedback and insights gained through these conversations help us better understand municipal priorities and continue improving the services and support we provide.

If you'll be attending an upcoming conference, be on the lookout for our PVSC exhibit booth and stop by to say hello! We look forward to connecting with you.

Webinar Series: The Future Municipal Workforce

As part of PVSC's ongoing commitment to delivering value to municipalities, we are pleased to continue our professional education webinar series in partnership with Doane Grant Thornton.

We invite you to join our next session, The Future Municipal Workforce: New Strategies for Talent.

Speaker: Nicole Deveau, Partner, Consulting Services, Doane Grant Thornton

Designed for Chief Administrative Officers, finance directors, HR professionals, and senior administrators, this session will explore practical approaches to attracting, developing, and retaining talent in an increasingly competitive labour market. Participants will also learn about collaborative staffing models and workforce strategies being used to address today's municipal realities.

October 8, 2026 | 10:00 to 11:00 a.m. ADT | Free | Virtual | 1.0 CPD Hour Eligible

Register here.

2026 Workshop Calendar

Accessing and using assessment reports, data, and systems isn't always easy. Let's walk through it together.

Our municipal staff workshops offer practical guidance you can apply in your daily work. Sessions cover assessment data, PVSC reports, shared service platforms and key year-end processes, and provide opportunities to ask questions and connect directly with PVSC staff.

Watch for a registration invitation the week prior to each session. Once registered, the workshop will automatically be added to your calendar, and you'll receive reminder notifications before the event.

We look forward to connecting with you at an upcoming workshop!

September 2026	September 29	**SAI Portal and Reports**
October 2026	October 15 October 27	**PDX Portal** **Daily & Weekly Reports**
November 2026	November 12	**Monthly & Quarterly Reports**
December 2026	December 10	**Year-end Reports**

What Assessment Topics Are You Curious About?

Help shape future workshops by telling us what you'd like to learn more about. Email servicedesk@pvsc.ca to share your ideas.

THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE

WARDEN

October 5, 2026

Drake Lowthers, Editor
The Strait Area Reporter
Via email

Dear Drake,

Thank you for your media enquiry last week. I'm including my replies to each of you questions below.

1. What is Richmond County's reaction to EverWind's interest in hosting a data centre at Point Tupper?

Richmond County is open to considering the opportunity. Point Tupper has a long history as a heavy industrial area, and we recognize the potential economic benefits that could come with a major new investment there.

At the same time, our support would never come without conditions. A project of this scale has to demonstrate that it can operate responsibly and sustainably, particularly when it comes to water and wastewater, electricity, environmental impacts, and infrastructure capacity. It must also provide significant and lasting benefits to Richmond County and its residents.

The federal government has established principles for responsible data centre development, and the Province has set clear expectations around protecting water, the environment, and electricity ratepayers, while requiring meaningful benefits for the host municipality. We think those are appropriate expectations. If EverWind can demonstrate that its proposal meets those standards, protects existing services and resources, and provides significant local benefit, we are certainly willing to hear more about the project.

2. Has EverWind formally approached the municipality with a proposal, or has this only been an informal discussion at this point?

There have been informal discussions with EverWind about the possibility of a data centre at Point Tupper, but the Municipality has not received a detailed development proposal that would allow us to assess the full scope of the project.

Important details—including the size and design of the facility, its water and wastewater requirements, electricity requirements, infrastructure needs, and the economic benefits to Richmond County—will need to be clearly established before the Municipality can properly evaluate a proposal.

Tel: (902) 631-0332 Fax: (902) 226-1510 Email: lois.landry@richmondcounty.ca
2357 Highway 206 P.O. Box 120 Arichat, Nova Scotia B0E 1A0
www.richmondcounty.ca

EverWind itself has publicly characterized the project as something it is exploring as part of its broader Point Tupper Energy Hub. Many important details are still to be provided, and those details will be necessary for Council and residents to fully understand and assess any proposal that comes forward.

3. Would the county permit a data centre to use Landrie Lake water, and what conditions would have to be met before that could happen?

No commitment could be made without first understanding the project's actual water requirements and being satisfied that they can be accommodated sustainably.

Landrie Lake is particularly important because it is not simply an industrial water source. It also supplies the raw water used for the Town of Port Hawkesbury's drinking-water. Protecting that drinking-water supply has to be the first priority, along with meeting the needs of existing users and maintaining capacity for future development.

Any data centre proposal would need to clearly identify its water requirements, cooling technology, and wastewater implications. We would need to be satisfied that those requirements can be met without compromising the drinking-water supply or the long-term sustainability of the system. That is also consistent with the Province's expectation for closed-loop cooling and strict standards around water use.

4. Do you have concerns about the amount of water available in the region for additional industrial development?

Water availability will always be an important consideration when looking at additional industrial development, but we are fortunate to have good information on which to base those decisions.

Landrie Lake has been extensively studied, including significant technical work completed recently. That gives us current information about the capacity of the system, existing and anticipated demands, and what can be sustainably accommodated.

Water is not unlimited, and we have to plan carefully for both existing needs and future growth. But we are in a good position to make those decisions based on current technical evidence rather than assumptions about how much water may or may not be available.

5. What specific economic benefits would Richmond County expect from a data centre?

For a development of this scale, the benefit to Richmond County needs to be significant and long-lasting. Property tax revenue is important, but we would expect benefits beyond normal taxation.

That includes local employment during construction and operation, opportunities for Richmond County and Strait-area businesses, workforce development and training, and significant investments that strengthen infrastructure and support further development in Richmond County.

The Province has been clear on this point as well, specifically identifying jobs, training, local business opportunities – as well as meaningful benefits negotiated with the host municipality – as expectations for data centre development.

A major investment in Richmond County can have positive economic impacts well beyond the boundaries of the Municipality, as economic activity in Point Tupper has historically done. Our responsibility would be to ensure that residents receive significant and lasting benefits from hosting this kind of development.

6. If the economic benefits were significant but the project required substantial new water or electricity infrastructure, how would the county weigh those competing considerations?

Economic benefit would not be a reason to compromise the security of the drinking-water supply, the sustainability of our water resources, or place unreasonable costs on residents and ratepayers.

The question is whether infrastructure required by the project can be developed in a way that strengthens existing systems and creates additional capacity, rather than simply consuming what is already there. Major industrial development often requires new infrastructure. That can be positive if the proponent bears the appropriate costs and the resulting investment leaves Richmond County and the Point Tupper Industrial Park in a stronger position.

The Province has taken a similar position on electricity: data centres should pay the costs they create, should not increase rates for other Nova Scotians, and should contribute to a stronger and more reliable grid.

7. If EverWind ultimately submits a formal proposal that meets provincial and federal requirements, but Richmond County residents remain concerned about water, electricity or infrastructure capacity, what factors will determine whether you personally support the project?

Meeting federal and provincial requirements would be essential, and I would also need to be satisfied that Richmond County's interests are protected.

That starts with credible evidence that the drinking-water supply is protected, additional water use is sustainable, wastewater can be appropriately managed, and environmental impacts are appropriately addressed. We would also need confidence that electricity and infrastructure requirements will not place unreasonable costs on residents or ratepayers, and, once those requirements are satisfied, that Richmond County receives significant, lasting economic and community benefits.

Residents' concerns about water, electricity and infrastructure are legitimate. Those concerns need to be addressed through good information, community engagement, technical assessments, and clear safeguards.

We are supportive of responsible economic development at Point Tupper and recognize that its benefits can extend throughout the Strait Area. We have not yet seen the details necessary to determine whether this particular project meets that standard. If the details demonstrate that the project is sustainable, our resources and residents are protected, and the benefits to Richmond County are significant, I am open to supporting it.

Please don't hesitate to reach out if you have any additional questions.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond

Tel: (902) 631-0332 Fax: (902) 226-1510 Email: lois.landry@richmondcounty.ca
2357 Highway 206 P.O. Box 120 Arichat, Nova Scotia B0E 1A0
www.richmondcounty.ca

NOVA SCOTIA
Municipal Affairs
Office of the Minister

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

October 2, 2026

Juanita Spencer
Chief Executive Officer
Nova Scotia Federation of Municipalities
Via Email: jspencer@nsfm.ca

Dear Juanita Spencer:

On September 18, 2026, the *Service Efficiency Act* and the *Public Safety Act* received Royal Assent in the Nova Scotia Legislature. Both Acts include amendments to the *Municipal Government Act*, *Halifax Regional Municipality Charter,* the *Halifax Regional Municipality Charter, Respecting Housing,* and the *Peggy's Cove Commission Act*.

Service Efficiency Act
Clauses 17 and 27-31 of the Act amend the *Halifax Regional Municipality Charter* and the *Municipal Government Act* to remove annual provincial registration for municipal auditors and require municipalities and villages to appoint auditors authorized to practise under the *Chartered Professional Accountants Act*. The changes will take effect at a later date by proclamation.

Clauses 18 and 19 of the Act amend the *Halifax Regional Municipality Charter, Respecting Housing,* to extend the expiry date for the temporary exemptions from referrals of Halifax Regional Municipality (HRM) planning matters to advisory committees and community councils from November 25, 2026, to November 25, 2029.

Schedule B of the Act enacts the *Peggy's Cove Commission Dissolution Act*, which dissolves the *Peggy's Cove Commission Act* and transfers responsibility for the Peggy's Cove Preservation Area to HRM under the *Halifax Regional Municipality Charter*. These changes are intended to modernize governance, integrate land use planning within HRM's professional municipal planning framework, and maintain the protection of Peggy's Cove's unique scenic beauty, character and cultural heritage. These provisions will come into force on a later date by proclamation.

Public Safety Act
Clauses 13 and 25 of the Act amend the *Halifax Regional Municipality Charter* and *Municipal Government Act* to protect emergency helicopter flight paths. These changes aim to protect safe, reliable access to emergency hospital care while providing clarity about future growth for developers. The changes will take effect at a later date by proclamation.

…/2

The amendments, as passed, can be found in:

- subsection 46(1) of the *Halifax Regional Municipality Charter*; subsections 42(1), 256(1), 445(1), 445(2), 451(1), and section 457 of the *Municipal Government Act*;
- subsections 13(2) and 14(2) of *An Act to Amend Chapter 39 of the Acts of 2008, the Halifax Regional Municipality Charter, Respecting Housing*;
- the *Peggy's Cove Commission Act*; and
- subsection 229E of the *Halifax Regional Municipality Charter* and subsection 214E of the *Municipal Government Act.*

I want to thank you for your continued support for growth and taking bold steps together to meet the changing needs of municipalities.

If you have any questions about these amendments, please contact Elizabeth Kennedy, Executive Director of Policy, Planning and Sector Relations, at elizabeth.kennedy@novascotia.ca or (902) 225-4707.

Sincerely,



Honourable John A. MacDonald
Minister of Municipal Affairs

c: Elizabeth Kennedy, Executive Director of Policy, Planning and Sector Relations, DMA

/kz

County of Richmond
VENDOR CHEQUE REGISTER REPORT
Payables Management

Ranges:	From:	To:		From:	To:
Cheque Number	First	Last	Cheque Date	9/1/2026	9/30/2026
Vendor ID	First	Last	Chequebook ID	GENERAL	GENERAL
Vendor Name	First	Last			

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
29850	01341	VILLAGE OF ST. PETER'S	9/1/2026	GENERAL	PMCHQ00002784	$ 2,052.00
29851	01643	BOUDREAU, CHRIS A.	9/1/2026	GENERAL	PMCHQ00002784	$ 1,538.89
29852	01805	ASSOCIATION OF MUNICIPAL	9/1/2026	GENERAL	PMCHQ00002784	$ 401.28
29853	01961	MARTEL, TRISTAN	9/1/2026	GENERAL	PMCHQ00002784	$ 143.75
29854	03174	CHARLES FOREST CO-OP LTD.	9/1/2026	GENERAL	PMCHQ00002784	$ 129.29
29855	05010	B & N DISTRIBUTORS LTD.	9/1/2026	GENERAL	PMCHQ00002784	$ 1,719.76
29856	11142	JOHNSTOWN COMMUNITY DEVELOPMEN	9/1/2026	GENERAL	PMCHQ00002784	$ 300.00
29857	14909	ESRI CANADA	9/1/2026	GENERAL	PMCHQ00002784	$ 1,607.40
29858	15644	LYNK ELECTRIC LIMITED	9/1/2026	GENERAL	PMCHQ00002784	$ 17,999.83
29859	15650	LUDDINGTON, KRISTA	9/1/2026	GENERAL	PMCHQ00002784	$ 2,100.00
29860	19108	STRUM CONSULTING	9/1/2026	GENERAL	PMCHQ00002784	$ 13,953.60
29861	24988	HIGHLAND BEVERAGES 2004 LTD.	9/1/2026	GENERAL	PMCHQ00002784	$ 54.00
29862	25048	AGAT LABORATORIES LTD	9/1/2026	GENERAL	PMCHQ00002784	$ 8,567.38
29863	29567	45 DRIVES LTD.	9/1/2026	GENERAL	PMCHQ00002784	$ 24,360.03
29864	31501	SHEA, TYLER	9/1/2026	GENERAL	PMCHQ00002784	$ 150.00
29865	31909	RIVER BOURGEOIS SENIORS 50+ CL	9/1/2026	GENERAL	PMCHQ00002784	$ 200.00
29866	35157	MARINE RENEWABLES CANADA	9/1/2026	GENERAL	PMCHQ00002784	$ 2,280.00
29867	38229	CAPSC SAFETY SERVICES	9/1/2026	GENERAL	PMCHQ00002784	$ 206.36
29868	41114	PROVINCE OF NOVA SCOTIA	9/1/2026	GENERAL	PMCHQ00002784	$ 741.00
29869	41604	4333938 NS LTD	9/1/2026	GENERAL	PMCHQ00002784	$ 1,426.52
29870	42530	OFFICE INTERIORS	9/1/2026	GENERAL	PMCHQ00002784	$ 279.80
29871	45705	LONG POINT SERVICES SEPTIC DIV	9/1/2026	GENERAL	PMCHQ00002784	$ 2,063.40
29872	46162	DAVID, TYRONE	9/1/2026	GENERAL	PMCHQ00002784	$ 150.00
29873	46825	RONA ARICHAT	9/1/2026	GENERAL	PMCHQ00002784	$ 310.63
29874	47771	LAKESIDE COMMUNITY ASSOC.	9/1/2026	GENERAL	PMCHQ00002784	$ 7,500.00
29875	49220	JEFFREY, CLAIRE	9/1/2026	GENERAL	PMCHQ00002784	$ 150.00
29876	01066	PITNEY BOWES	9/3/2026	GENERAL	PMCHQ00002788	$ 264.98
29877	03123	PETER COVIN'S CONTRACTING LTD.	9/3/2026	GENERAL	PMCHQ00002788	$ 1,447.80
29878	03174	CHARLES FOREST CO-OP LTD.	9/3/2026	GENERAL	PMCHQ00002788	$ 95.75
29879	05460	LOUISDALE LIONS CLUB	9/3/2026	GENERAL	PMCHQ00002788	$ 75.00
29880	10018	LOCH LOMOND HERITAGE ASSOCIATI	9/3/2026	GENERAL	PMCHQ00002788	$ 1,000.00
29881	10402	BLANCHARD, RYAN	9/3/2026	GENERAL	PMCHQ00002788	$ 799.98
29882	12563	LA PICASSE CENTRE COMMUNAUTAIR	9/3/2026	GENERAL	PMCHQ00002788	$ 3,958.47
29883	20985	STAPLES CANADA INC	9/3/2026	GENERAL	PMCHQ00002788	$ 228.65
29884	22588	MARTELL, EMMA	9/3/2026	GENERAL	PMCHQ00002788	$ 237.84
29885	22589	FERDAIS, JACOB	9/3/2026	GENERAL	PMCHQ00002788	$ 257.98
29886	35129	SAMSON, ADELE	9/3/2026	GENERAL	PMCHQ00002788	$ 270.94
29887	39187	STRAIT REGIONAL CENTRE FOR EDU	9/3/2026	GENERAL	PMCHQ00002788	$ 303,991.98
29888	42104	WARREN'S GARAGE	9/3/2026	GENERAL	PMCHQ00002788	$ 1,415.59
29889	46825	RONA ARICHAT	9/3/2026	GENERAL	PMCHQ00002788	$ 900.64
29890	01104	THE REPORTER	9/14/2026	GENERAL	PMCHQ00002791	$ 216.37
29891	01295	STRAIT SUPPLIES LIMITED	9/14/2026	GENERAL	PMCHQ00002791	$ 637.01
29892	01643	BOUDREAU, CHRIS A.	9/14/2026	GENERAL	PMCHQ00002791	$ 80.10
29893	01961	MARTEL, TRISTAN	9/14/2026	GENERAL	PMCHQ00002791	$ 130.88
29894	02600	D'ESCOUSSE BURSARY SOCIETY	9/14/2026	GENERAL	PMCHQ00002791	$ 50.00
29895	03123	PETER COVIN'S CONTRACTING LTD.	9/14/2026	GENERAL	PMCHQ00002791	$ 8,369.62
29896	03174	CHARLES FOREST CO-OP LTD.	9/14/2026	GENERAL	PMCHQ00002791	$ 18.48
29897	03683	AMAZON.COM.CA ULC	9/14/2026	GENERAL	PMCHQ00002791	$ 4,539.33
29898	05010	B & N DISTRIBUTORS LTD.	9/14/2026	GENERAL	PMCHQ00002791	$ 845.00
29899	05851	L'ARDOISE ACADIAN FESTIVAL	9/14/2026	GENERAL	PMCHQ00002791	$ 50.00
29900	06866	DIST. #10 VOLUNTEER FIRE DEPT.	9/14/2026	GENERAL	PMCHQ00002791	$ 500.00
29901	08508	TELILE	9/14/2026	GENERAL	PMCHQ00002791	$ 114.00
29902	09052	LEAGUEAPPS	9/14/2026	GENERAL	PMCHQ00002791	$ 11.96
29903	11665	ISLE MADAME NEW HORIZONS SENIO	9/14/2026	GENERAL	PMCHQ00002791	$ 1,000.00
29904	11908	CANADA POST CORPORATION	9/14/2026	GENERAL	PMCHQ00002791	$ 51.72
29905	14486	ST. PETER'S HOME HARDWARE	9/14/2026	GENERAL	PMCHQ00002791	$ 10.25

County of Richmond
VENDOR CHEQUE REGISTER REPORT
Payables Management

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
29906	15180	RECREATION NOVA SCOTIA	9/14/2026	GENERAL	PMCHQ00002791	$ 600.00
29907	15923	SAMSON, ELLA	9/14/2026	GENERAL	PMCHQ00002791	$ 150.00
29908	15924	INTERNATIONAL COATS OF ARMS	9/14/2026	GENERAL	PMCHQ00002791	$ 908.45
29909	16841	JAMIE MACKAY TRUCKING	9/14/2026	GENERAL	PMCHQ00002791	$ 7,976.31
29910	17985	EMM LAW INCORPORATED	9/14/2026	GENERAL	PMCHQ00002791	$ 4,902.91
29911	18673	BOUDREAU, RONALDA	9/14/2026	GENERAL	PMCHQ00002791	$ 170.80
29912	22942	DESTINATION CAPE BRETON	9/14/2026	GENERAL	PMCHQ00002791	$ 7,331.21
29913	24988	HIGHLAND BEVERAGES 2004 LTD.	9/14/2026	GENERAL	PMCHQ00002791	$ 54.00
29914	25048	AGAT LABORATORIES LTD	9/14/2026	GENERAL	PMCHQ00002791	$ 895.15
29915	27081	UNITED RENTALS OF CANADA, INC	9/14/2026	GENERAL	PMCHQ00002791	$ 2,147.42
29916	29118	ARICHAT ON THE FLY - IRVING ST	9/14/2026	GENERAL	PMCHQ00002791	$ 191.97
29917	30510	I.B. STOREY INC	9/14/2026	GENERAL	PMCHQ00002791	$ 13,483.92
29918	30600	PARTS CONNECTION	9/14/2026	GENERAL	PMCHQ00002791	$ 129.51
29919	33115	EXP SERVICES INC	9/14/2026	GENERAL	PMCHQ00002791	$ 4,351.23
29920	35138	GFL ENVIRONMENTAL SERVICES INC	9/14/2026	GENERAL	PMCHQ00002791	$ 27,018.32
29921	37882	SAINT LOUIS PARISH	9/14/2026	GENERAL	PMCHQ00002791	$ 2,400.67
29922	40145	TOROMONT CAT (MARITIMES)	9/14/2026	GENERAL	PMCHQ00002791	$ 104.20
29923	40210	ISLAND PHARMACY LTD.	9/14/2026	GENERAL	PMCHQ00002791	$ 95.34
29924	46450	DAVID, SHELLEY	9/14/2026	GENERAL	PMCHQ00002791	$ 41.70
29925	46825	RONA ARICHAT	9/14/2026	GENERAL	PMCHQ00002791	$ 212.80
29926	00701	LANDRY BROTHERS LTD.	9/17/2026	GENERAL	PMCHQ00002797	$ 581.80
29927	02240	JEANTIE'S MINI MART	9/17/2026	GENERAL	PMCHQ00002797	$ 132.81
29928	03123	PETER COVIN'S CONTRACTING LTD.	9/17/2026	GENERAL	PMCHQ00002797	$ 51,688.74
29929	03549	MBW COURIER INC.	9/17/2026	GENERAL	PMCHQ00002797	$ 301.94
29930	06875	FLEUR DE LIS SIGNS	9/17/2026	GENERAL	PMCHQ00002797	$ 120.00
29931	08192	ISLE MADAME HISTORICAL SOCIETY	9/17/2026	GENERAL	PMCHQ00002797	$ 120.00
29932	10529	DESJARDINS FINAN.SECURITY	9/17/2026	GENERAL	PMCHQ00002797	$ 34,988.59
29933	11908	CANADA POST CORPORATION	9/17/2026	GENERAL	PMCHQ00002797	$ 30,302.43
29934	17091	SULLIVAN FUELS	9/17/2026	GENERAL	PMCHQ00002797	$ 3,429.62
29935	24988	HIGHLAND BEVERAGES 2004 LTD.	9/17/2026	GENERAL	PMCHQ00002797	$ 117.00
29936	29117	JORDISON MARTIN MUSIC	9/17/2026	GENERAL	PMCHQ00002797	$ 300.00
29937	31050	NSGEU	9/17/2026	GENERAL	PMCHQ00002797	$ 1,448.00
29938	35120	LAROCHELLE, BELINDA	9/17/2026	GENERAL	PMCHQ00002797	$ 250.00
29939	35785	MURY, SHANNON	9/17/2026	GENERAL	PMCHQ00002797	$ 57.82
29940	36641	DOANE GRANT THORNTON LLP	9/17/2026	GENERAL	PMCHQ00002797	$ 6,213.00
29941	38717	CAPE NOVA ELECTRICAL SUPPLIES	9/17/2026	GENERAL	PMCHQ00002797	$ 151.47
29942	38962	SEAL COVE HOLDING	9/17/2026	GENERAL	PMCHQ00002797	$ 5,053.93
29943	40145	TOROMONT CAT (MARITIMES)	9/17/2026	GENERAL	PMCHQ00002797	$ 746.84
29944	41604	4333938 NS LTD	9/17/2026	GENERAL	PMCHQ00002797	$ 1,639.43
29945	43652	SANTANA CONTRACTING LTD	9/17/2026	GENERAL	PMCHQ00002797	$ 25,140.21
29946	46825	RONA ARICHAT	9/17/2026	GENERAL	PMCHQ00002797	$ 152.15
29947	48173	GUARDIAN ALARM & SECURITY	9/17/2026	GENERAL	PMCHQ00002797	$ 513.00
29948	00701	LANDRY BROTHERS LTD.	9/24/2026	GENERAL	PMCHQ00002798	$ 133.27
29949	01066	PITNEY BOWES	9/24/2026	GENERAL	PMCHQ00002798	$ 264.98
29950	01295	STRAIT SUPPLIES LIMITED	9/24/2026	GENERAL	PMCHQ00002798	$ 70.46
29951	03123	PETER COVIN'S CONTRACTING LTD.	9/24/2026	GENERAL	PMCHQ00002798	$ 877.80
29952	03174	CHARLES FOREST CO-OP LTD.	9/24/2026	GENERAL	PMCHQ00002798	$ 24.33
29953	03484	MINISTER OF FINANCE	9/24/2026	GENERAL	PMCHQ00002798	$ 18.41
29954	04065	CITY PRINT PLUS	9/24/2026	GENERAL	PMCHQ00002798	$ 1,703.07
29955	04100	SHORT, CHARLENE	9/24/2026	GENERAL	PMCHQ00002798	$ 245.00
29956	04555	SAMSON, CLINT	9/24/2026	GENERAL	PMCHQ00002798	$ 106.02
29957	05010	B & N DISTRIBUTORS LTD.	9/24/2026	GENERAL	PMCHQ00002798	$ 321.83
29958	06200	ISLE MADAME IFIT CENTRE	9/24/2026	GENERAL	PMCHQ00002798	$ 1,800.00
29959	06262	WILF'S DEMOLITION & SALVAGE LT	9/24/2026	GENERAL	PMCHQ00002798	$ 60.19
29960	10025	MACCULLOCH, TROY	9/24/2026	GENERAL	PMCHQ00002798	$ 252.09
29961	10991	ROBIN'S DONUTS	9/24/2026	GENERAL	PMCHQ00002798	$ 15.00
29962	17985	EMM LAW INCORPORATED	9/24/2026	GENERAL	PMCHQ00002798	$ 2,195.30
29963	18674	WORLD WATER OPERATOR TRAINING	9/24/2026	GENERAL	PMCHQ00002798	$ 697.56
29964	19108	STRUM CONSULTING	9/24/2026	GENERAL	PMCHQ00002798	$ 6,566.40
29965	22861	DOUCETTE, LYNNE	9/24/2026	GENERAL	PMCHQ00002798	$ 250.00
29966	24988	HIGHLAND BEVERAGES 2004 LTD.	9/24/2026	GENERAL	PMCHQ00002798	$ 36.00
29967	28401	SAMSON, LAURIER	9/24/2026	GENERAL	PMCHQ00002798	$ 850.00
29968	30333	MACKENZIE ENVIRONMENTAL SERVIC	9/24/2026	GENERAL	PMCHQ00002798	$ 19,565.25

County of Richmond
VENDOR CHEQUE REGISTER REPORT
Payables Management

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
29969	30510	I.B. STOREY INC	9/24/2026	GENERAL	PMCHQ00002798	$ 19,980.68
29970	30600	PARTS CONNECTION	9/24/2026	GENERAL	PMCHQ00002798	$ 79.74
29971	31925	SAMPSON, SHARLA	9/24/2026	GENERAL	PMCHQ00002798	$ 156.09
29972	38229	CAPSC SAFETY SERVICES	9/24/2026	GENERAL	PMCHQ00002798	$ 332.72
29973	38962	SEAL COVE HOLDING	9/24/2026	GENERAL	PMCHQ00002798	$ 4,975.30
29974	39103	LANDRY, LOIS NADINE	9/24/2026	GENERAL	PMCHQ00002798	$ 312.76
29975	40145	TOROMONT CAT (MARITIMES)	9/24/2026	GENERAL	PMCHQ00002798	$ 979.25
29976	41604	4333938 NS LTD	9/24/2026	GENERAL	PMCHQ00002798	$ 2,024.61
29977	41645	BOWEN, DANIEL	9/24/2026	GENERAL	PMCHQ00002798	$ 20.00
29978	42530	OFFICE INTERIORS	9/24/2026	GENERAL	PMCHQ00002798	$ 241.60
29979	46450	DAVID, SHELLEY	9/24/2026	GENERAL	PMCHQ00002798	$ 41.70
29980	48617	MINISTER OF FINANCE	9/24/2026	GENERAL	PMCHQ00002798	$ 68.40

Total Cheques: 131

Total Amount of Cheques: $ 723,835.74

County of Richmond
VENDOR CHEQUE REGISTER REPORT
Payables Management

Ranges:	From:	To:		From:	To:
Cheque Number	First	Last	Cheque Date	9/1/2026	9/30/2026
Vendor ID	First	Last	Chequebook ID	ONLINE PAYMENTS	ONLINE PAYMENTS
Vendor Name	First	Last			

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1635	00825	BELL ALIANT	9/3/2026	ONLINE PAYMENTS	PMCHQ00002789	$ 225.29
1636	01023	NOVA SCOTIA POWER INC.	9/3/2026	ONLINE PAYMENTS	PMCHQ00002789	$ 3,715.11
1637	01090	RECEIVER GEN. FOR CANADA	9/3/2026	ONLINE PAYMENTS	PMCHQ00002789	$ 33,968.59
1638	39100	DIRECTOR OF MAINTENANCE ENFORC	9/3/2026	ONLINE PAYMENTS	PMCHQ00002789	$ 341.61
1639	01023	NOVA SCOTIA POWER INC.	9/14/2026	ONLINE PAYMENTS	PMCHQ00002793	$ 637.20
1640	20265	ROYAL BANK VISA	9/14/2026	ONLINE PAYMENTS	PMCHQ00002793	$ 2,709.36
1641	00825	BELL ALIANT	9/17/2026	ONLINE PAYMENTS	PMCHQ00002794	$ 54.34
1642	01023	NOVA SCOTIA POWER INC.	9/17/2026	ONLINE PAYMENTS	PMCHQ00002794	$ 9,478.47
1643	01090	RECEIVER GEN. FOR CANADA	9/17/2026	ONLINE PAYMENTS	PMCHQ00002794	$ 38,534.56
1644	01457	BELL MOBILITY INC.	9/17/2026	ONLINE PAYMENTS	PMCHQ00002794	$ 62.70
1645	10010	TELUS HEALTH	9/17/2026	ONLINE PAYMENTS	PMCHQ00002794	$ 28,851.01
1646	34886	EASTLINK	9/17/2026	ONLINE PAYMENTS	PMCHQ00002794	$ 869.82
1647	36914	ROGERS COMMUNICATIONS CANADA I	9/17/2026	ONLINE PAYMENTS	PMCHQ00002794	$ 1,722.30
1648	39100	DIRECTOR OF MAINTENANCE ENFORC	9/17/2026	ONLINE PAYMENTS	PMCHQ00002794	$ 683.22
1649	00825	BELL ALIANT	9/24/2026	ONLINE PAYMENTS	PMCHQ00002800	$ 1,322.51
1650	01023	NOVA SCOTIA POWER INC.	9/24/2026	ONLINE PAYMENTS	PMCHQ00002800	$ 309.66
1651	39100	DIRECTOR OF MAINTENANCE ENFORC	9/24/2026	ONLINE PAYMENTS	PMCHQ00002800	$ 341.61
1652	42102	TELUS	9/24/2026	ONLINE PAYMENTS	PMCHQ00002800	$ 532.95

Total Cheques: 18

Total Amount of Cheques: $ 124,360.31

County of Richmond
VENDOR CHEQUE REGISTER REPORT
Payables Management

Ranges:	From:	To:		From:	To:
Cheque Number	First	Last	Cheque Date	9/1/2026	9/30/2026
Vendor ID	First	Last	Chequebook ID	WATER	WATER
Vendor Name	First	Last			

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
3590	00701	LANDRY BROTHERS LTD.	9/3/2026	WATER	PMCHQ00002787	$ 843.58
3591	01686	T. SAMPSON & SONS BACKHOE AND	9/3/2026	WATER	PMCHQ00002787	$ 769.50
3592	19315	BRENNTAG CANADA INC	9/3/2026	WATER	PMCHQ00002787	$ 7,059.52
3593	19809	BUREAU VERITAS CANADA (2019) I	9/3/2026	WATER	PMCHQ00002787	$ 373.46
3594	20985	STAPLES CANADA INC	9/3/2026	WATER	PMCHQ00002787	$ 49.75
3595	26204	MCLENNAN SALES	9/3/2026	WATER	PMCHQ00002787	$ 500.80
3596	31157	FLOWSTAR INDUSTRIAL ULC	9/3/2026	WATER	PMCHQ00002787	$ 8,437.60
3597	46625	SCP DISTRIBUTORS CANADA INC.	9/3/2026	WATER	PMCHQ00002787	$ 5,257.27
3598	00426	DIGGDON'S FREIGHT SERVICE	9/14/2026	WATER	PMCHQ00002792	$ 314.64
3599	01295	STRAIT SUPPLIES LIMITED	9/14/2026	WATER	PMCHQ00002792	$ 175.55
3600	01309	SAMSON'S PLUMBING & HEATING	9/14/2026	WATER	PMCHQ00002792	$ 250.80
3601	05010	B & N DISTRIBUTORS LTD.	9/14/2026	WATER	PMCHQ00002792	$ 346.17
3602	15202	ATLANTIC PURIFICATION SYSTEMS	9/14/2026	WATER	PMCHQ00002792	$ 971.28
3603	19809	BUREAU VERITAS CANADA (2019) I	9/14/2026	WATER	PMCHQ00002792	$ 373.46
3604	38171	AWP SAFETY	9/14/2026	WATER	PMCHQ00002792	$ 1,752.57
3605	40210	ISLAND PHARMACY LTD.	9/14/2026	WATER	PMCHQ00002792	$ 38.73
3606	45144	SOURCE ATLANTIC	9/14/2026	WATER	PMCHQ00002792	$ 1,793.29
3607	45705	LONG POINT SERVICES SEPTIC DIV	9/14/2026	WATER	PMCHQ00002792	$ 684.00
3608	46825	RONA ARICHAT	9/14/2026	WATER	PMCHQ00002792	$ 336.89
3609	03549	MBW COURIER INC.	9/17/2026	WATER	PMCHQ00002796	$ 47.70
3610	15229	SUPERIOR PROPANE	9/17/2026	WATER	PMCHQ00002796	$ 68.34
3611	19809	BUREAU VERITAS CANADA (2019) I	9/17/2026	WATER	PMCHQ00002796	$ 373.46
3612	30600	PARTS CONNECTION	9/17/2026	WATER	PMCHQ00002796	$ 68.23
3613	46825	RONA ARICHAT	9/17/2026	WATER	PMCHQ00002796	$ 375.06
3614	15644	LYNK ELECTRIC LIMITED	9/24/2026	WATER	PMCHQ00002799	$ 1,254.00
3615	19809	BUREAU VERITAS CANADA (2019) I	9/24/2026	WATER	PMCHQ00002799	$ 383.15
3616	26204	MCLENNAN SALES	9/24/2026	WATER	PMCHQ00002799	$ 1,153.54
3617	45705	LONG POINT SERVICES SEPTIC DIV	9/24/2026	WATER	PMCHQ00002799	$ 684.00

Total Cheques: 28

Total Amount of Cheques: $ 34,736.34

County of Richmond
VENDOR CHEQUE REGISTER REPORT
Payables Management

Ranges:	From:	To:		From:	To:
Cheque Number	First	Last	Cheque Date	9/1/2026	9/30/2026
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY	ONLINE UTILITY
Vendor Name	First	Last			

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
413	01023	NOVA SCOTIA POWER INC.	9/3/2026	ONLINE UTILITY	PMCHQ00002790	$ 350.38
414	01023	NOVA SCOTIA POWER INC.	9/17/2026	ONLINE UTILITY	PMCHQ00002795	$ 3,475.17
415	34886	EASTLINK	9/17/2026	ONLINE UTILITY	PMCHQ00002795	$ 161.82
416	00825	BELL ALIANT	9/24/2026	ONLINE UTILITY	PMCHQ00002801	$ 347.83
Total Cheques:	4				Total Amount of Cheques:	$ 4,335.20

THE MUNICIPALITY OF THE COUNTY OF RICHMOND / LA MUNICIPALITÉ DU COMTÉ DE

Action List 2022-2026

Over 6 mos | Complete | In Progress | Pending

Ref. #	Action Item	Date	Responsible	Status	Item Type
511	**Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/** that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserviced areas, number of lots, and the process for making roads public, based on best practices across the province.	03-25-2025	EDPC Staff	**In Progress**	PAC
537	**Pondville Beach Udpate/** that Council accept the recommendation of the Committee of the Whole and direct staff to explore the Municipality's options for a Letter of Authority between the Municipality and the Province for Pondville Beach and report their findings back to Council, upon completion of the work in the Pondville Beach Provincial Park Management Statement.	5-27-2025	Director of Community Development and Recreation	**In Progress**	Council
647	**Fire protection rates for the St. Peter's** – Samsonville and Area Water Utility/ that Council accept the recommendation of the Committee of the Whole and form a sub-committee consisting of Richmond County staff and Council, and that Village staff and Commissioners be invited to participate for the purpose of reviewing the full scope of the County/Village relationship, and to provide an update to Council prior to budget deliberations.	11-25-2025	Warden/CAO	**In Progress**	Council
652	**Raising the Village request for support for conferences**/that Council accept the recommendation of the Committee of the Whole and support the March 26 Wagmatcook Regional Well-Being Conference at $500.00 and the Richmond County Intergenerational Health Fair to be held in Richmond County in early 2026 at $1,000.00 to be allocated from the Sponsorship Budget, contingent on both events taking place.	11-25-2025	Director of Finance	**Complete**	Sponsorship
679	**Eastern District Planning Commission (EDPC) process and timelines for handling dangerous and unsightly complaints/**that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct EDPC staff to review and update their policy on dangerous and unsightly complaint process timelines and response standards; and FURTHER MOVE that Council direct EDPC staff to report to Council twice annually, confirming whether or not any orders exist.	01-27-2026	EDPC	**In Progress**	PAC
703	**D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for $500/** that Council accept the recommendation of the Committee of the Whole, and approve the D'Escousse Civic Improvement Society grant request for the Tier 1 – Community Grant funding for $500, and be allocated as follows: $250 from the District 1 Fund and $250 from the District 2 Fund.	03-24-2026	Director of Finance	**Complete**	Grant

704	**Grand River Volunteer Fire Department grant request for the Tier 2 – Community Grant funding for $7,500/** that Council accept the recommendation of the Committee of the Whole and defer the Grand River Volunteer Fire Department grant application until after the approval of the 2026-2027 budget.	03-24-2026	Council	**Complete**	Grant
705	**St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier – 2 Community Grant funding for $7,500/**that Council accept the recommendation of the Committee of the Whole and table the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant application to the next Regular Council meeting at the end of March, and be considered first. **2nd Motion:** that Council defer the grant request from the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, until immediately following the approval of the 2026-2027 budget.	03-24-2026	Council	**Complete**	Grant
706	**Request for the Municipality to raise the Epilepsy Awareness flag**/that Council accept the recommendation of the Committee of the Whole and raise an Epilepsy Awareness flag during Epilepsy Week.	03-24-2026	Director of Public Works	**Complete**	Council
707	**Flag Policy**/that Council accept the recommendation of the Committee of the Whole and refer the Flag Policy to the By-law/Policy Committee for the purpose of amending the policy to include the Epilepsy Awareness flag for Epilepsy Week in the list of approved flags.	03-24-2026	Municipal Clerk	**Complete**	By-Law/Policy
708	**Servicing for multiple dwelling units on a single lot**/that Council accept the recommendation of the Committee of the Whole and authorize staff to submit a request to the Nova Scotia Regulatory and Appeals Board (NSRAB) to amend the Richmond Water Utility's Schedule of Rules and Regulations to allow an accessory dwelling unit (ADU) to be served from the same water service connection on any dwelling lot.	03-24-2026	Director of Public Works	**Complete**	Council
709	**Capital Cost of Sewer Construction By-law No. 29/** that Council accept the recommendation of the Committee of the Whole and refer the Capital Cost of Sewer Construction By-law No. 29 to the By-law/Policy Committee for discussion.	03-24-2026	Municipal Clerk	**Complete**	By-Law/Policy
710	**New draft Dry Hydrant Policy**/that Council accept the recommendations of the Fire Protection Services Committee and refer the new draft Dry Hydrant Policy to the Bylaw/Policy Committee for review.	03-24-2026	Municipal Clerk	**Complete**	By-Law/Policy
711	**Draft Request for Proposal (RFP) to retain a consultant to conduct an audit across all departments in Richmond County/**that Council accept the recommendation of the Fire Protection Services Committee and proceed with the RFP process to retain the professional services of a qualified consultant to conduct a comprehensive Fire Services Equipment Audit across all departments	03-24-2026	CAO/Warden/ESC	**Complete**	FPSC
712	**Write-off of taxes for property destroyed by fire/** that Council write off the taxes for property AAN00449997 owned by Carol-Anne and Kenneth Couch, which was completely destroyed by fire, in the amount of $350.99, which represents taxes on the dwelling only from December 8, 2025, to March 31, 2026.	03-24-2026	Revenue Manager	**Complete**	Council
713	**Rocky Bay Irish Club grant request for the Tier 2 – Community Grant funding for $7,500/** that Council approve the Rocky Bay Irish Club grant request for the Tier 2-Community Grant funding in the amount of $7,500, to be allocated as follows: $1,615 from the District 1 Fund, $1,694 from the District 2 Fund, $1,661.50 from the District 3 Fund, $1,400 from the District 4 Fund, $650 from the District 5 Fund, and $479.50 from the Regional Fund.	03-24-2026	Director of Finance	**Complete**	Grant

714	**Province's new Regional Emergency Management Organization (REMO) standards**/ that Council refer the development of the REMO by-law and the associated terms of reference to the By-law/Policy Committee.	03-24-2026	Municipal Clerk	**Complete**	By-Law/Policy
715	**Cost Shared Paving Program**/that Council proceed with the Cost-Shared Program for the paving of Forgeron Road.	04-07-2026	CAO	**Complete**	Council
716	**Richmond County Truckers Association for the transportation of municipal solid waste and recycling/** that Council accept the recommendation of the Committee of the Whole, and authorize staff to proceed with execution of a new agreement with the Richmond County Truckers Association for transportation of municipal solid waste and recycling with a 12% increase to the base trucking rates, and further recommended that the base rates be adjusted annually on April 1 to reflect changes in CPI for the prior 12 months. The new base rates, effective April 1, 2026, would be $411.60 and $517.44 (at 0% TANS surcharge) for shipments to Guysborough and Edwardsville.	04-28-2026	Director of Public Works/Director of Finance	**Complete**	Council
717	**Isle Madame New Horizon Seniors Club grant request for the Tier 1 – Community Grant Funds for $1,000, submitted as the host organization for the Persons with Impaired Vision Group/** that Council accept the recommendation of the Committee of the Whole and defer the Isle Madame New Horizon Seniors Club grant application, submitted as the host organization for the Persons with Impaired Vision Group, until the 2026-2027 budget is approved.	04-28-2026	Director of Finance	**Complete**	Grant
718	**Richmond Rize Volleyball Association sponsorship request for $1,000**/that Council accept the recommendation of the Committee of the Whole and defer the Richmond Rize Volleyball Association sponsorship request until after the approval of the 2026-2027 budget.	04-28-2026	Director of Finance	**Complete**	Grant
719	**Eastern District Planning Commission staff appointments/** that Council accept the recommendation of the Committee of the Whole and accept the Eastern District Planning Commission staff appointments as outlined in the letter to Council.	04-28-2026	Council	**Complete**	Council
720	**Amendments to the MOCR Marketing Levy By-law for short-term rental platforms**/that Council accept the recommendation of the Committee of the Whole and refer the Marketing Levy By-law to the By-law/Policy Committee.	04-28-2026	Council	**Complete**	By-Law/Policy
721	**Lyme Disease Awareness Month/** that Council accept the recommendation of the Committee of the Whole and proclaim May as Lyme Disease Awareness Month.	04-28-2026	Council	**Complete**	Council
722	**MOCR Credit Card Policy/** that Council accept the recommendation of the Audit Committee and refer the Credit Card Policy to the By-law/Policy Committee for review.	04-28-2026	Council	**Complete**	By-Law/Policy
723	**Business days versus calendar days/** that Council accept the recommendation of the By-law/Policy Committee and revise the Publication of Council, Committee of Council, Committee Reports, and Meeting Packages on Municipal Website Policy as follows: •In sections 2.3 and 3.7, remove the word "business".•In section 2.3, insert the word "either" before the word "Council" and remove the comma after "Council".	04-28-2026	Council	**Complete**	By-Law/Policy
724	**Solid waste management facility tipping fees/** that Council accept the recommendation of the By-law/Policy Committee and direct staff to provide a staff report by the end of January 2027, on alternative ways to structure the tipping fees.	04-28-2026	Director of Public Works	**In Progress**	Council
725	**Louisdale and District Volunteer Fire Department Boundary/** that Council accept the request of the Louisdale and District Volunteer Fire Department to assume full responsibility for Richmond County area currently serviced by the West Bay Road and District Volunteer Fire Department (which is MacIntyre Lake to Cleveland, down to Lower River and Evanston, north of the Strait Richmond Hospital), effective July 1, 2026.	04-28-2026	ESC/Director of Finance	**Complete**	Council

726	**Grants Policy**/that Council accept the recommendation of the By-law/Policy Committee and adopt the 2026-2027 Grants Policy as presented, with the following change: •In section 5.4 (c), add the word "applicant" before the word "financial."	04-28-2026	Council	**Complete**	Council
727	**Dry Fire Hydrant Policy/** that Council accept the recommendation of the By-law/Policy Committee and adopt the Dry Fire Hydrants Policy as presented, with the following changes: •In section 1.1, replace the last sentence to read, "This policy applies to dry fire hydrants installed after January 1, 2024."•In section 2.4, replace the first sentence to read, "Any dry fire hydrants installed under this policy will be owned by the Municipality." •In section 3.3 (a), add an "s" to the word hydrant.	04-28-2026	Council	**Complete**	Council
728	**Road Name Change Policy/** that Council accept the recommendation of the By-law/Policy Committee and repeal the Road Name Change Policy.	04-28-2026	Municipal Clerk	**Complete**	By-Law/Policy
729	**Development of a new Road Name Change Policy/**that Council accept the recommendation of the By-law/Policy Committee and refer the development of a new Road Name Change Policy to the By-law/Policy Committee.	04-28-2026	Municipal Clerk	**Complete**	By-Law/Policy
730	**Strait Area Chiefs, Mayors, and Wardens Committee meeting update**, Re: Signatory on letters/that Council authorize the Warden to be a signatory, on behalf of Council, on letters to federal and provincial representatives regarding **(a) the state of cellular service in the region and (b) the proposed NSCC sister residence and its potential to bolster housing stock in the region.**	04-28-2026	Council	**Complete**	Council
731	**Canada Day Grants/**that Council approve the funding allocation for Canada Day Grant funding in the amount of $15,000	05-14-2026	Council	**Complete**	Council
732	**Student Bursaries**/that Council approve the funding allocation for Student Bursaries in the amount of $3,000, to be distributed as follows: Richmond Academy - $1,500 École Beau-Port - $750 Potlotek Education Centre - $750	05-14-2026	Council	**Complete**	Council
733	**Council Travel reporting presented in budget**/that Council refer the Councillor Travel on how it is presented in budget to the Audit Committee.	05-14-2026	Director of Finance	**In Progress**	Council
734	**Cost related toStreetlights/** that Council investigate the cost related to streetlights.	05-14-2026	Director of Public Works	**Complete**	Council
735	**Letters regarding funding contributions/** that Council direct the Warden to write a letter to the Allan J MacEachen Regional Airport and the Town of Port Hawkesbury regarding funding contributions.	05-14-2026	Warden	**Complete**	Council
736	**Recommendation from In Camera Session - Legal**/ that Council release the statement as discussed in closed session. Public record: May 14, 2026 Special Meeting Minutes, Section 7, Statement: As per Section 15 of the Regulations of the Code of Conduct	05-14-2026	Council	**Complete**	Council
737	**IDEA Committee Appointment/** Recommendation from In Camera Session/ that Council appoint Margaret Gracie to the Inclusive, Diverse, Equitable, Accessible (IDEA) Committee.	05-26-2026	Council	**Complete**	Council
738	**VON proclamation request/** that Council accept the recommendation of the Committee of the Whole and proclaim May 17-23, 2026, as VON Week in Richmond County.	05-26-2026	Council	**Complete**	Council

739	**Correspondence from Jim Cavanagh, Fire Chief, Port Hastings VFD/ Motion #1:** that Council accept the recommendation of the Committee of the Whole and direct the Warden to write a letter to the Allan J. MacEachen Regional Airport Management Committee recommending that emergency services representation be included on the committee. **Motion #2:** that Council accept the recommendation of the Committee of the Whole and direct the Warden to forward the correspondence from Jim Cavanagh, Fire Chief of the Port Hastings Volunteer Fire Department, to the Allan J. MacEachen Regional Airport Management Committee, with a request that the items raised be placed on the agenda for discussion at an upcoming committee meeting.	05-26-2026	Warden	**Complete**	Council
740	**Flag Policy/** that Council accept the recommendation of the By-law/Policy Committee and adopt the Flag Policy as presented.	05-26-2026	Municipal Clerk	**Complete**	By-Law/Policy
741	**Credit Card Policy/** that Council accept the recommendation of the By-law/Policy Committee and to adopt the Credit Card Policy as presented, with the following changes: •In section 4.1(c), remove the words "inclusive of tax". •In section 4.1(c), add the words "and cash value" after the word "balance" and add "on the first Regular Council meeting in April" after the word "annually". •In section 4.4(a)(iii), replace the words "lost or stolen" with "lost, stolen, or compromised". •In section 4.5(c), replace the word "checked" with "signed in".	05-26-2026	Municipal Clerk	**Complete**	By-Law/Policy
742	**Public awareness posters provided by the Province of Nova Scotia/**that Council accept the recommendation of the Inclusive, Diverse, Equitable, Accessible Advisory Committee and that a letter be sent to the Province of Nova Scotia advocating for all public awareness posters to be translated and printed in Mi'kmaq.	05-26-2026	Warden	**Complete**	Council
743	**Destination Cape Breton, Re: Port Hastings Visitor Information Centre – Proposal for a collaborative operating model/** that Council refer the discussion of the $5000 request from Destination Cape Breton for the proposed Port Hastings Visitor Information Centre collaborative operating model to Thursday, May 28th Special Meeting.	05-26-2026	Council	**Complete**	Council
744	**World Elder Abuse Awareness Day proclamation request/**that Council approve the proclamation request from the Seniors Take Action Coalition and proclaim June 15, 2026, as World Elder Abuse Awareness Day.	05-26-2026	Municipal Clerk	**Complete**	Council
745	**Capital Investment Plan/**that Council approve the 5-year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2027.	05-28-2026	Council	**Complete**	Council

746	**Area Rates**/that Council accept the recommendation of the Director of Finance and that the following area rates be approved: St. Peter's Fire Department 0.11 West Bay Road Fire Dept. 0.15 – to July 6, 2026 L'Ardoise Fire Dept. 0.16 Grand River Fire Dept. 0.15 Loch Lomond Fire Dept. 0.15 Louisdale Fire Dept. 0.10 Framboise-Fourchu Fire Dept. 0.15 Isle Madame Fire Dept. 0.11 District Ten Fire Dept. 0.13 Point Tupper Fire 0.05 Former District #2 Community Rate 0.04 Former District #4 Community Rate 0.01 St. Peter's Village Commission – collect whatever rate they establish, conditional on them providing their rate to the Municipality by July 31, 2026.	05-28-2026	Council	**Complete**	Council
747	**Final Budget for the year ending March 31, 2027/** that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2027, in the amount of $19,020,485;	05-28-2026	Council	**Complete**	Council
748	**Canada Day Funding Applications**/ that Council approve the Canada Day Funding applications as follows: D'Escousse Civic Improvement Society $3,000.00 Isle Madame New Horizons Senior Citizens Club $1,000.00 St. Louis Parish, Louisdale $2,650.00 Riverdale Community Services Society $1,957.48 St. Peter's and Area Lion's Club $3,000.00 L'Ardoise Men's Club $1,867.00 Loch Lomond Heritage Association $1,000.00 District Number Ten Volunteer Fire Department $ 500.00	05-28-2026	Director of Finance	**Complete**	Council
749	**St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier 2 - Community Grant Fund for $7,500/** that Council approve the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for the Tier 2 – Community Grant Fund in the amount of $7,500 to be allocated as follows: $500 from the District 4 Fund and $7,000 from the Regional Fund, contingent on receiving Provincial funding by September 30, 2026. **June 23, 2026:** that Council accept the recommendation of the Committee of the Whole and rescind the motion granting funding in the amount of $7,500 to the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, as their provincial funding application was not approved.	05-28-2026	Director of Finance	Rescinded	Grant
750	**Grand River Volunteer Fire Department grant request for the Tier 2 - Community Grant Funds for $7,500/** that Council approve the Grand River Volunteer Fire Department, grant request for the Tier 2 – Community Grant Fund in the amount of $7,500 to be allocated as follows: $1,500 from the District 5 Fund and $6,000 from the Regional Fund.	05-28-2026	Director of Finance	**Complete**	Grant

751	**Isle Madame New Horizons Senior Citizens Club, on behalf of the Persons with Impaired Vision Group, grant request for the Tier 1 - Community Grant Funds for $1,000/** that Council approve the Isle Madame New Horizons Senior Citizens Club, on behalf of the Persons with Impaired Vision Group, grant request for the Tier 1 – Community Grant Fund in the amount of $1,000 to be allocated as follows: $500 from the District 1 Fund, $500 from the District 2 Fund.	05-28-2026	Director of Finance	**Complete**	Grant
752	**Bras d'Or Lake Biosphere Region Association grant request for the Tier 2 - Community Grant Funds for $6,250/** that Council approve the Bras d'Or Lake Biosphere Region Association grant request for the Tier 2 – Community Grant Fund in the amount of $6,250 to be allocated as follows: $500 from the District 4 Fund and $5,750 from the Regional Fund.	05-28-2026	Director of Finance	**Complete**	Grant
753	**Holy Guardian Angels Parish, on behalf of the L'Ardoise Acadian Festival, grant request for the Tier 1 Community Funds for $1,000** / that Council approve the Holy Guardian Angels Parish, on behalf of the L'Ardoise Acadian Festival, grant request for the Tier 1 – Community Grant Fund in the amount of $1,000 to be allocated as follows: $500 from the District 5 Fund and $500 from the Regional Fund.	05-28-2026	Director of Finance	**Complete**	Grant
754	**Cape Breton Partnership Investor Summit** / that Council approve the Cape Breton Partnership Investor Summit Nutrition Break sponsorship of $1,250, to be allocated from the Sponsorship Fund.	05-28-2026	Director of Finance	**Complete**	Sponsorship
755	**Destination Cape Breton Association – Port Hastings Visitor Information Centre (VIC) – Proposal for a Collaborative Operating Model /** that Council approve funding of $5,000 for the Destination Cape Breton Association's Port Hastings VIC Collaborative Operating Model proposal, to be allocated from the Strategic Priorities Fund.	05-28-2026	Director of Finance	Rescinded	Strategic Priority
756	**Superport Board Alternate Nomination/** that Council direct staff to advertise for an alternate member for the Strait Superport Board.	05-28-2026	Municipal Clerk	**Complete**	ABCC
757	**Committees Policy** / that Council refer the Committees Policy to the By-law/Policy for review.	05-28-2026	Municipal Clerk	**Complete**	By-Law/Policy
758	**Isle Madame Boat Club sponsorship request for $1,000/**that Council accept the recommendation of the Committee of the Whole and approve the Isle Madame Boat Club sponsorship request in the amount of $1,000, to be allocated as follows: $500 from the Sponsorship Fund, $250 from the District 1 Fund, and $250 from the District 2 Fund.	06-23-2026	Department of Finance	**Complete**	Grant
759	**La Société du Festival Acadien de Petit-de-Grat grant request for the Tier 1 - Community Grant Funds for $1,000/** that Council accept the recommendation of the Committee of the Whole and approve the La Société du Festival Acadien de Petit-de-Grat grant request for the Tier 1 - Community Grant Funds in the amount of $1,000, to be allocated as follows: $250 from the District 1 Fund, $250 from the District 2 Fund, and $500 from the Regional Fund.	06-23-2026	Department of Finance	**Complete**	Grant
760	**Kitchen Rackets Organization - Celtic Colours International Festival grant request for the Tier 1 - Community Grant Funds for $500/** that Council accept the recommendation of the Committee of the Whole and approve the Kitchen Rackets Organization - Celtic Colours International Festival grant request for the Tier 1 - Community Grant Funds in the amount of $500, to be allocated from the District 4 Fund	06-23-2026	Department of Finance	**Complete**	Grant
761	**Kitchen Rackets Organization grant request for the Tier 1 - Community Grant Funds for $ 500/** that Council accept the recommendation of the Committee of the Whole and approve the Kitchen Rackets Organization grant request for the Tier 1 - Community Grant Funds in the amount of $500, to be allocated from the District 4 Fund.	06-23-2026	Department of Finance	**Complete**	Grant

762	**Lakeside Community Association grant request for the Tier 2 - Community Grant Funds for $7,500/** that Council accept the recommendation of the Committee of the Whole and approve the Lakeside Community Association grant request for the Tier 2 - Community Grant Funds in the amount of $7,500, to be allocated as follows: $500 from the District 4 Fund and $7,000 from the Regional Fund.	06-23-2026	Department of Finance	**Complete**	Grant
763	**Royal Canadian Legion Branch 150 sponsorship request for $1,500/**that Council accept the recommendation of the Committee of the Whole and approve the Royal Canadian Legion Branch 150 sponsorship request for $1,500, to be allocated from the Sponsorship Fund.	06-23-2026	Department of Finance	**Complete**	Grant
764	**Louisdale Lions Club grant request for the Tier 1 - Community Grant Funds for $1,000/** that Council accept the recommendation of the Committee of the Whole and approve the Louisdale Lions Club grant request for the Tier 1 - Community Grant Funds in the amount of $1,000, to be allocated as follows: $750 from the District 3 Fund and $250 from the Regional Fund.	06-23-2026	Department of Finance	**Complete**	Grant
765	**New Horizons Senior Citizens Club grant request for the Tier 2 - Community Grant Funds for $7,320/**that Council accept the recommendation of the Committee of the Whole and approve the New Horizons Senior Citizens Club grant request for the Tier 2 - Community Grant Funds in the amount of $3,195, to be allocated as follows: $600 from the District 1 Fund, $595 from the District 2 Fund, and $2,000 from the Regional Fund.	06-23-2026	Department of Finance	**Complete**	Grant
766	**River Bourgeois Mariner Society grant request for the Tier 1 - Community Grant Funds for $1,000/** that Council accept the recommendation of the Committee of the Whole and approve the River Bourgeois Mariner Society grant request for the Tier 1 - Community Grant Funds in the amount of $750, to be allocated as follows: $500 from the District 4 Fund and $250 from the Regional Fund.	06-23-2026	Department of Finance	**Complete**	Grant
767	**Lennox Passage Yacht Club grant request for the Tier 1 - Community Grant Funds for $1,000/** that Council accept the recommendation of the Committee of the Whole and approve the Lennox Passage Yacht Club grant request for the Tier 1 - Community Grant Funds in the amount of $1,000, to be allocated as follows: $300 from the District 1 Fund, $300 from the District 2 Fund, and $400 from the Regional Fund.	06-23-2026	Department of Finance	**Complete**	Grant
768	**Budget Committee/**that Council accept the recommendation of the Committee of the Whole and refer the discussion on the Terms of Reference for a Budget Committee to the By-law/Policy Committee.	06-23-2026	Municipal Clerk	**Complete**	Grant
769	**Positive Recreation Opportunities for All (PRO-Recreation) Program Policy/** that Council accept the recommendation of the By-law/Policy Committee and adopt the Positive Recreation Opportunities for All (PRO-Recreation) Program Policy as presented	06-23-2026	Municipal Clerk	**Complete**	Grant
770	**Regional Emergency Management By-law/ Motion #1:** that Council accept the recommendation of the By-law/Policy Committee and accept the Regional Emergency Management By-law as presented, with the amendments as discussed, subject to legal consultation. **Motion #2 First Reading Consideration:** that Council postpone the first reading approval of the Regional Emergency Management By-law, By-law No. 71, to the next Regular Council meeting. Council.	06-23-2026	Municipal Clerk	**In Progress**	Grant
771	**By-law/Policy Working List/**that Council accept the recommendation of the By-law/Policy Committee and remove the REMO Terms of Reference from the By-law/Policy Working List.	06-23-2026	Municipal Clerk	**Complete**	By-Law/Policy
772	**Receipt of Donations discussion/** that Council accept the recommendation of the By-law/Policy Committee and remove the Receipt of Donations discussion from the By-law/Policy Working List and remove the related action item, number 522, from Council's Action List.	06-23-2026	Municipal Clerk	**Complete**	By-Law/Policy

773	**Volunteer Recognition Program/** that the Council accept the recommendation of the Recreation Advisory Committee and that staff be directed to expand the Volunteer Recognition Program to include categories for Volunteer of the Month, In Memoriam, and Group/Organization nominations; AND FURTHER MOVE that this expanded program be adopted and implemented immediately.	06-23-2026	Department of Community Development and Recreation	**Complete**	By-Law/Policy
774	**Placement of a speed radar unit in Louisdale to address traffic speed concerns**/that Council accept the recommendation of the RCMP Advisory Board and direct staff to place a speed radar unit on Highway 320 in Louisdale, along the section of road between Harbourview Crescent and the local gas station.	06-23-2026	Department of Public Works	**Complete**	RCMP Board
775	**Source Water Protection Advisory Committee Terms of Reference/** that Council accept the recommendation of the Source Water Protection Advisory Committee and refer the amended Terms of Reference to the By-law/Policy Committee for review.	06-23-2026	Municipal Clerk	**Complete**	By-Law/Policy
776	**Mitochondrial Disease Awareness/** that Council approve the proclamation request from the MitoCanada Foundation and proclaim September 14th-20th 2026, as World Mitochondrial Disease Awareness Week.	06-23-2026	Municipal Clerk	**Complete**	Council
777	**Firearms Safety Course/** that Council allocate up to $2,000 from the Council Strategic Initiative Fund to support the firearms safety course.	06-23-2026	Department of Finance / Director of the Department of Community Development and Recreation	**Complete**	Council
778	**In Camera Session/Labour Relations:** that council approve the Warden to sign the Collective Bargaining Agreement between the Municipality of the County of Richmond and The Nova Scotia Government & General Employees Union, Local 161 that will be in effect until March 31, 2029.	08-18-2026	Warden	**Complete**	Council
779	**Second Reading Approval** - Amendments to the MOCR Marketing Levy By-law: that Council give second reading approval to the amendments to the Marketing Levy By-law, By-law No. 60, as presented.	08-18-2026	Council	**Complete**	By-Law/Policy
780	**Rescind Motion,** Re: Strategic Initiatives Funding approval for Destination Cape Breton, Port Hastings VIC, Proposal for a Collaborative Operating Model /that Council rescind the motion passed on May 28, 2026, approving $5,000 from the Strategic Initiatives Fund for Destination Cape Breton's Port Hastings VIC Proposal for a Collaborative Operating Model, as Destination Cape Breton has advised that the funds are no longer required due to the Province declining the proposal.	08-18-2026	Council	**Complete**	Council
781	**Emergency Boat Launch Ramp, St. Peter's Canal, Ocean Side**/ that Council approve the request from the St. Peter's & District Volunteer Fire Department for financial support toward costs associated with the St. Peter's Canal ocean-side boat launch, in the amount of $2,500, to be allocated from the Strategic Initiatives Fund.	08-18-2026	Director of Finance	**Complete**	Strategic Priority
782	**Civic addresses** / that Council ask staff to post information about the importance of civic address signs as well as where they can be procured.	08-18-2026	Municipal Clerk	**Complete**	Council
783	**D'Escousse Improvement Society grant request for Tier 2 Community Grant Funds in the amount of $7,500/** that Council approve the D'Escousse Improvement Society grant request for Tier 2 Community Grant Funds in the amount of $7,500, to be allocated as follows: $750 from the District 1 Fund, $750 from the District 2 Fund, and $6,000 from the Regional Fund.	08-18-2026	Director of Finance	**Complete**	Grant
784	**St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for Tier 2 Community Grant Funds in the amount of $7,500** / that Council approve the St. Peter's Community Club, on behalf of the Nicolas Denys Museum, grant request for Tier 2 Community Grant Funds in the amount of $4,100, to be allocated as follows: $500 from the District 4 Fund and $3,600 from the Regional Fund.	08-18-2026	Director of Finance	**Complete**	Grant

785	**South Mountain Arm of Gold Community Association grant request for Tier 1 Community Grant Funds in the amount of $1,000 /**that Council approve the South Mountain Arm of Gold Community Association grant request for Tier 1 Community Grant Funds in the amount of $1,000, to be allocated as follows: $250 from the District 3 Fund, $250 from the District 4 Fund, and $500 from the Regional Fund, with approval contingent upon the Society providing a second quote and proceeding with the lower of the two quotes.	08-18-2026	Director of Finance	**Complete**	Grant
786	**St. Peter's Pirates Association grant request for Tier 1 Community Grant Funds in the amount of $1,000 /** that Council approve the St. Peter's Pirates Association grant request for Tier 1 Community Grant Funds in the amount of $1,000, to be allocated as follows: $500 from the District 4 Fund and $500 from the Regional Fund.	08-18-2026	Director of Finance	**Complete**	Grant
787	**GenWell Proclamation Request** / that Council approve the proclamation request from GenWell to proclaim September 18 to 20, 2026, as GenWell Weekend.	08-18-2026	Municipal Clerk	**Complete**	Council
788	**Committee Appointments**/that Council appoint Julissa Stewart and Kelly Yorke to the Inclusive, Diverse, Equitable, Accessible (IDEA) Committee, appoint Richard Cotton as an alternate representative to the Strait of Canso Superport Board, and direct staff to readvertise the vacancy on the Cape Breton Local Immigration Partnership (CBLIP).	09-22-2026	Municipal Clerk	**Complete**	Council
789	**Raising the Village request to change purpose of funding**/ that Council not allocate the previously approved funding and ask Raising the Village to submit a new application.	09/22/2026	Director of Finance	**Complete**	Grant
790	**Defined Pension Wind-up/**that Council direct the Director of Finance to proceed with Desjardins to complete the Defined Benefit pension plan wind-up process, including the purchase of the required annuities, and that the additional costs required to complete the wind-up be recorded as an unbudgeted expenditure under General Administration – Pension Plan.	09/24/2026	Director of Finance	**In Progress**	Council
791	**Financial Statements/**that Council accept the recommendation of the Audit Committee and approve the financial statements for the year ended March 31, 2026, with the non-substantive changes as discussed.	09/24/2026	Director of Finance	**Complete**	Audit
792	**Appointment of Auditors**/that Council accept the recommendation of the Audit Committee and appoint Doane Grant Thornton as the auditors for the March 31, 2027, fiscal year end.	09/24/2026	Director of Finance	**Complete**	Audit