



Committee of the Whole Meeting

Tuesday, September 9, 2025

5:30 - 6:15 p.m., Items 1 - 2, Richmond Room

6:15 - 7:00 p.m., Item 3, Recess for

By-law/Policy Committee Meeting, Council Chambers

7:00 p.m., Items 4 - 17, Council Chambers

AGENDA

- 1. Call to Order**
- 2. In Camera Session**
 - a) Contract Negotiation
 - b) Personnel
- 3. Recess**
- 4. Opening Acknowledgement**
- 5. Items Added / Approval of Agenda**
- 6. Review of Minutes**
 - a) June 10, 2025
- 7. Presentation**
 - a) Terry Smith, CEO, Destination Cape Breton, Re: The CBRM Marketing Levy
Decision: Impacts on Destination Cape Breton and Regional Tourism
- 8. New Business**
 - a) Recreation Nova Scotia Conference Sponsorship – Staff Briefing Note
 - b) Cost-Shared Road Paving, J-Class Roads 2026-27 – Staff Briefing Note
- 9. Warden, Re:**
 - a) Review of Warden’s Council Reports
 - i. June
 - ii. July
 - iii. August
- 10. CAO, Re:**
 - a) Administration Operations Report
- 11. Community Acknowledgements**

12. Correspondence

a) Action Required

- i. Letter from Josie Robinson, Community Engagement Manager, Dr. Kinston Memorial Community Health Centre, Re: Request for Proclamation: Global Media and Information Literacy Week
- ii. Letter from Jacqueline Gerrior, Economic Development Officer, CDÉNÉ, Re: Request for a letter of support for the Celebration Isle Madame

b) For Information Only

- i. Unama'ki/Cape Breton Island Sustainability Plan
- ii. Letter from Honourable John Lohr, Minister of Municipal Affairs, Re: Value-for-money audit of the Nova Scotia Firefighters School
- iii. Eastern Counties Regional Library, Richmond County Community Impact Report April – June 2025
- iv. Letter from Clair Rankin, Eastern Counties Regional Library Board Chair, to the Honourable Dave Ritcey, Re: Library funding
- v. 2022-23 MOCR Municipal Profile and Financial Condition Indicators Results
- vi. MOCR letter to Cam Samson, Dundee Hills RV Development, Re: Letter of support for phases 1 and 3
- vii. MOCR letter to Cam Samson, Dundee Hills RV Development, Re: Letter of support for phases 4 to 7
- viii. Letter from Paul LaFleche, Deputy Minister, Re: Code of Conduct for Elected Municipal Officials Training
- ix. Letter from Matt Parker, Executive Director, Forestry and Wildlife, Re: MOCR's request for adjustments to the 2025 fall hunt in response to overpopulation of deer in Richmond County
- x. Letter from Becky Druhan, Attorney General and Minister of Justice, Re: Future of policing in Nova Scotia
- xi. MOCR letter to the Nova Scotia Federation of Municipalities (NSFM) Board, Re: Request for advocacy for sustainable funding for public libraries
- xii. MOCR letter to Honourable Lohn Lohr, Minister of Finance and Treasury Board, Re: Request for consideration of a credit freeze mechanism in Nova Scotia
- xiii. MOCR letter to the NSFM Board, Re: Request for advocacy for a policy change that would extend the property assessment cap to all Nova Scotians who lose their homes to disaster, including in cases of involuntary destruction such as fire or severe weather



- xiv. Letter from Linda Gregory, Warden, Municipality of Digby, to Pam Mood, President of NSFM, Re: Road safety and insufficient funding concerns
- xv. Letter from Dennis Daley, Assistant Commissioner, Commanding Officer, Nova Scotia RCMP, Re: Your Nova Scotia RCMP: 2024 Annual Review
- xvi. Eastern District Planning Commission – 2024-2025 Annual Report and Financial Statements
- xvii. Cape Breton Regional Hospital Foundation, 2024 Report To Donors
- xviii. Letter from David C. Dingwall, President & Vice-Chancellor, Cape Breton University, Re: Donation for the Cape Breton Medical Campus

13. Review of Cheques Issued, Re:

- a) June
- b) July
- c) August

14. Review of Action Items

- a) Action Items

15. Items Added to the Agenda

16. 15-Minute Question Period - (902) 226-9885

(Not Restricted to Items on the Agenda)

17. Adjournment



Question Period Details

Phone in number – (902) 226-9885

Any member of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question either in person or by phone must identify who they are before asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

[* Meeting will be live-streamed via the MOCR YouTube Channel](#)



Committee of the Whole Meeting

June 10, 2025

- Location: Council Chambers
- Present: Warden Lois Landry, Deputy Warden Brent Sampson, Councillor Amanda Mombourquette
- Staff: Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk
- Regrets: Councillor Brian Marchand, Councillor Shawn Samson, Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Director of Finance, Shannon Mury, Director of Community Development and Recreation

1. Call to Order

Warden Lois Landry called the meeting to order at 7:01 p.m.

2. Opening Acknowledgement

The Warden read the following acknowledgment:

We are proud to acknowledge that we are gathered today on Unama'ki, the Land of Fog, a part of Mi'kma'ki, the unceded traditional territory of the Mi'kmaq people since time immemorial. We honour and thank the Mi'kmaq for sharing their land and home with us.

3. Items Added to the Agenda (Approval of Agenda)

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the agenda be approved.

Motion carried.

4. Review of Minutes – May 13, 2025

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the minutes of the May 13, 2025, Committee of the Whole meeting be approved as presented.

Motion carried.



5. Presentations

- a) Rachael LeBlanc, Seniors' Safety & Social Inclusion Coordinator,
Dr. Kingston Memorial Community Health Centre – Re: Senior Safety & Social Inclusion Program

Rachael Leblanc presented the Senior Safety & Social Inclusion Program presentation.

- b) Hugh MacKay, Rural Communities Foundation of Nova Scotia – Re: Rural Communities Foundation of Nova Scotia – Dave Gunning Zero Hunger Fund
Hug MacKay presented the Rural Communities Foundation of Nova Scotia- Dave Gunning Zero Hunger Fund presentation.

6. New Business

- a) Temporary Borrowing Resolution – Re: Loch Lomond Volunteer Fire Department

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to approve that the Municipality enter into a loan agreement with our lending institution in the amount of \$73,564.00 for the purpose of purchasing a 2021 Ford Super Duty F-350 SRW XLT.

Motion carried.

FIRE DEPARTMENT GUARANTEE RESOLUTION

WHERE AS the Loch Lomond Volunteer Fire Department is a registered fire department with the Municipality of the County of Richmond;

WHERE AS the Loch Lomond Volunteer Fire Department has determined to borrow the aggregate principal amount of seventy-three thousand five hundred and sixty-four Dollars (\$73,564.00) for the purpose of purchasing a 2021 Ford Super Duty F-350 SRW XLT by special resolution on the 8th day of April 2025, as per Section 10(d) of the Societies Act;

WHERE AS the Loch Lomond Volunteer Fire Department has requested the Municipality of the County of Richmond; to guarantee the said borrowing;



WHERE AS Section 294(6) of the Municipal Government Act provided that a municipality may grant or lend money to, or guarantee a loan for, a registered fire department for operating or capital purposes; and

WHERE AS Section 88(3) of the Municipal Government Act provides that no guarantee of borrowing by the municipality shall have effect unless the Minister of Municipal Affairs and Housing has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the Municipality of the County of Richmond does hereby approve the borrowing by the Loch Lomond Volunteer Fire Department of seventy-three thousand five hundred and sixty-four Dollars (\$73,564.00) for the purpose set out above;

THAT subject to the approval of the Minister of the Municipal Affairs of the guarantee, the Municipality unconditionally guarantee repayment of the principal and interest of the borrowing so made;

THAT upon the issue of the debentures, the Warden and Clerk of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

- b) Community Climate Capacity Cohort Grant Application 2025-2026
Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to approve that staff apply to the program.
Motion carried.
- c) Grant Applications
- i. River Bourgeois Mariner Society – Re: Grant application for the Tier 1 Community Grant Funds in the amount of \$1,000
 - ii. Kitchen Rackets Organization/Celtic Colours Workshops – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$800
 - iii. Janvrin’s Island Community Centre – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500



- iv. Kitchen Rackets Organization/Summer Jam Sessions – Re: Tier 2 Community Grant Funds in the amount of \$800
- v. St. Peter's–Grand River–Loch Lomond Pastoral Charge – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$5,980
Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to defer the grant applications from the River Bourgeois Mariner Society, Kitchen Rackets Organization/Celtic Colours Workshops, Janvrin's Island Community Centre, Kitchen Rackets Organization/Summer Jam Sessions, and the St. Peter's–Grand River–Loch Lomond Pastoral Charge, until after the 2025-2026 budget is approved.
Motion carried.

7. Warden, Re:

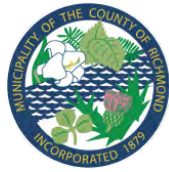
- a) Review of Warden's Council Report
For information only.

8. Members of Council Items:

- a) Councillor Amanda Mombourquette – Re: Adding the new housing association to the list of nonprofits in By-law 56
Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council to refer By-law 56 to staff for investigation into the current status of the organizations listed, look at best practises, and potentially some incentives to help with the appeal or review of assessments.
Motion carried.

- b) Deputy Warden Brent Sampson, Re:

- i. Involuntary Destruction Advocacy
Moved by Deputy Warden Brent Sampson, seconded Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council that a letter be sent to the Nova Scotia Federation of Municipalities Board, similar to the one previously sent to the Province, with the



addition of a request that involuntary destruction be considered as an advocacy issue.

Motion carried.

ii. Credit Freeze

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to write a letter to the Province, asking that they seriously consider a credit freeze, similar to the model currently in place in Quebec.

Motion carried.

9. CAO, Re:

a) Administration Operations Report

For information only.

10. Community Acknowledgements

For information only.

11. Correspondence

a) Action Required

i. Amber Madden, Sponsorship Chair, Harbour Wars – Re: Tom MacNeil Cancer Patient Care Fund sponsorship request

Moved by Deputy Warden Brent Sampson, seconded by Councillor Amanda Mombourquette, that the Committee of the Whole recommend to Council to receive the request.

Motion carried.

ii. Clair Rankin, MOCR Citizen Appointee/Board Chair, Eastern Counties Regional Library – Re: Advocacy for sustainable public library funding

Moved by Councillor Amanda Mombourquette, seconded by Deputy Warden Brent Sampson, that the Committee of the Whole recommend to Council that the issue of adequate and sustainable funding for public libraries in Nova Scotia be brought forth to the Nova Scotia Federation of Municipalities Board for consideration as an advocacy priority.

Motion carried.



- iii. Heather Brennan, Before and After Program Manager, Strait Regional Centre for Education – Re: Request for Council support in identifying potential service providers for the Nova Scotia Before and After Program in Richmond County
For information only.

12. Review of Cheques Issued Re:

- a) May 2025
For information only.

13. Review of Action Items

- a) Action Items
For information only.

14. Items Added to the Agenda

n/a

15. 15 Minute Question Period - (902) 226-9885

There were no questions.

16. Adjournment

There being no further business, the Chair adjourned the meeting at 8:29 p.m.

Municipal Clerk

Chairperson

Cape Breton Island

your heart will never leave.

Point Michaud Beach

Presentation to Richmond County Council

September 9, 2025



Marketing Levy Update

- On June 10, CBRM Council made the decision to keep 50% of the marketing levy funds they collect to start their own events initiative
- The decision was made without consultation with Destination Cape Breton, tourism industry or municipalities
- The decision required DCB to adjust its budget by \$312k
 - Removed all major events activity
 - Reduced operational expenses
 - Made reductions in non-core marketing and destination development areas
- The Board of DCB has directed that this decision should not impact the tourism industry in the other four municipalities
- CBRM is still projected to be the second largest contributor of Marketing Levy funds this fiscal year



This is your sign to book your next trip to

CAPE BRETON ISLAND



Marketing

- **Campaigns**
 - Summer wrapped up; fall launched in ON, QC, AB, Maritimes
- **New “Take Your Time” creative for 2026**
 - Focused on extending the length of stay
 - Humour-focused approach
- **Strategy**
 - Brand research continues, to be delivered in late September
 - Marketing Plan for 2026 in development
- **Content Marketing**
 - Influencers Dustin Cressy (126k followers) and Naz Rahman (39k followers) visited from Calgary; Caroline El Khoury (45k followers) from Ontario
 - Collaborating with our content creators on videos
- **New website launched**
 - Faster, more user and AI friendly
 - Content hub
 - Robust community sections

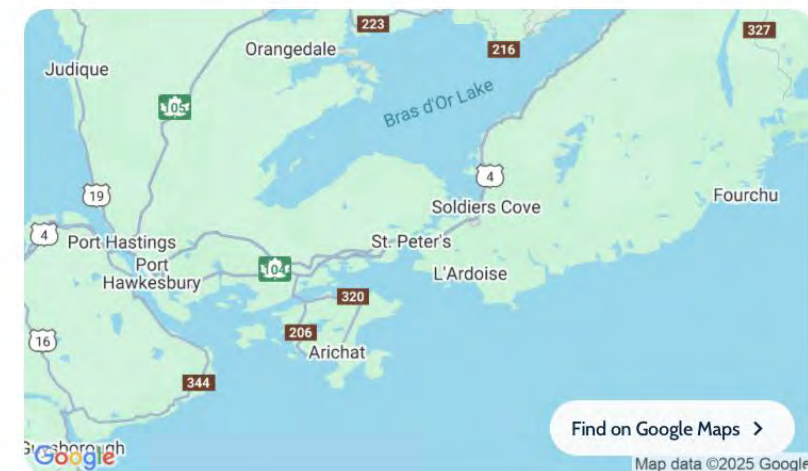


Region

Cape Breton's South Coast

Where capes, coves and coastal charm invite you to slow down and settle in.

Breathe in the salt air as waves meet shoreline cliffs and the sound of fiddles drifts through seaside villages. This is a place where lighthouses stand watch over quiet beaches, artists craft treasures by hand and each curve in the road leads to something worth pausing for. Walk the trails, explore the Bras d'Or Lake Biosphere or trace history through the locks at St. Peter's Canal. With music, theatre and festivals around every bend, Cape Breton's South Coast doesn't just offer beauty, it offers a rhythm all its own.



Outdoor & Adventure in Cape Breton's South Coast for Fall ▾



Cape Breton E-Bike Rentals
St Peter's & Area



Capelin Cove
Gabarus & Area



Caper Cottages
Isle Madame



Dundee Resort & Golf Club
Dundee & Area

 3.2

[See All Cape Breton's South Coast Outdoor & Adventure >](#)

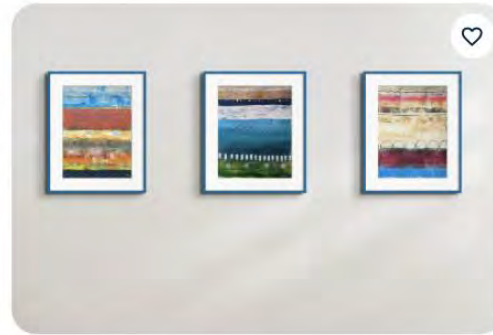
Arts, Culture & Heritage in Cape Breton's South Coast for Fall ▾



Artisans Collective
Port Hawkesbury & Area



Cape Breton Antler Art
Isle Madame



Driftwood Gallery
Gabarus & Area



LeNoir Forge Museum
Isle Madame

 4.5

Food & Drink in Cape Breton's South Coast for [Fall](#) ▾



Scratch Eats Market
Isle Madame



Corner Bridge Store and Bakery
Isle Madame



 4.7 Dundee Resort & Golf Club – MacRae's Dining Room
Isle Madame



 3.1 Groundswell Pub & Inn
Isle Madame  4.3

[See All Cape Breton's South Coast Food & Drink](#) >

Places to Stay in Cape Breton's South Coast for [Fall](#) ▾



Lakeside Luxury Domes
Dundee & Area



The Clairestone Inn
Isle Madame



 4.4 Beechwood Nature Stays
St Peter's & Area



Caper Cottages
Isle Madame

Destination Development

- **Sustainable Tourism Plan**
 - Final plan to be rolled out shortly
- **TIANS HR Advisor Pilot Program**
 - Training provided to 332 industry members
- **VIC Concierge Program**
 - Off-season travel counselling plan in development
- **Accommodation Needs Assessment**
 - End of September delivery date
- **Marine Tourism**
 - NS Boating collective secured funding for photo and video
- **ATV Tourism Assessment**
 - To be initiated this fall

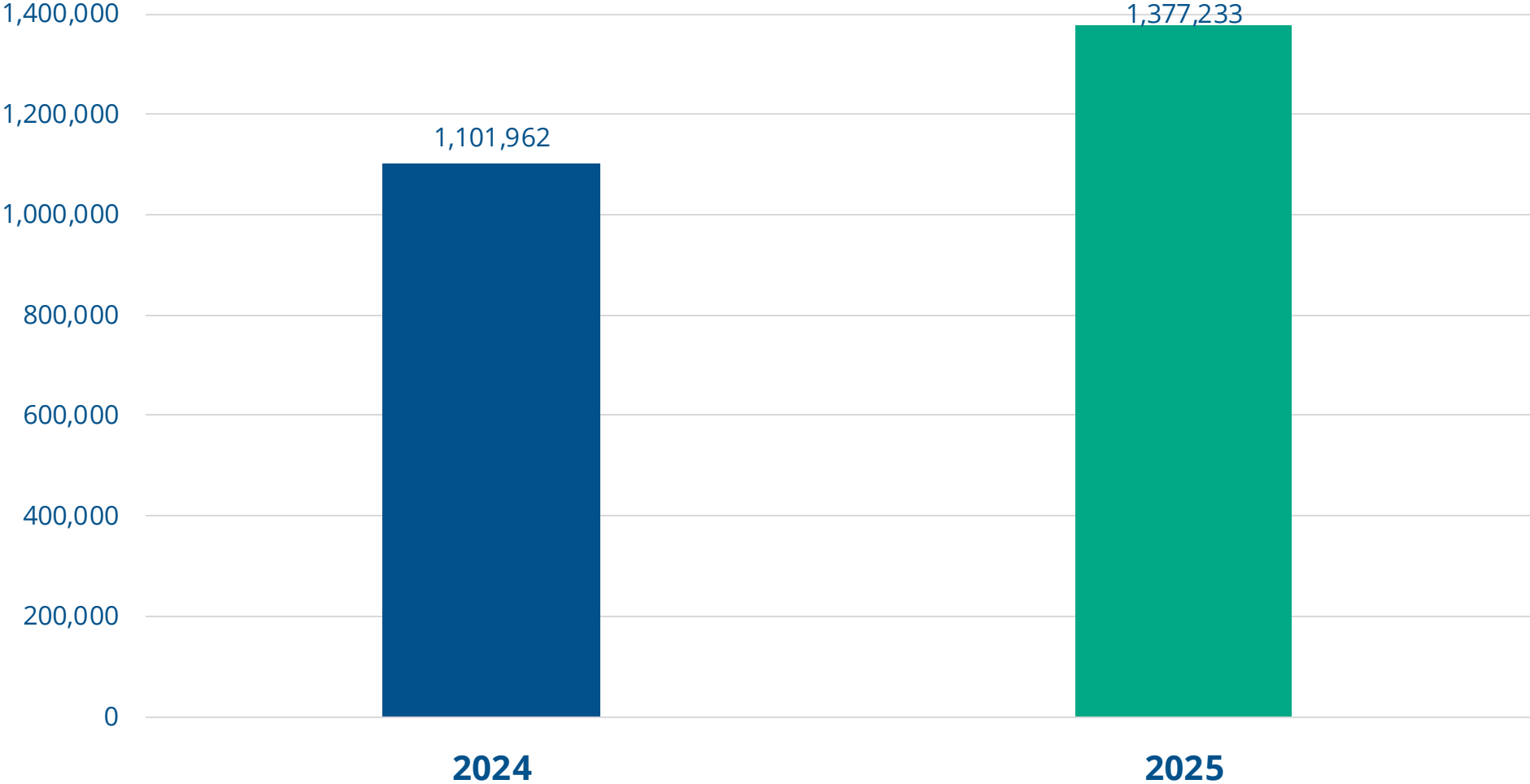




Results Year to Date

visitcapebreton.com Sessions

January 1-September 3, 2024-25

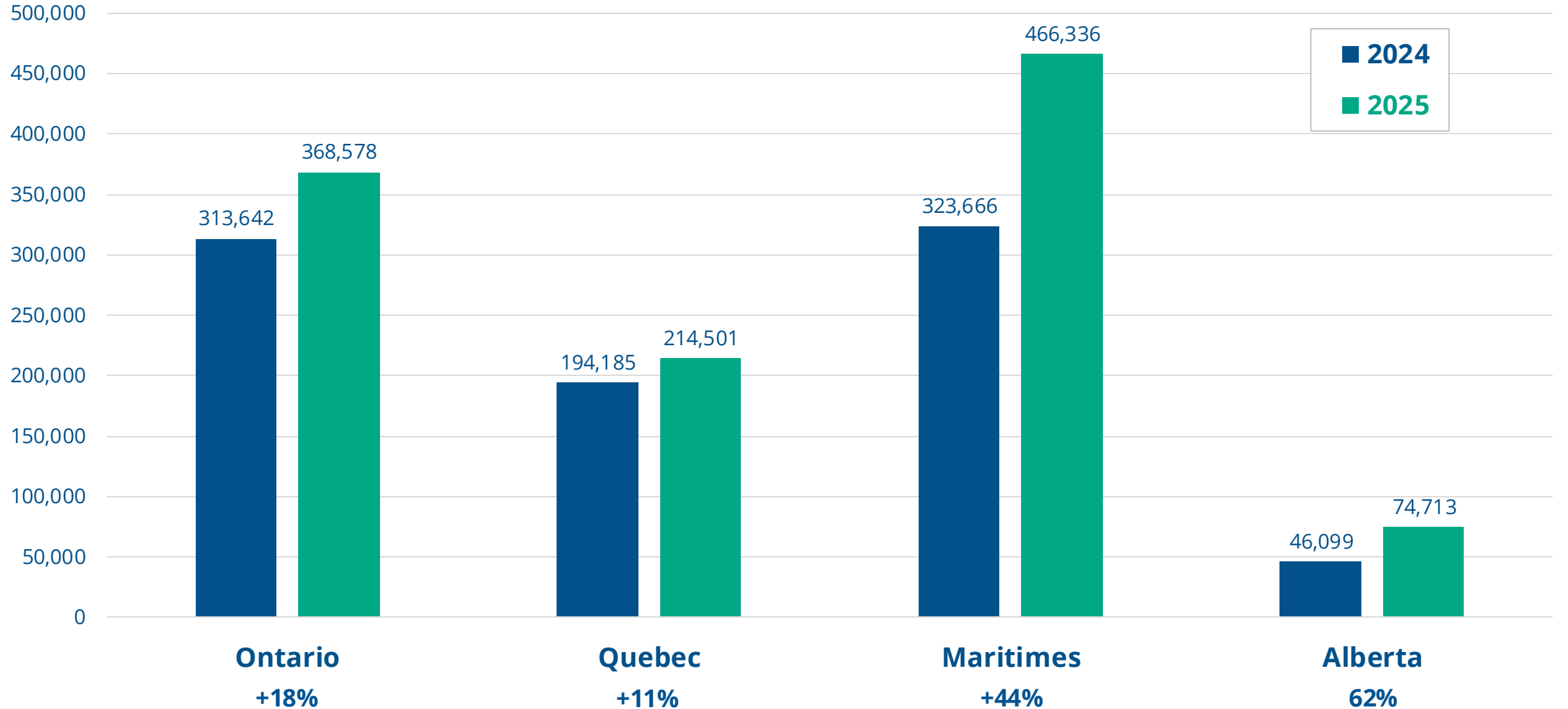


Sessions are up 25% YTD

Clicks to Operator Websites are up 12% YTD; 31% since launch of new website

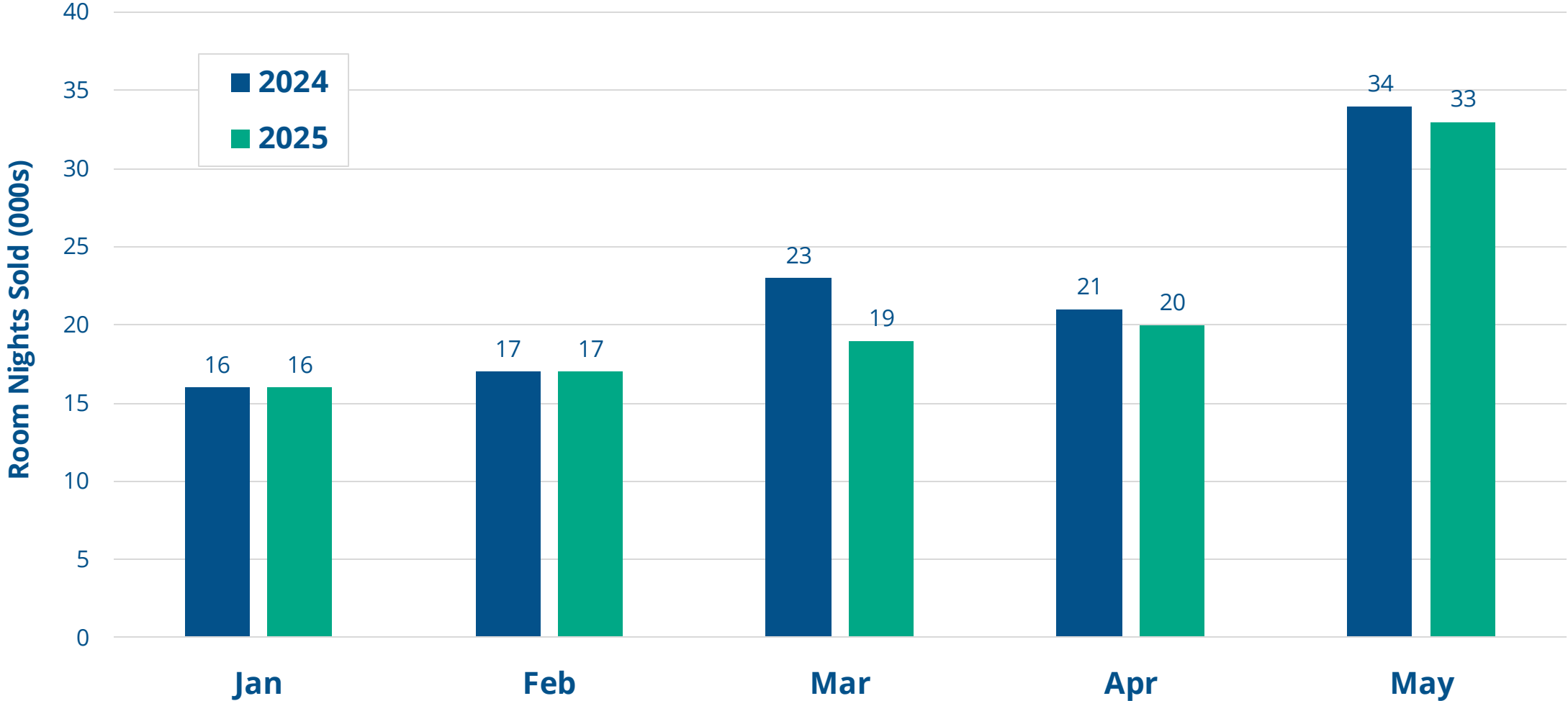
visitcapebreton.com Sessions by Market

January 1-September 3, 2024-25



Room Nights Sold

January-May, 2024-25

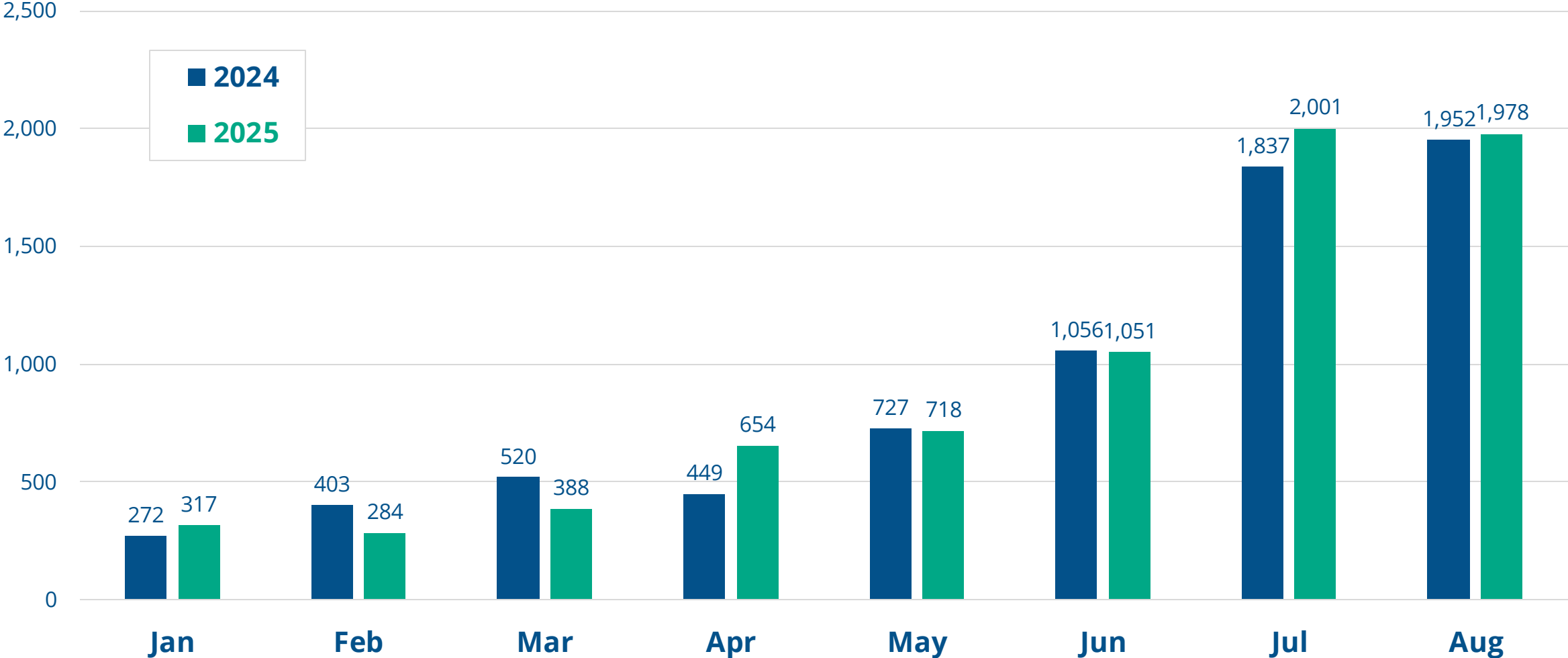


Source: Tourism Nova Scotia Indicators

Room nights sold to the end of May were down 6%, mainly due to hosting the World Women's Curling Championship in March 2024

Short-term Rental Unit Nights Sold – Richmond County

January-August, 2024-25

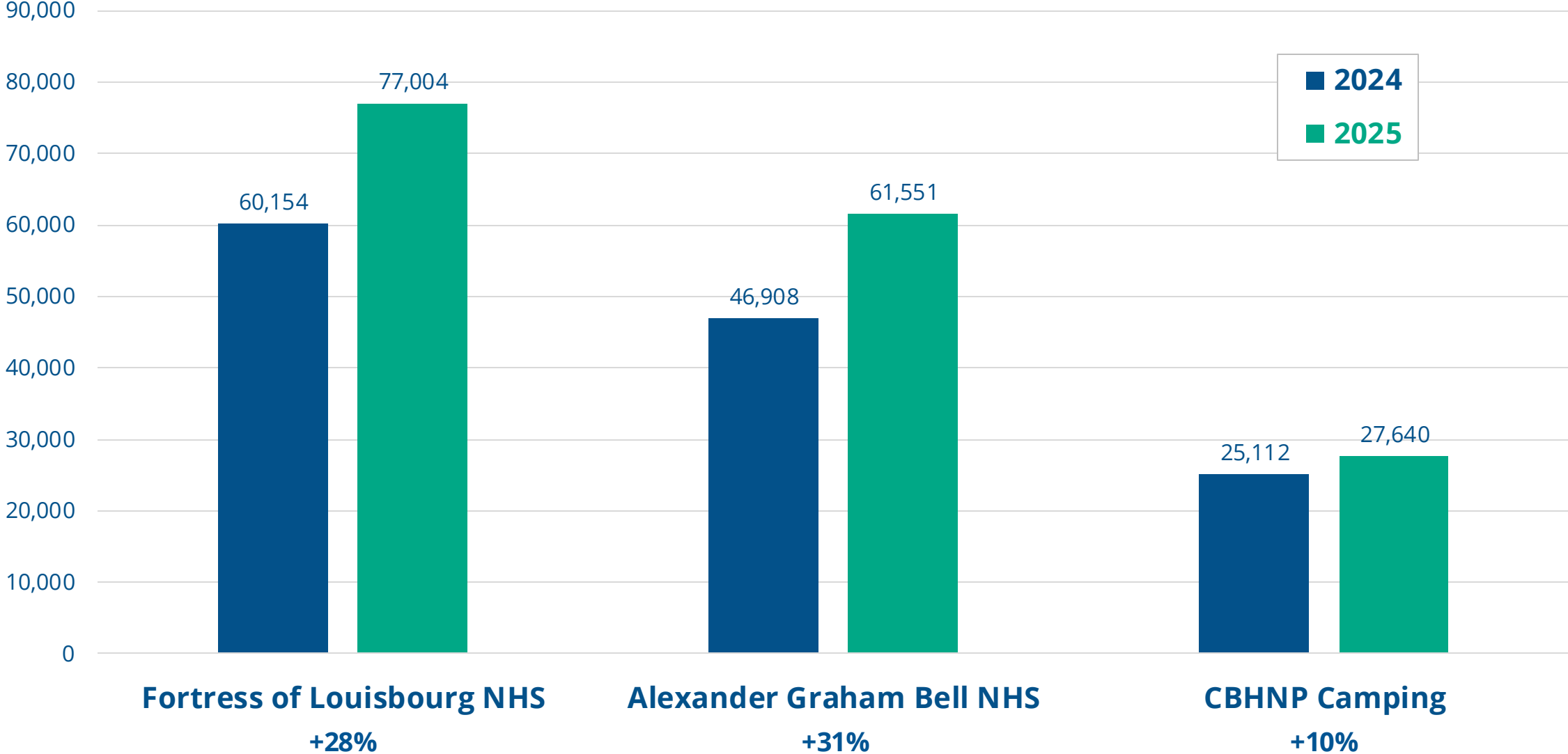


Source: AirDNA

Short-term rental unit nights sold are up 2.5% YTD; Summer was up 5%
Average daily rate is up 10% YTD

Parks Canada Sites

May-August, 2024-25



An aerial photograph of a golf course set against a backdrop of dense forest in peak autumn. The trees display a rich palette of yellows, oranges, and reds. The golf course features several green fairways, sand traps, and a central path. The sky is filled with dramatic, grey clouds.

Questions?

BRIEFING NOTE

Municipality of the County of Richmond

Recreation Nova Scotia Conference Sponsorship

August 15, 2025

PURPOSE

The purpose of this briefing note is to inform Council of the Recreation Nova Scotia Conference sponsorship request.

SUMMARY

The Recreation Nova Scotia (RNS) Conference is held annually in the fall to bring recreation professionals from across the province together for 4 days of dynamic breakout sessions and powerful presentations highlighting the achievements within Nova Scotia's recreation sector. The programming will reflect the National Framework for Recreation in Canada and the Shared Strategy for Advancing Recreation in Nova Scotia. This conference is a time to reflect on all that has been accomplished while recognizing where we need to go to uphold a sector that leads to healthier futures through recreation for all.

This year the event will be held in Sydney, NS from October 21-24, 2025. Sponsorship packages are available for consideration (see attached). Staff have inquired about the contribution of neighbouring municipal units and those who have committed have done so at the Silver Package level.

ACTION REQUIRED

As a neighboring municipality, we are seeking Council support to allocate funds, in the amount of \$1,000 to become a Silver Sponsor to the event that is taking place in Cape Breton.

FINANCIAL IMPLICATIONS

\$1,000

PREPARED BY:	Shannon Mury
CONTACT PERSON:	Shannon Mury
DATE:	August 15, 2025



Conference

Sponsorship Package

October 21-24, 2025
Holiday Inn, Sydney NS

Healthier Futures Through Recreation



www.recreationns.ns.ca

2025

RNS Annual Conference

The Recreation Nova Scotia (RNS) Conference is held annually in the fall to bring recreation professionals from across the province together for 4 days of dynamic breakout sessions and powerful presentations highlighting the achievements within Nova Scotia's recreation sector. The programming will reflect the National Framework for Recreation in Canada and the Shared Strategy for Advancing Recreation in Nova Scotia. This conference is a time to reflect on all that has been accomplished while recognizing where we need to go to uphold a sector that leads to healthier futures through recreation for all.

October 21-24, 2025
Holiday Inn, Sydney NS

RNS Annual Conference Highlights



25+
Years

The RNS Conference has been going strong for over 25 years - rotating amongst the 6 regions



150+
Delegates

Including recreation practitioners, students, volunteers, groups, and decision-makers



8
Awards

A tribute to those who contribute toward the betterment of recreation in Nova Scotia.



4
Days

Of networking and socializing, professional development, and celebrations



3+
Post-Secondary

Institutions, represented by students and faculty annually



Benefits of Sponsoring



Interaction

Looking to make a lasting impact and gain recognition? Sponsoring the Recreation Nova Scotia Conference opens a world of opportunities and connects your company with an enthusiastic and dedicated audience in the Nova Scotia recreation sector.



Attention

By partnering with us as a conference sponsor, you can strategically position your company in front of a diverse community of recreation practitioners, students, municipalities, volunteers, community groups, provincial recreation organizations and other decision-makers who share a passion for advancing recreation.



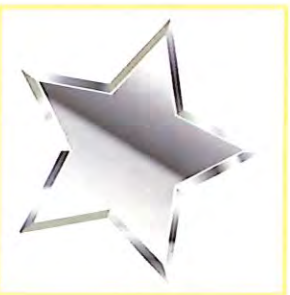
Recognition

Attendees of the Recreation Nova Scotia conference talk about the conference for months afterward and begin planning for the next one as soon as they return home. Attendees will remember your name for helping make this great conference possible.

Levels of Sponsorship Available



**RNS Awards
Banquet**
\$3000



Platinum
\$3000



Gold x3
\$2000



Silver x4
\$1000



Bronze x5
\$500

Exclusive Sponsor of:

- Recreation Nova Scotia Annual Awards Ceremony & Dinner

Exclusive Sponsor of:

- Recreation Nova Scotia Full Conference Programming

Exclusive Sponsor of Either:

- Regional Games
- Closing Discussion Panel
- Pre-conference Workshop

Exclusive Sponsor of Either:

- Delegate Breakfast
- Delegate Lunch
- Delegate Dinner
- An individual Workshop Session

Exclusive Sponsor of Either:

- 1 of 4 Nutrition & Activity Breaks
- Scheduled Exercise Event

[Sponsorship Form](#)

Sponsorship Benefits to You

BENEFITS	PLATINUM \$3000	GOLD \$2000	SILVER \$1000	BRONZE \$500
Exclusive brand representation during sponsored events selected	✓	✓	✓	
Logo representation on static display for the duration of the conference	✓	✓	✓	✓
Logo representation within the main lobby continuous slideshow	✓	✓	✓	✓
Link on the Recreation Nova Scotia website (conference page)	✓	✓	✓	✓
Complimentary conference registration and ticket to the awards ceremony	1			
Opportunity to address delegates at the beginning of the sponsored event	✓			
Verbal recognition during the introduction and closing remarks of sponsored event	✓	✓		
Ad Space in On-Site Guide	Full Page	1/2 Page	1/4 Page	Thumbnail Logo

Sponsorship Benefits to You

BENEFITS	RNS AWARDS BANQUET \$3000
Exclusive brand representation during the awards banquet	✓
Logo representation on static display for the duration of the awards	✓
Logo representation within the main lobby continuous slideshow	✓
Link on the Recreation Nova Scotia website (conference page)	✓
Complimentary conference registration and ticket to the awards ceremony	1
Opportunity to address delegates at the beginning of the sponsored event	✓
"Awards provided by..." verbal recognition with the opportunity to present the awards alongside the RNS president	✓
Ad Space in On-Site Guide	Full Page

The RNS awards were initiated to pay tribute to exceptional individuals, organizations, facilities, and communities who, through their efforts and skills, made outstanding contributions to the betterment of the recreation movement in Nova Scotia.

With 8 award categories, the awards banquet is a time for us to come together to celebrate the accomplishments of those in the sector across the province and give them the recognition they deserve.



Healthier Futures Through Recreation

Recreation Nova Scotia

About Us

Recreation Nova Scotia (RNS) is a provincial, not-for-profit organization established in 1998. It resulted from a merger of the Recreation Association of Nova Scotia, the Recreation Council on Disability in Nova Scotia, and Volunteer Nova Scotia. RNS advocates for recreation and leisure opportunities for all Nova Scotians to promote the values and personal, social, economic, and environmental benefits of recreation and leisure.



Thank You

For Your Consideration



To secure your sponsorship, contact:

education@recreations.ns.ca

Fill out the sponsorship form [here](#)

www.recreations.ns.ca

October 21-24, 2025
Holiday Inn, Sydney NS



BRIEFING NOTE
Municipality of the County of Richmond

Cost-Shared Road Paving J-Class Roads 2026-27
August 13, 2025

PURPOSE

The purpose of this briefing note is to seek direction from Council for application to the Province for cost-shared paving, repaving, and double chipping of J-class roads in the Municipality for the 2026-27 construction season.

CURRENT SITUATION

The Provincial Department of Public Works issued a call for applications for cost-shared upgrades to J-class roads for the 2026-27 construction season (correspondence attached). The Province will consider requests for up to 10 candidates which must be provided in order of priority. The deadline for applications is October 31, 2025.

BACKGROUND

In 2023 the Municipality submitted an application for cost sharing on three J-class roads. The roads, in order of priority, were:

Marchand Lane, Louisdale
Sampson Road, West L'Ardoise
Lobster Plant Road, Cape Auget

The Municipality received Provincial approval for Marchand Lane and the work was completed.

ANALYSIS / FINANCIAL IMPLICATIONS

Costs for upgrading may be estimated at \$500,000-\$600,000 per km with the Municipal portion being 50% (costs may vary substantially with location, length, condition, etc.). True costs would not be known until tendered costs are available, however the province will provide an estimate in advance of tendering for any approved roads. If the Municipality chooses to proceed after receiving the estimate the Province will issue a tender to carry out the work.

ACTION REQUIRED

Should Council wish to submit an application to the Province for cost-shared paving of J-class roads a motion of Council listing the roads in order of priority will be required in advance of the October 31, 2025 deadline. Only those projects which the Municipality intends to fund in fiscal 2026-27 should be submitted.

Attachments:

- J-Class Roads List
- Letter Re Cost-Shared Upgrades – Nova Scotia Public Works



Public Works

Johnston Building, 4th Floor
1672 Granville Street
PO Box 186
Halifax, Nova Scotia
B3J 2N2

Bus: 902-424-0897
Fax: 902-424-0570
E-mail: laura.cunningham@novascotia.ca

August 12, 2025

Mr. Troy MacCulloch
Chief Administrative Officer
Municipality of the County of Richmond
2357 Highway 206
Arichat NS B0E 1A0

Dear Mr. MacCulloch:

RE: COST SHARE AGREEMENT 2023-018 ON THE PAVING OF SUBDIVISION (J CLASS) STREETS

The Department of Public Works expects to fund, subject to budget approval, the paving, repaving, and double chipping of Subdivision streets during the 2026-27 construction season.

Cost sharing, regardless of type of treatment (paving, repaving, or double chip), will be fifty per cent for eligible streets (50/50).

As per section 3.1 of the agreement, the Municipality must provide notice to the Province on or before October 31, 2025.

Attached, you will find a Road Submission List to be filled out electronically and returned to me electronically by October 31, 2025.

Examples of how to fill out the form are provided. Due to funding limitations, please limit your priorities to a maximum of ten candidates **and please put these in order of priority**. If any of the columns are not filled in, the list will be rejected by the Province and you will be asked to re-submit.

The submitted streets will be reviewed to verify eligibility and to determine if the condition of the proposed streets meets the minimum criteria for paving, repaving, or double chip.

Please submit this information to **my attention via email** to ensure your list will be considered for the upcoming fiscal year.

Please consider your Municipality's fiscal funding limitations when preparing your list and limit the list to only the projects the Municipality intends to fund in fiscal 2026-27.

Sincerely,

Laura Cunningham

Laura Cunningham
Capital Program Administration Officer

c: Andrew MacPherson, Construction Manager, Eastern

Road Submission List from the Municipality of :
Submitted By:
Date (M/D/Y) :

***If the below columns are not filled in, the list will be rejected by the Province and you will be asked to re-submit with the information that is required.**

*In order of Priority	Authority # (Please contact manager if not known)	Road Section (Please contact area manager if not known)	Road Class (Please contact area manager if not known)	Road Name	From.....	To.....	Length	Current Surface Type (If a road has multiple sections and different surface types they must be listed separately and counted as two priorities - ex. below)	Treatment Type Requested (paving, double chip or repaving): *See Upgrading Options below	Comments (Example: district name/subdivision name/ etc)
Examples										
1	0123	1	J	Jane Road	Route 66	Smith Road	1.2	asphalt	repaving	Smith Subdivision
2	0123	2	J	Jane Road	Smith Road	end of listing	1.5	gravel	paving	Smith Subdivision
3	8765	1	I	Smith Road	Jane Road	end of cul de sac	0.35	chip seal on sand seal	paving	Smith Subdivision
4	0765	3	H	High Road	Route 79 easterly	end of listing at turning circle	0.85	gravel	double chip	District A
PLEASE FILL IN THE BELOW ELECTRONICALLY (NO HAND WRITING)										
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

***Please limit priorities to a maximum of ten due to the current funding limitations of the Province.**

* Upgrading Options - per Policy # PO1002		
Current Road Status	Upgrade to Double Chip Seal	Upgrade to Pavement
Gravel / RAC	Yes	Yes
Sand Seal / Chip Seal pavement	No	Yes
	No	Yes

Description	Z_Community	Z_FromDesc	Z_ToDesc	Z_ofLane_s	Z_CenterK_M	Z_Surface
BEN BOUDREAU: (0544), SECT 001	BOUDREAUVILLE	JCT WEST SIDE PETIT DE GRAT (0527)	END OF PAVEMENT	1	0.095	PA
BENNYS LANE BR: (0618), SECT 001	LOUISDALE	JCT BENNYS LN (0530)	JCT GRANDIQUE FERRY (0442)	2	0.128	PA
BENNYS LN: (0530), SECT 001	LOUISDALE	JCT GRANDIQUE FERRY (0435)	END OF ASPHALT	2	0.587	PA
BENOIT: (0547), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE - WEST ARICHAT (0460) (TOWARDS SHORE)	0.14KM FROM RTE206 (0206)	2	0.141	PA
BINETS LN: (0614), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) NEAR HIGHLAND ST FISH PLANT	2	0.114	PA
BOOTH FISHERIES: (0534), SECT 001	BOUDREAUVILLE	JCT WEST SIDE PETIT GRAT (0527)	FISH PLANT	2	0.103	PA
BOUDREAU: (0542), SECT 001	BOUDREAUVILLE	JCT WEST SIDE PETIT DE GRAT (0527)	END OF LISTING	1	0.155	PA
BOUDREAUVILLE: (0552), SECT 001	BOUDREAUVILLE	JCT WEST SIDE PETIT DE GRAT (0527)	END OF PAVEMENT	1	0.154	PA
BURKE: (0538), SECT 001	SOUTH SIDE RIVER BOURGEOIS	JCT SOUTSIDE RIVER BOURGEOIS (0517)	END OF LISTING	2	0.275	PA
CAMPBELL: (0548), SECT 001		JCT BLACK RIVER (0409)	END OF LISTING	2	0.6	GR
CHURCH LN: (0613), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) NEAR CHURCH	2	0.14	PA
COGSWELL: (0567), SECT 001	EVANSTON	JCT EVANSTON (0447)	END OF SERVICE	2	0.25	GR
COURTHOUSE LN: (0616), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) NEAR COURT HOUSE	2	0.132	PA
DUNCAN RD: (0528), SECT 001	LOUISDALE	JCT GRANDIQUE FERRY (0435)	END	2	0.704	PA
FORGERON: (0535), SECT 001	WEST ARICHAT	JCT RTE206 (0206)	END OF LISTING AT JOSEPH BOUDREAU'S	2	0.353	DG
GODFREYS LN: (0617), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) & RTE320 (0320)	2	0.134	PA
GROS NEZ: (0446), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	END OF LISTING	2	0.482	PA
HARBORVIEW: (0559), SECT 001	PORT ROYAL	JCT PORT ROYAL (0498) & MACEACHERN (0476)	END OF LISTING	2	0.217	GR
HARBORVIEW CRES: (0566), SECT 001	LOUISDALE	JCT RTE320 (0320)	END OF LISTING	2	0.66	PA
HIGHLAND ST: (0564), SECT 001	ARICHAT	JCT RTE206 90206)	TURNING CIRCLE	2	0.36	PA
ISLANDVIEW: (0568), SECT 001	LOUISDALE	JCT DUNCAN (0528)	END OF LISTING	2	0.68	PA
LANDRY: (0529), SECT 001	LOUISDALE	JCT RTE320 (0320) 0.1KM NORTH OF HWY104 OVERPASS IN LOUISDALE	END	2	0.287	PA
LANGLEY LN: (0573), SECT 001	POINT TUPPER	JCT PULP MILL (0456)	END	2	0.36	GR
LEVESCONTE LN: (0626), SECT 001	RIVER BOURGEOIS	JCT CHURCH POINT LOOP (0623)	0.3KM SOUTH OF CHURCH POINT LOOP (0623)	2	0.29	GR
LITTLE ANSE - WEST ARICHAT BR: (0629), S		JCT LITTLE ANSE - WEST ARICHAT (0460)	END AT SAMPSONS COVE	1	0.385	PA
LOBSTER PLANT: (0576), SECT 001	CAPE AUGET	JCT CAPE AUGET (0417)	FISH PLANT	2	2.034	GR
LUNDRIGAN: (0546), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	END OF PAVEMENT	1	0.143	PA
MARCHAND LN: (0577), SECT 001	LOUISDALE	JCT RTE320 (0320)	END OF LISTING	1	1.28	PA
MARINE DR: (0571), SECT 001	PETIT DE GRAT	JCT SOUTH SIDE PETIT DE GRAT (0516)	END OF LISTING	2	0.17	GR
MATTHEWS: (0565), SECT 001		JCT COUNTY LINE (0453)	END OF LISTING	2	0.5	GR
NORTH VERNARDS LN: (0602), SECT 001	LITTLE ANSE	JCT LITTLE ANSE - WEST ARICHAT (0460)	END AT FENCE	1	0.31	PA

Description	Z_Community	Z_FromDesc	Z_ToDesc	Z_ofLane	Z_CenterK	Z_Surface
OAK RIDGE: (0572), SECT 001	GRAND ANSE	JCT TK4 (0004)	END OF LISTING	2	0.45	GR
OLD FERRY BR: (0634), SECT 001	PETIT DE GRAT	JCT OLD FERRY (0463)	END AT WHARF	2	0.213	PA
OLD FERRY: (0463), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE-WEST ARICHAT (0460)	END OF LISTING	2	0.395	PA
OLD PETIT DE GRAT: (0543), SECT 001	PETIT DE GRAT	JCT LITTLE ANSE-WEST ARICHAT (0460)	START OF K SECTION (0.15KM SOUTH OF JCT LITTLE ANSE - WEST ARICHAT (0460))	2	0.148	PA
POINT TUPPER STREETS: (0494), SECT 001	POINT TUPPER	JCT POINT TUPPER (0493)	END AT TPW FIELD OFFICE	0	0.68	PA
POND LN: (0630), SECT 001	LITTLE ANSE	JCT LITTLE ANSE - WEST ARICHAT (0460)	END	1	0.27	PA
PONDVILLE REAR BR: (0637), SECT 001	PONDVILLE SOUTH	JCT PONDVILLE (0496)	END OF LISTING	1	0.14	PA
PROCTOR: (0523), SECT 001	LOWER RIVER INHABITANTS	JCT LOWER RIVER (0451)	END OF LISTING AT RAILROAD	2	0.466	GR
SAMPSON LN: (0531), SECT 001	LOUISDALE	JCT RTE320 (0320)	END OF LISTING	2	0.23	PA
SHANNON: (0430), SECT 001	MARTINIQUE	JCT RTE320 (0320)	SHORE	2	0.486	GR
SINGERS LANE: (0627), SECT 001	RIVER BOURGEOIS	JCT LEVESCONTE LN (0626)	0.3KM EAST OF LEVESCONTE LN (0626)	2	0.3	GR
STAN FRANISCO LN: (0589), SECT 001	LITTLE ANSE	JCT NORTH VERNARDS LN (0602)	END OF LISTING	1	0.21	PA
TOUESNARD'S: (0563), SECT 001	RIVER BOURGEOIS	JCT GRAND GULLY (0411)	END OF LISTING	2	0.34	GR
TYLER LN: (0574), SECT 001	SOUTHSIDE RIVER BOURGEOIS	JCT SOUTHSIDE RIVER BOURGEOIS (0516)	END OF LISTING	2	0.16	GR
UPTONS LN: (0615), SECT 001	ARICHAT	JCT LITTLE ANSE - WEST ARICHAT (0460)	JCT RTE206 (0206) 0.2KM EAST OF BINETS LANE	2	0.09	PA
VERNARDS LN: (0562), SECT 001	LITTLE ANSE	JCT LITTLE ANSE - WEST ARICHAT (0460)	0.13KM FROM RTE206 (0206)	1	0.13	PA

Total Length: 16.931

Description	Z_Community	Z_FromDesc	Z_ToDesc	Z_ofLanes	Z_CenterKM	Z_Surface
ARGYLE ST: (0603), SECT 001	ST. PETERS	JCT TK4 (0004)	END AT SCHOOL	2	0.17	PA
CENTINNIAL ST: (0587), SECT 001	ST. PETERS	JCT WEST BAY (0524)	END (NORTH OF HIGH SCHOOL)	2	0.12	PA
CLANNON: (0565), SECT 001	LITTLE HARBOUR	JCT SHORE LOWER L'ARDOISE (0512)	END OF LISTING	2	1.15	GR
DENYS ST: (0532), SECT 001	ST. PETERS	JCT TK4 (0004) AT CANAL	JCT TOULOUSE ST (0533)	2	0.603	PA
EVONG: (0541), SECT 001	WEST L'ARDOISE	JCT RTE247 (0247)	END OF LISTING	2	0.065	GR
FRED TAYLOR: (0537), SECT 001	WEST L'ARDOISE	JCT BURKEY'S LN (0581)	END AT FRED TAYLOR'S	2	0.082	GR
GEORGE PETERS: (0536), SECT 001	LOWER L'ARDOISE	JCT SHORE LOWER L'ARDOISE (0512)	JCT POINT MICHAUD (0492)	2	0.59	GR
GERARD TAYLOR: (0540), SECT 001	WEST L'ARDOISE	JCT BONA (0580)	END OF LISTING AT GERARD TAYLOR	2	0.18	GR
GOLDEN RIVER: (0551), SECT 001	WEST LOCH LOMOND	JCT WEST SIDE LOCH LOMOND (0526)	END OF LISTING	2	0.277	GR
JAMES: (0575), SECT 001	SAMPSONVILLE	JCT WEST BAY (0524)	END AT TURNING CIRCLE	2	0.25	PA
KINGS: (0558), SECT 001	ROCKDALE	JCT RTE247 (0247)	END OF LISTING	2	0.209	GR
LAKEVIEW DR: (0549), SECT 001	ST. PETERS	JCT WEST BAY (0524)	END OF LISTING	2	0.202	PA
MAC'S: (0570), SECT 001	LEWIS COVE	JCT SOLDIER'S COVE (0515)	JCT SOLDIER'S COVE (0515) AT LB2	2	1.082	GR
MACKENZIE: (0539), SECT 001	L'ARDOISE	JCT RTE247 (0247) AT OLD LARDOISE CO-OP	END AT MORVANS	2	0.302	GR
MARTELL - REHBURG: (0553), SECT 001	L'ARDOISE	JCT RTE247 (0247)	END OF LISTING	2	0.382	PA
MARTELL: (0533), SECT 001	L'ARDOISE	JCT RTE247 (0247) EAST OF L'ARDOISE	JCT RTE247 (0247)	2	0.905	GR
SAMPSON: (0556), SECT 001	L'ARDOISE	JCT RTE247 (0247) (EAST OF BRIDGE IN L'ARDOISE)	TURNING AREA	2	0.28	GR
WALL ST: (0604), SECT 001	LITTLE HARBOUR	JCT WEST BAY (0524) AT CAPE GEORGE (LITTLE HARBOUR)	EASTERLY INCLUDING TURN AREA	2	0.4	GR
WEST BAY EXT: (0488), SECT 001	ST. PETERS	JCT TK4 (0004)	OLD RAILWAY RIGHT OF WAY	2	0.1	PA

Warden's Report: June 2025

Event	Organization/Issue	Date(s)
Personnel Committee Assignment, EDPC	Meeting	June 2, 2025
Meeting with officials re: CT Scanner at SRH	SRH/NS Health Meetings	June 2, 2025
Interview re: Invest NS Lands	Media	June 2, 2025
Presentation to RECA Grade 12 class: Levels of Gov't	Presentation	June 3, 2025
Meeting with SRCE staff re: BAS Programming	Meeting	June 4, 2025
Meeting with Developer	Meeting	June 4, 2025
Meeting with Director, CDENE	Meeting	June 4, 2025
Presentation to EBP Grade 11 class: Priorities for youth	Presentation/Meeting	June 5, 2025
Superport Days Planning Meeting (Virtual)	Meeting	June 5, 2025
Monthly Hydrogen Meeting (Virtual)	Meeting	June 5, 2025
Chiefs/Mayors/Wardens Committee (ToR) Meeting	Meeting	June 5, 2025
IDEA Committee as ex officio member (Virtual)	Meeting	June 5, 2025
Personnel Committee Work -EDPC	Meetings	June 11, 2025
Hotel Viability Presentation	Meeting	June 11, 2025
EDPC Personnel Committee Meeting	Meeting	June 12, 2025
EDPC Board Meeting	Meeting	June 12, 2025
Superport Days Planning Meeting (Virtual)	Meeting	June 16, 2025
Solid Waste Committee Meeting	Meeting	June 17, 2025
Deer Webinar: DNR hosted by NSF	Webinar	June 18, 2025
MOU Committee Meeting Preparation (Virtual)	Meeting	June 18, 2025
Hosting Pictou Municipal visit	Meeting	June 18, 2025
Raising The Villages Meeting (Virtual)	Meeting	June 20, 2025
Chiefs/Mayors/Wardens Committee (MOU) Meeting	Meeting	June 20, 2025
Engage NS Breakfast Meeting	Meeting	June 23, 2025
Meeting re: EverWind events coming up (Virtual)	Meeting	June 23, 2025
MEMAC Meeting (Virtual)	Meeting	June 23, 2025
Dept. of Justice Webinar re: Policing	Webinar	June 25, 2025
Meeting with Invest NS	Meeting	June 25, 2025
EverWind Event hosted at Friends United	Seminar	June 25, 2025
Superport Days	Event	June 26, 2025

Note: For review; list does include council/committee meetings where all councillors were present, or matters related to District 2 residents' concerns

Warden's Report: July 2025

Event	Organization/Issue	Date(s)
Telile Interview: Talking with Warden	Media	July 2, 2025
IDEA Meeting (Virtual)	Meeting	July 3, 2025
Met OSD Minister and Deputy at L'Arche	Meeting (County issues discussed)	July 4, 2025
IMVFD AGM (as Councillor Observer)	Meeting	July 6, 2025
Search & Rescue (celebrating Richmond Resident)	Ceremony	July 12, 2025
Superport Planning Debrief (Virtual)	Meeting	July 15, 2025
Meeting with Everwind re: CLC	Meeting	July 16, 2025
NSFM Lunch and Learn re: Community Health Boards	Webinar	July 16, 2025
Virtual Meeting re: H2 Race	Meeting	July 17, 2025
Meeting re: Water Utility and EverWind	Meeting	July 18, 2025
Chiefs/Mayors/Warden's MOU Committee Mtg	Meeting	July 21, 2025
Meeting with Staff/Council rep. re: Fire Services	Meeting	July 22, 2025
Meeting with CAO re: Mandate Letter	Meeting	July 22, 2025
MRC Webinar: Offshore Wind and Fisheries	Webinar	July 23, 2025
Water Discussions Province and EverWind	Meeting	July 24, 2025
Meeting with Housing Developers	Presentation	July 25, 2025
Legion event: Celebrating Scott Malcolm	Celebration	July 26, 2025
Brela/Lennox Place Announcement in PHK	Media Event	July 29, 2025
Meeting with Justice Minister re: Policing	Meeting	July 29, 2025
Meeting with EDC Director re: Personnel Committee	Meeting	July 30, 2025
Meeting with EverWind/LLWU re: Water	Meeting	July 31, 2025

Note: For review; list does include council/committee meetings where all councillors were present, or matters related to District 2 residents' concerns

Warden's Report: August 2025

Event	Organization/Issue	Date(s)
Cheque Presentations: At Municipal Office	Media	August 5, 2025
LLWU Board Meeting (ex-officio member)	Meeting	August 6, 2025
Cheque Presentations: Dr. Kingston/MacAskill	Media	August 6, 2026
CBC Interview: Drought conditions	Media	August 6, 2025
Everwind/LLWU Meeting re: Water (Virtual)	Meeting	August 6, 2025
Meeting with <i>At Home</i> Consultant	Meeting	August 6, 2025
Interview with Reporter: Seniors' Programming	Media	August 6, 2025
Monthly Meeting (Virtual) re: Hydrogen	Meeting	August 7, 2025
Acadian Festival Opening Ceremonies as Warden	Event	August 7, 2025
CBC Interview: Arena	Media	August 8, 2025
Cheque Presentation to CBU Medical School	Media	August 11, 2025
Tour of Atlantic Bulk Terminal (Turbines)	Tour	August 11, 2025
Extreme Hydrogen Meeting (Virtual)	Meeting	August 13, 2025
Meeting re: LLWU/Everwind Water (Virtual)	Meeting	August 14, 2025
Everwind/LLWU Meeting re: Water (Virtual)	Meeting	August 14, 2025
Meeting re: LLWU/Everwind Water (Virtual)	Meeting	August 15, 2025
PdG Ballfield for Provincials as Warden	Event	August 15, 2025
Interview re: Drought Conditions	Media	August 19, 2025
CBREN AGM	Meeting	August 19, 2025
Meeting re: Audit Committee Work Plan	Meeting	August 20, 2025
MC EverWind Tug Boat Christening	Event	August 21, 2025
Interview re: Drought Conditions	Media	August 21, 2025
LLWU Meeting (ex officio member)	Meeting	August 21, 2025
Caleb's Courage Event in Dundee	Event	August 21, 2025
Meeting with EverWind and SRCE	Meeting	August 22, 2025
Physician Recruitment Dinner	Event	August 22, 2025
Steve Landry Memorial Car Show (judge)	Event	August 24, 2025
Meeting with Energy Manager re: Webinar	Meeting	August 26, 2025
Meeting re: Guysborough Fire Services	Meeting	August 27, 2025
Cheque Presentation	Media	August 28, 2025
Telile Interview: Talk to Warden	Media	August 28, 2025
Tour of Loch Lomond re: Fire Services	Tour	August 29, 2025

Note: For review; list does include council/committee meetings where all councillors were present, or matters related to District 2 residents' concerns



Memo

To: Municipal Council
From: Troy MacCulloch, CAO
Date: September 3, 2025
Re: Administration Operations Report, June - September 2025

Administration

Continuing by-law/policy development:

- Upcoming: Low Income Tax Exemption Program Policy Amendments, Municipal Fees Policy, Comfort Centre Policy Appendix B & B1 updates

Green Hydrogen Engagements:

- Monthly/biweekly meetings with Sector Dev, Everwind, Net Zero, Clean Foundation, and provincial departments
- Water Service Agreement with Developer, Province and Utility
- Clean Fuels Domestic Use Project is underway

Economic Development:

- Land inventory/map with EDPC (draft completed; refining underway)
- New webpage under consideration for Point Tupper via Strait of Canso site
- Preparing RFP for Basin Road Development

Alerts & Registry:

- Voyent Alert launched April 1
- Vulnerable Persons Registry launching May 1

Other Ongoing Initiatives:

- Short-term rental and marketing levy coordination with EDPC/Province
- Cell tower upgrades with Public Safety NS – lease for tower in Stirling is now fully executed.
- Deer count study - meeting with NRR coming in the next couple of weeks.
- Flood hazard Project is underway
- Community Climate resiliency Project is underway
- Meetings with Community Solar Proponents – Community Engagement has been completed for this stage of their development
- Climate Ready Plan is set to begin this summer - Federal
- Coastal Cohort for the Community Climate Capacity Grant – we were successful in our bid and are part of the Cohort for 2026/27
- Working on the CEEP, Community Energy and Emissions Plan through Clean Foundation and Quest Canada

Energy Sector Development

Offshore Wind Centre of Excellence:

- Project consultants, AECOM, developed a final draft of the report.
- Project Steering Committee reviewed it on 22 July, with a couple of follow up conversations taking place in August and September.
- Planning to publish the final report in late September.

- Dalhousie University is currently leading a partnership application to the 2026 Transformation Competition. If successful, this project will action a lot of the recommendations set out in the report.

Strait of Canso Clean Fuels Domestic Use Strategy:

- The contract was awarded to Deloitte on 20 June.
- Kickoff meeting with Project Steering Committee on 8 July.
- Planning for Fall engagement activities:
 - Information webinar on 9 September hosted by the Atlantic Hydrogen Alliance
 - Site visits and industry workshop in October.
- Project Steering Committee meeting on 2 September.

Strait of Canso Ports Green Energy Value Proposition:

- Drone and up-close photography of port assets carried out in July-August.
- Draft website with imagery and technical descriptions completed.
- Engagement with port owners for final edits and sign-off is currently taking place.

Other Sector Work:

- Commissioned Clean Foundation to carry out a Community Energy and Emissions Plan for Richmond County through QUEST Canada.
- Applied for and successfully enrolled Richmond County in the Community Climate Capacity Program delivered by Clean Foundation. For three years, Richmond County will have an assigned 'Community Navigator' that will lend capacity to green energy and climate change related files, as well as developing an updated Climate Plan for the County.
- Tendered and awarded an Extreme Storm Event Flood Hazard Mapping project for Point Tupper – contract was awarded to CBCL on 10 July.
- Meeting with Invest Nova Scotia regarding Provincially owned Point Tupper lands on 25 June.
- Meetings with Extreme H to scope feasibility for hosting an Extreme H Racing World Cup event in Richmond County.

Information Technology (IT)

Current IT Initiatives:

- Computer upgrades are underway across the Municipality. Highest priority is to replace all Windows 10 systems prior to its end of support on October 14, 2025.
- Camera system upgrades and replacements are underway across the Municipality. This includes new NVR's and cameras with remote viewing support for select employees. Highest priorities are the admin building tax office and landfill scale house.
- General network upgrades are ongoing across the municipality. The latest major upgrade was a new 1GB fiber internet installation for the arena. Upgrades to admin building, landfill, and arena networks are ongoing.
- Documentation of infrastructure and user risk assessments and vulnerabilities as they pertain to threat vector and attack vector analysis is underway. This is required to further define our current position and forward plan.

- VPN into the Municipal Office is now operational. However, work still needs to be completed to provide NAS access when connected via VPN.
- Improvements to remote access for PW and office staff will be made operational this month.
- Internet upgrades to PW facilities are going to be scheduled this month.
- SharePoint sites will be created for documentation libraries, and we will begin to introduce them to appropriate staff.
- Backup Systems upgrades need to be implemented.

Ongoing Work:

- Maintenance of all IT systems.
- Upgrades and improvements to the networks at the Municipal Office and PW facilities.
- Documentation for policies, procedures, training, etc. as related to IT operations.
- Converting Notes data to Outlook and providing to user

Emergency Management and Fire Services

Committees:

- Seniors Take Action Coalition (STAC) meeting
 - June 2nd Jolly Club L'Ardoise
- Municipal Emergency Management Advisory Committee (MEMAC) meetings
 - June 23rd, September 10th
 - Fire Protection Services Committee (FPSC) meeting – September 17th
- Fire Service Association of Nova Scotia (FSANS) meetings
 - Board of Directors Meeting – September 28th
 - Fire Service review sessions – July 23rd
- Long Term Care Emergency Planning Meeting for Richmond Villa
 - Consultant Firm – June 24th
- Strait Area Mutual Aid Association (SAMAA)
 - August 18th

Key dates:

- Climate Ready Plans and Processes Community of Practice Sessions
 - June 19th, July 17th, September 18th and November 20th
- Adaptation in Action Community of Practice (LLCA)
 - June 17th, August 19th, October 21st and December 16th
- NSDEM – Nova Scotia Department of Emergency Management
 - Guysborough County Community Evacuation and Re-entry Course for Municipal and First Nation emergency management partners – June 19th
 - Training plan and exercising – June 10th Nova Charlie Exercise
 - Meeting regarding NS REX 1 exercise – June 23rd
 - Provincial EMC meeting – July 21st
 - Zone 1 EMC meeting – July 24th
- Everwind/PTMS exercise – June 25th
- Fire Services purchasing and equipment needs discussions - ongoing
- County Dry Hydrant mapping – ongoing
- Chapel Island Mission Emergency Planning discussion – July 2nd
- Chapel Island Mission site assessment with Public Safety Field Communications (PSFC) – July 25th

- Value For Money Audit (VFMA) of the Nova Scotia Fire School follow up meeting done by the Province – June 24th
- Maritime Fire Chief Association (MFCA) – July 3rd - 6th
- Antigonish Regional Emergency Management Planning Committee meeting (AREMO) – August 20th
- Fire Service discussion with Guysborough EMC – August 27th
- County mapping – emergency planning – ongoing

Department of Community Development and Recreation

Planning:

- Fall program planning is underway, newsletter is scheduled to be delivered by the first week of October
- The Recreation Advisory Committee currently has one citizen appointee vacancy
- The Richmond Arena is scheduled to open on October 5, 2025

Inclusion & Accessibility:

- The committee has updated the plan to meet provincial requirements and will now work towards completing the tasks identified in the updated plan.

Community Projects & Initiatives:

- The Department has received funding to offer micro grants, interested groups can contact the Community Development/Special Projects Officer. Deadline to apply is September 15, 2025.
- The June 2025 Volunteer of the Month is Jade Richards, District 1
- The July 2025 Volunteer of the Month is Joan Bona, District 3
- The August Volunteer of the Month is Judy Morrison District 5
- Staff supported the Warden in delivering funding contribution cheques to various community organizations

Department of Finance

Budgeting & Reporting:

- Audit work is in the final stages, and we are planning to have the draft financial statements by September 11, 2025.
- We are working on our provincial annual reporting requirements.
- Prepared draft Audit Work Plan for Fiscal 25/26 for Audit Committee review.

Taxation & Operational Tasks:

- Prepared and mailed water and sewer utility bills for July 1st, 2025.
- Prepared and mailed tax bills for September 1st, 2025, billing cycle.
- Prepared Advance on Levy for Fire Departments
- Funding Contribution cheques have been prepared.

Staffing & Training:

- Ongoing training to backfill Finance roles

Department of Public Works

Capital Projects Update:

- Richmond Arena Upgrades underway (ice plant repairs and conversion to alternative refrigerant). Estimated completion September 19.
- Accessibility upgrades to Municipal facilities are nearly complete. Estimated completion December 2025.

- Municipal Building solar PV installation. Work awarded. Estimated completion December 2025.
- Municipal Building Improvements (boiler replacement). RFQ issued. Estimated completion December 2025.
- Municipal Building HVAC Renewal. Tender in development. Estimated completion March 2026.
- Fleet Vehicle (1/2 ton truck). Pending award of tender. Estimated completion December 2025.
- Sewer system Renewal 25/26. Awaiting final pricing. Estimated completion March 2026.
- Landfill Closure Phase 1&2. Complete.
- Waste Management Facility Transfer Station Renewal. Work 90% complete. Estimated completion December 2025.
- Asphalt Paving – Waste Facility. RFQ issued.
- Curbside Collection Vehicles Zone 1 & 2 – Tender awarded. Ordered.
- Curbside Collection / Heavy Collection Trailer – not started.
- Construction and Demolition Debris Landfill Expansion engineering work - awarded and in progress.
- Landfill Closure Phase 3 – Engineering underway with landfill expansion work.
- Capacity Study Water/Sewer. 95% complete.
- Raising valves/manholes - Veteran's Memorial Drive paving. Completed by NSPW with a few minor deficiencies to address.
- Watermain Automatic Flushing Station – sourcing equipment.
- District Meter Installations. Not started.
- Bulk Water Filling Station. Engineering underway.
- Spare High Lift Pump – Arichat WTP. RFQ issued.
- Demo of Old WTP in Louisdale (assessment 25/26). Not started.
- Leak Detection Equipment purchase. Researching equipment.
- Arichat Water System Upgrades. Tender in development.
- Louisdale WTP Dehumidification. Not started.
- Arichat Mainstreet Revitalization – Interpretive Panels. 2 of 7 panels installed. Remaining panels require concrete bases. Estimated completion October 2025.
- Public Works Storage Container. Soliciting pricing.

Solid Waste Management

- Extended Producer Responsibility Regulation implementation date December 1, 2025. Agreement signed with Circular Materials (Producer Rep) for curbside collection services. Negotiations underway with Circular Materials for use of transfer station.
- Product Care Recycling Program in place at the Richmond Solid Waste Management Facility.

Richmond Water Utility:

- Continuing to monitor water levels during dry conditions. Recently supplied Village of St. Peter's with bulk water from Louisdale system as their water capacity was unable to keep up with demand due to low water conditions.

Richmond Sewer:

- Repairs to aerators at the Arichat STP were completed. Equipment being evaluated that could serve as a backup should there be additional failures of the aerators at the Arichat or PDG STPs.

Buildings

- Structural assessment of Richmond Arena roof completed, report provided.
- Snow load live monitoring equipment to be installed in September to continuously monitor snow loads on the building.
- Other recommended repairs noted in the Structural Assessment not yet complete (awaiting contractor availability).

General

- Efforts are ongoing to fill vacancies within the department.

Upcoming Council & ABCC Meetings

- Sept.10, 2025 – MEMAC, 6:00 p.m.
- Sept.11, 2025 – Recreation Advisory Committee, 7:00 p.m.
- Sept.15, 2025 – Audit Committee, 6:00 p.m.
- Sept.16, 2025 – Richmond Villa Board, 6:00 p.m.
- Sept.17, 2025 – RCMP Advisory Board, 6:00 p.m.



June 2025 Volunteer of the Month – Jade Richard

Jade is a young volunteer whose remarkable dedication brings immense joy to the residents of the St. Anne Community and Nursing Care Centre.

Visiting several times a week, Jade consistently goes above and beyond to brighten the lives of the residents. From crafting heartfelt cards to snapping cheerful selfies that now decorate their rooms, she brings creativity and warmth to every interaction. Whether reading alongside a resident or delighting them with her step dancing, Jade transforms simple moments into joyful celebrations of connection. Jade also escorts residents to supper and accompanies them on visits throughout the Centre, ensuring everyone feels included.

When she can't be there in person, she stays in touch through FaceTime, a testament to her unwavering commitment and care.

With her boundless hugs and love, Jade truly embodies the spirit of community service, making a lasting difference in the lives of those she serves.

Please join us in recognizing Jade for her hard work, dedication, and unstoppable kindness.

We thank you for all you do for Richmond County!





THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

July 2025 Volunteer of the Month – Joan Bona

Joan wears many hats, often all at once, with humility, never seeking recognition. As President and Secretary of the Catholic Women's League (CWL), Chair of the Fleur de Lis Seniors Historical Committee, and a lead organizer of the 175th Anniversary of Louisdale celebrations, Joan is an active member of the community.

From organizing and preserving archival materials for the Historical Committee to chairing the 175th Louisdale Anniversary Committee and everything in between, Joan's passion for contributing to her community is exceptional. She completes each task with local pride.

Please join us in recognizing Joan for her hard work, dedication, and commitment to her community.

We thank you for all you do for Richmond County!





July 31st, 2025

Request for Proclamation: Global Media and Information Literacy week

Shelly David
Municipal Clerk and Communications Officer
2357 NS-206, Arichat, NS B0E 0A8

Dear Shelley David,

October 24th to 31st marks UNESCO's Global Media and Information Literacy Week. This event is held every year to promote and support digital competencies, to help citizens be capable of navigating the ever changing information landscape.

A digital future is for everyone, regardless of age, class, education levels or geography. That's why we believe that this is a good opportunity for citizens of Richmond County to come together for a better, more civically engaged future.

The information systems of the 21st century are radically different from the ones preceding them, and come with unique challenges that we must prepare ourselves for. Algorithmically driven platforms have come to dominate how we receive information. We are all seeing individually tailored feeds, which can proliferate disinformation, and contribute to social isolation and division.

In our work at the Kingston, we have observed how this is a threat to public safety in times of crisis. It is becoming increasingly common for internet hoaxes to spread during weather related emergencies, putting real lives at stake.

We hope you will support our proclamation, and join us in making Media and Information Literacy a priority in our communities. Please find a copy of our draft proclamation on the following page of this document.

If you or anyone on your team would like further information on our work in the community, or the Media and Information Literacy Movement in Canada, Please contact me at:

cepr.dkmchc@gmail.com

902-587-2800 ext 4

Sincerely,

Josie Robinson

Community Engagement Manager

Dr Kinston Memorial Community Health Centre

In recognition of Global Media and Information Literacy Week, Oct 24-31st 2025

WHEREAS all citizens of Richmond County deserve to feel safe and supported online, no matter their age, class, race, gender, or geography.

WHEREAS community awareness can help individuals feel empowered in the age of information overwhelm and information pollution.

WHEREAS Artificial intelligence is now rapidly proliferating and interacting with human users online.

WHEREAS accurate and timely information are crucial for a safe and equitable society.

WHEREAS Misinformation and Disinformation negatively impact health outcomes by contributing to social isolation, division, and hate.

WHEREAS curbing the spread of false information online helps keep citizens of Richmond County prepared during times of crisis

WHEREAS fostering online critical thinking and fact checking skills is an act of care and protection of our communities.

WHEREAS Media and Information literacy skills are crucial for maintaining democracy, and trust in Canadian institutions.



Project Proposal – Celebration Isle Madame

August 19, 2025

Introduction

Celebration.Isle.Madame was conceived to support Isle Madame's 11 local community halls, serving several rural communities and largely run by a diminishing senior volunteer base. These halls were facing challenges in maintaining their infrastructure and growing their volunteer base as well as engaging their aging community in events. What developed, through multiple conversations with hall representatives, was the acknowledgement that the island had an abundance of talent that was largely undervalued. The keepers of these artistic talents are also primarily seniors. Currently, those interested in selling their wares often pay a fee or donate their time and talent to share their skills. This grossly undervalues seniors in this rural region. By engaging our seniors in organizing this event, sharing their talents, selling their wares, and participating in the event, organizers seek to decrease their social isolation, support their mental health and address ageism. Seven of the eleven halls are committed to moving forward with this project.

Objectives

Celebration.Isle.Madame seeks to

- empower seniors by placing value on what they have to offer to their community and beyond,
- fight ageism in our region's growing rural retirement population,
- significantly shift the mindset in our area regarding the role and importance of seniors in our area,
- promote opportunities for seniors to work collaboratively to increase their financial security, maintain their community hubs, foster healthy living, and to engage other generations in their traditional arts,
- promote intergenerational collaboration, and
- provide the opportunity for sustained economic growth in our rural, ageing, minority language region.

Project Overview

Celebration.Isle.Madame is a three-day event in seven community halls that highlights local arts, culture and food. Activities in each hall include local dishes alongside local artists that perform or show their talents. Seniors are invited and encouraged to participate in all aspects of this project, including organizing, performing, displaying their crafts, volunteering, or simply attending events in accessible community halls. An intergenerational aspect includes a youth theatre performance at La Picasse cultural centre and involving youth in our volunteer program. All artists are paid for their performances or to display their works of art.

Schedule of Events

Date	Hall	Event
Friday May 8		
Supper	St Joseph's Parish Hall	Fish cakes and beans – 4:00 – 6:00
Evening	St Joseph's Parish Hall	Live Music/Dance – 7:00pm
Saturday May 9		
Breakfast/Morning	Acadiaville Hall	Breakfast – 8:00-10:30am Quilting display/learning - 10:30-12:00pm
Lunch	St Joseph's Parish Hall	Local art display – 10:00 – 2:00pm Various restaurants and local sites
Afternoon	ST John's Center for the Arts	Local art display 10:00 – 2:00pm Storytelling and Live Music – with refreshments - 1:00-3:30pm
Supper	Janvrin's Island Community Center	Local artists display 3:00-6:30pm Grilled ham steak supper - 4:00-6:30pm
Evening	La Picasse	Youth Theatre - 7:00-9:00pm +Acadian snacks +Local art display
Sunday May 10		
Breakfast/Morning	D'Escousse	Breakfast with local music 8:00-11:00 am +Local art display - 10:00 – 2:00pm
Lunch/Afternoon	St Joseph's Parish Hall & St John's Center for the Arts	Local art display - 10:00 – 2:00pm Various restaurants and local sites
Evening	Little Anse Samsons Cove Social Action Centre	Seafood Chowder - 5:00 – 6:30pm Concert de musique live – 7:00-9:00pm

Total Hall Budget August 13 2025

Expenses	Montant/Amount \$
Installations / Facility Rental	1,500.00
Artistes /Artists	10,400.00
Marketing	7,000.00
Nourriture/Food	8,301.00
Fournitures/Supplies	2,000.00
Assainissement/Sanitation	650.00
Autres/Other	800.00
Coût Totale / Total Cost	30,651.00

Revenu / Income	Montant/Amount
Municipal	
Provincial	
Federal/ Fédéral	
Services en nature/in Kind	42,125.00
Sponsors	
Tickets/admission	
Other income	
Totale/Total	42,125.00

Evaluation and Reporting

Evaluation Strategy

Our evaluation strategy will focus on measuring the effectiveness of the program in achieving its objectives. We will use both quantitative and qualitative methods, including surveys, interviews, and focus groups, to gather comprehensive data.

Reporting

Monthly meeting minutes are used to track progress and to keep key players informed and engaged. A final report detailing activities, achievements, challenges and financials will be shared with each hall, our funders and our partners.

Conclusion

Celebration.Isle.Madame seeks to empower seniors by placing value on what they have to offer to their community and beyond, which helps to fight ageism in our region's growing rural retirement population. If successful, this project would indicate a significant shift in mindset in our area regarding the role and importance of seniors in our area. As an annual event, it could also provide the opportunity for sustained economic growth in a rural, ageing, minority language region.

Celebration.Isle.Madame represents an important opportunity to address ageism and make a positive impact on Isle Madame through collaborative, intergenerational cooperation. We are committed to ensuring the program's success through careful planning, execution, and ongoing evaluation. We invite stakeholders, partners, and the community to support this endeavor and help create meaningful change.

Thank you for considering this proposal. We welcome the opportunity to discuss it further and move toward implementation.

Sincerely,

[Your Name]

[Your Title]

[Contact Info]

WHERE OUR CHILDREN CAN THRIVE



Unama'ki / Cape Breton Island
Sustainability Plan

Cape Breton
Island
your heart will never leave.

The ultimate goal is for tourism to help our children thrive in Unama'ki / Cape Breton Island.

HERE IS HOW WE'LL DO IT.

Tourism is about more than travel.

In Unama'ki / Cape Breton Island, it's about belonging, balance and building something together worth inheriting.

This distilled summary of the *Unama'ki / Cape Breton Island Sustainability Plan* shares a vision for how tourism can be a positive force. It can shape environmental renewal, cultural revitalization and prosperity for the next generation. Tourism partners, cultural leaders, residents and visitors who care deeply about this Island's future are all invited to help tourism reach its greater purpose on the Island: helping our children thrive.

Inside, you'll find a hopeful and grounded path forward. It is a shared commitment to shaping a destination where young people thrive, traditions are honoured and the Island's natural beauty is protected for everyone to enjoy.



WILL OUR CHILDREN BE PROUD TO CALL UNAMA'KI / CAPE BRETON ISLAND HOME?



This is the central question shaping our ultimate goal for tourism.

The purpose of this plan is not only to strengthen tourism but to ensure that tourism strengthens Cape Breton Island.

The Island is at a crossroads. Youth are trying to build a future here. Cultural leaders are working to preserve languages, practices and places that risk being forgotten. Communities are facing the impacts of climate change, economic pressure and shifting populations.

But where there is purpose, there is hope.


Tourism plays a powerful role in shaping the future. It is not only an economic engine but can also be a force for cultural renewal, environmental stewardship and community pride. Tourism can and must contribute to the deeper well-being of this place and that's why we've created this sustainability plan. It is a guide for everyone who loves and lives in this place.

At the core of this plan is a simple, bold goal:



Vibrant Cultures

Celebrating and supporting the rich combination of cultures that make Unama'ki / Cape Breton Island unique, ensuring preservation and inclusivity.



We're going
to use tourism to
shape a place where our
children can thrive.

When we use tourism to celebrate culture, protect the environment and support meaningful livelihoods, we're doing more than building an industry. We're building a legacy our children will inherit.

This sustainability plan focuses on three key areas:



Environmental Balance

Protecting and restoring the health of our natural environment, from our forests and coastlines to our freshwater systems and biodiversity.



Robust Workforce

Cultivating a diverse and skilled workforce with access to meaningful employment and opportunities that contribute to a resilient and sustainable economy.

We will know this work is effective when more young people choose to stay, return or discover this place for the first time and they feel like they belong.

OUR VISION

Future generations are devoted to their home. Here, they find opportunities within a mosaic of living cultures, a restored environment and a resilient economy driven by a robust workforce.

Unama'ki / Cape Breton Island's best future is woven through the stories that bind us together. Mi'kmaw, Gaelic, Acadian and African Nova Scotian cultures, as well as the cultures of many other newcomers, are each celebrated and find ways to thrive. People from myriad backgrounds gather here as visitors or new residents and we welcome them with a spirit of inclusion. The Mi'kmaw principle of Etuaptmunk (two-eyed seeing) blends Mi'kmaw knowledge with contemporary insights, which in turn illuminates our shared path forward.

We are committed to protecting the water, land and sky that nurtures us. By restoring balance between people and the natural world, we honour the wisdom passed down through generations and safeguard the beauty that sustains our way of life.

In building a strong and inclusive economy, we create opportunities that benefit everyone. We celebrate the energy brought by collaboration and innovation. We find meaningful work in moving toward sustainability, which fosters hope, pride and optimism in every corner of the Island.



ACHIEVING THE VISION

Unama'ki / Cape Breton Island's tourism sector now has the opportunity to shape a future in line with its vision by taking action within the three key areas: vibrant cultures, environmental balance and a robust workforce. Here are the strategies for bringing the vision to life.



VIBRANT CULTURES

1. Support the Success and Development of Cultural Groups

This strategy focuses on building the capacity of cultural organizations and grassroots initiatives. It includes training for business and sustainability practices, digital readiness and youth employment. Cultural ambassador networks and enhanced visitor centres are also recommended to deepen the role of culture in the visitor experience.

2. Foster Collaboration Within and Between Cultural Groups

Tourism can act as a bridge between communities. This strategy supports cross-cultural festivals, skill-sharing workshops and mentorship programs. It encourages multi-cultural events, increased utilization of cultural spaces and shared resource hubs to strengthen the Island's collective cultural fabric.

3. Support Cultural Revitalization and Preservation Efforts within Mi'kmaw Communities

This strategy prioritizes authentic, Mi'kmaw-led experiences grounded in trust, community well-being and long-term cultural health. It includes infrastructure for gatherings, representation in signage and language, tourism incubators and support for off-season and land-based experiences.

4. Enhance Cultural Promotional Tactics

Effective tourism promotion calls for greater integration of local languages, storytelling and seasonal events. Marketing will reflect diverse communities while supporting the development of a year-round cultural calendar and the integration of trails with cultural offerings. Special emphasis is placed on promoting under-visited areas and off-peak experiences.

ENVIRONMENTAL BALANCE

5. Increase Education and Awareness of Environmental Issues

Tourism has a role in shaping visitor behaviour. This strategy includes a visitor-facing environmental education campaign, partnerships with groups like UINR and ACAP and highlighting local conservation efforts. It also promotes responsible travel practices and cultural perspectives on stewardship.

6. Improve Visitor Dispersal and Management

This strategy aims to relieve pressure on overcrowded sites while guiding visitors to lesser-known gems. Recommended actions include developing a visitor dispersal strategy, themed itineraries, off-season campaigns, a trails passport program and tools like smart visitor traffic dashboards and permit systems.

7. Support the Development and Integration of Sustainable Transportation Options

Improving how visitors and residents move around the Island is critical. This strategy promotes the development of regional transit, EV infrastructure and better pedestrian and cycling infrastructure. It also includes working with municipalities to support trail groups and explore voluntourism opportunities tied to stewardship and youth employment.

ROBUST WORKFORCE

8. Attract an Inspired Workforce

To reverse population decline and fuel economic resilience, we must attract youth, newcomers and returning residents. This strategy includes campaigns to celebrate tourism careers, fair labour standards, cultural considerations in the workplace and partnerships to leverage international students and visa programs.

9. Develop and Upskill the Workforce

Workforce quality impacts every aspect of the visitor experience. This strategy calls for targeted training in customer service, cultural awareness and arts management, as well as mentorship opportunities and workshops that foster knowledge sharing across sectors and communities.

10. Address Workforce Housing and Transportation Challenges

A thriving workforce needs places to live and ways to get to work. This strategy promotes collaboration with governments and employers to expand affordable housing, develop flexible transportation options and advocate for supportive policies.



JOIN US

This sustainability plan belongs to everyone in Unama'ki / Cape Breton Island. Here is your invitation to make a positive impact through tourism alongside the many passionate people working to make this vision a reality. Every tourism operator, cultural leader, resident and visitor has a role to play in shaping a future where our children and their children can thrive. Whether you run a business/organization, work in the arts, care for the land or welcome guests into your community, your actions matter.

HERE'S HOW YOU CAN HELP BRING THIS PLAN TO LIFE:

TOURISM OPERATORS

- **Elevate culture:** Partner with local cultural groups to co-create experiences that are authentic, respectful and inclusive.
- **Support youth:** Offer internships, mentorship or seasonal jobs tied to stewardship, hospitality or culture.
- **Embrace sustainability:** Reduce waste, support local supply chains and promote responsible visitor behaviour.
- **Diversify the calendar:** Create or contribute to off-season offerings that spread visitation across the year.

COMMUNITY ORGANIZATIONS AND PARTNERS

- **Collaborate deeply:** Join or support task forces focused on trails, workforce, housing or transportation.
- **Share resources:** Contribute knowledge, tools and spaces that others in the sector can use.
- **Advocate together:** Work with Destination Cape Breton and others to unlock funding and policy support for key initiatives.
- **Champion local voices:** Ensure Mi'kmaw, Acadian, Gaelic, African Nova Scotian and other cultural perspectives are heard and honoured in planning and delivery.

RESIDENTS

- **Be a cultural connector:** Share stories, traditions and languages with visitors and neighbours.
- **Support local:** Choose local experiences, foods and services, especially those tied to cultural revitalization and youth entrepreneurship.
- **Volunteer and welcome:** Participate in stewardship events, cultural festivals or community planning processes.

VISITORS

- **Travel thoughtfully, return with purpose:** Learn about the culture, land and customs of the places you visit. Return home to implement stewardship lessons.
- **Explore beyond the hotspots:** Discover lesser-known communities, trails and experiences.
- **Give back:** Support businesses/organizations and initiatives that are building a better future for the Island and its people.

LET'S USE TOURISM TO SHAPE A PLACE **WHERE OUR CHILDREN CAN THRIVE.**

The work begins now. Together, we will build an Unama'ki / Cape Breton Island that is not only an incredible destination but a thriving and resilient home for generations to come.

Cape Breton
Island
your heart will never leave.

Thanks to our funding partners for their support of this project!



Agence de
promotion économique
du Canada atlantique

Atlantic Canada
Opportunities
Agency

Canada

NOVA SCOTIA



NOVA SCOTIA

**Municipal Affairs
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • novascotia.ca

August 5, 2025

VIA EMAIL

To: Mayors and Wardens

Re: Value-for-money audit of the Nova Scotia Firefighters School

The Province values the crucial role fire services play in emergencies throughout the province. Firefighters put their lives at risk every day to keep Nova Scotians safe and away from harm, and in return, they deserve to be trained at a school that puts their safety first.

In June, we commissioned a comprehensive value-for-money audit into the operations and governance of the Nova Scotia Firefighters School. This letter is to inform you that we released the findings publicly today. The results were clear: the Nova Scotia Firefighters School cannot safely and effectively operate as it is.

The findings of the report were troubling. They show a consistent failure to uphold a culture of safety, and serious, unaddressed safety-related deficiencies. The report also identified a dysfunctional governance structure, outdated bylaws, non-existent committees, lack of strategic planning and a decline in infrastructure. Other issues noted in the report were lack of stakeholder engagement, inadequate oversight of the Executive Director, eroded public trust and a loss of confidence by firefighters.

As a result, the Province is ending its relationship with the school. A steering committee on firefighter training will be established in the coming weeks to oversee an interim training plan and to guide the work on a long-term comprehensive training model for firefighters once the results of a broader fire services review are in. The goal is to have the interim training available by fall.

The results of the audit will help to inform a broader fire services review focusing on governance, operations, communications, funding and more, expected in September.

Nova Scotian firefighters deserve no less.

Mayors and Wardens
Page 2

A link to the value-for-money audit report is included:
<https://beta.novascotia.ca/documents/nova-scotia-firefighters-school-audit>.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Loh".

Honourable John Loh
Minister of Municipal Affairs

c: Chief Administrative Officers
Juanita Spencer, NSFM

Eastern Counties Regional Library (ECRL) is required to collect monthly statistics as per provincial reporting requirements and submits this information to the Nova Scotia Provincial Library. This information highlights community use and impact of the library services in your region.

Statistics by Location, April-June

	Petit-de-Grat	St. Peter's	Total
Circulation	2,564	795	3,359

	Petit-de-Grat	St. Peter's	Total
Gate Count	1,689	780	2,469

	Petit-de-Grat	St. Peter's	Total
Open Hours	350	363	713

Programming by Location, April-June

	Petit-de-Grat	St. Peter's	Total
Adult Programs	14	4	18
Adult Participation	132	6	138
Youth Programs	17	12	29
Youth Participation	287	58	345

Programming includes regular & on-demand program offerings and engagement.

Community Wellbeing @ ECRL

We display these items in public washrooms and common areas of the library to make it easy for community members to take them. Please promote these resources where possible.

Items currently available to the public for free at all ECRL branch locations:

- Diapers (size 0-8), Pull-Ups (3T-6T), baby wipes
- Menstrual Products (pads, tampons, liners)
- Incontinence Products (pads, liners, underwear)
- HIV self-test kits

We have spent approximately 80% of the grant funds allocated. Alternative funding sources and partnerships with our municipal and community partners will be needed to continue this invaluable program for our communities.

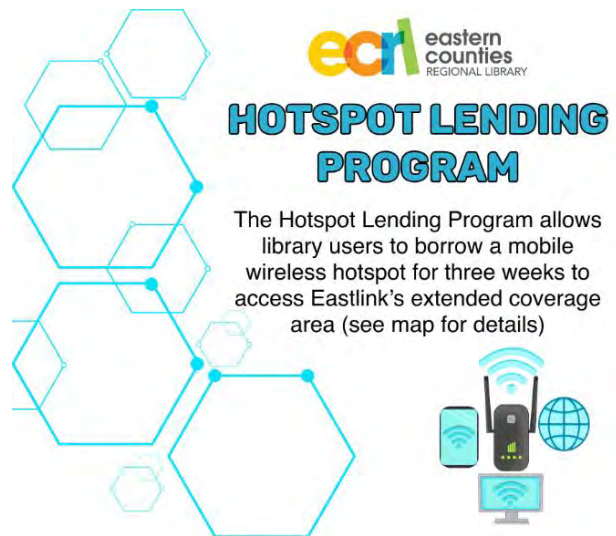
Food Security

The 2025 seed library has been incredibly successful, giving away more than 10,000 seed packages across the region. These seeds will produce potentially thousands of pounds of fresh produce to support local families and individuals in achieving food security and food sovereignty. Limited supplies are still available at most locations for your late-season planting needs!

Partnership & Programming Highlights

All Locations: Hotspot Lending Program

ECRL is thrilled to announce the return of the WiFi Hotspot Lending program, which allows library users to borrow a mobile wireless Hotspot and access wireless internet from anywhere within [Eastlink's extended coverage map](#). These Hotspots are available thanks to a partnership with [@NS](#).



The graphic features the ECRL logo at the top right. Below it, the text "HOTSPOT LENDING PROGRAM" is written in large, bold, blue letters. To the left of this text is a stylized map of the region composed of interconnected hexagons, with several hexagons highlighted in a darker blue. To the right of the text is a small illustration of a mobile hotspot device connected to a smartphone and a laptop, with a globe icon nearby. Below the main text, a short paragraph explains the program: "The Hotspot Lending Program allows library users to borrow a mobile wireless hotspot for three weeks to access Eastlink's extended coverage area (see map for details)".

All Locations: TD Summer Reading Club

Visit your local library to sign up and receive a TDSRC notebook, web access code, and punch card.

Bring your punch card when you borrow library materials - receive a sticker for each item you borrow. Collect 4 stickers and get an entry for our grand prize draw! Fill out your card and get an extra chance to win.

Participate in TDSRC library activities to receive extra stickers!

Return your punch card to your local library by September 6 to be included in the grand prize draw.



The graphic features the ECRL logo on the left. To its right, the text "2025 TDSRC SUMMER READING CLUB" is written in large, bold, black letters, with "JUNE 9 - AUGUST 30" below it in a smaller font.



The graphic shows a colorful illustration of children reading books. One child is in a wheelchair. Above them is a speech bubble with the website "tdsummerreadingclub.ca" and "clubdelecturetd.ca". To the right, there are two logos: "TD Summer Reading Club 2025" and "Club de lecture d'été TD 2025". Next to each logo is a short description in English and French: "Reading fun for kids, from Canada's public libraries" and "Du plaisir pour les enfants dans les bibliothèques publiques du Canada".

Visit your local library to register and receive your prize tracker and notebook! Borrow books, get stickers, enter to win our grand prizes!

LEARN MORE AT

[HTTPS://ECRL.CA/NEWS/2025-TD-SUMMER-READING-CLUB](https://ecrl.ca/news/2025-TD-SUMMER-READING-CLUB)



ECRL Regional Office
390 Murray Street,
PO Box 2500,
Mulgrave, N.S. B0E 2G0
(902) 747-2597
1-855-787-READ
ecrl.ca

July 17, 2025

Hon. Dave Ritcey
1741 Brunswick St. 3rd floor
P.O. Box 456 STN Central
Halifax NS B3J 2R5

Dear Minister Ritcey,

I am writing on behalf of the Eastern Counties Regional Library Board to explain how the funding situation is affecting our decision-making for public library services in Guysborough, Inverness and Richmond counties.

We have had to pause our plans for facility renovations on our Regional Office Facility in Mulgrave. As you may be aware, ECRL is the only Regional Library Board that owns and operates a building. We received a \$250,000 Facility grant from the province for repairs and upgrades to this building; thank you again for this support. Unfortunately, the facility issues continue to evolve and become increasingly complex. We're concerned that we may not be able to afford any unanticipated problems that arise during construction and the related project management costs. We will be working to find additional funding to cover project management costs, as we have realized the scope of work exceeds our internal capacity.

We are also very concerned about the lack of future financial information, the absence of a funding formula forecast, and the potential depletion of our financial reserves for facility work, which we may need next budget year to keep libraries open. We're even investigating the possibility of selling the building, as it may become necessary if we don't receive additional annual funding. Adding to the complexity, some of the facility

Our Service Locations

Canso | Chéticamp | Guysborough | Mabou | Margaree Forks | Mulgrave | Petit de Grat | Port Hawkesbury | Sherbrooke | St. Peter's

issues are urgent, as is further investigation into the state of the building. We're therefore trying to navigate these difficulties and hope to have the support of the province in addressing the most pressing issues.

We're also providing our staff with a minimal cost-of-living increase of 0.5 percent. Again, the concern is next year, we will need to find money to keep staff working and serving the public at the current level. Additionally, our physical collection funding is at a historic low of \$36,400 in our 2025-2026 budget. Finally, we've also had to adapt our strategic planning process as we can't realistically forecast our future activities and capacities without financial information.

We understand that the government faces many challenges, as do all Nova Scotians, particularly those living in rural communities. A robust public library system supports people as they navigate their challenges. Investing in public libraries is an effective way to benefit the entire community in numerous ways. We ask that library funding be prioritized by government so that solutions can be found at the earliest opportunity. We would welcome any opportunity to assist with this process and would be happy to provide further information.

Thank you for your attention to this matter.

Kind Regards,



Clair Rankin
ECRL Board Chair

Cc: Lynn Somers, Director, Nova Scotia Provincial Library
Warden and Council, Municipality of the County of Inverness
Warden and Council, Municipality of the County of Richmond

Warden and Council, Municipality of the District of Guysborough

Warden and Council, Municipality of the District of St. Mary's

Mayor and Council, Town of Mulgrave

Mayor and Council, Town of Port Hawkesbury



Municipal Report


NOVA SCOTIA

**Municipality of the County of
Richmond**

Department of Municipal Affairs

Municipal Profile and
Financial Condition Indicators Results

2022-23

Table of Contents

Introduction	Page 1
Chapter 1	
Municipal Profile	Page 2
About the Municipality	Page 3
Population Highlights	Page 4
Population Trends	Page 5
Population Comparison	Page 6
Age Group Comparison	Page 7
Population Outlook.....	Page 8
Economic Indicators	Page 9
Chapter 2	
Assessment Information	Page 10
Chapter 3	
Financial Information	Page 11
Financial Highlights	Page 12
Consolidated Revenue	Page 13
General Operating Revenue	Page 14
Consolidated Expenses	Page 15
General Operating Expenses	Page 16
Comparison to Provincial Average	Page 17
Accumulated Surplus (Deficit)	Page 18
Debt	Page 19
Chapter 4	
Financial Condition Indicators: House Model	Page 20
Overall Assessment	Page 21
Financial Condition Indicators: Highlights & House	Page 22
Two-Year Comparison of Financial Condition Indicators	Page 23
Base FCI: Reliance on a Single Business or Institution	Page 24
Base FCI: Three-Year Change in Tax Base	Page 25
Base FCI: Residential Tax Effort	Page 26
Structure FCI: Uncollected Taxes	Page 27
Structure FCI: Operating Reserve	Page 28
Structure FCI: Debt Service	Page 29
Structure FCI: Outstanding Operating Debt	Page 30
Structure FCI: Undepreciated Assets	Page 31
Roof FCI: Reliance on Government Transfers	Page 32
Roof FCI: Number of Deficits in the last 5 Years	Page 33
Roof FCI: Liquidity	Page 34
Roof FCI: Combined Reserves	Page 35
Appendix I - Additional Resources	Page 36
Appendix II - Municipal Website	Page 36
Contact Municipal Affairs	Page 36

Introduction

The Department of Municipal Affairs compiles municipal indicators on behalf of the Nova Scotia Government and the Association of Municipal Administrators of Nova Scotia (AMANS) that focus on three areas:

- financial matters;
- administration of the municipality; and
- characteristics of the community.

This report creates a snapshot from those financial and demographic statistics to help community members and decision makers better understand:

- the municipality in which they live;
- the municipality's key characteristics; and
- the municipality's financial risks.

For example, the snapshot makes it easy to:

- compare the Three-Year Change in Tax Base indicator to understand the municipality's revenue growth in comparison to cost of living; and
- use the change in population to indicate whether a community's population is growing or declining and its potential impact on municipal revenues and expenses.



Chapter 1 - Municipal Profile

Municipalities are diverse and operate within unique demographic and economic characteristics. These characteristics have a significant impact on municipal performance and subsequent strategies required to ensure a sustainable environment. This chapter outlines the unique demographic and economic characteristics of the Municipality, specifically its composition, population trends, demographics, median household income levels, employment rates, and educational attainment. The municipal profile trends could have impacts on the current and potential future tax base for a municipality.



Municipal Profile - Highlights

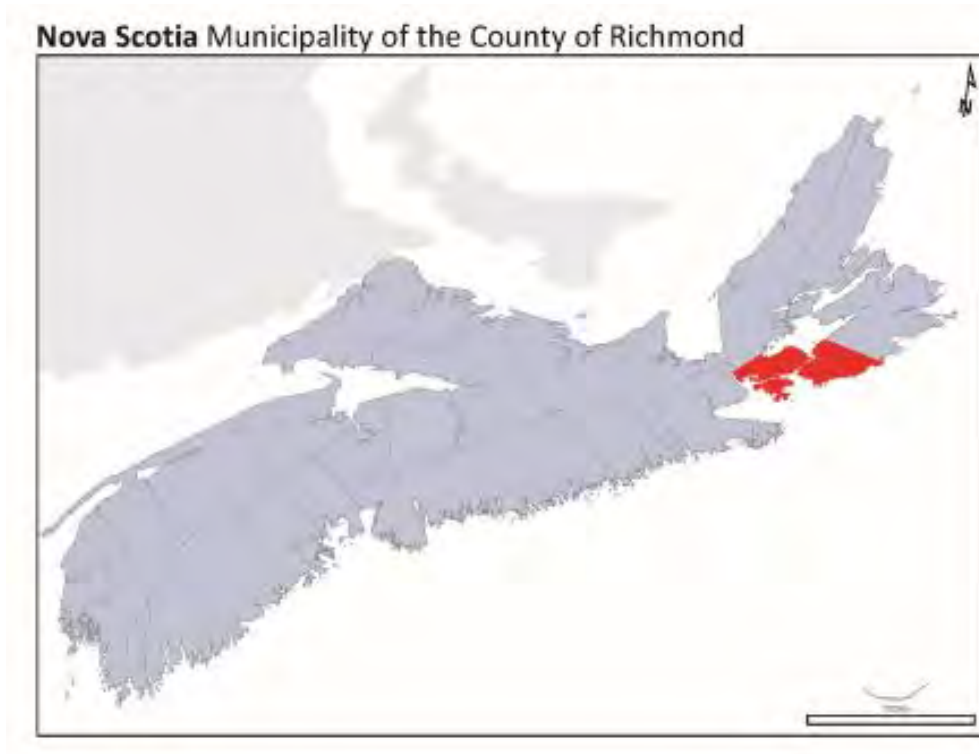
About the Municipality

Located in: Richmond County

Approximate size: 1,240 km²

Number of dwellings*: 5,553

Government: 5 Elected councillors (including the Warden)



Municipal Profile - Highlights

Population Highlights

Municipal Population 2021 Census:	8,509
Percent of Provincial population:	0.89%
Municipal Population 5-year trend:	0.60%
County's 5-year trend:	0.60%

Since the last census in 2016, **51** more people live in the Municipality

Population Change from 2016 to 2021

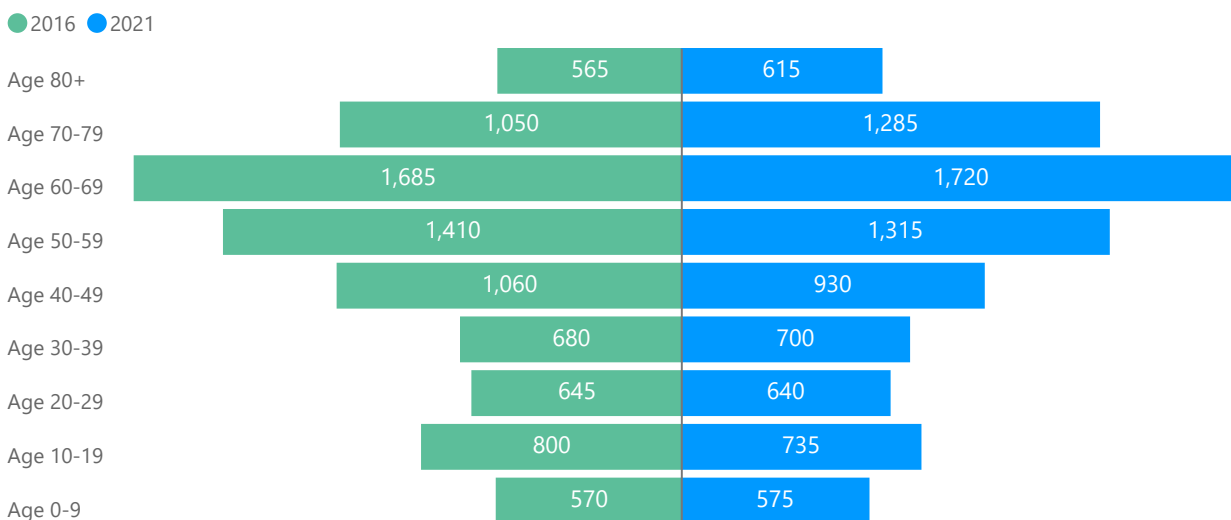


Figure 2 - Population Change from 2016 to 2021 (rounded to nearest five). Source: Statistics Canada

Municipal Profile - Highlights

Population Trends

20-year trend: Declining (supported by Figure 3 below)

Highest Age Bracket: 60-69 years of age (supported by Figure 4 below)

Population Trend from 2001 to 2021

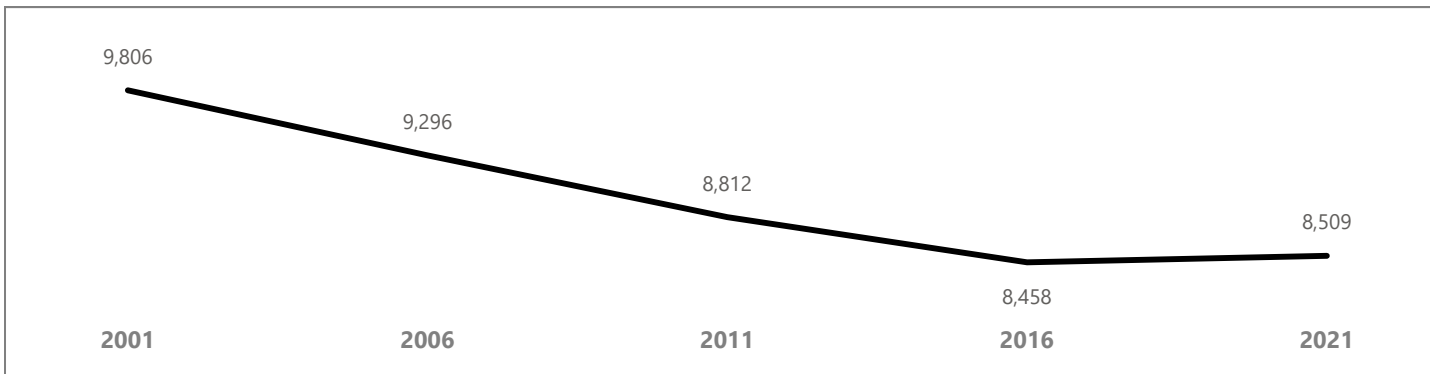


Figure 3 - Population from 2001-2021. Source: Statistics Canada

Population Change from 2016 to 2021

Year ● 2016 ● 2021

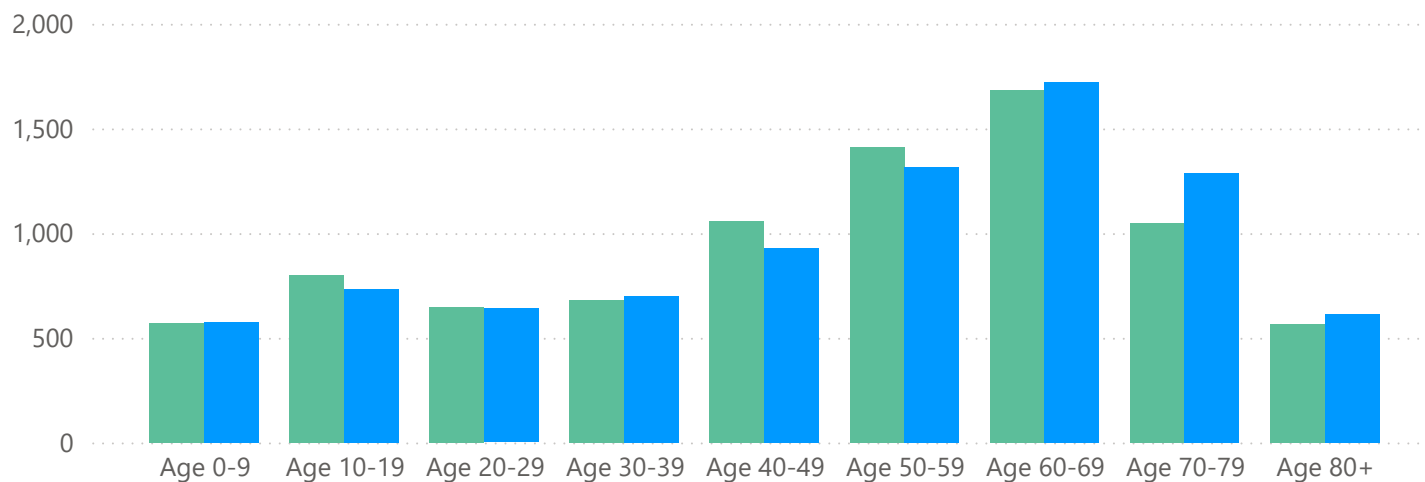


Figure 4 - Population by Age Group from 2016 to 2021. Source: Statistics Canada

Municipal Profile - Highlights

Population Comparison

Comparison of the Municipality of the County of Richmond vs. the Rural Average

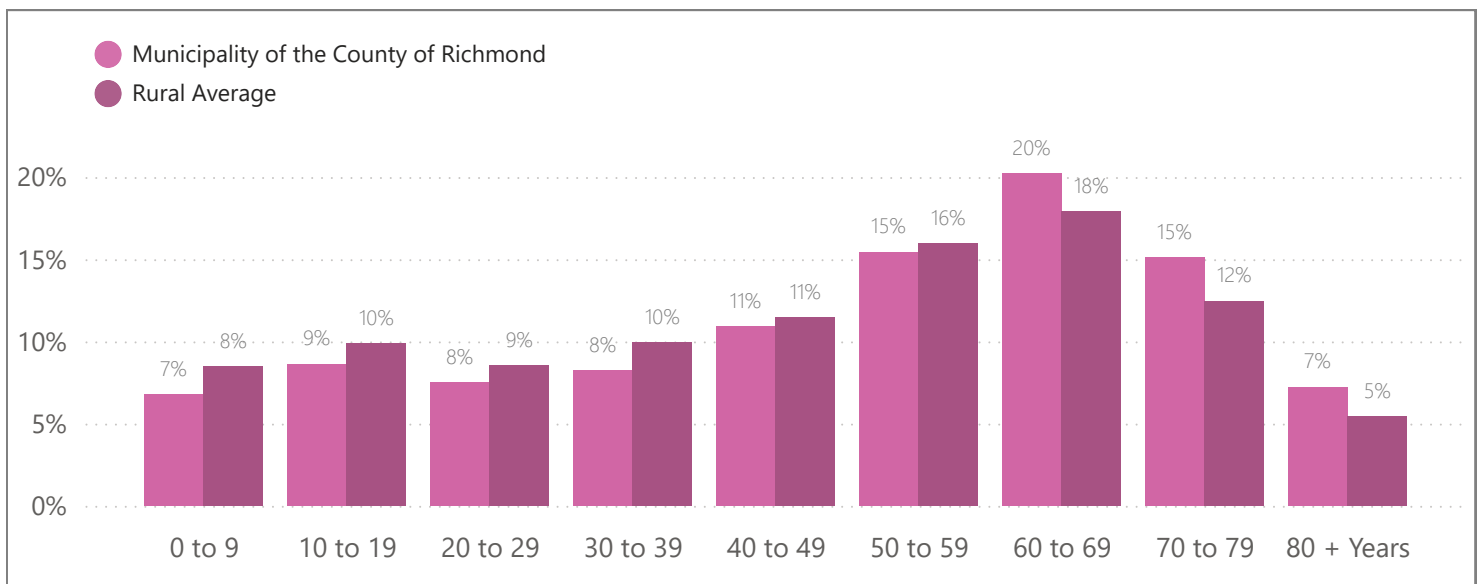


Figure 5 - Population by Age Group. Source: Statistics Canada

Comparison of the Municipality of the County of Richmond vs. the Provincial Average

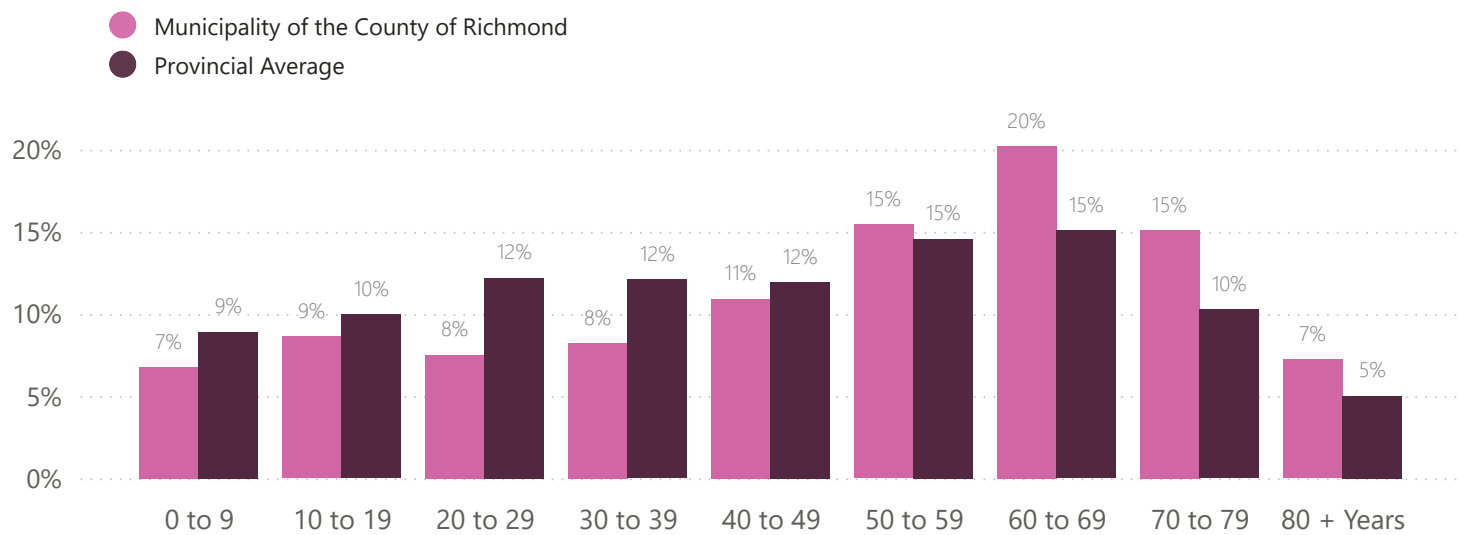


Figure 6 - Population by Age Group. Source: Statistics Canada

Municipal Profile - Highlights

Age Group Comparison

Population Age Groups

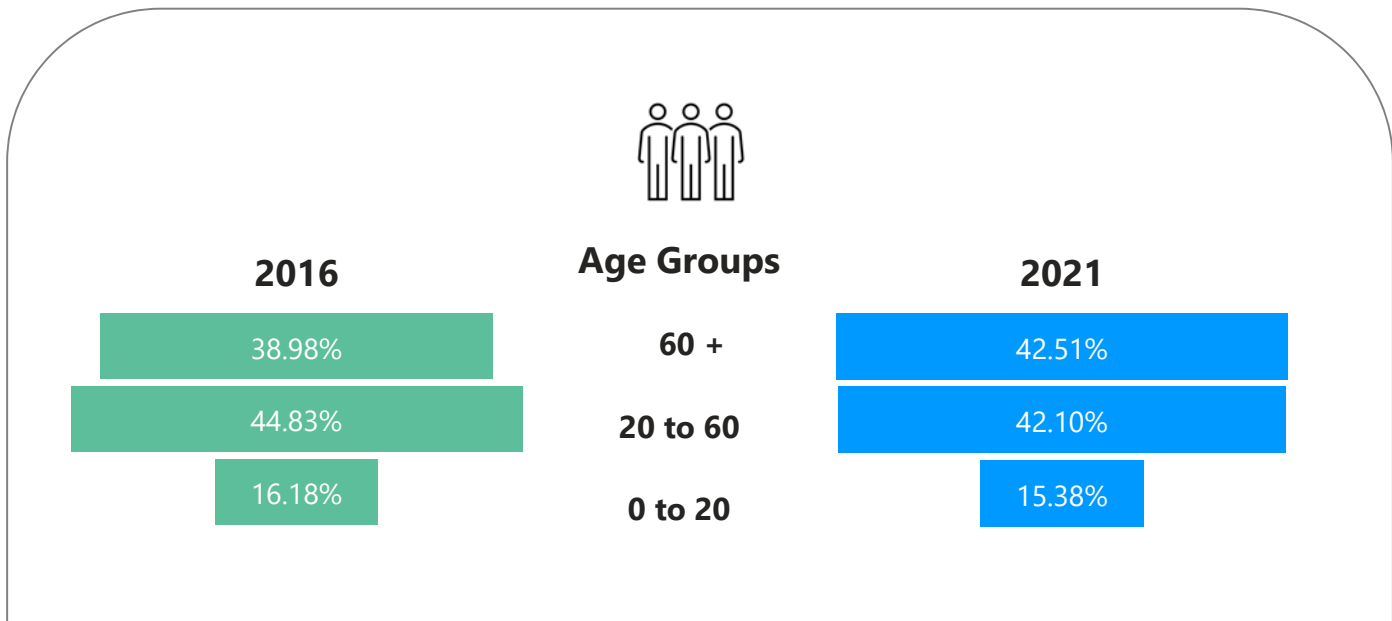


Figure 7 - Population by Age Group 2016 vs 2021. Source: Statistics Canada

Generational Groups

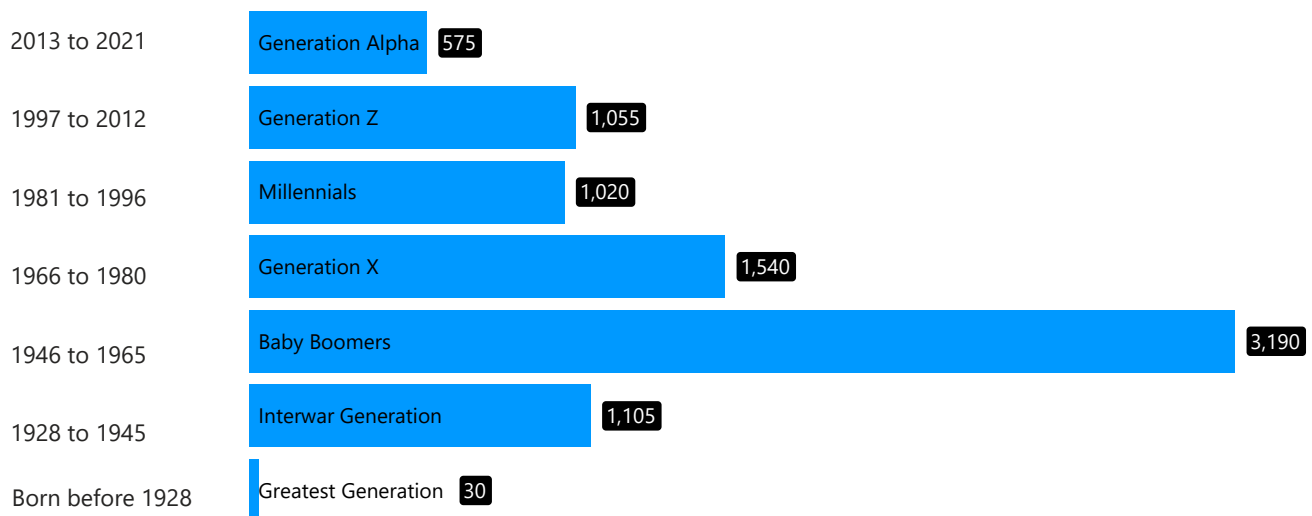


Figure 8 - Population by Generation for 2021 (rounded to nearest five). Source: Statistics Canada

Municipal Profile - Highlights

Population Outlook

Population Trend 2001 to 2021 (Actuals) and 2022 to 2023 (Estimates) Municipality of the County of Richmond

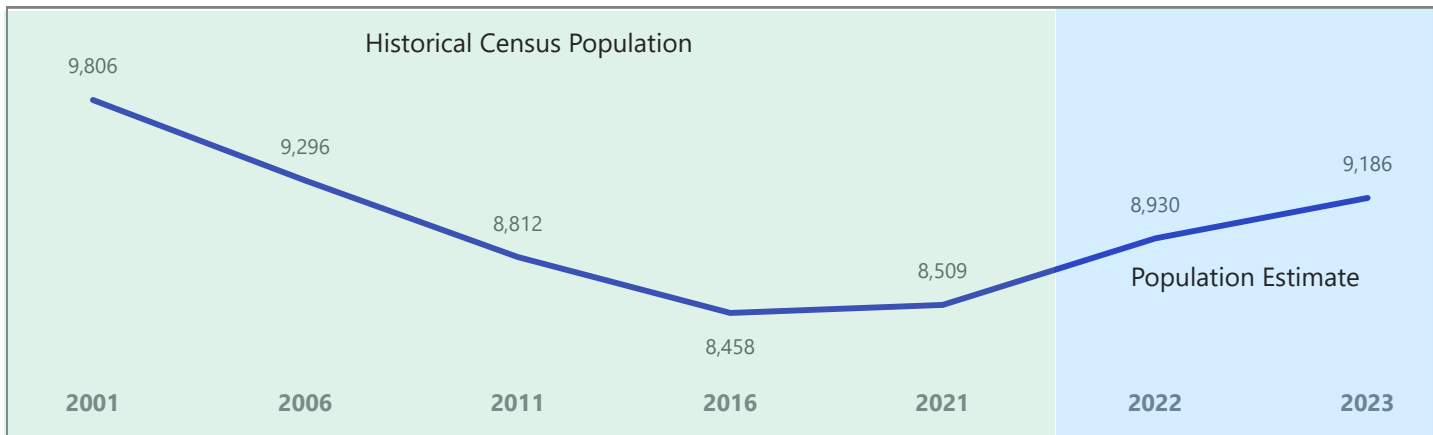


Figure 9 - Historical population from 2001 to 2021 is based on census data. Population estimates for July 1, 2023 are based on the projections released May 22, 2024 Source: Statistics Canada

Population Trend 2001 to 2021 (Actuals) and 2022 to 2023 (Estimates) Nova Scotia

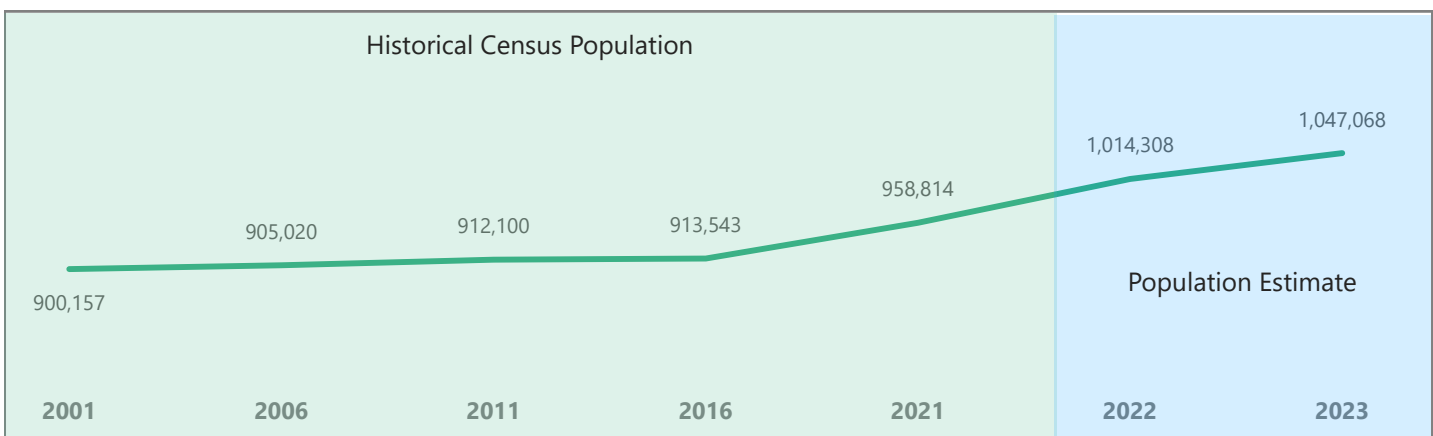


Figure 10 - Historical population from 2001 to 2021 is based on census data. Population estimates for July 1, 2023 are based on the projections released May 22, 2024 Source: Statistics Canada

Municipal Profile - Highlights

Economic Indicators

Along with population trends, employment rates and median household income are important economic indicators. Education levels can also play a crucial role in economic and social progress and can help improve income distribution. These factors provide an indication of the wellbeing of the economy and labour force. The educational level noted in the chart below represents the percentage of population, aged 15 and over, who have education beyond a high school diploma.

	2016 Census	2021 Census	+/-	Provincial Average
Median household Income:	\$53,099	\$61,000	\$7,901	\$61,724
Employment rate:	44.0%	39.6%	-4.4%	46.2%
Education level:	51.9%	55.7%	3.8%	50.5%

Figure 11 - 2021 Census; Source: Statistics Canada

Median household Income: Municipality of the County of Richmond median household income increased since 2016.

Employment rate: The employment rate at the Municipality of the County of Richmond decreased since 2016.

Education level: The education level at the Municipality of the County of Richmond increased since 2016.

Chapter 2 - Assessment Information

Since property taxes are a primary source of revenue for most municipalities, special emphasis has been placed on reviewing assessment trends. For more information about the following financial indicators, please refer to Chapter 4 - Financial Condition Indicators.

Three-year change in Tax Base (Uniform Assessment¹): 6.8% Growth is not keeping pace with the cost of living (Moderate risk)

Reliance on a Single Business or Institution: 9.3% Not dependent (Low Risk)

Residential Tax Effort: 1.5% Has some flexibility (Low Risk)

The line graphs below show the five-year trend of residential and commercial portion of the municipality's taxable assessment.

Residential and Resource Taxable Assessment Trend

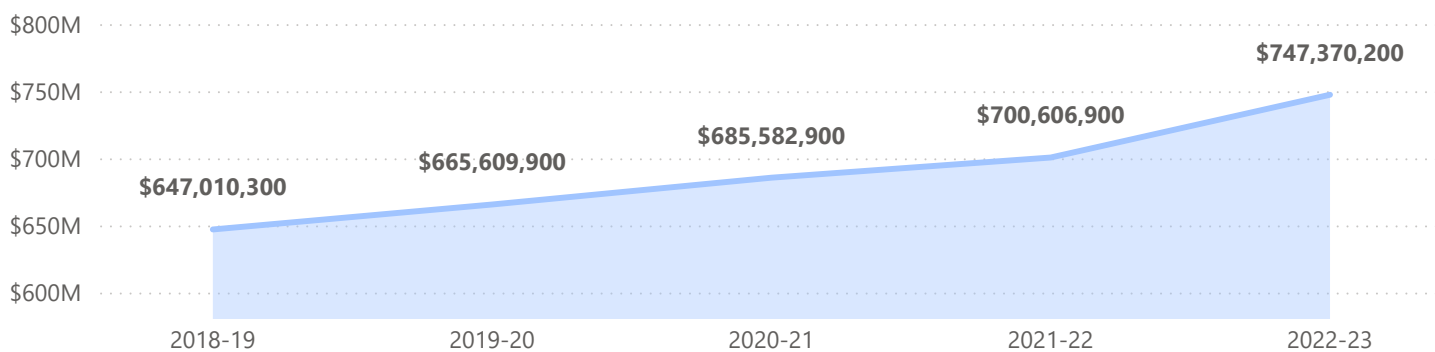


Figure 12 - Residential taxable assessment over the last five years. Source: 2018-19 to 2022-23 Statement of Estimates - Assessment

Commercial Taxable Assessment Trend

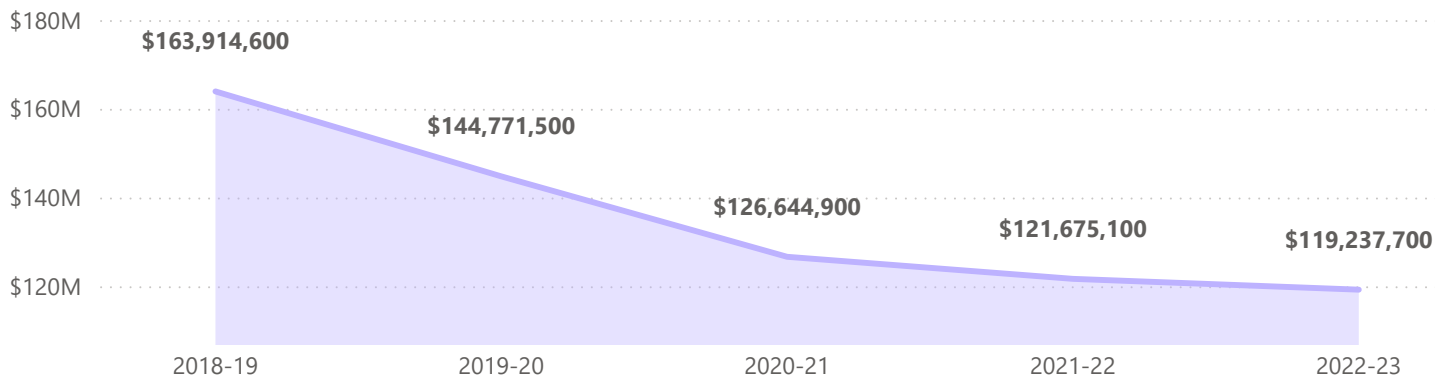


Figure 13 - Commercial taxable assessment over the last five years. Source: 2018-19 to 2022-23 Statement of Estimates - Assessment

¹ Uniform assessment is the value of a municipality's taxable property assessment plus the capitalized value of payments in lieu of taxes.

Chapter 3 - Financial Information

General Overview

Audited financial statements are presented on a consolidated basis. These consolidated financial statements present all municipal entities as one single reporting entity:

- all the individual funds managed by the Municipality
- organizations or enterprises that the Municipality owns or controls, such as:
 - Landrie Lake Water Utility, Richmond County - Port Hawkesbury Joint Development Commission, Richmond Housing Corporation

The Municipality's non-consolidated financial statements present the individual funds managed by the Municipality, such as the General Operating Fund, General Capital Fund, Non-operating Reserve Fund, Operating Reserve Fund and, if applicable, Water Operating Fund, Water Capital Fund, Water Reserve Fund, Electric Operating Fund, Electric Capital Fund, and Electric Reserve Fund. Non-consolidated financial statements are reconciled but not audited².

Financial Reporting Compliance

Legislated Requirements

Submitted before deadline³:

- | | |
|---|------------|
| ◦ Audited Consolidated Financial Statements | No |
| ◦ Financial Information Return (FIR) | No |
| ◦ Statement of Estimates - Assessment (SOE-A) | Yes |
| ◦ Statement of Estimates - Budget (SOE-B) | Yes |
| ◦ Management Letter/Internal Control Letter | No |
| ◦ Summary Report of Expenses | No |
| ◦ Summary Report of Hospitality Expenses | No |

Financial Statements include:

- | | |
|---|------------|
| ◦ Unqualified Audit Opinion | Yes |
| ◦ Elected Officials remuneration and expenses | Yes |

Expense and Hospitality report posted online quarterly	No
--	-----------

² Please be advised that, although the Department of Municipal Affairs reconciles, at a high level, a municipality's non-consolidated financial statements to the consolidated financial statements, the non-consolidated financial statements are usually not audited nor presented in full accordance with Canadian public sector accounting standards.

³ Annually, municipalities are required to submit their financial information by Sept 30th.

Financial Highlights

Revenue

Total consolidated revenue:	\$23.0 Million
Revenue generated from own source revenue*:	\$20.3 Million
Total general operating revenue:	\$11.1 Million
Largest general operating revenue:	70% Net property taxes and payments in lieu of taxes

Expenses

Total consolidated expenses**:	\$21.6 Million
Total general operating expenses:	\$10.0 Million
Largest general operating expense:	32% General government services

Annual Surplus

Annual consolidated surplus (deficit):	\$1.3 Million
Consolidated accumulated surplus (deficit):	\$34.4 Million
Annual general operating surplus (deficit):	\$907.7 Thousand

Debt

Total consolidated long-term debt:	\$5.4 Million
Total general capital fund long-term debt:	\$832.9 Thousand
General operating fund bank indebtedness:	\$0

* Total consolidated revenue excluding government transfers

** Net of extraordinary and special revenue item(s)

Revenue

\$23.0M

2022-23 Consolidated Revenue

Total consolidated revenue: \$23.0 Million
 Largest revenue: \$10.7 Million Sales of services
 Revenue generated from own source revenue: 89%

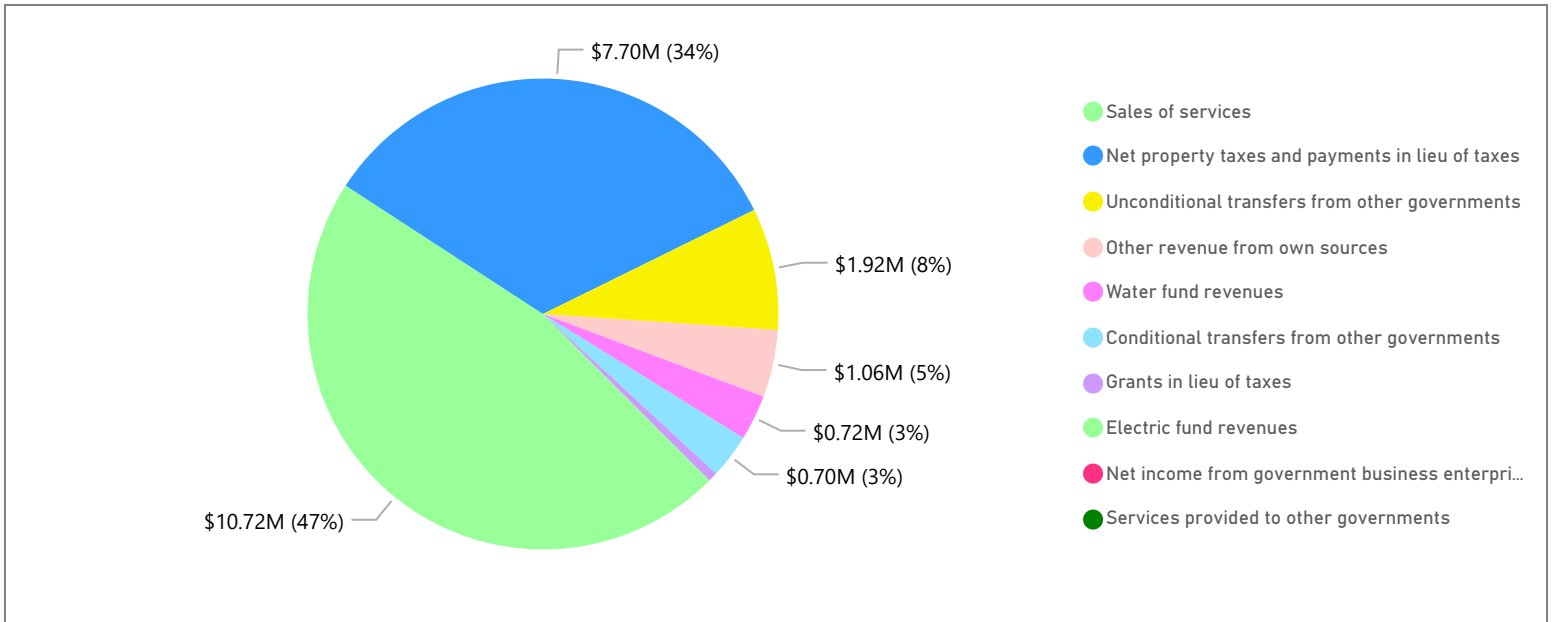
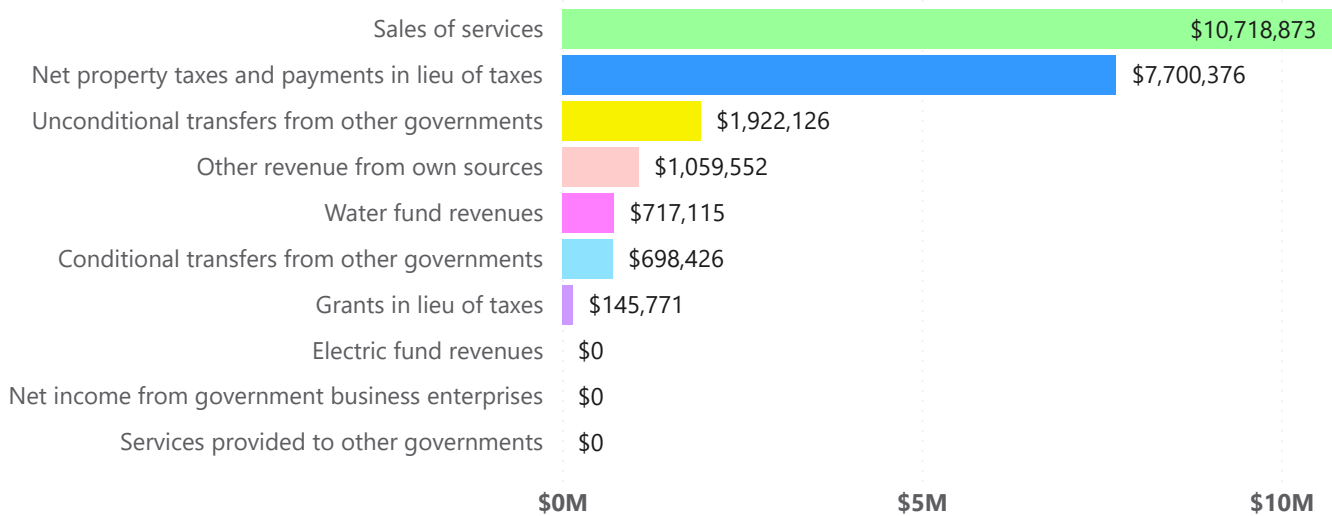


Figure 14 - Consolidated Revenue Source: 2022-23 Financial Information Return

The graphs above and below show the Municipality's consolidated revenue divided into categories.

Consolidated Revenue



Revenue

\$11.1M

2022-23 General Operating Revenue

Total general operating revenue:	\$11.1 Million
Largest general operating revenue:	70% Net property taxes and payments in lieu of taxes
Uncollected Taxes Financial Condition Indicator (FCI):	12.5%
Reliance on Government Transfers (FCI):	0.6%

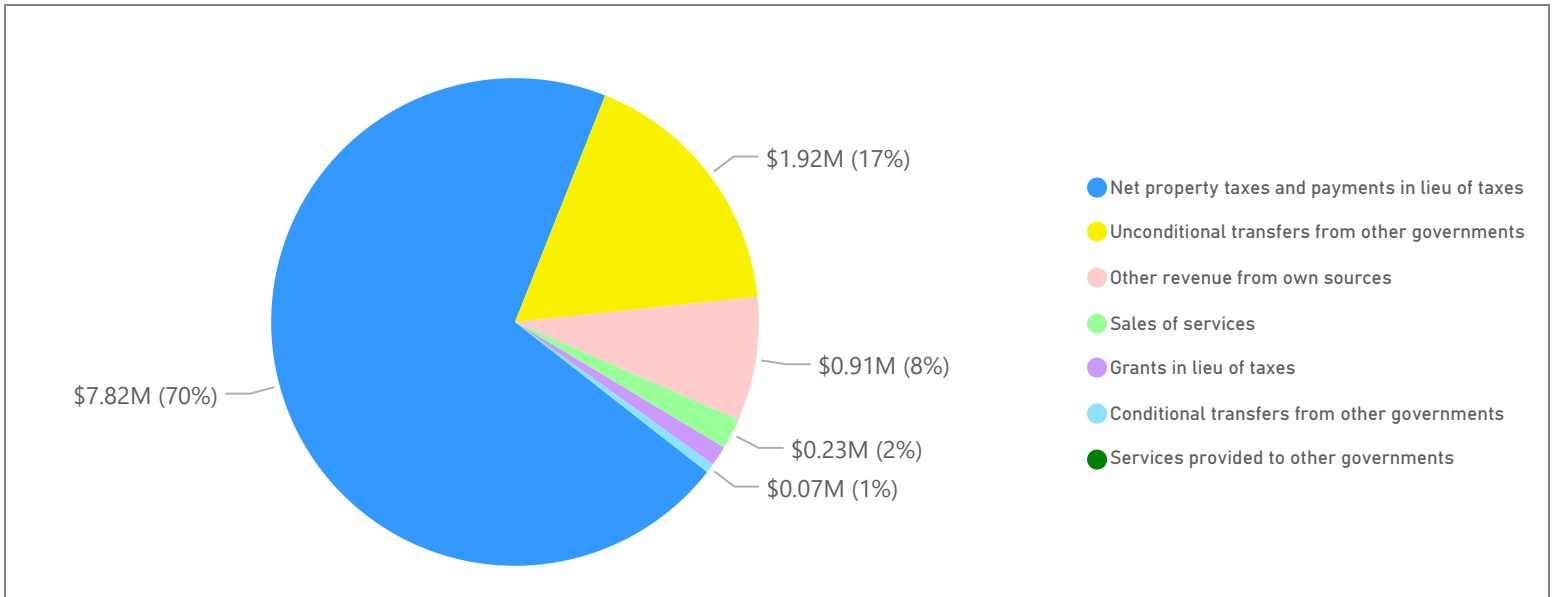
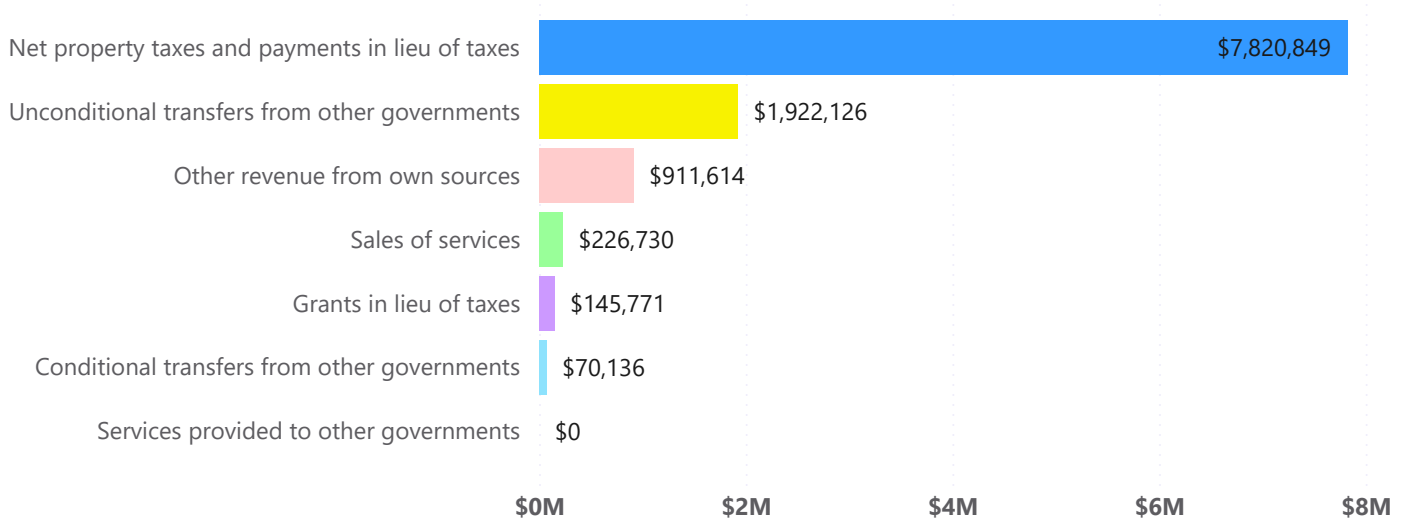


Figure 15- General Operating Fund Revenue: 2022-23 Financial Information Return

The graphs above and below show the Municipality's general operating fund revenue divided into categories.

General Operating Revenue



Expenses

\$21.6M

2022-23 Consolidated Expenses

Total consolidated expenses: \$21.6 Million

Largest expense: 45% Public health services

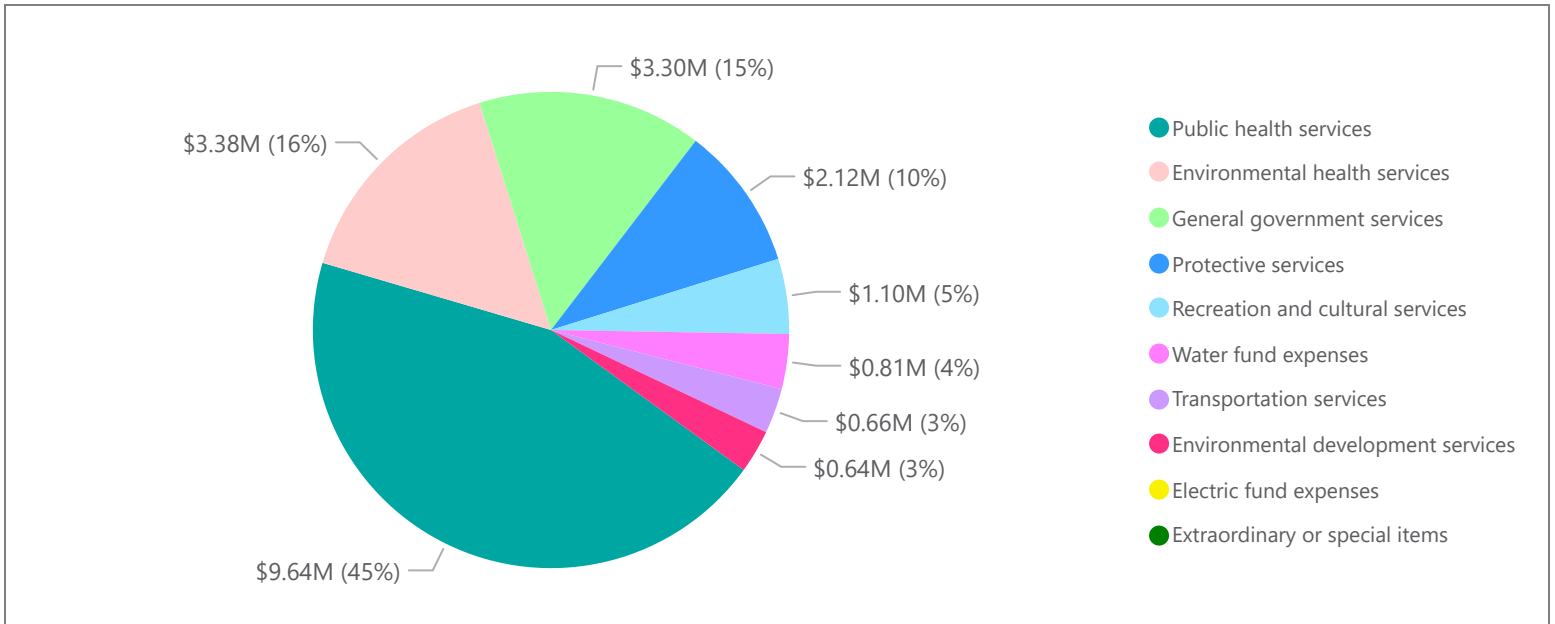
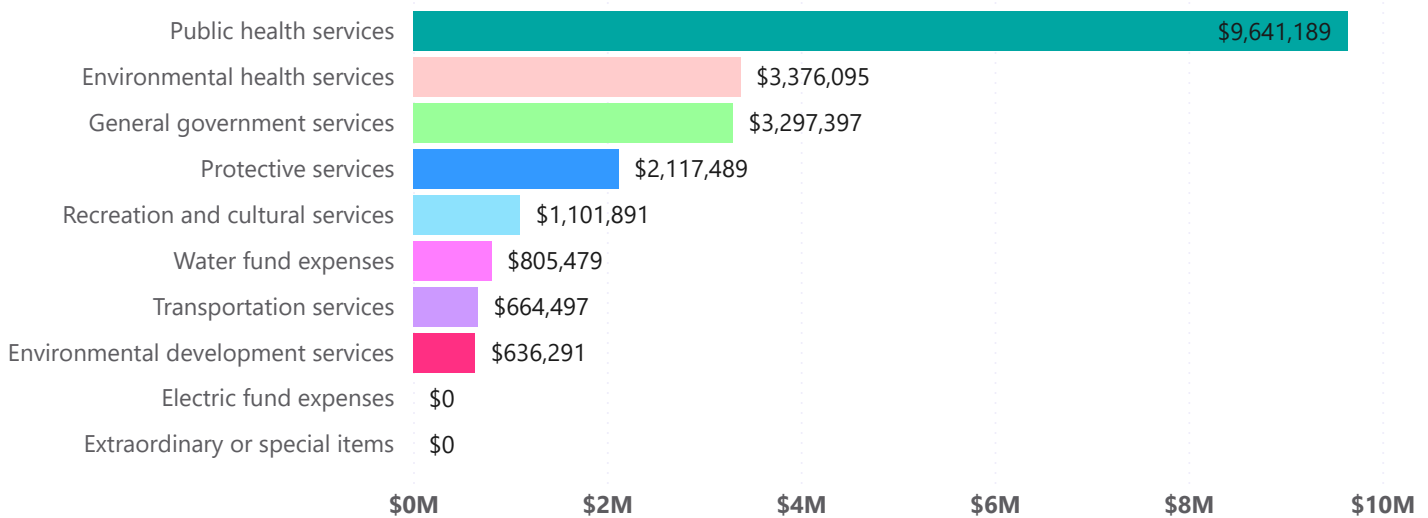


Figure 16 - Consolidated Expenses Source: 2022-23 Financial Information Return

The graph above and table below show the Municipality's consolidated expenses divided into categories.

Consolidated Expenses



Expenses

\$10.0M

2022-23 General Operating Expense

Total general operating expenses: \$10.0 Million

Largest general operating expense: 32% General government services

General operating reserves as a percentage of total general operating expenses: 73.6%

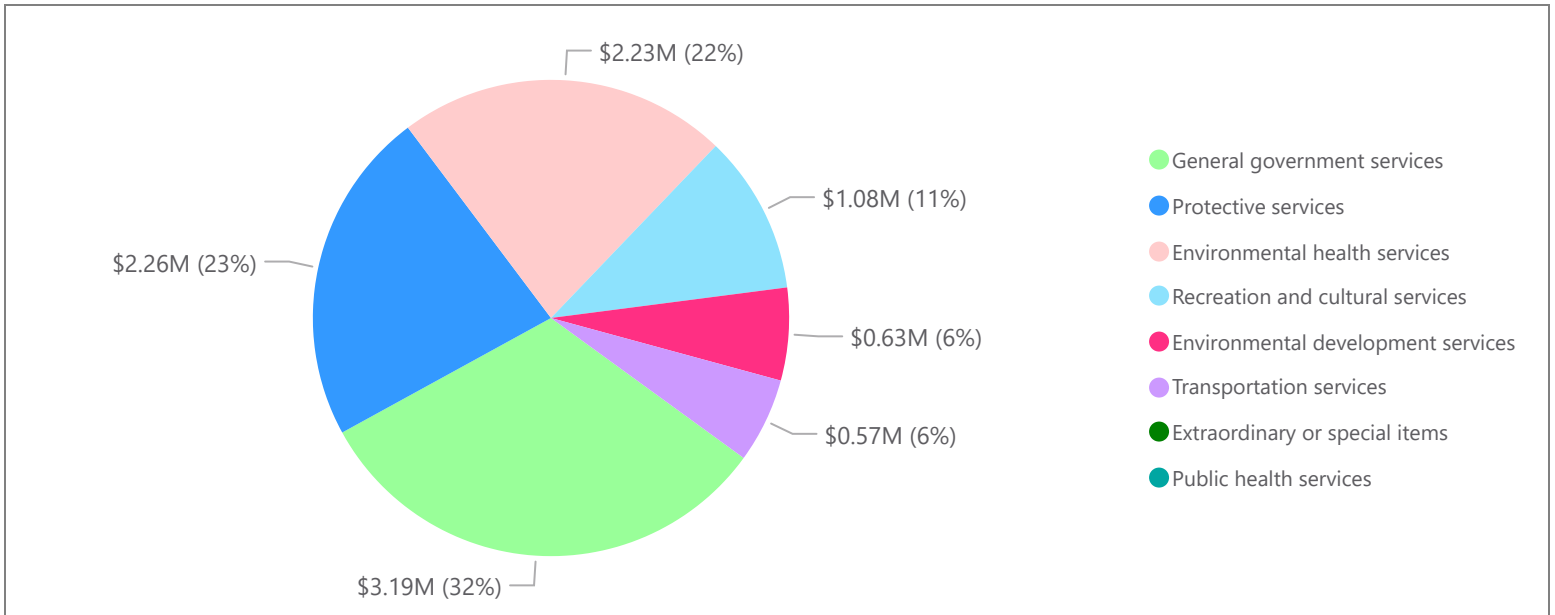
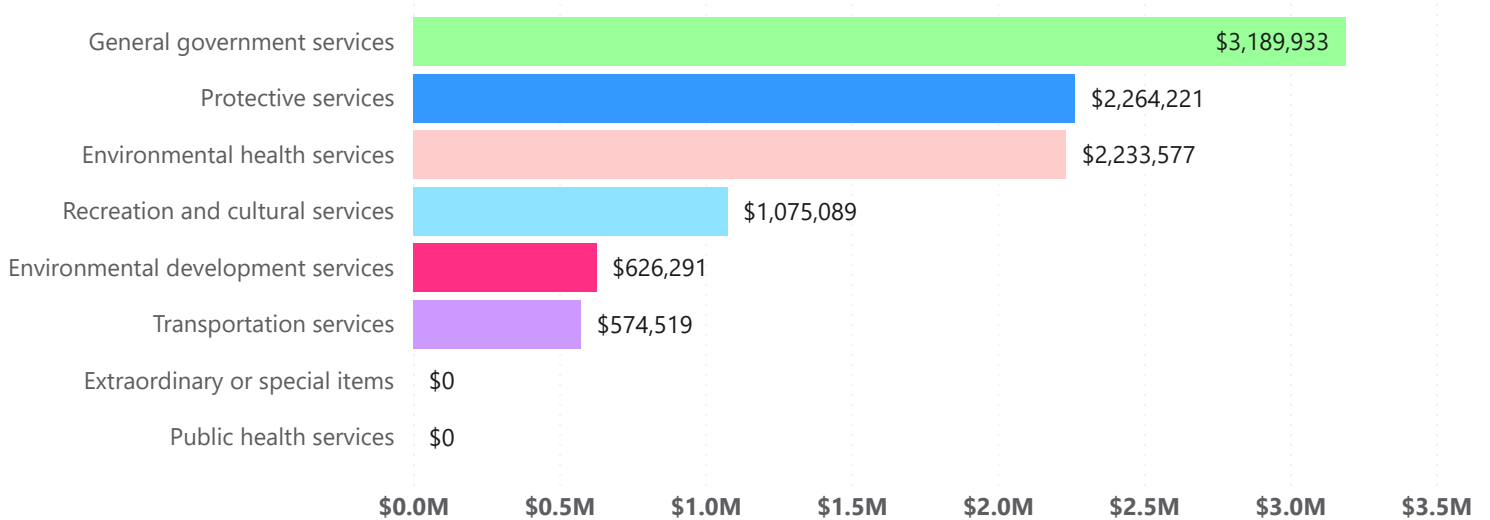


Figure 17 - General Operating Fund Expenses: 2022-23 Financial Information Return

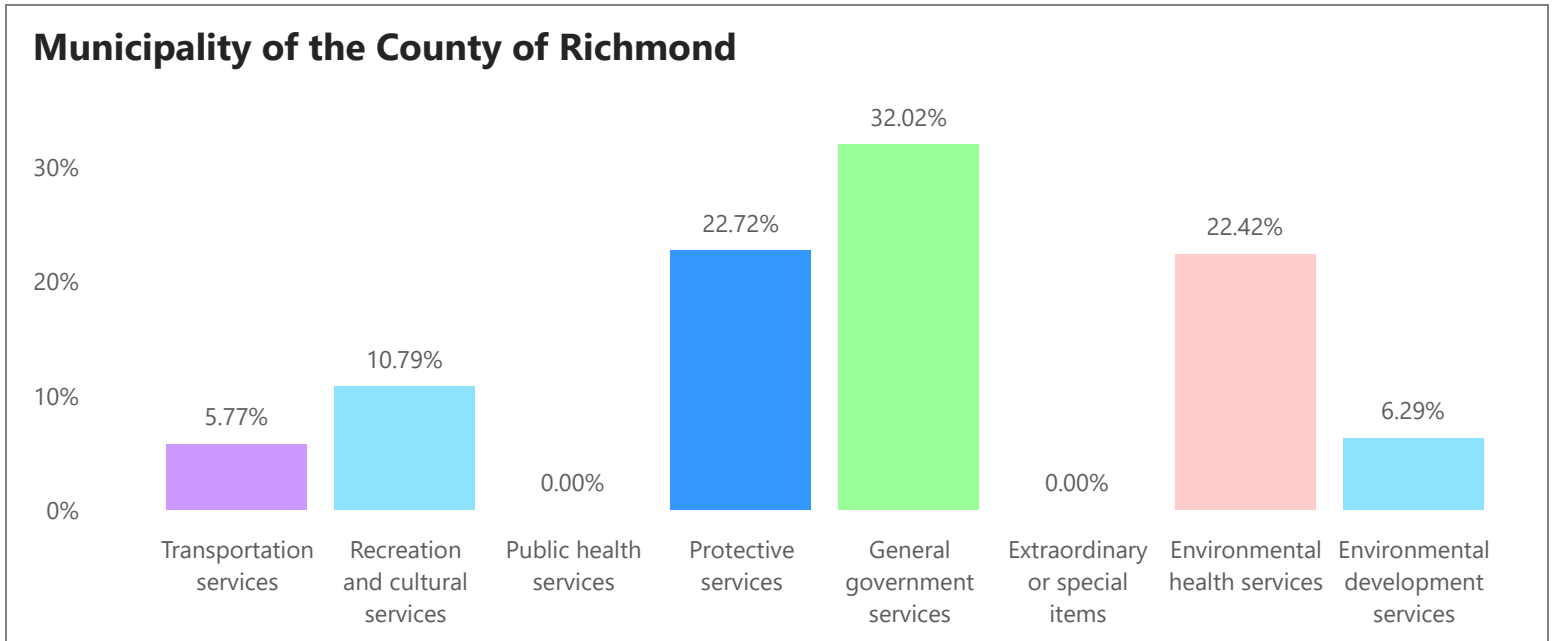
The graph above and table below show the Municipality's general operating fund expenses divided into categories.

General Operating Expenses



2022-23 General Operating Expenses Comparison to the Provincial Average

The graph below shows the expense by function for the municipal operations or General Operating Fund expenses compared to the Provincial Average.



Provincial Average

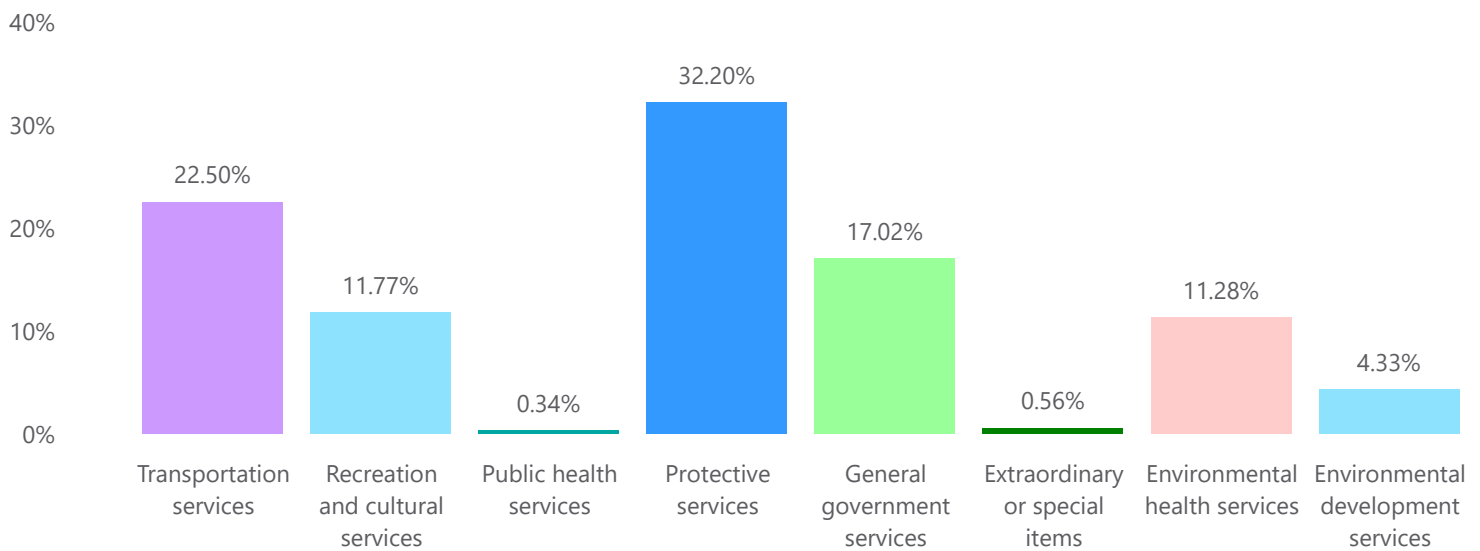


Figure 18 - Comparison of General Operating Fund Expenses to Provincial Average. Source: 2022-23 Financial Information Return

Accumulated Surplus (Deficit)

Annual surplus (deficit): Revenue - Expenses

Note: Annual surplus (deficit) is added to the accumulated surplus (deficit)

Annual consolidated surplus (deficit): \$1.3 Million

Consolidated accumulated surplus (deficit): \$34.4 Million

Annual general operating surplus (deficit): \$907.7 Thousand

Number of Deficits in the Last 5 Years Financial Condition Indicator (FCI): 0

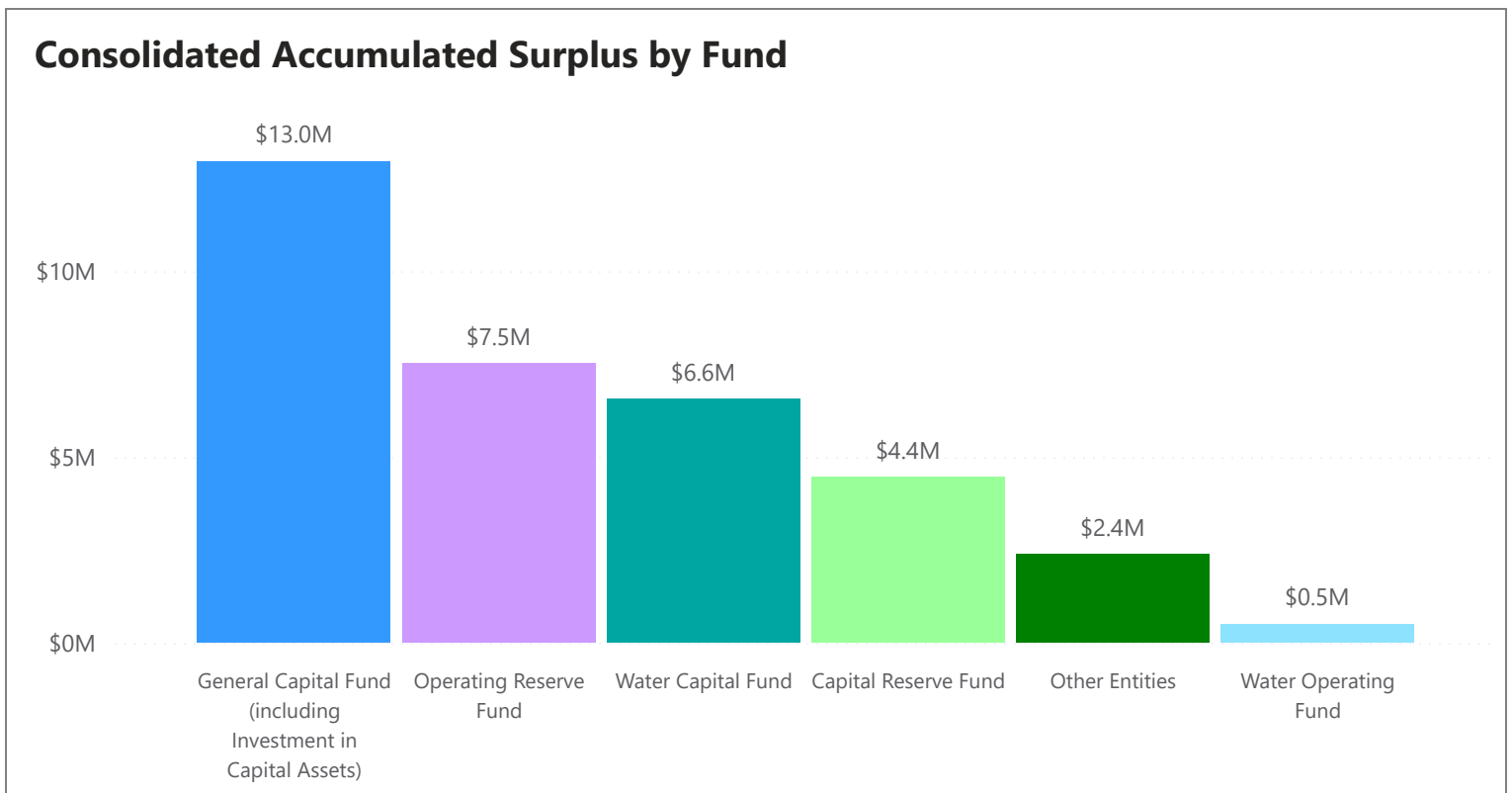


Figure 19 - Consolidated Accumulated Surplus by Fund. Source: 2022-23 Financial Information Return

Debt

Total consolidated long-term debt:	\$5.4 Million
Total general capital fund long-term debt:	\$832.9 Thousand
Debt Service Financial Condition Indicator (FCI):	1.5%
Operating fund bank indebtedness:	\$0
Outstanding Operating Debt FCI (as a percentage of Net Property Taxes/Payment in Lieu of Taxes, Grants in Lieu of Taxes and Government Transfers):	3.1%

Chapter 4 - Financial Condition Indicators: House Model

The Financial Condition Indicators (FCIs) condense multiple sources of information into a single visual “House Model” graph. The House Model gives a quick visual of a municipality’s strengths and possible areas where a municipality may want to focus its attention.

The Model:

The Model consists of twelve indicators organized into base, structure and roof, focusing on:

- Base: Three indicators relating to internal and external factors that could impact the municipality's revenue stream.
- Structure: Five financial indicators that concern management and debt; and
- Roof: Four key performance indicators, that reflect the municipality's ability to meet current and future needs in a balanced and independent manner.

Risk thresholds:

Each indicator is assessed against a risk threshold:

- low risk (**green**);
- moderate risk (**yellow**); and
- high risk (**red**).

Overall assessment:

The Department calculates an overall assessment for fiscal instability:

- low risk (**green**): 9-12 FCIs meet low risk threshold;
- moderate risk (**yellow**): 7-8 FCIs meet low risk threshold; and
- high risk (**red**): 6 or less FCIs meet low risk threshold.

Overall Assessment

Overall Assessment for: Municipality of the County of Richmond

Financial Condition:

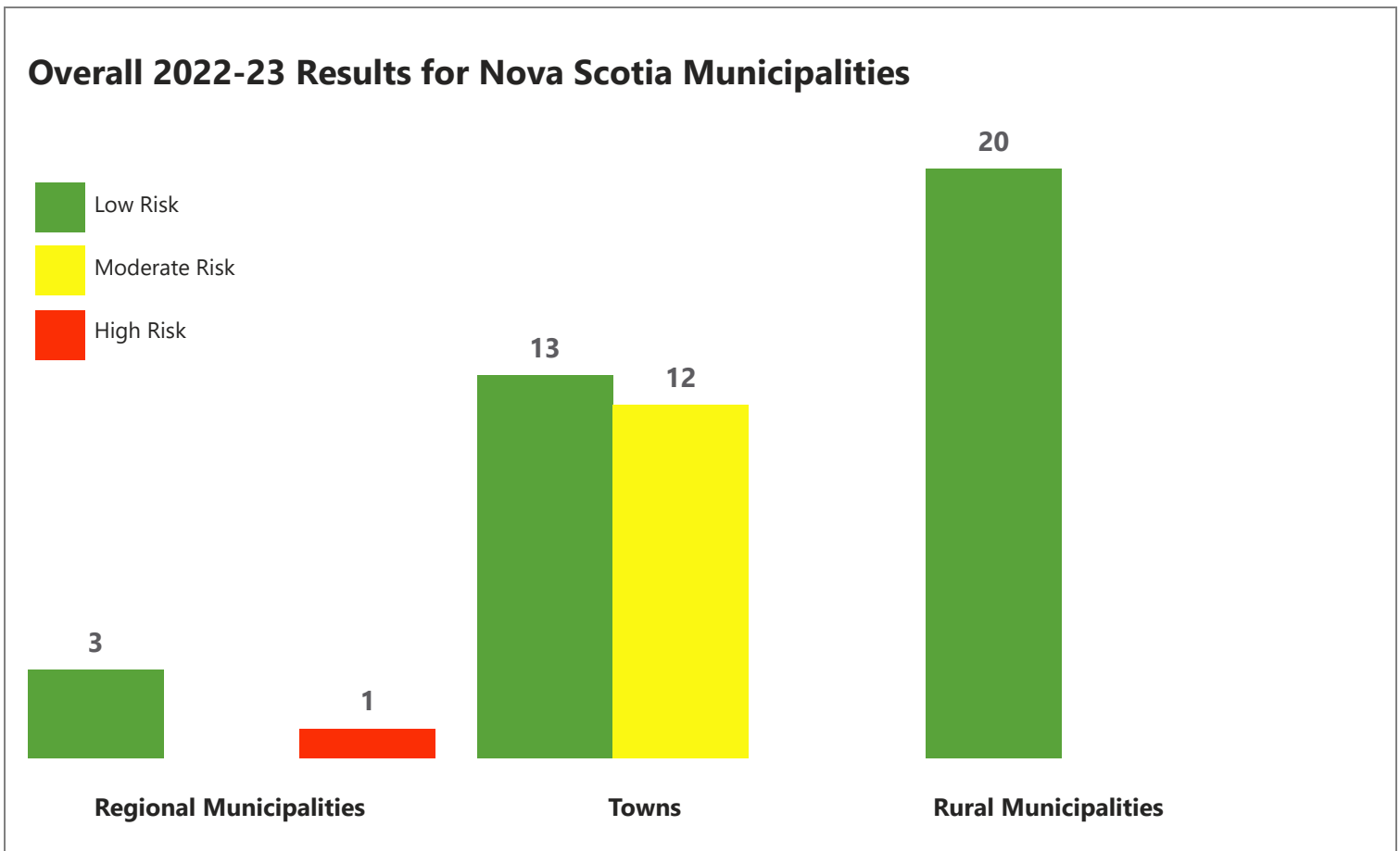
Low Risk

The overall Financial Conditions Index assessment for the Municipality of the County of Richmond is Low Risk.

This means that while the Municipality might face some challenges, it is considered low risk for fiscal instability.

Comparison:

The majority of Municipalities are at low risk (see chart below).



Financial Condition Indicators Highlights for 2022-23

Overall Assessment

Green (Low Risk)

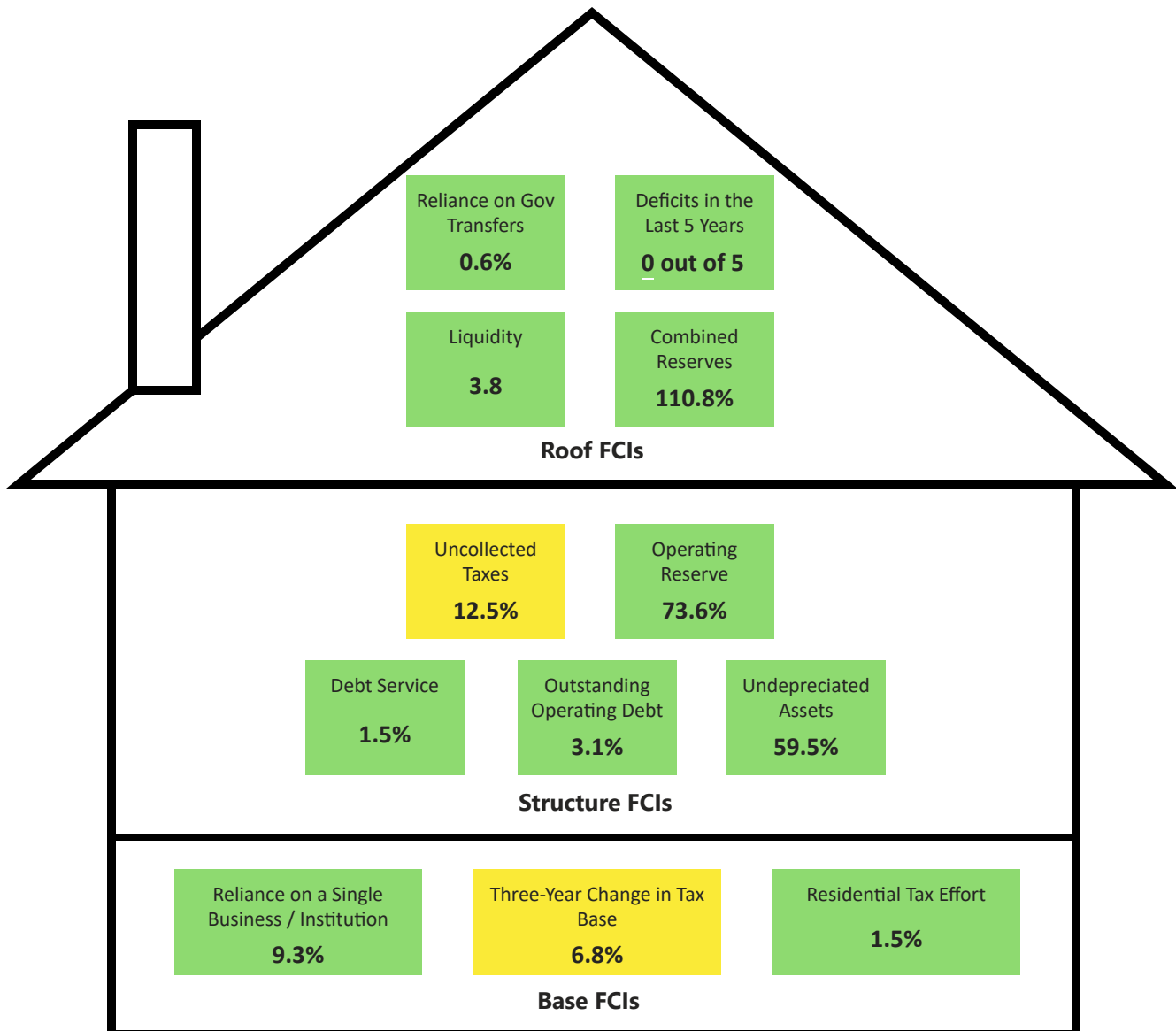
The overall Financial Conditions Index assessment for the Municipality of the County of Richmond is Green (Low Risk).

This means that while the Municipality might face some challenges, it is considered low risk for fiscal instability.

As shown in the House model below, the Municipality of the County of Richmond's FCIs are comprised of:

- Low Risk **(green)**: 10 Indicators
- Moderate Risk **(yellow)**: 2 Indicators
- High Risk **(red)**: 0 Indicators

Individual FCI results are presented in the House below and are compared to last year's result on the next page.



Two-Year Comparison of Financial Condition Indicators

BASE	2021-22	2022-23	+/-
Reliance on a Single Business or Institution	9.6%	9.3%	-0.3%
Three-Year change in Tax Base	1.8%	6.8%	5.0%
Residential Tax Effort	1.4%	1.5%	0.1%

STRUCTURE	2021-22	2022-23	+/-
Uncollected Taxes	16.4%	12.5%	-3.9%
Operating Reserve	70.0%	73.6%	3.6%
Debt Service	2.8%	1.5%	-1.3%
Outstanding Operating Debt	4.7%	3.1%	-1.6%
Undepreciated Assets	60.4%	59.5%	-0.9%

ROOF	2021-22	2022-23	+/-
Reliance on Government Transfers	0.3%	0.6%	0.3%
Number of Deficits in the Last 5 Years	0	0	0
Liquidity	3.0	3.8	0.8
Combined Reserves	52.2%	110.8%	58.6%

*For 3-year Change in Tax Base, CPI change for 2021-22 was 12.1% and for 2022-23 is 13.3%.

Base FCI Indicator - Municipal Revenue Dimension

Reliance on a Single Business or Institution

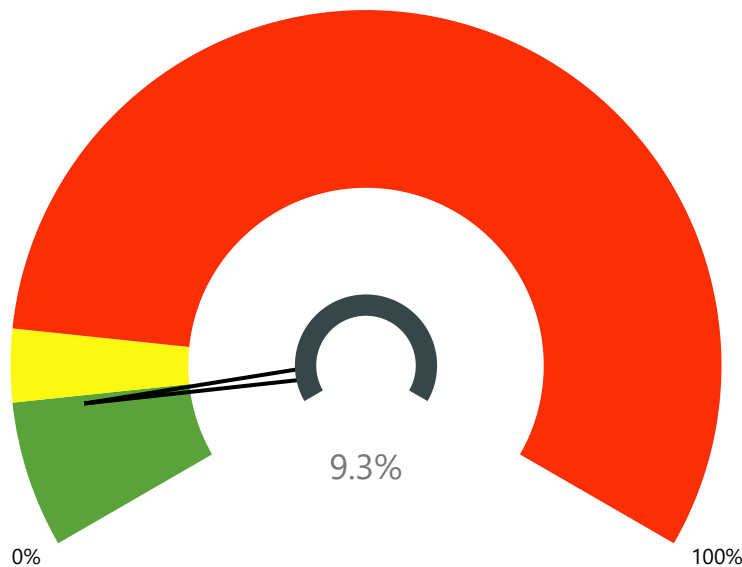
2022-23 Results: **Low Risk 9.3 %**

The largest single commercial or institutional account is 9.3 % of the Municipality's total Uniform Assessment.

What does it mean? The Municipality is showing no vulnerability in this area. The Municipality's tax base is not dependent on one single business or institution.

Calculation:
$$\frac{\text{Taxable assessment value of the largest business or institution}}{\text{Uniform assessment}} = 9.3\%$$

- Risk Thresholds:
- Low: Less than 10%
 - Moderate: 10% to 15%
 - High: Greater than 15%



Base FCI Indicator - Municipal Revenue Dimension

Three-Year Change in Tax Base

2022-23 Results: **Moderate Risk 6.8 %**

What does it mean? Growth is below the CPI % change of 13.3% but above 0%.
The Municipality's tax base is not keeping up with the cost of municipal services and programs.

Calculation:
$$\frac{\text{Current uniform assessment} - \text{Uniform assessment 3 years prior}}{\text{Uniform assessment 3 years prior}} = 6.8\%$$

- Risk Thresholds:
- Low: Equal or above CPI % change (Three Year CPI 2022-23: 13.3 %)
 - Moderate: Below CPI % change, but not negative growth
 - High: Negative growth

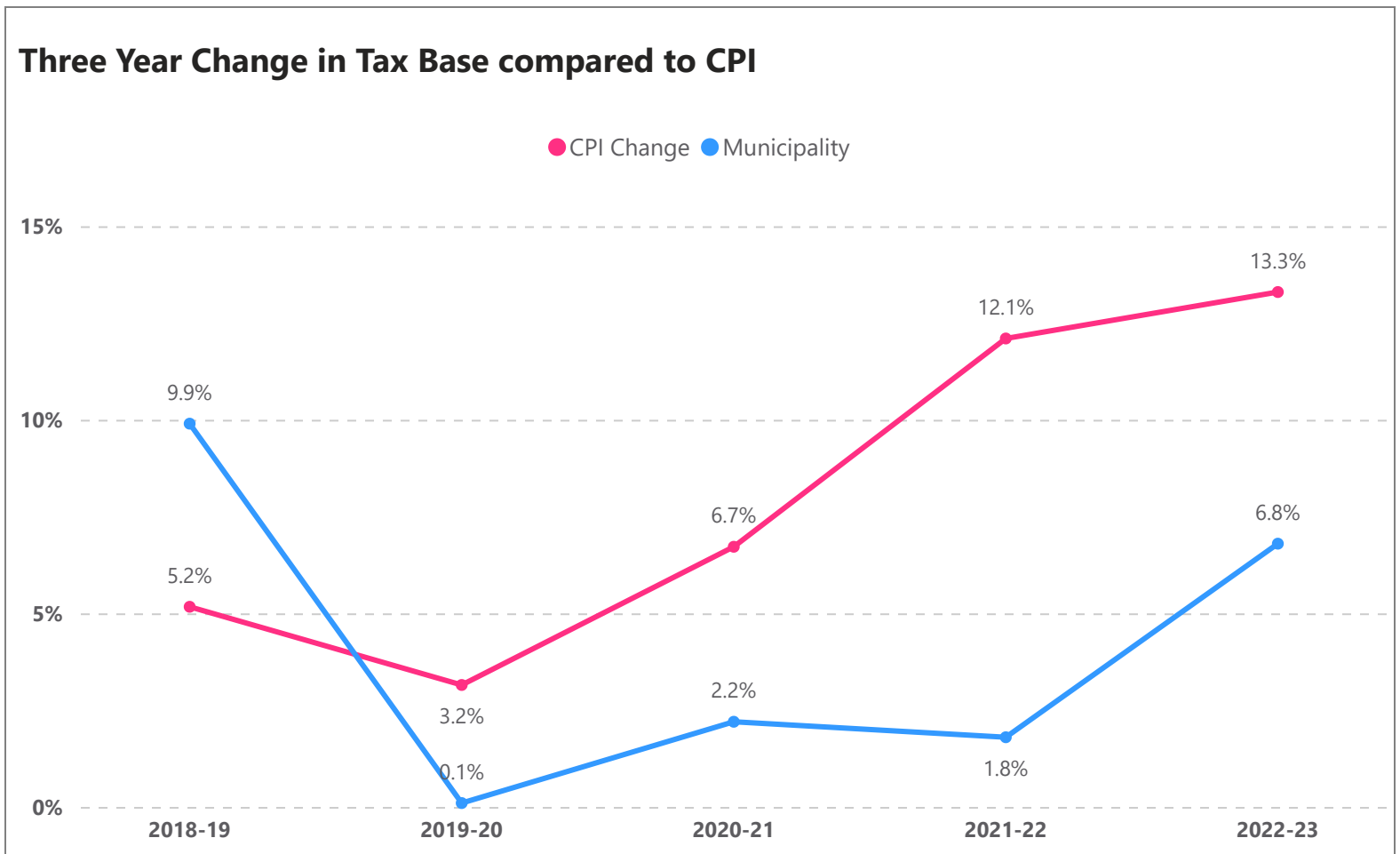


Figure 20 - Three-year change in Uniform Assessment in comparison to three-year change in CPI for the last 5 years.
Source: Statement of Estimates-Assessment and Statistics Canada

Base FCI Indicator - Municipal Revenue Dimension

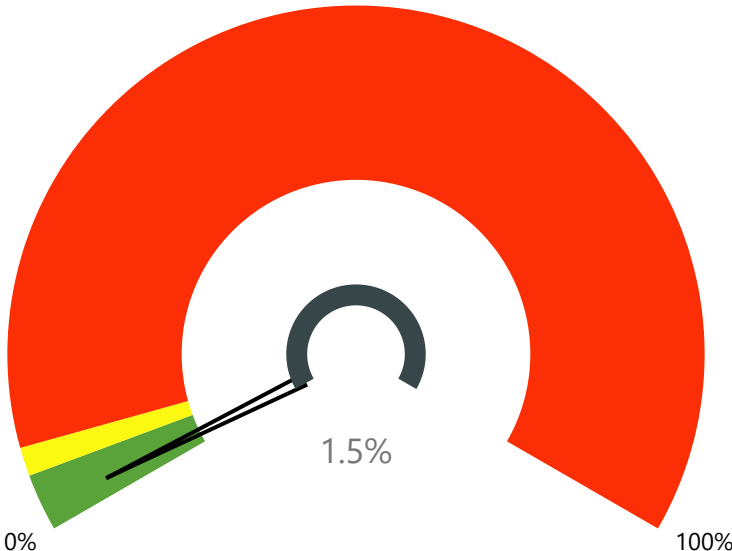
Residential Tax Effort

2022-23 Results: **Low Risk 1.5 %**
1.5 % of median household income is required to pay the average tax bill.

What does it mean? The Municipality has some flexibility to increase the taxes, if required.
This indicator helps council assess the affordability of municipal taxes in relation to the current service levels.

Calculation:
$$\frac{\text{Total residential tax revenue per dwelling unit}}{\text{Median household income}} = 1.5\%$$

- Risk Thresholds:
- Low: Less than 4%
 - Moderate: 4% to 6%
 - High: Greater than 6%



Structure (Management) FCI Indicator - Municipal Management Dimension

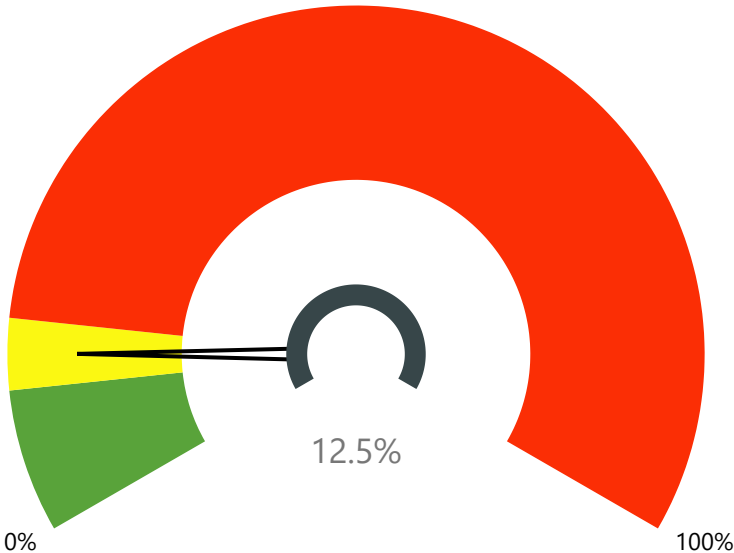
Uncollected Taxes

2022-23 Results: **Moderate Risk 12.5 %**

What does it mean? The Municipality is experiencing challenges managing tax revenue collection.

Calculation:
$$\frac{\text{Total cumulative uncollected taxes}}{\text{Total taxes billed in current fiscal year}} = 12.5\%$$

- Risk Thresholds:
- Low: Less than 10%
 - Moderate: 10% to 15%
 - High: Greater than 15%



Structure (Management) FCI Indicator - Municipal Management Dimension

Operating Reserve

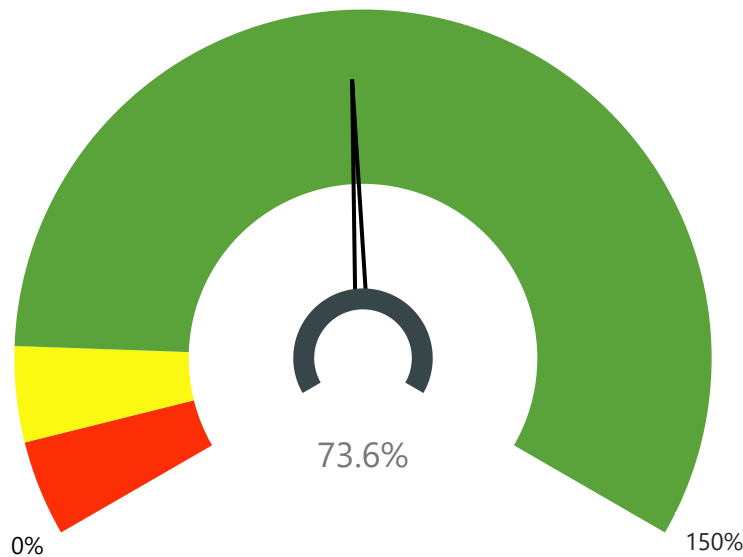
2022-23 Results: **Low Risk 73.6 %**

What does it mean? The Municipality is setting aside sufficient funds to help mitigate any unforeseen risks or future needs.

This indicator provides the value of funds set aside for planned future needs, to smooth expenses, or for unexpected expenses.

Calculation:
$$\frac{\text{Total operating reserve fund balance}}{\text{Total operating expenditures}} = 73.6\%$$

- Risk Thresholds:
- Low: Greater than 20%
 - Moderate: 10% to 20%
 - High: Less than 10%



Structure (Management) FCI Indicator - Municipal Management Dimension

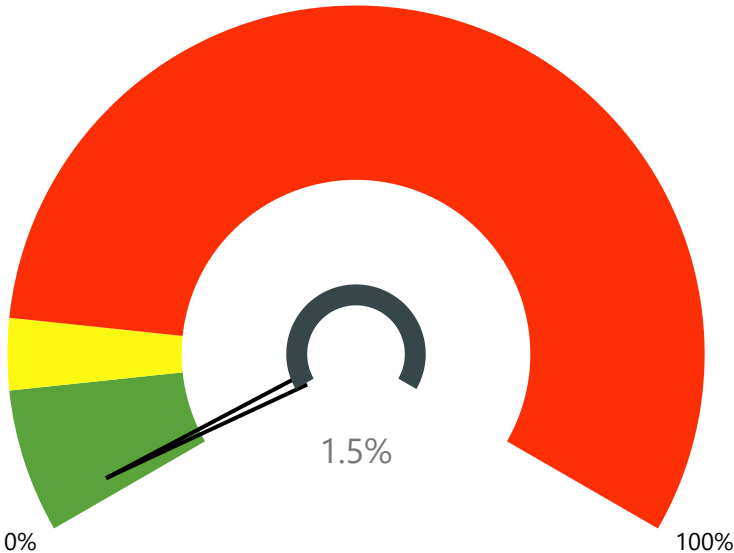
Debt Service

2022-23 Results: **Low Risk 1.5 %**
1.5% of own source revenue is spent on principal and interest payments.

What does it mean? With adequate cash flow, the Municipality may have the flexibility to increase borrowing levels to help finance future capital expenditures.

Calculation:
$$\frac{\text{Principal and interest paid on long-term debt}}{\text{Total own source operating revenue}} = 1.5\%$$

- Risk Thresholds:
- Low: Less than 10%
 - Moderate: 10% to 15%
 - High: Greater than 15%



Structure (Management) FCI Indicator - Municipal Management Dimension

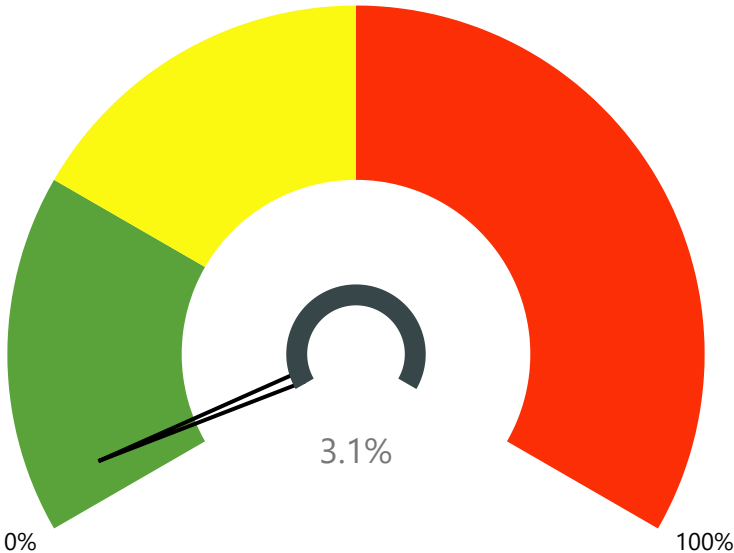
Outstanding Operating Debt

2022-23 Results: **Low Risk 3.1 %**

What does it mean? The Municipality is carrying operating debt.

Calculation:
$$\frac{\text{Total outstanding operating debt}}{\text{Total own source operating revenue}} = 3.1\%$$

- Risk Thresholds:
- Low: Less than 25%
 - Moderate: 25% to 50%
 - High: Greater than 50%



Structure (Management) FCI Indicator - Municipal Management Dimension

Undepreciated Assets

2022-23 Results: **Low Risk 59.5 %**

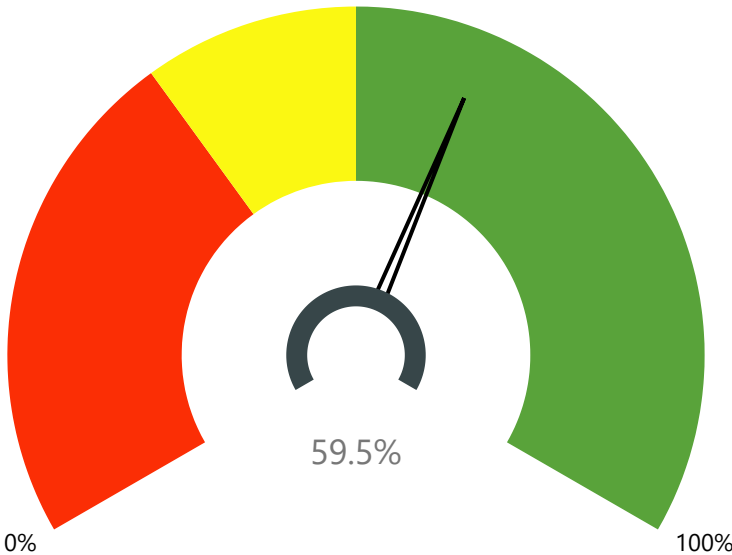
What does it mean? This indicator estimates that the Municipality's capital assets have 59.5 % of their useful life remaining

Municipalities across Canada are facing sufficient infrastructure challenges. This indicates that the Municipality may be experiencing less of an infrastructure challenge than other municipalities.

While this indicator provides an estimate of the useful life left in the Municipality/Town's recorded capital assets, it does not necessarily indicate the condition of those assets. For instance, some older assets could still be in good working condition, while the opposite could also be true.

Calculation:
$$\frac{\text{Total net book value of capital assets}}{\text{Gross costs of capital assets}} = 59.5\%$$

- Risk Thresholds:
- Low: Greater than 50%
 - Moderate: 35% to 50%
 - High: Less than 35%



Roof (Key Performance) FCI Indicator - Overall Assessment Dimension

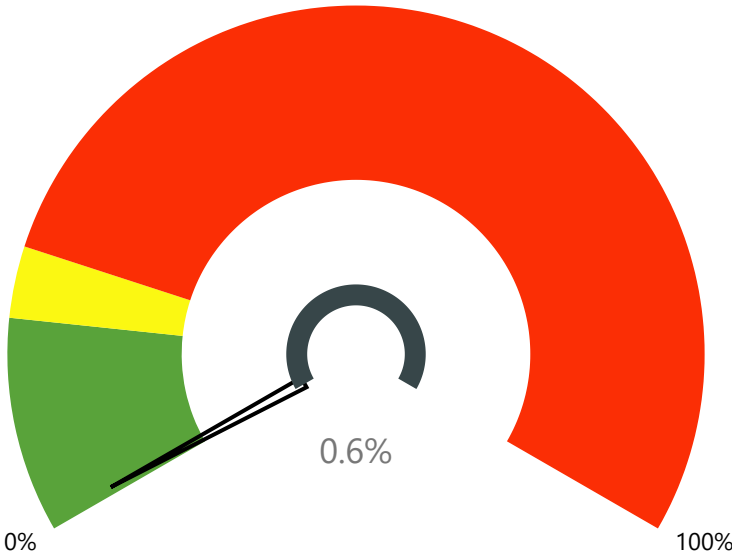
Reliance on Government Transfers

2022-23 Results: **Low Risk 0.6 %**

What does it mean? The Municipality is not dependent on another level of government to meet its service obligations.

Calculation:
$$\frac{\text{Total government transfers}}{\text{Total revenue}} = 0.6\%$$

- Risk Thresholds:
- Low: Less than 15%
 - Moderate: 15% to 20%
 - High: Greater than 20%



Roof (Key Performance) FCI Indicator - Overall Assessment Dimension

Number of Deficits in the last 5 Years

2022-23 Results: **Low Risk: 0 Operating deficit in the last five years**

What does it mean? Deficits are important indications of financial health. The result indicates that the Municipality is able to meet its needs in a balanced manner and maintains a balanced budget.

Calculation: Number of non-consolidated operating deficits in the last five years = 0

- Risk Thresholds:
- Low: 0 in the last five years
 - Moderate: 1 or more in the last 5 years
 - High: 1 or more in the last 2 years with one material deficit (0.5% of operating expenses)

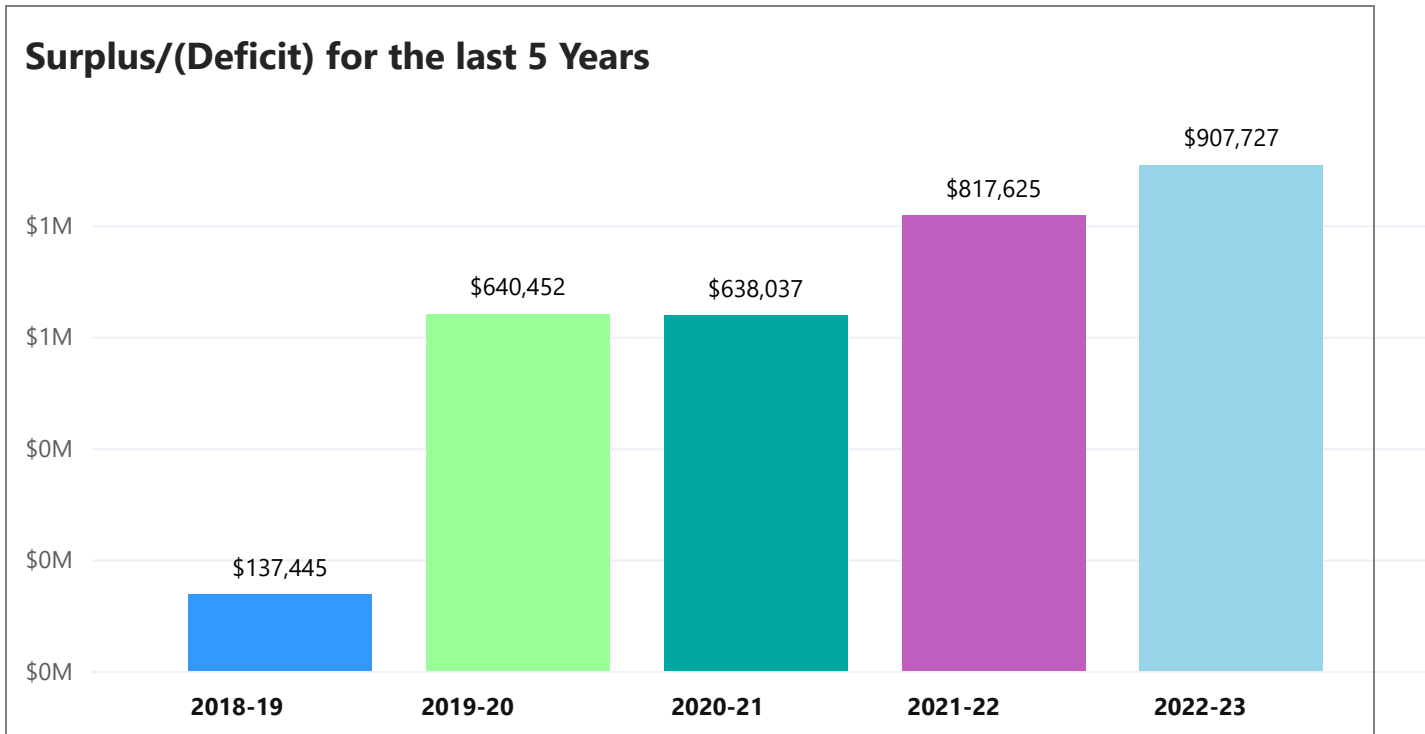


Figure 21 - Annual operating fund surplus (deficit) for the last 5 years. Source: Financial Information Return

Roof (Key Performance) FCI Indicator - Overall Assessment Dimension

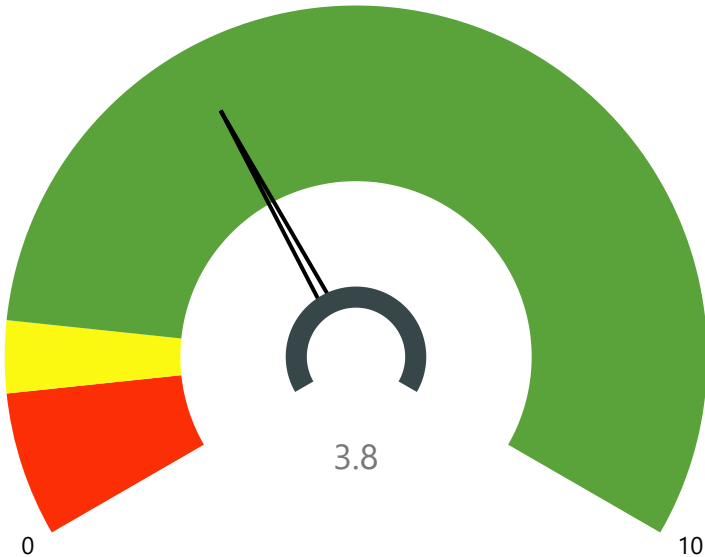
Liquidity

2022-23 Results: **Low Risk 3.8**

What does it mean? Liquidity is key to financial performance. The result indicates that the Municipality does not have a cash flow problem and is able to meet its service obligations.

Calculation:
$$\frac{\text{Total current financial assets}}{\text{Total current liabilities}} = 3.8$$

- Risk Thresholds:
- Low: Greater than 1.5
 - Moderate: 1 to 1.5
 - High: Less than 1



Roof (Key Performance) FCI Indicator - Overall Assessment Dimension

Combined Reserves

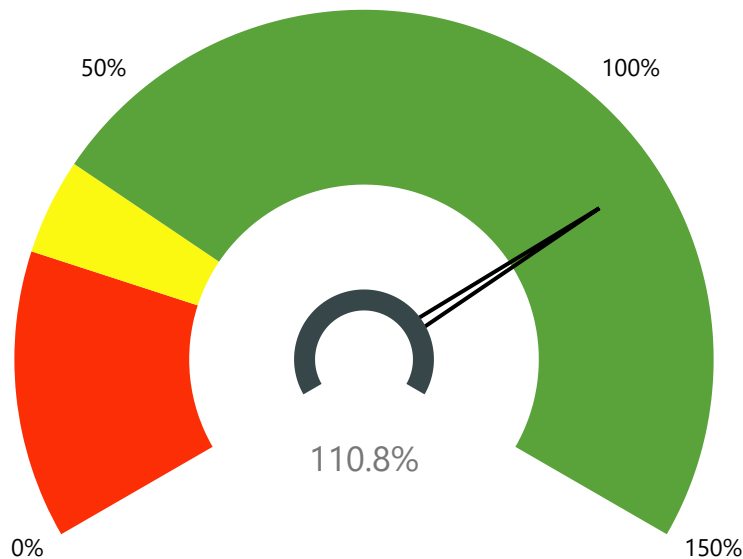
2022-23 Results: **Low Risk 110.8 %**

What does it mean? This result indicates that the Municipality does appear to have sufficient reserves needed to address unexpected events or provide flexibility to address future projects.

Calculation: Reserves are critical components of a municipality's long-term sustainability. This indicator shows the value of the funds held in the reserves compared to a single year's operation including amortization expenses.

Risk Thresholds:
$$\frac{\text{Total operating and capital reserves}}{\text{Total operating expenses plus amortization expense}} = 110.8\%$$

- Low: Greater than 40%
- Moderate: 30% to 40%
- High: Less than 30%



Appendix I - Additional Resources

Nova Scotia Government's Open Data Portal (data.novascotia.ca)

This portal provides access to various government data in a free, accessible, machine-readable format.

Financial datasets currently published through the Nova Scotia Government's Open Data Portal:

- Consolidated Revenues and Expenses by Municipality
- Municipal Affairs Funding Programs
- Farm Land Grant
- Financial Condition Indicators by Municipality
- Municipal Contributions to Roads
- Municipal Financial Capacity Grant
- Municipal Operating Fund- Summary of Revenue and Expenses by Municipality
- Municipal Operating Expenses by Function - 10 Year Summary
- Municipal Operating Revenue by Source - 10 Year Summary
- Municipal Property Tax Rates
- Nova Scotia Power Grant-in-Lieu
- Uniform Assessment

Appendix II - Municipal Website

The municipal website is richmondcounty.ca

A municipality's website can be a helpful resource to access various financial information. Currently, most municipal websites provide:

- Audited Financial Statements
- Approved Operating Budget
- Quarterly Municipal Councilor and CAO Expense Report
- Quarterly Municipal Hospitality Expense Report

Contact Municipal Affairs

For more information, for support in action plan development, or to obtain a guide on action plan development:

municipalfinance@novascotia.ca.





THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

WARDEN

July 24, 2025

Cam Samson
1901 Gottingen St., Suite 2
Halifax, NS, B3J 0C6

Dear Mr. Samson,

On behalf of Richmond County Council, I am pleased to provide this letter of support regarding the Dundee Hills RV Development.

Our staff have reviewed the documentation from the Eastern District Planning Commission and can confirm that Phases 1 to 3 of the project meet all applicable zoning and development requirements.

Council acknowledges the potential of this development to deliver a significant boost to the local tourism sector. The RV Village concept is designed to attract visitors and increase the average length of stay, supporting local businesses and enhancing the overall economic impact of the tourism dollar—key objectives within our strategic vision for economic development.

In addition to its tourism benefits, the RV Village concept presents an innovative response to the region's strained housing market. By offering an alternate vacation home model for seasonal users, the development may reduce demand on traditional housing stock and help return year-round homes to the market that might otherwise remain vacant for most of the year.

Council further recognizes the environmental advantages of this project. The business model prioritizes clustered servicing and reduced power consumption, aligning with energy-efficient design and helping to lower the carbon footprint—objectives consistent with our goals for sustainable, climate-conscious growth.

Finally, the project promotes healthy, active lifestyles through its integration with recreational amenities such as trails, golf, and boating. This aligns with Richmond County's ongoing commitment to fostering a vibrant, active, and healthy community.

Thank you for your continued investment and commitment to sustainable, community-enhancing development in Richmond County. We look forward to working with you as the project proceeds through its next stages.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND
WARDEN

July 24, 2025

Cam Samson
1901 Gottingen St., Suite 2
Halifax, NS, B3J 0C6

Dear Mr. Samson,

On behalf of Richmond County Council, I am pleased to offer this letter of support in principle for Phases 4 to 7 of the proposed Dundee Hills RV Development.

While these additional phases are subject to necessary amendments to relevant municipal bylaws, Council is supportive of the overall vision and direction of the project. The proposed expansion builds on the anticipated success of Phases 1 to 3 and reflects a continued commitment to high-quality, sustainable development in the region.

The expanded phases of the RV Village have the potential to further strengthen Richmond County's tourism economy by drawing additional visitors and encouraging longer stays. This aligns with the Municipality's economic development strategy and our efforts to grow and diversify the tourism sector across our region.

Council also sees merit in the project's contribution to housing flexibility. By offering seasonal vacation home alternatives, this model has the potential to ease pressure on the housing market by freeing up existing year-round homes that may otherwise remain underutilized as seasonal dwellings.

Environmental sustainability remains a core priority for Richmond County, and we are encouraged by the low-impact approach of the RV Village. Clustered servicing and the energy-efficient design principles support our broader goals of reducing environmental impact and promoting responsible development practices.

In addition, the emphasis on active living—through access to trails, golf, and water-based recreation—supports the Municipality's commitment to healthy, engaged communities and the well-being of residents and visitors alike.

SAMSON/Dundee RV

Page 2

We commend your forward-looking vision for this development and appreciate your ongoing efforts to invest in Richmond County. Council looks forward to continuing this dialogue and supporting the necessary steps as the proposed expansion moves through the appropriate planning and regulatory processes.

Sincerely,



Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond

July 23, 2025

Troy MacCulloch
CAO
Municipality of the County of Richmond
Via email: tmacculloch@richmondcounty.ca

Dear Troy MacCulloch:

As you are likely aware, the [Code of Conduct for Elected Municipal Officials Regulations](#) mandate that every councillor in Nova Scotia complete Code of Conduct training.

We are sending this correspondence as a reminder that your councillors are required to complete the Code of Conduct training provided through Nova Scotia Community College (NSCC) and hosted by Nova Scotia Federation of Municipalities (NSFM). Please find attached a list of councillors from your municipality and their current training status, based on information provided by NSCC through NSFM. We're sharing this list to assist you in confirming that all members of council are up to date on their training obligations. **A list of those councillors that have not completed the training will be made public in September unless we hear of extenuating circumstances for individuals, so please emphasize to your council/councillors the importance of completing the training.**

We understand that some councillors have had difficulties accessing online training for various reasons. Individuals experiencing issues with technology should contact Beth McCormack at NSCC. Beth has assisted a number of councillors and commissioners through the process over the past number of months. Her contact information is: beth.mccormack@nsc.ca.

While we are very pleased with the completion rate thus far, it is critically important that every councillor complete the module. Aside from the fact that the training is mandatory, understanding the Code of Conduct is critical to the success of councillors/councils across the province. The purpose of the Code is to ensure that elected officials meet the standards of behaviour expected of them by their colleagues, municipal staff, and the public. The Code also outlines the process for investigating alleged violations, and the potential repercussions for failing to meet the applicable standards.

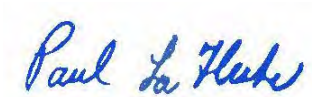
The Code of Conduct was the culmination of years of work, and something that municipalities across Nova Scotia had been requesting for some time. We kindly request your cooperation in this regard so that we can maximize awareness and appreciation of the Code, while minimizing the number of complaints. It is only with knowledge of the Code that councillors can avoid actions that may be in violation of its provisions.

Troy MacCulloch
Page 2

If you have any questions or concerns with the Code or anything contained in this correspondence, please contact Nick Barr, Director of Governance & Advisory Services at nick.barr@novascotia.ca or (902) 943-3090.

Thank you in advance for your anticipated cooperation.

Sincerely,



Paul LaFleche
Deputy Minister

Attached

c: Lois Landry, Warden
lois.landry@richmondcounty.ca

LAST NAME	FIRST NAME	TOWN/MUNICIPALITY	No = Module Not Completed
Samson	Shawn	Municipality of the County of Richmond	
Sampson	Brent	Municipality of the County of Richmond	
Marchand	Brian	Municipality of the County of Richmond	
Mombourquette	Amanda	Municipality of the County of Richmond	
Landry	Lois	Municipality of the County of Richmond (Warden)	

July 4, 2025

Lois Landry, Warden
Municipality of the County of Richmond
2358 Highway 206
PO Box 120
Arichat NS BOE 1A0

Sent via email: clerk@richmondcounty.ca

Dear Warden Lois Landry:

I am responding on behalf of the Minister of Natural Resources to your letter of June 3, 2025, regarding a request for adjustments to the 2025 fall hunt in response to overpopulation of deer in Richmond County.

The Department of Natural Resources is currently finalizing this year's deer stamp allocations and is actively assessing opportunities to increase harvest levels in select Deer Management Zones. As a point of clarification, deer stamps are allocated based on these established zones, rather than by municipal or county boundaries. Nova Scotia also maintains a Nuisance Wildlife Deer Stamp program to support agricultural producers experiencing damage from deer, in addition to the regulated hunting season.

To assist municipalities more broadly, the department is collaborating with the Nova Scotia Federation of Municipalities and recently delivered a webinar (June 18 via Zoom) focused on current governance tools and approaches related to urban deer. A formal guidance document is also being developed to better support municipalities in managing deer populations in urban and peri-urban environments.

The department remains committed to supporting communities in addressing wildlife concerns through sound management and collaboration. Please continue to work with your local department office as needed. Thank you for sharing your concern.

Regards,



Matt Parker
Executive Director, Forestry and Wildlife

- c Honourable Tory Rushton, Minister
Honourable Trevor Boudreau, MLA-Richmond
Shelley David, Municipal Clerk, Municipality of the County of Richmond



**Attorney General
Justice
Office of the Minister**

PO Box 7, Halifax, Nova Scotia, Canada B3J 1T0 • Telephone 902 424-4044 • JustMin@novascotia.ca

June 25, 2025

Via email: lois.landry@richmondcounty.ca

Dear Warden Lois Landry

Today marks a pivotal moment for the future of policing in Nova Scotia. Following an extensive and inclusive process that began in September 2023, the Government of Nova Scotia is releasing the outcomes of the Comprehensive Policing Review (the “Review”). I write to you in your role as Warden of Municipality of the County of Richmond to share details of the Review, including the Report from Deloitte and Government’s response entitled, Shaping the Future: Policing in Nova Scotia, [here](#).

This Review represents one of the most significant evaluations of our policing system in recent history, and I want to express my deepest gratitude to the more than 6,900 Nova Scotians who participated directly, as well as the hundreds of police officers, municipal leaders, and system partners who generously contributed their time, insights, and lived experiences.

As you know, in Nova Scotia, the responsibility for policing is shared. Municipalities are responsible for funding and maintaining an adequate, efficient and effective police service within their jurisdiction, including staffing, equipment and facilities. The Province is responsible for setting policing standards and oversight.

The result of the Review is clear and compelling: the status quo is not an option. Citizens have a right to feel safe in their communities and they are demanding more. They are right: under-resourcing and inconsistent policing levels across the Province cannot continue.

We are committed to working collaboratively with municipalities to build a stronger system of public safety where every Nova Scotian—regardless of where they live—has access to high-quality, modern policing services.

Deloitte has recommended a path forward that will ensure policing in Nova Scotia is consistent, responsive, community-focused and equipped to meet evolving needs. Based on extensive research and analysis, Deloitte recommends the implementation of foundational changes and the expansion of the provincial police, being the RCMP. Deloitte didn’t take this process lightly and their detailed report lays out the reasons for their recommendations. All Nova Scotians

deserve to have safe communities, supported by visible officers who can respond promptly and effectively to the full spectrum of public safety issues.

The province intends to adopt six foundational recommendations that will serve as the cornerstone of a renewed policing model in Nova Scotia. We will be taking immediate actions to address each one and we will increase our investment in provincial systems to support these changes, as well as make the necessary changes to the Nova Scotia *Police Act*.

The foundational changes are:

1. **Unified Records Management System:** A single, province-wide records management system for all police agencies to improve data sharing, coordination, and oversight, and to support evidence-based decision-making.
2. **Enhanced Police Resourcing:** Ensuring that police services across the province are adequately resourced to increase visibility, responsiveness, and meaningful engagement with the communities they serve.
3. **Layered Policing Model:** Introducing deployment of Community Safety Officers and Special Constables allowing for more effective responses to a range of public safety needs, while enabling sworn officers to focus on core policing duties.
4. **Establishment of Community Safety Boards:** Providing civilian oversight and governance across the full spectrum of public safety services, including law enforcement, Community Safety Officers and Special Constables, enhancing transparency, accountability and community trust.
5. **Provincial Policing Standards:** Augmenting existing standards and introducing new ones to ensure consistent, high-quality service delivery across Nova Scotia. New standards will also include training requirements for all officers in cultural competency and the experiences of vulnerable populations.
6. **A New Billing Framework:** We will implement a revised billing framework for municipalities served by the RCMP, promoting financial sustainability, transparency, and enabling reinvestment into local, community-driven safety initiatives for municipalities policed by the RCMP.

Deloitte has also recommended an expansion of the provincial police service. We know that there are many communities in which the RCMP detachment is under-resourced. A plan to appropriately resource detachments will be supported by the establishment of a new billing framework and working collaboratively with 'H' Division and municipalities to assess current need.

This vision of policing in Nova Scotia will require both provincial and municipal action. We are committed to working collaboratively with the RCMP and municipalities to build a stronger system of public safety where every Nova Scotian—regardless of where they live—has access to high-quality, modern policing services.

This summer, I will be meeting with you to discuss your municipality's role in policing and how we can work together to align with the new provincial framework. These conversations will help us chart a path that reflects local needs and realities without compromising public safety. I look

forward to these conversations and to building a stronger, safer Nova Scotia together.

Thank you for your continued leadership and dedication to public safety.

With respect and appreciation,

A handwritten signature in blue ink, appearing to be 'BD' followed by a long horizontal flourish.

Becky Druhan
Attorney General and Minister of Justice

cc. Troy MacCulloch, Chief Administrative Officer



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

WARDEN

June 30, 2025

Nova Scotia Federation of Municipalities
1809 Barrington Street, Suite 1304
Halifax, NS B3J 3K8

Dear Members of the NSFM Board,

Richmond County Council is writing to respectfully request that the Nova Scotia Federation of Municipalities consider the issue of adequate and sustainable funding for public libraries as a formal advocacy priority.

At our June 24, 2025, meeting, Council supported a recommendation to bring this matter forward to the NSFM. Municipalities across Nova Scotia are increasingly challenged by the current funding model, often creating a growing strain on local budgets.

This is evident in the Eastern Counties Regional Library system, which has expressed concern over its ability to maintain service levels under current funding constraints. Without increased and stable investment from the province, the long-term sustainability of public library services—especially in rural and underserved areas—may very well be at risk.

Public libraries serve a vital role in our communities. They provide equitable access to information, support lifelong learning, offer welcoming spaces for all ages, and contribute to literacy, social inclusion, and community development. These outcomes benefit the entire province.

We urge the NSFM to include this issue in its ongoing advocacy with the province and to support the development of a more balanced and sustainable funding framework for Nova Scotia's public libraries.

Thank you for your leadership and continued work on behalf of municipalities across the province.

Sincerely,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond
Amanda Mombourquette and John Dunbar, CB Strait Representatives with the NSFM



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

WARDEN

June 30, 2025

The Honourable John Lohr
Minister of Finance and Treasury Board
1723 Hollis Street
Halifax, NS B3J 1V9

Dear Minister Lohr,

Re: Request for Consideration of a Credit Freeze Mechanism in Nova Scotia

At its meeting held on June 24, 2025, Richmond County Council approved a motion recommending that the province give serious consideration to implementing a credit freeze mechanism for Nova Scotians, similar to the model currently in place in Quebec.

With rising concerns around identity theft and financial fraud, residents are seeking more effective tools to protect their personal financial information. While credit monitoring services exist, they are often reactive in nature and place the burden of cost on the consumer. A credit freeze model offers a proactive, secure, and consumer-controlled means of limiting unauthorized access to credit reports – should Nova Scotians so choose – providing stronger protection at no cost to residents.

Council believes that introducing such a mechanism in Nova Scotia would be a meaningful step forward in strengthening consumer protection and supporting the financial wellbeing of residents. It would also bring the province in line with evolving national standards for privacy and fraud prevention.

We respectfully request that your department explore the potential for implementing a similar framework in Nova Scotia and consider any legislative or regulatory measures that may be needed to support it. Richmond County Council would welcome further dialogue on this important issue.

Sincerely,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

WARDEN

June 30, 2025

Nova Scotia Federation of Municipalities
1809 Barrington Street, Suite 1304
Halifax, NS B3J 3K8

Dear Members of the NSFM Board,

At its June 24, 2025, meeting, Richmond County Council passed a motion requesting that the Nova Scotia Federation of Municipalities advocate for a policy change that would extend the property assessment cap to all Nova Scotians who lose their homes to disaster—including in cases of involuntary destruction such as fire or severe weather.

Council welcomed the provincial decision to protect property owners in wildfire-affected areas like Tantallon and Shelburne from sudden spikes in property tax during the rebuilding period. However, we believe this approach should be applied more broadly to ensure fairness and support for all Nova Scotians who experience similar loss—regardless of the scale or location of the disaster.

We respectfully ask that NSFM consider adding this matter, including involuntary destruction, to its list of advocacy issues. The emotional and financial toll of losing a home to disaster should not be compounded by a dramatic increase in property taxes at the time of rebuilding.

Thank you for your continued work on behalf of municipalities across the province. Please don't hesitate to contact me should you require further information.

Sincerely,

Lois Landry, Warden
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond
Troy MacCulloch, CAO, Municipality of the County of Richmond
Amanda Mombourquette and John Dunbar, CB Strait Representatives with the NSFM

MUNICIPALITY OF DIGBY

P.O. BOX 429

DIGBY

NOVA SCOTIA

B0V 1A0

June 24, 2025

Attn: Pam Mood, President
Nova Scotia Federation of Municipalities (NSFM)
1809 Barrington Street, Suite 1304
Halifax, NS B3J 3K8

Sent via email: mayor.mood@townofyarmouth.ca
info@nsfm.ca

Re: Concerns Regarding Road Safety and Insufficient Funding

Dear President Mood,

On behalf of the Municipality of Digby, I am writing to express our growing concern regarding the deteriorating condition of roads in our region and across the province, due in large part to insufficient funding allocated to the Department of Public Works for improvements and year-round road maintenance.

As was discussed during our recent Council meeting, the lack of adequate and sustained investment in our roads is preventing the timely completion of road improvement priorities. There is also a lack of road maintenance funds which has led to difficult choices being made as funds used during the winter has led to a reduced amount being available for the summer. There are numerous staff vacancies in the Department of Public Works due in large part to inadequate compensation. These are all funding related issues and need to be addressed.

These issues are leading to worsening conditions of our roads and are increasing safety risks for residents, businesses, and visitors. We are deeply concerned that this issue is not isolated to our municipality, but rather is indicative of a larger, province-wide problem that requires immediate attention and collaborative advocacy.

We respectfully request that NSFM consider elevating this issue as a priority in its discussions with the Province of Nova Scotia and advocate for increased funding and strategic planning to support road improvements and consistent, year-round road maintenance across all regions.

This letter has been shared with the Honourable Jill Balser, MLA for Digby-Annapolis, and circulated to all municipal units in Nova Scotia to raise collective awareness and seek unified support on this important matter.

Thank you for your ongoing efforts to represent the interests of municipalities across the province. We appreciate your attention to this issue and look forward to further discussions on

MUNICIPALITY OF DIGBY

P.O. BOX 429

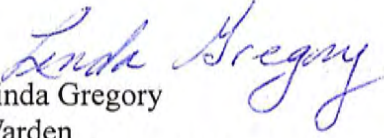
DIGBY

NOVA SCOTIA

B0V 1A0

how we can work together to advocate for safer, better-maintained roadways for all Nova Scotians.

Sincerely,


Linda Gregory
Warden
Municipality of Digby

CC: Jill Balsler, MLA Digby-Annapolis (hello@digbyannapolis.ca)
NSFM Membership



Royal Canadian Mounted Police Gendarmerie royale du Canada

Commanding Officer Commandant divisionnaire

August 25, 2025

Dear Warden Landry:

In 2024, the Nova Scotia RCMP responded to thousands of calls for service and launched hundreds of investigations across the province, laying charges in a wide range of serious crimes committed both within Nova Scotia and beyond its borders.

Many of our investigative efforts focused on gender-based violence, hate crimes, human trafficking, internet child exploitation, and serious and organized crime. Much of what we accomplished was made possible through strong partnerships with other agencies and organizations.

As Nova Scotia's provincial police service, we remain committed to serving and protecting Nova Scotians around the clock, every day of the year.

We recently released *Your Nova Scotia RCMP: 2024* – a web-based annual review that highlights key files, special initiatives, policing data, and our engagement in community events across the province. <https://rcmp.ca/en/nova-scotia/corporate-information/publications-and-manuals/your-nova-scotia-rcmp-2024>

While the report offers just a glimpse into the breadth of our daily policing work, it reflects our employees' unwavering dedication to building a safe Nova Scotia.

I hope you find the 2024 review interesting and informative.

Sincerely,

Assistant Commissioner Dennis Daley
Commanding Officer
Nova Scotia RCMP

Canada

Eastern District Planning Commission
2024-2025
Annual Report and Financial Statements

June 2025

TABLE OF CONTENTS

1.	Introduction	1
2.	Structure of the Eastern District Planning Commission	1
3.	Staff Activity.....	2
3.1	Major Projects	2
01	Eastern Antigonish County Plan Review	
02	Mandatory Planning: Plan Eastern Nova	
03	Village of Baddeck Plan Review	
04	Inverness Wind Turbine Review	
3.2	Plan Amendments, Rezoning & Policy Changes	3
01	The Glebe' Extension, 118 St. Ninian Street, Town of Antigonish	
02	Hawthorne Apartments, Town of Antigonish	
03	West River Antigonish Harbour – Restriction on Lodging Homes (II)	
04	R-2 Zone and Garden Suites Review	
05	FOIPOP Appeal – Eileens Lane Subdivision (Richmond County)	
06	Public Participation Resolution	
07	Necessary Private Ways Act Request (Richmond)	
08	Former West Richmond Ed. Centre (Inclusionary Zoning)	
09	Grandique Road, Arichat, Apartment DA	
10	Church Street Extension, Mixed Use Development	
12	Town of Port Hawkesbury Residential Driveway Requirements	
11	The Wellings of Cape Breton	
13	Antigonish County-Wide Review of Kennels in all Land Use By-laws	
14	Port Hawkesbury Development Agreement – Memorial Drive	
15	Commercial Restricted (C-4) Zone Amendment – Port Hawkesbury	
16	Paradis Mixed-Use Development Agreement – 23 Main Street, Antigonish	
17	West River Antigonish Harbour Off Site Signage Review	
18	Town of Antigonish Omnibus Amendments (3)	
19	Accessory Dwelling Unit Amendments – Town of Antigonish	
20	Myette Road Tracadie – Rezoning to R-2	
21	Ben's Brae Phase 4 Development, Antigonish County – Rezoning Request	
22	Antigonish County WRAH Townhouse Lot Requirements Review	
23	Variance Notification Procedure and Subdivision By-law Amendments	
24	Rezoning from R-1 to R-2 in East Tracadie to construct four duplexes	
25	Rezoning from R-1 to R-2 in Mount Cameron to construct fourplexes	
26	Private Roads in the Port Hood Plan Area	
27	Foston Gas Station Limited Salt Springs, Antigonish (Zone Amendment)	
28	LaPointe Museum and Gastropub by Development Agreement	
29	LaPointe Rental Cottages by Development Agreement	
30	La Doucet Test Kitchen by Development Agreement	
31	Le Cap Hotel by Development Agreement	
32	Rezoning from C-1 to R-1 in Addington Forks for existing residential use	

TABLE OF CONTENTS (Continued)

33 Catherine Drive Gas Station & Restaurant by Development Agreement
34 Flood Risk Management Review – Town of Antigonish & Antigonish
County (Central & West River Harbour Plan Areas)
35 Fairmont Rezoning Request from RG-1 to TC-1 for tourist cottages

3.3 Dangerous and Unsightly Premises 10

4.0 Development Control

4.1 Antigonish County 11
4.2 Inverness County 12
4.3 Richmond County 13
4.4 Victoria County 14
4.5 Port Hawkesbury 15
4.6 Town of Antigonish 16
4.7 Development Summary 17

Appendices:

Appendix A. 2025-2026 Operating Estimates 20
Appendix B. Inter – Municipal Services Agreement..... 22
Appendix C. Auditor’s Report..... 27

1. Introduction

This report is for the period of April 1, 2024, to March 31, 2025, and has been prepared in accordance with Sections 256 and 257 of the *Municipal Government Act*. The Act requires that a Commission submit to the Councils of each participating Municipality, on or before June 30, a financial report and a report setting out its activities from the preceding fiscal year.

2. Structure of the Eastern District Planning Commission

2.1 Council Commission Representatives

Port Hawkesbury	Mayor Brenda Chisholm-Beaton, Chair Councillor Paula Hart Mr. Terry Doyle, Secretary Treasurer
Town of Antigonish	Councillor Jack Sullivan, Vice Chair Councillor Leon MacLellan, Member Randy Delorey, Advisor
Richmond County	Warden Lois Landry, Member Councillor Shawn Samson, Member Mr. Troy MacCulloch, Advisor
Inverness County	Councillor Catherine Gillis, Member Councillor Claude Poirier, Member Mr. Keith MacDonald, Advisor
Victoria County	Councillor Tim Donovan, Member Deputy Warden Perla MacLeod, Member Ms. Leanne MacEachen, Advisor
Antigonish County	Councillor Adam Baden-Clay, Member Councillor Harris McNamara, Member Beth Schumacher, Advisor

2.2 Staff

Director:	John Bain
Manager of Inspection Services:	Sean Donovan
Senior Planners:	Andrew Jones
Planners:	Mikayla Tait and Kristen Knudskov
Senior Development Officer:	Wanda Ryan
Senior Building Inspectors	David MacKenzie, Harry Martell, and Jonathan Martin
Building Inspectors:	André Samson and Luke Ross
Planning Technician:	Bryne Butts
Bookkeeper/Receptionist:	Tammy MacLellan
Auditors:	MNP

3.0 Staff Activity

3.1 Major Projects

01 Eastern Antigonish County Plan Review

The plan review for Eastern Antigonish is at the last stages of the review. The public engagement sessions were held on November 1, 2023, with a well-attended afternoon session and a moderately well attended evening session. The afternoon session had 21 members of the public and the evening session had 10 people attending. Staff have been compiling the public feedback received at the public open house and updating the draft plan. Staff are working on adding a new policy and regulations around new dog kennels so that there is consistency with the other secondary planning strategies in the Municipality. Staff are also interested in learning how the Department of Municipal Affairs will deal with agriculture potential lands in the County.

02 Mandatory Planning: Plan Eastern Nova

In the Board's last update, it was noted that Minister Lohr was informed of the progress to date and that we had asked for an extension. In response to this request, the province extended our deadline to March 31, 2025 (See correspondence). The Inverness documents were reviewed by the Planning Advisory Committee and recommended to Council, where they received first reading. An Open House was held on May 7, followed by a Public Hearing on May 22. The documents were passed at the hearing and have since been sent to the province for review.

The Victoria documents also received first reading and a Public Hearing was held on Monday, March 24. However, they did not



receive second reading at that time and were returned to staff to review issues raised at the hearing, with the intention of scheduling another first reading. An Open House was later held on May 22, followed by a second Public Hearing on May 26. The documents were passed and have now been sent to the province for review.

03 Village of Baddeck Plan Review

The Baddeck Area Advisory Committee has completed a series of meetings dedicated to carrying out a detailed review of the current Planning Strategy and Land Use By-law. During this process, the Committee also discussed local issues and opportunities, current planning trends, and direction for the new plan. Based on this input, staff have begun a working draft which aligns as closely with the forthcoming Victoria County Plan.

Open House Sessions were held on March 27th to inform the public of the review project and gather preliminary feedback. Using input from the Open House, staff drafted the first draft of the new Baddeck Plan Area planning documents. After an internal review by staff, the preliminary drafts will be discussed with the Baddeck Area Advisory Committee on June 02, 2025, to seek further comment so staff can refine and revise accordingly. The Baddeck Area Advisory Committee will break for the summer.

04 Inverness County Wind Turbine Policy Review

Inverness County Council asked EDPC staff to conduct a review of their Wind Turbine Policy

documents. The documents were originally adopted in 2011 and last updated in 2012. Three staff reports were taken to Planning Advisory Committee July 06, 2023. One staff report provided background information to Council, another staff report recommended short term stop gap policy regarding setbacks and the final staff report made more comprehensive long-term recommendations, including public engagement. Council asked EDPC staff to return with proposed policy based on the long-term recommendations staff report and then to take the proposed changes to the public for input. Public Engagement Sessions ran for three days in three different locations with a morning and afternoon session on each day. A new Staff Report regarding the Public Engagement Session Feedback is currently being drafted went to Planning Advisory Committee July 25th and September 5th. A recommendation from the Planning Advisory Committee to send the revised document to Council for First Reading was passed.

3.2 Plan Amendments, Rezonings & Policy Changes

01 'The Glebe' Extension, 118 St. Ninian Street, Town of Antigonish

On July 1, 2018, staff received an application from Asset Management Ltd who wished to place a second apartment building on their parcel of land, increasing the total number of units on the property by 13 to a total of 34. Asset Management applied to amend the existing development agreement for the property to allow for such changes. The file remains open awaiting updated information from the applicant.

02 Hawthorne Apartments, Town of Antigonish

In 2010 Asset Management Ltd signed an agreement with the Town to develop a 24-unit

apartment building at 62 Hawthorne St. The building was never constructed. In July of 2018, Asset Management Limited proposed an increase of residential units to a total of 34. This requires that a new development agreement be negotiated. This file remains open awaiting updated information from the applicant.

03 West River Antigonish Harbour – Restriction on Lodging Homes (II)

Planning staff and Council recently developed and implemented a strategy to ensure future developments would more accurately be in-line with the intent of the Municipal Planning Strategy. This strategy involved the implementation of percentage restrictions on residential properties to a limit of 29% of habitable space as bedrooms. Due to this potentially being restricting for larger families, planning staff are reviewing alternative possibilities for managing the development of lodging homes within the West River Antigonish Harbour Plan Area.

After reviewing the first staff report restricting percentage of bedroom sizes, Antigonish County Planning Advisory Committee requested a more in-depth review of measures to restrict boarding homes in the West River Antigonish Harbour plan area. This file is still open, and the staff report is being prepared.

04 R-2 Zone and Garden Suites Review

Port Hawkesbury Planning Advisory Committee requested staff examine possible means of increasing residential density for residential zones (both the R-1 and R-2) which could include permitting detached Accessory Dwelling Units (garden and garage suite) developments.

At the May 26, 2022, meeting of Municipal Council, District Planning staff were directed to further examine and report back on several questions from Council members.

A staff report has been drafted and is ready to be discussed at a meeting of Planning Advisory Committee. The file remains open.

05 FOIPOP Appeal – Eileens Lane Subdivision (Richmond County)

On August 9, 2021, we received a request for “...any and all documentation, including but not limited to applications, correspondence, notes, plans (proposed, accepted and/or rejected), photographs, memoranda, drawings and approvals/rejections relating to Eileens Lane from the year 1973 up to and including 2021.”

On October 9, 2024, the Office of the Information and Privacy Commissioner (OIPC) requested staff to do another record search. Further records were provided to the applicant with a new decision letter from the Commission on November 25, 2024.

OIPC closed the file November 26, 2024.

06 Public Participation Resolution

Inhouse initiated review and update of Port Hawkesbury’s Public Participation Policy for amending their Municipal Planning Strategy and Land Use By-law. Staff have drafted a staff report and new policy for review that was initially presented to Planning Advisory Committee February 23, 2023. It was decided that the Committee required additional time to review the draft policy. Staff are waiting for another Planning Advisory Committee meeting to be scheduled for the file. The file remains open.

07 Necessary Private Ways Act Request (Richmond)

On December 06, 2021, an application was received from George and Gail Landry requesting an easement to their land-locked 34-acre property located in Sampsonville Richmond County under Section 17 of the Necessary Private Ways Act through one of two possible

properties. A full review of the application is underway by staff. The file is currently open.

08 Former West Richmond Ed. Centre (Inclusionary Zoning)

Moved by Councillor Mike Diggdon, seconded by Deputy Warden Melanie Sampson that information regarding the former West Richmond Education Center be forwarded to the Planning Advisory Committee and EDPC for further investigation and feedback specific to housing opportunities. Motion carried.

A Planning Advisory Committee meeting for the file was scheduled for April 25, 2023. The file returned to Planning Advisory Committee May 30, 2023, and June 15, 2023, as well as February 20, 2024, for further refinement of the proposed amendments. The file went to Public Hearing on March 25, 2024, and was approved at Second Reading on the same day. Approval by the Minister of Municipal Affairs and Housing is not required due to the file not meeting the required criteria. The file is closed.

09 Grandique Road, Arichat, Apartment DA

On July 20, 2022, an application was received to enter into a development agreement to construct a two-story apartment complex with approximately 10 units intended on PIDs 75212167 and 75212175, Grandique Road.

Staff are awaiting the necessary supporting documents needed to proceed with the application. The file remains open.

10 Church Street Extension, Mixed Use Development

Request from Kyle Van de Sande for a Development Agreement to allow the construction of a multi-unit residential development on two parcels located at the corner of Church Street Extension and the Old Highway 104. The Nova Scotia Department of Public Works, the Town of Antigonish, and the

County of Antigonish are in the planning and design stages of creating an active transportation corridor and roundabout that will impact the nearby intersection. In February of 2023 the province indicated how the design is expected to impact the properties in question.

Once the final site plan is submitted by the applicant, internal review and circulation processes will begin. File remains open.

11 Town of Port Hawkesbury Residential Driveway Requirements

Planning staff received a request from the Town to examine residential driveway requirements in other municipalities within the province and the possibility of implementing residential driveway requirements in the Town's planning documents.

A Background staff report with the analysis findings were presented to Planning Advisory Committee on December 13, 2023, where the Committee gave comment and discussed the applicability of different residential driveway requirements for the Town. A Staff Report with proposed amendments were drafted. Another Planning Advisory Committee meeting is to be scheduled. File remains open

12 The Wellings of Cape Breton



An application was made October 31, 2022, from Nautical Lands Group for forty grouped single-storey dwellings as full-time rentals and forty to fifty mid-rise short term rental units with a bar and restaurant on site. The site is located at PID 50343599, Chemin De L'Anse Des Bois Marie, in Chéticamp.

Staff were waiting on a revised site plan which has been received. The file is closed.

13 Antigonish County-Wide Review of Kennels in all Land Use By-laws

Planning staff received several complaints regarding kennels in the Central Antigonish Plan Area. Further examination of the subject properties showed that these kennels were operating without proper permitting as the use was not permitted in the zone. Only existing kennels that were in operation prior to the adoption of the Central Antigonish Land Use By-law were permitted in the zone, new kennels were not allowed in the zone.

When following up on these complaints received a request to review the by-law of all Antigonish County Secondary Plan Areas with respect to kennels was received.

A Public Hearing was scheduled for October 8 ,2024. The appeal period lapsed on December 12, 2024, with no appeals. The file is closed.

14 Port Hawkesbury Development Agreement – Memorial Drive

On March 20, 2024 an application was received from Jeremy Carroll on behalf of DV Developments Limited for a Development Agreement to allow the construction of 80 residential units spread across two types of four (4) unit dwellings on a 20.54 Acre property with frontage on Memorial Drive (which is owned and maintained by the Town of Port Hawkesbury) that is located behind "That Dog Place" doggy daycare and the Town of Port Hawkesbury's Wastewater Treatment Plant. The proposed development would provide much needed housing for the area.

The Town of Port Hawkesbury approved the Development Agreement on Tuesday June 18, 2024. The file closed at the start of July 2024 after the appeal period lapsed with no appeals.

**15 Commercial Restricted (C-4) Zone
Amendment – Port Hawkesbury**

On April 28, 2023, an application was received to amend The Town of Port Hawkesbury Land Use By-law. The former call center at 24 Queen Street Extension is listed for sale and the property owner has a potential purchaser. The proposal is to convert the building into a retail sales business for construction material. Retail sales is not a permitted use under the zoning in effect. The development will also include outdoor storage and therefore the Port Hawkesbury Planning Strategy would also require an amendment.

The Council of the Town of Port Hawkesbury approved a series of amendments to the Port Hawkesbury Municipal Planning Strategy and Land Use By-law Monday, June 18th, 2024. The Department of Municipal Affairs has indicated that the amendments are not subject to provincial review. The appeal period lapsed, and no appeals were filed. As of July 31, 2024, the file is closed.

**16 Paradis Mixed-Use Development
Agreement – 23 Main Street, Antigonish**

On February 05, 2024, an application was received to amend the West Richmond Municipal Planning and Land Use By-law to construct a green hydrogen and ammonia facility on PID 75117671 in Point Tupper. Supplementary information was provided on February 15, 2023. The proposed development would have to undergo the Environmental Assessment process and would provide economic benefit to the area. However, the property contains Watershed Protection Periphery (W-2) Zone.

The Development Agreement was approved by Council June 17, 2024. The appeal period lapsed on July 1, 2024, with no appeals. The file is closed.

**17 West River Antigonish Harbour Off Site
Signage Review**

On January 25, 2024, an internal review was initiated to examine signage provisions in the West River Antigonish Harbour Plan Area planning documents. The staff report and associated documents are being prepared. The file is currently open.

**18 Town of Antigonish Omnibus
Amendments (3)**

Staff have been administering the Plan and By-law since they came into effect May 7, 2020, and tracking areas where the documents could be revised. On January 03, 2024, Planning staff began another round of omnibus amendments regarding; Policy UDH12 which relates to the re-use of heritage and historic buildings; Definition of hard surface within the Land Use By-law; and Permitted siding materials within the Downtown Mixed Use (MU-1) zone.

A staff report was presented to Planning Advisory Committee on April 8, 2024. Council approved the amendments May 21, 2024. The appeal period lapsed, with no appeals. The file is closed.

**19 Accessory Dwelling Unit Amendments –
Town of Antigonish**

On February 14, 2022, the Planning Advisory Committee requested further review of the High-Risk Floodplain (HF) Zone Review and ADU – Secondary Suites provisions in the Town of Antigonish Planning Documents. On January 03, 2024, the analysis of the Accessory Dwelling Unit provisions split to become a separate file.

A staff report was presented to Planning Advisory Committee on January 11, 2024, but no further action was taken. The file is now considered closed.

20 Myette Road Tracadie – Rezoning to R-2

On October 31, 2023, planning staff received a request to rezone four properties, which are; PID 10138329, PID 10136901, PID 10138337 and PID 10138345 on Myette Road. Three of the properties will be rezoned to allow for the construction of three semi-detached units on each lot for a total of 18 units.

The File closed at the start of July 2024, after the appeal period lapsed with no appeals.

21 Ben’s Brae Phase 4 Development, Antigonish County – Rezoning Request

On November 14, 2023, planning staff received a request from Strum Consulting, on behalf of their client, Brian Clifton, for the partial re-zoning of PID 01208933, located in the West River Antigonish Harbour Area, from Residential (R-1) Zone to the Multiple Unit Residential (R-2) Zone. This would allow for the use of townhouses, and multiple unit dwellings to a maximum of four units on the subject property.

The file was presented to Planning Advisory Committee June 3, 2024, and at Public Hearing July 2, 2024. The appeal period lapsed with no appeals. The File is closed.

22 Antigonish County WRAH Townhouse Lot Requirements Review

On December 08, 2023, planning staff received a completed planning application from Strum Consulting requesting a review and possible amendment of the West River Antigonish Harbour Land-Use By-Law (LUB) related to the lot requirements for Townhouses to be consistent with adjoining LUB requirements in the Town of Antigonish.

The file was presented to Planning Advisory Committee June 3, 2024, and at Public Hearing July 2, 2024. The appeal period lapsed with no appeals. The File is closed.

23 Variance Notification Procedure and Subdivision By-law Amendments

On December 19, 2023 planning staff received a request from the Planning Advisory Committee to review the Richmond County variance procedure regarding the use of registered mail to serve notifications, to increase the appeal period from 14 to 21 days, and to review the Richmond County Subdivision By-law and propose options to improve clarity “right-of-way” and “clearly surveyed”. A public hearing was scheduled for November 25, 2024. The appeal period lapsed on December 11, 2024, with no appeals.

The staff report and schedule were sent for Provincial review. The Provincial Review determined that the appeal period cannot be extended beyond 14 days. Staff have prepared amending pages to revert all affected documents back to the 14-day appeal period, accordingly. The file is closed.

24 Rezoning from R-1 to R-2 in East Tracadie to construct four duplexes

On May 8, 2024, planning staff received a request from Uriah Cooper to rezone his property from Rural (R-1) to Residential Multi-unit (R-2) zone to allow four duplexes for seniors to be constructed on the lot. The lot currently has a single detached dwelling on it.

Staff have drafted a staff report and new policy for review that was initially presented to Planning Advisory Committee January 20, 2025. A Public Hearing was scheduled for February 26, 2025. The appeal period lapsed on March 14, 2025, with no appeals. The file is closed.

25 Rezoning from R-1 to R-2 in Mount Cameron to construct fourplexes.

Application to rezone property (PID 10137115) located on Mount Cameron Circle, Antigonish Landing, Antigonish County from the Residential (R-1) Zone to the Residential Multi-unit (R-2) Zone to allow for the construction of a fourplex. The

original application from May 9th was incorrect regarding the location of a duplex that is also to be built as part of the development applied for at that time

A Public Hearing was scheduled for February 26, 2025. The appeal period lapsed on March 14, 2025, with no appeals. The file is closed.

26 Private Roads in the Port Hood Plan Area

At the May 16th, 2024, meeting of the Planning Advisory Committee the following motions was passed: That the Eastern District Planning Commission review the Port Hood Private Roads portion of the Port Hood Municipal Planning Strategy and Land Use By-Law. Other plan areas within Inverness County allow private roads, and these amendments will allow Port Hood to be consistent with that approach.

The file was presented at Public Hearing October 17, 2024. The Notice of Adoption became effective December 18, 2024. The file is closed.

27 Foston Gas Station Limited Salt Springs, Antigonish (Zone Amendment)

On May 8, 2024, Planning staff received a request to amend the West River Antigonish Harbour Land Use By-law to allow small-scale auto sales as a permitted use in the C-1 Zone on PID 01212117. The property has been an automobile service station for many years.

The file was presented to Planning Advisory Committee January 20, 2025, and at Public Hearing February 26, 2025. The appeal period lapsed March 14, 2025, with no appeals. The file is closed.

28 LaPointe Museum and Gastropub by Development Agreement

On July 24, 2024, planning staff received a request from Conrad Taves Consulting on behalf of Charlamara Holdings Inc. requesting to enter into a development agreement for a two-story commercial building at 759 Chéticamp Island

Road (PID 50168384). This development is in close proximity to another application for development agreement for up to 12 tourist cottages on Chéticamp Island.

The file was presented to the Planning Advisory Committee March 6, 2025, and at Public Hearing April 3, 2025. The appeal period lapsed April 24, 2025, with no appeals. The file is closed.

29 LaPointe Rental Cottages by Development Agreement

On August 6, 2024, planning staff received a request from Conrad Taves Consulting on behalf of Charlamara Holdings Inc. for a development agreement for up to twelve rental cottages to be located at LaPointe, Chéticamp Island Road (PIDs 50350693, 50350685, 50350677). The lands were recently subdivided to allow construction to begin for six units, permitted as dwelling units. The lands will be consolidated, and the units rented as cottages upon registration of an approved development agreement.

The file was presented to the Planning Advisory Committee March 6, 2025, and at public hearing April 3, 2025. The appeal period lapsed April 24, 2025, with no appeals. The file is closed.

30 La Doucet Test Kitchen by Development Agreement

On September 16, 2024, an application was received from Conrad Taves Consulting on behalf of Charlamara Holdings Inc. for a development agreement for a test kitchen to complement the developments taking place on Chéticamp Island, Le Cap and downtown Chéticamp. La “Doucet” will serve as a small-scale test kitchen operation for the Chef to try out recipes for small private gatherings.



The file was presented to the Planning Advisory Committee on March 6, 2025, and at a Public Hearing on April 3, 2025. The appeal period lapsed on April 24, 2025, with no appeals. The file is closed.

31 Le Cap Hotel by Development Agreement

On September 17, 2024, an application was received from Jordan Rice on behalf of Omar Gandhi Architects Inc. for a development agreement for a 61,000 sq. ft. hospitality development (a spa, restaurant, boutique hotel accommodations and various retail opportunities) to be built on a vacant parcel of land along De Lanse Des Boise Maries, Chéticamp. The development is comprised of one main structure and several ancillary pavilions that support the hospitality and retail goals of the development.

A staff report is currently being prepared, and a traffic study is underway. The file remains open.

32 Rezoning from C-1 to R-1 in Addington Forks for existing residential use

On January 7, 2025, an application was received to rezone property (PID 01210582) located on Addington Forks Road, Addington Forks, Antigonish County from the Local Commercial (C-1) zone to Residential (R-1). The lot was formerly used for a paving company but has been used residentially since 2013.

The file was presented to the Planning Advisory Committee January 20, 2025 and at Public Hearing February 26, 2025. The file was closed after the appeal period lapsed with no appeals.

33 Catherine Drive Gas Station & Restaurant by Development Agreement

On January 1, 2025, planning staff received an application from John Newhook on behalf of Island Construction & Environmental Limited to enter into a Development Agreement for a gas station, convenience store, and restaurant to be built on PID 10140010, Catherine Drive, Beech Hill, within the East Gate Ridge Commercial Business Park.

The file was presented at a Public Hearing on April 8, 2025. The file was closed on April 30, 2025, after the appeal period lapsed with no appeals.

34 Flood Risk Management Review – Town of Antigonish & Antigonish County (Central & West River Harbour Plan Areas)

Planning staff are preparing Municipal Planning Strategy and Land Use By-law amendments based on the South/West Primary Watershed Flood Mapping Study, which identified increased flood risks from river convergence, tidal surges, and ice jamming. The file is pending direction from a Joint Town/County Council meeting. File remains open.

35 Fairmont Rezoning Request from RG-1 to TC-1 for tourist cottages

On February 13, 2025, Planning Staff received a request to rezone a part of a large property (PID 01231182) to Tourist Commercial (TC-1) zone to allow several tourist accommodations to be built.

A staff report is currently underway. Staff are awaiting a revised site plan, as the initial submission included incorrect property boundaries. The file remains open.

3.3 Dangerous and Unightly Premises

Richmond County

There were seven (7) active files in Richmond County from 2024 to 2025 and three (3) were resolved during the course of the year. Two (2) were resolved by property owners through Orders being issued. We are striving for owner compliance with the remaining outstanding files.

Antigonish County

There were three (3) active files in the County of Antigonish for 2024 to 2025. In the case of one (1) file, compliance was obtained via property owner compliance. Two other complaints received were investigated and determined to not be dangerous and or unsightly.

Inverness County

There were eleven (11) files for Inverness County during the last year. Out of the eleven (11) files, voluntary compliance was achieved in two (2) of them. Orders were used for compliance on two (2); and we are working with the remaining property owners to complete the necessary work.

Antigonish Town

We were involved in one file in the Town of Antigonish for 2024 to 2025. One (1) demolition was remedied through voluntary compliance. We will continue to work with the property owners and Town of Antigonish By law Enforcement to obtain compliance in the any files that we receive.

Port Hawkesbury

There were two (2) complaint files for Port Hawkesbury from 2024 to 2025. In one (1) case we were able to achieve voluntary property owner compliance. We continue to work with the property owners to achieve compliance in the outstanding files. However, there are some older files that we are still working on revisiting to confirm compliance or to move forward with action to bring into compliance.

Victoria County

There were 7 (7) complaint files in the County of Victoria in 2024 to 2025. Of these, two (2) were dealt with through Orders being issued. Of the two (2) Orders issued, owner compliance was achieved in one (1). We are working with the property owners to complete the outstanding files, some of which are repeat offenders.

	Antigonish	Inverness	Victoria	Richmond	Port Hawkesbury	Antigonish Town
Cases	3	11	7	7	2	1
Compliance with Orders	0	2	1	2	0	0
Voluntary Compliance	1	2	1	0	1	1
Not D&U Closed	2	3	1	1	0	0
In Progress	0	4	4	4	1	0

4. Development Control

4.1 Antigonish County

4.1.1 Building Permits (April 1, 2024 – March 31, 2025)

Residential	Permits		Value
New	49	\$	27,581,461
Mobile Homes	21		4,402,000
Additions, Alterations and Renovations	42		11,245,479
Garages and Accessory Buildings	57		2,458,701
Multiple Units	7		15,145,500
	176	\$	52,632,911
Agricultural, Commercial or Industrial			
Agricultural	2	\$	75,500
Commercial	12		2,717,000
Industrial	0		0
	14	\$	2,792,500
Institutional Buildings			
New	0		-
Additions and Alterations	0		-
	0	\$	-
Other	7	\$	315,000
Total	197	\$	55,740,411

4.1.2 Subdivision Activity (April 1, 2024 – March 31, 2025)

	Applications	Lots	Fees
Final Plan	88	103	\$ 17,600
Extra Lots	-	12	\$ 300
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
Repeal	-	-	-
	88	115	\$ 17,900

4. Development Control (Continued)

4.2 Inverness County

4.2.1 Building Permits (April 1, 2024 – March 31, 2025)

Residential	Permits	Value
New	55	\$ 25,321,962
Mobile Homes	27	6,201,246
Additions, Alterations and Renovations	29	2,680,244
Garages and Accessory Buildings	71	2,335,318
Multiple Units	15	4,724,655
	197	\$ 41,263,425
Agricultural, Commercial or Industrial		
Agricultural	2	\$ 560,000
Commercial	20	13,205,905
Industrial	2	1,130,000
	24	\$ \$14,895,905
Institutional Buildings		
New	3	\$ 46,225,081
Additions and Alterations	1	1,242,300
	1	\$ 47,467,381
Other	3	\$ 87,000
Total	230	\$ 103,713,711

4.2.2 Subdivision Activity (April 1, 2024 – March 31, 2025)

	Applications	Lots	Fees
Final Plan	89	105	\$ 17,650
Extra Lots	-	2	50
Tentative Plan	1	-	50
Preliminary Plan	-	-	-
Repeals	-	-	-
	89	107	\$ 17,750

4. Development Control (Continued)

4.3 Richmond County

4.3.1 Building Permits (April 1, 2024 – March 31, 2025)

Residential	Permits		Value
New	47	\$	19,138,700
Mobile Homes	17		4,508,050
Additions, Alterations and Renovations	29		2,570,500
Garages and Accessory Buildings	65		2,789,500
Multiple Units	3		1,200,000
	161	\$	30,206,750
Agricultural, Commercial or Industrial			
Agricultural	1	\$	1,00
Commercial	8		884,200
Industrial	1		300,000
	13	\$	1,184,201
Institutional Buildings			
New	0	\$	-
Additions and Alterations	0		-
	0	\$	-
Other	0	\$	-
Total	171	\$	31,390,951

4.3.2 Subdivision Activity (April 1, 2024 – March 31, 2025)

	Applications	Lots	Fees
Final Plan	49	80	\$ 6,800
Extra Lots	-	11	275
Tentative Plan	1	2	50
Preliminary Plan	-	-	-
Repeals	-	-	-
	35	93	\$ 7,125

4. Development Control (Continued)

4.4 Victoria County

4.4.1 Building Permits (April 1, 2024 – March 31, 2025)

Residential	Permits	Value
New	47	\$ 29,569,400
Mobile Homes	0	-
Additions, Alterations and Renovations	19	2,147,270
Garages and Accessory Buildings	34	1,034,800
Multiple Units	2	1,014,900
	102	\$ 33,766,370
Agricultural, Commercial or Industrial		
Agricultural	0	\$ -
Commercial	24	15,161,844
Industrial	0	-
	17	\$ 15,161,844
Institutional Buildings		
New	0	\$ -
Additions and Alterations	1	190,000
	1	\$ 190,000
Other	3	\$ 112,000
Total	130	\$ 49,230,214

4.4.2 Subdivision Activity (April 1, 2024 – March 31, 2025)

	Applications	Lots	Fees
Final Plan	19	17	\$ 3,800
Extra Lots	-	11	275
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
Repeals	-	-	-
	19	28	\$ 4,075

4. Development Control (Continued)

4.5 Port Hawkesbury

4.5.1 Building Permits (April 1, 2024 – March 31, 2025)

Residential	Permits		Value
New	1	\$	490,000
Mobile Homes	1		195,000
Additions, Alterations and Renovations	4		67,500
Garages and Accessory Buildings	5		43,001
Multiple Units	5		145,000
	16	\$	1,125,941
Agricultural, Commercial or Industrial			
Agricultural	0	\$	-
Commercial	13		4,258,494
Industrial	2		145,621
	15	\$	4,404,115
Institutional Buildings			
New	0	\$	-
Additions and Alterations	0		-
	0	\$	-
Other	1	\$	5,000
Total	32	\$	5,349,616

4.5.2 Subdivision Activity (April 1, 2024 – March 31, 2025)

	Applications	Lots	Fees
Final Plan	2	3	\$ 400
Extra Lots	-	-	-
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
Repeals	-	-	-
	2	3	\$ 400

4. Development Control (Continued)

4.6 Town of Antigonish

4.6.1 Building Permits (July 1, 2024 – March 31, 2025)

Residential	Permits		Value
New	1	\$	489,000
Mobile Homes	0		-
Additions, Alterations and Renovations	11		324,565
Garages and Accessory Buildings	1		10,000
Multiple Units	3		1,707,580
	16	\$	2,531,145
<hr/>			
Agricultural, Commercial or Industrial			
Agricultural	0	\$	-
Commercial	12		5,248,802
Industrial	0		-
	12	\$	5,248,802
<hr/>			
Institutional Buildings			
New	0		-
Additions and Alterations	0		-
	0	\$	-
<hr/>			
Other	1	\$	1,500
<hr/>			
Total	29	\$	7,781,477

4.6.2 Subdivision Activity (April 1, 2024 – March 31, 2025)

	Applications	Lots	Fees
Final Plan	2	2	\$ 400
Extra Lots	-	-	-
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
	2	2	\$ 400

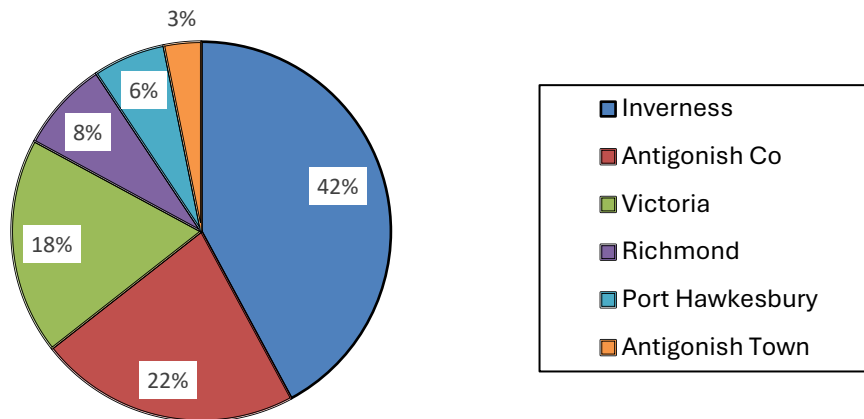
4. Development Control (Continued)

4.7 Development Summary

4.7.1 Building Permits (April 1, 2024 to March 31, 2025)

	Antigonish Co.	Inverness	Richmond	Victoria	Antigonish Town	Hawkesbury
Construction Value	\$55,740,411	\$103,713,711	\$31,390,951	\$49,230,214	\$7,781,447	\$5,349,616
Building Permit Fees	\$150,432	\$284,368.25	\$52,513	\$124,649.17	\$21,431	\$41,571.23
Permits Issued	197	230	171	130	29	32

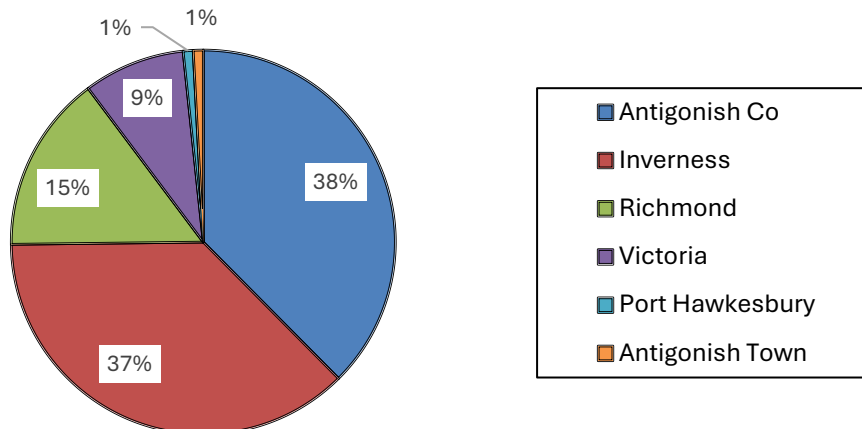
Building Permit Revenues



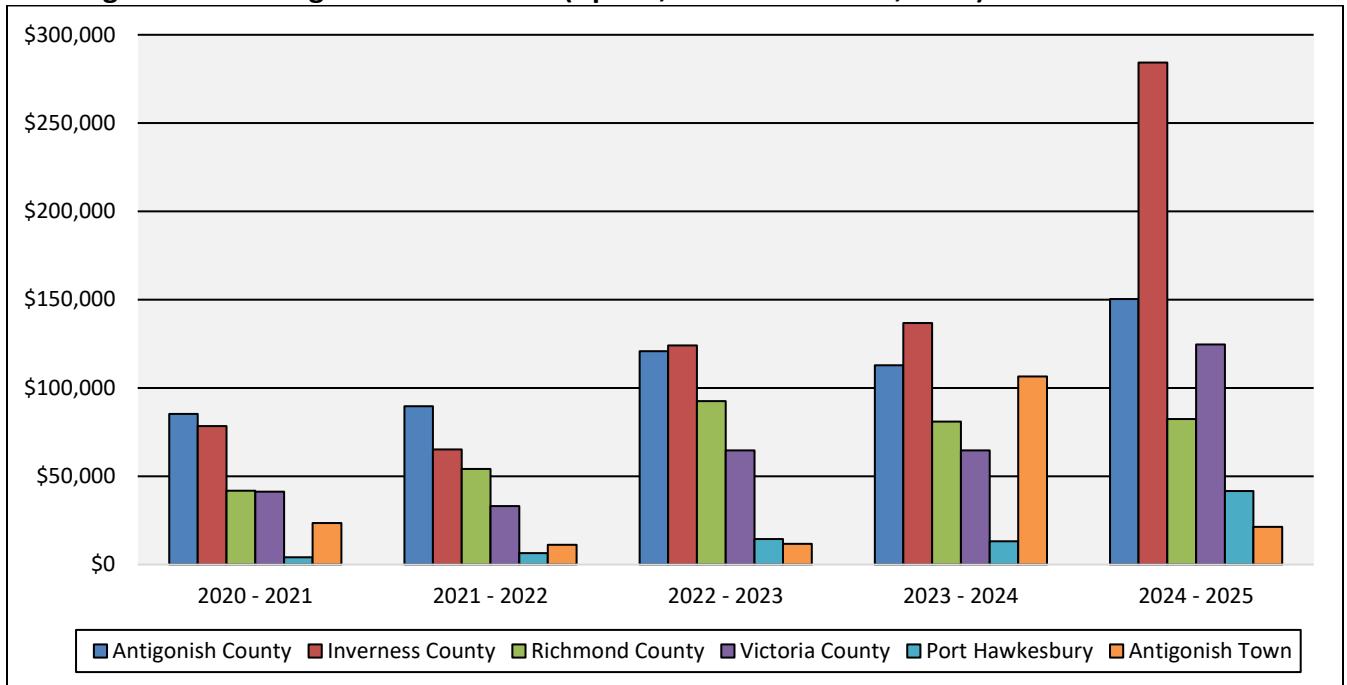
4.7.2 Subdivision Activity (April 1, 2024 - March 31, 2025)

	Antigonish Co.	Inverness	Richmond	Victoria	Antigonish Town	Hawkesbury
Final Plans	88	89	35	19	2	2
Final Lots Created	115	107	93	28	2	3
Total Fees	\$17,900	\$17,750	\$7,125	\$4,075	\$400	\$400

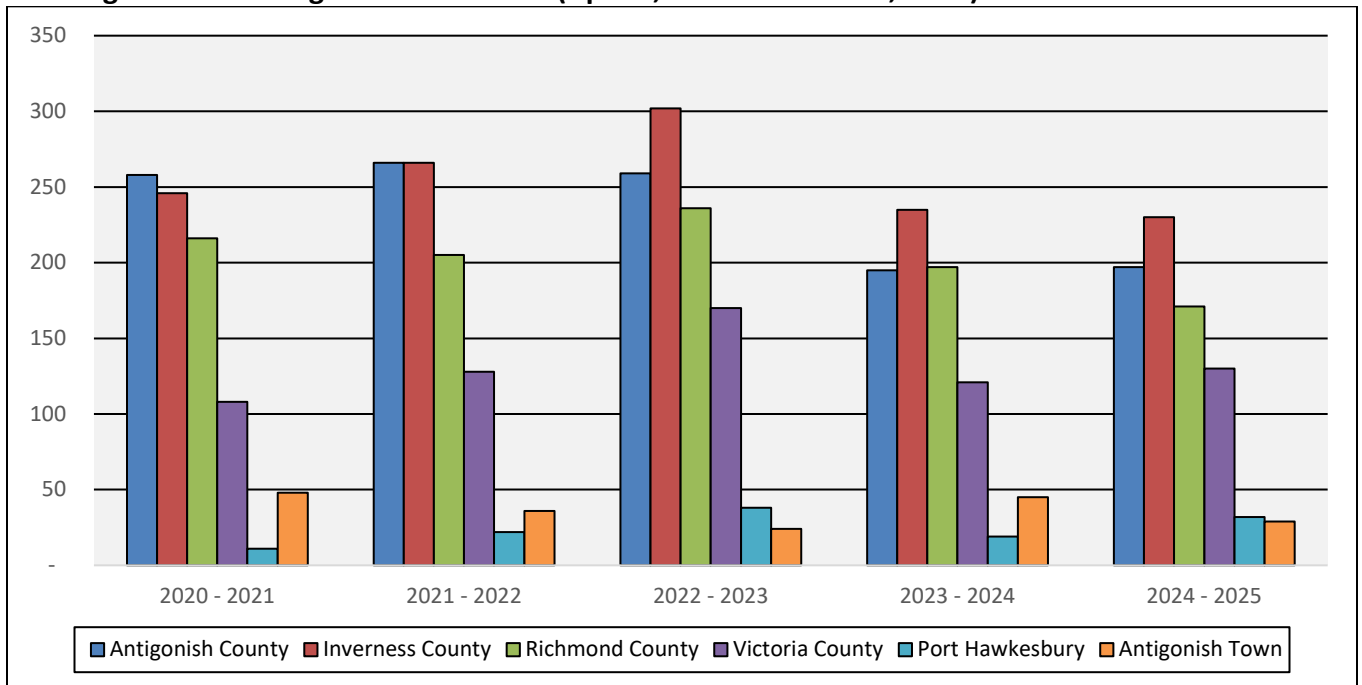
Subdivision Revenues



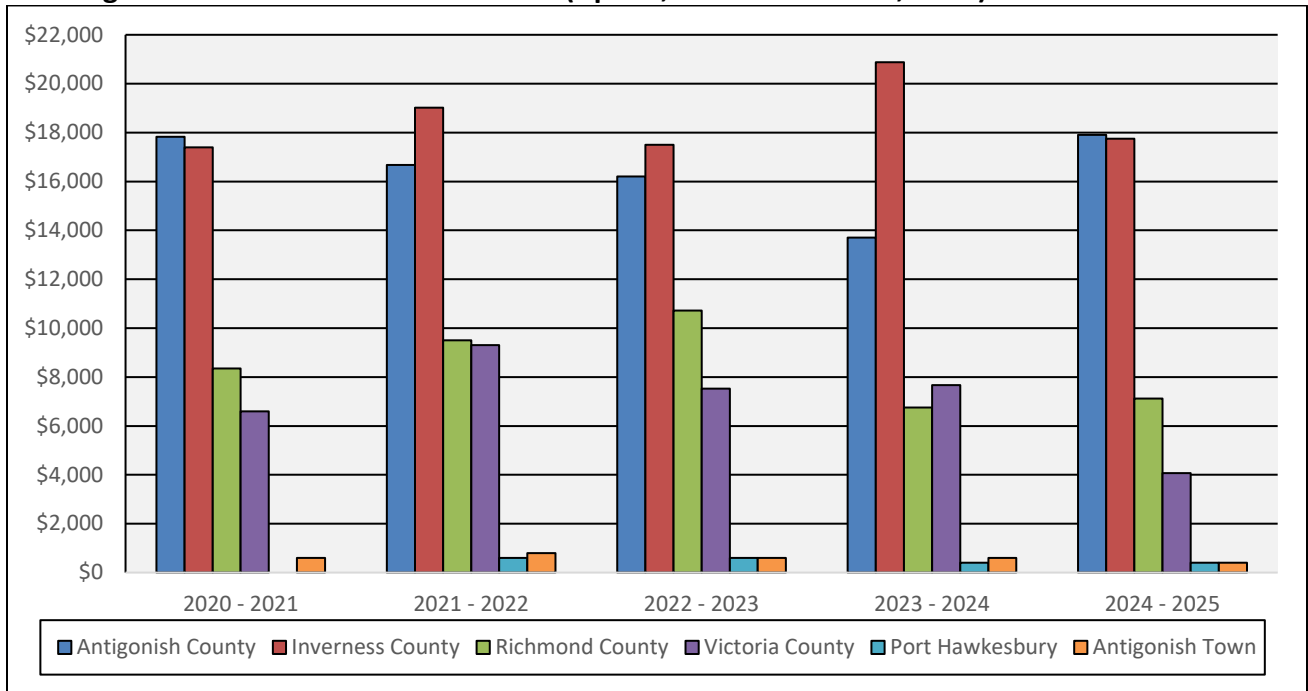
4.7.3 Figure 1 – Building Permit Revenues (April 1, 2020 – March 31, 2025)



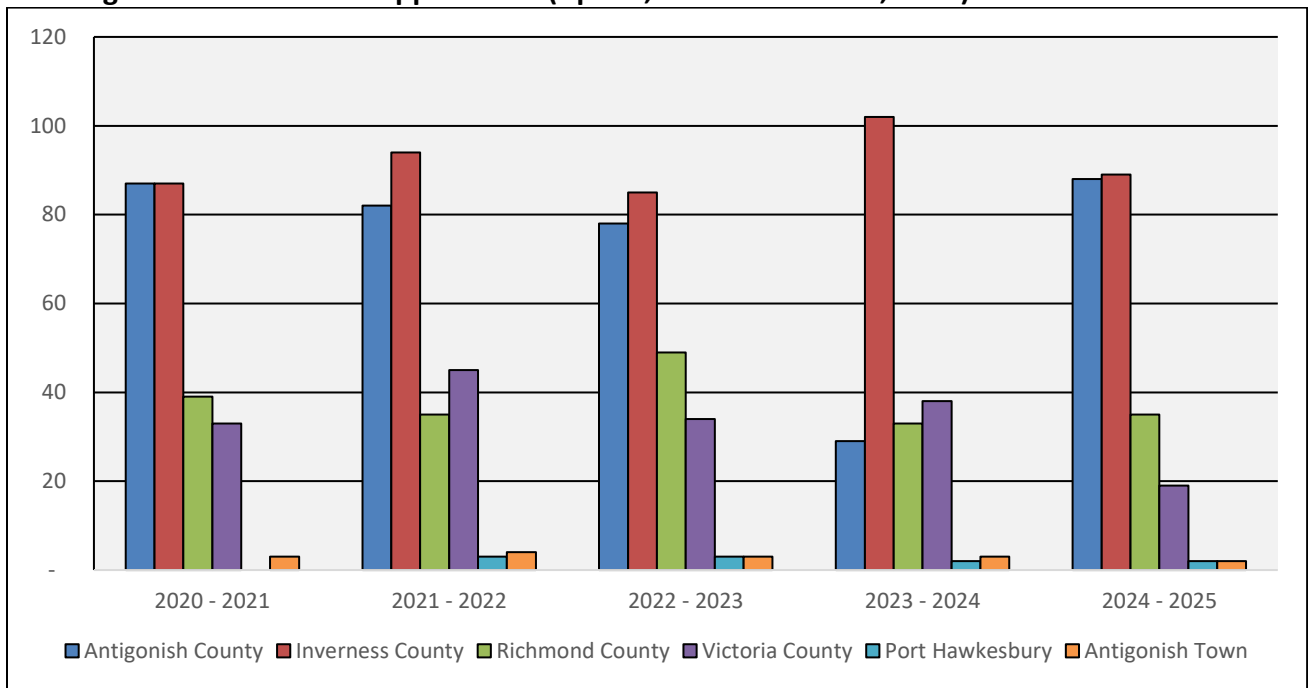
4.7.4 Figure 2 – Building Permit Numbers (April 1, 2021 – March 31, 2025)



4.7.5 Figure 3 – Subdivision Fee Revenues (April 1, 2020 – March 31, 2025)



4.7.6 Figure 4 – Subdivision Applications (April 1, 2020 – March 31, 2025)



Appendix A. 2025-2026 Operating Estimates

Operating Estimates
Eastern District Planning Commission
2025 – 2026

	Budget
Staff	
Wages	\$1,091,900
EI, CPP, Group Insurance	\$133,109
Workers Compensation	\$26,094
Company RRSP	\$98,271
Membership Dues and Fees	\$8,000
	\$1,357,374
Administrative Overhead	
Advertising	\$1,500
Bank and Service Charges	\$2,500
Computers	\$11,000
Insurance	\$80,000
Misc. Operating Costs	\$4,500
Office Rent	\$43,400
Office Supplies	\$7,000
Photocopying	\$6,500
Postage	\$7,000
Telephone and Fax	\$12,000
	\$174,900
Travel and Training	
Mileage Compensation	\$80,000
Conference Fees and Expenses	\$30,000
	\$110,000
Additional Fees	
Legal	\$2,000
Auditor	\$15,985
Special Projects	-
MIP Expenses	-
Technical and Mapping	\$35,000
Commission Expenses	\$4,000
	\$56,985
TOTAL	\$1,699,259

Operating Estimates
2025 – 2026

	Budget
	\$1,699,259
Building Permits	
Building Permits Fees	\$600,000
Subdivision Fees	\$65,000
Miscellaneous Revenues	\$9,000
MIP Funding	\$0
Flood Line Mapping Project	\$0
E-911 Funding	\$20,000
Net Budget	\$1,005,259
Base Contribution (\$35,000)	\$210,000
Net Budget for Uniform Assessment:	\$795,259
Total Contributions	
Antigonish County	\$249,636
Inverness County	\$230,354
Richmond County	\$177,354
Victoria County	\$169,879
Town of Antigonish	\$110,306
Port Hawkesbury	\$67,728
Total	\$1,005,259

Uniform Assessment Sharing Base (2024-2025)

Municipality	Assessment	Percentage
Antigonish	\$1,546,200,642	26.99%
Inverness	\$1,253,664,994	24.56%
Richmond	\$1,025,519,895	17.90%
Victoria	\$971,644,728	16.96%
Town of Antigonish	\$542,489,365	9.47%
Hawkesbury	\$235,765,291	4.12%
	\$5,728,915,929	100.00%

Appendix B. Inter – Municipal Services Agreement

JULY 1, 2021

WHEREAS the Inverness Richmond District Planning Commission was established by Order of the Minister of Municipal Affairs dated 18 July 1991;

AND WHEREAS the Town of Port Hawkesbury joined the Commission on 1 April 1993 by approval of the participants and Minister’s Order dated 24 March 1993;

AND WHEREAS the Municipality of the County of Victoria joined on 1 April 1995 by approval of the participants and Minister’s Order dated 4 July 1995, the Commission then being renamed the Rural Cape Breton District Planning Commission;

AND WHEREAS effective 1 April 1999, section 253 of the *Municipal Government Act, S.N.S. 1998, c. 18* continued the Rural Cape Breton District Planning Commission as a body corporate and deemed the Ministerial Order of 4 July 1995 an inter-municipal services agreement variable by agreement of all participating municipalities without requirement for Ministerial approval;

AND WHEREAS by agreement of all of the participating municipalities, the Municipality of the County of Antigonish joined for a term, from 1 April 2005 to 31 March 2006;

AND WHEREAS by agreement of all of the participating municipalities, the Municipality of the County of Antigonish joined permanently effective 1 April 2006, the Commission then being renamed the Eastern District Planning Commission;

AND WHEREAS by agreement of all of the participating municipalities, the Town of Antigonish joined the Commission for a term of three years from 1 July 2018 to 30 June 2021;

AND WHEREAS the Town of Antigonish has now asked to join the Commission permanently, effective 1 July 2021;

AND WHEREAS by resolution of their respective councils, all of the participating municipalities have agreed to the request from the Town of Antigonish on the terms and conditions hereunder;

NOW THEREFORE, in consideration of the services and payments described herein, the participating municipalities identified herein agree to amend their inter-municipal services agreement of 1 July 2018 to provide as follows:

1. In this Agreement:
 - (a) “Act” means the *Municipal Government Act, S.N.S. 1998, c.5, as am.*;
 - (b) “Commission” means the Eastern District Planning Commission;
 - (c) “Participating municipality” means a municipality represented on the Commission;
 - (d) “District” means collectively the geographical areas of all of the participating municipalities;
2. The Commission shall be a district planning commission within the meaning of the *Act* with the powers provided therein and more particularly described at section 255 of the *Act*.
3. The participating municipalities are the *Municipality of the County of Inverness* (“Inverness”), the

Municipality of the County of Richmond (“Richmond”), the ***Town of Port Hawkesbury*** (“Port Hawkesbury”), the ***Municipality of the County of Victoria*** (“Victoria”), the ***Municipality of the County of Antigonish*** (“Antigonish”), and the ***Town of Antigonish*** (“Antigonish Town”).

4. The Commission shall exercise its powers and responsibilities exclusively in and for the District.

Commission Membership

5. The Commission shall consist of 12 members, being 2 members appointed by Council for each of the participating municipalities.
6. Participating municipalities may each appoint one alternate member authorized to act for either of its regular members when that member is temporarily unavailable to attend.
7. Each participating municipality shall notify the Commission of the names of its regular and alternate members as soon as possible after their respective appointments.
8. Members, whether regular or alternate, must be municipal or town councillors for the participating municipality appointing them and their membership is subject to section 254 of the *Act*.
9. Membership shall be for a one-year term from the effective date of that member’s appointment or until a successor is appointed.

Election of Officers

10. ***Chairperson***. Each year, at the first meeting of the Commission after each participating municipality has appointed its members, the Commission shall elect a Chairperson.
11. The chairperson shall be an appointed regular member.
12. Each chairperson shall hold the position for one year and selection for the position shall be rotated among the participating municipalities annually to ensure each participating municipality holds the chair for one year before the position returns to any other participating municipality.
13. ***Vice-Chairperson***. The Commission shall elect a Vice-Chairperson at the same meeting at which it elects the Chairperson.
14. The Vice-Chairperson shall be an appointed regular member.
15. The Vice-Chairperson shall hold the position for one year and shall perform the functions of the Chairperson in the Chairperson’s absence.
16. The position of Vice-Chairperson shall be rotated annually among each of the participating municipalities in the same manner as the Chairperson position, but the Vice-Chairperson position shall not be held by a member from the same participating municipality as then holds the Chairperson position.
17. ***Secretary-Treasurer***. The Commission shall appoint a Secretary-Treasurer from the staff of one of the participating municipalities.
18. With the consent of his or her employer municipality, the Secretary-Treasurer shall hold office until a successor is appointed.

19. The Secretary-Treasurer shall not be a member of the Commission and shall not have a vote at any Commission meeting.

Commission Meetings

20. The Commission shall hold at least four meetings each year, held quarterly, one of which shall be the Annual Meeting.
21. Other meetings may be called from time to time by the Chairperson or by any two members.
22. A quorum for a meeting shall be 7 members, which must include at least one member from each of the participating municipalities.
23. Each member shall be entitled to one vote on any voting matter.
24. A passing vote shall be a majority of votes at a properly constituted meeting where the majority includes a vote cast by a representative of each participating municipality.
25. The Chairperson shall be entitled to vote on all questions arising before the Commission, but if the Chairperson does not vote at the time of the call for the question, the Chairperson's vote shall be lost.

Auditor and Financial Report

26. The Commission shall annually appoint a registered municipal auditor to be its auditor and, on or before 30 June of each year, shall provide councils for the participating municipalities with a financial report for the preceding year signed by the Commission's auditor.

Annual Reports and Estimates

27. In accordance with the requirements of the *Act*, the Commission shall make an annual report to councils of the participating municipalities and shall submit to the clerk of each participating municipality an estimate of revenues and expenditures for the next fiscal year.

Financial Contribution

28. Unless otherwise agreed in writing by all of the participating municipalities, the proportion in which each participating municipality shall contribute funds to meet the Commission's expenses shall be at a **fixed base rate** with the remainder of the budget contributed to in the same proportion as the respective contributions of the participating municipalities to other objects of joint expenditure for their joint benefit and the operations of the Commission shall be deemed to be an object of joint expenditure by the participating municipalities.

Services and Fees

29. The Commission shall provide district planning services to its participating municipalities pursuant to the *Act* and / or as delegated to it by any of its participating municipalities in accordance with the *Act*.
30. Without limiting the foregoing, the Commission shall provide building and fire inspection services to the participating municipalities in return for which each participating municipality shall pay to the Commission, in addition to the regular contribution pursuant to Section 29 above, the amounts

- received by that participating municipality from fees charged for building permits.
31. In the event a participating municipality does not charge fees for building permits at least equal to the Commission's prescribed scale of fees, that participating municipality shall pay to the Commission, in addition to its regular contribution pursuant to Section 28 above, an amount equal to the building permit fees that would have been receivable had the participating municipality charged fees based on the Commission's prescribed scale of fees.
 32. The Commission shall staff five sub-offices, one in Inverness, one in Richmond, one in Victoria, and two in Antigonish, for the purpose of providing building inspection services.
 33. The Commission shall provide subdivision services to the participating municipalities in return for which each participating municipality shall pay to the Commission, in addition to the regular contribution pursuant to Section 28 above, the amounts received by that participating municipality from fees charged for subdivision applications.
 34. In the event that a participating municipality does not charge fees for subdivision applications at least equal to the Commission's prescribed scale of fees, that participating municipality shall pay to the Commission, in addition to its regular contribution pursuant to Section 28 above, an amount equal to the subdivision application fees that would have been receivable had the participating municipality charged fees based on the Commission's prescribed scale of fees.
 35. The Commission shall provide civic addressing services to the participating municipalities in return for which each participating municipality shall pay to the Commission, in addition to their respective regular contributions pursuant to Section 28 above, the amounts received from fees or paid by the Province for the said civic addressing.
 36. The Commission shall provide such other services to the participating municipalities in return for which the participating municipalities shall pay to the Commission, in addition to their respective regular contributions pursuant to Section 28 above, such amounts received from fees charged by the participating municipalities or otherwise received by them for the said services.
 37. The participating municipalities shall pay to the Commission their respective contributions and fees as set out here above, quarterly, with the Section 28 financial contribution to be paid in advance for the next quarter.

Withdrawal from Commission

38. Withdrawal by any participating municipality from the Commission is governed by the *Act*.
39. In the event that all the participating municipalities have agreed to dissolve the commission, they shall, provide for the distribution of the assets and liabilities of the commission among the participating municipalities upon its dissolution in accordance with the same formula used in calculating contributions to the Commission.

Indemnification by Antigonish Town

40. The Commission and its participant members other than Antigonish Town shall not be liable for any loss, claim, action, cause of action whatsoever arising from any act, omission or representation of

or by any employee, officer, agent, representative or assign of Antigonish Town occurring prior to Antigonish Town joining the Commission.

41. Antigonish Town indemnifies and saves harmless the Commission and its participant members other than Antigonish Town from any and all liability arising from any act, omission, or representation of or by any employee, officer, agent, representative or assign of Antigonish Town occurring prior to Antigonish Town joining the Commission.
42. The Commission indemnifies and saves harmless Antigonish Town from any and all liability arising from any act, omission, or representation of or by any employee, officer, agent, representative or assign of the Commission occurring prior to Antigonish Town joining the Commission.

Effective date

43. This Agreement shall have effect on, from and after July 1, 2021
44. This Agreement varies and replaces the parties' Inter-municipal Services Agreement of July 1 2018.

NOW THEREFORE the parties hereto, by their duly authorized representatives, pursuant to resolutions of their respective municipal councils, have signed and sealed on the dates hereunder in witness to their agreement.

Municipality of the County of Inverness

Municipality of the County of Richmond

Town of Port Hawkesbury

Municipality of the County of Victoria

Municipality of the County of Antigonish

Town of Antigonish

Appendix C. Auditor's Report

Eastern District Planning Commission
Financial Statements
March 31, 2025

Eastern District Planning Commission Contents

For the year ended March 31, 2025

Page

Management's Responsibility for the Financial Statements

Independent Auditor's Report

Financial Statements

Statement of Financial Position	1
Statement of Operations and Accumulated Surplus.....	2
Statement of Change in Net Financial Assets	3
Statement of Cash Flows.....	4

Schedules

Schedule 1 - Schedule of Expenses	5
---	---

Notes to the Financial Statements	6
--	---

Management's Responsibility for the Financial Statements

To the Members of Eastern District Planning Commission:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed primarily of Directors who are neither management nor employees of the Commission. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Commission's external auditors.

MNP LLP is appointed by the Members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

June 27, 2025

John Bain - Director

To the Members of Eastern District Planning Commission:

Opinion

We have audited the financial statements of Eastern District Planning Commission (the "Commission"), which comprise the statement of financial position as at March 31, 2025, and the statements of operations and accumulated surplus, changes in net financial assets, cash flows and the related schedules for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Commission as at March 31, 2025, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Commission in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Commission's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Commission or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Commission's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Commission's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Sydney, Nova Scotia
June 27, 2025


Chartered Professional Accountants

Eastern District Planning Commission Statement of Financial Position

As at March 31, 2025

	2025	2024
Financial assets		
Cash	825,093	882,830
Receivables	496,057	26,549
	1,321,150	909,379
Financial liabilities		
Payables and accruals	269,602	68,879
Deferred revenue <i>(Note 4)</i>	535,501	502,591
	805,103	571,470
Net financial assets	516,047	337,909
Non-financial assets		
Tangible capital assets <i>(Note 5)</i>	25,566	16,687
Prepaid expenses	9,064	13,228
	34,630	29,915
Accumulated surplus	550,677	367,824

Approved on behalf of the Commission

Chairperson

Member

The accompanying notes are an integral part of these financial statements

Eastern District Planning Commission Statement of Operations and Accumulated Surplus

For the year ended March 31, 2025

	2025 Budget	2025 Actual	<i>2024 Actual</i>
Revenue			
Municipality of the County of Antigonish	247,947	247,947	245,541
Municipality of the County of Inverness	228,816	228,816	223,698
Municipality of the County of Richmond	176,237	176,237	177,115
Municipality of the County of Victoria	168,817	168,817	167,183
Town of Antigonish	109,713	109,713	111,246
Town of Port Hawkesbury	67,470	67,470	67,893
Building and development permit fees	600,000	684,181	551,434
Subdivision fees	65,000	50,625	49,925
E-911 funding	20,000	20,457	20,415
Other	14,000	8,377	8,900
Municipal Flood Line Mapping	500,000	375,499	-
	2,198,000	2,138,139	1,623,350
Expenses			
Administrative <i>(Schedule 1)</i>	2,154,600	1,896,586	1,593,742
Occupancy <i>(Schedule 1)</i>	43,400	43,438	43,391
Amortization	-	15,262	14,470
	2,198,000	1,955,286	1,651,603
Annual surplus (deficit)	-	182,853	(28,253)
Accumulated surplus, beginning of year	-	367,824	396,077
Accumulated surplus, end of year	-	550,677	367,824

The accompanying notes are an integral part of these financial statements

Eastern District Planning Commission Statement of Change in Net Financial Assets

For the year ended March 31, 2025

	<i>2025 Budget</i>	<i>2025 Actual</i>	<i>2024 Actual</i>
Annual surplus (deficit)	-	182,853	(28,253)
Acquisition of tangible capital assets	-	(24,141)	(7,430)
Amortization of tangible capital assets	-	15,262	14,470
Change in prepaid expenses	-	4,164	(5,155)
Change in net financial assets	-	178,138	(26,368)
Net financial assets, beginning of year	-	337,909	364,277
Net financial assets, end of year	-	516,047	337,909

The accompanying notes are an integral part of these financial statements

Eastern District Planning Commission
Statement of Cash Flows
For the year ended March 31, 2025

	2025	2024
Operating activities		
Annual surplus (deficit)	182,853	(28,253)
Non-cash items		
Amortization	15,262	14,470
Changes in working capital accounts		
Receivables	(469,508)	31,881
Payables and accruals	200,723	(53,626)
Deferred revenue	32,910	495,448
Prepaid expenses	4,164	(5,155)
	(33,596)	454,765
Investing activities		
Acquisition of tangible capital assets	(24,141)	(7,430)
Increase (decrease) in cash resources	(57,737)	447,335
Cash resources, beginning of year	882,830	435,495
Cash resources, end of year	825,093	882,830

The accompanying notes are an integral part of these financial statements

Eastern District Planning Commission Schedule 1 - Schedule of Expenses

For the year ended March 31, 2025

	202 5	2025	2024
	<i>Budget</i>	<i>Actual</i>	<i>Actual</i>
Administrative			
Salaries and employee benefits	1,360,100	1,183,546	1,239,486
Municipal Flood Line Mapping	500,000	375,508	-
Travel and meetings	75,000	87,375	90,889
Liability insurance	75,000	77,102	71,825
Conferences	30,000	29,050	42,652
Eastern Nova Scotia regional planning	-	28,668	42,811
Maps and technical supplies	35,000	28,027	23,453
Office supplies and postage	27,500	27,268	27,142
Telephone	14,000	13,344	14,135
Professional fees	17,500	13,900	13,714
Miscellaneous	9,000	12,457	12,234
Membership dues and subscriptions	8,000	9,160	10,667
Interest and bank charges	2,500	8,286	3,025
Advertising and promotion	1,000	2,895	1,709
	2,154,600	1,896,586	1,593,742
Occupancy			
Rent	43,400	42,446	42,446
Insurance	-	992	945
	43,400	43,438	43,391

Eastern District Planning Commission

Notes to the Financial Statements

For the year ended March 31, 2025

1. Nature of operations

The Eastern District Planning Commission is incorporated under the Planning Act of the Province of Nova Scotia. The objective and purpose of the Commission is to provide planning, zoning, and building inspection services to the Municipality of the County of Inverness, Municipality of the County of Richmond, Municipality of the County of Victoria, Municipality of the County of Antigonish, Town of Antigonish and Town of Port Hawkesbury. The Commission is exempt from income taxes.

2. Significant accounting policies

These financial statements are the representations of management, prepared in accordance with Canadian public sector accounting standards and including the following significant accounting policies:

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks.

Tangible capital assets

Tangible capital assets are initially recorded at cost based on all amounts that are directly attributable to the acquisition, construction, development or betterment of the assets.

When conditions indicate that a tangible capital asset no longer contributes to the Commission's ability to provide goods and services, or that the value of future economic benefits associated with a tangible capital asset is less than its net book value, the Commission reduces the cost of the asset to reflect the decline in its value. Write-downs of tangible capital assets are not reversed.

Amortization

Tangible capital assets are amortized annually using the following methods at rates intended to amortize the cost of the assets over their estimated useful lives:

	Method	Rate
Office furniture and equipment	straight-line	2-5 years

Revenue recognition

Revenue from transactions with performance obligations is recognized when the Commission satisfies a performance obligation by providing the promised services to a payor.

Government transfers

The Commission recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Commission recognizes revenue as the liability is settled. Transfers of non-depreciable assets are recognized in revenue when received or receivable.

Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Receivables are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of tangible capital assets.

Eastern District Planning Commission

Notes to the Financial Statements

For the year ended March 31, 2025

2. Significant accounting policies *(Continued from previous page)*

Financial instruments

The Commission recognizes its financial instruments when the Commission becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Commission may irrevocably elect to subsequently measure any financial instrument at fair value. The Commission has not made such an election during the year.

Financial assets and liabilities are subsequently measured at amortized cost using the effective interest rate method. The financial instruments measured at amortized cost are cash, receivables and payables and accruals.

Transaction costs directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in operating annual surplus (deficit). Conversely, transaction costs are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

For financial assets measured at cost or amortized cost, the Commission regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the Commission determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

3. Line of credit

The Commission has a \$20,000 unsecured operating line of credit with East Cost Credit Union. The the line of credit was unutilized as at March 31, 2025 and 2024.

4. Deferred revenue

	2025	2024
Municipal Flood Line Mapping	535,301	500,000
Other	200	2,591
	535,501	502,591

5. Tangible capital assets

	Cost	Additions	Disposals	Accumulated amortization	2025 Net book value
Office furniture and equipment	114,485	24,141	-	113,060	25,566
	Cost	Additions	Disposals	Accumulated amortization	2024 Net book value
Office furniture and equipment	107,055	7,430	-	97,798	16,687

6. Pension

The Commission matches contributions to a group registered retirement savings plan for all full-time employees up to a limit of 9% (2024 - 9%). Total contributions during the year amounted to \$82,823 (2024 - \$88,970).

Eastern District Planning Commission

Notes to the Financial Statements

For the year ended March 31, 2025

7. Financial Instruments

The Commission as part of its operations carries a number of financial instruments. It is management's opinion that the Commission is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

Credit risk

The Commission is exposed to credit risk through its receivables. Credit risk arises from the possibility that the entities to which the Commission provides services may experience financial difficulty and be unable to fulfil their obligations. The Commission reduces their credit risk by only accepting receivables from reputable third parties mainly the related municipal units of the Commission. Management believes that its accounts receivable credit risk is limited and that the full accounts receivable will be collected.

Liquidity risk

Liquidity risk is the risk that the Commission will encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivery of cash or another financial asset. The Commission enters into transactions to purchase goods and services on credit, for which repayment is required at various maturity dates. Liquidity risk is measured by reviewing the Commission's future net cash flows for the possibility of negative net cash flow. Management believes that it has access through its working capital to sufficient funds to sustain operations and meet the Commission's obligations as they come due.

8. Related party transactions

During the year, the Commission received revenue from the following related entities in the form of grants and E-911 funding. The transactions were recorded at exchange amount.

	2025	2024
Municipality of the County of Antigonish	253,126	250,704
Municipality of the County of Inverness	234,514	229,376
Municipality of the County of Richmond	179,815	180,679
Municipality of the County of Victoria	172,031	170,396
Town of Antigonish	111,501	113,042
Town of Port Hawkesbury	68,470	68,893

9. Budget information

The disclosed budget information has been approved by the members of the Eastern District Planning Commission at the meeting held on January 15, 2024.



eliminating barriers to health care

2024 REPORT
TO DONORS



Kyle Anne MacDonald stands in front of the under-construction cancer centre, which will open under the name 'Kyle Anne MacDonald Cancer Centre' in honour of a transformational gift.

Read more on p. 11.

a milestone year

A MESSAGE FROM THE CHAIR

What an incredible year it has been! As I reflect on my first year as Chair of the Cape Breton Regional Hospital Foundation Board, I feel great gratitude for the generosity and dedication of our community.

Thanks to you - our donors, partners, and volunteers - the Foundation had a record-breaking year, raising more than **\$4.4 million** to support health care in Cape Breton.

Together, we reached remarkable milestones. **Radio Day** raised an astonishing **\$1.3 million**, marking its third consecutive record-setting year. The 20th anniversary of **Festival of the Greens** brought our community together and raised an incredible **\$191,380.00**. And, in a truly inspiring achievement, the **Cancer Care Here at Home Campaign** surpassed its \$10 million goal by 50 percent, closing with more than **\$15 million** raised in gifts and pledges - a true testament to the power of generosity in our region.

Because of this incredible support, more than **\$2 million** has already been disbursed to priority health care initiatives in 2024, helping to enhance services, improve patient care, and invest in life-saving equipment for our hospital. These milestones are only possible because of you.

On behalf of the Foundation's Board of Directors, thank you for making this year one for the record books. Your generosity changes lives every day, and I look forward to what we can accomplish together in the year ahead.



Brian Purchase
Board Chair



2024 BOARD OF DIRECTORS



Allyson Unsworth
Vice Chair



Kiki Kachafanas
Treasurer



Yianni Harbis
Secretary



Stan MacDonald
Past Chair



Chris Cameron
Board Member



Jennifer Deleskie
Board Member



Dr. Meaghan Keating
Board Member



Mike MacArthur
Board Member



Justice Simon MacDonald
Board Member



Tyler MacLellan
Board Member



Troy Penney
Board Member

A MESSAGE FROM THE CEO

Every day, I have the privilege of witnessing the generosity and compassion of our community in action. It is truly inspiring to see how, time and time again, Cape Bretoners step up to ensure that their friends, family, and neighbors receive the care they need, close to home.

This annual report is a testament to what we can accomplish when we come together with a shared goal in mind. This year was a milestone year for the Foundation - one made possible by our incredible supporters, including **5,217 donors** who contributed **15,186 gifts**. Your generosity, combined with the dedication of our third-party fundraisers (many of whom have shattered their own fundraising records) has made a lasting impact on health care in Cape Breton.

One of the most remarkable achievements of the year was the resounding success of the Cancer Care Here at Home campaign. Thanks to the tireless advocacy of campaign members, the dream of bringing **Cape Breton's first-ever PET-CT scanner** to the island will soon be a reality. I am beyond proud to say that, in the near future, hundreds of Cape Bretoners will have access to this life-saving diagnostic tool, without the burden of travel.

While we celebrate these accomplishments, we also recognize the growing needs in our community. This year, our patient care funds supported **200 more patients** than in the previous year, highlighting the increasing demand for assistance. But as these needs grow, so too does the generosity and commitment of our community.

Thank you for standing with us, for believing in our mission, and for making an impact that will be felt for years to come. We are stronger together, and together, we are eliminating barriers to health care in Cape Breton – Unama'ki.

Paula MacNeil, CFRE
CEO



CBRHF

FOUNDATION STAFF



Sheri Fortune
Database Manager



Caitlyn MacDonald
Manager of Philanthropy



Paige Westbury
Manager of Marketing & Communications



Brittany Hopkins
Administrative & Stewardship Assistant



Máire Neville
Annual Giving & Donor Engagement Officer



Thomas Xidos
Financial Officer

RADIO DAY

reaching new heights

October 10, 2024, was an emotional day as Radio Day broke all previous fundraising records, for the third year in a row. The 17th annual Radio Day raised an incredible **\$1,315,704.60** for health care in Cape Breton. This fundraising milestone brings the event's historical total to over **\$12.6 million**.

A portion of funds raised have been directed to purchase **four new portable ultrasound machines** for the Cape Breton Regional Hospital (CBRH). The machines, which will be used throughout the Emergency Department, Cardiac Services, and Intensive and Critical Care, will impact more than **6,000 patients** annually.

This remarkable success would not have been possible without our incredible community. We extend a heartfelt thank you to **Hot 101.9** and **New Country 103.5** for their outstanding partnership; our Power Hour Partners **MECO Construction DKI, Schwartz Furniture** and **Jim Sampson Motors**; our Online Matching Partner, **C.S. Boudreau Holdings Ltd.**; those who shared their health care stories; our **80 amazing volunteers**; the hundreds of fundraisers; and the **3,375 donors** whose generosity helped to reach this astonishing milestone.

Staff, board, volunteers and partners gathered around for an emotional announcement, as Paula MacNeil, CEO shared the record-breaking fundraising total for Radio Day 2024: \$1.3 million raised.



Thank you for making Radio Day 2024 one for the history books!

Portable Ultrasound Machine *saves life*

One morning in September 2024, 38-year-old Sam Florence was feeling faint, nauseous, and was experiencing shortness of breath.

He collapsed on the floor of his home, where his 7-year-old son quickly grabbed the phone and brought it to his mom to call 911. Sam was taken by ambulance to the Emergency Room at the CBRH where he then experienced cardiac arrest.

Using a portable ultrasound machine at Sam's bedside, health care experts were able to quickly determine that Sam had a massive pulmonary embolism, which is a large clot blocking blood flow to the lungs. Within minutes of the diagnoses, a clot busting drug was administered.

Sam spent the next eight days in the Intensive Care Unit and an additional five in hospital working on rehabilitation. After an incredibly scary journey, Sam has far surpassed his medical team and family's expectations in his quick and full recovery. The family has shared that they believe this is due to the timely use of the portable ultrasound machine.

While the CBRH has a dedicated ultrasound department, portable ultrasounds are needed for unscheduled point-of-care imaging. From trauma patients arriving to the emergency room, intensive care patients needing life-saving medications, to cardiac patients presenting with unidentified heart complications, and more, these accessible machines allow health care experts to make faster decisions and to provide more precise treatments to our most critical patients. Essentially, these machines provide time in situations where every second matters.

Now, because of donor support and generosity during Radio Day 2024, the CBRH will acquire four new portable ultrasound machines to meet the growing demand of our hospital and its patients.



Sam Florence (left) with his wife, Gerri, and children Theo (7) and Luca (4).



Sara Witzel, cousin to Sam and Clinical Lead & Registered Sonographer with Nova Scotia Health, and Gerri and Sam Florence celebrate Radio Day 2024, which raised funds for 4 portable ultrasound machines – the same machines that saved Sam's life.

FESTIVAL OF THE Greens



celebrates 20 years

The 20th annual **Festival of the Greens, presented by Cape Breton Beverages**, celebrated its milestone anniversary with a 'roaring 20's' theme. Nearly **500 guests** attended the gala, which began with a Speakeasy reception, followed by the formal event program including entertainment of the era.

The total raised was unveiled at the end of the evening, announcing an incredible **\$191,380.00** for health care in Cape Breton. Contributing to the fundraising total was a gift of **\$20,000.00 from Cape Breton Beverages**, which is in addition to their presenting sponsorship.

CBRHF's Caitlyn MacDonald, Stan MacDonald and Paula MacNeil are joined by Shannon Lynch-Colbourne, President, Cape Breton Beverages Ltd./Trans-Atlantic Preforms Ltd. to unveil the total raised during the 20th annual Festival of the Greens: \$191,380.00.

Katherine and Steve van Nostrand, on behalf of **Keltic Kubota**, also announced an additional **\$10,000.00** gift, as a result of their recent "Dealer Community Hero" award from Kubota Canada. This award recognizes Keltic Kubota's commitment to their community and allowed the organization to donate to a charity of their choice.

This 2024 fundraising total brings Festival of the Greens' historical impact to more than **\$2.7 million**.



golf BECAUSE YOU CARE



Our Foundation's 5th annual **Golf Because You Care, presented by ServiceMaster of Cape Breton**, raised **\$38,019.00!** Thank you to our sponsors, the Lakes Golf Club, the **144 players** and **29 volunteers** who made this day a success.

To-date, Golf Because You Care has raised more than **\$195,000.00** for health care in our community.



Team ServiceMaster at the Lakes Golf Club.

DONOR IMPACT

because you care

As a donor of the Cape Breton Regional Hospital Foundation, your impact is vast - it is seen every day, throughout every floor of our hospital. Here are some examples of how your generosity has helped to strengthen health care, here at home.



Thanks to the generosity of **Cancer Care Here at Home Campaign** donors, several pieces of equipment have already been purchased for the Cape Breton Cancer Centre, including a **\$750,000.00 Gamma Camera**. This diagnostic imaging device helps detect tumors, hematomas, cysts, and more, as well as with diagnoses. The Gamma Camera's arrival has decreased scan times compared to the previous 20-year-old machine, and thus has decreased waitlists. *Read more about the campaign on p. 11.*

Thanks to **Joan and Gordon Sutherland's** transformational gift to the Neonatal Intensive Care Unit (*read more on p. 6*), **\$44,907.00** has been disbursed to purchase a new **BrainZ Monitor** to care for some of our island's littlest patients. This piece of equipment helps to monitor seizure activity for infants who may have suffered brain injury during delivery or are experiencing other illnesses. The new machine will replace an older model, which is challenging to set-up and interpret.



Thanks to funds raised during **McHappy Day 2024**, **\$42,704.00** has been disbursed to purchase a state-of-the-art **Endoscopic Video Unit**, installed in **Ambulatory Care**. Because the Unit is mobile, it has been beneficial for ENT (ear, nose, throat) care throughout the Pediatric Unit, inpatient wards, ICU, and Emergency Room. Its ability to deliver high-definition visuals has significantly improved the accuracy of diagnoses and the efficiency of procedures by improving airway assessments, enhancing diagnostic accuracy, and enabling timely interventions for patients in critical need.

Beyond purchasing equipment, enhancing overall care and decreasing wait times, donors of our Foundation have also helped to directly support **2,727 Cape Breton patients**, when they needed it most. This support provides transportation to specialist appointments, medications not covered by insurance, personal medical and accessibility equipment, psychosocial support programming, and more.

\$1.3M

DISBURSED FOR VITAL EQUIPMENT

\$66K

DISBURSED TO PROFESSIONAL DEVELOPMENT

\$636K

DISBURSED DIRECT TO PATIENTS

LEAVING A *legacy*

Introducing the Sutherland Neonatal Intensive Care Unit

A transformational gift has been made to the Neonatal Intensive Care Unit (NICU) at the CBRH, by Gordon and Joan Sutherland of Howie Centre.

The gift, which is the largest ever given to the NICU, will see the department named 'The Sutherland Neonatal Intensive Care Unit'.

The Sutherland's generosity will provide the unit with state-of-the-art equipment, updated incubators and care stations, comfortable spaces for babies and their support people, renovations to family rooms, and advanced diagnostic tools.

Each year, more than 300 babies rely on the specialized and critical care offered in the NICU. This is due to early health problems, difficult births, or early deliveries. More than 20 families a month need to stay overnight for multiple days, weeks, or months at a time.

"We made this gift to ensure our NICU has the equipment needed to provide the best possible care, here at home, as well as to attract and retain skilled health care experts," say Joan and Gordon Sutherland. "We also want to help to reduce stress for those in our community with sick infants by reducing the need for extensive travel for care."

This gift will help ensure more babies, and their families, can stay in Cape Breton for intensive care after they are born.

"Not only do we hope that this gift will leave a lasting impact, but we also hope it will inspire others to give back to our community," say Gordon and Joan Sutherland.

Joan and Gordon Sutherland stand on either side of the new NICU sign, surrounded by NICU health care experts, NICU "grads," and Foundation representatives.



in loving memory:

MARY ROMA KEHOE

(1942 - 2024)

Roma Kehoe, a teacher by profession, was a dedicated member of the Cape Breton community.

She was an avid volunteer, contributing her time, talent, and treasure to numerous organizations on the island, including our Foundation.

Along with her friend Andre Kelley, Roma was one of the founders and long-time volunteers of the Festival of the Greens gala. Building upon their vision, the gala has now raised over \$2.7 million for the CBRH.

In 2023, Roma was inducted into the Cape Breton Philanthropy Hall of Fame for her profound impact on the community via her volunteerism.

In September 2024, Roma passed away peacefully, with her family by her side.

"Showing kindness was mom's greatest strength, as was treating everyone with compassion, no matter the circumstances," shares Roma's daughters, Paullette Kraitzek and Claudette Porter. "She taught us empathy and how to be a contributing member to our community."

It is our absolute honour to have published the 2024-2025 Because You Care Catalogue in loving memory of Mary (Roma) Kehoe, and the lasting legacy she has left on health care in Cape Breton.



Roma Kehoe stands with her loving husband, Jim Kehoe, at Festival of the Greens in 2009.

With the support of our presenting partner, **Colbourne Auto**, and donors in our community, the Because You Care Catalogue has impacted thousands of patients in Cape Breton. Thank you!

121
GIFTS

86
DONORS

2024
\$36,315.00
RAISED

11
AREAS OF CARE



COMMUNITY THAT *cares*

In 2024, there were **74 community-led fundraisers** hosted across the island in support of our Foundation. Through these initiatives, an incredible **\$1,052,825.21** was raised to help eliminate barriers to health care in Cape Breton.

Thank you to the dedicated changemakers in our community who continue to give their time and energy to uplift our friends, families and neighbours, when they need it most.



The **30th Annual Gail (Bonar) Finney and Kevin Carey Memorial Dart Shoot** had a record-breaking year! Thanks to the hard work and dedication of their volunteer committee, **\$22,000.00** was raised for the **Tom McNeil Cancer Patient Care Fund**. To date, this group has raised more than \$70,000.00 for the Fund, which helps to support 75-100 patients at the Cape Breton Cancer Centre each month.

Students and teachers at **Memorial High School** participated in their annual '**Hockey Day**' tournament and raised **\$6,325.00** with the help of a generous \$3,000.00 donation from Scotiabank North Sydney. Funds were raised for the **Family Newborn Unit, Pediatrics, and Youth Mental Health** (Caper Base).



McHappy Day 2024 raised an incredible **\$73,337.00** to purchase vital medical equipment like a **Bladder Scanner, Mobile Tele Pack, and Blanket Warmer** for various hospital units, ensuring the best care for our loved ones. Pictured here is the Pediatrics toy room renovation that was completed in 2024 as a result of McHappy Day 2023 efforts.

Despite the cold and rainy day, hundreds of Cape Bretoners attended the third annual **Teal to Heal**, raising a record-breaking total of **\$243,070.00** for **those battling gynecological cancers**. To date, organizer Dena Edwards Wadden's efforts have raised **\$538,916.00**, helping to fund priority equipment, care packages, travel for specialist appointments, accommodations, childcare, psychologist visits, medication, respite care, and more.





The **'Breton Brothers Memorial Hockey Tournament'** was hosted in support of men's mental health, in memory of those gone too soon. Thanks to the organizing committee, **\$22,415.00** was raised for the **Mental Health & Addictions Patient Care Fund**. This fund provides critical financial assistance for things like prescriptions, travel, and other out-of-pocket costs, helping individuals focus on their recovery without the added stress of financial barriers.

Inspired by the late **Molly Wadden of "Molly's Mission,"** a **celebratory bell** has been hung in the halls of the Pediatrics Unit. This bell is the first of its kind on our island and will allow children battling critical illness to ring it when celebrating medical milestones - right here, at home, surrounded by their families and care teams.



Thanks to the fundraising efforts of **'The Morning Meeting with Sarah & Jess'** podcast and their community, a mobile **gynecological assessment cart** has arrived. The cart, which is portable, helps transform any stretcher, exam room or bed into a complete gynecology assessment table, featuring lighting, stirrups and all the necessary materials to significantly facilitate gynecological, urological, and proctological emergency examinations.

EverWind Fuels hosted their 11th annual auction and golf tournament, raising **\$164,581.05** for Caleb's Courage. Caleb's Courage honours the life and legacy of forever three-year-old Caleb MacArthur, and supports critically ill children in our community.



74

FUNDRAISERS HELD
IN SUPPORT OF OUR
FOUNDATION

19

DIFFERENT AREAS OF
CARE SUPPORTED

28

NEW FUNDRAISERS
IN 2024

11

FUNDRAISERS HOSTED
FOR 10+ YEARS

\$1 MILLION+ RAISED BY COMMUNITY-LED FUNDRAISERS

CANCER care HERE AT home

\$15 MILLION RAISED

The Cancer Care Here at Home campaign – the largest in our Foundation’s 39-year history – closed in June 2024. We are incredibly proud to share that the campaign surpassed its \$10 million goal and raised **\$15,054,053.00** in gifts and pledges to support Cape Breton’s new Cancer Centre, which is currently under construction and expected to open in 2026.

The Cancer Care Here at Home volunteer cabinet sport their new jerseys at the closing celebration. L-R: Brian Purchase, Board Chair; Paula MacNeil, CEO; Stan MacDonald, Past Board Chair; Katherine van Nostrand; Bob MacEachern; Dr. Rex Dunn; Mike McPhee, Campaign Chair; Chief Terry Paul, Honourary Campaign Chair; George Unsworth; and Dwight Rudderham. Missing from photo: Martha Campbell.



Funds raised during the campaign will secure **11 new pieces of equipment**; create a new **research and innovation fund** to expand the current research being done at the Cape Breton Cancer Centre; and sustain and expand **direct patient support programming**, which currently supports up to 100 patients each month.

More than **5,100 donors** in our community and beyond have supported our goal of transforming cancer care for the people of Cape Breton.

ADVANCING CARE, MAKING HISTORY

Along with celebrating the impacts of the campaign, guests celebrated as the Honourable Premier of Nova Scotia, Tim Houston, **announced that a PET CT** – a diagnostic imaging tool used frequently for cancer care – **will come to Cape Breton for the first time ever**. Donors of the Campaign have allowed our Foundation to make a financial commitment to support the purchase of a PET CT for Nova Scotia Health’s Eastern Zone.

During the Campaign celebrations, a play on a hockey draft was made, where the Foundation “drafted” the volunteer Campaign Cabinet to the “Cancer Care Here at Home Campaign Team” in honour of Campaign Chair Mike McPhee’s former NHL career. Later in the evening, Premier Houston made a special announcement and was also “drafted” to the team and presented with a jersey.



INTRODUCING THE KYLE ANNE MACDONALD CANCER CENTRE

Cape Breton's new Cancer Centre will open under a new name: The Kyle Anne MacDonald Cancer Centre.

This naming is in honour of a transformational gift of **\$2,000,000.00**, made by the Centre's new namesake, to the Campaign.

Kyle's gift is the **largest gift ever given to cancer care** via the Foundation in its history. The gift is inspired by her late mother (Mary Ann MacDonald, née MacMullin) and aunt (Margaret Ann, née MacMullin), who had their own journeys with cancer, here in Cape Breton.

The new Cape Breton Cancer Centre is now weather-tight, allowing interior work to begin. With concrete poured for the Linear Accelerators and masonry nearly done, the centre will more than double in size, offering expanded care.

The current Cape Breton Cancer Centre was constructed in 1998 to sustain 16,000 visits each year. Since that time the number has nearly tripled, and today, the Centre sees more than 45,000 patient visits annually.

Cape Breton's new Cancer Centre, with support from the Cancer Care Here at Home campaign and its donors, will see an estimated seven new clinical exam rooms, five new counselling and supportive care spaces, four new medical day units, 11 new chemotherapy seats, a dedicated research and clinical trials space, and more.



Kyle Anne MacDonald stands beside a mock-up of the soon-to-be Kyle Anne MacDonald Cancer Centre. The name was unveiled during a small gathering in August 2024.



Aerial shot of the new Cape Breton Cancer Centre, behind Cape Breton Regional Hospital, showing ongoing construction.

This campaign took many hands and is ours, as a community, to celebrate. Thank you for helping to enhance cancer care, right here, at home!

2024 donors

WE ARE GRATEFUL FOR EVERY GIFT WE RECEIVE. BELOW, WE ARE PLEASED TO RECOGNIZE DONORS WHO HAVE CONTRIBUTED \$250 OR MORE IN 2024.

*Names marked with an asterisk denotes those who belong to our GEM program and Give Every Month.

\$250 - \$999

3046080 Nova Scotia Ltd.
3218234 NS Ltd.- Coastal Restaurant & Pub
3280756 Nova Scotia Limited
(Flavor on the Water/ Flavor 19)
3284496 Nova Scotia Limited (Pita Pit)
4343213 Nova Scotia Ltd. (Ugly Mug)
4432278 Nova Scotia Ltd.
(The Sandbar Restaurant & Lounge)
902 Plumbing & Heating
902 Sign Group Ltd.
A&W Restaurant
AA Touesnard Trucking
Dr. Saneea Abboud
Above the Measure Fisheries
Joe and Judy Abraham *
Mr. and Mrs. Jim Addicott
Mrs. Coleen Aikens
Brian and Carolyn Aker
Ale House Investments Limited
(Governor's Pub & Eatery)
Ms. Lisa Allen
Mr. Kent Anderson *
Mr. Gavin S. Andrews
Stella and Doug Anthony *
Mr. Simon Archer and Mrs. Leeanne
MacLeod-Archer *
Ms. Emma M. Armishaw
Army, Navy, & Airforce Veterans Canada 246
Doug and Carla Arsenault *
Mr. Donnie Ashford *
Dr. Hammad Asim Inc. *
Mr. Dave Aucoin *
Mr. and Mrs. Gerard R. Aucoin *
B & C MacDonald Fisheries Ltd.
B & F Barrington's Service Centre Ltd.
B&F Electrical Ltd.
Leo and Darlene Baggio *
Bait N Crate Fisheries
Mr. Wayne Banfield
Mr. Bob and Mrs. Elizabeth Barrett *
Mr. and Mrs. Ken C. Barrett *
Ms. Lesley Barron *
Ms. Rhonda Barry *
Mr. Robert G. Barry *
Mrs. Kim Bartholomew-Pushie
Mrs. Donna Bates *
Mr. and Mrs. Ignatius Batten *
Mr. Joseph and Mrs. Susan Benjamin *
Mr. Thomas Joseph Bennett Sr. *
Mr. Matthew Benson
Mrs. Sherri L. Beresford *
Bethel Presbyterian Church
Jackie and Catherine Bettens *
Mr. and Mrs. Constantijn C. Bijl *
Mrs. Lorna Bishop *
Mr. George Bissett *
Mr. James Black *
Black Spoon Bistro

Ms. Cecilia Blackwood *
Ms. Bianca Blair
Bluenose Marathon
Ms. Mary Lou Blundon
Mr. John Bona
Mr. and Mrs. Devin Bonnell
Ms. Susan Boone *
Boucher and Son Fisheries Ltd.
Raymond and Joan Boudreau *
Ms. Corrinne Boutilier *
Cynthia and Henry Boutilier *
Ms. Lillian Boutilier *
Mrs. Nancy Boutilier *
Mr. Paul G. Boutilier
Ms. Susanne Bowles
Bras d'Or Lakes Inn (3322856 NS LTD)
Cameron and Margie Brett
Brokerlink
Mrs. Christine Brown
Mr. Ernie and Mrs. Carolyn Brown *
Mr. Gerald and Mrs. Jean Brown *
Ms. Lisa Brown *
Mrs. Mildred Brown *
Mrs. Shirley Brown
Mr. Edwin Bruce *
Mrs. Genevieve Bruce *
Mr. Ryan Brufato
Mr. and Mrs. Merrill Buchanan
Mr. Keith Buckland
Ms. Francine Buckles *
Douglas and Elizabeth Buffett *
Walter and Bernice Burgess *
Mr. Arnold Burke *
Ms. Catherine Burke
Mr. Joe F. Burke
Ms. Lucy Burke *
Mr. Peter Burke *
Mr. Warren and Mrs. Stephanie Burke
Ms. Andrea Burke-Saulnier
Mr. and Mrs. David Burns
Ms. Adele Burse
Blair and Georgina Burton *
Mr. Sheldon Burton
Ms. Carol Butts *
Ms. Lori Butts
C.S. Boudreau Holdings Ltd.
Cabot Manufacturing ULC
Mrs. Patricia Calder *
Ms. Joan Camilli
Mr. Aubrey Campbell
Ms. Desneiges Campbell
Mrs. Elizabeth Campbell *
Mr. Gerard Campbell
Mrs. Joan Campbell *
John and Marie Campbell *
Mrs. Margaret Campbell
Mrs. Marilyn Campbell *
Ms. Michelle Campbell
Ms. Shirley Campbell *
Ms. Stephanie Campbell *

Mrs. Diann M. Campbell-Kinney *
Mr. Basil and Mrs. Norma E. Cantwell *
Cape Breton Combines Hockey Team
Cape Breton Credit Union
Cape Breton Fudge Company
Cape Breton Island Building & Construction
Trades Council
Cape Breton Regional Hospital Laboratory
Cape Breton Regional Municipality
Cape Breton Regional Police
Cape Breton Right to Life
Mrs. Deana Capstick *
Mr. Edward Carey
Ms. Stacey Carey *
Ms. Ashley Carmichael *
Ms. Carla Carmichael *
Mr. Robert Carmichael *
Carole's Cozy Corner
CBU Nursing Society
Ms. Allison Chabassol
Mrs. Claire Chabassol
Dr. John Chafe Optometry Inc.
Mrs. Jean Chaisson *
Mr. Todd Chant
Mr. Lloyd Chartrand *
Mr. Martin Chernin
Ms. Adele Chiasson *
Carol Ann and John Chiasson *
Denise and Darren Chiasson *
Ms. Dina Chiasson
Mrs. Mary Chiasson *
Mr. Andy Chisholm *
Ms. Jesslyn Chisholm
CIBC Asset Management
Mr. Michael Claener
Mr. Sandy Clannon
Mr. Cecil Clarke
Mrs. Sandra Clarke
Mr. Shaun Clarke *
Ms. Donna M. Coady *
Mr. Barry Coffin *
Ms. Raylene Cogan
Mr. Bill Colbourne
Ms. Florence G. Cole *
Mr. Don Coleman
John and Sheila Coleman *
George and Verna Collier *
Mr. Howie Collins *
Wayne and Joan Connors *
Miss Colleen M. Corbett
Ms. Lesley Corbett
Ms. Carla Cordy
Cormack Builders Limited
Mr. Jacques Cote *
Ms. Donna Cotie
Mrs. Heather Courtney
Ms. Shirley A. Covey *
Mr. David Crittenden *
Ms. Linda Crockett *
Mr. Don Crosby

Lindsay Cross
Ms. Kristin Crowe
Mr. Quentin Crowther *
Mrs. Maureen Culligan *
Ms. Betty Cunningham
Cupe Local 3513
Mr. Kevin Currie *
Ms. Mary M. Currie *
Dr. Thomas Currie and Dr. Stacey Northgrave
Mrs. Theresa Currie-Criss *
Mr. Bruce and Mrs. Leah Jane Curry *
Mr. Joseph Curry
Ms. Kim Cusack *
Cutters Edge
D. Greg Rushton Law Inc
Daley-Smith Income Tax Service
Daniel's Alehouse and Eatery
Mr. Edward and Mrs. Anastasia Danyluk *
Darim Masonry Limited
Mr. Ron Day *
Ms. Jana Delaney
Mrs. Katelyn Delaney
Mrs. Leona Delvecchio
Mrs. Michelle DePodesta
Mrs. Evangeline Deruelle *
Mrs. Cheryl Deveaux *
Mr. Kulden Deveaux
Mr. Phillip Devereaux
Mr. and Mrs. Kevin Dickson *
Dr. Anne Frances D'Intino
Direct Tire Limited
Mr. and Mrs. Frank DiVito *
Ms. Theresa Donnison
Mr. Ronald Donovan
Mr. Samuel L. Donovan *
DORA Construction Ltd.
Mrs. Teresa Dort
Mr. Daniel Doucet *
Mr. Ken Doucette *
Ms. Lorraine Doucette *
Mr. Melvin and Mrs. Patsy Dove *
Mr. and Mrs. Lawrence Dowe *
Mr. Harry Doyle
Mr. Leslie Dubinsky *
Mr. Ryan Dubois
Dundee Resort
Dr. Brenda Durdle *
Dwight J. W. Rudderham Law Office Inc.
École NDA
Elaine Gibney Law
Ms. Joan P. Eldridge *
Mr. Adam Elliott *
Escape Outdoors
Mr. and Mrs. Mark Eyking
Mrs. Genevieve Farrell *
Mrs. Cathy E. Farrow
Ms. Alyssa Ferguson
Ms. Brenda Ferguson *
Carol and Keith Ferguson *
Alena and Ken Ferrar *

Mrs. Joan M. Fiander *
 Ms. Ginger Fillier
 Mr. and Mrs. Leonard Finney *
 Mr. and Mrs. Andrew Finnigan *
 First Impressions Rejuvenation Clinic
 Fitness Fitz
 Mr. Andrew Fitzgerald
 Mrs. Karlie Fitzpatrick
 Mr. and Mrs. Angus Fleming
 Ms. Bernadette Florence
 Mr. Mark Florence
 Mr. Paul A. Floyd *
 Dr. and Mrs. Brian Foley
 Ms. Janet Forbes
 Mr. Michael Forgeron *
 Mr. and Mrs. Sidney Forgeron *
 Mr. Christopher Forrest *
 Mrs. Linda Fortune *
 Ms. Sheri Fortune
 Dr. Kevin and Mrs. Sharon Francis *
 Mr. Michael A. Francis
 Mr. David Fraser *
 Ms. Deborah Fraser *
 Dr. Margaret Anne Fraser
 Mr. and Mrs. Rick Fraser *
 Mrs. Carmella T. French *
 Mr. Bruce Fry *
 Dr. Everett Fuller
 Future Focused Financial
 Mr. William Gadd *
 Mr. Robert Gallivan
 Mr. Darren Gallop
 Dr. Dongsheng Gao
 Mr. and Mrs. Donald Gardiner
 Ms. Margaret Gaskell *
 Ms. Deborah George (Muisse)
 Gerald's Ultramar
 Ms. Elaine Gibney *
 Dr. Stephanie Gilbert
 Mr. Harold and Mrs. Anita Gillard *
 Mr. and Mrs. Stephen Gillespie
 Ms. Clare Gillies
 Ms. Carol Gillis
 Mr. and Mrs. Dan E. Gillis *
 Ms. Diane Gillis *
 Mr. Francis and Mrs. Gerry Gillis *
 Mr. Jamie and Mrs. Cathy Gillis *
 Mr. John Gillis *
 Mr. and Mrs. Joseph H. Gillis
 Mrs. Judith A. Gillis
 Ms. Lorna Gillis *
 Ms. Sarah Gillis
 Ms. Stephanie Gillis *
 Mrs. Anne Marie Giorno *
 Glace Bay Senior High School
 Mr. and Mrs. James Gogan Jr
 Ms. Stella M. Goode
 Ms. Jennifer Gould
 Ms. Adele Gouthro *
 Ms. Cheryl Gouthro
 Mr. Gerald R. Graham *
 Mr. Robert Graham
 Mrs. Monica L. Grandy
 Ms. Heather Grant
 Ms. Judith E. Grant *
 Ms. Angela Gratton
 Ms. Raylene Gwynn *
 Mr. and Mrs. Thomas Hackett *
 Ms. Sheila Haley
 Ms. Fatima Halilu
 Ms. Charlotte Hall
 Ms. Rose Hall *
 Mrs. Carolyn Hall-Dolomont *
 Mr. Barry Halloran *
 Mr. James R. Halloran *
 Mr. Ralph and Mrs. Marie Hanam
 Hanam Engineering Ltd.
 Ms. Nancy Hanrahan *
 Mr. Ronald B. Hanrahan *
 Ms. Mary Hanratty
 Mrs. Lois Hardy *
 Mr. Sid Hardy *
 Ms. Annette Harris *
 Mr. David Harris
 Ms. Mary Harris
 Mr. and Mrs. Melvin Harris
 Mr. Gary and Mrs. Marion Hart *
 Ms. Gwendolyn Harwood *
 Mrs. Shelly Hatcher *
 Mrs. Cathy J. Hawley *
 Dr. Dana Hawley Orthodontics
 Mr. Bernard Hayes *
 Ms. Donna Head
 Ms. Jacquelyn Heading
 Ms. Wanda Heading
 Heading's The Floor Store *
 Mrs. Andree R. F. Hearn *
 Mr. Harry Henderson *
 Mr. Ed Henry *
 High Peak Leasehold Limited
 Highlands Links Golf Club
 Mr. Chris Hillier *
 Mrs. Angela Hill-MacKinnon *
 Mrs. Karen Hinchey-Gillis
 Ms. Susan Hiscock
 Mrs. Margaret Hodgson *
 Holiday Inn Sydney
 Mr. Donnie Holland and Mrs. Kelly
 Brown-Holland *
 Ms. Michelle Hollohan *
 Ms. Linda Holmes
 Home Crafters of Cape Breton
 Mr. Colin Hooper
 Tyler and Brittany Hopkins
 Howard G. MacNeil Truck Parts
 & Service Ltd.
 Mr. Ronald and Mrs. Irene Howley *
 Ms. Alyson Hubrecht
 Ms. Kelly Hunt
 Mrs. Charlene Hunter *
 Wayne and Clare Hurley *
 Mrs. Janine Hussey *
 Mrs. Wilda Hyde *
 IAFF Local 2779 CBRM Fire Services Union
 IBEW Local 625 General Fund
 Infinite Fitness Limited *
 Mr. Robert and Mrs. Nancy Inglis *
 Mr. Matthew Ingraham
 Mrs. Donna Innes
 International Association of Heat
 & Frost Insulators
 International Union Of Painters
 & Allied Trades
 Mr. and Mrs. Philip Irons *
 Island Chiropractic & Family
 Island Crystal
 Island Dog Lodge
 Island Eye Care
 Mr. Dave Ivey *
 Ivory Company
 J Peach Masonary
 Ms. Sheila D. Jackson
 Mr. Brad and Mrs. Catherine Jacobs *
 Carter Jacobs *
 Mr. Nick Jacques *
 Mr. Raymond Jamieson
 Mrs. Heather Jardine
 Mr. Mike Jerrett *
 Mr. Bernie and Mrs. Lorraine Jessome *
 Mr. Chuan Jiang
 JJ Eyecare Inc
 Mr. Bernie Johnston *
 Mrs. Faith Johnston-Gray
 Mr. George and Mrs. Edith Jones *
 Mr. Craig Joseph
 Mrs. Mary E. Joseph *
 Mr. Prem Joshi
 Judy's Sewing Shop *
 K Mac Construction Ltd.
 K. King Fisheries
 Ms. Melissa Kavanagh *
 Mrs. Sandra Kay
 Ms. Heather Kearney *
 Ms. Raylene Kearney *
 Mr. Paul Keating
 Ms. Mary Kehoe
 Mr. Vince Kehoe *
 Ms. Phyllis Kelloway
 Ms. Shauna Kennedy
 Kenny's Pizza
 Mr. Jason King *
 Mr. Kevin Klassen
 Klondike Kid Fisheries
 Mr. R. G. Knott *
 Mr. Frank Kober
 Mrs. Hazel Kokocki
 Mrs. Helen Komourdjian
 Mrs. Neeta Kumar-Britten
 Mrs. Celeste Lahey *
 Dr. Kелcie Lahey
 Ms. Kim Lake
 Mr. and Mrs. Blair J. Landry *
 Mrs. Brenda Landry *
 Mrs. Dianne Landry
 Ms. Margaret Landry
 Ms. Pamela Landry *
 Mr. Ray Landry
 Mr. David and Mrs. Margaret Langlois
 Mr. David and Mrs. Marilyn Langlois
 Mr. Dennis Lanoé *
 Ms. Josephine Lantz
 Mrs. Paula Larade *
 Ms. Lois A. Latham
 Mrs. Vivian R. Latham
 Mrs. Belinda Sio-San Lau-Beaton
 Mr. Ron and Mrs. Alison Lawrence *
 Mrs. Mikki Layton *
 Mrs. Erna T. Leadbeater *
 Ms. Dennice Leahey
 Ms. Glenda LeBlanc *
 Ms. Leah LeBlanc
 Mr. Leandre and Mrs. Josephine LeBlanc *
 Ms. Mary Beth LeBlanc *
 Mr. Paul LeBlanc *
 Ms. Pauline LeBlanc
 Mr. Ian Lee and Ms. Wendy King *
 Mrs. Edith Lees *
 Lejsa Wilton Ltd.
 Mr. Jerry and Mrs. Sharon Lemoine *
 Debbie and Billy Levangie *
 Mr. Bernard LeVert *
 Ms. Annette Lewis *
 Mr. Brian and Mrs. Sandra Lewis *
 Ms. Diane Lewis
 Elizabeth and Bob Lewis
 Ms. Janice Lewis *
 Mrs. Stacey Lewis *
 Mr. Jimmie Leyte *
 Lindsay Construction
 Linpro Petroleum Services
 Dr. Peter W. and Mrs. Margaret Littlejohn
 Mr. and Mrs. Michael Longard
 Ms. Priscilla Lotherington *
 Ms. Marlene Lovett *
 Low Point Electric
 Ms. Debbie Lush *
 Ms. Shannon Lynch-Colbourne
 Dr. and Mrs. Andrew Lynk *
 Mr. Aubrey and Mrs. Dawn Lynk *
 Mrs. Breagh MacAdam *
 Mr. James and Mrs. Marguerite MacArthur *
 Mrs. and Mr. Carrie MacAskill *
 Ms. Glenda MacAskill
 Mrs. Lynn MacCormick
 Mrs. Rhoda Maccormick
 Mr. and Mrs. Ronald Eric MacCormick
 Ms. Sheila MacCormick *
 Miss Kimberly MacCuish
 Mr. Alex MacDonald
 Mrs. Alyssa MacDonald *
 Mr. and Mrs. Andrew MacDonald *
 Ms. Angie MacDonald
 Mrs. Barbara MacDonald *
 Mrs. Brenda MacDonald
 Ms. Caitlyn MacDonald
 Mrs. Carol MacDonald
 Ms. Cathy MacDonald
 Mrs. Charmaine Macdonald *
 Mr. Cyril MacDonald *
 Mr. Doug MacDonald *
 Mr. Earl O. and Mrs. Kathleen MacDonald *
 Mrs. Erin MacDonald *
 Mr. Frank MacDonald *
 Mr. Gordon and Mrs. Barbara A. MacDonald *
 Mr. James MacDonald *
 Ms. Jean A. MacDonald *
 Ms. Jennifer MacDonald
 Mr. and Mrs. Jim MacDonald *
 Ms. Jo-Anne MacDonald *
 Karen and Roy MacDonald
 Ms. Kelli Macdonald
 Mr. Kenneth and Mrs. Doreen M. MacDonald *
 Mr. Kenny MacDonald *
 Mr. Kurt MacDonald
 Mrs. Linda I. MacDonald
 Mrs. Mary C. MacDonald *
 Mr. Michael MacDonald
 Mr. Neil and Mrs. Debbie MacDonald *
 Mr. Neil MacDonald *
 Mrs. Rachel MacDonald *
 Dr. Shauna MacDonald *
 Mr. and Mrs. Stephen C. MacDonald *
 Ms. Valerie MacDonald *
 Dr. William MacDonald *
 Ms. Andrea MacDougall *
 Ms. Gerri-Lynn MacDougall *
 Ms. Heather MacDougall *
 Mr. Kevin MacDougall *
 Stephanie MacDougall *
 Mr. Sonny MacDougall CA Inc.
 Ms. Erin MacEachern *
 Mr. Alan MacEachern *
 Mr. Bernie MacEachern *
 Mrs. Mary MacEachern *
 Mr. Wendell MacGibbon *
 Mr. Chris MacInnis *
 Ms. Gillian MacInnis
 Ms. Janet MacInnis
 Mrs. Janice MacInnis
 Mr. Jimmy MacInnis *
 Mr. and Ms. John MacInnis *
 Ms. Kelylen MacInnis *
 Dr. Lisa MacInnis
 Ms. Melissa MacInnis
 Ms. Morgan MacInnis
 Mr. Taylor Macinnis *

Mr. Glenn MacIntosh *
Mr. Stephen and Mrs. Beverly MacIntosh *
Mr. Bill and Mrs. Roberta MacIntyre *
Ms. Cathy MacIntyre *
Mr. Clarence MacIntyre *
Mr. Daniel and Mrs. Cathy MacIntyre *
Dr. Gertrude A. MacIntyre *
Mr. Ian and Mrs. Ann Marie MacIntyre *
Mr. and Mrs. Joe MacIntyre
Mr. Jonathon MacIntyre and Mrs. Cheryl Podetz-MacIntyre
Ms. Mary Frances MacIntyre
Ms. Susan MacIntyre *
Mr. Alexander (Hook) and Mrs. Jo Ann MacIsaac *
Mr. Bill MacIsaac
Mr. Blaise MacIsaac *
Mr. Ewen MacIsaac
Ms. Joan MacIsaac *
Ms. Kathryn MacIsaac
Ms. Nicole MacIsaac *
Mr. and Mrs. Byron G. MacKay
Mr. Eric and Mrs. Linda MacKay *
Mr. Gordon and Mrs. Dorothy MacKeigan *
Mr. Gerard and Mrs. Coleen M. MacKenzie *
Mr. Michael and Mrs. Marie T. MacKenzie *
Mr. Peter Mackenzie
Mr. Cecil and Mrs. Georgina Mackie *
Mr. Jack and Mrs. Aileen MacKillop *
Mr. and Mrs. William MacKillop
Mr. Albert and Mrs. Margaret MacKinnon *
Ms. Ann MacKinnon *
Mr. Bernie and Mrs. Janet MacKinnon *
Mrs. Levinia MacKinnon *
Ms. Margaret Ann MacKinnon *
Mr. Michael J. MacKinnon *
Mrs. Phyllis MacKinnon *
Mr. Adam MacLean
Ms. Ainslie MacLean *
Mr. Dwayne MacLean *
Mr. Eric and Mrs. Donna Lynn MacLean *
Mrs. Evelyn MacLean *
Mr. George and Mrs. Lois MacLean *
Ms. Jennifer MacLean *
Mrs. Joan MacLean *
Ms. Michelle MacLean *
Mr. and Mrs. Paul MacLean *
Mr. Clyde MacLellan
Mr. Gerard MacLellan *
Mr. James MacLellan *
Mr. Kevin and Mrs. Elaine MacLellan *
Mrs. Michele MacLellan *
Mr. Cheryl MacLennan
Ms. Kristine MacLennan
Mr. Alan and Mrs. Debbie MacLeod *
Ms. Barbara MacLeod *
Ms. Brenda MacLeod *
Mr. Brian and Mrs. Arthena MacLeod *
Ms. Elyse MacLeod *
Ms. Jaclyn MacLeod *
Mr. Jeffrey MacLeod
Mr. Joseph E. MacLeod *
Mr. and Mrs. Lowell MacLeod
Ms. Ruth Ann MacLeod *
Ms. Tania MacLeod *
MacLeod Lorway Insurance, North Sydney
MacLeod Lorway Insurance, Sydney
Mr. Norman and Mrs. Gwelda MacMillan *
Mr. Kyle MacMullin
Mrs. Antonietta MacNeil *
Ms. Charlene MacNeil
Mr. Darren MacNeil *
Ms. Eileen MacNeil *

Ms. Elizabeth MacNeil *
Mr. Gillis MacNeil *
Ms. Glenda MacNeil *
Mr. and Mrs. Hayes MacNeil
Mr. Kyle MacNeil
Mrs. Patricia MacNeil
Ms. Peggy MacNeil *
Ms. Rebecca MacNeil
Ms. Taylor MacNeil
Mrs. Valerie MacNeil
Ms. Barbara MacPherson *
Mrs. Charlene MacPherson
Mr. and Mrs. Charles MacPherson
Ms. Laura MacPherson
Mrs. Sylvia M. MacPherson
Mr. and Mrs. Angus MacQuarrie
Mrs. Carol MacQueen *
Mr. Gordie and Mrs. Patsy MacQueen *
Mr. Robert MacQueen *
Mrs. Suzanne MacQueen *
Ms. Sarah MacRae
Ms. Sheila MacRae
Ms. Evelyn MacRitchie *
Mr. Fraser MacRitchie
Mr. Doug MacSween *
Ms. June MacSween *
Mr. Mike and Mrs. Patricia MacSween *
Ms. Laura Mahe *
Ms. Veronica Mahon
Mainland NS Bldg & Const. Trades Council
Malcolm Munroe Memorial Jr. High
Malcolm Munroe Social Committee Fund
Malcolm S MacDonald Company Ltd.
Mr. and Mrs. John Malcom
Mr. George and Mrs. Teresa J. Manton *
Maral Fisheries Limited
Mrs. Myrna Marchand *
Ms. Anna Marenick
Margaree Fire Department
Maritime Environmental Training Institute
Mr. Todd Marmulak *
Mr. Shaun Maroun
Ms. Cheryl L. Marsh *
Mr. and Mrs. Stanley J. Marsh *
Mr. William D. Marsh *
Ms. Ann Martell *
Mrs. Carolyn Martell
Ms. Kim Martell
Martell and Son Fisheries
Mascon Masonry Ltd.
Mr. and Mrs. Sheldon Matheson *
Dr. Bishakha Mazumdar
Ms. Kelly McCallum Stenhouse *
Mr. Rick and Mrs. Jaleesa McCarthy *
Mrs. Theresa McCarthy
Dr. Michael R. McCarvill *
Ms. Ann Marie McCormick *
Mr. Kevin and Mrs. Anne McCormick *
Mr. Colin McCready
Mrs. Sarah C. McGean *
Ms. Marii McInnis
Dr. Christopher McIntosh *
McIntosh Run Housing Co-op
Mr. William F. and Mrs. Debbie A. McIntyre *
Mrs. Pauline McIsaac *
Mr. and Mrs. Daniel McKeough *
Ms. Valerie McKinnon *
Ms. Ruth McLagan *
Mr. William and Mrs. Helen McLellan *
Mr. Bernie and Mrs. Wilma K. McLeod *
Mr. Shaun McMullen *
Ms. Colleen McNamara *
Mrs. Mary McNamara *

Ms. Diane M. McNeil *
Ms. Kim McNeil *
Mr. and Mrs. George McPhail
Ms. Cathy McPhee *
Ms. Colleen McPhee *
Ms. Anna McPherson
Mr. and Mrs. John McVarish *
Meadow's Pharmasave
Mr. Bruce and Mrs. Lizz Meloney *
Mr. Michael Melski
Membertou School
Ms. Joanne Menchefska *
Ms. Audrey Mercer *
Mr. Kenneth Mercer *
Merit Muffler Ltd.
Mr. and Mrs. Jeremy Mesics *
Ms. Sandra Mesics *
Mezza Lebanese Kitchen *
Mike MacDonald Electrical Contracting *
Mr. Brian and Mrs. Donna Mikkelsen *
Mr. and Mrs. Gary Mikkelsen
Mr. and Mrs. Kevin Miller
Mr. Bobby and Mrs. Heather Mills *
Ms. Elizabeth Mirao *
Derek Mombourquette MLA
Ms. Marie Mombourquette
Mrs. Catherine Moore *
Mr. Rick Moore *
Mr. Terrance and Mrs. Mary Moore *
Ms. Tracey Moore *
Mrs. Eileen Morford-Martin
Ms. Laura Morgan *
Ms. Amanda Morrison *
Ms. Barbara Morrison
Mr. Barry W. Morrison *
Mrs. Betty J. Morrison *
Mr. Brian and Mrs. Arlene Morrison *
Mr. Don and Mrs. Michelle Morrison *
Ms. Jennifer Morrison *
Mr. and Mrs. Kenton Morrison *
Ms. Lisa Morrison *
Mrs. Anne Morrow *
Mountainview Elementary Home & School Association
Ms. Pat Muggah *
Ms. Robin Mugridge *
Mrs. Kelly Muise *
Mr. and Mrs. Paul E. Muise *
Mullins Rite Stop
Mr. Robert and Mrs. Patricia Munroe
Ms. April Murphy *
Mrs. Mildred Murphy *
Ms. Christine Murray *
Ms. Rosemary Murrin *
Mr. Daniel Myette
Dr. Mahmood and Mrs. Rae M. Naqvi
Mr. Garth Nathanson *
Mrs. Glennis Nathanson *
Mr. Ralph and Mrs. Mary Neville *
New Waterford Seniors' & Pensioners' Club
Mr. Stephen Nicholson *
Mr. Liam Noble *
Noelle's Country Market
North Sydney Credit Union
North-Air Window & Door Ltd.
Nova Construction Co. Ltd.
Nova Scotia Nurses Union
NSCC Marconi Campus Student Assoc.
Ms. Leona Nugent *
Oakridge Woodworking
Mr. Felix Odartey-Wellington
Mr. Ryan O'Donnell
Mrs. Maureen O'Handley-MacLeod *

Mrs. Jessie O'Keefe *
Mrs. Mary O'Keefe *
Mrs. Lorna Oldale *
Ms. Holly Oldford *
Ms. Shannon Oldham *
Mr. Gary O'Leary *
Mr. Earl O'Neil
O'Neil Rental Properties Limited
Ms. Barb O'Neill
Mr. Carl O'Neill
Mr. and Mrs. Paul O'Neill *
Mr. Mike O'Rourke and Mrs. Anita Vosman-O'Rourke *
Dr. Sean Orrell and Mrs. Bernadette MacLellan *
Mr. Chris Osmond *
Mr. James and Mrs. Sophie K. O'Toole *
Our Lady of Fatima, CWL
Paramount Pharmacies Limited
Mrs. Catherine Parsley *
Ms. Shera Parsons *
Mr. Virk Parvaz
Mrs. Danielle Patterson
Paul McDonald Trucking
PCL Constructors Canada Inc.
Mr. Claude and Mrs. Donna Peach *
Mr. Harold Peach *
Mr. and Mrs. Steven Peinsznski *
Ms. Faith Penny *
Mrs. Leona Perkins
Ms. Donna Pero *
Mr. Melvin and Mrs. Bernice Pero *
Ms. Patricia Pero *
Mr. Abe and Mrs. Ann-Marie Peters *
Mr. Abe and Mrs. Elda Phillips *
Ms. Bev Pimentel
Plaza Ford
Plumbers & Pipefitters U.A. Local 682
Point Michaud Construction
Mr. Mathias Poirier *
Ms. Shelly Poirier *
Mr. Bruno and Mrs. Angela Polegatto *
Mr. Kevin and Mrs. Lisa Polegatto *
Pollett's Drug Stores Ltd.
Pops Memorial Washer Toss Tournament
Mr. and Mrs. Henry Poswiata *
Mr. and Mrs. Kenneth D. Pottie
Ms. Lindsey Power
Mr. Patrick Power *
Mrs. Raylene Power *
Mr. Bryan Pratt *
Mr. Daniel Price *
Mr. Paul Price
Mr. William and Mrs. Mary Proctor
Ms. Jean Pye *
Ms. Lindsay Pye
Mr. Harvey and Mrs. Deborah Pyke *
Ms. Jennifer Quinn *
R & R Studio
Mrs. Jennifer Radtke-Jardine *
Mrs. Jamal Rahey
Ramosaco Stables
Mrs. Lisa Ramsay
Ms. Dianne L. Raoul *
Ratchford Photographic Studio
Mrs. Catherine A. Reashore *
Mrs. Mona L. Reeves *
Mr. Scott Reeves
Refresh Body & Skin Care Clinic
Mrs. Marilyn Reid *
Mr. and Mrs. Ron Reid *
Mrs. Theresa C. Reid *
Reliance Fisheries Ltd.

Richard Hannem CPA Inc.
Mr. and Mrs. Art Risk *
Riverview High School
Mr. Daniel E. Roach
Ms. Justine Roach *
Mrs. Karen Roach *
Mr. Arlo Roberts *
Mr. and Mrs. Harold Roberts
Ms. Marilyn Roberts *
Ms. Catherine Robertson
Ms. Dianne Robinson
Mrs. Lorraine Rogers *
Mrs. Madonna Romeo
Ms. Renee Ross
Mr. Trevor Ross *
Ms. Melissa Roston
Royal Canadian Legion Br. 78
Mr. Arnold Rudderham
Ms. Dawn Rudderham *
Mr. Dwight Rudderham
Mr. Jeffrey Rudderham
Ryan MacNeil Memorial Golf Tournament
Mr. Herbie Sakalauskas
Mr. and Mrs. Allan Sampson
Mr. and Mrs. Blaine Sampson
Mr. Charles Sampson
Ms. Charmaine Sampson *
Ms. Joyce Sampson *
Ms. Michelle Sampson *
Sampson Fishing Enterprises Incorporated
Mrs. Amanda Sampson-MacPherson *
Pierre and Bev Samson *
Mr. Minh Sang Pham *
Sara Kelly Real Estate Limited
Ms. Kerri Sawlor *
Mrs. Evelyn Schaller *
Mr. George Schaller *
Ms. Thelma Scott *
Seniors Coffee Club
Ms. Allana Serroul *
Mrs. Gloria Seward *
Mr. and Mrs. Douglas Sharpe
Sheet Metal Workers
Mr. Rob Sheffield *
Mr. Bradley Sheppard
Sherwood Park Education Centre
Mr. and Mrs. Leonard Siller
Mr. Fredrick A. Sim
Mr. Robert Simm *
Mr. Donald Sinclair
Mrs. Colleen Sives
Sixty Minute Signs
Ms. Chelsea Slade *
Ms. Sharon Slade *
Mr. George Smith
Dr. and Mrs. David Sneddon
Mr. Shane Snider
Ms. Megan Snow *
Mr. Tyler Southwell *
Ms. Heather Sparling *
Ms. Cathy Spence *
Dr. Peter Squires Optometry *
St. Esprit Lake Wilderness Holiday
Mr. Kevin Stagg *
Mr. Kevin and Mrs. Angela Stairs
Mr. Ron Stallard
Mr. Brendan Standing
Steel City Sports Bar
Ms. Courtney Steele *
Mr. Robert and Mrs. Joan Stephenson *
Mr. and Mrs. William Sterns
Mr. and Mrs. Michael G. Stevens *
Ms. Pamela Stevens
Mrs. Wendy Stevens

Mr. Scott Stewart *
Mr. Bill Stewart
Mr. Corrie Stewart *
Ms. Sherri L. Stewart *
Ms. Alexandra Stokol
Stone's Pharmasave
Mrs. Anne Stubbert
Ms. Nancy C. Sullivan
Sweet Side Of The Moon Ltd.
Sydney Mazda
Mr. Matt Symes
Mr. Bill and Mrs. Brenda Tattie *
Mr. Dawson Taylor *
Mr. Kirk Taylor
The Bonnie Prince Restaurant and Lounge
The Corner Store - East Bay Inc.
Mr. Dieter and Mrs. Freda M. Thelen *
Mrs. Bernadette M. Theriault *
Mr. Craig Thiel and Mrs. Rochelle Hatcher *
Ms. Bonnie Thompson *
Mr. Dane Thompson and Mrs. Danielle Johnston *
Mr. Renald Thompson *
Mr. Roland J. Thornhill
Ms. Janelle Tierney
Mr. Tony and Mrs. Louise Tierney *
Ms. Raylene Tighe
Mr. Fred Tilley
Tom MacDonald Trucking Ltd.
Mr. Ryan Toomey *
Mr. and Mrs. Jerry Travis
Mrs. Mary Ann Troke *
Ms. Nicole Tucker
Mrs. Alma D. Turcotte
Mrs. Joanne Turner
Mr. Ray and Mrs. Anne Tynski *
Unifor Local 4603
Mr. and Mrs. David Unsworth
Mr. Glenn and Mrs. Marlene Usher *
Val Scattolon Apts
Mr. Steve and Mrs. Katharine Van Nostrand
Bartholomeus van Schaayk
Mr. Neil and Mrs. Catherine van-de-Ven *
Mrs. Peggy Vassallo *
Vickers Custom Homes & Renovations Ltd.
Victoria Farmers Co-Cop Ltd.
Ms. Amanda Viva
Ms. Cathy Viva *
Mr. Donald and Mrs. Dianne Wadden *
Mrs. Margaret Wadden *
Mrs. Margaret Wadden
Ms. Myka Wadden
Mrs. Clara Wadman *
Mrs. Kay Walker
Mr. Kent and Mrs. Debi Walker *
Mr. and Mrs. Neil Walker *
Mr. Shane Walker *
Mr. Francis and Mrs. Jo-Anne Wall *
WCF Inc.
Ms. Audrey Westwood-Pynn *
Mr. Jim Whalen
Mr. Alexander and Mrs. Rose White *
Mr. Craig White *
Mr. Donald White *
Mrs. Geraldine White *
Mr. and Mrs. Kerry White
Mrs. Rose White *
Ms. Dot Whitehouse
Mr. Gary Williams *
Mr. Craig Wilson and Mrs. Brenda Yurchesyn-Wilson *
Mr. John and Mrs. Sandra Wilson *

Mr. Laird and Mrs. Claire Wilton *
Mr. Daniel Wincey *
Mr. Ron Witherall *
Mr. Eberhard Witt
Mr. John Xidos *
Mr. Kevin and Mrs. Anne Young *
Ms. Brenda Younger *
Dave and Corinne Yurchesyn
Zakuta Family Room
Ziggy's Pub & Grill

\$1,000 - \$9,999

2591500 Alberta Ltd.
3% Realty
4417842 Nova Scotia Ltd.
(Bud's Speedway)
4534191 Nova Scotia Ltd.
(Mrs. Fields & Pretzel Maker)
4544658 Nova Scotia Ltd.
(Transit Plumbing)
A&L Seafoods Louisbourg
A. B. Mechanical Ltd
Aaron Lee Renovations Ltd.
Access Nova Scotia
AJ & Girls Ltd.
Alderdale Greens
Andrew MacDonald Landscaping & Tree Service Ltd.
Argent Fisheries
Mr. Andre and Mrs. Donna Arseneau
ATCO EPIC
Mrs. Janice Aucoin
Mr. Allan Bailie *
Mr. Mark Barnes *
Mr. Don Bartlett *
Birchwood Enterprises
Mr. Adam Bird
Paul and Kaye Black *
Black Diamond Pharmacy
Estate of Stephen A. Boone
Boston Pizza Sydney
Dr. Susan Bourque
Judith and Peter Bowie
Bradman Sales
Mr. Glen H. Brann and Mrs. Ann Campbell-Brann
Bras d'or Elementary School
Brenda's Circle of Friends
Breton Brewing Company
Breton Diesel Servicing Ltd.
Brilun Construction Ltd.
Bruce Guthro Entertainment Limited
Ms. Christena Buchanan
Ms. Anne Buchanan-Hastie
Dr. and Mrs. Farokh Buhariwalla *
Mr. Dennis Burns *
Dr. Meghan Burns
Burton's Flooring
Mrs. Carol Byrne-Mullins *
Cabot Cape Breton
Mr. and Mrs. Chris Cameron
Mrs. Kamy Cameron
Mr. Thomas J. Campbell
Canadian Tire
Colleen Cann MacInnis
Cape Breton Antique Custom Car Club
Cape Breton Dental Group
Cape Breton General Surgeons
Cape Breton Regional Hospital Auxiliary
Mr. Angus Capstick
Carmika Multi-Corp

Mr. Michael Castellani
Mrs. Joanne Chabassol
Dr. and Mrs. John Chafe
Mr. David Chapman
Mr. Walter Chapman
Charities Aid Foundation of Canada
Cheticamp Pharmacy (1992) Ltd.
CIBC Asset Management Inc.
Mr. Jeff Clements
Coastal Oral & Maxillofacial Surgery
Coldwell Banker Boardwalk Realty
Colette's Family Restaurant Ltd. *
Mr. and Mrs. Paul Conrod
Copol International Ltd.
Mr. Adam Crosby
Ms. Paula Curry
Ms. Jennifer Deleskie
Dexterra Group
DMAC Concrete
Doc Braces
Doctors Nova Scotia
Mr. Leonard Doncaster
Mr. Pat Donovan
Donovan & Associates
Dove Girls
Mr. Michael Drohan
E.E.M.S. Casual Day Fund
Dr. B. Edwards P.C. Inc.
Dr. Mark Ellerker and Dr. Stephanie Ellerker
EMC Emergency Medical Care Inc.
Enterprise Holdings Foundation
Mr. Matthew Ernst
Mr. Steve Ettinger *
Mr. Chris Eyking
Mr. Gordon Farmer - Bottles for Kids
Mr. and Mrs. Rick Farmer
Fast Furniture
Mrs. Nancy Favaro
Mr. Louis J. Ferguson
Mr. Paul Fisher
Ms. Ellie Florence
Mr. Chris and Mrs. Jeannie Fraser *
Mr. Glenn and Mrs. Beverly Fraser *
Dr. and Mrs. Angus Gardner
GFL Environmental
Mr. and Mrs. Hughie Gillis
Mr. and Mrs. William B. Gillis
Glace Bay Central Credit Union
Global Pet Foods, Sydney
Grant Thornton
Mr. Scott Greenham
Mr. Joseph Guillena
Mr. Greg Guy
Ms. Mary P. Hall *
Mrs. Janet Hanam MacKay
Mr. Corey Hanson
Harness Racing
Harold's Bakery
Ms. Karen Hatcher
Home Instead Senior Care
Mr. Alister Hunston
Hunston Kachafanas CPA
Mr. Tom Hunter
Ms. Laura Hynes
IG Wealth Management
Inayra Medicine Inc
Infinite Fitness Runners
Mr. Walter and Mrs. Kathleen D. Ingraham
Island Cabinet Shop
Island Eye Care
Island Folk Cider
Island Movers
J. Francis Investments Ltd.

James, Kyle & Chelsea Memorial Floor Hockey Tournament
 Mr. Michael Jamieson *
 Jed's Auto Repair
 Jenessa MacInnis Ltd.
 Jennings March Chartered Professional Accountants
 Ms. Hailey Jessome
 John Trenholm Fire Protection Inc
 Ms. Errin Johnson
 Joneljim Concrete Construction Ltd.
 Ms. Kiki Kachafanas
 Dr. Andrzej Kajetanowicz and Dr. Danuta Kajetanowicz
 Dr. Meaghan Keating
 Ms. Nancy Kehoe
 Mr. Mike Kelloway and Mrs. Catherine Walsh-Kelloway
 Keltic Group Ltd.
 Kiwanis Club of Ceilidh Golden K
 Knights of Columbus #3850
 Mrs. Phyllis Kowalczyk
 Laborers' International Union Local 1115
 Labourers International Union Local 1208
 Labourer's International Union of North America - Local 615
 Mr. Michael and Mrs. Diane Lachowicz *
 Ms. Serena Landry
 Dr. Stephanie Langley *
 Le Club Kinsmen De Cheticamp
 Mr. Greg and Mrs. Julie Leforte *
 Leisure Pools
 Mrs. Beverly C. Lewis
 Lewis Realty Ltd.
 Liberty Tax Service
 LiUNA Atlantic Region District Council
 LiUNA Ontario Provincial District Council
 Louisbourg Seafoods
 M.T. Keating Medical inc.
 M.V. Osprey Ltd.
 Mr. Jim MacCormack *
 Mr. Roddie MacCuspic
 MacDermid Fisheries
 Mr. Bobby MacDonald *
 Mr. Bryan MacDonald
 Mr. J. Stanley MacDonald
 Mr. J. Vernon and Mrs. Patricia MacDonald *
 Mr. John T. MacDonald and Mrs. Janice Roy *
 Mrs. Lorna MacDonald
 Ms. Margaret MacDonald *
 Rev. and Mrs. R.S. MacDonald
 Justice Simon MacDonald
 Mr. Stan and Mrs. Stephanie MacDonald *
 MacDonald & Murphy Inc
 Mr. Brett MacDougall
 Mr. Bryan MacDougall
 Mrs. Ann Marie MacInnes *
 Mr. Paul MacInnis
 MacIntyre Chevrolet Ltd.
 Mr. and Mrs. Greg Mackenzie *
 Mr. and Mrs. John MacKinnon *
 Ms. Anne MacKinnon-Parks
 Mr. Alex and Mrs. Eileen MacLean *
 Mr. John J. MacLellan
 Mr. Roderick D. MacLellan
 Mr. Shaun MacLeod
 MacLeod Lorway Insurance
 MacLeod's Fuels
 Ms. Stacey MacMullin
 MacMullin Law
 Ms. Ainslie MacNeil

Mr. Donald J. MacNeil
 Mr. Howard G. MacNeil
 Mrs. Janie MacNeil
 Mr. and Mrs. Lawrence MacNeil
 Ms. Lucy MacNeil
 Paula and Stewart MacNeil
 Joe and Marg MacQueen
 Magnetsigns Cape Breton
 Allan Mahoney *
 Manley Law Inc.
 Marine Atlantic
 Mr. Bruce Marsh
 Mr. Paul Martin
 Mayflower Dental Group
 McCormick Landscaping Ltd.
 Mr. Jeff McDonald
 McFadgen Bakery
 McInnes Cooper, Halifax
 McInnes Cooper, Sydney
 Dr. Marion McIntosh
 Ms. Susan McKay
 McNally Construction Inc.
 Mrs. Lynn McNeil
 Mr. and Mrs. Mike McPhee
 Membertou Development Corp.
 Membertou Enterprise
 Membertou Trade & Convention Centre
 Memorial High School Benevolent Fund Committee
 Ms. Brenda Mercer
 Mercer Fuels Ltd.
 Mi'kmaq Run for the Cure
 Mrs. Carol Miller
 Mr. and Mrs. Roy Milley
 Millville Memorial Dart Shoot
 Dr. James Milne
 Mira Medical Incorporated
 MNP & Associates
 Molly's Mission
 Dr. Paul Morrison
 Estate of Walter Moulard
 Moulding & Millwork
 Munroe & Gillespie Contracting Ltd.
 Dr. Moazzam Murad
 Mr. Michael Murphy
 Ms. Peggy Neil
 Mrs. Katey Neville
 Mrs. Maire Neville
 New York Fries
 Mr. and Mrs. John A. Newell
 NSP Maritime Link Incorporated
 OTS
 Paradigm Contracting Ltd.
 Pelley Operations Ltd.
 Mr. and Mrs. Troy Penney
 PepsiCo Beverages Canada
 Mr. and Mrs. Mike Perry
 Ms. Elaine Pertus *
 Peters Construction Ltd.
 Ms. Elizabeth Pierce *
 Pink Larkin
 PL Healthcare
 Point of View Suites
 Polysteel Atlantic Ltd.
 Port of Sydney Development Corporation
 Dr. Jeff Power
 Queen Elizabeth Chapter #14
 Mr. Daniel Quinn
 Radiation oncology Physicians
 Mr. and Mrs. David Ramsay
 Ramsay's Honda Auto Sales Ltd.
 Ms. Heather Rankin
 RBC - Sydney
 RE/MAX Park Place Inc.

Mr. and Mrs. Jerry Redmond
 Mr. Alan Richardson
 Ronnie O'Neil Memorial Ball Tournament
 Mr. and Mrs. Peter A. Ross
 Rotofast Inc.
 Rudderham's Source For Sports
 Russell W. Hawkins Auto Supplies
 Ryan MacMullin Electric Limited
 Mr. and Mrs. Joseph Ryba *
 S & M Trucking Ltd.
 Mrs. Valerie Sampson
 Sampson McPhee
 Mr. Donald Samson
 Savage Co
 Ms. Margo Schwartz
 Scotiabank, North Sydney
 Scotiabank, Sydney
 Scotiabank- Employees
 Seaboard Transport Group
 Mr. John Shaw
 Ms. and Mrs. Morgan Shepard
 Shoppers Drug Mart #149
 Shoppers Drug Mart #150
 Sketchline Design
 Ms. Chelsea Smith
 Ms. Josephine Sobol *
 Stan Rogers Folk Festival
 Steve Lewis Auto Body
 Strategic Charitable Giving Foundation
 Ms. Victoria Strelson
 Ms. Denise Strong
 Mrs. Claire T. Sullivan
 Mr. Tim and Mrs. Lisa Sullivan *
 Sydney Academy
 Sydney Credit Union (Main Branch)
 Tamarind Optical
 Tara Forgeron Psychology and Associates Inc.
 The Glen and Julie LeBlanc
 Family Foundation
 The Morning Meeting Podcast with Sarah & Jess
 The Scotia McLeod Charitable Foundation
 This Is Sunday's
 Mr. Hugh Toner
 Mr. Tim Toomey
 Transoverland Ltd.
 Mr. Maurice R. Troke and Mrs. Marie Troke
 United Brotherhood of Carp. & Joiners Of America-Local 1588
 United Way of East Ontario
 United Way of Greater Toronto
 Mr. and Mrs. George A. Unsworth
 VALMAC Realty Ltd. *
 Mr. and Mrs. Frank B. Van Schaayk
 Emily Veira
 Virtual Media Productions Ltd.
 Mr. Mike Wadden
 Mr. Rob Wadden
 Wadden Physiotherapy and Sport Performance
 Wanda Breski Trust
 Mr. Fred and Mrs. Ellen Warner *
 Mr. Jim Warner
 Mrs. Norma Warner *
 Weldon MacDonald Contractors Ltd.
 Mr. and Mrs. Richard White
 Whitney Pier Memorial Jr. High School
 Mrs. Marilyn Whyte *
 WICO Design & Construction Management Ltd.
 Mr. John Wilcox
 Dr. and Mrs. Blair Williams
 Ms. Dorothy Williams

Mrs. Shauna Wilson Oldford
 Woodland Building Supplies Ltd.
 Mrs. Carole A. Young
 Ms. Dolores Young *
 Mrs. Patricia Yourkavich-Moore

\$10,000

All For Lungs and Lungs for All
 Atlantic Developments
 belairdirect
 BMO
 Mr. David L. and Mrs. April L. Britten
 Canadian Imperial Bank of Commerce
 Cape Breton Beverages Ltd.
 Cape Breton Cancer Patient Care Fund
 Walk, Cheticamp
 Cape Breton Eagles
 Cape Breton University
 Clearwater Seafoods Limited Partnership
 Colbourne Chrysler Inc.
 EverWind Terminals Canada
 Mr. John Caleb Gibbons
 Harbour Wars
 Mr. Todd Higgins and Dr. Dana Hawley
 Mr. and Mrs. Rick Janega
 Jim Sampson Motors Ltd.
 Mr. Curdis Karrel
 Estate of Roma Kehoe
 Mr. and Mrs. David Laurendeau
 Estate of Lorraine Gertrude Lees
 Ms. Kyle Anne MacDonald
 MacDonald Nissan
 Mr. and Mrs. Bernard MacIsaac
 Mr. and Mrs. Louis J. Maroun
 McDonald's Restaurant
 MECO Construction
 Mental Health Foundation of Nova Scotia
 Metropolitan Entertainment Group
 Municipality of The County of Inverness
 Municipality of the County of Richmond
 Municipality of the County of Victoria
 Estate of Harry Bernard Murphy
 Northgrave Investments Limited
 Mr. and Mrs. Eric Parsons
 Petit De Grat Packers Limited
 Port Hawkesbury Paper LP
 RBC Foundation
 Sandra Schmirler Foundation
 Schwartz Furniture Showrooms Ltd.
 Scotiabank, Ontario
 ServiceMaster of Cape Breton
 Judy Steele and Bruce Towler
 Estate of Alan Sullivan
 Estate of Grant Robert Sullivan
 Mr. Gordon and Mrs. Joan Sutherland
 Sydney Mines Investment Coop C.P
 Teal To Heal
 The Benevity Community Impact Fund
 The John and Jeanne Eyking Family Foundation
 Tim Hortons Advertising and Promotion Fund (Canada) Inc.
 Mr. and Mrs. Paul Tobin
 Trans-Atlantic Preforms Ltd.
 Unblock The Clot
 United Way of Cape Breton
 Estate Of Lydia Urban
 Ms. Annette Verschuren and Mr. Stan Shibinsky
 Victoria Co-Op Fisheries Ltd.

ELIMINATING BARRIERS TO HEALTH CARE FOR *friends, families AND neighbours*



\$4,494,997⁰⁰ raised - the most raised in our history!



\$15,054,053⁰⁰ committed in gifts and pledges for the Cancer Care Here at Home campaign



74 community-led fundraisers held, contributing \$1,052,825²¹



8 legacy gifts left in wills, contributing \$388,745.00



\$2,011,627⁰⁰ disbursed to priority health care needs in Cape Breton



17 pieces of vital equipment purchased for the CBRH and Cape Breton Cancer Centre



More than **2,700** individual patients directly supported



266 volunteers giving more than 1,500 hours of time



5,217 donors, contributing 15,186 gifts



To review our official financial statements from 2024, visit:

cbrhfoundation.ca/about

The Cape Breton Regional Hospital Foundation is proud to be a registered charity, nationally accredited by Imagine Canada. To be accredited by Imagine Canada, a charity must demonstrate excellence and leadership in five key areas of operation: board governance; financial accountability and transparency; fundraising; staff management; and, volunteer involvement.

Our Foundation, which has been accredited since 2017, is proud to uphold these standards to better serve our donors, community, and Hospital.

Charitable Donation Number - 13040 4593 RR0001

Thank you

**FOR HELPING TO ELIMINATE BARRIERS
TO HEALTH CARE, FOR THOSE WHO NEED IT MOST.**

Become a GEM by Giving Every Month.

The name of our GEM (Give Every Month) program was inspired by its participants. Monthly donors are shining 'gems' in our community, who generously, directly, and consistently support the increasing needs of patients and health care in Cape Breton.

Become a GEM today by contacting the Cape Breton Regional Hospital Foundation.



CAPE BRETON REGIONAL
**Hospital
Foundation**

45 Weatherbee Rd, Suite 209, Sydney, NS B1M 0A1
902-567-7752 | www.cbrhfoundation.ca

@cbrhfoundation [f](#) | [@](#) | [in](#)



CAPE BRETON UNIVERSITY

DAVID C. DINGWALL

President & Vice-Chancellor

September 2, 2025

Lois Landry
Warden and Councillor – District 2
Municipality of the County of Richmond
Via email: lois.landry@richmondcounty.ca

Dear Warden Landry,

On behalf of Cape Breton University, I extend my sincere appreciation to you and your Council colleagues for your commitment of \$40,000 to the Forever CBU Capital Campaign in support of the Cape Breton Medical Campus.

Richmond County's gift to the Forever CBU Capital Campaign is much more than a financial contribution—it is a resounding endorsement of our shared vision for the future. By supporting this campaign, you are helping to create the conditions necessary to educate and retain physicians who will serve our communities for generations to come. This investment will have lasting impact, ensuring that access to quality healthcare remains within reach for families across Cape Breton and Nova Scotia.

The success of the Cape Breton Medical Campus is made possible by leaders like you, who understand the importance of investing in the health and future of our people.

Thank you once again for your generous support of the Forever CBU Capital Campaign.

Yours very truly,

David C. Dingwall

DCD/jl

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 6/1/2025 6/30/2025
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27435	01104	THE REPORTER	6/4/2025	GENERAL	PMCHQ00002468	\$ 159.78
27436	01295	STRAIT SUPPLIES LIMITED	6/4/2025	GENERAL	PMCHQ00002468	\$ 783.47
27437	02385	ANM TRUCKING LIMITED	6/4/2025	GENERAL	PMCHQ00002468	\$ 75,365.40
27438	03174	CHARLES FOREST CO-OP LTD.	6/4/2025	GENERAL	PMCHQ00002468	\$ 40.09
27439	05010	B & N DISTRIBUTORS LTD.	6/4/2025	GENERAL	PMCHQ00002468	\$ 213.28
27440	06200	ISLE MADAME IFIT CENTRE	6/4/2025	GENERAL	PMCHQ00002468	\$ 920.00
27441	06386	ATLANTIC MARINE & IND. RIGGING	6/4/2025	GENERAL	PMCHQ00002468	\$ 25.65
27442	07170	MORRIS, SONIA	6/4/2025	GENERAL	PMCHQ00002468	\$ 164.00
27443	16462	CANAL TROPHY & ENGRAVING	6/4/2025	GENERAL	PMCHQ00002468	\$ 13.68
27444	18673	BOUDREAU, RONALDA	6/4/2025	GENERAL	PMCHQ00002468	\$ 85.25
27445	24988	HIGHLAND BEVERAGES 2004 LTD.	6/4/2025	GENERAL	PMCHQ00002468	\$ 36.00
27446	25048	AGAT LABORATORIES LTD	6/4/2025	GENERAL	PMCHQ00002468	\$ 5,704.81
27447	28805	LEBLANC, MARYANN	6/4/2025	GENERAL	PMCHQ00002468	\$ 120.00
27448	32431	MCNABB, LAURA	6/4/2025	GENERAL	PMCHQ00002468	\$ 120.00
27449	32432	GRACIE HOME SOLUTIONS INC.	6/4/2025	GENERAL	PMCHQ00002468	\$ 1,006.44
27450	32433	ST. ANNE COMMUNITY & NURSING C	6/4/2025	GENERAL	PMCHQ00002468	\$ 352.97
27451	32434	MACRAE, STACEY	6/4/2025	GENERAL	PMCHQ00002468	\$ 150.00
27452	33708	DEWOLF, LISA	6/4/2025	GENERAL	PMCHQ00002468	\$ 1,772.00
27453	35289	GAP TRUCKING	6/4/2025	GENERAL	PMCHQ00002468	\$ 387.60
27454	35785	MURY, SHANNON	6/4/2025	GENERAL	PMCHQ00002468	\$ 184.22
27455	36503	SCRATCH EATS CATERING	6/4/2025	GENERAL	PMCHQ00002468	\$ 51.30
27456	46450	DAVID, SHELLEY	6/4/2025	GENERAL	PMCHQ00002468	\$ 615.10
27457	46825	RONA ARICHAT	6/4/2025	GENERAL	PMCHQ00002468	\$ 147.23
27458	48625	LA GOELETTE A PEPE CAFE	6/4/2025	GENERAL	PMCHQ00002468	\$ 430.90
27459	00701	LANDRY BROTHERS LTD.	6/12/2025	GENERAL	PMCHQ00002470	\$ 149.89
27460	00857	DAVID, ALEASHA	6/12/2025	GENERAL	PMCHQ00002470	\$ 320.00
27461	01015	JOINT COMMITTEE ON CONTRACT	6/12/2025	GENERAL	PMCHQ00002470	\$ 222.30
27462	01104	THE REPORTER	6/12/2025	GENERAL	PMCHQ00002470	\$ 1,234.14
27463	02240	JEANTIE'S MINI MART	6/12/2025	GENERAL	PMCHQ00002470	\$ 31.93
27464	02488	DILLON CONSULTING	6/12/2025	GENERAL	PMCHQ00002470	\$ 10,841.40
27465	03123	PETER COVIN'S CONTRACTING LTD.	6/12/2025	GENERAL	PMCHQ00002470	\$ 11,238.82
27466	03174	CHARLES FOREST CO-OP LTD.	6/12/2025	GENERAL	PMCHQ00002470	\$ 62.40
27467	03549	MBW COURIER INC.	6/12/2025	GENERAL	PMCHQ00002470	\$ 232.35
27468	03824	FROST, CECIL J.	6/12/2025	GENERAL	PMCHQ00002470	\$ 80.00
27469	08656	THE ISLAND NEST RESTAURANT LIM	6/12/2025	GENERAL	PMCHQ00002470	\$ 111.01
27470	10529	DESJARDINS FINAN.SECURITY	6/12/2025	GENERAL	PMCHQ00002470	\$ 28,061.96
27471	11909	GROOM, SHELDON	6/12/2025	GENERAL	PMCHQ00002470	\$ 83,151.60
27472	13722	CANSO FORD SALES LTD.	6/12/2025	GENERAL	PMCHQ00002470	\$ 572.30
27473	16381	OLD ORCHARD INN	6/12/2025	GENERAL	PMCHQ00002470	\$ 430.92
27474	16841	JAMIE MACKAY TRUCKING	6/12/2025	GENERAL	PMCHQ00002470	\$ 5,070.73
27475	17091	SULLIVAN FUELS	6/12/2025	GENERAL	PMCHQ00002470	\$ 1,177.64
27476	18673	BOUDREAU, RONALDA	6/12/2025	GENERAL	PMCHQ00002470	\$ 256.50
27477	19763	SEABOARD TIRE	6/12/2025	GENERAL	PMCHQ00002470	\$ 510.15
27478	24988	HIGHLAND BEVERAGES 2004 LTD.	6/12/2025	GENERAL	PMCHQ00002470	\$ 45.00
27479	25048	AGAT LABORATORIES LTD	6/12/2025	GENERAL	PMCHQ00002470	\$ 2,150.59
27480	25844	GOYETCHE, SCOTT	6/12/2025	GENERAL	PMCHQ00002470	\$ 2,400.00
27481	31050	NSGEU	6/12/2025	GENERAL	PMCHQ00002470	\$ 1,139.66
27482	31925	SAMPSON, SHARLA	6/12/2025	GENERAL	PMCHQ00002470	\$ 614.81
27483	35138	GFL ENVIRONMENTAL SERVICES INC	6/12/2025	GENERAL	PMCHQ00002470	\$ 38,765.06
27484	35144	MARTELL, DANIELLE	6/12/2025	GENERAL	PMCHQ00002470	\$ 49.59
27485	35165	MAPLE SIGNS & ENGRAVING	6/12/2025	GENERAL	PMCHQ00002470	\$ 26.22
27486	35174	MARCELLUS, STEVEN	6/12/2025	GENERAL	PMCHQ00002470	\$ 1,421.43
27487	35785	MURY, SHANNON	6/12/2025	GENERAL	PMCHQ00002470	\$ 116.76
27488	36109	ACADIA BROADCASTING LTD	6/12/2025	GENERAL	PMCHQ00002470	\$ 2,166.00
27489	38148	BONIN-MACKENZIE, VICTORIA	6/12/2025	GENERAL	PMCHQ00002470	\$ 834.00
27490	39187	STRAIT REGIONAL CENTRE FOR EDU	6/12/2025	GENERAL	PMCHQ00002470	\$ 260,482.05

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27491	39201	NOVA SCOTIA FEDERATION OF MUNI	6/12/2025	GENERAL	PMCHQ00002470	\$ 1,867.50
27492	39555	LIFESAVING SOCIETY - NOVA SCOT	6/12/2025	GENERAL	PMCHQ00002470	\$ 38,690.46
27493	39817	MAIA TRANSPORT	6/12/2025	GENERAL	PMCHQ00002470	\$ 6,047.00
27494	40145	TOROMONT CAT (MARITIMES)	6/12/2025	GENERAL	PMCHQ00002470	\$ 557.53
27495	45705	LONG POINT SERVICES SEPTIC DIV	6/12/2025	GENERAL	PMCHQ00002470	\$ 399.00
27496	46302	ASSOCIATION OF MUNICIPAL	6/12/2025	GENERAL	PMCHQ00002470	\$ 1,037.40
27497	46825	RONA ARICHAT	6/12/2025	GENERAL	PMCHQ00002470	\$ 344.90
27498	48624	CAMDON RECYCLING LIMITED	6/12/2025	GENERAL	PMCHQ00002470	\$ 4,264.12
27499	02917	RICHMOND EDUCATION CENTRE/ACAD	6/13/2025	GENERAL	PMCHQ00002472	\$ 1,500.00
27500	05460	LOUISDALE LIONS CLUB	6/13/2025	GENERAL	PMCHQ00002472	\$ 175.00
27501	07170	MORRIS, SONIA	6/13/2025	GENERAL	PMCHQ00002472	\$ 252.00
27502	19342	LOUIE'S COSY CORNER	6/13/2025	GENERAL	PMCHQ00002472	\$ 1,132.70
27503	20664	ECOLE BEAU-PORT	6/13/2025	GENERAL	PMCHQ00002472	\$ 750.00
27504	24228	POTLOTEK EDUCATION OFFICE	6/13/2025	GENERAL	PMCHQ00002472	\$ 750.00
27505	24988	HIGHLAND BEVERAGES 2004 LTD.	6/13/2025	GENERAL	PMCHQ00002472	\$ 27.00
27506	29115	BOUDREAU TESSA	6/13/2025	GENERAL	PMCHQ00002472	\$ 1,500.00
27507	33115	EXP SERVICES INC	6/13/2025	GENERAL	PMCHQ00002472	\$ 6,909.12
27508	35174	MARCELLUS, STEVEN	6/13/2025	GENERAL	PMCHQ00002472	\$ 19.89
27509	43652	SANTANA CONTRACTING LTD	6/13/2025	GENERAL	PMCHQ00002472	\$ 56,192.80
27510	48160	LANMAR DEVELOPMENTS LTD.	6/13/2025	GENERAL	PMCHQ00002472	\$ 1,725.00
27511	10010	TELUS HEALTH	6/16/2025	GENERAL	PMCHQ00002476	\$ 1,487.70
27512	01066	PITNEY BOWES	6/18/2025	GENERAL	PMCHQ00002479	\$ 254.58
27513	01643	BOUDREAU, CHRIS A.	6/18/2025	GENERAL	PMCHQ00002479	\$ 70.59
27514	02488	DILLON CONSULTING	6/18/2025	GENERAL	PMCHQ00002479	\$ 35,498.07
27515	04100	SHORT, CHARLENE	6/18/2025	GENERAL	PMCHQ00002479	\$ 20.00
27516	12440	DOIRON, JASON	6/18/2025	GENERAL	PMCHQ00002479	\$ 450.00
27517	22861	DOUCETTE, LYNNE	6/18/2025	GENERAL	PMCHQ00002479	\$ 2,497.00
27518	28665	LAVANDIER, RENE	6/18/2025	GENERAL	PMCHQ00002479	\$ 15,177.56
27519	29057	RECEIVER GENERAL	6/18/2025	GENERAL	PMCHQ00002479	\$ 924.11
27520	31100	VIBE MARKETING & CREATIVE GROU	6/18/2025	GENERAL	PMCHQ00002479	\$ 1,500.00
27521	37151	CANOE PROCUREMENT GROUP OF CAN	6/18/2025	GENERAL	PMCHQ00002479	\$ 171.64
27522	38699	ROSSIGNOL, OLIVIER	6/18/2025	GENERAL	PMCHQ00002479	\$ 60.00
27523	46825	RONA ARICHAT	6/18/2025	GENERAL	PMCHQ00002479	\$ 233.80
27524	00701	LANDRY BROTHERS LTD.	6/26/2025	GENERAL	PMCHQ00002485	\$ 80.90
27525	01066	PITNEY BOWES	6/26/2025	GENERAL	PMCHQ00002485	\$ 252.36
27526	01104	THE REPORTER	6/26/2025	GENERAL	PMCHQ00002485	\$ 133.15
27527	01295	STRAIT SUPPLIES LIMITED	6/26/2025	GENERAL	PMCHQ00002485	\$ 62.56
27528	02385	ANM TRUCKING LIMITED	6/26/2025	GENERAL	PMCHQ00002485	\$ 6,000.00
27529	03174	CHARLES FOREST CO-OP LTD.	6/26/2025	GENERAL	PMCHQ00002485	\$ 204.81
27530	03204	LOUISDALE & DISTRICT VOLUNTEER	6/26/2025	GENERAL	PMCHQ00002485	\$ 800.00
27531	03824	FROST, CECIL J.	6/26/2025	GENERAL	PMCHQ00002485	\$ 80.00
27532	05460	LOUISDALE LIONS CLUB	6/26/2025	GENERAL	PMCHQ00002485	\$ 750.00
27533	06875	FLEUR DE LIS SIGNS	6/26/2025	GENERAL	PMCHQ00002485	\$ 30.00
27534	08656	THE ISLAND NEST RESTAURANT LIM	6/26/2025	GENERAL	PMCHQ00002485	\$ 60.23
27535	10025	MACCULLOCH, TROY	6/26/2025	GENERAL	PMCHQ00002485	\$ 303.13
27536	11208	MORRISON, STACEY	6/26/2025	GENERAL	PMCHQ00002485	\$ 61.70
27537	11909	GROOM, SHELDON	6/26/2025	GENERAL	PMCHQ00002485	\$ 7,000.00
27538	14486	ST. PETER'S HOME HARDWARE	6/26/2025	GENERAL	PMCHQ00002485	\$ 14.81
27539	28401	SAMSON, LAURIER	6/26/2025	GENERAL	PMCHQ00002485	\$ 800.00
27540	28525	FLAG EMPORIUM	6/26/2025	GENERAL	PMCHQ00002485	\$ 531.07
27541	35785	MURY, SHANNON	6/26/2025	GENERAL	PMCHQ00002485	\$ 224.50
27542	36502	ATLANTIC DIGITAL REPRODUCTIONS	6/26/2025	GENERAL	PMCHQ00002485	\$ 4,453.42
27543	36528	CANADIAN TIRE	6/26/2025	GENERAL	PMCHQ00002485	\$ 193.69
27544	37151	CANOE PROCUREMENT GROUP OF CAN	6/26/2025	GENERAL	PMCHQ00002485	\$ 29.87
27545	37156	ARICHAT IRVING	6/26/2025	GENERAL	PMCHQ00002485	\$ 679.90
27546	38164	ST. PETER'S UNITED CHURCH	6/26/2025	GENERAL	PMCHQ00002485	\$ 2,340.00
27547	42530	OFFICE INTERIORS	6/26/2025	GENERAL	PMCHQ00002485	\$ 437.84
27548	43652	SANTANA CONTRACTING LTD	6/26/2025	GENERAL	PMCHQ00002485	\$ 3,000.00
27549	45946	POWERS, ANN MARIE	6/26/2025	GENERAL	PMCHQ00002485	\$ 192.00
27550	46190	BOUDREAU, ADELE	6/26/2025	GENERAL	PMCHQ00002485	\$ 180.00
27551	46450	DAVID, SHELLEY	6/26/2025	GENERAL	PMCHQ00002485	\$ 182.11
27552	46884	3285522 NOVA SCOTIA LIMITED	6/26/2025	GENERAL	PMCHQ00002485	\$ 3,686.76
27553	47562	SCOTIA RECYCLING LTD.	6/26/2025	GENERAL	PMCHQ00002485	\$ 228.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27554	10011	DE LAGE LANDEN FINANCIAL SERVI	6/26/2025	GENERAL	PMCHQ00002487	\$ 410.40
27555	10219	JEFFREY, KATHLEEN	6/26/2025	GENERAL	PMCHQ00002487	\$ 307.28
27556	31008	THOMSEN, MARTIN	6/26/2025	GENERAL	PMCHQ00002487	\$ 436.48
27557	39103	LANDRY, LOIS NADINE	6/26/2025	GENERAL	PMCHQ00002487	\$ 212.37
27558	48380	SBD TECHNOLOGY INNOVATORS INC.	6/26/2025	GENERAL	PMCHQ00002487	\$ 1,036.79
27559	48909	CDW CANADA INC	6/26/2025	GENERAL	PMCHQ00002487	\$ 28.78

Total Cheques: 125

Total Amount of Cheques: \$ 760,727.76
 =====

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	6/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE PAYMENTS
Vendor Name	First	Last		ONLINE PAYMENTS

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1350	10010	TELUS HEALTH	6/4/2025	ONLINE PAYMENTS	PMCHQ00002466	\$ 25,003.50
1351	39100	DIRECTOR OF MAINTENANCE ENFORC	6/4/2025	ONLINE PAYMENTS	PMCHQ00002466	\$ 341.61
1352	00825	BELL ALIANT	6/13/2025	ONLINE PAYMENTS	PMCHQ00002471	\$ 53.81
1353	01023	NOVA SCOTIA POWER INC.	6/13/2025	ONLINE PAYMENTS	PMCHQ00002471	\$ 529.39
1354	01457	BELL MOBILITY INC.	6/13/2025	ONLINE PAYMENTS	PMCHQ00002471	\$ 718.25
1355	34886	EASTLINK	6/13/2025	ONLINE PAYMENTS	PMCHQ00002471	\$ 798.00
1356	39100	DIRECTOR OF MAINTENANCE ENFORC	6/13/2025	ONLINE PAYMENTS	PMCHQ00002471	\$ 341.61
1357	20265	ROYAL BANK VISA	6/13/2025	ONLINE PAYMENTS	PMCHQ00002474	\$ 2,439.66
1359	01023	NOVA SCOTIA POWER INC.	6/18/2025	ONLINE PAYMENTS	PMCHQ00002478	\$ 2,187.32
1360	01090	RECEIVER GEN. FOR CANADA	6/18/2025	ONLINE PAYMENTS	PMCHQ00002478	\$ 35,198.50
1361	01457	BELL MOBILITY INC.	6/18/2025	ONLINE PAYMENTS	PMCHQ00002478	\$ 62.70
1362	39100	DIRECTOR OF MAINTENANCE ENFORC	6/18/2025	ONLINE PAYMENTS	PMCHQ00002478	\$ 341.61
1363	42102	TELUS	6/18/2025	ONLINE PAYMENTS	PMCHQ00002478	\$ 323.76
1364	07714	RECEIVER GENERAL FOR CAN.	6/23/2025	ONLINE PAYMENTS	PMCHQ00002482	\$ 2,653.61
1365	00825	BELL ALIANT	6/25/2025	ONLINE PAYMENTS	PMCHQ00002484	\$ 1,214.52
1366	01023	NOVA SCOTIA POWER INC.	6/25/2025	ONLINE PAYMENTS	PMCHQ00002484	\$ 108,726.97
1367	36914	ROGERS COMMUNICATIONS CANADA I	6/25/2025	ONLINE PAYMENTS	PMCHQ00002484	\$ 1,722.30
1368	39100	DIRECTOR OF MAINTENANCE ENFORC	6/25/2025	ONLINE PAYMENTS	PMCHQ00002484	\$ 341.61

Total Cheques: 18

Total Amount of Cheques: \$ 182,998.73
 =====

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 6/1/2025 6/30/2025
 Vendor ID First Last Chequebook ID WATER WATER
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
3248	15644	LYNK ELECTRIC LIMITED	6/4/2025	WATER	PMCHQ00002467	\$ 239.40
3249	19809	BUREAU VERITAS CANADA (2019) I	6/4/2025	WATER	PMCHQ00002467	\$ 368.68
3250	25048	AGAT LABORATORIES LTD	6/4/2025	WATER	PMCHQ00002467	\$ 173.85
3251	46825	RONA ARICHAT	6/4/2025	WATER	PMCHQ00002467	\$ 50.01
3252	48173	GUARDIAN ALARM & SECURITY	6/4/2025	WATER	PMCHQ00002467	\$ 434.34
3253	00701	LANDRY BROTHERS LTD.	6/13/2025	WATER	PMCHQ00002473	\$ 30.19
3254	15202	ATLANTIC PURIFICATION SYSTEMS	6/13/2025	WATER	PMCHQ00002473	\$ 1,031.70
3255	19809	BUREAU VERITAS CANADA (2019) I	6/13/2025	WATER	PMCHQ00002473	\$ 368.68
3256	24988	HIGHLAND BEVERAGES 2004 LTD.	6/13/2025	WATER	PMCHQ00002473	\$ 9.00
3257	36109	ACADIA BROADCASTING LTD	6/13/2025	WATER	PMCHQ00002473	\$ 277.02
3258	45705	LONG POINT SERVICES SEPTIC DIV	6/13/2025	WATER	PMCHQ00002473	\$ 684.00
3259	46825	RONA ARICHAT	6/13/2025	WATER	PMCHQ00002473	\$ 76.65
3260	00426	DIGGDON'S FREIGHT SERVICE	6/20/2025	WATER	PMCHQ00002481	\$ 82.08
3261	00701	LANDRY BROTHERS LTD.	6/20/2025	WATER	PMCHQ00002481	\$ 25.05
3262	15229	SUPERIOR PROPANE	6/20/2025	WATER	PMCHQ00002481	\$ 68.34
3263	15644	LYNK ELECTRIC LIMITED	6/20/2025	WATER	PMCHQ00002481	\$ 2,223.00
3264	45144	SOURCE ATLANTIC	6/20/2025	WATER	PMCHQ00002481	\$ 1,918.19
3265	03123	PETER COVIN'S CONTRACTING LTD.	6/26/2025	WATER	PMCHQ00002486	\$ 1,425.00
3266	15202	ATLANTIC PURIFICATION SYSTEMS	6/26/2025	WATER	PMCHQ00002486	\$ 1,030.56
3267	19315	BRENNTAG CANADA INC	6/26/2025	WATER	PMCHQ00002486	\$ 2,990.45
3268	19809	BUREAU VERITAS CANADA (2019) I	6/26/2025	WATER	PMCHQ00002486	\$ 368.68
3269	26204	MCLENNAN SALES	6/26/2025	WATER	PMCHQ00002486	\$ 1,174.59
3270	27186	RUDDERHAN'S OVERHEAD DOORS	6/26/2025	WATER	PMCHQ00002486	\$ 1,980.18
3271	38171	AWP SAFETY	6/26/2025	WATER	PMCHQ00002486	\$ 1,115.49

Total Cheques: 24

Total Amount of Cheques: \$ 18,145.13

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	6/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
349	01023	NOVA SCOTIA POWER INC.	6/12/2025	ONLINE UTILITY	PMCHQ00002469	\$ 915.82
350	34886	EASTLINK	6/18/2025	ONLINE UTILITY	PMCHQ00002477	\$ 161.82
351	00825	BELL ALIANT	6/25/2025	ONLINE UTILITY	PMCHQ00002483	\$ 307.99
352	01023	NOVA SCOTIA POWER INC.	6/25/2025	ONLINE UTILITY	PMCHQ00002483	\$ 5,387.92

Total Cheques:	4				Total Amount of Cheques:	\$ 6,773.55
						=====

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 7/1/2025 7/31/2025
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27560	00701	LANDRY BROTHERS LTD.	7/3/2025	GENERAL	PMCHQ00002490	\$ 133.49
27561	01104	THE REPORTER	7/3/2025	GENERAL	PMCHQ00002490	\$ 126.49
27562	10991	ROBIN'S DONUTS	7/3/2025	GENERAL	PMCHQ00002490	\$ 15.00
27563	11665	ISLE MADAME NEW HORIZONS SENIO	7/3/2025	GENERAL	PMCHQ00002490	\$ 5,000.00
27564	12563	LA PICASSE CENTRE COMMUNAUTAIR	7/3/2025	GENERAL	PMCHQ00002490	\$ 3,958.47
27565	15882	MACDONALD, JUSTIN	7/3/2025	GENERAL	PMCHQ00002490	\$ 20.00
27566	18673	BOUDREAU, RONALDA	7/3/2025	GENERAL	PMCHQ00002490	\$ 266.94
27567	19885	KANNON BEACH	7/3/2025	GENERAL	PMCHQ00002490	\$ 152.18
27568	28207	MARCHAND, BRIAN	7/3/2025	GENERAL	PMCHQ00002490	\$ 96.69
* 27569	28665	LAVANDIER, RENE	7/3/2025	GENERAL	PMCHQ00002490	\$ 16,101.67
27570	31666	MUNICIPALITY OF THE DISTRICT	7/3/2025	GENERAL	PMCHQ00002490	\$ 13,810.71
27571	31925	SAMPSON, SHARLA	7/3/2025	GENERAL	PMCHQ00002490	\$ 235.44
27572	36528	CANADIAN TIRE	7/3/2025	GENERAL	PMCHQ00002490	\$ 326.54
27573	36609	STRAIT AREA TRANSIT CO-OPERATI	7/3/2025	GENERAL	PMCHQ00002490	\$ 25,000.00
27574	39103	LANDRY, LOIS NADINE	7/3/2025	GENERAL	PMCHQ00002490	\$ 595.75
27575	43652	SANTANA CONTRACTING LTD	7/3/2025	GENERAL	PMCHQ00002490	\$ 56,192.80
27576	46825	RONA ARICHAT	7/3/2025	GENERAL	PMCHQ00002490	\$ 16.52
27577	48160	LANMAR DEVELOPMENTS LTD.	7/3/2025	GENERAL	PMCHQ00002490	\$ 1,725.00
27578	00701	LANDRY BROTHERS LTD.	7/16/2025	GENERAL	PMCHQ00002494	\$ 87.70
27579	00855	MATHESON, SAMANTHA	7/16/2025	GENERAL	PMCHQ00002494	\$ 120.00
27580	01104	THE REPORTER	7/16/2025	GENERAL	PMCHQ00002494	\$ 949.65
27581	01295	STRAIT SUPPLIES LIMITED	7/16/2025	GENERAL	PMCHQ00002494	\$ 841.12
27582	01449	K & A ELECTRIC LTD.	7/16/2025	GENERAL	PMCHQ00002494	\$ 64,579.06
27583	02240	JEANTIE'S MINI MART	7/16/2025	GENERAL	PMCHQ00002494	\$ 131.59
27584	03123	PETER COVIN'S CONTRACTING LTD.	7/16/2025	GENERAL	PMCHQ00002494	\$ 12,445.24
27585	03174	CHARLES FOREST CO-OP LTD.	7/16/2025	GENERAL	PMCHQ00002494	\$ 6.39
27586	03549	MBW COURIER INC.	7/16/2025	GENERAL	PMCHQ00002494	\$ 164.52
27587	04100	SHORT, CHARLENE	7/16/2025	GENERAL	PMCHQ00002494	\$ 20.00
27588	05010	B & N DISTRIBUTORS LTD.	7/16/2025	GENERAL	PMCHQ00002494	\$ 171.39
27589	05258	SAMSON & LANDRY'S GARDENING	7/16/2025	GENERAL	PMCHQ00002494	\$ 296.40
27590	07170	MORRIS, SONIA	7/16/2025	GENERAL	PMCHQ00002494	\$ 474.00
27591	08508	TELILE	7/16/2025	GENERAL	PMCHQ00002494	\$ 752.40
27592	10128	LEAVITT, CIARAN LLACHLAN	7/16/2025	GENERAL	PMCHQ00002494	\$ 500.00
27593	10197	CARMICHAEL ENGINEERING LTD.	7/16/2025	GENERAL	PMCHQ00002494	\$ 7,208.22
27594	12563	LA PICASSE CENTRE COMMUNAUTAIR	7/16/2025	GENERAL	PMCHQ00002494	\$ 40.00
27595	15229	SUPERIOR PROPANE	7/16/2025	GENERAL	PMCHQ00002494	\$ 226.86
27596	17091	SULLIVAN FUELS	7/16/2025	GENERAL	PMCHQ00002494	\$ 3,182.22
27597	17985	EMM LAW INCORPORATED	7/16/2025	GENERAL	PMCHQ00002494	\$ 6,936.26
27598	18673	BOUDREAU, RONALDA	7/16/2025	GENERAL	PMCHQ00002494	\$ 5.13
27599	20985	STAPLES CANADA INC	7/16/2025	GENERAL	PMCHQ00002494	\$ 233.97
27600	21784	FORD, JEROME W.	7/16/2025	GENERAL	PMCHQ00002494	\$ 20.00
27601	22070	CAPE BRETON PARTNERSHIP	7/16/2025	GENERAL	PMCHQ00002494	\$ 1,250.00
27602	22245	ISLANDVIEW ATHLETICS INC	7/16/2025	GENERAL	PMCHQ00002494	\$ 2,360.00
27603	24988	HIGHLAND BEVERAGES 2004 LTD.	7/16/2025	GENERAL	PMCHQ00002494	\$ 36.00
27604	25048	AGAT LABORATORIES LTD	7/16/2025	GENERAL	PMCHQ00002494	\$ 1,303.74
27605	28665	LAVANDIER, RENE	7/16/2025	GENERAL	PMCHQ00002494	\$ 11,700.94
27606	29057	RECEIVER GENERAL	7/16/2025	GENERAL	PMCHQ00002494	\$ 4,400.73
27607	29912	RYAN, HEATHER	7/16/2025	GENERAL	PMCHQ00002494	\$ 150.00
27608	29913	VON ZUBEN, AMIE	7/16/2025	GENERAL	PMCHQ00002494	\$ 150.00
27609	29914	RICHARDS, DYLAN	7/16/2025	GENERAL	PMCHQ00002494	\$ 1,000.00
27610	29915	RICHARD, JADE	7/16/2025	GENERAL	PMCHQ00002494	\$ 150.00
27611	29916	CAMPBELL COMEAU ENGINEERING LI	7/16/2025	GENERAL	PMCHQ00002494	\$ 7,410.00
27612	33367	ADVANCED ENERGY MANAGEMENT LTD	7/16/2025	GENERAL	PMCHQ00002494	\$ 2,771.91
27613	34089	ICESOFT TECHNOLOGIES HOLDINGS	7/16/2025	GENERAL	PMCHQ00002494	\$ 5,358.00
27614	35138	GFL ENVIRONMENTAL SERVICES INC	7/16/2025	GENERAL	PMCHQ00002494	\$ 29,829.51
27615	35165	MAPLE SIGNS & ENGRAVING	7/16/2025	GENERAL	PMCHQ00002494	\$ 26.22

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27616	35174	MARCELLUS, STEVEN	7/16/2025	GENERAL	PMCHQ00002494	\$ 1,934.84
27617	35785	MURY, SHANNON	7/16/2025	GENERAL	PMCHQ00002494	\$ 45.73
27618	35807	PROPERTY VALUA. SERV.CORP	7/16/2025	GENERAL	PMCHQ00002494	\$ 71,813.07
27619	36109	ACADIA BROADCASTING LTD	7/16/2025	GENERAL	PMCHQ00002494	\$ 278.16
27620	36528	CANADIAN TIRE	7/16/2025	GENERAL	PMCHQ00002494	\$ 193.75
27621	36641	DOANE GRANT THORNTON LLP	7/16/2025	GENERAL	PMCHQ00002494	\$ 24,541.35
27622	37151	CANOE PROCUREMENT GROUP OF CAN	7/16/2025	GENERAL	PMCHQ00002494	\$ 1,271.76
27623	38962	SEAL COVE HOLDING	7/16/2025	GENERAL	PMCHQ00002494	\$ 2,181.10
27624	39187	STRAIT REGIONAL CENTRE FOR EDU	7/16/2025	GENERAL	PMCHQ00002494	\$ 404,370.57
27625	40145	TOROMONT CAT (MARITIMES)	7/16/2025	GENERAL	PMCHQ00002494	\$ 514.64
27626	40210	ISLAND PHARMACY LTD.	7/16/2025	GENERAL	PMCHQ00002494	\$ 122.38
27627	41645	BOWEN, DANIEL	7/16/2025	GENERAL	PMCHQ00002494	\$ 125.29
27628	42115	CENTRAL SQUARE CANADA SOFTWARE	7/16/2025	GENERAL	PMCHQ00002494	\$ 2,411.96
27629	44180	BURCHELL WICKWIRE BRYSON LLP	7/16/2025	GENERAL	PMCHQ00002494	\$ 1,853.64
27630	46454	PAUPIN, CARLY	7/16/2025	GENERAL	PMCHQ00002494	\$ 550.00
27631	46825	RONA ARICHAT	7/16/2025	GENERAL	PMCHQ00002494	\$ 89.88
27632	48624	CAMDON RECYCLING LIMITED	7/16/2025	GENERAL	PMCHQ00002494	\$ 3,206.14
27633	48626	MARITIME ENVIRONMENTAL TRAININ	7/16/2025	GENERAL	PMCHQ00002494	\$ 200.00
27634	48628	A & L CANADA LABORATORIES INC	7/16/2025	GENERAL	PMCHQ00002494	\$ 704.46
27635	48697	BOUDREAU, PAULA	7/16/2025	GENERAL	PMCHQ00002494	\$ 358.43
27636	49220	JEFFREY, CLAIRE	7/16/2025	GENERAL	PMCHQ00002494	\$ 150.00
27637	49392	LA SOCIETE DE PRESSE ACADIENNE	7/16/2025	GENERAL	PMCHQ00002494	\$ 222.30
27638	00647	ISLE MAD. FIRE DEPARTMENT	7/16/2025	GENERAL	PMCHQ00002495	\$ 120,000.00
27639	00701	LANDRY BROTHERS LTD.	7/16/2025	GENERAL	PMCHQ00002495	\$ 66.11
27640	01864	FRAMBOISE-FORCHU VOL.FIRE DEPT	7/16/2025	GENERAL	PMCHQ00002495	\$ 11,000.00
27641	03123	PETER COVIN'S CONTRACTING LTD.	7/16/2025	GENERAL	PMCHQ00002495	\$ 798.00
27642	03174	CHARLES FOREST CO-OP LTD.	7/16/2025	GENERAL	PMCHQ00002495	\$ 67.61
27643	04022	GRAND RIVER FIRE DEPT.	7/16/2025	GENERAL	PMCHQ00002495	\$ 20,000.00
27644	06262	WILF'S DEMOLITION & SALVAGE LT	7/16/2025	GENERAL	PMCHQ00002495	\$ 169.29
27645	06866	DIST. #10 VOLUNTEER FIRE DEPT.	7/16/2025	GENERAL	PMCHQ00002495	\$ 32,000.00
27646	09725	L'ARDOISE & DISTRICT VOLUNTEER	7/16/2025	GENERAL	PMCHQ00002495	\$ 50,000.00
27647	10529	DESJARDINS FINAN.SECURITY	7/16/2025	GENERAL	PMCHQ00002495	\$ 19,056.28
27648	10782	LOCH LOMOND VOLUNTEER FIRE	7/16/2025	GENERAL	PMCHQ00002495	\$ 20,000.00
27649	11908	CANADA POST CORPORATION	7/16/2025	GENERAL	PMCHQ00002495	\$ 77.99
27650	15644	LYNK ELECTRIC LIMITED	7/16/2025	GENERAL	PMCHQ00002495	\$ 661.20
27651	19108	STRUM CONSULTING	7/16/2025	GENERAL	PMCHQ00002495	\$ 2,141.22
27652	24988	HIGHLAND BEVERAGES 2004 LTD.	7/16/2025	GENERAL	PMCHQ00002495	\$ 45.00
27653	28525	FLAG EMPORIUM	7/16/2025	GENERAL	PMCHQ00002495	\$ 1,440.96
27654	31050	NSGEU	7/16/2025	GENERAL	PMCHQ00002495	\$ 1,132.51
27655	39151	RICHARD PEST SOLUTIONS	7/16/2025	GENERAL	PMCHQ00002495	\$ 500.00
27656	41604	4333938 NS LTD	7/16/2025	GENERAL	PMCHQ00002495	\$ 1,240.73
27657	46825	RONA ARICHAT	7/16/2025	GENERAL	PMCHQ00002495	\$ 245.94
27658	00272	BOUDREAU, CLIFFORD	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27659	00907	DOREY, SHELLY	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27660	00921	CLEMENTS, CHENILLE	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27661	01295	STRAIT SUPPLIES LIMITED	7/24/2025	GENERAL	PMCHQ00002504	\$ 235.91
27662	02071	WAMBOLT, ROBERT	7/24/2025	GENERAL	PMCHQ00002504	\$ 300.00
27663	02488	DILLON CONSULTING	7/24/2025	GENERAL	PMCHQ00002504	\$ 19,739.32
27664	03123	PETER COVIN'S CONTRACTING LTD.	7/24/2025	GENERAL	PMCHQ00002504	\$ 5,044.50
27665	03824	FROST, CECIL J.	7/24/2025	GENERAL	PMCHQ00002504	\$ 160.00
27666	04863	CBCI LIMITED	7/24/2025	GENERAL	PMCHQ00002504	\$ 14,417.87
27667	05711	RANKIN, CLAIR	7/24/2025	GENERAL	PMCHQ00002504	\$ 399.14
27668	06300	FOUGERE, EVAN	7/24/2025	GENERAL	PMCHQ00002504	\$ 45.00
27669	06378	MILLCREEK ENVIRONMENTAL SERVIC	7/24/2025	GENERAL	PMCHQ00002504	\$ 1,962.40
27670	06875	FLEUR DE LIS SIGNS	7/24/2025	GENERAL	PMCHQ00002504	\$ 104.00
27671	06955	LENNOX PASSAGE YACHT CLUB	7/24/2025	GENERAL	PMCHQ00002504	\$ 100.00
27672	10049	BABIN'S SERVICE CENTRE LTD.	7/24/2025	GENERAL	PMCHQ00002504	\$ 55.92
27673	10669	COTTON, RICHIE	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27674	11208	MORRISON, STACEY	7/24/2025	GENERAL	PMCHQ00002504	\$ 225.00
27675	11401	SYSTEM CARE - PORT HAWKESBURY	7/24/2025	GENERAL	PMCHQ00002504	\$ 4,939.20
27676	11568	MACNEIL, STEVE	7/24/2025	GENERAL	PMCHQ00002504	\$ 225.00
27677	11908	CANADA POST CORPORATION	7/24/2025	GENERAL	PMCHQ00002504	\$ 3,321.57
27678	14486	ST. PETER'S HOME HARDWARE	7/24/2025	GENERAL	PMCHQ00002504	\$ 45.54

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27679	14820	LUDDINGTON, JEREMY	7/24/2025	GENERAL	PMCHQ00002504	\$ 700.00
27680	15882	MACDONALD, JUSTIN	7/24/2025	GENERAL	PMCHQ00002504	\$ 45.00
27681	18562	BOUDREAU, SHAUN	7/24/2025	GENERAL	PMCHQ00002504	\$ 40.00
27682	25267	MATTHEWS, C. DELBERT	7/24/2025	GENERAL	PMCHQ00002504	\$ 40.00
27683	29106	SAMPSON, BRENT	7/24/2025	GENERAL	PMCHQ00002504	\$ 405.75
27684	30049	JESTY, PAULA	7/24/2025	GENERAL	PMCHQ00002504	\$ 225.00
27685	30600	PARTS CONNECTION	7/24/2025	GENERAL	PMCHQ00002504	\$ 79.17
27686	30808	CAMPBELL, LIZ	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27687	31113	MURY, NATASHA	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27688	31534	WM DIRECTIONAL DRILLING	7/24/2025	GENERAL	PMCHQ00002504	\$ 5,985.00
27689	35106	BONNIE BRAE SENIORS CLUB	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27690	35174	MARCELLUS, STEVEN	7/24/2025	GENERAL	PMCHQ00002504	\$ 325.24
27691	35187	LAVANDIER, ASHLEY	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27692	35789	STEWART, JULISSA	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27693	36103	RUECKLE, ANDREAS	7/24/2025	GENERAL	PMCHQ00002504	\$ 100.00
27694	37151	CANOE PROCUREMENT GROUP OF CAN	7/24/2025	GENERAL	PMCHQ00002504	\$ 292.22
27695	37420	CAMPBELL, DAPHNE	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27696	39472	FOUGERE, LESTER	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27697	40061	DIGGDON, RODNEY	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27698	41604	4333938 NS LTD	7/24/2025	GENERAL	PMCHQ00002504	\$ 739.75
27699	41742	DIGOUT, BILLY	7/24/2025	GENERAL	PMCHQ00002504	\$ 225.00
27700	41888	FOUGERE, TYLER	7/24/2025	GENERAL	PMCHQ00002504	\$ 85.00
27701	41905	CAMPBELL, JOHN	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27702	44608	LEBLANC, LEON	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27703	45051	COTTON ROBBIN	7/24/2025	GENERAL	PMCHQ00002504	\$ 300.00
27704	45162	LANDRY, FRANCES	7/24/2025	GENERAL	PMCHQ00002504	\$ 50.00
27705	45366	DITTRICK, DONNA	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27706	45705	LONG POINT SERVICES SEPTIC DIV	7/24/2025	GENERAL	PMCHQ00002504	\$ 1,767.00
27707	45791	MACDOUGALL, JESSICA	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27708	46155	VINCENT, MURIELLE	7/24/2025	GENERAL	PMCHQ00002504	\$ 100.00
27709	46156	FLETCHER, MARK	7/24/2025	GENERAL	PMCHQ00002504	\$ 100.00
27710	46157	EAGER, AURORA	7/24/2025	GENERAL	PMCHQ00002504	\$ 50.00
27711	46158	LANGDON, ALINE	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27712	46159	MACDONALD, MARTIN	7/24/2025	GENERAL	PMCHQ00002504	\$ 50.00
27713	46160	MACKAY, SUE	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27714	46161	CAMERON, SOPHIE	7/24/2025	GENERAL	PMCHQ00002504	\$ 100.00
27715	46162	DAVID, TYRONE	7/24/2025	GENERAL	PMCHQ00002504	\$ 150.00
27716	46163	MACDONALD, AIMEE	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27717	46825	RONA ARICHAT	7/24/2025	GENERAL	PMCHQ00002504	\$ 240.75
27718	48008	MCNAMARA, JOE	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27719	48128	POAN, TARA	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27720	48318	LANDRY, DOUG	7/24/2025	GENERAL	PMCHQ00002504	\$ 300.00
27721	49005	BOUDREAU, CHANTAL	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27722	49220	JEFFREY, CLAIRE	7/24/2025	GENERAL	PMCHQ00002504	\$ 75.00
27723	00447	RICHMOND RIVER ROOTS MARKET GA	7/24/2025	GENERAL	PMCHQ00002505	\$ 1,020.00
27724	01864	FRAMBOISE-FORCHU VOL.FIRE DEPT	7/24/2025	GENERAL	PMCHQ00002505	\$ 10,000.00
27725	03859	STRAIT AREA CHAMBER OF COMMERC	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27726	03972	OCEANVIEW WILDLIFE MUSEUM SOCI	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27727	04022	GRAND RIVER FIRE DEPT.	7/24/2025	GENERAL	PMCHQ00002505	\$ 10,000.00
27728	04456	STRAIT RICHMOND PALLIATIVE CAR	7/24/2025	GENERAL	PMCHQ00002505	\$ 10,000.00
27729	05789	MACASKILL HOUSE MUSEUM	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27730	06080	RICH.COUNTY EARLY CHILDHOOD	7/24/2025	GENERAL	PMCHQ00002505	\$ 5,000.00
27731	06866	DIST. #10 VOLUNTEER FIRE DEPT.	7/24/2025	GENERAL	PMCHQ00002505	\$ 10,000.00
27732	08192	ISLE MADAME HISTORICAL SOCIETY	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27733	10138	DR. W.B. KINGSTON MEMORIAL COM	7/24/2025	GENERAL	PMCHQ00002505	\$ 7,500.00
27734	10146	REGIONAL OCCUPATIONAL CENTRE S	7/24/2025	GENERAL	PMCHQ00002505	\$ 5,000.00
27735	10782	LOCH LOMOND VOLUNTEER FIRE	7/24/2025	GENERAL	PMCHQ00002505	\$ 10,000.00
27736	12458	BRAS D'OR LAKES CEPI	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27737	13333	CHILDREN'S MAKE A WISH FOUNDAT	7/24/2025	GENERAL	PMCHQ00002505	\$ 1,000.00
27738	18988	STRAIT RICHMOND HEALTH CARE FO	7/24/2025	GENERAL	PMCHQ00002505	\$ 32,500.00
27739	22063	CAPE BRETON REGIONAL	7/24/2025	GENERAL	PMCHQ00002505	\$ 21,000.00
27740	22942	DESTINATION CAPE BRETON	7/24/2025	GENERAL	PMCHQ00002505	\$ 7,205.00
27741	30331	AT HOME HOUSING ASSOCIATION	7/24/2025	GENERAL	PMCHQ00002505	\$ 23,000.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27742	30600	PARTS CONNECTION	7/24/2025	GENERAL	PMCHQ00002505	\$ 18.13
27743	30643	ST ANNE COMMUNITY & NURSING	7/24/2025	GENERAL	PMCHQ00002505	\$ 7,500.00
27744	30686	PITU'PAQ PARTNERSHIP SOC.	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,000.00
27745	31717	SENIORS TAKE ACTION COALITION	7/24/2025	GENERAL	PMCHQ00002505	\$ 20,000.00
27746	34347	BASIN RIVER INHABITANTS HISTOR	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27747	35118	CAPE BRETON UNIVERSITY	7/24/2025	GENERAL	PMCHQ00002505	\$ 20,000.00
27748	35139	HIGHLAND VILLAGE MUSEUM	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27749	35174	MARCELLUS, STEVEN	7/24/2025	GENERAL	PMCHQ00002505	\$ 184.23
27750	37168	CELTIC COLOURS INTERNATIONAL	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27751	38103	DR W.B. KINGSTON (CBSRFH)	7/24/2025	GENERAL	PMCHQ00002505	\$ 36,300.00
27752	38105	DR W.B. KINGSTON	7/24/2025	GENERAL	PMCHQ00002505	\$ 30,000.00
27753	40817	ST MARTHA'S REG HOSPITAL FOUND	7/24/2025	GENERAL	PMCHQ00002505	\$ 7,500.00
27754	41114	PROVINCE OF NOVA SCOTIA	7/24/2025	GENERAL	PMCHQ00002505	\$ 48,936.00
27755	41601	ADULT DROP IN CENTRE	7/24/2025	GENERAL	PMCHQ00002505	\$ 3,000.00
27756	42115	CENTRAL SQUARE CANADA SOFTWARE	7/24/2025	GENERAL	PMCHQ00002505	\$ 32,736.01
27757	46852	STRAIT AREA GROUND SEARCH AND	7/24/2025	GENERAL	PMCHQ00002505	\$ 4,000.00
27758	47066	ST PETER'S COMMUNITY CLUB	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,500.00
27759	48063	PAN CAPE BRETON FOOD HUB	7/24/2025	GENERAL	PMCHQ00002505	\$ 2,000.00
27760	10011	DE LAGE LANDEN FINANCIAL SERVI	7/25/2025	GENERAL	PMCHQ00002507	\$ 205.20
27761	22587	MACLEOD LORWAY PORT HAWKESBURY	7/25/2025	GENERAL	PMCHQ00002507	\$ 825.00
27762	22942	DESTINATION CAPE BRETON	7/25/2025	GENERAL	PMCHQ00002507	\$ 26,724.36
27763	37151	CANOE PROCUREMENT GROUP OF CAN	7/25/2025	GENERAL	PMCHQ00002507	\$ 41.56
27764	42530	OFFICE INTERIORS	7/25/2025	GENERAL	PMCHQ00002508	\$ 381.24
27765	48909	CDW CANADA INC	7/25/2025	GENERAL	PMCHQ00002508	\$ 485.00

Total Cheques: 206

Total Amount of Cheques: \$ 1,557,445.46

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 7/1/2025 7/31/2025
 Vendor ID First Last Chequebook ID ONLINE PAYMENTS ONLINE PAYMENTS
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1369	00825	BELL ALIANT	7/3/2025	ONLINE PAYMENTS	PMCHQ00002489	\$ 369.04
1370	01023	NOVA SCOTIA POWER INC.	7/3/2025	ONLINE PAYMENTS	PMCHQ00002489	\$ 2,693.01
1371	01090	RECEIVER GEN. FOR CANADA	7/3/2025	ONLINE PAYMENTS	PMCHQ00002489	\$ 30,244.91
1372	39100	DIRECTOR OF MAINTENANCE ENFORC	7/3/2025	ONLINE PAYMENTS	PMCHQ00002489	\$ 341.61
1373	00825	BELL ALIANT	7/11/2025	ONLINE PAYMENTS	PMCHQ00002492	\$ 54.24
1374	01023	NOVA SCOTIA POWER INC.	7/11/2025	ONLINE PAYMENTS	PMCHQ00002492	\$ 42,085.77
1375	10010	TELUS HEALTH	7/11/2025	ONLINE PAYMENTS	PMCHQ00002492	\$ 25,003.50
1376	34886	EASTLINK	7/11/2025	ONLINE PAYMENTS	PMCHQ00002492	\$ 451.85
1377	36914	ROGERS COMMUNICATIONS CANADA I	7/11/2025	ONLINE PAYMENTS	PMCHQ00002492	\$ 1,722.30
1378	01023	NOVA SCOTIA POWER INC.	7/16/2025	ONLINE PAYMENTS	PMCHQ00002498	\$ 9,203.13
1379	01090	RECEIVER GEN. FOR CANADA	7/16/2025	ONLINE PAYMENTS	PMCHQ00002498	\$ 38,899.55
1380	34886	EASTLINK	7/16/2025	ONLINE PAYMENTS	PMCHQ00002498	\$ 798.00
1381	39100	DIRECTOR OF MAINTENANCE ENFORC	7/16/2025	ONLINE PAYMENTS	PMCHQ00002498	\$ 683.22
1382	42102	TELUS	7/16/2025	ONLINE PAYMENTS	PMCHQ00002498	\$ 323.76
1383	20265	ROYAL BANK VISA	7/17/2025	ONLINE PAYMENTS	PMCHQ00002500	\$ 8,219.99
1384	00825	BELL ALIANT	7/23/2025	ONLINE PAYMENTS	PMCHQ00002502	\$ 1,155.74
1385	01023	NOVA SCOTIA POWER INC.	7/23/2025	ONLINE PAYMENTS	PMCHQ00002502	\$ 2,858.04
1386	01457	BELL MOBILITY INC.	7/23/2025	ONLINE PAYMENTS	PMCHQ00002502	\$ 768.94
1387	39100	DIRECTOR OF MAINTENANCE ENFORC	7/23/2025	ONLINE PAYMENTS	PMCHQ00002502	\$ 341.61
1388	07714	RECEIVER GENERAL FOR CAN.	7/24/2025	ONLINE PAYMENTS	PMCHQ00002506	\$ 10,320.23
Total Cheques: 20						Total Amount of Cheques: \$ 176,538.44

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 7/1/2025 7/31/2025
 Vendor ID First Last Chequebook ID ONLINE UTILITY ONLINE UTILITY
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
353	01023	NOVA SCOTIA POWER INC.	7/3/2025	ONLINE UTILITY	PMCHQ00002488	\$ 6,177.68
354	01023	NOVA SCOTIA POWER INC.	7/10/2025	ONLINE UTILITY	PMCHQ00002491	\$ 2,124.60
355	01023	NOVA SCOTIA POWER INC.	7/16/2025	ONLINE UTILITY	PMCHQ00002497	\$ 123.04
356	34886	EASTLINK	7/16/2025	ONLINE UTILITY	PMCHQ00002497	\$ 161.82
357	20265	ROYAL BANK VISA	7/17/2025	ONLINE UTILITY	PMCHQ00002499	\$ 25.06
358	00825	BELL ALIANT	7/23/2025	ONLINE UTILITY	PMCHQ00002501	\$ 307.99
Total Cheques: 6						Total Amount of Cheques: \$ 8,920.19

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 7/1/2025 7/31/2025
 Vendor ID First Last Chequebook ID WATER WATER
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
3272	03174	CHARLES FOREST CO-OP LTD.	7/14/2025	WATER	PMCHQ00002493	\$ 25.06
3273	19809	BUREAU VERITAS CANADA (2019) I	7/14/2025	WATER	PMCHQ00002493	\$ 1,474.72
3274	25048	AGAT LABORATORIES LTD	7/14/2025	WATER	PMCHQ00002493	\$ 964.16
3275	26204	MCLENNAN SALES	7/14/2025	WATER	PMCHQ00002493	\$ 4,116.54
3276	38717	CAPE NOVA ELECTRICAL SUPPLIES	7/14/2025	WATER	PMCHQ00002493	\$ 254.65
3277	45144	SOURCE ATLANTIC	7/14/2025	WATER	PMCHQ00002493	\$ 1,918.19
3278	46524	EASTERN VALVE (MARITIMES)	7/14/2025	WATER	PMCHQ00002493	\$ 3,578.14
3279	00701	LANDRY BROTHERS LTD.	7/16/2025	WATER	PMCHQ00002496	\$ 7.97
3280	07285	SANSOM EQUIPMENT LTD.	7/16/2025	WATER	PMCHQ00002496	\$ 9,931.68
3281	15229	SUPERIOR PROPANE	7/16/2025	WATER	PMCHQ00002496	\$ 68.34
3282	19315	BRENNTAG CANADA INC	7/16/2025	WATER	PMCHQ00002496	\$ 8,122.50
3283	19809	BUREAU VERITAS CANADA (2019) I	7/16/2025	WATER	PMCHQ00002496	\$ 368.68
3284	24988	HIGHLAND BEVERAGES 2004 LTD.	7/16/2025	WATER	PMCHQ00002496	\$ 22.00
3285	38171	AWP SAFETY	7/16/2025	WATER	PMCHQ00002496	\$ 1,215.24
3286	45144	SOURCE ATLANTIC	7/16/2025	WATER	PMCHQ00002496	\$ 2,392.86
3287	45705	LONG POINT SERVICES SEPTIC DIV	7/16/2025	WATER	PMCHQ00002496	\$ 684.00
3288	00426	DIGGDON'S FREIGHT SERVICE	7/23/2025	WATER	PMCHQ00002503	\$ 102.60
3289	00701	LANDRY BROTHERS LTD.	7/23/2025	WATER	PMCHQ00002503	\$ 14.81
3290	01686	T. SAMPSON & SONS BACKHOE AND	7/23/2025	WATER	PMCHQ00002503	\$ 3,742.05
3291	03123	PETER COVIN'S CONTRACTING LTD.	7/23/2025	WATER	PMCHQ00002503	\$ 3,904.50
3292	15644	LYNK ELECTRIC LIMITED	7/23/2025	WATER	PMCHQ00002503	\$ 1,425.39
3293	19809	BUREAU VERITAS CANADA (2019) I	7/23/2025	WATER	PMCHQ00002503	\$ 368.68
3294	26204	MCLENNAN SALES	7/23/2025	WATER	PMCHQ00002503	\$ 1,399.90
3295	31534	WM DIRECTIONAL DRILLING	7/23/2025	WATER	PMCHQ00002503	\$ 5,985.00
3296	45705	LONG POINT SERVICES SEPTIC DIV	7/23/2025	WATER	PMCHQ00002503	\$ 342.00
Total Cheques: 25						Total Amount of Cheques: \$ 52,429.66

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 8/1/2025 8/31/2025
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27766	18988	STRAIT RICHMOND HEALTH CARE FO	8/5/2025	GENERAL	PMCHQ00002509	\$ 7,500.00
27767	00100	DOIRON, LEAH	8/7/2025	GENERAL	PMCHQ00002515	\$ 10.00
27768	00485	EASTERN CO. REG. LIBRARY	8/7/2025	GENERAL	PMCHQ00002515	\$ 19,775.00
27769	01066	PITNEY BOWES	8/7/2025	GENERAL	PMCHQ00002515	\$ 5,000.00
27770	01104	THE REPORTER	8/7/2025	GENERAL	PMCHQ00002515	\$ 144.80
27771	01961	MARTEL, TRISTAN	8/7/2025	GENERAL	PMCHQ00002515	\$ 16.97
27772	03174	CHARLES FOREST CO-OP LTD.	8/7/2025	GENERAL	PMCHQ00002515	\$ 262.75
27773	03824	FROST, CECIL J.	8/7/2025	GENERAL	PMCHQ00002515	\$ 320.00
27774	04065	CITY PRINT PLUS	8/7/2025	GENERAL	PMCHQ00002515	\$ 960.84
27775	05460	LOUISDALE LIONS CLUB	8/7/2025	GENERAL	PMCHQ00002515	\$ 100.00
27776	06262	WILF'S DEMOLITION & SALVAGE LT	8/7/2025	GENERAL	PMCHQ00002515	\$ 215.46
27777	06875	FLEUR DE LIS SIGNS	8/7/2025	GENERAL	PMCHQ00002515	\$ 91.20
27778	10011	DE LAGE LANDEN FINANCIAL SERVI	8/7/2025	GENERAL	PMCHQ00002515	\$ 205.20
27779	10129	BOUDREAU, DELORES	8/7/2025	GENERAL	PMCHQ00002515	\$ 75.00
27780	10529	DESJARDINS FINAN.SECURITY	8/7/2025	GENERAL	PMCHQ00002515	\$ 24,615.67
27781	18673	BOUDREAU, RONALDA	8/7/2025	GENERAL	PMCHQ00002515	\$ 455.07
27782	19342	LOUIE'S COSY CORNER	8/7/2025	GENERAL	PMCHQ00002515	\$ 133.72
27783	20985	STAPLES CANADA INC	8/7/2025	GENERAL	PMCHQ00002515	\$ 348.87
27784	24988	HIGHLAND BEVERAGES 2004 LTD.	8/7/2025	GENERAL	PMCHQ00002515	\$ 27.00
27785	25968	RIVERDALE COMMUNITY SERVICES S	8/7/2025	GENERAL	PMCHQ00002515	\$ 1,275.00
27786	28665	LAVANDIER, RENE	8/7/2025	GENERAL	PMCHQ00002515	\$ 11,700.94
27787	29057	RECEIVER GENERAL	8/7/2025	GENERAL	PMCHQ00002515	\$ 4,400.73
27788	29912	RYAN, HEATHER	8/7/2025	GENERAL	PMCHQ00002515	\$ 150.00
27789	29913	VON ZUBEN, AMIE	8/7/2025	GENERAL	PMCHQ00002515	\$ 100.00
27790	30333	MACKENZIE ENVIRONMENTAL SERVIC	8/7/2025	GENERAL	PMCHQ00002515	\$ 3,874.01
27791	31050	NSGEU	8/7/2025	GENERAL	PMCHQ00002515	\$ 1,453.13
27792	31925	SAMPSON, SHARLA	8/7/2025	GENERAL	PMCHQ00002515	\$ 287.35
27793	33125	PETIPAS, KENNY	8/7/2025	GENERAL	PMCHQ00002515	\$ 150.00
27794	33126	SAMSON MACPHERSON, AMANDA	8/7/2025	GENERAL	PMCHQ00002515	\$ 10.00
27795	33127	JACKSON, SEAN	8/7/2025	GENERAL	PMCHQ00002515	\$ 200.00
27796	33128	NICHOL, DEBRA DAWN ANNE	8/7/2025	GENERAL	PMCHQ00002515	\$ 10.00
27797	33129	MCCALL, DUSTIN	8/7/2025	GENERAL	PMCHQ00002515	\$ 125.00
27798	33130	TIBAYAN, CECIALYN	8/7/2025	GENERAL	PMCHQ00002515	\$ 2,160.94
27799	33132	BABIN, THERESA	8/7/2025	GENERAL	PMCHQ00002515	\$ 10.00
27800	33133	BOUDREAU, KENNY	8/7/2025	GENERAL	PMCHQ00002515	\$ 75.00
27801	33134	NOVA SCOTIA CHIEFS OF POLICE A	8/7/2025	GENERAL	PMCHQ00002515	\$ 600.00
27802	35096	MACMILLAN, CLAYTON	8/7/2025	GENERAL	PMCHQ00002515	\$ 1,316.65
27803	35129	SAMSON, ADELE	8/7/2025	GENERAL	PMCHQ00002515	\$ 49.83
27804	35144	MARTELL, DANIELLE	8/7/2025	GENERAL	PMCHQ00002515	\$ 16.82
27805	35152	MARTIN, JORDI	8/7/2025	GENERAL	PMCHQ00002515	\$ 150.00
27806	35785	MURY, SHANNON	8/7/2025	GENERAL	PMCHQ00002515	\$ 229.71
27807	36126	MCINNIS, PAUL	8/7/2025	GENERAL	PMCHQ00002515	\$ 150.00
27808	37151	CANOE PROCUREMENT GROUP OF CAN	8/7/2025	GENERAL	PMCHQ00002515	\$ 389.31
27809	37420	CAMPBELL, DAPHNE	8/7/2025	GENERAL	PMCHQ00002515	\$ 10.00
27810	38171	AWP SAFETY	8/7/2025	GENERAL	PMCHQ00002515	\$ 3,903.91
27811	39051	BERRN CONSULTING	8/7/2025	GENERAL	PMCHQ00002515	\$ 224.40
27812	39187	STRAIT REGIONAL CENTRE FOR EDU	8/7/2025	GENERAL	PMCHQ00002515	\$ 296,454.18
27813	39817	MAIA TRANSPORT	8/7/2025	GENERAL	PMCHQ00002515	\$ 3,982.35
27814	40210	ISLAND PHARMACY LTD.	8/7/2025	GENERAL	PMCHQ00002515	\$ 244.76
27815	41114	PROVINCE OF NOVA SCOTIA	8/7/2025	GENERAL	PMCHQ00002515	\$ 541,935.43
27816	43652	SANTANA CONTRACTING LTD	8/7/2025	GENERAL	PMCHQ00002515	\$ 56,192.80
27817	44180	BURCHELL WICKWIRE BRYSON LLP	8/7/2025	GENERAL	PMCHQ00002515	\$ 638.40
27818	46779	ST LOUIS PARISH COUNCIL	8/7/2025	GENERAL	PMCHQ00002515	\$ 2,020.00
27819	46825	RONA ARICHAT	8/7/2025	GENERAL	PMCHQ00002515	\$ 115.16
27820	48160	LANMAR DEVELOPMENTS LTD.	8/7/2025	GENERAL	PMCHQ00002515	\$ 1,725.00
27821	49028	WHITESIDE CHURCH PRESERVATION	8/7/2025	GENERAL	PMCHQ00002515	\$ 5,000.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27822	49320	DAVIDSON, MYLES	8/7/2025	GENERAL	PMCHQ00002515	\$ 150.00
27823	30465	WEST ARICHAT & DISTRICT VILLAG	8/7/2025	GENERAL	PMCHQ00002517	\$ 2,649.76
27824	42544	SOCIETE PETIT DE GRAT	8/7/2025	GENERAL	PMCHQ00002517	\$ 10,539.90
27825	10782	LOCH LOMOND VOLUNTEER FIRE	8/12/2025	GENERAL	PMCHQ00002518	\$ 73,564.00
27826	00329	CAUSEWAY ELECTRICAL SUPPLIES L	8/14/2025	GENERAL	PMCHQ00002521	\$ 334.24
27827	00701	LANDRY BROTHERS LTD.	8/14/2025	GENERAL	PMCHQ00002521	\$ 35.32
27828	01104	THE REPORTER	8/14/2025	GENERAL	PMCHQ00002521	\$ 215.32
27829	01295	STRAIT SUPPLIES LIMITED	8/14/2025	GENERAL	PMCHQ00002521	\$ 190.61
27830	03549	MBW COURIER INC.	8/14/2025	GENERAL	PMCHQ00002521	\$ 156.62
27831	04928	SUPERIOR CONTRACTING LTD.	8/14/2025	GENERAL	PMCHQ00002521	\$ 2,667.12
27832	05010	B & N DISTRIBUTORS LTD.	8/14/2025	GENERAL	PMCHQ00002521	\$ 381.60
27833	05665	VILLAGE GROCERY FOODLAND	8/14/2025	GENERAL	PMCHQ00002521	\$ 11.79
27834	06262	WILF'S DEMOLITION & SALVAGE LT	8/14/2025	GENERAL	PMCHQ00002521	\$ 208.62
27835	07633	T. SAMPSON & SONS BACKHOE &	8/14/2025	GENERAL	PMCHQ00002521	\$ 1,195.29
27836	10197	CARMICHAEL ENGINEERING LTD.	8/14/2025	GENERAL	PMCHQ00002521	\$ 1,488.84
27837	10219	JEFFREY, KATHLEEN	8/14/2025	GENERAL	PMCHQ00002521	\$ 175.59
27838	10401	SPEEDY GLASS, SIGNS & ACCESSOR	8/14/2025	GENERAL	PMCHQ00002521	\$ 957.60
27839	11665	ISLE MADAME NEW HORIZONS SENIO	8/14/2025	GENERAL	PMCHQ00002521	\$ 912.85
27840	12563	LA PICASSE CENTRE COMMUNAUTAIR	8/14/2025	GENERAL	PMCHQ00002521	\$ 1,350.00
27841	13923	ON-LINE STRIPING	8/14/2025	GENERAL	PMCHQ00002521	\$ 333.45
27842	13924	RICHMOND ARTIST ALLIANCE ASSOC	8/14/2025	GENERAL	PMCHQ00002521	\$ 1,000.00
* 27843	13925	RIHMOND BOXING CLUB	8/14/2025	GENERAL	PMCHQ00002521	\$ 10,000.00
27844	13926	GIRLS ON BOARDS	8/14/2025	GENERAL	PMCHQ00002521	\$ 300.00
27845	15261	D'ESCOUSSE CIVIC IMPROVEMENT	8/14/2025	GENERAL	PMCHQ00002521	\$ 2,900.00
27846	15644	LYNK ELECTRIC LIMITED	8/14/2025	GENERAL	PMCHQ00002521	\$ 2,409.75
27847	15650	LUDDINGTON, KRISTA	8/14/2025	GENERAL	PMCHQ00002521	\$ 1,050.00
27848	17091	SULLIVAN FUELS	8/14/2025	GENERAL	PMCHQ00002521	\$ 2,405.83
27849	20281	CHANNEL MAINTENANCE SERVICES	8/14/2025	GENERAL	PMCHQ00002521	\$ 1,756.74
27850	24988	HIGHLAND BEVERAGES 2004 LTD.	8/14/2025	GENERAL	PMCHQ00002521	\$ 63.00
27851	25048	AGAT LABORATORIES LTD	8/14/2025	GENERAL	PMCHQ00002521	\$ 683.42
27852	31713	JB & BOYS AUTO & SALVAGE	8/14/2025	GENERAL	PMCHQ00002521	\$ 121.52
27853	35106	BONNIE BRAE SENIORS CLUB	8/14/2025	GENERAL	PMCHQ00002521	\$ 150.00
27854	35165	MAPLE SIGNS & ENGRAVING	8/14/2025	GENERAL	PMCHQ00002521	\$ 26.22
27855	35785	MURY, SHANNON	8/14/2025	GENERAL	PMCHQ00002521	\$ 28.79
27856	36528	CANADIAN TIRE	8/14/2025	GENERAL	PMCHQ00002521	\$ 41.02
27857	36641	DOANE GRANT THORNTON LLP	8/14/2025	GENERAL	PMCHQ00002521	\$ 33,550.20
27858	37151	CANOE PROCUREMENT GROUP OF CAN	8/14/2025	GENERAL	PMCHQ00002521	\$ 262.15
27859	38171	AWP SAFETY	8/14/2025	GENERAL	PMCHQ00002521	\$ 1,345.77
27860	38962	SEAL COVE HOLDING	8/14/2025	GENERAL	PMCHQ00002521	\$ 1,514.91
27861	40145	TOROMONT CAT (MARITIMES)	8/14/2025	GENERAL	PMCHQ00002521	\$ 450.31
27862	40210	ISLAND PHARMACY LTD.	8/14/2025	GENERAL	PMCHQ00002521	\$ 101.14
27863	41604	4333938 NS LTD	8/14/2025	GENERAL	PMCHQ00002521	\$ 823.64
27864	46825	RONA ARICHAT	8/14/2025	GENERAL	PMCHQ00002521	\$ 714.38
27865	47771	LAKE SIDE COMMUNITY ASSOC.	8/14/2025	GENERAL	PMCHQ00002521	\$ 7,500.00
27866	48173	GUARDIAN ALARM & SECURITY	8/14/2025	GENERAL	PMCHQ00002521	\$ 513.00
27867	48626	MARITIME ENVIRONMENTAL TRAININ	8/14/2025	GENERAL	PMCHQ00002521	\$ 2,031.25
27868	13925	RICHMOND BOXING CLUB	8/14/2025	GENERAL	PMCHQ00002522	\$ 10,000.00
27869	00447	RICHMOND RIVER ROOTS MARKET GA	8/21/2025	GENERAL	PMCHQ00002523	\$ 1,200.00
27870	01309	SAMSON'S PLUMBING & HEATING	8/21/2025	GENERAL	PMCHQ00002523	\$ 524.40
27871	01430	ASSOC. OF MUNICIPAL TAX COLLEC	8/21/2025	GENERAL	PMCHQ00002523	\$ 400.00
27872	03123	PETER COVIN'S CONTRACTING LTD.	8/21/2025	GENERAL	PMCHQ00002523	\$ 2,066.25
27873	03174	CHARLES FOREST CO-OP LTD.	8/21/2025	GENERAL	PMCHQ00002523	\$ 19.86
27874	04928	SUPERIOR CONTRACTING LTD.	8/21/2025	GENERAL	PMCHQ00002523	\$ 2,712.24
27875	06262	WILF'S DEMOLITION & SALVAGE LT	8/21/2025	GENERAL	PMCHQ00002523	\$ 912.00
27876	07633	T. SAMPSON & SONS BACKHOE &	8/21/2025	GENERAL	PMCHQ00002523	\$ 912.00
27877	10049	BABIN'S SERVICE CENTRE LTD.	8/21/2025	GENERAL	PMCHQ00002523	\$ 88.90
27878	10991	ROBIN'S DONUTS	8/21/2025	GENERAL	PMCHQ00002523	\$ 15.00
27879	11322	RICHARD, ISLA	8/21/2025	GENERAL	PMCHQ00002523	\$ 100.00
27880	13920	LA NEGOCE	8/21/2025	GENERAL	PMCHQ00002523	\$ 200.00
27881	15650	LUDDINGTON, KRISTA	8/21/2025	GENERAL	PMCHQ00002523	\$ 350.00
27882	25048	AGAT LABORATORIES LTD	8/21/2025	GENERAL	PMCHQ00002523	\$ 7,360.13
27883	30028	COOPER, DEBRA	8/21/2025	GENERAL	PMCHQ00002523	\$ 250.00
27884	31501	SHEA, TYLER	8/21/2025	GENERAL	PMCHQ00002523	\$ 125.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
27885	33115	EXP SERVICES INC	8/21/2025	GENERAL	PMCHQ00002523	\$ 1,546.74
27886	35138	GFL ENVIRONMENTAL SERVICES INC	8/21/2025	GENERAL	PMCHQ00002523	\$ 30,482.18
27887	37151	CANOE PROCUREMENT GROUP OF CAN	8/21/2025	GENERAL	PMCHQ00002523	\$ 119.69
27888	40145	TOROMONT CAT (MARITIMES)	8/21/2025	GENERAL	PMCHQ00002523	\$ 2,041.85
27889	45705	LONG POINT SERVICES SEPTIC DIV	8/21/2025	GENERAL	PMCHQ00002523	\$ 1,368.00
27890	46825	RONA ARICHAT	8/21/2025	GENERAL	PMCHQ00002523	\$ 347.83
27891	46830	RONALDS, JACK	8/21/2025	GENERAL	PMCHQ00002523	\$ 200.00
27892	48624	CAMDON RECYCLING LIMITED	8/21/2025	GENERAL	PMCHQ00002523	\$ 2,256.82
27893	01066	PITNEY BOWES	8/28/2025	GENERAL	PMCHQ00002528	\$ 913.08
27894	01104	THE REPORTER	8/28/2025	GENERAL	PMCHQ00002528	\$ 515.13
27895	02488	DILLON CONSULTING	8/28/2025	GENERAL	PMCHQ00002528	\$ 20,977.64
27896	03174	CHARLES FOREST CO-OP LTD.	8/28/2025	GENERAL	PMCHQ00002528	\$ 74.68
27897	05460	LOUISDALE LIONS CLUB	8/28/2025	GENERAL	PMCHQ00002528	\$ 750.00
27898	09415	ACKLANDS-GRAINGER INC.	8/28/2025	GENERAL	PMCHQ00002528	\$ 3,080.07
27899	17091	SULLIVAN FUELS	8/28/2025	GENERAL	PMCHQ00002528	\$ 1,226.80
27900	22070	CAPE BRETON PARTNERSHIP	8/28/2025	GENERAL	PMCHQ00002528	\$ 76,800.00
27901	22861	DOUCETTE, LYNNE	8/28/2025	GENERAL	PMCHQ00002528	\$ 220.00
27902	24988	HIGHLAND BEVERAGES 2004 LTD.	8/28/2025	GENERAL	PMCHQ00002528	\$ 27.00
27903	42530	OFFICE INTERIORS	8/28/2025	GENERAL	PMCHQ00002528	\$ 307.48
27904	46825	RONA ARICHAT	8/28/2025	GENERAL	PMCHQ00002528	\$ 33.72
Total Cheques: 139						Total Amount of Cheques: \$ 1,331,374.41

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 8/1/2025 8/31/2025
 Vendor ID First Last Chequebook ID ONLINE PAYMENTS ONLINE PAYMENTS
 Vendor Name First Last

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1389	01023	NOVA SCOTIA POWER INC.	8/5/2025	ONLINE PAYMENTS	PMCHQ00002510	\$ 3,664.51
1390	34886	EASTLINK	8/5/2025	ONLINE PAYMENTS	PMCHQ00002510	\$ 798.00
1391	00825	BELL ALIANT	8/7/2025	ONLINE PAYMENTS	PMCHQ00002513	\$ 192.60
1392	01023	NOVA SCOTIA POWER INC.	8/7/2025	ONLINE PAYMENTS	PMCHQ00002513	\$ 48,847.12
1393	10010	TELUS HEALTH	8/7/2025	ONLINE PAYMENTS	PMCHQ00002513	\$ 25,003.50
1394	39100	DIRECTOR OF MAINTENANCE ENFORC	8/7/2025	ONLINE PAYMENTS	PMCHQ00002513	\$ 683.22
1395	01023	NOVA SCOTIA POWER INC.	8/7/2025	ONLINE PAYMENTS	PMCHQ00002516	\$ 48.83
1396	01090	RECEIVER GEN. FOR CANADA	8/7/2025	ONLINE PAYMENTS	PMCHQ00002516	\$ 50,945.14
1397	20265	ROYAL BANK VISA	8/7/2025	ONLINE PAYMENTS	PMCHQ00002516	\$ 5,750.16
1398	00825	BELL ALIANT	8/14/2025	ONLINE PAYMENTS	PMCHQ00002519	\$ 238.15
1399	01023	NOVA SCOTIA POWER INC.	8/14/2025	ONLINE PAYMENTS	PMCHQ00002519	\$ 94.39
1400	01457	BELL MOBILITY INC.	8/14/2025	ONLINE PAYMENTS	PMCHQ00002519	\$ 792.86
1401	34886	EASTLINK	8/14/2025	ONLINE PAYMENTS	PMCHQ00002519	\$ 197.98
1402	36914	ROGERS COMMUNICATIONS CANADA I	8/14/2025	ONLINE PAYMENTS	PMCHQ00002519	\$ 1,722.30
1403	39100	DIRECTOR OF MAINTENANCE ENFORC	8/14/2025	ONLINE PAYMENTS	PMCHQ00002519	\$ 341.61
1404	42102	TELUS	8/14/2025	ONLINE PAYMENTS	PMCHQ00002519	\$ 323.76
1405	39100	DIRECTOR OF MAINTENANCE ENFORC	8/21/2025	ONLINE PAYMENTS	PMCHQ00002525	\$ 341.61
1406	00825	BELL ALIANT	8/28/2025	ONLINE PAYMENTS	PMCHQ00002527	\$ 1,251.86
1407	01023	NOVA SCOTIA POWER INC.	8/28/2025	ONLINE PAYMENTS	PMCHQ00002527	\$ 319.89
1408	01090	RECEIVER GEN. FOR CANADA	8/28/2025	ONLINE PAYMENTS	PMCHQ00002527	\$ 38,412.85
1409	34886	EASTLINK	8/28/2025	ONLINE PAYMENTS	PMCHQ00002527	\$ 108.60
1410	39100	DIRECTOR OF MAINTENANCE ENFORC	8/28/2025	ONLINE PAYMENTS	PMCHQ00002527	\$ 341.61

Total Cheques: 22

Total Amount of Cheques: \$ 180,420.55
 =====

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	8/1/2025
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
359	34886	EASTLINK	8/5/2025	ONLINE UTILITY	PMCHQ00002511	\$ 161.82
360	01023	NOVA SCOTIA POWER INC.	8/7/2025	ONLINE UTILITY	PMCHQ00002512	\$ 2,185.22
361	00825	BELL ALIANT	8/28/2025	ONLINE UTILITY	PMCHQ00002526	\$ 393.38
362	01023	NOVA SCOTIA POWER INC.	8/28/2025	ONLINE UTILITY	PMCHQ00002526	\$ 4,309.55
Total Cheques: 4						Total Amount of Cheques: \$ 7,049.97

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	8/1/2025
Vendor ID	First	Last	Chequebook ID	WATER
Vendor Name	First	Last		

Sorted By: Cheque Date

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
3297	38171	AWP SAFETY	8/7/2025	WATER	PMCHQ00002514	\$ 2,312.45
3298	45144	SOURCE ATLANTIC	8/7/2025	WATER	PMCHQ00002514	\$ 1,793.29
3299	00701	LANDRY BROTHERS LTD.	8/14/2025	WATER	PMCHQ00002520	\$ 19.70
3300	04928	SUPERIOR CONTRACTING LTD.	8/14/2025	WATER	PMCHQ00002520	\$ 2,667.12
3301	15202	ATLANTIC PURIFICATION SYSTEMS	8/14/2025	WATER	PMCHQ00002520	\$ 941.79
3302	19809	BUREAU VERITAS CANADA (2019) I	8/14/2025	WATER	PMCHQ00002520	\$ 1,106.04
3303	25048	AGAT LABORATORIES LTD	8/14/2025	WATER	PMCHQ00002520	\$ 707.71
3304	46625	SCP DISTRIBUTORS CANADA INC.	8/14/2025	WATER	PMCHQ00002520	\$ 4,972.96
3305	46825	RONA ARICHAT	8/14/2025	WATER	PMCHQ00002520	\$ 38.74
3306	00426	DIGGDON'S FREIGHT SERVICE	8/21/2025	WATER	PMCHQ00002524	\$ 225.72
3307	00701	LANDRY BROTHERS LTD.	8/21/2025	WATER	PMCHQ00002524	\$ 27.34
3308	05010	B & N DISTRIBUTORS LTD.	8/21/2025	WATER	PMCHQ00002524	\$ 192.12
3309	15229	SUPERIOR PROPANE	8/21/2025	WATER	PMCHQ00002524	\$ 68.34
3310	19315	BRENTAG CANADA INC	8/21/2025	WATER	PMCHQ00002524	\$ 4,358.45
3311	19809	BUREAU VERITAS CANADA (2019) I	8/21/2025	WATER	PMCHQ00002524	\$ 368.68
3312	26204	MCLENNAN SALES	8/21/2025	WATER	PMCHQ00002524	\$ 470.50
3313	45705	LONG POINT SERVICES SEPTIC DIV	8/21/2025	WATER	PMCHQ00002524	\$ 684.00
3314	46825	RONA ARICHAT	8/21/2025	WATER	PMCHQ00002524	\$ 67.88
3315	00701	LANDRY BROTHERS LTD.	8/28/2025	WATER	PMCHQ00002529	\$ 225.41
3316	19809	BUREAU VERITAS CANADA (2019) I	8/28/2025	WATER	PMCHQ00002529	\$ 368.68
3317	46825	RONA ARICHAT	8/28/2025	WATER	PMCHQ00002529	\$ 26.76

Total Cheques: 21

Total Amount of Cheques: \$ 21,643.68
 =====



ACTION LIST 2022-2025

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status
118	Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress
396	Canada Post rural mail service interruptions / that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.	06-24-2024	CAO/Municipal Clerk	Immediate	Pending
400	Climate Emergency Planning / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).	06-24-2024	CAO	Immediate	In Progress
447	Deer Population / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council.	12-16-2024	CAO	Immediate	In Progress
453	Exploration of a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park / that Council authorize staff and Council team to work with the Province and Invest NS on how a Joint Management and Planning Committee for the Point Tupper Heavy Industrial Park could work. Update: 4-22-2025 that Council write a letter regarding joint management, and a follow-up letter insisting on the inclusion of Point Tupper Heavy Industrial Park lands in an Atlantic Canadian port assessment that are owned by the province of Nova Scotia and Invest Nova Scotia.	12-16-2024	CAO/Warden	Immediate	In Progress
483	Construction and Demolition Debris Landfill Expansion / that Council accept the recommendation of the Committee of the Whole and authorize staff to proceed with the expansion of the Construction and Demolition Debris Landfill, with construction subject to budget approval. & that Council accept the recommendation of the Committee of the Whole and proceed with the engineering work and studies on or after April 1, 2025, at an estimated cost of \$275,000 (exclusive of HST), with the funding to be allocated from CCBF funds.	03-25-2025	Director of Public Works	Immediate	In Progress
501	Lot size restrictions and technology for on-site sewage for unserved areas / that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate lot size restrictions and technology for on-site sewage to allow more flexibility in the creation of lots in unserved areas for the purposes of advocacy and to spur housing development.	03-25-2025	EDPC Staff	Immediate	In Progress
504	Climate Risk Assessment and Prioritized Adaptation Plan Project / that Council pursue Option One (1) in the staff memo, to approve and upload onto the FCM website a signed letter confirming our in-kind contributions to the project as outlined in the package, Council resolution letter, and to attend online education sessions and update information as required.	03-25-2025	ESC	Immediate	In Progress

505	Letter from Rose Merrick, Chair of the River Bourgeois Community Services Society, regarding a request for MOCR to provide funding in the yearly budget for the power/base lights at the River Bourgeois Lighthouse/ that Council refer this issue to staff for further investigation	03-25-2025	Director of Public Works	Immediate	Complete
511	Planning new areas to have two-lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and have staff investigate specific private road standards for the subdivision bylaw that takes into account serviced/unserviced areas, number of lots, and the process for making roads public, based on best practices across the province.	03-25-2025	EDPC Staff	Immediate	In Progress
522	Receipt of donations policy development/ that Council accept the recommendation of the By-Law/Policy Committee and refer the policy for donations to staff for a report on the feasibility of moving forward with a draft policy.	4-22-2025	Director of Finance	Immediate	In Progress
529	Committee Appointments / that Council appoint Tara Paon and Shauna Cotton to the IDEA Committee and FURTHER MOVE that staff advertise the following ABCC vacancies: Recreation Advisory Committee, Bras d'Or Lake Biosphere Region Association (BLBRA) Board, Cape Breton Local Immigration Partnership (CBLIP) Council, Destination Cape Breton Association Board (DCBAB), and the Strait of Canso Superport Corporation – Strait Superport Board.	5-27-2025	Municipal Clerk	Immediate	Complete
530	Recommendation from In Camera Session/ that Council accept the recommendation of the Committee of the Whole and authorize the Revenue Manager to sell property AAN 07963912 at the June 6, 2025, tax sale as discussed in camera.	5-27-2025	Revenue Manager	Immediate	Complete
531	Quit Claim Deed/ that Council accept the recommendation of the Committee of the Whole and approve the quit claim deed as presented.	5-27-2025	Municipal Clerk	Immediate	Complete
532	Tax Reduction Due to Fire / that Council accept the recommendation of the Committee of the Whole and write off the taxes for property AAN 02920891 owned by Joyce MacMullen, which was completely destroyed by fire, in the amount of \$2,584.19, which represents taxes on the dwelling only from April 6, 2025, to March 31, 2026.	5-27-2025	Revenue Manager	Immediate	Complete
533	Whiteside Church Preservation Society grant application for the Tier 2 Community Grant Fund in the amount of \$3,000 / that Council accept the recommendation of the Committee of the Whole and refer the grant application from the Whiteside Church Preservation Society to after the budget is passed.	5-27-2025	Municipal Clerk	Immediate	Complete
534	Deer Population / that Council accept the recommendation of the Committee of the Whole and send a letter to the Minister of Natural Resources urging the Department to make changes to the 2025 fall hunt that recognizes the impact to residents of the exploding population of deer, particularly does, in Richmond County.	5-27-2025	Warden	Immediate	Complete
535	Deer Population / that Council accept the recommendation of the Committee of the Whole and send letters to the Department of Public Works and Nova Scotia Power to request that roadside clearing be scheduled early in areas of Richmond County where wildlife strikes have increased in frequency.	5-27-2025	Warden	Immediate	Complete
536	Cell Service/ that Council accept the recommendation of the Committee of the Whole and send a letter to our new Member of Parliament, Jaime Battiste, outlining residents' concerns about limited and deteriorating cell service across Richmond County.	5-27-2025	Warden	Immediate	Complete
537	Pondville Beach Update/ that Council accept the recommendation of the Committee of the Whole and direct staff to explore the Municipality's options for a Letter of Authority between the Municipality and the Province for Pondville Beach and report their findings back to Council, upon completion of the work in the Pondville Beach Provincial Park Management Statement.	5-27-2025	CAO	Immediate	In Progress
538	Extended Producer Responsibility / that Council accept the recommendation of the Committee of the Whole and direct staff to look into the change and what impact it might have on the municipality, and to communicate that to the Nova Scotia Federation of Municipalities (NSFM).	5-27-2025	CAO/Director of Public Works	Immediate	Complete
539	Spike Fund/ that Council accept the recommendation of the Committee of the Whole and refer the Spike Fund Program to the By-Law/Policy Committee.	5-27-2025	Municipal Clerk	Immediate	Complete
540	Draft Financial Statements/ that Council accept the recommendation of the Audit Committee and approve the financial statements of the Municipality for the year ended March 31, 2024.	5-27-2025	Council	Immediate	Complete
541	Appointment of Auditors/ that Council accept the recommendation of the Audit Committee and appoint Doane Grant Thornton as the auditors for the March 31st, 2025, fiscal year end.	5-27-2025	Director of Finance	Immediate	Complete

542	Maximum Setbacks for Commercial Wind Turbines / that Council give first reading approval for the proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented., that Council give first reading approval for the proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented., and hat Council give first reading approval for the proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented.	5-27-2025	Municipal Clerk	Immediate	Complete
543	Accessory Dwelling Units / that Council give first reading approval for the proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3 Sub-Section 3(a) and Policy G-3.1(a) as presented., and that Council give first reading approval for the proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33 as presented.	5-27-2025	Municipal Clerk	Immediate	Complete
544	Dog Control By-Law / that Council give first reading approval for the proposed new Dog Control By-law as presented.	5-27-2025	Municipal Clerk	Immediate	Complete
545	Service Connections for accessory dwellings on lots that are able to be subdivided / that Council direct staff to explore possible revisions to current utility regulations around the hookup of secondary units on the same property, including lots that can be subdivided and those that can not.	5-27-2025	CAO/Director of Public Works	Immediate	In Progress
546	Recreation Nova Scotia Sponsorship request / that Council refer the sponsorship request to budget deliberations.	5-27-2025	Municipal Clerk	Immediate	Complete
547	Strait Area Chamber of Commerce - House Steering Committee request for financial support / that Council refer the financial request to budget deliberations.	5-27-2025	Municipal Clerk	Immediate	Complete
548	Recommendation from In Camera Session/ that Council defer the tax sale proceedings for the property discussed in camera for one year.	06-04-2025	Revenue Manager	Immediate	Complete
549	Canada Day Funding/ that Council approve the Canada Day Funding applications as follows: <ul style="list-style-type: none"> •Isle Madame New Horizons Seniors Club \$ 1,000.00 •D'Escousse Civic Improvement Society\$ 2,900.00 •Riverdale Community Services Society\$ 1,780.66 •St. Louis Parish\$ 2,500.00 •St. Peter's and Area Lions Club\$ 5,147.34 •L'Ardoise Men's Club\$ 1,672.00 	6-09-2025	Director of Finance	Immediate	Complete
550	Bursary Funding/ that the funding contributions for bursaries be approved and allocated as follows <ul style="list-style-type: none"> •École Beau-Port.\$ 750.00 •Potlotek Education Centre\$ 750.00 •Richmond Education Centre/Academy\$ 1,500.00 	06-09-2025	Director of Finance	Immediate	Complete
551	5-Year Capital Plan/ that Council approve the five-year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2026.	06-16-2025	Council	Immediate	Complete
552	Area Rates / that Council accept the recommendation of the Director of Finance and that the following area rates be approved: hat Council accept the recommendation of the Director of Finance and that the following area rates be approved: St. Peter's Fire Department 0.11 West Bay Road Fire Dept.0.15 L'Ardoise Fire Dept. 0.16 Grand River Fire Dept.0.15 Loch Lomond Fire Dept. 0.15 Louisdale Fire Dept.0.10 Framboise-Fourchu Fire Dept. 0.15 Isle Madame Fire Dept. 0.11 District Ten Fire Dept. 0.13 Former District #2 Community Rate 0.04 Former District #4 Community Rate 0.01 St. Peter's Village Commission – collect whatever rate they establish, conditional on them providing their rate to the Municipality by July 31, 2025	06-16-2025	Council	Immediate	Complete

553	<p>Final budget for the year ended March 31, 2026/ that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2026, in the amount of \$17,469,578;</p> <p>AND FURTHER MOVED THAT WHEREAS pursuant to the Municipal Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$11,022,689 are required for the lawful purpose of the said Municipality for the year ending March 31, 2026, after crediting the probable revenue from all sources other than rates for the said year and making due allowance for the abatement and losses which may occur in the collection of the taxes and for taxes for the said year which may not be collectible or collected;</p> <p>BE IT THEREFORE RESOLVED that Richmond Council hereby authorizes the levying and collection of a residential rate of 0.85¢ on each \$100 of the assessed value of residential property assessed on the assessment roll and a commercial rate of \$2.15; which rates said Council deems sufficient to raise the sums required to defray the expenditures of the said Municipality for this year, and any deficit from the preceding years;</p> <p>AND BE IT FURTHER RESOLVED that Richmond Council hereby imposes an additional percentage charge of 18 percent per annum on all rates and taxes remaining unpaid;</p> <p>AND BE IT FURTHER RESOLVED that Richmond Council hereby fixes the 30th day of September, 2025, as the day on which the Tax Collector or Treasurer may proceed to issue warrants for the collection of all rates and taxes then unpaid.</p>	06-16-2025	Council	Immediate	Complete
554	<p>Rural Communities Foundation of Nova Scotia – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$5,000 /that Council approve the Rural Communities Foundation of Nova Scotia's grant request for the Tier 2 Community Grant Fund in the amount of \$3,500.00, to be allocated from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
555	<p>Raising the Village Cooperative Limited – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$3,000/ It was the consensus of Council that staff contact Raising the Village Cooperative Limited to get more information.</p>	06-16-2025	Director of Finance	Immediate	Complete
556	<p>Whiteside Church Preservation Society – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$3,000/that Council approve the Whiteside Church Preservation Society's grant request for the Tier 2 Community Grant Fund in the amount of \$3,000.00, to be allocated as follows: \$1,000.00 from the District 3 Fund and \$2,000.00 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
557	<p>River Bourgeois Mariner Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/ that Council approve the River Bourgeois Mariner Society's grant request for the Tier 1 Community Grant Fund in the amount of \$750.00, to be allocated as follows: \$500.00 from the District 4 Fund and \$250.00 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
558	<p>Kitchen Rackets Organization/Celtic Colours Workshops – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$800/ that Council approve the Kitchen Rackets Organization/Celtic Colours Workshops grant request for the Tier 2 Community Grant Fund in the amount of \$800.00, to be allocated as follows: \$400.00 from District 4 Fund and \$400.00 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
559	<p>Janvrin's Island Community Centre – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$7,500/ that Council approve the Janvrin's Island Community Centre grant request for the Tier 2 Community Grant Fund in the amount of \$ 6640.50, to be allocated as follows: \$1,000.00 from the District 2 Fund and \$ 5640.50 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
560	<p>Kitchen Rackets Organization/Summer Jam Sessions – Re: Tier 2 Community Grant Fund in the amount of \$800/ that Council approve the Kitchen Rackets Organization/Summer Jam Sessions grant request for the Tier 2 Community Grant Fund in the amount of \$200.00, to be allocated from the District 4 Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete
561	<p>St. Peter's–Grand River–Loch Lomond Pastoral Charge – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$5,980/ that Council approve the St. Peter's–Grand River–Loch Lomond Pastoral Charge grant request for the Tier 2 Community Grant Fund in the amount of \$5,980.00, to be allocated as follows: \$1,000.00 from the District 4 Fund and \$4,980.00 from the Regional Fund.</p>	06-16-2025	Director of Finance	Immediate	Complete

562	Richmond Artists Alliance Association – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/ that Council approve the Richmond Artists Alliance Association grant request for the Tier 1 Community Grant Fund in the amount of \$1,000.00 to be allocated as follows: \$500.00 from the District 1 Fund and \$500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
563	Riverdale Community Services Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$608.31/ that Council approve the Riverdale Community Services Society grant request for the Tier 1 Community Grant Fund in the amount of \$500.00 to be allocated as follows: \$250.00 from the District 3 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
564	Riverdale Community Services Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$396.72/ that Council approve the Riverdale Community Services Society grant request for the Tier 1 Community Grant Fund in the amount of \$200.00, to be allocated from the District 3 Fund.	06-16-2025	Director of Finance	Immediate	Complete
565	Oban Cemetery Society – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/ that Council approve the Oban Cemetery Society grant request for the Tier 1 Community Grant Fund in the amount of \$750.00, to be allocated as follows: \$500.00 from the District 4 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
566	La Société du Festival Acadien de Petit de Grat – Re: Grant application for the Tier 1 Community Grant Fund in the amount of \$1,000/ that Council approve the La Société du Festival Acadien de Petit de Grat grant request for the Tier 1 Community Grant Fund in the amount of \$1,000.00, to be allocated as follows: \$750.00 from the District 1 Fund and \$250.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
567	Isle Madame Historical Society – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$1,129/ that Council approve the Isle Madame Historical Society grant request for the Tier 2 Community Grant Fund in the amount of \$1129.00, to be allocated as follows: \$429.00 from the District 1 Fund, \$200 from the District 2 Fund, and \$500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
568	Lakeside Community Association – Re: Grant application for the Tier 2 Community Grant Fund in the amount of \$7,500/ that Council approve the Lakeside Community Association grant request for the Tier 2 Community Grant Fund in the amount of \$7,500.00, to be allocated as follows: \$1000.00 from the District 4 Fund and \$6,500.00 from the Regional Fund.	06-16-2025	Director of Finance	Immediate	Complete
569	Riverdale Community Services Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,250.39/ that Council defer the grant request from the Riverdale Community Services Society to the Regular Council meeting on June 24, 2025.	06-16-2025	Director of Finance	Immediate	Complete
570	Citizen Appointees/ that Council appoint Robbin Cotton to the Destination Cape Breton Association Board, Gail Johnson to the Strait of Canso Superport Board, and Amanda Samson MacPherson to the Recreation Advisory Committee.	06-24-2025	Municipal Clerk	Immediate	Complete
571	Collection services and post-collection services with Circular Materials/ that Richmond Municipal Council authorize staff to finalize agreements for the collection services and post-collection services with Circular Materials based on the Opt-In Service model under Extended Producer Responsibility Regulations and further that the Council authorizes the Chief Administrative Officer to execute the contracts with Circular Materials once finalized.	06-24-2025	CAO/Director of Public Works	Once finalized	In Progress
572	Temporary borrowing resolution for the Loch Lomond volunteer fire department/ that Council accept the recommendation of the Committee of the Whole and enter into a loan agreement with our lending institution in the amount of \$73,564.00 for the purpose of purchasing a 2021 Ford Super Duty F-350 SRW XLT.	06-24-2025	Director of Finance	Immediate	Complete
573	Community Climate Capacity Cohort grant application 2025-2026/ that Council accept the recommendation of the Committee of the Whole and approve that staff apply to the program.	06-24-2025	CAO	Immediate	Complete
574	Deferral of grant applications until after budget approval/ that Council accept the recommendation of the Committee of the Whole and defer the grant applications from the River Bourgeois Mariner Society, Kitchen Rackets Organization/Celtic Colours Workshops, Janvrin's Island Community Centre, Kitchen Rackets Organization/Summer Jam Sessions, and the St. Peter's–Grand River–Loch Lomond Pastoral Charge, until after the 2025-2026 budget is approved.	06-24-2025	Municipal Clerk	Immediate	Complete
575	Tax Exemption By-law (By-law 56)/ that Council accept the recommendation of the Committee of the Whole and refer By-law 56 to staff for investigation into the current status of the organizations listed, look at best practises, and potentially some incentives to help with the appeal or review of assessments.	06-24-2025	CAO	Immediate	In Progress

576	Advocacy for involuntary destruction/ that Council accept the recommendation of the Committee of the Whole and send a letter to the Nova Scotia Federation of Municipalities Board, similar to the one previously sent to the Province, with the addition of a request that involuntary destruction be considered as an advocacy issue.	06-24-2025	Warden	Immediate	Complete
577	Credit freeze/ that Council accept the recommendation of the Committee of the Whole and write a letter to the Province, asking that they seriously consider a credit freeze, similar to the model currently in place in Quebec.	06-24-2025	Warden		Complete
578	Harbour Wars sponsorship request/ that Council accept the recommendation of the Committee of the Whole and receive the request.	06-24-2025	Council	Immediate	Complete
579	Advocacy for public library funding/ that Council accept the recommendation of the Committee of the Whole and that the issue of adequate and sustainable funding for public libraries in Nova Scotia be brought forth to the Nova Scotia Federation of Municipalities Board for consideration as an advocacy priority.	06-24-2025	Warden	Immediate	Complete
580	Capital Improvement and Development Policy/ that Council adopt the amended Capital Improvement and Development Policy as presented.	06-24-2025	Municipal Clerk	Immediate	Complete
581	Guidelines for Designation and Use of Off-Leash Dog Areas/ that Council accept the recommendation of the By-Law/Policy Committee and proceed with the adoption of the Guidelines for the Designation and Use of Off-Leash Dog Areas Policy as presented with the changes as discussed, contingent on the outcome of the review by the Solicitor.	06-24-2025	Municipal Clerk	Immediate	Complete
582	Review of zoning across the county relative to the CMHC catalogue/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to review the CMHC Housing Design Catalogue, or similar catalogues as they present themselves, to determine any barriers our current Land Use By-laws present to residents or developers who may want to build these homes.	06-24-2025	EDPC Staff	Immediate	In Progress
583	Follow-up to initial meetings with developers/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and continue conversations with housing and property developers, and invite them to a forum to discuss barriers and solutions to housing and property development across the spectrum.	06-24-2025	Warden	Immediate	Complete
584	Review of permitting practices for standalone buildings (garage/utility/shed)/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and direct staff to scan all the areas in Richmond County that don't permit standalone buildings (garage/utility/shed) and report back to the Committee.	06-24-2025	EDPC Staff	Immediate	In Progress
585	Amendments to the Nova Scotia Building Code Regulations/ that Council accept the recommendation of the Planning Advisory/Heritage Committee and ask EDPC to share their written comments regarding the new building code regulations to the Planning Advisory/Heritage Committee, if any.	06-24-2025	EDPC Staff	Immediate	Complete
586	Maximum Setbacks for Commercial Wind Turbines / that Council give second reading approval for the proposed amendments to Policy 5-52 of the MOCR Municipal Planning Strategy as presented., that Council give first reading approval for the proposed amendments to section 6:35.9(a) and 6.35.9 (b) of the MOCR Land Use By-Law as presented., and hat Council give first reading approval for the proposed amendments to Part 9 and Part 15 of the West Richmond Planning Area Land Use By-Law as presented.	06-24-2025	Municipal Clerk	Immediate	Complete
587	Accessory Dwelling Units / that Council give second reading approval for the proposed amendments to the Municipal Planning Strategy for the Isle Madame Plan Area, Chapter 3 Sub-Section 3(a) and Policy G-3.1(a) as presented., and that Council give first reading approval for the proposed amendment to the Land Use By-Law for the Isle Madame Plan Area, Section 33 as presented.	06-24-2025	Municipal Clerk	Immediate	Complete
588	Dog Control By-Law / that Council amend the Dog Control By-law by removing Section 2.16, the last sentence in 2.19 (beginning with Notwithstanding) and reformat the numbering. - that Council approve the second reading approval for the Dog Control By-law, By-law #70 with the approved amendments	06-24-2025	Municipal Clerk	Immediate	Complete
589	La Picasse Community Cultural Centre – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/ that Council approve the La Picasse Community Cultural Centre grant application for the Tier 1 Community Grant Fund in the amount of \$750, to be allocated as follows: \$200 from the District 2 Fund, \$ 300 from the District 1 Fund, and \$250 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete

590	Framboise Community Centre – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/ that Council approve the Framboise Community Centre grant application for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 5 Fund and \$500 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete
591	Arichat Community Development Association – Re: Tier 1 Community Grant Fund application in the amount of \$1,000/ that Council approve the Arichat Community Development Association grant request for the Tier 1 Community Grant Fund in the amount of \$1,000, to be allocated as follows: \$500 from the District 2 Fund, \$500 from the District 1 Fund.	06-24-2025	Director of Finance	Immediate	Complete
592	Letter from Bob MacEachern, Board Chair, Celtic Colours International Festival – Re: Request for support/ that Council receive the letter.	06-24-2025	Council	Immediate	Complete
593	Rochelle Heudes, President, Acadien Festival of Petit de Grat – Re: Sponsorship request/ that Council approve the Level Blue Star Sponsorship in the amount of \$500 to be allocated from the Sponsorship budget.	06-24-2025	Director of Finance	Immediate	Complete
594	Nova Scotia’s Public Authorities Reciprocal Plan Agreement – Re: Defined Benefit (DB) Plans/ that Council authorize sending a letter back to the NSECSB approving to move forward.	06-24-2025	Director of Finance	Immediate	Complete
595	Riverdale Community Services Society – Re: Tier 2 Community Grant Fund application in the amount of \$7,250.39/ that Council approve the Riverdale Community Services Society grant request for the Tier 2 Community Grant Fund in the amount of \$2,400, to be allocated as follows: \$1,000 from the District 3 Fund and \$1,400 from the Regional Fund.	06-24-2025	Director of Finance	Immediate	Complete
596	Sponsorship procedure / that Council refer the sponsorship procedure back to staff for review, further on to By-Law/Policy for discussion.	06-24-2025	CAO	Immediate	In Progress
597	Acadiaville Community Centre Society – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500 / that Council approve the Acadiaville Community Centre Society grant application for the Tier 2 Community Grant Fund in the amount of \$7,500, to be allocated from as follows: \$500 from the District 1 Funds, \$1,000 from the District 2 Funds, and \$6,000 from the Regional Fund.	07-22-2025	Director of Finance	Immediate	Complete
598	L'Ardoise Jolly Club – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$6,726 / that Council approve the L'Ardoise Jolly Club grant application for the Tier 2 Community Grant Fund in the amount of \$1,000, to be allocated from the District 5 Funds.	07-22-2025	Director of Finance	Immediate	Complete
599	Grand River Presbyterian Church – Re: Grant application for the Tier 2 Community Grant Funds in the amount of \$7,500 / that Council approve the Grand River Presbyterian Church grant application for the Tier 2 Community Grant Fund in the amount of \$7,000, to be allocated as follows: \$3,000 from the District 5 Funds, and \$4,000 from the Regional Fund.	07-22-2025	Director of Finance	Immediate	Complete
600	Village on the Canal Association – Re: Grant application for the Tier 3 Waterfront Development Grant Funds in the amount of \$20,000 / that Council approve the Village on the Canal Association grant application for the Tier 3 Waterfront Development Grant Fund in the amount of \$20,000, to be allocated from the Canada Community Building Fund (CCBF), subject to assessment by staff as to the project's eligibility.	07-22-2025	Director of Finance	Immediate	Complete
601	St. Peter's Pirate Association – Sponsorship Request / that Council approve the St. Peter's Pirate Association sponsorship request in the amount of \$500, to be allocated from the Sponsorship budget.	07-22-2025	Director of Finance	Immediate	Complete
602	Request for a letter/affidavit from Cam Samson, Dundee Hills Vacation Village / that Council authorize the Warden to write a letter of support for Phases 1 to 3 of the Bareland Condominium as a grandfathered campground use, and further, to provide a letter of support in principle for an expansion to the condominium, Phases 4 to 7, subject to amendments to the bylaws.	07-22-2025	Warden	Immediate	Complete