



## **Committee of the Whole Meeting**

Tuesday, November 12<sup>th</sup>, 2024

Council Chambers, 7:00 pm

### **AGENDA**

- 1. Call to Order**
- 2. Opening Acknowledgement**
- 3. Items Added / Approval of Agenda**
- 4. Review of Minutes**
  - a) September 9th, 2024
- 5. Presentation**
  - a) Clair Rankin, Returning Officer Election Report
  - b) Barry Braun, Re: Good Neighbour Project
- 6. Warden, Re:**
  - a) Review of Warden's Council Report
  - b) Members of Council ABCC Appointments
  - c) Low Income Tax Exemption Program Policy
- 7. CAO, Re:**
  - a) Administration Operations Report
- 8. Community Acknowledgements**
- 9. Correspondence**
  - a) Action Required**
    - i. Kathleen Jeffrey, Interim Director of Finance, Re: Royal Canadian Legion Br. 150 grant request for the Type 1, Infrastructure Grant Funds in the amount of \$5,000.
    - ii. Kathleen Jeffrey, Interim Director of Finance, Re: Acadiaville Community Centre Society grant request for the Type 2 Start-up Activity Grant Funds in the amount of \$500.
    - iii. Judy Giovannetti, Isle Royale ATV Club, Re: Request for a Letter of Support
    - iv. Dorothy Barnard, Dr. Kingston Memorial Community Health Centre, Re: Request for letters of Support.



**b) For Information Only**

- i. Richmond County Municipal Council, Re: Letter of Support for Containerized H2 Demonstration Project
- ii. Richmond County Municipal Council, Re: Statement of Acknowledgement, CCA Week
- iii. Eastern Counties Regional Library, Media Release: Community Engagement for ECRL Strategic Planning
- iv. Cape Breton Partnership, Re: Offshore Wind Community Information Sessions Dates
- v. Municipality of the County of Richmond Advertisement for Memberships to ABCCs
- vi. Nova Scotia Public Works Highway Program, Re: Gaelic Boundary Signs in Richmond County
- vii. 2024 NSFM Nominations Committee Report

**10. Review of Cheques Issued Re:**

- a) September 2024
- b) October 2024

**11. Review of Action Items**

- a) Action Items

**12. Items Added to the Agenda**

**13. 15 Minute Question Period - (902) 226-9885**  
(Not Restricted to Items on the Agenda)

**14. Adjournment**

**Question Period Details**

Phone in number – (902) 226-9885

Any member of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question either in person or by phone must identify who they are before asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

**\* Meeting will be live-streamed via the MOCR YouTube Channel**



## Committee of the Whole Meeting

September 9<sup>th</sup>, 2024

**Location:** Council Chambers

**Present:** Warden Amanda Mombourquette, Deputy Warden Shawn Samson, Councillor Brent Sampson, Councillor Melanie Sampson, Councillor Michael Diggdon

**Staff:** Shannon Mury, Director of Community Development and Recreation, Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk,

**Regrets:** Chris Boudreau, Director of Public Works, Kathleen Jeffrey, Interim Director of Finance

### **Call to Order**

The Chair called the meeting to order at 5:31 p.m.

### **“In Camera” Session, Richmond Room: Land/Legal**

Moved by Councillor Brent Sampson, seconded by Councillor Deputy Warden Shawn Samson that the meeting move to an “In-Camera” session at 5:31 p.m.  
Motion carried.

Warden Amanda Mombourquette declared a conflict of interest and removed herself from the in camera session at 5:45 p.m.

Deputy Warden Shawn Samson resumed the meeting and assumed the role of Chair.

Moved by Councillor Michael Diggdon, seconded by Councillor Brent Sampson that the meeting revert to “Regular” session at 5:56 p.m. and FURTHER MOVE that the Committee will break for recess from 6:00 pm - 7:00 pm.  
Motion carried.

### **Reconvene Committee of the Whole Meeting, Council Chambers**

The Warden reconvened the regular session at 7:02 p.m.



### **Items Added to the Agenda (Approval of Agenda)**

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the agenda be approved.  
Motion carried.

### **Review of Minutes, June 10<sup>th</sup>, 2024, Committee of the Whole**

Moved by Deputy Warden Shawn Samson, seconded by Councillor Michael Diggdon that the minutes of June 10<sup>th</sup>, 2024, Committee of the Whole be approved.  
Motion carried.

### **Presentations**

- a) Rachelle Samson, Economic Development Officer, Re: Information and Activity Report, Cape Breton Regional Enterprise Network (CBREN), Richmond County and Port Hawkesbury

Rachelle Samson presented the Information and Activity Report, CBREN - Richmond County and Port Hawkesbury first quarter report (April – June 2024)

- b) Joshua Dubois, Investigator, Public Safety & Security, Nova Scotia Department of Justice, Re: Safer Communities and Neighbourhoods

Joshua Dubois presented the Safer Communities and Neighbourhoods presentation.

### **Warden, Re:**

- a) Review of Warden's Council Report  
For information only.

### **CAO, Re:**

- a) Administration Operations Report  
For information only.

### **Community Acknowledgements**

For information purposes.



## **Correspondence**

### **a) Action Required**

- i. Kathleen Jeffrey, Interim Director of Finance, Re: Grant Request from Lisa Dewolf for the Type 3 – Recreation/Sponsorship Grant Funds for Instructor/Facilitator Development in the amount of \$447.50

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council approve the grant request from Lisa Dewolf for the Type 3 – Recreation/Sponsorship Grant Funds for Instructor/Facilitator Development in the amount of \$447.50, to be allocated from the Regional Funds.

Motion carried.

- ii. Kathleen Jeffrey, Interim Director of Finance, Re: Grant Request from the Paroisse Saint Joesph Parish for the Type 4-Regional/Health/General Grant Funds in the amount of \$10,000

The Committee of the Whole unanimously agreed to defer the grant request from the Paroisse Saint Joesph Parish for the Type 4-Regional/Health/General Grant Funds in the amount of \$10,000 to the next meeting of Council.

- iii. Julie Young, Investigator, Office of the Information and Privacy Commissioner for Nova Scotia, Re: Right to Know Week Proclamation Request

Moved by Councillor Brent Sampson seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to proclaim September 23-29<sup>th</sup> 2024 as Right to Know Week in the County of Richmond.

Motion carried.

- iv. Senior Take Action Coalition, Re: Seniors Climate Day Proclamation Request

Moved by Councillor Michael Diggdon, seconded by Deputy Warden Shawn Samson that the Committee of the Whole recommend to Council to proclaim October 1, 2024, as Seniors for Climate Day in the County of Richmond.

Motion carried.



Councillor Diggdon declared a conflict of interest and removed himself from the meeting at 8:04 pm.

- v. Amy Wagg, Re: Request for English-Gaelic Boundary Signage and Installation

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council that staff collaborate with the Minister of Gaelic Affairs and the Minister of Public Works to install the new signs as requested when the Provincial budget permits.

Motion Carried.

Councillor Michael Diggdon returned to the meeting at 8:06 p.m.

- vi. Clint Samson, Revenue Manager, Re: Property Damaged by Fire - AAN 02913135 – Donald Frost

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the Committee of the Whole recommend to Council to write off the taxes for property AAN 02913135 owned by Donald Frost, which was completely destroyed by fire, in the amount of \$205.87, which represents taxes on the dwelling only from December 16, 2023 to March 31, 2024.

Motion carried.

- vii. Clint Samson, Revenue Manager, Re: Property Damaged by Fire - AAN 04126068 – James White

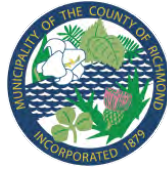
Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to write off the taxes for property AAN 04126068 owned by James White, which was completely destroyed by fire, in the amount of \$61.85, which represents taxes on the dwelling only from December 24, 2023 to March 31, 2024.

Motion carried.

- viii. Clint Samson, Revenue Manager, Re: Property Damaged by Fire - AAN 06373917 – Colton Gillis & Keisha Morrison

Moved by Councillor Melanie Sampson, seconded by Deputy Warden Shawn Samson that the Committee of the Whole recommend to Council to write off the taxes for property AAN 06373917 owned by Colton Gillis & Keisha Morrison, which was completely destroyed by fire, in the amount of \$463.04, which represents taxes on the dwelling only from October 31, 2023 to March 31, 2024.

Motion carried



**b) For Information Only**

- i. Eastern District Planning Commission, 2023-24 Annual Report and Financial Statements
- ii. Dennis Daley, Assistant Commissioner, Commanding Officer, Nova Scotia RCMP, Re: 2023 Annual Review
- iii. Dennis Daley, Assistant Commissioner, Commanding Officer, Nova Scotia RCMP, Re: Apology to African Nova Scotians
- iv. Honourable John A. Lohr, Minister of Municipal Affairs and Housing, Re: Coordination on Emergency Alert System
- v. Honourable John A. Lohr, Minister of Municipal Affairs and Housing, Re: Canada Community-Building Fund (CCBF)
- vi. Municipality of the County of Richmond, Re: Letter of Appreciation to Maire de Saint-Georges-des-Grosseillers
- vii. Joseph Feeney, PVSC Board Chair, Property Valuations Services Corporation, Re: Board Appointment of New CEO
- viii. Municipality of the County of Richmond, Re: Statement of Congratulations - Isle Madame Community Spirit Award
  - i. Municipality of the County of Richmond, Re: Letter of support for Strait Area Chamber of Commerce application to Nova Scotia's Community Housing Growth Fund
  - ii. Municipality of the County of Richmond, Re: Letter of support for the St. Peter's Community Hub.

**Unfinished Business**

- a) Seniors Take Action Coalition grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,400

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the Committee of the Whole recommend to Council to approve the Seniors Take Action Coalition grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 6,400.00, to be allocated as follows: \$480.00 from each District Fund and \$4000.00 from the Regional Fund, and FURTHERMOVE that staff explore options for in-kind contributions, such as photocopying and others as deemed appropriate and within MOCR policy.

Motion carried.

**Review of Cheques Issued Re:**

- a) June 2024 (Information only)
- b) July 2024 (Information only)
- c) August 2024 (Information only)



### **Review of Action Items**

a) Action Items (Information only)

Action item 192 – Joint Council Meeting with the Town of Port Hawkesbury to discuss shared municipal files.

The Committee of the Whole unanimously agreed to rescind the motion made on May 27, 2024, regarding the joint meeting to discuss shared municipal files with the Town of Port Hawkesbury, with the rescinding motion to be presented at the next meeting of the Council.

### **Items Added to the Agenda**

There were no items added to the agenda.

### **15 Minute Question Period - (902) 226-9885**

Janine Lacroix approached Council.

### **Adjournment**

There being no further business, the Chair adjourned the meeting at 8:32 p.m.

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Recorder

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Chairperson

Municipality of the County of Richmond  
RETURNING OFFICER  
REPORT TO COUNCIL

NOV. 12, 2024

I would hazard a guess that, by this time, most people in this room have had their fill of elections. But, as in a democracy, there will be always another one coming over the horizon and that's where we find ourselves today.

However, the 2024 municipal election in Richmond County occurred on October 19<sup>th</sup>, and these five people are to be congratulated for achieving the status of 'County Councillor'. As a past councillor of 10 years, I know that there are many evenings of work ahead for you all, but also many hours of learning, listening and action. I think back of my time sitting around this table (and the long narrow one in the old, cold courthouse) as being very valuable in my understanding of not only how a government works, but how to assess and address the needs of the current population and to plan for the future prosperity of our great county and its residents.

So, to the election.

This was my third municipal election as the municipality's returning officer, and, I have to say, it presented the fewest difficulties! In 2016, the number of councillors went from ten to five. It meant moving whole communities from one district to another and combining areas that had, traditionally, been separate seats. For example, Isle Madame had four councillors until that time-Petit de Grat, Arichat, West Arichat and D'Escousse were mainstays of the municipal scene for years until the Utilities and Review Board (URB) told the County to downsize to five.

In 2020, the election was held during a world-wide pandemic due to Covid-19. It meant we had to ensure all polling stations had a separate entrance and exit. Voters were met at the door by a constable who made sure they in the correct polling station, that they were wearing a mask, and their hands were sanitized. Then, everyone got to vote using their very own "golf" size, single-use pencil!

I say this was the least stressful because there were only six candidates in three districts with two acclamations. Four years ago, there were thirteen candidates vying for all five seats.

As I had previous lists of poll workers and community halls, this part of the election process was also smoother.

There was an incident on election day that was a learning test for all involved.

The one trait that ran through this election cycle in most of the surrounding area, was voter apathy. The voters seem to be in an acceptable mood of who was governing them. In Guysborough, seven out of the eight council seats were acclaimed. In St. Mary's, it was the same as here with 2 acclamations out of five seats, Inverness had half their six seats filled with no election and, of course, the kicker was Mulgrave, where the mayor and all four incumbents were returned by acclamation.

In turnout too, the number of votes cast were down considerably. In Richmond, there were turnouts of 67% in District 1, 57% in District 2 and 54% in District 4 for an overall rate of 59% of voter participation. Again, the trend of voter apathy could be partially to blame. In Inverness County, for three contests, their results were even lower with a percentage of 56% turnout. Lunenburg was at 45% and Kings County set a low mark in the province at only 31% of voters casting their ballots.

On the positive side, the number of eligible voters was up in this election from 7910 in 2020 to 7980 this year. We also added approximately another hundred voters during the revision period and on election day. There were 37 proxy votes this year, and I fielded 77 inquiries from the municipality's "Election 2024" page from people checking to see if they were on the voter's list.

I'd like to thank the previous council for applying to the URB and moving some district boundary lines which were much needed in my view. The residents of Lennox Passage now are represented by the councillor from District 3, the people living in Thibeauville no longer must drive to Grand Anse to vote as they are now part of District 4 and, finally, there was an end to the 8-year mistake that had half of Grand Greve Road in one district and the other half in another.

I'd also thank the previous council for raising the pay rates for the 44 election day workers who worked diligently and devotedly on October 19<sup>th</sup>. I would like to go on record here tonight and thank them all for their efforts in assisting in this year's election, many of whom are now hired to work in the provincial election in two weeks.

As I know quite well by now, there is no way to run a municipal election in Richmond County without the support and help of the staff here in the office. So, thank you to Troy, to Clint, Christena, Anne and the rest of the staff who assisted me and a shout-out to Clayton for his ever-present technical help and to Shelly for checking and double-checking that all was going okay. She is no longer an election rookie!

Sincerely,

Clair Rankin  
Returning Officer  
County of Richmond



Good Neighbour  
Builders

# Belonging Neighbours



Bringing Neighbours Together  
Face to Face



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

Increase community  
engagement, wellbeing and  
happiness by  
Making Your Community a  
Good Neighbour Community

# Connecting Neighbours with Neighbours

## It used to be that...

It used to be that we relied on villages for well-being, support, and cultural connectedness across generations. We used to have the proverb "it takes a village to raise a child." However, today, we place greater expectations for people to do it alone and have lost the sense of interdependence.

Historically, the church served as a central hub, fostering mutual support in the community. As our communities expanded and turned more virtual, the traditional concept of villages, along with community churches diminished. Yet, the essential need for interconnectedness remains. And people recognize this need for community. However, it's been two generations since many people experienced a village atmosphere, leading to a lack of understanding about communal living.

To address this, we propose redefining the new village as the neighborhood, with communal spaces like meeting rooms, streets, community halls, or spaces such as neighborhood coffee shops serving as gathering spots. We can relate to others on the scale of neighbourhood. We can build a connected, supportive and caring community at the scale of neighbourhood.

By focusing on the neighborhood scale, we can establish a connected, supportive, and caring community.

This transformation is achievable through the **Good Neighbour Method** and the **Good Neighbour App**.

## Ask Chicago

July 1995: A deadly heatwave gripped Chicago. Over 700 people succumbed to the heat. But some neighbourhoods saw more deaths than others. Sociologists wanted to know why.

They found that neighbourhoods with strong connections were more resistant to the effects of the heat wave. Neighbourhoods experiencing social isolation and disconnection faced higher mortality rates than connected neighbourhoods.

Klinenberg, E. (2002). Heat Wave: A Social Autopsy of Disaster in Chicago. University of Chicago Press.



## A Vision for a Better Future

Our vision is that it is normal for neighbours to know, care about and support each other. We are committed to helping people get back to feeling like they belong in community and with that comes a responsibility for taking care of each other.

## Achieving the Vision

We partner with Municipalities and Senior Non Profits to implement the Good Neighbour Method for creating cultural change within communities. We shift the culture from one of sel-reliance, independence and fear of other people to one where it is normal for people to know, care about and support each other. What makes this possible is people want to be more connected with their neighbours. They want to belong in community. They are looking for how to make this OK.

## The Good Neighbour Method

The Good Neighbour Method was developed by our in-house community psychologist, Bruce Dienes, PhD and our founder and community developer, Barry Braun. The Method is designed to build face to face relationships between neighbours; relationships that turn into belonging, caring and support.



# The Good Neighbour Method for Municipalities

## Founded on Science

Our Chair for the Good Neighbour Builders Society and Chief Training Officer, Bruce Dienes, PhD. Community Psychology, has created a theoretical framework founded in scientific research for addressing four critical elements for changing community wide behavior:



Sense of Belonging – what do people need to experience so they feel they belong?

Psychological Motivation – what has to happen so people are motivated to connect with neighbours.

Polyvagal Theory – how do you short circuit the fight or flight response and instead, spark the social engagement circuits?

Cultural shift – what are the stages people need to go through to have a cultural shift.

## Founded on Experience

Both Barry Braun and Bruce Dienes have deep experience in cultural change and changing human behavior at scale. They have applied this experience in many communities around the world. And they have developed the Good Neighbour Method founded on their experience and what science says works.

## Solving the Right Problem

The real problem is a cultural problem. For the last 40 years, the emphasis has been on personal self-reliance, independence and minding your own business. This has created a culture of isolation exasperated by Covid and social media.

The only way to get at the root causes of social isolation, loneliness and the secondary problems that come from this is to solve the right problem: shift culture to where it is normal for people to know, care about and support each other.

# Community Members Benefit From Good Neighbour Communities

People who feel they belong enjoy a healthier, happier and more productive life.

## Meaningful connections

In a community of belonging, residents have the opportunity to establish meaningful connections with their neighbors. These connections foster a sense of mutual caring and support. This community spirit extends to organized social activities initiated by neighbours, including engaging pursuits such as walking groups, card-playing gatherings, book clubs, and various social get-togethers, creating a vibrant and interactive atmosphere.

## Increased safety

Beyond the social aspects, living in a community contributes to a heightened sense of safety. In such environments, people are more attuned to each other's needs, readily offering assistance when necessary. Recognizing who belongs in the neighbourhood adds an extra layer of security, enhancing the overall well-being of residents.

## Increased Mental Well-being

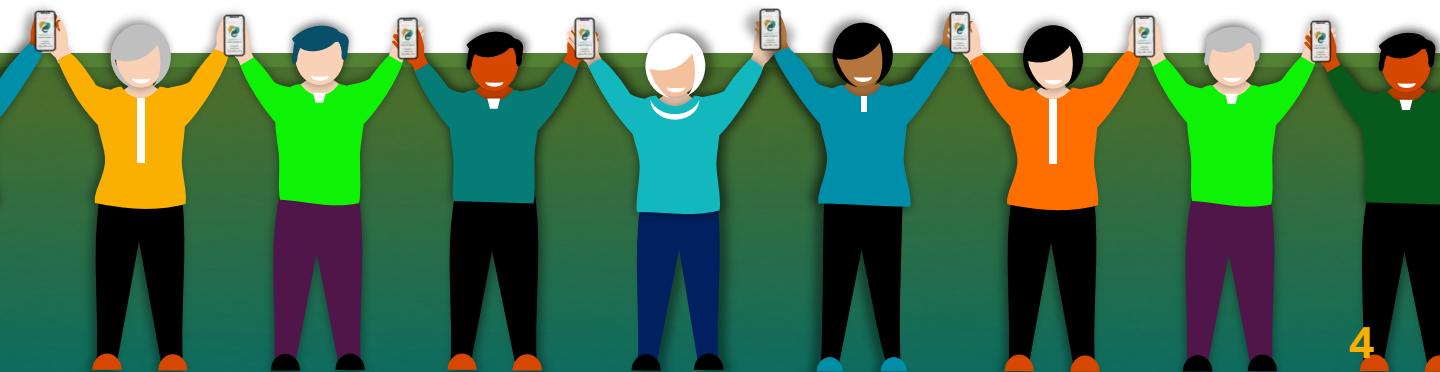
Research has shown that people's mental health, social health and physical health is positively impacted by the community-oriented living experience. The close-knit nature of the community reduces feelings of loneliness, providing more opportunities for forging friendships and participating in a variety of social and physical activities. This leads to a longer, healthier and happier life.

## Greater Inclusion

When people share the common interest of a connected neighbourhood, differences are lessened and how people contribute to the community are highlighted.

## Sense of Belonging

It's more than a nice place to live; it's a genuine community where others know each other, care about each other and support each other.



# Municipalities Benefit From Good Neighbour Communities

## Community reputation enhanced

When neighbours know neighbours and develop a stronger sense of community belonging, word gets around and the community becomes more attractive to newcomers.

## Good Neighbour Communities are happy communities

The biggest contributor to happiness and well being is knowing others care about you and they are there for support if you need it. Happy citizens complain less and take greater responsibility for each other. This is becoming even more important in an era of climate change.

## Better community engagement

When community residents have a strong feeling of belonging, they also develop a strong sense of responsibility which ends up as more volunteerism and participation in community activities.

## More Business development

Business is attracted to vibrant communities. Research backs up that greater connectedness leads to more business activity, local entrepreneurs have greater confidence to start their dream projects.

## Less crime

Research also confirms crime rates are less in socially connected communities.

## Less social problems

When people are connected and looking out for each other, there is less loneliness, less crime, less conflict and more helping each other.

## Increased security

Residents benefit from increased security in a community-oriented setting. People who know their neighbours will more readily look after and look out for their neighbours, not just in emergencies like floods, wildfires and extreme weather, but everyday. They notice when a neighbour isn't doing their normal routine and they do something about it.



**Good Neighbour Communities are Happy Municipalities**



## Guiding Principles of the Good Neighbour Method



Neighbours are **motivated**, they want to connect and belong with their neighbours.

The rise of digital communication has influenced neighbourly interactions. While online platforms can facilitate initial connections, they do not substitute face-to-face interactions and can sometimes create a sense of distance.



Neighbours are **afraid**, they feel awkward, scared or terrified of reaching out to their neighbours.

Many reasons but the two big ones are:

- People don't want to intrude on someone else's space.
- The neighbour may react negatively, even aggressively back towards them.



Neighbours **don't know** how to connect to neighbours.

Two generations (1980s) ago, being socially connected with neighbors was the norm. People are now losing their conversational skills due to digital erosion. They simply don't know how to be a good neighbour.

## Our Key qualities

The key qualities of our method is that makes it OK to connect to a neighbour:



### Safe

The risks are low



### Fun

Enjoyment is greater than the pain

# 123

### Easy

A simple process that most any body can do.



## Good Neighbour Method Creators

Bruce Dienes PhD. Community Psychology  
Bruce has worked extensively with community anxiety including; sexually abused, gambling addictions and social anxiety. He teaches community psychology at Mount st Vincent University. He has codeveloped the Good Neighbour Method grounded in the latest research for social change.

### Barry Braun , MBA, Founder

Barry had a 30-year career in creating cultural shift within organizations. When he became a grandfather in 2012 he decided to use his skills to shift societal culture to more connected, belonging and caring. He vision is to leave a better world for his grand children. He believes they will need the support of connected community as they grow into their adulthood.

The Good Neighbour Method and Good Neighbour App are primarily supported by a team of covering many disciplines including marketing, digital communications, finance, technology, event planning, corporate partnerships and program delivery..



Barry Braun  
902-830-6569  
[barry@happycommunityproject.com](mailto:barry@happycommunityproject.com)  
[goodneighbourapp.com](http://goodneighbourapp.com)  
[happycommunityproject.com](http://happycommunityproject.com)



Happy Community  
PROJECT

We acknowledge that we are in Mi'kma'ki (MEEG-MA-GEE), the traditional territory of the Mi'kmaq people.

# A Good Neighbour Proposal

## Our mission

We are on a mission is to make it normal for neighbours to know each other, care about each other and support each other..... Like family.

## Our proposal

We believe we can help Richmond County increase community connectedness by applying the Good Neighbour Method for Municipalities

We propose partnering with the town administration, particularly your municipal development and recreation departments to plan out how the Good Neighbour Method for Municipalities can be applied in your community most effectively.

As partners, we will expect the Municipality of Richmond County to provide financial support, venues for events, audio visual equipment and staging for major events like Kick Off event and Celebratory event, and participate in marketing efforts.

Good Neighbour Builders will provide everything your municipality needs to become a Good Neighbour Community. We provide the Good Neighbour Method as a process, training, coaching, marketing materials and Good Neighbour App

Let's start the detail conversations.



**Good Neighbour  
Builders**

Barry Braun  
Good Neighbour Ambassador  
[barry@goodneighbourbuilders.org](mailto:barry@goodneighbourbuilders.org)

## Appendix A - Recognition from Institutions

We have proven we can change community culture. Our success has been recognized internationally by several universities



*“The Happy Community Project facilitates the gathering of change agents and community animators who work together playfully to create more opportunities for all community members to meet one another, build local capacity and together make substantial differences in their shared quality of life.”* Dr. Kathleen Kevany, Associate Professor, Dalhousie University



*“I love the idea of the Happy Community Project because it embodies so much of what research tells us.”* Dr Laura Santos – Expert in happiness from Yale University:



Presented at the World Community development Conference 2019



Student Research Projects to measure the impact of the Happy Community Project on West Hants



Integrated as part of the curriculum for Social Psychologist program.



One University. One World. Yours.

Provided funding to develop a tool Kit for scaling the Happy Community Project



Therefore be it resolved that Members of the House of assembly congratulate the Happy Community Project making ideas a reality and for building stronger connections within our community.



Presented to Cross Atlantic Conference for community developers

# What Mayors Say



Abraham Zebian  
Warden West  
Hants

*“changed the  
mindset of 20,000  
people”*



Anna Allen  
Mayor Windsor  
NS

*“I see a big  
difference.”*



Wendy Robinson  
Mayor Stewiack  
NS

*“the ease of  
which it can be  
implemented”*

## Appendix B – Supporting Document Links

- How Windsor NS became a Happy Community

[https://youtu.be/PcTNqAIK714?si=8O\\_UOLBSxY2bJ1gJ](https://youtu.be/PcTNqAIK714?si=8O_UOLBSxY2bJ1gJ)

- [Better Together: How We Can Build Connected Communities | Psychology Today](#)

- [Ontario Minister of Health says:](#)

Being socially connected to family, friends and our communities — having a sense of belonging — is important to our well-being. People who are connected are happier. They enjoy better health and use fewer health services. They are more resilient in the face of adversity, and they live longer.

Communities where people feel connected have less crime and stronger economic growth. Their children perform better in school. Their citizens are more involved: they are more likely to co-operate to benefit all members of the community and to work together

- [Connected Communities are good for business](#)

- [A Community Connector tells her story](#)

# Proposal for Richmond County



## The Richmond County Good Neighbour Project

### What the Richmond County Good Neighbour Project is

The Richmond County Good Neighbour Project shifts the culture of the community to where it is normal for neighbours to know, care, and support each other.

### Why it is important

Connected neighbours are mentally healthier, physically healthier, live longer and are happier

Municipalities with strong social connectedness have lower crime rates, fewer nuisance calls, greater volunteerism, and more economic activity. They are happier communities that attract new residents and new businesses.

Duration of project – 24 months

### Purpose of project:

It will be normal in Richmond County for neighbours to know, care about and support each other.

### Expected Outcomes

Over 50% of Richmond County will be Good Neighbour Communities.

The culture of the Richmond County will shift so that it is normal for neighbours to know, care and support each other

Richmond County will have the resources and skills to support neighbourhoods being a Good Neighbour Community indefinitely.

Because there is a sustained cultural shift, Richmond County will continue to be a Good Neighbour Community for years to come. What Good Neighbour Builders will do.



## What Good Neighbour Builders Will Do

The Good Neighbour Builders will:

### Pre-launch

- Train Municipal staff in managing the Good Neighbour Project
- Train the Trainer designated by Municipality Name

### Phase 1 – Early Adopters

- Hold a Community Kick-Off Event
- Recruit early adopters who are Neighbourhood Connectors to represent 4% of neighbourhoods
- Train and coach the early adopters on the Good Neighbour Method
- Support early adopters in making their neighbourhoods connected communities where neighbours know, care about and support each other

### Phase 2 – Reach a Tipping Point

- Hold a Municipality Name Good Neighbour Celebration Festival
- Recruit a second round of Neighbourhood Connectors representing 8%-10% of neighbourhoods
- Coach the Municipal staff managing the Good Neighbour Project
- Train and coach the early adopters of the Good Neighbour Method
- Support early adopters in making their neighbourhoods connected communities where neighbours know, care about and support each other
- Reach a tipping point in Municipality Name where it becomes normal for neighbours to know, care about and support each other

### Phase 3 – Making it Normal

- Train and coach the remaining neighbourhood connectors representing between 50% and 80% of the neighbourhoods in the Good Neighbour Method
- Support early adopters in making their neighbourhoods connected communities where neighbours know, care about and support each other
- The majority of neighbourhoods are communities where it is normal to know, care about and support each other.
- Municipality Name is a Good Neighbour Community



## What Richmond County is expected to do

- Provide In-Kind Services for event space and audio-visual equipment for Kick-Off Event and Celebratory Festival.
- Minimize barriers for neighbourhoods to hold neighbourhood events, such as street parties or events in parks.
- Communication Director supports communications about the Good Neighbour Project.
- Someone on Municipal Staff agrees to be trained to provide long-term management.
- Someone on Municipal Staff agree to be trained in our train the trainer program for Good Neighbour Method.
- Co-apply for grants with Good Neighbour Builders to support the Richmond County Good Neighbour Project.
- Help us build collaborative relationships with other nonprofit organizations like Welcome Network.
- Fund 10% of the Project Costs.

## Project Costs for 24 months

For Municipalities less than 4000 people - \$48,000

For Municipalities greater than 4000 people - \$48,000 + \$1,500/additional 1000 population

Example Population of 24,000 people costs  $48,000 + 20 \times 1,500 = \$78,000$

Funding the Project

Municipality = 10% of Costs + In kind services (Event space, train the trainer and communications)

Grants 90% of costs



## Termination

This agreement can be terminated without further obligation by either party with 30 days notice. Email is sufficient for notification.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date below.

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On behalf of Richmond County

Date:

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On behalf of Good Neighbour Builders Society

Date:



**6. Warden, Re:**

- a) Review of Warden's Council Report - Verbal Update, No Documentation
- b) Members of Council ABCC Appointments – Documentation provided
- c) Low Income Tax Exemption Program Policy – Discussion topic, No Documentation

**MUNICIPALITY OF THE COUNTY OF RICHMOND COMMITTEE MATRIX**

**COUNCIL ESTABLISHED ABCCs**

Agencies, Boards, Commission, Committees ABCCs		Approximate Meeting Frequency	Committee Type	Creation	Members of Council	Appointed	Warden Required	Alt Councillor	CAO	Dir. Finance	Dir. PW	Dir. CD & Recreation	Clerk	Other Staff	Citizen Appt.'s	Other External
1	Inclusivity, Diversity, Equity, and Accessibility (IDEA) Committee	1/month	Advisory / Statutory	Accessibility Act	1	Councillor Amanda Mombourquette						1		1	4	3
2	Allan J. MacEachern Regional Airport Mgmt Committee	min 4/year	External Community	By Policy	2	Councillor Amanda Mombourquette Councillor Shawn Samson ALT -		1	1							6
3	Audit Committee	3-4/year	Standing / Statutory	Municipal Government Act	5	All Members of Council			1	1					1	
4	By-Law/Policy Committee	2-3/month	Standing	Council	5	All Members of Council			1	1	1	1	1		2	
5	Cape Breton Regional Enterprise Network (CBREN) Liaison Oversight Committee	4/year	Inter-Municipal	Agreement		Warden Lois Landry	1		1							14
6	Committee of the Whole	1/month	Standing	Council	5	All Members of Council			1	1	1	1	1			
7	Eastern District Planning Commission	1/month	Inter-Municipal	Agreement	2	Warden Lois Landry Councillor Shawn Samson ALT - Councillor Amanda Mombourquette		1	1							10
8	Eastern Counties Regional Library Board	4/year	Inter-Municipal	Library Act/ Agreement											1	7
9	Fences Arbitration Committee	As Needed	Standing / Statutory	Fences and Detention of Stray Livestock Act	1	Deputy Warden Brent Sampson										1
10	Fire Protection Services Committee	4/year	Standing	Council	1	Councillor Brian Marchand								1		14
11	Landrie Lake Water Utility Board	4/year	Inter-Municipal	Agreement	2	Councillor Brian Marchand Councillor Shawn Samson ALT - Deputy Warden Brent Sampson		1	1							3
12	Landrie Lake Watershed Advisory Committee	4/year	Inter-Municipal	Agreement	1	Councillor Brian Marchand ALT - Councillor Shawn Samson		1			1				1	8
13	Municipal Emergency Management Advisory Committee (MEMAC)	2/year (min)	Advisory / Statutory	Emerg.Mgmt Act	3	Councillor Brian Marchand Councillor Amanda Mombourquette Deputy Warden Brent Sampson			1				1	1		

14	Municipal Emergency Management Planning Committee (MEMPC)	4/year	Advisory/ Standing	By-Law #50	2	Councillor Brian Marchand Councillor Amanda Mombourquette			1	1	1	1		1		7	
15	Planning Advisory/Heritage Committee	1/month	Standing	Council	5	All Members of Council										2	
16	RCMP Advisory Board	4/year	Advisory / Statutory	Police Act	2	Deputy Warden Brent Sampson Councillor Shawn Samson										2	1
18	Recreation Advisory Committee	6/year	Advisory / Standing	By Policy	1	Warden Lois Landry						1		2	8		
17	Richmond Villa Board	6/year	Standing / Statutory	Municipal Housing Corp Act	3	Councillor Brian Marchand Councillor Amanda Mombourquette Deputy Warden Brent Sampson ALT - Councillor Shawn Samson		1								3	
19	Richmond/Port Hawkesbury Joint Park Commission	1/month	Inter- Municipal	Agreement	2	Warden Lois Landry Councillor Brian Marchand Councillor Amanda Mombourquette	1		1								4

**EXTERNAL COMMUNITY - Members of Council / Staff Appointees**

ABCCs		Approximate Meeting Frequency		Appointment Created	Members of Council		Warden Required	Alt Councillor	CAO	Dir. Finance	Dir. PW	Dir. CD & Recreation	Clerk	Other Staff	Citizen Appt.'s	Other External
20	Bras d'Or Lakes Collaborative Environmental Planning Initiative (CEPI) Senior Council	4/year		By Policy / Charter	1	Warden Lois Landry <b>Member of Council</b>	1									~20
21	Bras d'Or Lakes CEPI Steering Committee	1/quarter		By Policy	0									1		
22	Cape Breton South Recruiting for Health	1/month		By Policy	1	Councillor Brian Marchand ALT - All members of Council		4								~20
23	Fire Services Association of Nova Scotia (FSANS)	6/year		By Policy										1	1 as Alternate	
24	Pitu'paq	1/month		By Policy	1	Councillor Amanda Mombourquette										
25	Strait Area Transit (SAT)	6/year		By Policy	2	Councillor Brian Marchand Councillor Amanda Mombourquette										10
26	Strait of Canso Offshore Wind Task Force	1/month		By Policy	1	Warden Lois Landry Councillor Brian Marchand	1		1							
27	Strait Richmond Housing Matters Coalition	1/month		By Policy	1	Councillor Brian Marchand					1					~16

**EXTERNAL COMMUNITY - CITIZEN APPOINTEES**

ABCCs		Approximate Meeting Frequency		Appointment Created	Members of Council										Citizen Appt.'s	Other External
28	Strait of Canso Superport Corporation - Strait Superport Board	6/year		By Policy											1	
29	St. Peter's, Sampsonville and Area Water Utility Board	1/month		By Policy											4	
30	Destination Cape Breton Association (DCBA)	6/year		By Policy											1	
31	Bras d'Or Lakes Biosphere Association	6/year		By Policy											1	
32	Cape Breton Local Immigration Partnership	4/year		By Policy											1	

**EXTERNAL COMMUNITY - MUNICIPAL LIAISON APPOINTEES**

ABCCs		Approximate Meeting Frequency		Liaison Created	Members of Council									Other Staff	Citizen Appt.'s	Other External
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33	Doctor Kingston Memorial Community Health Centre	10/year		By Policy													
34	Raising the Villages	6/year		By Policy													
35	Richmond County Literacy Network (RCLN)	10/year		By Policy													
36	Volunteer Fire Departments	varies		By Policy													
37	Seniors Take Action Coalition (STAC)	Commtee 1/month Board 6/year		By Policy													
38	St. Anne's Community & Nursing Care Centre	11/year		By Policy													



# Memo

**To:** Municipal Council  
**From:** Troy MacCulloch, CAO  
**Date:** October 2024  
**Re:** Administration Operations Report, Sept. – Oct. 2024

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## **Administration**

- Bylaw and Policy work continues
  - **Current: Presentations and Delegations Appearing before COW of Municipal Council, Terms of Reference (TOR) for the Inclusivity, Diversity, Equity, and Accessibility Committee, Fire Protection Services Committee, and the Municipal Emergency Management Planning Committee, Dog By-Law**
  - **Upcoming: Grants Policy**
  - Completed: Council Procedural Policy, Recreation Advisory Committee TOR, Street Light Policy (amendment)
- Green Hydrogen meetings: Sector Dev – monthly, Everwind and Bearhead bi- weekly, Net Zero Quarterly, Clean Foundation and numerous Provincial Department meetings as required.
- Landrie Lake and Little River Project – weekly
  - Into Design phase with Landrie Lake Pumping station and still in the negotiation phase with regards to Little River and the re-establishment of the line from there to Landrie. Environmental Assessment has begun along with pipeline routing field survey work.
- Work with Legal for trail development, permitted access and liability waiver(s).
- Working with our new Economic Development Officer on establishing priorities and goals
- Working with our Energy Sector Manager on our two projects as well as preparing for the Belgian Trade Delegation visit in September
- Work with EDCP regarding Short Term Rentals
- Work with EDCP regarding proposed new Cell Tower installs and replacement
- Returning Officer is in place and set up for Election 2024.

## **Energy Sector Development**

- Strait of Canso Sustainable Infrastructure Strategy - WESI is developing final draft which is expected in the week of 28 October. It will be shared with Project Steering Committee members and the industrial users who have provided input for feedback, before developing the final version for publication. Aiming to publish the strategy towards the end of November. Will present findings and recommendations from the report at Marine Renewables Canada Annual

- Conference in Halifax on 19 November.
- Offshore Wind Centre of Excellence – AECOM has completed first draft of the report, and it was circulated with the Project Steering Committee on 29 October. Following a review period a meeting will be held on 12 November to gather feedback. A second draft will then be developed, which will be shared with key stakeholders for feedback. A final report will be developed after that. Aiming to publish the strategy before Christmas but depending on edits required on each draft version, it could be early 2025 instead. Will present some high-level information from the report at Net Zero Atlantic’s Offshore Wind R&D Conference in Halifax on 18 November.
- ACOA Claim – A claim to ACOA for \$316,513.68 was submitted on 23 October for the costs associated with the projects described above as well as the Manager of Energy Sector Development salary.
- Belgian Trade Delegation – Arranged activities for a green energy focused delegation from Belgium visit to the Strait of Canso on 24 September. A meeting with local stakeholders was arranged in the morning (developed and delivered presentation), followed by presentations and site visits to Bear Head Energy and EverWind Fuels. A visit to the common-user terminal in Mulgrave also took place in the afternoon. Arranged catering of lunch and refreshments throughout the day.
- Nova Scotia Clean Fuels Fund Application – Developed and submitted an application to the Nova Scotia Clean Fuels Fund for a ‘Strait of Canso Clean Fuels Domestic Use Strategy’. This would involve the procurement of subject matter expert consultants to develop the strategy focusing on 5 areas of the local economy: heavy industry; fisheries and marine vessels; transportation; government operations; and infrastructure. The application demonstrates broad partnership working with the project partners being Town of Port Hawkesbury, Potlotek First Nation, Cape Breton Partnership, EverWind Fuels, Port Hawkesbury Paper, Bear Head Energy, and Nova Scotia Power. The CFF intervenes at 75%, which would mean a \$221,250 contribution towards project costs. If the application successful, a request for \$25,250 will be made to this Council. A decision on the application is expected in mid-November.

### **Information Technology (IT)**

- All employees are now on MS365 accounts and things are running fine.
- Tenant Maintenance is ongoing to ensure policy requirements are met and our security scores are high.
- Advanced Backup and security software has been included in the budget and needs to be purchased and incorporated in the coming months.
- Software for the Electric Vehicle Charger needs to be purchased and set up so the charger can be used by the public.
- Software replacement/upgrades for the landfill PCScale Technologies applications are in progress.
- Upgrades to the Arena IT equipment, especially the Wi-Fi system will occur the week

beginning Sept. 9 while the man lift is available. These upgrades will replace all existing equipment from Eastlink and associated rental fees.

- The county now has its own YouTube channel containing historical meeting videos from 2023 to the present. The channel will be used going forward for all live streams of meetings. The channel is available for the county to use for other purposes as well.
- Upgrades to the office IT room will begin in the coming weeks.
- Training documentation is in progress, the first focus is on council packages.
- The Vulnerable Persons Registry website/database is going to be under construction as soon as some of the above items are completed.

### **Emergency Management and Fires Services**

- Comfort Centre ACOA grant follow-up. – Project ended March 31<sup>st</sup>, 2024. The final claim to ACOA for the Municipality has been submitted. Some outstanding site visits and internal paperwork remain. – two remaining sites left for reconciliation of expenses, should be finished by the end of May. Completed
  - ACOA request for follow up information on a few projects, submitted and waiting on their review – **Completed and fully reimbursed**
- SRH monthly emergency planning meetings – paused at the moment – haven't met in the last few months, waiting for the next date to be sent out - ongoing. **Met on October 7<sup>th</sup>, 2024**
- Meeting with NS Health representatives on September 19<sup>th</sup> **rescheduled and met on October 7<sup>th</sup>, 2024**, as well as will be attending SRH Drill on November 21<sup>st</sup>.
- Next FSANS Director's Meeting – October 6<sup>th</sup>, 2024, **Completed**
- **Next FSANS Director's Meeting – November 24<sup>th</sup>, 2024**
- VVPR – Voluntary Vulnerable Persons registry is in the final stages of approval for rollout - ongoing – **Policy, registration form, information sheet**
- Looking at supplemental public alerting programs and what lines us up with our neighboring counties – Ongoing, receiving a presentation on April 8<sup>th</sup> – Voyent Alerting – 1<sup>st</sup> part has been completed. Voyent Alert has been purchased and work continues on templates and procedure for use - ongoing – **policy, information sheet**
- FPSC quarterly meeting – June 26<sup>th</sup> - working on draft policy for - fire department registration process and dry hydrants – ongoing next meeting is September 25<sup>th</sup> - **Completed**
- Fire Department meetings regarding draft registration changes - ongoing
- Municipal Emergency Plan revision – ongoing
- MEMAC/MEMPC – ongoing
- Updating the EMO communication hardware through PSFC – **Completed – The new encrypted TMR radios have been received and are online. Waiting on the go live date for VFD's TMR – November 22, 2024**
- **Attended a number of NS Guard presentations for various groups – VFD, GSAR, Municipal, NSEMO and Community Organizations**
- **Attended PTMS Training Exercise – Marine Incident (Tier III)**
- **Attended NSEMO BEM Course – Working/Training with external partners**
- **Attended STAC AGM September 9<sup>th</sup>, 2024, as well as their BOD Meeting September 16<sup>th</sup>, 2024**
- **Attended the PSFC (Public Safety Field Communications Forum) October 22<sup>nd</sup>, 2024**
- **Conducted Emergency Preparedness Sessions for Cape Breton Family Place October 21<sup>st</sup> and October 28<sup>th</sup>. Next sessions are November 1<sup>st</sup> and 8<sup>th</sup> in Potlotek (Health**

Centre)  
Updating Comfort Centre Lists and Generator maintenance.

### **Department of Community Development and Recreation**

- Multi Use Feasibility Study Engagement Plan
  - Consultants have moved forward with the operations and cost benefit analysis phase of the project
- Recreation Fall program(s) is underway, staff have started to plan for Winter 2025 programming
- The Richmond County Recreation Micro Grant project has been completed. With the support of the Department of Community, Culture, Tourism and Heritage, the Community Development and Recreation Department was successful in providing \$25,000 in active living and recreation grants to community groups.
- September 2024 Volunteer of the Month is Harold Landry, District 4
- Arena opened October 19<sup>th</sup>
  - Active Living/Community Engagement Coordinator is working with the public to introduce new programming opportunities at the Richmond Arena
  - Canteen Operator has been secured for the 2024-2025 ice season
- Rick Hansen Facility Access Upgrades efforts continue to achieve certification by March 2025 for three Municipal Buildings (Transfer Station Scale House, Petit de Grat Library, Admin Building)
- Accessibility Plan: A working committee has been created, in partnership with the Village of St. Peters, to update the MOCR/VSP Accessibility (IDEA) Plan. Upgrades will include incorporating a Diversity, Equity and Inclusion component to meet provincial requirements.
  - Surveys have been sent out to all residents in Richmond County, and posted on our socials. Deadline for the survey is November 8<sup>th</sup>
  - Community Development/Special Projects Officer is working with the Village of St. Peter's and AMANS to meet the requirements of the updated plan for Spring 2025.
- The Community Development and Special projects Officer (CDSP) continues to support MOCR organizations navigate municipal, provincial and federal funding opportunities, in addition to:
  - facilitating the quarterly Richmond County Collaborative Network
  - Collaborating with various organizations to support targeted groups in accessing resources and supports such as Older Adults, Not for Profits, Trails Associations, etc
  - On-going community networking with community organizations
  - Creating a grant guide for community to have as a resource
  - Meeting with various partnering organizations to discuss potential projects for the county
  - Participating in the GMIST ACTivate Community Development Plan with various community representatives in Richmond County

### **Department of Finance**

- We are currently working on our 2023/2024 Fiscal audit.
- Staff have completed our Seasonal and By-law tax adjustments.
- Our semi-annual tax billing took place on September 1, 2024 and the bills are

- due November 1, 2024. The water and sewer bills are due October 31, 2024.
- Ongoing training to backfill Manager of Accounting and Finance Position as well as Financial Reporting & Accounts Payable and Receivable position are ongoing.

## **Department of Public Works**

### **Capital Projects Update**

- Vehicle purchase (van - 2022) – Delivered September 4, 2024.
- EV charging station – Installation complete. Awaiting connection to network and programming as well as groundwork to provide access to the unit.
- Landfill closure (West Arichat) – Awarded and in progress. Completion expected by October 1, 2024.
- Sewer System Renewal – In progress.
- Bulk water filling station – Tender in development.
- Arichat / Evanston Tower Upgrades – Generators installed and functional. Chemical dosing upgrades to follow – equipment received and awaiting installation.
- Accessibility Upgrades - In progress.
- Ecole Beau-Port Sidewalk – Complete except for landscaping which is presently underway.
- Skidsteer Bush Attachment – Received
- Fleet Vehicle 2024/25 – Tender awarded. Delivery expected by end of year.
- Municipal Building Solar PV – Consultant engaged to complete design. Installation tender to follow.
- Building Repairs (kennel / sidewalk building) – Awarded
- Richmond Arena Building Improvements – Partially awarded
- Waste Facility Transfer Station Renewal – Tender Award Pending.
- Waste Facility Electronics Recycling Infrastructure – Storage container received and being setup.
- Water Utility Sampling Station – Planning stage.
- Arichat WTP Filter Rebuild – Ordering material, work planned for fall of 2024.
- Arichat WTP – New Distribution Pump.
- Arichat WTP Upgrades – In development.
- Water Utility Hydrants / Meter Replacements – In progress.
- Water / Wastewater Capacity / Condition Assessment – Tender issued.

### **Solid Waste Management**

- New monitoring wells installed, required to meet NSECC monitoring requirements.
- Consultant engaged to complete pre-engineering complete with cost estimates for construction and demolition site expansion. New site must adhere to Province's revised guidelines and is expected to increase cost of disposal.

Costs will be considered in upcoming budget.

- Curbside Collection contracts for zone 1 and zone 2 expire March 31, 2025. Tender to be issued prior to the end of the calendar year.
- New applications for amendment to be submitted to NSECC for Solid Waste Transfer Station and Construction and Demolition Site at the along with supporting documents and reports. In progress.

### **Richmond Water Utility**

- New rate study complete and rate structure and rules and regulations approved by the NSUARB. New rates in effect as of July 1, 2024.
- A consultant has been engaged to carry out pre-engineering work related to residuals management at the Arichat WTP. An action plan must be submitted to NSECC by October 1, 2024. Final report received. To be reviewed with action plan due to NSECC by October.
- Leak detection survey of our water distribution system completed – several leaks identified – repairs progressing.

### **Richmond Sewer**

- The Municipality continues to seek funding opportunities for replacement of the Arichat and Petit de Grat sewer treatment plants which are at end of life and do not meet regulatory effluent quality requirements.

### **Upcoming Events**

- Municipal Affairs and Housing – Councillor Orientation/Training – November 4<sup>th</sup> & 5<sup>th</sup>
- Remembrance Day Ceremony – November 11<sup>th</sup>
- Strait Area Chamber of Commerce Fall Dinner & Awards Gala – November 14<sup>th</sup>
- Net Zero Atlantic: NS Offshore Wind R& D Forum – November 18<sup>th</sup>
- Marine Renewables Canada 2024 Conference – November 19<sup>th</sup> -20<sup>th</sup>
- NSFM Fall Conference – November 26<sup>th</sup> -29<sup>th</sup>

### **Upcoming Meetings**

- November 12<sup>th</sup> - By-Law/Policy Committee Meeting
- November 12<sup>th</sup> - Committee of the Whole Meeting
- November 25<sup>th</sup> - Public Hearing
- November 25<sup>th</sup> - Regular Council Meeting
- November 27<sup>th</sup> - RCMP Advisory Board Meeting



## September 2024 Volunteer of the Month – Harold Landry

As a marine engineer, Harold has not only worked on countless boats in River Bourgeois and the surrounding areas but has also played a pivotal role in shaping the community. His technical expertise and deep connection to the water have made him a trusted figure in the local community.

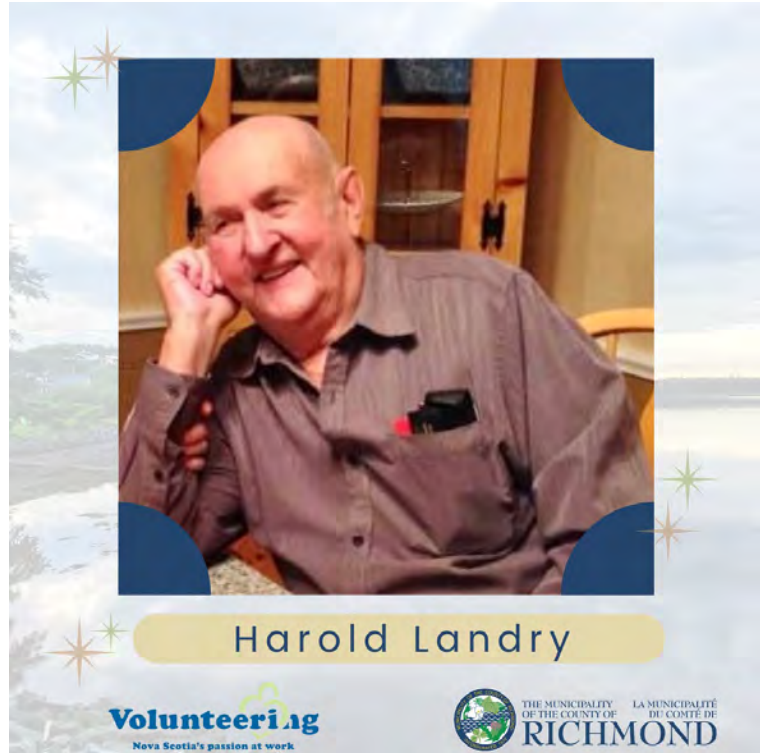
Harold is one of the founding members of the River Bourgeois Mariners Society, where he served for many years as vice-chair and contributed his

expertise and dedication to the society's mission. When the future of the community marina was uncertain, Harold united the residents and spearheaded the formation of the society, which led to the preservation and development of the cherished marina we all enjoy today.

In addition to his work with the Mariners Society, Harold has been an active member of the River Bourgeois Community Services Society, where he has served as the Property Service Chairperson. His commitment and passion continue to make a lasting impact on the community.

Please join us in recognizing Harold for his hard work, dedication, and commitment to his community.

We thank you for all you do for Richmond County!





## October 2024 Volunteer of the Month – Evelyn Landry

Evelyn is the “go-to person” for all things in the St. Louis Hall kitchen. Most weeks, you can find her cooking, cleaning, organizing, or even painting. She oversees food orders for local fundraisers, manages volunteer work schedules, and coordinates volunteer roles.

In addition to organizing funeral luncheons and serving as a liaison for parish arrangements, Evelyn chairs the Louisdale CWL’s “Faith Committee” and volunteers regularly at the Louisdale Lion’s monthly breakfast.

Beyond her CWL and breakfast duties, Evelyn delivers meals and treats to

community members in need, spreading kindness throughout the community.

Please join us in recognizing Evelyn for her hard work, dedication, and commitment to her community.

We thank you for all you do for Richmond County!





THE MUNICIPALITY  
OF THE COUNTY OF

LA MUNICIPALITÉ  
DU COMTÉ DE

**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: November 6, 2024

RE: Type 1 – Infrastructure

Dear CAO,

Attached is a grant application from the Royal Canadian Legion Br. 150 for Infrastructure Grant Funds in the amount of \$5,000. Please note the balance sheet has been requested but has not yet been provided.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Interim Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input type="checkbox"/> Community Development            | <input type="checkbox"/> Waterfront Development      |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |



**Grant/Funding Application**

Organization Legal Name: ROYAL CANADIAN LEGION BR. 150  
Contact Person: JOAN CLANNON

Position in Organization: TREASURER  
Email: JOAN@DIMANS.CA  
Telephone: [REDACTED]

Mailing Address: 1219 VETERAN'S MEMORIAL DR W, ARICHAT, NS B0E 1A0

Signature: Joan Clannon  
Date: OCT 3, 24

Are you registered through the Registry of Joint Stocks?  Yes  No **LEGION CHARTER**

\* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

- Type 1 Infrastructure   
Only complete Section A (page 2)
- Type 2 Start-up Activity   
Only complete Section B (page 3)
- Type 3 Recreation/Sponsorship   
Only complete Section C1 for Physical Activity (page 4)  
Only complete Section C2 for Instructor/Facilitator Development (page 5)  
Only complete Section C3 for Sponsorships (page 6)  
Only complete Section C4 for Canada Day (page 7)
- Type 4 Regional/Health/General   
Only complete Section D (page 8)

**What you need to know before applying for funding**

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:  
Danielle Martell, Community Development & Special Projects Officer  
2357 Hwy 206, P.O. Box 120  
Arichat, NS B0E 1A0  
cdspofficer@richmondcounty.ca  
Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type  
**1**



THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

**Section A - Infrastructure - 50% of costs, Maximum of \$5,000 per application**  
**Maximum of one application per year, per organization**

- Application checklist:**
- Attach a photocopy of current Registry of Joint Stocks renewal and file number
  - Names and addresses of your organization's directors
  - Most recent Annual Financial statements (Balance Sheet and Income Statement)
  - Budget for current fiscal year
  - 3 Quotes for proposed project with an explanation of award

**Overview of Project**

Please describe the project in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

*Letter Enclosed.*

Does your organization own the assets for which you are applying for funding to upgrade/improve?  Yes  No

**Project budget**

Cost of the project		Financing the project/Other revenue	
Capital Costs		Organization's costs	<u>5,000.</u>
Land		Have you had to borrow for this project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Materials	<u>22,552</u>	Loan/Debt	_____
Labour Costs	<u>4,600</u>	Funding Agency	_____
Other Capital Costs	<u>1,700</u>	Provincial	_____
Specify: <i>Septic Upgrade</i>		Federal	<u>13,852.</u>
Other Capital Costs	_____	Other (Specify): <i>CREDIT UNION</i>	<u>5,000.</u>
Specify:		Amount requested from Municipality	<u>5,000.</u>
		If approved, funds must be spent by March 31.	
<b>TOTAL</b>	<b>\$28,852</b>	<b>TOTAL</b>	<b>\$28,852.</b>



## ROYAL CANADIAN LEGION

ISLE MADAME BRANCH 150  
1219 VETERANS MEMORIAL DRIVE  
PO BOX 294, ARICHAT, NS BOE 1A0  
TEL: (902)-226-3089

RE: Legion Emergency / Comfort Centre Project  
September 19, 2024

The Royal Canadian Legion Isle Madame Branch 150, located at 1219 Veteran's Memorial Drive in Arichat, has a ten member Executive Board of Directors, who are also members of the branch. There are no shareholders for this organization.

The main focus is to provide a facility and services for our veterans, their families, Legion members and the community. The branch hosts several events which brings in visitors from across the country and provides activities and events for residents and visitors alike.

Activities attended by veterans, cadets, Legion Members, dignitaries, members of the active military and the general public are recognized events such as Remembrance Day, D-Day, Vimy Ridge, Veteran's Socials, Battle of the Atlantic and Canada Day ceremonies just to name a few. At all of these events we pay tribute to living and deceased individuals who fought and died for our freedom. Other projects that we have completed include, but not limited to, the Veteran's Banner Project, Summer Student project and the Generator - Comfort Centre Project.

We have a strong and vibrant young Cadet Corps who are solely sponsored by this organization and this facility is used frequently for training exercises, general Cadet Squad inspections and Reviewing Officer ceremonies, etc.

This building was originally built in 1964 with additions and renovations taking place as affordability permits. The structure is approximately 6,000 sq feet and offers bar, canteen and food services, member entertainment area, meeting room area, kitchen area, Veteran's Comfort area and a hall facility to accommodate approximately 300 guests.

This project is essential to establish the facility as an Emergency / Comfort Centre for the community. To be designated as a Community Emergency Centre, we need to upgrade Accessible Washrooms for the disabled and to install Accessible and Regular Shower stalls. This project will assist all individuals in our area who are displaced by fire, floods, or any other disaster that would make them leave their home. This facility would provide them with shelter, food, water, washrooms and showers facilities, supplies (cots, blankets, towels, soap, shampoo, baby supplies, etc) that they would need if they find themselves displaced from their home.

This project is in conjunction with Municipal EMO, Red Cross and St. John Ambulance, who have been advising us on what is needed for this project. This project is expected to begin in the fall/winter of 2024 and should take approximately four to six weeks to complete.

We have applied for assistance from the Enabling Accessibility Small Projects Fund and St. Joseph's Credit Union.

We hope that you will approve this application for funding for this facility. This is the only legion building in our area, and one that we, the Executive Board Members, have taken an oath to maintain and upkeep to the best of our ability. We are proud and respect the ultimate sacrifice that was made by our veterans and hope to honor them with this Emergency / Comfort Centre.

We have chosen the quotes from Gerry Samson, Certified Plumber, David Landry, Certified Carpenter, Edward Rideout, Certified Electrician and the company of GFL Environmental Services to upgrade/cleanout the Septic Waste area, that is needed for the upgrades.

Please contact me at your convenience if further information is needed for this project.

In Comradeship

A handwritten signature in cursive script that reads "Joan Clannon".

Joan Clannon  
Treasurer

The  
**Royal Canadian Legion**

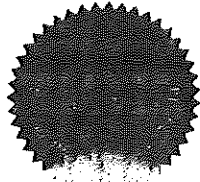


**I**n pursuance of the Authority and Powers granted by Act of Parliament of Canada 11-12 George VI, 1947-48, Chapter 84, as amended by Chapter 86 of the Statutes of Canada 1951, Chapter 72 of the Statutes of Canada 1959, and by the Statutes of Canada 1961, the Royal Canadian Legion, through its Dominion Executive Council, doth, hereby constitute and establish

*Ile Madame (M.S. No. 150)*

to be a *Branch* of the Royal Canadian Legion subject to the Constitution, By-Laws, Rules and Regulations thereof.

In witness whereof is affixed the Corporate Seal of the Royal Canadian Legion attested by the hands of the President and the Dominion Secretary at Ottawa this *5th* day of *December* 1966



*R. J. Beattie*  
President

*D. J. Chapman*  
Secretary

*(Original issued on 11/1, 1956)*

**NOVA SCOTIA/MUNAVUT COMMAND  
BRANCH EXECUTIVE INFORMATION**

**SECTION 1 – BRANCH INFORMATION**

BRANCH NAME: Isle Madame  
 BRANCH NO.: 150  
 DATE (dd/mm/yyyy): 03-13-2024

MAILING ADDRESS: P.O BOX 294 Arichat, NS B0E 1A0  
 CIVIC ADDRESS: 1219 Veterans Memorial Drive, Arichat NS B0E 1A0

PHONE NUMBER: 902-226-3089  
 FAX NUMBER: N/A  
 EMAIL ADDRESS: legionbranch150@bellalliant.com

DAYS/HOURS OF OPERATION: Monday to Friday 2:00 p.m-10:00 p.m  
 Saturday 10:00 a.m- 10 p.m

**SECTION 2 – BRANCH EXECUTIVE INFO**

POSITION	NAME	ADDRESS	PH	CELL	EMAIL ADDRESS
PRESIDENT	Edward Rideout				
IMMEDIATE PAST PRESIDENT	Donald Goyetche				
1 <sup>st</sup> VICE PRESIDENT	Gerry Samson				
2 <sup>nd</sup> VICE PRESIDENT	Vincent Jr. Boudreau				
3 <sup>rd</sup> VICE PRESIDENT	N/A				
SECRETARY	Gloria Samson				
TREASURER	Joan Clannon				

POSITION	NAME	ADDRESS include Postal Code	PHONE/CELL	EMAIL ADDRESS
SGT-AT-ARMS	Benjamin Mury	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	N/A
SERVICE OFFICER	Clive Samson	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]
MEMBERSHIP CHAIR	Donald Goyetche	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]
POPPY CHAIR	Jerrick Babin	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]
LEADERSHIP/ DEVT CHAIR	N/A	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]
HONOURS & AWARDS CHAIR	Dion Boudreau	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]
BY-LAWS CHAIR	Clive Samson	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]
PUBLIC RELATIONS CHAIR	N/A	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]
SPORTS CHAIR	Vincent Jr Boudreau	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]
CHAPLAIN	Gerry Samson	[REDACTED]	Tel: [REDACTED] Cell: [REDACTED]	[REDACTED]

**SECTION 3 – ELECTION MEETING INFORMATION**

DATE OF ELECTION (dd/mm/yyyy): **12/12/2023**  
 OFFICER TERM (1 YR / 2 YR): **1 Yr**  
 DATE OF INSTALLATION (dd/mm/yyyy): **05/01/2024**

DATE OF EXECUTIVE MEETING: **06/01/2024**  
 DATE OF GENERAL MEETING:

**SECTION 4 – REQUIRED SIGNATURES UPON COMPLETION OF THIS FORM**

BRANCH SECRETARY: *Clive Samson*  
 DATE SIGNED: *2024-02-21*

**ROYAL CANADIAN LEGION ISLE MADAME BR. 150**

Projected Revenue & Expense for next fiscal year

TOTAL REVENUE INCLUDING GRANTS AND PROJECTS	\$588,000.00
TOTAL EXPENSES INCLUDING PROJECTS AND RENOVATIONS	-\$582,000.00
PROFIT / LOSS	\$6,000.00

*Joan Chamberlain*  
*T. Chamberlain*

# ROYAL CANADIAN LEGION ISLE MADAME BRANCH 150

## YEAR END REPORT 2023

### REVENUE

LIQUOR	\$12,846.50
BEER	\$51,022.00
COOLERS	\$3,522.50
WINE	\$3,223.50
SALE OF EMPTIES	\$1,164.70
CANTEEN	\$12,996.60
MEMBERSHIP DUES	\$12,209.23
LEGION ITEMS SOLD	\$1,498.55
POKER MACHINES	\$244,254.40
POOL TABLES	\$2,185.00
RENTAL	\$350.00
SENIOR POOL	\$1,720.00
CRIBBAGE	\$4,500.00
HALF & HALF TICKETS	\$9,652.51
SPORTS BANQUET	\$980.00
BREAKOPEN TICKETS	\$272.50
INST OF OFFICERS	\$1,325.00
CATERING-CADET/DISTRIC	\$455.00
VETERANS MEAL	\$4,000.00
AUXILIARY MEMBERSHIP	\$10.00
GST REFUND	\$6,153.03
BREAKFAST	\$24,178.00
FISHFRY	\$29,497.00
BINGO	\$49,234.00
RENTALS/ DOOR RECEIPTS	\$6,089.05
<b>DONATION / GRANT</b>	
SUMMER STUDENT	\$8,970.00
GENERATOR PROJECT	\$25,192.00
HEAT PUMP PROJECT	\$12,344.00
CAPITAL ASSISTANCE	\$4,497.00
RAFFLEBOX	\$399.00
MISC DONATIONS	\$1,274.40
TELILE COMMUNITY TV	\$2,074.74
DCBA	\$200.00
<b>TOTAL REVENUE</b>	<b>\$538,290.21</b>

### EXPENSES


LIQUOR	\$3,961.84
BEER	\$23,126.87
COOLERS	\$2,610.91
WINE	\$1,802.78
DUES / FEES/ LICENSES	\$304.59
CANTEEN	\$8,919.82
PER CAPITA TAX	\$10,360.74
JANITOR WAGES	\$6,337.50
ATLANTIC LOTTERY CORP	\$192,771.53
BARTENDER WAGES	\$39,254.77
SUMMER STUDENT WAGES	\$13,557.10
REVENUE CANADA REMITTANCE	\$16,889.11
GEN/OFFICE EXP/SUPPLIES	\$11,462.70
TV PROGRAMING/STICK	\$721.73
MAINTENANCE & REPAIRS	\$13,602.56
FUEL & PROPANE	\$3,893.20
ELECTRICITY	\$12,016.60
BREAKOPEN TICKETS	\$331.00
DANCES/EVENTS/BANDS/CIRCLE	\$4,562.49
CADETS/VETERANS/CONVENTION	\$2,880.75
SNOW PLOWING / SANDING	\$2,852.00
WATER / SEWER	\$2,621.08
TELEPHONE / INTERNET	\$2,239.69
SPORTS BANQUET EXPENSES	\$3,101.54
LEGION EXECUTIVE EXPENSE	\$911.40
DOMINION COMMAND PURCHASES	\$1,288.12
INSURANCE	\$10,678.00
BURSARY	\$900.00
DONATIONS	\$1,090.00
BANQUETS-VOL/VETS/INST OFFIC	\$10,218.35
POOL / CRIB EXPENSE	\$271.90
FREIGHT / GARBAGE	\$682.11
BREAKFAST	\$9,978.20
FISHFRY	\$17,694.32
BINGO	\$43,501.09
GENERATOR PROJECT	\$22,038.17
HEAT PUMP PROJECT	\$17,744.50
DOOR/PORCH PROJECT	\$15,541.97
<b>TOTAL EXPENSES</b>	<b>\$532,721.03</b>

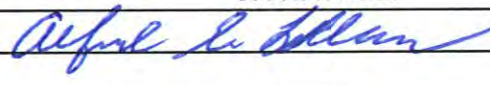
<b>DIFFERENCE</b>	<b>\$5,569.18</b>
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 \_\_\_\_\_  
 TREASURER BRANCH 150

<i>ITEM</i>	<i>COST</i>
36 X 36 SHOWER STALLS	\$2,598.00
SHOWER FAUCETS	\$825.00
ABS PIPE & FITTINGS	\$371.00
HANDICAP SHOWER	\$3,500.00
LABOUR	\$6,000.00
	\$13,294.00
TAX	\$2,088.00
TOTAL COST	\$15,382.00
COST FOR MATERIAL AND LABOUR TO INSTALL REGULAR AND HANDICAP SHOWER	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARICHAT	
<b>NAME:</b>	<b>SIGNATURE:</b>
GERRY SAMSON	<i>Gerry Samson</i>
<b>CERTIFIED PLUMBER</b>	

ITEM	COST
36 X 36 SHOWER STALLS	\$2,895.00
SHOWER FAUCETS	\$1,125.00
ABS PIPE & FITTINGS	\$489.00
HANDICAP SHOWER	\$3,800.00
LABOUR	\$7,200.00
	\$15,509.00
TAX	\$2,326.00
TOTAL COST	\$17,835.00
COST FOR MATERIAL AND LABOUR TO INSTALL REGULAR AND HANDICAP SHOWER	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARCHAT	
NAME:	SIGNATURE:
A.B. Sullivan Certified Plumber	


ITEM	COST
36 X 36 SHOWER STALLS	\$2,980.00
SHOWER FAUCETS	\$1,289.00
ABS PIPE & FITTINGS	\$598.00
HANDICAP SHOWER	\$4,100.00
LABOUR	\$8,000.00
	\$16,967.00
TAX	\$2,545.00
TOTAL COST	\$19,512.00
COST FOR MATERIAL AND LABOUR TO INSTALL REGULAR AND HANDICAP SHOWER	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARICHAT	
NAME:	SIGNATURE:
ALFRED LeBlond Certified Plumber	


<b>ITEM</b>	<b>COST</b>
LED LIGHT FIXTURES	\$1,012.00
WIRE AND MATERIALS	\$375.00
SWITCHES/BOXES/GFI	\$400.00
LABOUR	\$1,500.00
	\$3,287.00
TAX	\$493.00
TOTAL COST	\$3,780.00
COST FOR MATERIAL AND LABOUR FOR ELECTRICAL WORK FOR SHOWER PROJECT	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARICHAT	
<b>NAME:</b>	<b>SIGNATURE</b>
EDWARD RIDEOUT	<i>Edward Rideout</i>
<b>CERTIFIED ELECTRICIAN</b>	

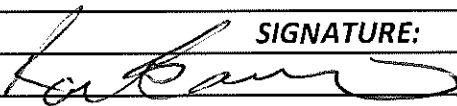
<i>ITEM</i>	<i>COST</i>
LED LIGHT FIXTURES	\$1,285.00
WIRE AND MATERIALS	\$495.00
SWITCHES/BOXES/GFI	\$589.00
LABOUR	\$2,350.00
	\$4,719.00
TAX	\$708.00
TOTAL COST	\$5,427.00
COST FOR MATERIAL AND LABOUR FOR ELECTRICAL WORK FOR SHOWER PROJECT	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARICHAT	
<b>NAME:</b>	<b>SIGNATURE:</b>
<i>Vincent D'S Boudreau</i>	<i>Vincent Boudreau</i>
<i>Certified Electrician</i>	

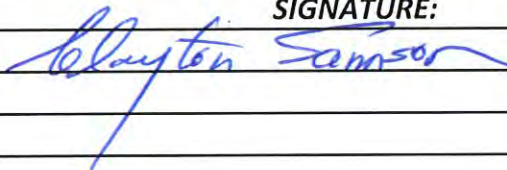
<i>ITEM</i>	<i>COST</i>
LED LIGHT FIXTURES	\$1,350.00
WIRE AND MATERIALS	\$525.00
SWITCHES/BOXES/GFI	\$475.00
LABOUR	\$1,975.00
	\$4,325.00
TAX	\$649.00
TOTAL COST	\$4,974.00
COST FOR MATERIAL AND LABOUR FOR ELECTRICAL WORK FOR SHOWER PROJECT	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARICHAT	

**NAME:**  
 Certified Electrician  
 PAUL SAMSON

**SIGNATURE:**  


<i>ITEM</i>	<i>COST</i>
WOOD MATERIALS &	
DRYWALL INSTALLATION	\$2,336.00
FIRE RATED TILES & MATERIALS	\$428.00
LABOUR	\$5,000.00
	\$7,764.00
TAX	\$1,165.00
TOTAL COST	\$8,929.00
COST FOR MATERIAL AND LABOUR FOR CARPENTRY WORK FOR SHOWER PROJECT	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARICHAT	
<b>NAME:</b>	<b>SIGNATURE:</b>
DAVID LANDRY	
<b>CERTIFIED CARPENTER</b>	

ITEM	COST
WOOD MATERIALS &	
DRYWALL INSTALLATION	\$2,850.00
FIRE RATED TILES & MATERIALS	\$548.00
LABOUR	\$6,200.00
	\$9,598.00
TAX	\$1,484.00
TOTAL COST	\$11,082.00
COST FOR MATERIAL AND LABOUR FOR CARPENTRY WORK FOR SHOWER PROJECT	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARICHAT	
NAME:	SIGNATURE:
RAY SAMSON	
CARPENTER	

ITEM	COST
WOOD MATERIALS &	
DRYWALL INSTALLATION	\$2,549.00
FIRE RATED TILES & MATERIALS	\$529.00
LABOUR	\$6,000.00
	\$9,078.00
TAX	\$1,362.00
TOTAL COST	\$10,440.00
COST FOR MATERIAL AND LABOUR FOR CARPENTRY WORK FOR SHOWER PROJECT	
AT ROYAL CANADIAN LEGION BRANCH 150 IN ARICHAT	
NAME:	SIGNATURE:
Clayton Samson	
CARPENTER	

**Joan Clannon**

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**From:** Edward Rideout [REDACTED]  
**Sent:** Friday, June 21, 2024 7:12 AM  
**To:** Joan Clannon  
**Subject:** Fwd: FW: Royal Canadian Legion - Arichat

New quote , more itemized. Ed

----- Forwarded message -----

**From:** Edward Rideout [REDACTED]  
**Date:** Fri, 21 Jun 2024 at 07:11  
**Subject:** Re: FW: Royal Canadian Legion - Arichat  
**To:** Samantha Held <[sheld@gflenv.com](mailto:sheld@gflenv.com)>

Received, thank you.

On Wed, 19 Jun 2024 at 11:17, Samantha Held <[sheld@gflenv.com](mailto:sheld@gflenv.com)> wrote:

Jet Rodder – 6 hours	\$1294.98
Labourerx2 – 6Hours each	\$777.12
Septic Waste Disposal(\$0.17/L)	\$1700.00
Subtotal before EERF	\$3772.10
EERF – 19.5%	\$735.56
Subtotal before taxes	\$4507.66

Samantha Held | Operations Coordinator  
GFL Environmental Services Inc.  
675 Keltic Drive, Sydney, NS B1L 1B6  
| C 902-217-2793 | [sheld@gflenv.com](mailto:sheld@gflenv.com) | [www.gflenv.com](http://www.gflenv.com)

Confidentiality Notice: This email message (including attachments, if any) is intended for the use of the individual or entity to which it is addressed and may contain information that is privileged, proprietary, confidential and exempt from disclosure. If you are not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender and erase this email message immediately.

**From:** Edward Rideout <[REDACTED]>  
**Sent:** Sunday, June 16, 2024 7:31 PM  
**To:** Samantha Held <[sheld@gflenv.com](mailto:sheld@gflenv.com)>  
**Subject:** Re: FW: Royal Canadian Legion - Arichat



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE

**RICHMOND**

*Department of Finance*

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**MEMO TO:** TROY MACCULLOCH, CAO

**MEMO FROM:** KATHLEEN JEFFREY

DATE: November 6, 2024

RE: Type 2 - Start-up Activity

Dear CAO,

Attached is a grant application from the Acadiaville Community Centre Society for Start-up Activity Grant Funds in the amount of \$500. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey  
Interim Director of Finance

**This project aligns with the following County initiatives or plans:**

- |   |  |
|---|--|
| <input type="checkbox"/> Accessibility Plan               | <input type="checkbox"/> Economic Development        |
| <input type="checkbox"/> Active Living / Recreation Plan  | <input type="checkbox"/> The Strategic Plan          |
| <input type="checkbox"/> Age Friendly Initiative          | <input type="checkbox"/> Trails Development Strategy |
| <input type="checkbox"/> Community Development            | <input type="checkbox"/> Waterfront Development      |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> |  |



**Grant/Funding Application**

<b>Organization Legal Name</b>	<b>Contact Person</b>
Acadiaville Community Center Society	Christine Babin
<b>Position in Organization</b>	<b>Email</b>
Secretary	acadiavillewA@gmail.com
<b>Mailing Address</b>	<b>Telephone</b>
1436 Highway 206 PO Box 429 West Arichat, NS	[Redacted]
<b>Signature</b>	<b>Date</b>
Christine Babin	October 24/2024

Are you registered through the Registry of Joint Stocks?  Yes  No

\* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

<b>Type 1</b>	<b>Infrastructure</b>	<input type="checkbox"/>
Only complete Section A (page 2)		
<b>Type 2</b>	<b>Start-up Activity</b>	<input checked="" type="checkbox"/>
Only complete Section B (page 3)		
<b>Type 3</b>	<b>Recreation/Sponsorship</b>	<input type="checkbox"/>
Only complete Section C1 for Physical Activity (page 4)		
Only complete Section C2 for Instructor/Facilitator Development (page 5)		
Only complete Section C3 for Sponsorships (page 6)		
Only complete Section C4 for Canada Day (page 7)		
<b>Type 4</b>	<b>Regional/Health/General</b>	<input type="checkbox"/>
Only complete Section D (page 8)		

**What you need to know before applying for funding**

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:  
**Danielle Martell, Community Development & Special Projects Officer**  
 2357 Hwy 206, P.O. Box 120  
 Arichat, NS B0E 1A0  
 cdspofficer@richmondcounty.ca  
 Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type  
**2**



THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

**Section B - Start-Up Activity - 50% of costs, Maximum of \$500 per application**

Maximum of two applications per year, per organization (must be for two different events)

**Application checklist:**

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

\* Organizations cannot apply for funding for the same event/activity in subsequent years.

**Official Name of Event/Activity**

*Christmas Tree Lighting*

**Overview of Event/Activity**

Please describe the event/activity in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

*First Christmas tree lighting celebration at the Acadiaville Community Centre, Gazebo grounds. West Arichat has many new residents and our Board would like to host our own tree lighting for community members and new members as well. We will kick off the Holiday season with a tree lighting, carols, hot chocolate and cookies served in the community centre. Possibly a visit from Santa and his elf! The event is scheduled for December 7th @ 6pm. Funding is to purchase lights and supplies needed.*

**Event/Activity budget**

**Cost of the project**

Costs

Labour

Materials

Other Costs

Specify:

\$1000.00

**TOTAL**

\$ 0.00 1000

**Financing the project/Other revenue**

Organization's costs

Have you had to borrow for this project?

Loan/Debt

Other Funding (Specify):

Funding requested from Municipality

If approved, funds must be spent by March 31.

\$500.00

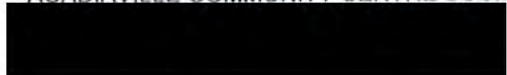
Yes  No

\$500.00

**TOTAL**

\$ 0.00 1000

TANYA MARTELL  
ACADIAVILLE COMMUNITY CENTRE SOCIETY



Annual Filing Requirements

- Annual Statement
- Annual Registration Fee
- Financial Statements

*Sent email June 27/2024*

The Annual Statement and Annual Registration Fee must be filed together. Financial Statements must be filed 14 days after the Society's Annual General Meeting. Financial Statements must be signed by the society's auditor, or if there is no auditor, by two directors. If all annual filings are not received by your due date your registration will be revoked.

Amount due:

\$31.15

Due date:

30 June 2024

You can complete your renewal online at:

[rjsc.novascotia.ca](http://rjsc.novascotia.ca)

Create a free account to quickly update your business information and renew your registration. Get started at [rjsc.novascotia.ca](http://rjsc.novascotia.ca)



Step 1: Sign in or create an account

Step 2: Search for your Society by name or RJSC number under "Renew or update my business or non-profit"

Step 3: Click "Renew Registration"

Email Address: \_\_\_\_\_ [will not be viewable by the public]

Please check to receive future Renewal Notices and related communication by email.

Other options to renew:

Complete the Annual Statement form and mail to Registry of Joint Stock Companies, PO Box 1529, Halifax, NS B3J 2Y4 or deliver in person to any Access Nova Scotia location.

Payments made by cheque must be in Canadian funds, payable to: Registry of Joint Stock Companies. Cheques cannot be post-dated. The information included in this page will not be made available to the public.

Cheque  Money order  Visa  MasterCard  American Express  Discover Card

Credit card account number

Phone

Card holder's name (PLEASE PRINT)

Expiry month

Expiry year

Signature \_\_\_\_\_

## ACADIAVILLE COMMUNITY CENTRE SOCIETY

[Profile](#) [Relationships](#) [Events \(19\)](#)

Reg. Number

3218263

Reg. Name

ACADIAVILLE COMMUNITY CENTRE SOCIETY

Type

Society

Status

Active

Effective Date

21-Nov-2018

Registered on

11-Jun-2007

Next Annual Return

30-Jun-2025

## Addresses

Reg. Address

1436 HIGHWAY 206, PO BOX 429, WEST ARICHAT, NOVA SCOTIA, B0E 3J0, CANADA

## Annual Statement

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### Entity Details

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Registry ID	3218263
Name	ACADIAVILLE COMMUNITY CENTRE SOCIETY
Type	Society
Home Jurisdiction	Nova Scotia
Registered Date	11 June 2007

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### Registered Office

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Civic Address	1436 HIGHWAY 206, PO BOX 429, WEST ARICHAT, NOVA SCOTIA, B0E 3J0, CANADA
Mailing Address	1436 HIGHWAY 206, PO BOX 429, WEST ARICHAT, NOVA SCOTIA, B0E 3J0, CANADA

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### Directors and Officers Detail Updates

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Name	BRITTANY DOREY-PARDY
Role	Officer-Social Media Officer
Civic Address	[REDACTED]

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### Directors and Officers Added

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Name	LORI FORGERON
Role	Officer-Treasurer
Civic Address	[REDACTED]

Name	CHRISTINE BABIN
Role	Officer-Secretary
Civic Address	[REDACTED]

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**Directors and Officers Removed**

---

Name TAMMY MALAY

Role Officer

Civic Address [REDACTED]

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**Directors and Officers (following changes)**

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Name LORI FORGERON

Role Officer-Treasurer

Civic Address [REDACTED]

Name CHRISTINE BABIN

Role Officer-Secretary

Civic Address [REDACTED]

Name DAVID COVIN

Role Director

Civic Address [REDACTED]

Name MICHAEL DIGGDON

Role Officer-President

Civic Address [REDACTED]

Name RODNEY DIGGDON

Role Director

Civic Address [REDACTED]

Name GLADYS FITZPATRICK

Role Director

Civic Address [REDACTED]

Name MELANIE SAMSON

Role Director

Civic Address



Name RHONDA COVIN

Role Officer-Vice-president

Civic Address



Name BRITTANY DOREY-PARDY

Role Officer-Social Media Officer

Civic Address



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### Recognized Agent

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Name TANYA MARTELL

Civic Address



Mailing Address

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### Confirmation

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I hereby confirm that I am authorized to submit this filing and that the information is true to the best of my knowledge. I understand that it is an offence to knowingly provide false or incorrect information.

Submitter Tanya Martell

**Acadiaville Community Centre Society**  
**Balance Sheet**  
**31-May-24**

**General Fund**

**Current Assets**

Cash	\$	15,486.64
Undeposited funds	\$	424.00
Inventory	\$	1,499.28
<b>Total</b>	<b>\$</b>	<b>17,409.92</b>

**Capital Fund**

building and land	\$	175,600.00
Equipment	\$	11,275.75
<b>Total</b>	<b>\$</b>	<b>186,875.75</b>

**Renovation Fund (Grant)**

**Current Asset**

Cash	\$	11,467.73
<b>Total</b>	<b>\$</b>	<b>11,467.73</b>

**General Fund**

**Current Liabilities**

Acct payable	
Revenue	
Owner equity	
<b>Total</b>	

**Capital Fund**

Long term liability	
Owner's equity	
<b>Total</b>	

**Renovation Fund (Grant)**

**Net Assets**

Owner equity	
<b>Total</b>	

\$ 1,262.15  
\$ 5,618.89  
\$ 10,528.88  
**\$ 17,409.92**

\$ 12,347.31  
\$ 174,528.44  
\$ 186,875.75

\$ 11,467.73  
\$ 11,467.73

Acadiaville Community Centre Society

INCOME STATEMENT

June 1, 2023 to May 31st, 2024

2023/2024

<b>Revenue</b>	
Bar/Canteen	\$ 12,696.20
Donation	\$ 3,693.14
Hall rentals	\$ 6,450.00
Community events and fund raising	\$ 11,601.15
misc	\$ 35.29
<b>Subtotal</b>	<b>\$ 34,475.78</b>
Less - loss of revenue bounce cheque	\$ 362.75
<b>Total revenue</b>	<b>\$ 34,113.03</b>
<b>Cost of goods sold</b>	
Bar/Canteen expense	\$ 4,935.49
<b>Other expenses</b>	
Community service (Funeral supplies)	\$ 330.96
Event expenses and prizes	3700.24
<b>Total expenses</b>	<b>\$ 8,966.69</b>
<b>Gross Profit</b>	<b>\$ 25,146.34</b>
<b>Operating expenses</b>	
Utilities	\$ 6,988.76
telecoms-phone	\$ 865.44
Insurance	\$ 5,401.95
Repairs and Maintenance	\$ 438.29
Licenses, registration	\$ 591.85
Inspections	\$ 632.39
loan	\$ 4,212.36
Banking Fees	\$ -
Pay roll deductions	\$ -
Cleaning supplies	\$ 76.65
<b>Total operating expenses</b>	<b>\$ 19,207.69</b>
<b>Net profit -pre-grant</b>	<b>\$ 5,938.65</b>
<b>Grant Funding</b>	
Grant 1 Warming Centre. (deposit Apr fiscal year 22/23)	\$ 20,808.00
Grant 1 (Cost of Generac) and installation parts (pd previous fiscal year)	\$ (11,275.75)
Grant 1 expense - installation Isle madame electrical	\$ (11,034.25)
Grant 1 expense (propane tanks)	\$ -

	<u>\$ (1,502.00)</u>
Grant 2 (Summer Student)	\$ 4,308.00
Grant 2 expenses	<u>\$ (4,627.76)</u>
	<u>\$ (319.76)</u>
Grant 3 (Accessibility)	\$ 10,955.54
Grant 3 expense	\$ -
	<u>\$ 10,955.54</u>
<b>Net profit</b>	<b>\$ 5,618.89</b>

**Acadiaville Community Centre Society Budget**  
**2024/2025 budget**  
**June 1, 2024 to May 31, 2025**

**Revenue**

**Yearly**

Hall Rental. Approx	\$ 6,500.00	
Donations	\$ 2,500.00	
Bar/Canteen	\$ 7,000.00	
Community events and fundrasing	\$ 10,000.00	
<b>Total estimated revenue</b>		<b>\$ 26,000.00</b>

**Expenses**

**Operating expenses**

Licenses and registrations	\$ 600.00	
Heat and power	\$ 7,000.00	
Propane warming centre	\$ 1,000.00	
Phone utilities	\$ 875.00	
Insurance	\$ 5,500.00	
loan	\$ 6,000.00	
Community events	\$ 1,500.00	
cleaning supplies	\$ 300.00	
Repairs and maingtenance	\$ 500.00	
<b>Total estimate of operating expenses</b>		<b>\$ 22,175.00</b>

**Renovation projects**

Accessibility Door	\$ 10,339.65	
Electrician for Accessiblity Door	\$ 2,000.00	
Propane tanks for warming centre	\$ 3,500.00	
<b>Total estimate cost of renovation projects</b>		<b>\$ 15,839.65</b>

**Required fundraising/Donations needed**

Fundraising	\$ 4,000.00	
Donations/ grants	\$ 12,000.00	
		<b>\$ 16,000.00</b>

<b>Total budget outcome (depending on fundraising and grants</b>	<b>\$ 3,985.35</b>
<b>Total budget outcome without fundraising and grants/donations</b>	<b>\$ (12,014.65)</b>

**Shelley David**

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**Subject:** FW: Capelin Cove Wilderness area  
**Attachments:** Protected Lands-Proposal-Capelin Cove October 2015 (1).doc; Protected Lands-Proposal-amended March 26, 2013 (2).doc; Capelin Cove is an historical treasure with specular scenery 2024.docx

**From:** Judy Giovannetti <[REDACTED]>  
**Sent:** October 30, 2024 9:21 AM  
**To:** Amanda Mombourquette <[Amanda.Mombourquette@richmondcounty.ca](mailto:Amanda.Mombourquette@richmondcounty.ca)>  
**Subject:** Capelin Cove Wilderness area

Hello Amanda:

Further to your email dated October 21, 2024, please find enclosed a copy of the proposal submitted to Helen Smith, Management Planning Coordinator, Protected Areas and Ecosystems, by the Isle Royale ATV Club. The proposal was submitted to the Nova Scotia Government requesting that a section of the Capelin Cove Road, Framboise, N.S., be lifted from the Wilderness Area for Off Highway Vehicles.

I have also attached a copy of two similar proposals dated October 10, 2015, and April 24, 2019, submitted by the Isle Royale ATV Club. These proposals provide a history of our attempts in this regard.

Would you please approach Council on our behalf, to seek their support in endorsing my request, I look forward to hearing from you.

Best Regards,  
Judy Giovannetti, Past President  
Isle Royale ATV Club

Mrs. Helen Smith  
Management Planning Co-Ordinator  
Nova Scotia Environment & Climate Change  
Halifax, N.S.  
B3J 2R7

October 6, 2024

Dear Mrs. Smith:

Re: Caplin Cove Wilderness Area, Site 58 Forchu Coast

Capelin Cove is an historical treasure with spectacular scenery, a lovely sandy beach, and walking areas to explore the coastline. The Capelin Cove Road is well over 100 years old, and is where houses and fishing shanties were located. In 2015, two town halls were held at Baddeck and Membertou where those present were supportive of our initiative to have this road removed from the Wilderness Protected area. This proposal is supported by the four local ATV clubs and the Coastal Snowmobile Club.

In recognition of the fact that these lands are being protected for the people of Nova Scotia, we believe that it is only reasonable that all people (specifically the physically challenged, those with respiratory illnesses and a host of other ailments) have access to outdoor recreational activities in this area.

I am attaching a copy of two letters forwarded to Parks and Protected Areas, dated August 24, 2013 and October 10, 2015, outlining our previous plans in this regard. In the initial letter dated August 24, 2013, we requested that the well-established trail along the top of the bluff from Caplin Cove heading east towards the Crooked Lake Road and another trail from Capelin Cove heading west toward St. Esprit be included. Please disregard that information. This proposal is requesting that only the section of the Capelin Cove Road between GPS Coordinates 20T701480, 5059952, 20T702271 and 5059126, be lifted from the Wilderness Area.

As per the Act, to ensure stewardship and management of the area, a Management Agreement with the ATV Clubs would allow us to repair the present road where large water holes prevent walkers from accessing this area. The clubs would also monitor the road to ensure that it remains in good shape. A barrier will be erected at the beach location to prevent Off Highway Vehicles from accessing the beach area and a clearing will be created to park vehicles. We intend to post signs to provide people with information regarding the historical significance of this site and the proper use of this beach area.

If you require any further information, please do not hesitate to contact Judy Giovannetti, Past President, Isle Royale ATV Club at (902)578-5902 or (902) 554-3033. I look forward to hearing from you.

Best Regards,

Judy Giovannetti, Past President  
Isle Royale ATV Club

[REDACTED]

Allister MacLean, President  
Marconi Trail Blazers

[REDACTED]

Eric Lahey, President  
BCALM Freewheelers Trail Society

[REDACTED]

Marie Prout, President  
Coastal Riders ATV Club

[REDACTED]

Clifford Aucoin, President  
Cabot Snowmobile Club

[REDACTED]

cc: Tanya Borgal, Protected Areas Coordinator, Eastern Region,  
Amanda Mombourquette, Warden, Richmond County  
Corey Robar, Trails & OHV Program Officer  
Eric Rideout, Trail Co-Ordinator, ATVANS  
Brian Comer, Minister of Health  
Greg Serroul, President, Isle Royale ATV Club  
Dan Fraser

Enc, (2)

Parks and Protected Areas Plan  
Nova Scotia Environment  
PO Box 442  
Halifax, NS B3J 2R7

April 24, 2013

Subject: Our Parks and Protected Areas-A Proposed Plan for Nova Scotia

Dear Sir or Madam:

There is little doubt that the goal of the Province of Nova Scotia to protect 12% of land under the subject Proposal is commendable. The subject document certainly outlines the objectives and should be appealing to many in the province.

This letter is specific to one of the areas under consideration for listing as a Wilderness Area, a new designation listed as Site 58, Fourchu Coast located under the municipalities of Cape Breton and Richmond. Under the conditions and management intent, the Road to Stewarts Pond and Pig Point Road are to be excluded. It is noted that this new proposal is not far from an existing Wilderness Area at Gabarus, which is now being considered for expansion (Site 60). The Gabarus Wilderness Area is certainly a very good representation of what is found in the Fourchu Coastal area being considered for protection as a new Wilderness Area. This new area will eliminate the only public lands and beach that are readily accessible by the public if the existing roads and trails are not exempt. Most other lands and beach property along this coast are privately owned and not readily open to access.

Based on local factors, the historical significance to local residents, summer residents and people from all over Cape Breton County, Richmond County and all other areas of Cape Breton and tourists, many whom are former residents and those who come from various places to visit the area, this letter is an appeal to be considered under the category of, "In certain situations, some vehicle use can be authorized in wilderness areas under the Wilderness Protection Act".

The reason for the request to have the existing established trails authorized for ATV/Snowmobile traffic relates to historical use of the property in specific locations of this proposed WA. In addition the established motorized trails (formerly listed roads), and the fact that these established trails are included in the overall trail development plan of the three All Terrain Vehicle Clubs (ATV Clubs) that have had Trail Assessments carried out with the intention of connecting all communities by such a trail from New Waterford through Glace Bay and outward to Framboise, and on to L'Ardoise, is a significant factor. Such a trail system is seen as beneficial to all shared use trail users, connects communities, allows for residents and tourists to enjoy the beauty found along these trails and, with the provision of one properly managed trail where the established trails currently exist, protect the entire region from any further environmental disruption. If allowed to deteriorate or if access by recreation vehicle is denied, these established trails will become a pathway and not conducive to access by emergency vehicles, such as police, ambulances and fire fighting equipment.

Historically, houses and farms were located along the MacDonald Road and the Road that extends from the Fleur- de-Lis Trail, (tourist route) to Capelin Cove (locally referred to as the Capelin Cove Road) and fishing shanties lined the beach. Fishermen travelled these roads to reach the ocean where they set

traps, harvested lobster and fished for other species. Berry harvesters also frequent the area in search of various species of wild berries.

In addition, the well established trail along the top of the bluff from Capelin Cove over towards Crooked Lake Road is also part of the historical and significant portion of trail that is requested for authorization under the Wilderness Protection Act. This trail and the others mentioned here will be out of bounds to many citizens and visitors alike, who by virtue of being physically challenged, age, injuries suffered from employment and any other condition that does not permit them to see and experience one of the most beautiful coast lines in the province, something they have been able to do prior to the introduction of this proposed plan. One need only think about the many citizens of our area that suffer with respiratory and circulatory ailments, auto immune diseases and a host of others all recognized as requiring accessible parking spaces in shopping and other areas and yet, these individuals will never have the opportunity to visit and enjoy the beautiful scenery they have enjoyed in the past if the proposed Wilderness Area does not permit limited access by motorized vehicles.

However, although there is an established trail system from Capelin Cove travelling westward towards St. Esprit along the bluff, there are also some large wet lands and there is no request that this trail system be considered for exemption for use by motorized vehicles under the provisions of the Wilderness Protection Act. It is only reasonable that this section be off limits to motorized traffic.

To take away the opportunity for those who wish, or are limited to travel only by ATV, Snowmobile or other recreation vehicle on established trails in the areas noted above, in view of the historical use of these areas, the reality of the established trails that have existed for years, the importance of the trails as noted in relation to a complete trail system within Cape Breton and Richmond County is considered to be totally unfair and unjust. And, for the many citizens who suffer from various medical ailments coupled with our aging population, this unfairness is magnified greatly. Allowing recreation vehicles to continue to use the specific trails noted will not hamper the percentage of land to be protected under the new proposals.

## THE PROPOSALS

Based on the precedent set with the **Kelly River Wilderness Area** where a road has been exempt from the Wilderness Area even though it terminates at the end with no connecting road or trail but allows people to reach the area by vehicle traffic, it is requested that **the entire Capelin Cove Road** be placed under a management agreement with the ATV Clubs and Snowmobile Club that use this road/trail the most. The ATV Clubs would repair the road where the several large water holes exist and monitor the road to ensure it remains in good shape to allow passage without difficulty.

And, in keeping with the historical and practical usefulness of the MacDonald Road Trails and the Capelin Cove Road that include but are not limited to: coastal watch program; watchful eyes of rural residents; reporting illegal drug activity; marine rescue operations; emergency responses; clean up of oil spills (two major ones in recent times) and their significance for continuity of a larger trail system; It is proposed that:

- \* The Established Trails (formerly listed roads) known as the MacDonald Road trail and the locally referred to as the Capelin Cove Road (road from Fleur-de-Lis Highway to Capelin Cove), be approved for ATV and Snowmobile traffic ( and all trail users) and so authorized under the

Wilderness Protection Act and placed under a management agreement with the ATV and Snowmobile Clubs. And, appropriate signage, proper trail maintenance carried out, land use permission sought where required with education and signage provided relating to the importance of strictly staying on the designated trail; and

- \* The long established Trail from Capelin Cove travelling eastward along the Bluff towards Crooked Lake Road also be approved for ATV and Snowmobile traffic ( and all trail users) and so authorized under the Wilderness Protection Act and other appropriate regulations, that several picnic tables be placed along the trail, the trail properly upgraded to accommodate recreation vehicles, with a proper base, small turning areas at the location of the picnic tables and appropriate signage signalling where travel is permitted and clearly indicating where travel is not permitted; and this trail come under the management control of the ATV and Snowmobile Clubs in cooperation with DNR. It is realized that this is a special Coastal Area but, in recognition of the fact that these lands are being protected for the people of Nova Scotia, it is only reasonable that all people have access to the area. Enhancing the existing trail making it sufficiently wide to accommodate recreation vehicles would accomplish this request and serve the good of a larger number of citizens, many because of various physical challenges cannot walk but require the assistance of a recreation vehicle to embrace this special place of nature.

Sincerely,

Ewan MacDonald, President  
Coastal Riders ATV Club



Dan Fraser, President  
Isle Royale ATV Club



Allister MacLean, President  
Marconi Trail Blazers ATV Club



Richard Joseph, President  
Cabot Snowmobile Club



Enclosures:

Enclosures (6)

Parks and Protected Areas Plan  
Nova Scotia Environment  
PO Box 442  
Halifax, NS B3J 2R7

October 10, 2015

Subject: Our Parks and Protected Areas-A Proposed Plan for Nova Scotia - Site 58 Fourchu Coast

Dear Sir or Madam:

Following two community consulting sessions held at Baddeck and Membertou, the members of three ATV Clubs and the Snowmobile Club in the Counties of Cape Breton and Richmond forwarded a letter of request to Parks and Protected Areas on April 24, 2013. This letter, a copy of which is enclosed, requested to have concessions relating to the plans for a new Wilderness Area listed as Site 58, Fourchu Coast. Our request included well considered reasons for the proposed changes, all of which, are supported by community organizations and individual citizens.

On September 29 of 2015, representatives from the Environment, Sustainability and Innovation Protected Areas and Ecosystems, met with us in L'Ardoise, to provide us with the plans they have developed relating to MacDonald Road and the Capelin Cove Road, both of which were to be impacted by the designation of Site 58, Fourchu Coast as a New Wilderness Area. Those of us in attendance were initially thrilled to learn that the original proposal to include the MacDonald Road as part of this Wilderness Area had changed and this road will only border along the site of the new Wilderness Area.

However, when discussion turned to the Capelin Cove Road and the proposals put forward, it was a different story. Initially, there was only a verbal description of what is planned but we did learn that there is to be a barrier placed some 700 meters (actually one Kilometer if you follow the existing road) from the area where the Beach is located at Capelin Cove. Next to the barrier a clearing will be created where vehicles will park and visitors will be expected to walk over the rough road, attempt to pass the large water holes, and proceed to the open area above the beach and take part in recreation activities such as camping, swimming, hiking, sightseeing, fishing, hunting and sunbathing. Our immediate reaction was one of disappointment but, the full impact of this proposal was not initially realized. We did make suggestions and gave reasons why there is no need placing a barrier along Capelin Cove Road.

That suggestion is based on the fact that this road is well over 100 years old and historically, houses and fishing shanties were located at Capelin Cove in the very location where we believe signage should be placed describing the historical significance of the area and advising visitors where they cannot drive. Parking space is currently available and there is no need to build a new facility. We are aware of the statements contained in the OHV Act, at Section 12 A (4), relating to the operation of an off-highway vehicle in or on a coastal or highland barren. A review of this Section leaves the impression that there certainly is latitude for the Minister to issue a licence for the operation of an off-highway vehicle in or on a coastal or highland barren if:

(a) for non-recreational use; (this does not apply in our request because we only wish to use the established road to arrive at the location where the barren actually commences. Any wet areas leading

to that point have been crossed for years as the road crosses them and with an appropriate management agreement in place the Trail will be enhanced mitigating any possible issues);

(b) required to access private land; (this does not apply);

(c) on a trail or route that is an essential link with a more extensive off-highway vehicle trail network, and, in the opinion of the Minister, there is no reasonable alternative for such use and the use will have a minimal impact. (Based on the precedent set with the **Kelly River Wilderness Area** where a road has been exempt from the Wilderness Area even though it terminates at the end with no connecting road or trail but allows people to reach the area by vehicle traffic, it is requested that **the Capelin Cove Road between GPS Coordinates 20T701480 5059952 and 20T702271 5059126** be placed under a management agreement with the ATV Clubs and Snowmobile Club that use this road/trail the most. The ATV Clubs would repair the road where the several large water holes exist and monitor the road to ensure it remains in good shape to allow passage without difficulty). And, since the Capelin Cove Road extends from the Fleur de Lis Trail/Highway to GPS coordinates 20T702271 5059126 it is requested that Capelin Cove Road from its entry point at the Fleur de Lis Trail be exempt from the soon to be designated Wilderness Area up to and including the section of road at GPS Coordinates 20T702271 5059126 and a Management Plan be put in place with the ATV Clubs and the Snowmobile Club.

Additional factors that drive our collective desire to have the Capelin Cove Road removed from the soon to be designated Wilderness Area, Site 52, Fourchu Coast relate to the reality that there are fewer and fewer opportunities for citizens of Nova Scotia (and any others visiting the area) to access coastal areas for the purpose of enjoying these locations. A review of the following web site: [www.novascotia.ca/parksandprotectedareas/plan/interactive-map/](http://www.novascotia.ca/parksandprotectedareas/plan/interactive-map/) clearly shows how much of the coastal area in this region is now owned by Non Residents, other Private Land Owners, current or proposed Wilderness Areas, Nature Reserves, and Provincial Parks. The interactive map at the foregoing web site also delineates where concessions have been made for rights-of-ways in a number of areas-Pig Point Road (Morrison Beach Road) is a dead end road through a proposed Wilderness Area which ends at or on Morrison Beach and if one considers the Fleur de Lis Trail, it bisects or borders Wilderness areas in many places.

Capelin Cove is a treasure with its spectacular vistas, beach, walking areas and many other attractive features. This Trail, will be out of bounds to many citizens and visitors alike, who by virtue of being physically challenged, age, injuries suffered from employment and any other condition that does not permit them to see and experience one of the most beautiful coast lines in the province, something they have been able to do prior to the introduction of this proposed plan. One need only think about the many citizens of our area that suffer with respiratory and circulatory ailments, auto immune diseases and a host of others all recognized as requiring accessible parking spaces in shopping and other areas and yet, these individuals

will never have the opportunity to visit and enjoy the beautiful scenery they have enjoyed in the past if the proposed Wilderness Area does not permit limited access by motorized vehicles up to and including the location of GPS Coordinates 20T702271 5059126.

And, for the very healthy who travel to Capelin Cove, it is not reasonable to offer a parking area many meters from the Capelin Cove Beach Area where vehicles and in particular ATV's would be left, for short or long periods of time, unattended. The number of these recreation vehicles stolen on a regular basis discourages owners from leaving them in such situations.

THE PROPOSALS

\* The Road, referred to as the Capelin Cove Road (road from Fleur-de-Lis Highway to Capelin Cove), be approved for ATV and Snowmobile traffic (and all trail users) and so authorized under the Wilderness Protection Act and placed under a management agreement with the ATV and Snowmobile Clubs. And, appropriate signage, proper trail maintenance carried out, land use permission sought where required with education and signage provided relating to the importance of strictly staying on the designated trail; and

\* It is realized that this is a special Coastal Area but, in recognition of the fact that these lands are being protected for the people of Nova Scotia, it is only reasonable that all people have access to the area. Enhancing the existing trail, making it sufficiently wide to accommodate recreation vehicles would accomplish this request and serve the good of a larger number of citizens, many because of various physical challenges cannot walk but require the assistance of a recreation vehicle to embrace this special place of nature.

Sincerely,

Ewan MacDonald, President  
Coastal Riders ATV Club



Dan Fraser, President  
Isle Royale ATV Club



Allister MacLean, President  
Marconi Trail Blazers ATV Club



Clifford Aucoin  
Cabot Snowmobile Club



Enclosures: (2)

**Shelley David**

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Sent: November 7, 2024 4:04 PM

To: Lois Landry <[Lois.Landry@richmondcounty.ca](mailto:Lois.Landry@richmondcounty.ca)>

Cc: Brent Sampson <[Brent.Sampson@richmondcounty.ca](mailto:Brent.Sampson@richmondcounty.ca)>

Subject: Urgent request for Council endorsement of two grant applications from Dr. Kingston Memorial Community Health Centre

Congratulations on your recent appointments as Warden and Deputy Warden!!

Because of the timing of the election and the deadline for grant submission, we were not able to present our request prior to submitting the grant applications.

I am writing in the hope that letters of support could be written for two grant applications (attached). Neither require financial support from the Council, rather a commitment to provide input as needed, to receive progress reports and, on grant completion, allow us the opportunity to present our findings to Council.

The Kingston has collaborated with the Municipality in the past on projects such as the Mind, Body, Spirit project and the Acting Collectively project. Both grants address issues of significance for Richmond County community members...food security and the ability for seniors to live in the community of their choice.

Although this is short notice, I hope the request can be presented at the next C.O.W. meeting.

The Age Friendly support letter can be sent to [agefriendly@novascotia.ca](mailto:agefriendly@novascotia.ca) and reference the Dr. Kingston application.

For the *Community Foundation of Nova Scotia VISIONS Fund* the support letter can be sent to [grants@cfns.ca](mailto:grants@cfns.ca) and reference the title "*Determining the food landscape of Richmond County*" and the Dr. Kingston Centre.

I would appreciate a copy of your letters of support for our files.

Your assistance in this matter is greatly appreciated.

Sincerely

Dorothy R Barnard,  
Board Member,  
Dr. Kingston Memorial Community Health Centre

# Community Foundation of Nova Scotia VISIONS Fund Grant Application

## About

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The CFNS VISIONS (Visionary Initiatives Strengthening Inclusion & Oppportunity in Nova Scotia) Fund was established by an anonymous donor to support initiatives that make Nova Scotia a better place to live and learn. The endowed fund will grant its earned interest in perpetuity, providing continuous and impactful support for the province.

## The CFNS VISIONS Fund has two priorities:

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- Providing financial assistance to initiatives, programs, and projects that support individuals who have encountered significant challenges in life. This includes aid for underserved and under-resourced communities, as well as those facing issues such as health problems, food insecurity, housing instability, or other substantial needs as specified by the applicant.
- Providing financial support to universities, colleges or other non-traditional post-secondary organizations for innovative and creative educational programs or teaching methods across various disciplines.

## Eligibility Criteria

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- Projects must fit within the VISIONS funding priorities.
- Projects are to be delivered in the province of Nova Scotia.
- Applicants are to be a [qualified donee](#) as defined by the Canada Revenue Agency (CRA), [other eligible group](#) as defined by the CRA, or have partnered with an eligible organization.
- Applications must come from the governing body of the applicant or be accompanied by a letter of permission from the qualified donee.
- Projects can be new or ongoing.
- Grants may be awarded for multi-year projects (three-year maximum) provided there is a plan for ongoing evaluation and sustainability. The grant range is \$25,000 - \$75,000, for a maximum three-year request of \$225,000.
- Grants will not be awarded for deficits, mortgages or to retire debt; retroactive funding; capital projects; sectarian, religious or political purposes; annual fund

## Grant Details

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- **Grant Range:** \$25,000 - \$75,000
- **Multi-year funding requests accepted:** Yes
- **Applications Open:** October 1, 2024
- **Applications Close:** November 5, 2024
- **Notification of Success:** Early December 2024
- **Fund Disbursement:** December
- **Project Timeline:** Majority of funds must be spent on project/program expenses by December 31, 2025

drives; fundraising activities or sponsorships.

- Non-traditional post-secondary institutions include, but not limited to, adult education centres, certificate programs, work-based training (e.g., apprenticeships), and skills-based short courses (e.g., coding bootcamps). Priority will be given to those non-traditional programs that specifically support individuals facing significant challenges in life, such as those outlined in the first priority.

## What is a charitable partner?

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There are many groups, individuals, and organizations whose purpose is beneficial to the community but who are not registered as [charities or qualified donees with CRA](#). Charities and non-charities often [partner to increase their community impact](#). For example, a youth-serving charity may partner with a non-charity youth group to offer a summer camp. The partnership enables the charity to reach more youth and allows the non-charity to provide activities that might not otherwise be available.

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***The Community Foundation of Nova Scotia is proud to steward the VISIONS Fund and this granting program on behalf of the donor.***

## General information

### Name of organization

Dr. Kingston Memorial Community Health Centre

### Address

40 School Road, L'Ardoise, Nova Scotia B0E 1S0

### Contact person

Dorothy Barnard

### Role/title

Board Member

### Telephone

902-535-3447/ 902-631-0986

### Email

barndr@gmail.com

### Website

<https://www.drkingstoncommunityhealthcenter.com>

### Social media channels

<https://www.facebook.com/p/Dr-Kingston-Memorial-Community-Health-Centre-100063882100614/>  
<https://www.facebook.com/groups/399370474024048/>

### Project name

Determining the food landscape of Richmond County

**How did you hear about this granting opportunity?**  
from a friend.

## Organization Description

**Organization Type**  
Registered Charity

**Charitable registration number**  
892564469RR0001

### **Describe your organization's mission/mandate**

The Dr. Kingston Memorial Community Health Centre is a non-profit, charitable organization committed to ameliorating the adverse effects of the social determinants of health. The Centre focuses particularly on social inclusion, food security and housing.

Our purposes are framed by our vision and mission.  
Our Vision: Healthy People! Inclusive Communities!  
Our mission: To improve the health of our communities

Who we are:

- not-for-profit collaborative Health Centre
- a community-based, volunteer Board of Directors.
- focused on primary and community care addressing the adverse effects of the social determinants of health (e.g., social isolation, food and housing insecurity and mental health).
- a key administrator for a network of other community organizations, including Cape Breton South Recruiting for Health, Richmond River Roots Market Garden, and other organizations.
- a member of Nova Scotia Association of Community Health Centre (<https://nsachc.org/>) and the Canadian Association of Community Health Centres (<https://cachc.ca>).

## Organizational Capacity

### **Organization background**

Recognizing the extent of food insecurity in the area, in 2019, the Dr. Kingston Centre Memorial Community Health Centre (L' Ardoise, NS) undertook the development of a social enterprise to address food security based on an approximately one-acre market garden. Richmond River Roots Market Garden Society's mission is to contribute to increasing food security, sustainability and sovereignty in Richmond County and surrounding areas.

Located in River Bourgeois, next to the St. John the Baptist Catholic Church, the renovated former Glebe House offers space for our commercial kitchen, café and classes. In addition, we have two geothermal greenhouses, a fenced market garden and a high tunnel. The social enterprise centres around increasing community food sovereignty in Richmond County and surrounding areas through a multi-faceted approach. Our objectives are (1) to increase access to fresh, affordable produce; (2) to increase knowledge and implementation of 'backyard gardening' by County residents; (3) to educate community members in eco-agricultural/ heritage approaches to market gardening; (4) to utilize our community kitchen to teach and produce meals for community members (particularly, equity-deserving community members) and (5) to provide a safe, welcoming space for socialization - all intertwined around the themes of Canada's 2030 Agenda for Sustainable Development. Core to our approach is embedded social inclusion.

### **Organization funding history**

Organization funding

History expressed in percentages

2023	2022	2021	2020	2019
------	------	------	------	------

Rental Rev	17.60	22.63	21.76	17.43	41.58
Grant/ Special project Rev	72.63	62.33	71.35	75.40	45.71
NS DHW			3.38		
Donations	4.7	7.81	3.37	3.74	6.56
Fundraising	2.65	1.29	.48	.05	1.05
Interest income	.32	.13	0	.14	.36
Other	2.10	2.43	3.04	3.24	4.74

Grant funding secured in 2023 year

United Way Emergency Funding (RRMGS) - \$9,700.00  
Meals & Cooking lessons Adult Drop-in and Food box program.

AFC – Dept. of Seniors (RRMGS) - \$12,000  
Biweekly learning garden & winter workshops

New Horizons Seniors Program (RRMGS) – \$12,430.00  
Memory Café. Communities Culture Tourism & Heritage (RRMGS) - \$22,110.00  
One-time funding to extend Café Riviere.

Office of Health Care Professionals Recruitment (CBSRH) - \$45,230.00  
Recognition events, Site visits, Newcomer social, Transportation Strategy, Family Medicine Resident retreat, Awards and Gala.

Rural Communities Foundation – Joan Feynman Grant (RRMGS) - \$5,000.00  
Adapting to climate change for a Market Garden

Feed NS Innovation and Learning Grant – (RRMGS) - \$ 30,610.00  
Food boxes, workshops, social prescribing & enhancing social connections.

New Growth Fund – Community Food Centres Canada – (RRMGS) - \$ 10,000.00  
Garden improvements to increase production

### **Organization staff structure**

11 – Dr Kingston Memorial Community Health Centre Board employees

- Dr Kingston Memorial Community Health Centre
  - o Managing Director
  - o Public Relations & Community Engagement
  - o Seniors Safety & Social Inclusion Coordinator
  - o Licensed practical nurse/ Medical office assistant
  - o Medical office assistant
  - o Janitor
- Richmond River Roots Market Garden
  - o Project Coordinator
  - o Gardener x 2
  - o Janitor
- Cape Breton South Recruiting for Health
  - o Program Director

#### 4 – Nova Scotia Health Employees

- Nurse Practitioner
- Family Practice Nurse
- Dietician
- Social Worker

#### 2 – NS Department of Health & Wellness contract employees

- Family physicians x 2

## Program/project description

### Select one priority area

#### Priority One

1. Providing financial assistance to initiatives, programs, and projects that support individuals who have encountered significant challenges in life. This includes aid for underserved and under-resourced communities, as well as those facing issues such as health problems, food insecurity, housing instability, or other substantial needs as specified by the applicant.
2. Providing support to universities or colleges for the implementation of and/or research into innovative and creative educational programs or teaching methods across various disciplines.

### What is the problem or opportunity addressed by this project/program?

Richmond County has approximately 8,900 residents (Stats Canada census, 2021). Of these residents, it is estimated that approximately 46% of community members are seniors aged 55 years and over. The area has been identified as one with a significant level of material deprivation (26% of Richmond County residents have a total income of less than \$20,000/year, 2021 Census data). According to Statistics Canada data, 37.6 % of the population in Richmond County are 'low income'. In Cape Breton, one in three children live with food insecurity. Yet 62% of Cape Breton's food insecure households' members are employed. Minimum wage and income assistance are inadequate to provide a diet of healthy food.

Given Richmond County's social-economic data and the limited availability of nutritional, healthy food options, the area is considered a food desert. According to Mapping Food Deserts in Canadian Cities (Larsen and Gilliland, 2008), "Food deserts are socially distressed neighborhoods with relatively low average household incomes, a lack of transportation and poor access to healthy food."

Adequate nutrition is a critical factor to enable us to learn, live and function productively in our communities.

Our proposed Project is centered within a developing and ongoing effort to work towards a sustainable, community-wide food sovereignty system in Richmond County. Food Secure Canada defines sustainable food production as "locally grown food that is produced without pesticides or genetically modified organisms, uses fair labour practices and treats animals humanely".

([https://www2.foodsecurecanada.org/sites/foodsecurecanada.org/files/attached\\_files/research\\_report\\_sustainable\\_consumption\\_for\\_all\\_fsc\\_may\\_2019.pdf](https://www2.foodsecurecanada.org/sites/foodsecurecanada.org/files/attached_files/research_report_sustainable_consumption_for_all_fsc_may_2019.pdf)). "Food sovereignty is a concept that was coined in 1996 by La Via Campesina, a global movement of farmers, to describe their vision of a better food future. La Via Campesina defines food sovereignty as 'the right of Peoples to healthy and culturally appropriate food produced through ecologically sound and sustainable methods, and their right to define their own food and

agriculture systems.' Food sovereignty puts producers and democracy at the centre of food systems. It recognizes food as a right and a public good, not as a commodity. It identifies sustainability as essential, and promotes the use of agroecology." "Agroecology is the science and know-how behind sustainable agriculture. It borrows from both the scientific tradition of ecological sciences and the traditional knowledge and expertise of small-scale farmers, especially women and Indigenous farmers." It also recognizes the various layers of discrimination that combine to place an even heavier burden on some...Food sovereignty requires bringing all voices to the table, and sharing land, seeds, water, credit and other resources equitably." (<https://weseedchange.org/food-sovereignty/>). "Community food security is a condition in which all community residents obtain a safe, culturally acceptable, nutritionally adequate diet through a sustainable food system that maximizes community self-reliance and social justice". We understand food security as based on principles of social justice and enabling self-reliance; a system that understands the effects of the social determinants of health. "Community food security encompasses approaches to address:

Food and Health- community and individual health and wellness, illness prevention and management, etc.

Food and Access- income, cultural appropriateness, dignity, choice, proximity, etc.

Food and Sustainability- environment, food production and agricultural practices, etc." (Thinking Outside of the Breadbox, 2010).

Presently, Richmond County fits the definition of a food desert... "geographic areas where residents have few to no convenient options for securing affordable and healthy foods, especially fresh fruits and vegetables". (<https://www.youtube.com/watch?v=ADzVPha2PHc>). Although we are striving for a just and equitable food system in Richmond County, we have an inadequate understanding of the existing food landscape. We hope to address this deficit through our proposed project. Whereas inadequate income is the major cause of access to nutritionally sound, culturally acceptable food, in Richmond County availability is also an issue.

([https://www2.foodsecurecanada.org/sites/foodsecurecanada.org/files/attached\\_files/research\\_report\\_sustainable\\_consumption\\_for\\_all\\_fsc\\_may\\_2019.pdf](https://www2.foodsecurecanada.org/sites/foodsecurecanada.org/files/attached_files/research_report_sustainable_consumption_for_all_fsc_may_2019.pdf)). Our project does not directly support individuals living with food insecurity, but it will provide a foundation on which to develop programming that better meets the needs of Richmond County community members. It can provide information for creating solutions that move past the temporary solutions of foodbanks and donated meals.

### **Who will be impacted by this program?**

Our aim is to determine how best, as a County, we can address the needs of those most impacted by food insecurity. Indirectly, the majority of Richmond County community members will eventually be impacted.

### **What region will be impacted by this project/program**

Strait-Western Cape Breton

### **How does this project or program fit into the selected VISIONS Fund priority?**

As noted above, Richmond County is a rural area (population density 6.9/km<sup>2</sup>; as compared with Halifax 80.3 km<sup>2</sup>) with a high incidence of material deprivation and a designated food desert. Whereas this project does not support individuals directly, it will create a foundation on which more permanent solutions can be built. Short-term relief endeavours (food banks, soup kitchens, donated meals, etc.) do not address the root causes of food insecurity. System design efforts (policies, income supports, anti-discrimination actions, subsidies to encourage young farmers, etc.) are largely in the hands of government. However, as community members of Richmond County, we can undertake measures to increase capacity. At the Richmond County Municipality level, as community members, we can recommend policies re land use to enhance food security, for example. Potential ways to increase capacity include working to increase local food production, to increase transportation options and to collaboratively plan with other Counties in Cape Breton. To develop the most feasible, effective and forward-thinking solutions, we need to understand the present food landscape of Richmond County.

### **Key project/program objectives**

We plan to use the framework of accessibility, affordability, availability, awareness and appropriateness to assess the food landscape of Richmond County using a community food assessment toolkit (<https://cdn.halifax.ca/sites/default/files/documents/city-hall/standing-committees/170420cped1031.pdf>) (<https://www.halifax.ca/about-halifax/regional-community-planning/halifax-food-action/community-food-assessment-toolkit>).

Our objectives are:

- conduct a literature search related to documenting food landscapes
- use the community food assessment toolkit to determine the present food landscape of Richmond County
- create a position paper from the information obtained through the food assessment.

We hope to track elements such as potential arable land, backyard gardens, community gardens, commercial gardens, stores selling food, farmer's markets, farm gate markets, livestock farms, community organizations providing meals and food banks, etc.

We hope to accomplish this through obtaining drone pictures, using google maps, and walking/driving through neighbourhoods touching base with community members and determining their sources of food. We will contact people through social media, post box flyers, our local TV and radio stations, our local newspaper, church bulletins and posters. We may hold competitions, asking community members to tell us about their backyard garden and send a picture to qualify for a prize draw. We may engage children to canvas their neighbourhoods and seek out backyard gardens, chickens and bees. And hire community 'surveyors' to create food maps of their community.

The project would roll out in early spring and continue to late fall/early winter.

**In the roll out/implementation of your project/program, what are the potential problems, constraints, and barriers that could be encountered and how would they be addressed?**

- Richmond County is 1,240.46 km<sup>2</sup> in area. We may not be able to cover the entire area within the allotted time. Ensure a variety of areas are covered first (Acadian, First Nation, inland, on the coast, etc.) and gradually expand.
- struggles to obtain information. We will engage local champions to speak with people in their neighbourhoods.
- inability to gain data on all six components. As the project evolves, we will concentrate on getting complete data on the elements that we deem most relevant and obtainable.

**Is this a new or ongoing project/program?**

New

**If this is an ongoing project/program? How will it be sustained once started?**

The report developed from this project will be used to design future food security, sustainability and sovereignty endeavours.

**Start date**  
2025-03-03

**End date**  
2025-11-10

## Evaluation

**Quantitative: What are your expected outcomes and how you will measure them?**

A summary of the literature reviewed about assessing and documenting food landscapes.

Comprehensive picture of the food landscape in Richmond County, Cape Breton

- estimate of the geographic areas covered by the project
- collection of photographs including drone pictures, catalogue of 'backyard' gardens

Enumeration of:

-food retail outlets

-farms, community gardens, farmer's markets, fish truck, lobster wharf side selling, etc.

-restaurants, organizations providing food/meals, food banks, etc.

Food costing summary

Creation of a compendium of results and recommendations under the headings of availability, accessibility, affordability, acceptability, adequacy, awareness, appropriateness and accommodation.

**Qualitative: What does success look like for those impacted by the project?**

We will collect qualitative data to include people's perceptions of food availability, accessibility, affordability, acceptability, adequacy, awareness, appropriateness and accommodation.

## Community and target group awareness

**What is the estimated number of people who will benefit from this project/program**      **Frequency**  
Yearly

500

**Any other partners in this project/program?**

As we just had a new Municipal Council elected we were not able to get a letter of support prior to the grant submission. We will forward a support letter as soon as we obtain one from Council.

Their role will be input and advice and conversations about potentially helpful policies to enhance food sovereignty.

**How will this project/program be promoted?**

We will contact people through social media, post box flyers, our local TV and radio stations, our local newspaper, church bulletins and posters.

**How will learning from this project/program be shared with others?**

Project documents will be posted on our website/social media sites.

We will give a presentation to the Municipal Council.

Paper copies of the document will be made available at several public sites including local libraries.

Learnings will be shared with the several networks of organizations interested in food sovereignty in Cape Breton to which we belong.

## PART C: Budget

### Expenses

Description	Amount
Staff - Coordinator (\$30 x 20 hrs/wk x 30 wk + 15% MERC)	\$20,700.00
Grant Administration	\$3,000.00
Honoraria	\$4,000.00
Travel - milage/gas cards	\$4,000.00
Promotion	\$3,000.00
Participant snacks	\$300.00

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\$35,000.00

## Revenue

List any funds from other sources prospective and/or committed	Amount
Volunteer hours will supplement paid hours	\$0.00
	<b>\$0.00</b>

**Total amount of funding you are requesting from this grant**  
\$35,000.00

**Is your request for multi-year funding? Please explain.**  
no

**Are you able to continue - or modify - this program if the amount requested is not awarded in full? Please explain.**  
A limited study could be carried out.

## Supplementary Documentation

### Financial Statements

Statement of Operations.pdf

**Budget ( if you have not filled out PART C ).**

**Other support documentation**

## Application Certification

By submitting this application, I, as a representative of my organization, agree to the following:

1. To carry out the program/project as described in the application. \*
2. To spend a majority of grant funds received on project/program expenses by December 31, 2025. \*
3. To submit a short update on the impacts and outcomes of the project in the form of a 1–2-page summary by September 30, 2025
4. To be contacted by a member of the CFNS team for communications, media, and promotional opportunities related to this grant.

\*Unless expressly communicated to CFNS in writing by September 30, 2025

**I have read and agree to the terms outlined above.**

Yes

# Application

Age-Friendly Communities Grant Program 2024-2025



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## Application Deadline: November 1, 2024

You must submit your Application Form by email to [agefriendly@novascotia.ca](mailto:agefriendly@novascotia.ca) by 11:59 pm AST on November 1, 2024.

We will not accept applications received after November 1, 2024.

All final reports for Age-Friendly Communities Projects funded in previous years must be submitted and approved before applications for funding in 24/25 are considered.

### How to complete this application:

- Read the Guidelines that outline the funding priorities and the grant requirements.
- All sections of the Application Form must be completed. Incomplete applications may not be assessed for funding.
- Ensure all mandatory questions marked with an asterisk are completed.
- Use the space provided in the application form. If you need additional space, you can attach a separate word document.
- Complete the checklist included in Part 4 to ensure all requirements are complete.
- Sign the application declaration. The person signing the application must have signing authority for the organisation.

Your application and supporting documents may be shared with other government departments as part of the review process.

# Application

Age-Friendly Communities Grant Program 2024-2025



## Organization Information

Asterisk (\*) indicates required information.

**Organization Name** (registered name as it appears on legal documents)\*

This must be the same name as your registration with Nova Scotia Registry Joint Stocks or Canada Revenue Agency, and the name that is on bank account information for deposits.

**Mailing Address\***

City/Town\*

County\*

Province\*

Postal Code\*

Organization/Applicant E-mail\* \_\_\_\_\_

Organization Website \_\_\_\_\_

Organization Facebook \_\_\_\_\_

Choose applicable category and provide registration number:\*

NS Registry of Joint Stocks Registration Number \_\_\_\_\_

Charitable Registration Number (Canada Revenue Agency) \_\_\_\_\_

Other (i.e. local government, library, university,  
non-profit post-secondary institution based in Nova Scotia) \_\_\_\_\_

## Chairperson/Signing Authority

Name\*

Position Title\*

Email\*

Phone\*

Ext.

## Alternate/Project Lead

Name\*

Position Title\*

Email\*

Phone\*

Ext.









# Application

Age-Friendly Communities Grant Program 2024-2025



## Partners

List any partner organizations, including their role and/or contribution to the project.

	Partner Organizations	Role/Contribution to the project	Letter of support included
1			<input type="checkbox"/> Yes <input type="checkbox"/> No
2			<input type="checkbox"/> Yes <input type="checkbox"/> No
3			<input type="checkbox"/> Yes <input type="checkbox"/> No
4			<input type="checkbox"/> Yes <input type="checkbox"/> No

Did you include or engage with older adults in project planning?  Yes  No

If yes, how?

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Did you include or engage with key participants/target group in project planning?  Yes  No

If yes, how?

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## Project Location

Where will the project take place? Specify in which municipality(s) or town(s) the project will take place, and the location in the community.

Note if the project will be shared provincially through online/virtual programming.

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# Application

Age-Friendly Communities Grant Program 2024-2025



## Project Timeline

When will the project begin and end?

Project Start Date \_\_\_\_\_ Project End Date \_\_\_\_\_

Note: Projects can begin in April 2025. Successful applicants have up to one year to complete their project.

## Implementation

How will the project be implemented? What are the key activities of your project?

(Include frequency, i.e., days/hours, number of participants, etc.)

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## Project Personnel

List the project personnel and including their role/responsibility to the project.

**Project Personnel** (if applicable)

Name	Role/Responsibility

## Community Engagement

How will the project engage the community? How will the project involve and collaborate with community members?

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# Application

Age-Friendly Communities Grant Program 2024-2025



## Accessibility

How will you address barriers to participation that may be faced by your participants (e.g., transportation, language, cost, culture, access to facilities, etc.).

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## Expected Outcomes and Evaluation

What are the expected outcomes of the project? Describe the anticipated results and how the project will benefit older adults and the community.

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How will the success of the project be measured?

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# Application

Age-Friendly Communities Grant Program 2024-2025



## Budget

Using the template below, provide a detailed budget, including all expected expenses and a breakdown of how the grant funds will be utilized. Include price quotes for technology and equipment items and services.

Budget Item	Rationale/Description	AFC Grant Request	Funding from another source or in-kind contribution
Salaries and wages			
Honoraria			
Professional fees (e.g., instructor and facilitator fees, consultants providing specialized services, etc.)			
Participant supports (e.g., transportation, etc.)			
Equipment and supplies (e.g., weights, resistance bands, walking aids, specialized equipment, etc.)			
Program materials (e.g., crafts, and materials for other activities, etc.)			

# Application

Age-Friendly Communities Grant Program 2024-2025



Budget Item	Rationale/Description	AFC Grant Request	Funding from another source or in-kind contribution
Technology purchases (e.g., hardware, digital devices like tablets, computers, and necessary software or online services, etc.)			
Facility rentals			
Promotional materials			
Food/refreshments			
<b>Other items</b> (specify)			
<b>Subtotals</b>			

**Total Project Cost**

**Total AFC Grant Funds Requested**

# Application

Age-Friendly Communities Grant Program 2024-2025



## Application Checklist

- I have answered all the questions in each section of the application.
- I provided my organization's legal name as it appears on NS Registry of Joint Stocks (NSRJS) or Canada Revenue Agency (CRA).
- I have provided my NSRJS or CRA Registration Number.
- My bank deposit information is the same as it appears on NS Registry of Joint Stocks or Canada Revenue Agency.
- I provided supporting letters from partnering organizations (if applicable).
- I confirm that the funding requested is for new project work and is not a request for core operational funding.

Errors or incomplete applications will result in delayed processing and/or rejection.

## Declaration

To submit an application, an official of your organization authorized to submit project proposals and enter into contracts/agreements on behalf of your organization must complete this section of the form.

- I have the capacity and the authority to submit this Application on behalf of the applicant organization.
- I certify and warrant on behalf of the organization and in my personal capacity that the information provided in this Application and any supporting documentation is true, accurate, and complete.
- I have read the Guidelines and understand the program's requirements.
- I certify that the organization is in good standing with NS Registry of Joint Stocks (NSRJS) or Canada Revenue Agency (CRA), (if applicable).
- I am aware that my organization's application will not be considered until any overdue final reports from funding received in previous years are submitted.
- I understand any documents submitted to and accepted by the Province will be subject to the privacy and disclosure provisions of the Freedom of Information and Protection of Privacy Act.
- I understand that any request for my personal information requires my written consent before it can be shared with a third-party.

Name\* \_\_\_\_\_ Title (if applicable)\* \_\_\_\_\_

Date\* \_\_\_\_\_ Signature\* \_\_\_\_\_

## WARDEN

Blair MacDougall  
Waterford Energy Services Inc.  
Via email: blair.macdougall@wesi.ca

October 15, 2024

### **Re: Letter of Support for Containerized H2 Demonstration Project**

Dear Mr. MacDougall,

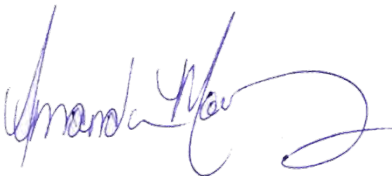
This letter is to confirm the Municipality of the County of Richmond's support for WESI's application to the Clean Fuels Fund for a containerized H2 demonstration project.

We understand that the Project will result in a modular, scalable, mobile H2 generation platform which will help to de-risk the technology, provide opportunities for education and training, as well as enable organizations such as ours to participate in the production, distribution and end-use of clean fuels such as H2. This Project will also help to address gaps and misalignment in codes, standards and regulations related to the production, distribution and end-use of clean fuels such as H2.

Richmond County, with our Point Tupper Heavy Industrial Park, is on the leading edge of Nova Scotia's energy transition. We are actively exploring opportunities for domestic use for green hydrogen in our region, and we are supporting private sector developers in their plans to locate green hydrogen facilities here. To ensure that the people of Richmond County, and all of Nova Scotia, directly benefit from these industries, it's our responsibility to develop domestic use opportunities for these fuels.

As a result, the Strait Area would be an ideal location for WESI's H2 demonstration project and we commend you for taking a leadership role in this important work. We look forward to your successful application.

Sincerely,



Warden Amanda Mombourquette  
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond



## WARDEN

### Statement of Appreciation

October 9, 2024

### Continuing Care Assistant Week, 2024

October 7-11 is Continuing Care Assistant Week in Nova Scotia!

On behalf of Richmond County Council, I want to thank the dedicated people who care for our elders and vulnerable people. Whether you provide this service through the VON or other home support, or at facilities like Richmond Villa and St. Anne's Centre, you are a blessing to the families and loved ones in your care. Your work enables many of our elders to age with dignity, and it supports families and friends who are working hard to juggle family, work and other commitments.

Through our social media platforms and through our partners at Cape Breton South Recruiting for Health, we are publicly recognizing the efforts of CCAs this week. I encourage members of the public to watch for these messages, share them widely, and personally thank a home support worker every chance you get. CCAs are our friends, our colleagues, and our neighbors; their contributions to healthcare in this region deserve special recognition.

To our community of CCAs here in Richmond County, thank you for your service, and happy CCA Week!

Sincerely,

Warden Amanda Mombourquette  
Municipality of the County of Richmond

October 31, 2024

**For immediate release: Community Engagement for ECRL Strategic Planning**

ECRL received a \$42,000 grant from the Library Development Fund to conduct strategic planning and community engagement to identify future priorities. The Library Board began work on this project in August. The engagement process will include consultation with key stakeholders such as our Municipal partners, ECRL staff across our service area, and the public. We want to encourage community members to participate in upcoming sessions. ECRL recognizes the support of the Province of Nova Scotia and the Department of Communities, Culture, Tourism, and Heritage.

ATN Consultants have been retained to coordinate the project and gather crucial input to inform the ECRL Strategic Plan. They will seek community input at library locations and online. In-person sessions and virtual sessions are scheduled for November 14-21 in Guysborough, Petit-de-Grat, Whycomomagh, and Port Hawkesbury, and online (full details below). ATN Consultants will host the engagement sessions at these locations and online.

<b>Cyril Ward Memorial Public Library</b>	<b>Petit-de-Grat Public Library</b>	<b>Whycomomagh Waterfront Centre</b>	<b>Port Hawkesbury Public Library</b>	<b>Virtual Session (Zoom)</b>
Thursday, November 14 <b>3:30-5:30pm</b>	Friday, November 15 <b>11am-1pm</b>	Friday, November 15 <b>4-6pm</b>	Saturday, November 16 <b>10:30am-12:30pm</b>	Thursday, November 21 <b>6-8pm</b>

**For more information, media only:**

Michelle Greencorn, Community Engagement Manager  
[mgreencorn@ecrl.ca](mailto:mgreencorn@ecrl.ca)  
(902)227-7584

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**Our Service Locations**

# Offshore Wind Community Information Sessions

Join the continued discussion of offshore wind in Unama'ki - Cape Breton. Learn up-to-date information and share your thoughts.



**November 12** Victoria County Municipal Office  
Tuesday, 6 - 8 p.m. 495 Chebucto St., Baddeck

**November 13** Eltuek Arts Centre – Gallery 209  
Wednesday, 1 - 3 p.m. 170 George Street, Sydney

**November 13** Louisbourg Fire Hall  
Wednesday, 6 - 8 p.m. 7485 Main Street, Louisbourg

**November 14** Glace Bay Fire Hall  
Thursday, 1 - 3 p.m. 87 Reserve Street, Glace Bay

**November 14** Emera Centre Northside  
Thursday, 6 - 8 p.m. 175 King Street, North Sydney

**November 25** Ocean Innovation Centre  
Monday, 6 - 8 p.m. 3 MacSween Street, Port Hawkesbury

**November 27** St. Peter's Area Lions Club  
Wednesday, 6 - 8 p.m. 35 Lions Avenue, St. Peter's

**November 28** Isle Madame New Horizon Seniors Club  
Thursday, 6 - 8 p.m. 2373 NS-206, Arichat

**November 29** Ingonish Fire Hall  
Friday, 1 - 3 p.m. 35938 Cabot Trail

NEW DATE

**December 4** Club des retraités  
Wednesday, 1 - 3 p.m. 15108 Cabot Trail, Chéticamp

NEW DATE

**December 4** Port Hood Fire Hall  
Wednesday, 6 - 8 p.m. 304 Main Street, Port Hood

NEW DATE

Let's explore together themes connected to ocean co-existence, socioeconomic and environmental impacts, and governance.




THE MUNICIPALITY OF THE COUNTY OF  
LA MUNICIPALITÉ DU COMTÉ DE  
**RICHMOND**

Municipal Office - 2357 Highway 206, P.O. Box 120, Arichat, Nova Scotia B0E 1A0  
(902) 226-2400, Toll Free: 1-800-567-2600

# Make a difference in your community! Apply to join an advisory committee or board.

## Details

 Category: [News & Announcements](#)

 Published: 01 November 2024



  
THE MUNICIPALITY OF THE COUNTY OF RICHMOND  
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

## Make a difference in your community!

Apply to join an advisory committee or board.

### Vacancies

- Inclusivity, Diversity, Equity, and Accessibility Committee
- Planning Advisory/Heritage Committee
- RCMP Advisory Board
- Recreation Advisory Committee
- Destination Cape Breton Board

**Make a difference in your community!**

**Apply to join an advisory committee or board.**

The Municipality of the County of Richmond is currently seeking individuals for the following committees and boards. Members receive an honorarium for their participation.

### **Inclusivity, Diversity, Equity, and Accessibility (IDEA) Committee – 5 Year Term**

Two (2) vacancies

The IDEA Committee provides advice to Richmond County Council and the Village of St. Peter's Commission. The type of advice provided will identify, prevent, and eliminate barriers to people with disabilities. This advice will apply to the County's and Village's programs, services, activities, and facilities. Advice may also apply to advocacy efforts in general. This committee meets monthly.

### **Planning Advisory/Heritage Committee – 5 Year Term**

Two (2) vacancies

The purpose of the Planning Advisory / Heritage Committee is to assist the Municipality in an effort to develop community-based municipal planning; and foster vibrant and healthy communities while balancing economic development and sustainability. This committee meets monthly.

### **RCMP Advisory Board – 5 Year Term**

One (1) vacancy

This board assists Richmond County Council in working with the RCMP by engaging in regular discussions about how policing services are being delivered to our residents. The RCMP Advisory Board meets four (4) times a year.

### **Recreation Advisory Committee – 5 Year Term**

Two (2) Vacancies

The Recreation Committee reviews and facilitates recommendations of recreation programs, events, and initiatives identified by the Richmond County Council, the Recreation Department, and the Committee itself. The ultimate goal is to enhance the quality of life of Richmond County residents through a wide range of innovative, inclusive, and accessible recreation and active living programs and events. This committee meets a minimum of four (4) times per year.

### **Destination Cape Breton Board – 3 Year Term**

One (1) Vacancy

Destination Cape Breton is the official destination marketing and management organization for Unama'ki-Cape Breton Island. Their mandate is to responsibly grow Unama'ki-Cape Breton Island's

tourism industry through effective destination marketing and strategic destination development. The board meets six (6) times per year.

**Interested individuals are requested to submit applications in writing, indicating their experiences that would best suit the needs of the committee or board by email to [clerk@richmondcounty.ca](mailto:clerk@richmondcounty.ca).**

**The application deadline is 4 pm on November 20<sup>th</sup>, 2024.**

2357 Hwy 206, Arichat, NS B0E 1A0  
Phone: 902-226-2400 Toll-Free: 1-800-567-2600

## Hours of Operation

### **Municipal Administration Building**

Monday - Friday  
8:30 a.m. to 4:00 p.m.

### **Richmond Solid Waste Management Facility**

Monday – Saturday  
8:30 a.m. to 4:00 p.m.

### **Richmond Arena**

Monday - Sunday  
7:00 a.m. to 11:00 p.m.

Sent via email: [cao@richmondcounty.ca](mailto:cao@richmondcounty.ca)

Ref: 24-62186

Troy MacCulloch, CAO  
Municipality of the County of Richmond  
Box 120  
2357 Highway 206  
Arichat, NS B0E 1A0

Dear CAO MacCulloch:

Thank you for your correspondence dated October 4, 2024, regarding Gaelic boundary signs in Richmond County.

Department of Public Works' staff have previously met with representatives from the Department of Communities, Culture, Tourism and Heritage regarding this project. DPW crews are currently assessing locations for the signs and an estimate for budgetary purposes is being developed.

Thank you again for taking the time to write to express your concerns. Should you have any further questions, please contact the local Area Manager, Brad Harrison by phone at 1-867-875-8712 or by email at [Brad.Harrison@novascotia.ca](mailto:Brad.Harrison@novascotia.ca).

Yours truly,

  
Mark Peachey, P.Eng.,  
Chief Engineer, Highway Programs Division

c: Paul Colton, District Director, Eastern  
Brad Harrison, Area Manager, Inverness South/Richmond County  
Lewis MacKinnon, Executive Director, Gaelic Affairs  
Shelley David, Municipal Clerk, Municipality of the County of Richmond



NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES

## REPORT OF THE 2024 NSFM NOMINATIONS COMMITTEE

The main purpose of this report is to inform the NSFM membership of who has been nominated for the open positions on the Board of Directors. This report provides information on the overall nomination and election timeline.

An invitation for nominations for the open positions on the NSFM Board of Directors was circulated on August 26, 2024. This invitation for nominations was sent again on September 11, 25, October 9, 23, and 29 via Direct Email and September 9, 30, October 7, 21, and 28 via the Monday Memo. The deadline for nominations was November 1, 2024.

All elected municipal officials will be able to cast their votes for President from **November 18 at 8:00am to November 22 at 4:00pm**. The position of Vice President and all Regional Representative positions that were up for election have been acclaimed.

The Nominations Committee for 2024 includes the following members:

- Mayor Brenda Chisholm-Beaton, Town of Port Hawkesbury (Chair)
- Councillor Sam Austin, Halifax Regional Municipality
- Councillor Belle Hatfield, Town of Yarmouth
- Councillor Eldon MacDonald, Cape Breton Regional Municipality
- Mayor Sandra Snow, Town of Kentville

Wesley Petite, NSFM Policy Advisor, served as Secretary for the Committee.

The positions of President and Vice-President are voted on annually. The two-year terms of Regional Representative positions are staggered with the intention of electing one Regional Representative in each Electoral Region annually.

As of November 1, 2024, the Nominations Committee received the following nominations for open positions on the 2024-2025 Board of Directors.

### **Officers**

#### **President (Election Required):**

Warden James Fuller, Municipality of the District of St. Mary's

Mayor Pam Mood, Town of Yarmouth

Mayor Abraham Zebian, West Hants Regional Municipality

#### **Vice President (Acclaimed):**

Mayor David Mitchell, Town of Bridgewater

Mayor Brenda Chisholm-Beaton of the Town of Port Hawkesbury shall also continue to serve as Past President. As stated in the NSFM By-laws Definitions, the Past President is the person who held the office of President prior to the election of Officers and who is still an Elected Municipal Official.

### **Region Representatives**

#### **Colchester/Cumberland/Pictou/East Hants Electoral Region (Acclaimed):**

Mayor Lennie White, Town of Westville

#### **Cape Breton Strait Electoral Region (Acclaimed):**

Councillor Amanda Mombourquette, Municipality of the County of Richmond

#### **Halifax Regional Municipality Electoral Region (Acclaimed):**

Electoral Regional Representative nominated by Halifax Regional Municipality council on November 12

South Shore Electoral Region (Acclaimed):

Councillor Maddie Charlton, Region of Queens Municipality

Southwestern Shore Electoral Region (Acclaimed):

Councillor Phil Mooney, Municipality of the District of Yarmouth

As indicated, all Regional Representative Nominees have been acclaimed. Due to the number of nominations in some Electoral Regions being less than the number of open positions on the Board of Directors, there will be two vacancies in the Valley Electoral Region and one vacancy in the Cape Breton Strait Electoral Region. As set out in Section 7 of the NSFM Election Policy, these vacancies will be filled with a by-election on a later date.

### **Voting Period**

From **November 18 at 8:00am to November 22 at 4:00pm**, all elected municipal officials will be able to cast their votes for nominees to the positions of:

- President

Further information on how to participate in the e-voting process will be forthcoming and is available on request.

The 2024 Election Results will be presented to the NSFM Annual General Meeting on November 28, 2024.

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 9/1/2024 9/30/2024  
 Vendor ID First Last Chequebook ID GENERAL GENERAL  
 Vendor Name First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
26011	13722	CANSO FORD SALES LTD.	9/4/2024	GENERAL	PMCHQ00002276	\$ 92,424.36
26012	42530	OFFICE INTERIORS	9/4/2024	GENERAL	PMCHQ00002276	\$ 2,287.87
26013	00123	BOUDREAU, LUKE	9/5/2024	GENERAL	PMCHQ00002279	\$ 100.00
26014	00329	CAUSEWAY ELECTRICAL SUPPLIES L	9/5/2024	GENERAL	PMCHQ00002279	\$ 187.41
26015	00701	LANDRY BROTHERS LTD.	9/5/2024	GENERAL	PMCHQ00002279	\$ 182.13
26016	01104	THE REPORTER	9/5/2024	GENERAL	PMCHQ00002279	\$ 1,347.38
26017	01295	STRAIT SUPPLIES LIMITED	9/5/2024	GENERAL	PMCHQ00002279	\$ 1,868.68
26018	01309	SAMSON'S PLUMBING & HEATING	9/5/2024	GENERAL	PMCHQ00002279	\$ 516.61
26019	01961	MARTEL, TRISTAN	9/5/2024	GENERAL	PMCHQ00002279	\$ 36.43
26020	02240	JEANTIE'S MINI MART	9/5/2024	GENERAL	PMCHQ00002279	\$ 22.85
26021	03069	BRAS D'OR LAKES INN	9/5/2024	GENERAL	PMCHQ00002279	\$ 50.00
26022	03174	CHARLES FOREST CO-OP LTD.	9/5/2024	GENERAL	PMCHQ00002279	\$ 205.26
26023	05010	B & N DISTRIBUTORS LTD.	9/5/2024	GENERAL	PMCHQ00002279	\$ 1,377.42
26024	05258	SAMSON & LANDRY'S GARDENING	9/5/2024	GENERAL	PMCHQ00002279	\$ 293.24
26025	06807	CONNORS OFFICE PRODUCTS	9/5/2024	GENERAL	PMCHQ00002279	\$ 284.96
26026	07633	T. SAMPSON & SONS BACKHOE &	9/5/2024	GENERAL	PMCHQ00002279	\$ 3,069.92
26027	10049	BABIN'S SERVICE CENTRE LTD.	9/5/2024	GENERAL	PMCHQ00002279	\$ 281.66
26028	10129	BOUDREAU, DELORES	9/5/2024	GENERAL	PMCHQ00002279	\$ 100.00
26029	10197	CARMICHAEL ENGINEERING LTD.	9/5/2024	GENERAL	PMCHQ00002279	\$ 897.00
26030	10235	BURNS VISION CENTRE INC.	9/5/2024	GENERAL	PMCHQ00002279	\$ 269.00
26031	10401	SPEEDY GLASS, SIGNS & ACCESSOR	9/5/2024	GENERAL	PMCHQ00002279	\$ 86.25
26032	11092	CLARKE, AVERY	9/5/2024	GENERAL	PMCHQ00002279	\$ 75.00
26033	11093	THOMSON, KEIRAN	9/5/2024	GENERAL	PMCHQ00002279	\$ 75.00
26034	13776	WATERFORD ENERGY SERVICES INC	9/5/2024	GENERAL	PMCHQ00002279	\$ 40,477.13
26035	15180	RECREATION NOVA SCOTIA	9/5/2024	GENERAL	PMCHQ00002279	\$ 600.00
26036	15202	ATLANTIC PURIFICATION SYSTEMS	9/5/2024	GENERAL	PMCHQ00002279	\$ 109.17
26037	15650	LUDDINGTON, KRISTA	9/5/2024	GENERAL	PMCHQ00002279	\$ 2,100.00
26038	17091	SULLIVAN FUELS	9/5/2024	GENERAL	PMCHQ00002279	\$ 1,953.83
26039	17705	PUBLIC ELECTRIC 2015	9/5/2024	GENERAL	PMCHQ00002279	\$ 778.52
26040	18673	BOUDREAU, RONALDA	9/5/2024	GENERAL	PMCHQ00002279	\$ 128.44
26041	19083	PAUL'S AUTO GLASS	9/5/2024	GENERAL	PMCHQ00002279	\$ 461.31
26042	20110	ARCHITECTURE49 INC	9/5/2024	GENERAL	PMCHQ00002279	\$ 1,814.93
26043	22587	MACLEOD LORWAY PORT HAWKESBURY	9/5/2024	GENERAL	PMCHQ00002279	\$ 825.00
26044	25048	AGAT LABORATORIES LTD	9/5/2024	GENERAL	PMCHQ00002279	\$ 945.89
26045	25143	VIC AUCCOIN'S	9/5/2024	GENERAL	PMCHQ00002279	\$ 276.00
26046	30864	PIERCE, BRETT	9/5/2024	GENERAL	PMCHQ00002279	\$ 100.00
26047	31534	WM DIRECTIONAL DRILLING	9/5/2024	GENERAL	PMCHQ00002279	\$ 3,047.50
26048	32578	KEAN, KRISTINA	9/5/2024	GENERAL	PMCHQ00002279	\$ 20.00
26049	33115	EXP SERVICES INC	9/5/2024	GENERAL	PMCHQ00002279	\$ 6,401.97
26050	35119	MOLLOY, TYLER	9/5/2024	GENERAL	PMCHQ00002279	\$ 317.98
26051	35144	MARTELL, DANIELLE	9/5/2024	GENERAL	PMCHQ00002279	\$ 125.93
26052	35152	MARTIN, JORDI	9/5/2024	GENERAL	PMCHQ00002279	\$ 100.00
26053	35174	MARCELLUS, STEVEN	9/5/2024	GENERAL	PMCHQ00002279	\$ 136.61
26054	35785	MURY, SHANNON	9/5/2024	GENERAL	PMCHQ00002279	\$ 3,488.55
26055	36862	L'ARDOISE MEN'S CLUB	9/5/2024	GENERAL	PMCHQ00002279	\$ 1,577.00
26056	37151	CANOE PROCUREMENT GROUP OF CAN	9/5/2024	GENERAL	PMCHQ00002279	\$ 639.65
26057	46302	ASSOCIATION OF MUNICIPAL	9/5/2024	GENERAL	PMCHQ00002279	\$ 511.75
26058	46825	RONA ARICHAT	9/5/2024	GENERAL	PMCHQ00002279	\$ 150.00
26059	48160	LANMAR DEVELOPMENTS LTD.	9/5/2024	GENERAL	PMCHQ00002279	\$ 388.16
26060	48380	SBD TECHNOLOGY INNOVATORS INC.	9/5/2024	GENERAL	PMCHQ00002279	\$ 234.76
26061	48617	MINISTER OF FINANCE	9/5/2024	GENERAL	PMCHQ00002279	\$ 747.50
26062	48625	LA GOELETTE A PEPE CAFE	9/5/2024	GENERAL	PMCHQ00002279	\$ 437.01
26063	49335	MENAMARA, ANNE	9/5/2024	GENERAL	PMCHQ00002279	\$ 20.00
26064	15913	MAKO GROUP INC	9/9/2024	GENERAL	PMCHQ00002281	\$ 27,818.96
26065	15915	NARASIMHAN, PRATHIBHA	9/9/2024	GENERAL	PMCHQ00002281	\$ 23,450.00
26066	15916	PELLEY, JAMES	9/9/2024	GENERAL	PMCHQ00002281	\$ 14,547.93

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
26067	15917	UHLIG GRIT, EVA MARIA	9/9/2024	GENERAL	PMCHQ00002281	\$ 11,792.25
26068	15919	SPROULS, BRIDGET	9/9/2024	GENERAL	PMCHQ00002281	\$ 30,923.51
26069	00329	CAUSEWAY ELECTRICAL SUPPLIES L	9/12/2024	GENERAL	PMCHQ00002284	\$ 352.73
26070	00701	LANDRY BROTHERS LTD.	9/12/2024	GENERAL	PMCHQ00002284	\$ 399.88
26071	01643	BOUDREAU, CHRIS A.	9/12/2024	GENERAL	PMCHQ00002284	\$ 45.54
26072	03123	PETER COVIN'S CONTRACTING LTD.	9/12/2024	GENERAL	PMCHQ00002284	\$ 13,238.96
26073	03174	CHARLES FOREST CO-OP LTD.	9/12/2024	GENERAL	PMCHQ00002284	\$ 69.86
26074	03859	STRAIT AREA CHAMBER OF COMMERC	9/12/2024	GENERAL	PMCHQ00002284	\$ 1,552.50
26075	05010	B & N DISTRIBUTORS LTD.	9/12/2024	GENERAL	PMCHQ00002284	\$ 141.45
26076	06912	STRAIT ENGINEERING LTD.	9/12/2024	GENERAL	PMCHQ00002284	\$ 258.75
26077	09415	ACKLANDS-GRAINGER INC.	9/12/2024	GENERAL	PMCHQ00002284	\$ 229.61
26078	10529	DESJARDINS FINAN.SECURITY	9/12/2024	GENERAL	PMCHQ00002284	\$ 33,660.82
26079	13915	DEMPSEY MICHAEL GERARD	9/12/2024	GENERAL	PMCHQ00002284	\$ 450.00
26080	15180	RECREATION NOVA SCOTIA	9/12/2024	GENERAL	PMCHQ00002284	\$ 670.00
26081	16841	JAMIE MACKAY TRUCKING	9/12/2024	GENERAL	PMCHQ00002284	\$ 7,387.80
26082	18673	BOUDREAU, RONALDA	9/12/2024	GENERAL	PMCHQ00002284	\$ 17.23
26083	19863	ONE OF A KIND DESIGN	9/12/2024	GENERAL	PMCHQ00002284	\$ 200.00
26084	24988	HIGHLAND BEVERAGES 2004 LTD.	9/12/2024	GENERAL	PMCHQ00002284	\$ 96.00
26085	31050	NSGEU	9/12/2024	GENERAL	PMCHQ00002284	\$ 1,174.14
26086	35138	GFL ENVIRONMENTAL SERVICES INC	9/12/2024	GENERAL	PMCHQ00002284	\$ 29,786.23
26087	35144	MARTELL, DANIELLE	9/12/2024	GENERAL	PMCHQ00002284	\$ 101.11
26088	35165	MAPLE SIGNS & ENGRAVING	9/12/2024	GENERAL	PMCHQ00002284	\$ 26.45
26089	35289	GENO POLEGATO TRUCKING	9/12/2024	GENERAL	PMCHQ00002284	\$ 6,059.24
26090	37151	CANOE PROCUREMENT GROUP OF CAN	9/12/2024	GENERAL	PMCHQ00002284	\$ 39.64
26091	37168	CELTIC COLOURS INTERNATIONAL	9/12/2024	GENERAL	PMCHQ00002284	\$ 2,500.00
26092	39187	STRAIT REGIONAL CENTRE FOR EDU	9/12/2024	GENERAL	PMCHQ00002284	\$ 260,482.05
26093	39446	ZUTPHEN CONTRACTORS INC	9/12/2024	GENERAL	PMCHQ00002284	\$ 964,280.72
26094	40145	TOROMONT CAT (MARITIMES)	9/12/2024	GENERAL	PMCHQ00002284	\$ 382.16
26095	40840	I.M.P. GROUP LIMITED	9/12/2024	GENERAL	PMCHQ00002284	\$ 2,640.40
26096	42115	CENTRAL SQUARE CANADA SOFTWARE	9/12/2024	GENERAL	PMCHQ00002284	\$ 2,317.25
26097	43648	SAUNDERS EQUIPMENT LTD	9/12/2024	GENERAL	PMCHQ00002284	\$ 170.20
26098	44180	BURCHELL WICKWIRE BRYSON LLP	9/12/2024	GENERAL	PMCHQ00002284	\$ 796.95
26099	46825	RONA ARICHAT	9/12/2024	GENERAL	PMCHQ00002284	\$ 508.11
26100	47066	ST PETER'S COMMUNITY CLUB	9/12/2024	GENERAL	PMCHQ00002284	\$ 2,500.00
26101	48624	CAMDON RECYCLING LIMITED	9/12/2024	GENERAL	PMCHQ00002284	\$ 5,009.31
26102	48625	LA GOELETTE A PEPE CAFE	9/12/2024	GENERAL	PMCHQ00002284	\$ 87.40
26103	48909	CDW CANADA INC	9/12/2024	GENERAL	PMCHQ00002284	\$ 597.59
26104	06904	BURKE, GARY	9/18/2024	GENERAL	PMCHQ00002286	\$ 13,615.70
26105	28665	LAVANDIER, RENE	9/18/2024	GENERAL	PMCHQ00002286	\$ 5,920.15
26106	29057	RECEIVER GENERAL	9/18/2024	GENERAL	PMCHQ00002286	\$ 2,212.37
26107	43652	SANTANA CONTRACTING LTD	9/18/2024	GENERAL	PMCHQ00002286	\$ 23,474.75
26108	00701	LANDRY BROTHERS LTD.	9/26/2024	GENERAL	PMCHQ00002288	\$ 19,874.84
26109	01066	PITNEY BOWES	9/26/2024	GENERAL	PMCHQ00002288	\$ 254.58
26110	01104	THE REPORTER	9/26/2024	GENERAL	PMCHQ00002288	\$ 266.52
26111	01295	STRAIT SUPPLIES LIMITED	9/26/2024	GENERAL	PMCHQ00002288	\$ 2,901.33
26112	03174	CHARLES FOREST CO-OP LTD.	9/26/2024	GENERAL	PMCHQ00002288	\$ 24.96
26113	03549	MBW COURIER INC.	9/26/2024	GENERAL	PMCHQ00002288	\$ 214.18
26114	05002	ST. JOHN AMBULANCE	9/26/2024	GENERAL	PMCHQ00002288	\$ 745.20
26115	05010	B & N DISTRIBUTORS LTD.	9/26/2024	GENERAL	PMCHQ00002288	\$ 149.47
26116	08192	ISLE MADAME HISTORICAL SOCIETY	9/26/2024	GENERAL	PMCHQ00002288	\$ 150.00
26117	10011	DE LAGE LANDEN FINANCIAL SERVI	9/26/2024	GENERAL	PMCHQ00002288	\$ 207.00
26118	10049	BABIN'S SERVICE CENTRE LTD.	9/26/2024	GENERAL	PMCHQ00002288	\$ 13,874.75
26119	12563	LA PICASSE CENTRE COMMUNAUTAIR	9/26/2024	GENERAL	PMCHQ00002288	\$ 3,958.47
26120	17091	SULLIVAN FUELS	9/26/2024	GENERAL	PMCHQ00002288	\$ 1,322.37
26121	17705	PUBLIC ELECTRIC 2015	9/26/2024	GENERAL	PMCHQ00002288	\$ 856.74
26122	19083	PAUL'S AUTO GLASS	9/26/2024	GENERAL	PMCHQ00002288	\$ 298.89
26123	27081	UNITED RENTALS OF CANADA, INC	9/26/2024	GENERAL	PMCHQ00002288	\$ 5,051.95
26124	28401	SAMSON, LAURIER	9/26/2024	GENERAL	PMCHQ00002288	\$ 800.00
26125	31925	SAMPSON, SHARLA	9/26/2024	GENERAL	PMCHQ00002288	\$ 142.45
26126	33115	EXP SERVICES INC	9/26/2024	GENERAL	PMCHQ00002288	\$ 3,818.18
26127	35157	MARINE RENEWABLES CANADA	9/26/2024	GENERAL	PMCHQ00002288	\$ 1,265.00
26128	35807	PROPERTY VALUA. SERV.CORP	9/26/2024	GENERAL	PMCHQ00002288	\$ 68,792.18
26129	37151	CANOE PROCUREMENT GROUP OF CAN	9/26/2024	GENERAL	PMCHQ00002288	\$ 654.45

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
26130	40145	TOROMONT CAT (MARITIMES)	9/26/2024	GENERAL	PMCHQ00002288	\$ 230.64
26131	40515	ACTION JANITORIAL SUPPLIES LTD	9/26/2024	GENERAL	PMCHQ00002288	\$ 407.53
26132	40827	BABIN, RENE	9/26/2024	GENERAL	PMCHQ00002288	\$ 139.09
26133	42530	OFFICE INTERIORS	9/26/2024	GENERAL	PMCHQ00002288	\$ 447.57
26134	43648	SAUNDERS EQUIPMENT LTD	9/26/2024	GENERAL	PMCHQ00002288	\$ 326.03
26135	44563	JET ICE	9/26/2024	GENERAL	PMCHQ00002288	\$ 1,958.65
26136	46825	RONA ARICHAT	9/26/2024	GENERAL	PMCHQ00002288	\$ 339.59
26137	47341	SUPERCLEAN	9/26/2024	GENERAL	PMCHQ00002288	\$ 402.50
26138	48160	LANMAR DEVELOPMENTS LTD.	9/26/2024	GENERAL	PMCHQ00002288	\$ 176.49
26139	48625	LA GOELETTE A PEPE CAFE	9/26/2024	GENERAL	PMCHQ00002288	\$ 739.04
Total Cheques: 129						Total Amount of Cheques: \$ 1,797,729.36

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	9/1/2024
Vendor ID	First	Last	Chequebook ID	ONLINE PAYMENTS
Vendor Name	First	Last		ONLINE PAYMENTS

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1177	00825	BELL ALIANT	9/5/2024	ONLINE PAYMENTS	PMCHQ00002277	\$ 1,462.40
1178	01023	NOVA SCOTIA POWER INC.	9/5/2024	ONLINE PAYMENTS	PMCHQ00002277	\$ 41,962.00
1179	01090	RECEIVER GEN. FOR CANADA	9/5/2024	ONLINE PAYMENTS	PMCHQ00002277	\$ 33,384.60
1180	34886	EASTLINK	9/5/2024	ONLINE PAYMENTS	PMCHQ00002277	\$ 449.27
1181	39100	DIRECTOR OF MAINTENANCE ENFORC	9/5/2024	ONLINE PAYMENTS	PMCHQ00002277	\$ 775.72
1182	01023	NOVA SCOTIA POWER INC.	9/12/2024	ONLINE PAYMENTS	PMCHQ00002282	\$ 3,972.13
1183	01457	BELL MOBILITY INC.	9/12/2024	ONLINE PAYMENTS	PMCHQ00002282	\$ 788.97
1184	20265	ROYAL BANK VISA	9/12/2024	ONLINE PAYMENTS	PMCHQ00002282	\$ 3,950.64
1185	36914	ROGERS COMMUNICATIONS CANADA I	9/12/2024	ONLINE PAYMENTS	PMCHQ00002282	\$ 1,737.41
1186	39100	DIRECTOR OF MAINTENANCE ENFORC	9/12/2024	ONLINE PAYMENTS	PMCHQ00002282	\$ 387.86
1187	42102	TELUS	9/12/2024	ONLINE PAYMENTS	PMCHQ00002282	\$ 326.60
1188	00825	BELL ALIANT	9/26/2024	ONLINE PAYMENTS	PMCHQ00002289	\$ 1,092.56
1189	01023	NOVA SCOTIA POWER INC.	9/26/2024	ONLINE PAYMENTS	PMCHQ00002289	\$ 7,136.91
1190	10010	TELUS HEALTH	9/26/2024	ONLINE PAYMENTS	PMCHQ00002289	\$ 22,237.72
1191	34886	EASTLINK	9/26/2024	ONLINE PAYMENTS	PMCHQ00002289	\$ 805.00
1192	39100	DIRECTOR OF MAINTENANCE ENFORC	9/26/2024	ONLINE PAYMENTS	PMCHQ00002289	\$ 775.72
1193	01090	RECEIVER GEN. FOR CANADA	9/26/2024	ONLINE PAYMENTS	PMCHQ00002291	\$ 38,387.59

Total Cheques: 17

Total Amount of Cheques: \$ 159,633.10

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 9/1/2024 9/30/2024  
 Vendor ID First Last Chequebook ID WATER WATER  
 Vendor Name First Last

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
03021	03123	PETER COVIN'S CONTRACTING LTD.	9/6/2024	WATER	PMCHQ00002280	\$ 5,203.75
03022	07633	T. SAMPSON & SONS BACKHOE &	9/6/2024	WATER	PMCHQ00002280	\$ 3,069.93
03023	09415	ACKLANDS-GRAINGER INC.	9/6/2024	WATER	PMCHQ00002280	\$ 888.00
03024	16675	GREATARIO INDUSTRIAL STORAGE S	9/6/2024	WATER	PMCHQ00002280	\$ 6,020.25
03025	17705	PUBLIC ELECTRIC 2015	9/6/2024	WATER	PMCHQ00002280	\$ 479.47
03026	19315	BRENNTAG CANADA INC	9/6/2024	WATER	PMCHQ00002280	\$ 10,991.70
03027	19809	BUREAU VERITAS CANADA (2019) I	9/6/2024	WATER	PMCHQ00002280	\$ 363.06
03028	26204	MCLENNAN SALES	9/6/2024	WATER	PMCHQ00002280	\$ 345.00
03029	31534	WM DIRECTIONAL DRILLING	9/6/2024	WATER	PMCHQ00002280	\$ 3,047.50
03030	46625	SCP DISTRIBUTORS CANADA INC.	9/6/2024	WATER	PMCHQ00002280	\$ 3,412.28
03031	46825	RONA ARICHAT	9/6/2024	WATER	PMCHQ00002280	\$ 5.80
03032	03123	PETER COVIN'S CONTRACTING LTD.	9/12/2024	WATER	PMCHQ00002285	\$ 1,308.13
03033	09415	ACKLANDS-GRAINGER INC.	9/12/2024	WATER	PMCHQ00002285	\$ 54.99
03034	13915	DEMPSEY MICHAEL GERARD	9/12/2024	WATER	PMCHQ00002285	\$ 500.00
03035	19809	BUREAU VERITAS CANADA (2019) I	9/12/2024	WATER	PMCHQ00002285	\$ 363.06
03036	19862	NOVA CONSTRUCTION CO LTD	9/12/2024	WATER	PMCHQ00002285	\$ 8,625.00
03037	25048	AGAT LABORATORIES LTD	9/12/2024	WATER	PMCHQ00002285	\$ 175.38
03038	26204	MCLENNAN SALES	9/12/2024	WATER	PMCHQ00002285	\$ 4,945.46
03039	31157	FLOWSTAR INDUSTRIAL ULC	9/12/2024	WATER	PMCHQ00002285	\$ 226.46
03040	46825	RONA ARICHAT	9/12/2024	WATER	PMCHQ00002285	\$ 32.75
03041	00701	LANDRY BROTHERS LTD.	9/25/2024	WATER	PMCHQ00002287	\$ 225.75
03042	01104	THE REPORTER	9/25/2024	WATER	PMCHQ00002287	\$ 129.28
03043	03123	PETER COVIN'S CONTRACTING LTD.	9/25/2024	WATER	PMCHQ00002287	\$ 4,326.88
03044	04928	SUPERIOR CONTRACTING LTD.	9/25/2024	WATER	PMCHQ00002287	\$ 1,178.75
03045	19809	BUREAU VERITAS CANADA (2019) I	9/25/2024	WATER	PMCHQ00002287	\$ 726.12
03046	38171	SAFETY FIRST-SFC LTD	9/25/2024	WATER	PMCHQ00002287	\$ 1,199.68
03047	45705	LONG POINT SERVICES SEPTIC DIV	9/25/2024	WATER	PMCHQ00002287	\$ 690.00

Total Cheques: 27

Total Amount of Cheques: \$ 58,534.43

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	9/1/2024
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Number

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
310	00825	BELL ALIANT	9/5/2024	ONLINE UTILITY	PMCHQ00002278	\$ 304.92
311	01023	NOVA SCOTIA POWER INC.	9/5/2024	ONLINE UTILITY	PMCHQ00002278	\$ 2,135.92
312	01023	NOVA SCOTIA POWER INC.	9/12/2024	ONLINE UTILITY	PMCHQ00002283	\$ 68.94
313	00825	BELL ALIANT	9/26/2024	ONLINE UTILITY	PMCHQ00002290	\$ 203.10
314	01023	NOVA SCOTIA POWER INC.	9/26/2024	ONLINE UTILITY	PMCHQ00002290	\$ 3,806.83
315	34886	EASTLINK	9/26/2024	ONLINE UTILITY	PMCHQ00002290	\$ 163.24
Total Cheques: 6						Total Amount of Cheques: \$ 6,682.95

County of Richmond  
 VENDOR CHEQUE REGISTER REPORT  
 Payables Management

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 10/1/2024 10/31/2024  
 Vendor ID First Last Chequebook ID GENERAL GENERAL  
 Vendor Name First Last

Sorted By: Cheque Date

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
26140	00701	LANDRY BROTHERS LTD.	10/4/2024	GENERAL	PMCHQ00002292	\$ 217.22
26141	01104	THE REPORTER	10/4/2024	GENERAL	PMCHQ00002292	\$ 1,332.49
26142	01643	BOUDREAU, CHRIS A.	10/4/2024	GENERAL	PMCHQ00002292	\$ 56.04
26143	01899	ADVOCATE PRINTING & PUB.	10/4/2024	GENERAL	PMCHQ00002292	\$ 5,482.05
26144	03123	PETER COVIN'S CONTRACTING LTD.	10/4/2024	GENERAL	PMCHQ00002292	\$ 10,227.08
26145	03174	CHARLES FOREST CO-OP LTD.	10/4/2024	GENERAL	PMCHQ00002292	\$ 245.00
26146	03824	FROST, CECIL J.	10/4/2024	GENERAL	PMCHQ00002292	\$ 100.00
26147	04320	NOVA SCOTIA MINISTER OF FINANC	10/4/2024	GENERAL	PMCHQ00002292	\$ 100.00
26148	04928	SUPERIOR CONTRACTING LTD.	10/4/2024	GENERAL	PMCHQ00002292	\$ 321,128.30
26149	06200	ISLE MADAME IFIT CENTRE	10/4/2024	GENERAL	PMCHQ00002292	\$ 2,000.00
26150	08508	TELILE	10/4/2024	GENERAL	PMCHQ00002292	\$ 759.00
26151	10025	MACCULLOCH, TROY	10/4/2024	GENERAL	PMCHQ00002292	\$ 469.44
26152	10219	JEFFREY, KATHLEEN	10/4/2024	GENERAL	PMCHQ00002292	\$ 633.08
26153	10529	DESJARDINS FINAN.SECURITY	10/4/2024	GENERAL	PMCHQ00002292	\$ 696.00
26154	11142	JOHNSTOWN COMMUNITY DEVELOPMEN	10/4/2024	GENERAL	PMCHQ00002292	\$ 300.00
26155	17965	ST. PETER'S LION'S CLUB	10/4/2024	GENERAL	PMCHQ00002292	\$ 4,442.48
26156	18673	BOUDREAU, RONALDA	10/4/2024	GENERAL	PMCHQ00002292	\$ 47.29
26157	18961	RIVER BOURGEOIS COMMUNITY	10/4/2024	GENERAL	PMCHQ00002292	\$ 500.00
26158	20110	ARCHITECTURE49 INC	10/4/2024	GENERAL	PMCHQ00002292	\$ 7,007.18
26159	23221	GRAND RIVER SENIORS CLUB	10/4/2024	GENERAL	PMCHQ00002292	\$ 200.00
26160	27081	UNITED RENTALS OF CANADA, INC	10/4/2024	GENERAL	PMCHQ00002292	\$ 305.00
26161	29106	SAMPSON, BRENT	10/4/2024	GENERAL	PMCHQ00002292	\$ 428.78
26162	29440	JANVRIN'S ISLAND COMMUNITY CEN	10/4/2024	GENERAL	PMCHQ00002292	\$ 2,000.00
26163	30151	SAMSON, YVONNE	10/4/2024	GENERAL	PMCHQ00002292	\$ 238.17
26164	31925	SAMPSON, SHARLA	10/4/2024	GENERAL	PMCHQ00002292	\$ 76.30
26165	35144	MARTELL, DANIELLE	10/4/2024	GENERAL	PMCHQ00002292	\$ 136.20
26166	35174	MARCELLUS, STEVEN	10/4/2024	GENERAL	PMCHQ00002292	\$ 98.31
26167	35184	ADAMS, BARBARA	10/4/2024	GENERAL	PMCHQ00002292	\$ 80.00
26168	35785	MURY, SHANNON	10/4/2024	GENERAL	PMCHQ00002292	\$ 1,087.19
26169	36109	ACADIA BROADCASTING LTD	10/4/2024	GENERAL	PMCHQ00002292	\$ 161.00
26170	37151	CANOE PROCUREMENT GROUP OF CAN	10/4/2024	GENERAL	PMCHQ00002292	\$ 9.19
26171	40210	ISLAND PHARMACY LTD.	10/4/2024	GENERAL	PMCHQ00002292	\$ 217.01
26172	46190	BOUDREAU, ADELE	10/4/2024	GENERAL	PMCHQ00002292	\$ 105.00
26173	46450	DAVID, SHELLEY	10/4/2024	GENERAL	PMCHQ00002292	\$ 83.83
26174	48364	D'ESCOUSSE CIVIC IMPROVEMENT S	10/4/2024	GENERAL	PMCHQ00002292	\$ 500.00
26175	48380	SBD TECHNOLOGY INNOVATORS INC.	10/4/2024	GENERAL	PMCHQ00002292	\$ 234.76
26176	48617	MINISTER OF FINANCE	10/4/2024	GENERAL	PMCHQ00002292	\$ 48,069.00
26177	49392	LA SOCIETE DE PRESSE ACADIENNE	10/4/2024	GENERAL	PMCHQ00002292	\$ 402.50
26178	15915	NARASIMHAN, PRATHIBHA	10/4/2024	GENERAL	PMCHQ00002294	\$ 30,652.00
26179	00329	CAUSEWAY ELECTRICAL SUPPLIES L	10/7/2024	GENERAL	PMCHQ00002298	\$ 260.34
26180	00701	LANDRY BROTHERS LTD.	10/7/2024	GENERAL	PMCHQ00002298	\$ 53.03
26181	01295	STRAIT SUPPLIES LIMITED	10/7/2024	GENERAL	PMCHQ00002298	\$ 1,515.70
26182	03123	PETER COVIN'S CONTRACTING LTD.	10/7/2024	GENERAL	PMCHQ00002298	\$ 5,709.06
26183	10049	BABIN'S SERVICE CENTRE LTD.	10/7/2024	GENERAL	PMCHQ00002298	\$ 148.95
26184	17091	SULLIVAN FUELS	10/7/2024	GENERAL	PMCHQ00002298	\$ 233.35
26185	21867	ADAMS, KELLY	10/7/2024	GENERAL	PMCHQ00002298	\$ 80.00
* 26186	21868	3250847 NOVA SCOTIA LIMITED	10/7/2024	GENERAL	PMCHQ00002298	\$ 575.00
26187	24988	HIGHLAND BEVERAGES 2004 LTD.	10/7/2024	GENERAL	PMCHQ00002298	\$ 56.00
26188	25048	AGAT LABORATORIES LTD	10/7/2024	GENERAL	PMCHQ00002298	\$ 507.18
26189	30287	WAJAX INDUSTRIAL COMPONENTS LP	10/7/2024	GENERAL	PMCHQ00002298	\$ 537.50
26190	35165	MAPLE SIGNS & ENGRAVING	10/7/2024	GENERAL	PMCHQ00002298	\$ 26.45
26191	35174	MARCELLUS, STEVEN	10/7/2024	GENERAL	PMCHQ00002298	\$ 155.64
26192	37151	CANOE PROCUREMENT GROUP OF CAN	10/7/2024	GENERAL	PMCHQ00002298	\$ 37.94
26193	38962	SEAL COVE HOLDING	10/7/2024	GENERAL	PMCHQ00002298	\$ 2,063.96
26194	45144	SOURCE ATLANTIC	10/7/2024	GENERAL	PMCHQ00002298	\$ 529.53
26195	48624	CAMDON RECYCLING LIMITED	10/7/2024	GENERAL	PMCHQ00002298	\$ 3,130.26

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
26196	00329	CAUSEWAY ELECTRICAL SUPPLIES L	10/8/2024	GENERAL	PMCHQ00002299	\$ 71.29
26197	00701	LANDRY BROTHERS LTD.	10/8/2024	GENERAL	PMCHQ00002299	\$ 105.17
26198	01961	MARTEL, TRISTAN	10/8/2024	GENERAL	PMCHQ00002299	\$ 22.53
26199	02240	JEANTIE'S MINI MART	10/8/2024	GENERAL	PMCHQ00002299	\$ 39.92
26200	03075	BRAS D'OR LAKERS SENIORS ASSOC	10/8/2024	GENERAL	PMCHQ00002299	\$ 271.00
26201	10197	CARMICHAEL ENGINEERING LTD.	10/8/2024	GENERAL	PMCHQ00002299	\$ 4,608.05
26202	11908	CANADA POST CORPORATION	10/8/2024	GENERAL	PMCHQ00002299	\$ 17,483.88
26203	14168	EASTERN DISTRICT PLANNING	10/8/2024	GENERAL	PMCHQ00002299	\$ 44,059.25
26204	17091	SULLIVAN FUELS	10/8/2024	GENERAL	PMCHQ00002299	\$ 1,352.23
26205	17916	INN ON PRINCE HOTEL AND CONFER	10/8/2024	GENERAL	PMCHQ00002299	\$ 173.65
26206	18673	BOUDREAU, RONALDA	10/8/2024	GENERAL	PMCHQ00002299	\$ 47.33
26207	18864	ISLE MADAME SMALL OPTIONS SOCI	10/8/2024	GENERAL	PMCHQ00002299	\$ 770.79
26208	19763	SEABOARD TIRE	10/8/2024	GENERAL	PMCHQ00002299	\$ 983.25
* 26209	19872	LEBLANC, RONNIE	10/8/2024	GENERAL	PMCHQ00002299	\$ 295.70
26210	21868	3250847 NOVA SCOTIA LIMITED	10/8/2024	GENERAL	PMCHQ00002299	\$ 575.00
26211	27081	UNITED RENTALS OF CANADA, INC	10/8/2024	GENERAL	PMCHQ00002299	\$ 2,348.11
26212	31057	B&F ELECTRICAL LTD	10/8/2024	GENERAL	PMCHQ00002299	\$ 1,380.00
26213	35174	MARCELLUS, STEVEN	10/8/2024	GENERAL	PMCHQ00002299	\$ 911.15
26214	36609	STRAIT AREA TRANSIT CO-OPERATI	10/8/2024	GENERAL	PMCHQ00002299	\$ 25,000.00
26215	36641	GRANT THORNTON LLP	10/8/2024	GENERAL	PMCHQ00002299	\$ 18,802.50
26216	40145	TOROMONT CAT (MARITIMES)	10/8/2024	GENERAL	PMCHQ00002299	\$ 1,374.58
26217	44180	BURCHELL WICKWIRE BRYSON LLP	10/8/2024	GENERAL	PMCHQ00002299	\$ 251.85
26218	46825	RONA ARICHAT	10/8/2024	GENERAL	PMCHQ00002299	\$ 946.43
26219	48173	GUARDIAN ALARM & SECURITY	10/8/2024	GENERAL	PMCHQ00002299	\$ 322.00
26220	48617	MINISTER OF FINANCE	10/8/2024	GENERAL	PMCHQ00002299	\$ 516,705.24
26221	48625	LA GOELETTE A PEPE CAFE	10/8/2024	GENERAL	PMCHQ00002299	\$ 640.01
26222	05711	RANKIN, CLAIR	10/8/2024	GENERAL	PMCHQ00002302	\$ 276.04
26223	06904	BURKE, GARY	10/8/2024	GENERAL	PMCHQ00002302	\$ 13,724.04
26224	17985	EMM LAW INCORPORATED	10/8/2024	GENERAL	PMCHQ00002302	\$ 6,041.25
26225	28665	LAVANDIER, RENE	10/8/2024	GENERAL	PMCHQ00002302	\$ 5,999.01
26226	29057	RECEIVER GENERAL	10/8/2024	GENERAL	PMCHQ00002302	\$ 2,241.84
26227	31008	THOMSEN, MARTIN	10/8/2024	GENERAL	PMCHQ00002302	\$ 407.13
26228	43652	SANTANA CONTRACTING LTD	10/8/2024	GENERAL	PMCHQ00002302	\$ 23,583.08
26229	48160	LANMAR DEVELOPMENTS LTD.	10/8/2024	GENERAL	PMCHQ00002302	\$ 1,595.63
26230	48380	SBD TECHNOLOGY INNOVATORS INC.	10/8/2024	GENERAL	PMCHQ00002302	\$ 234.76
26231	00175	LA PICASSE	10/18/2024	GENERAL	PMCHQ00002303	\$ 1,989.49
26232	00329	CAUSEWAY ELECTRICAL SUPPLIES L	10/18/2024	GENERAL	PMCHQ00002303	\$ 307.64
26233	00701	LANDRY BROTHERS LTD.	10/18/2024	GENERAL	PMCHQ00002303	\$ 244.13
26234	01104	THE REPORTER	10/18/2024	GENERAL	PMCHQ00002303	\$ 368.00
26235	01295	STRAIT SUPPLIES LIMITED	10/18/2024	GENERAL	PMCHQ00002303	\$ 2,495.27
26236	01309	SAMSON'S PLUMBING & HEATING	10/18/2024	GENERAL	PMCHQ00002303	\$ 365.70
26237	01903	AECOM CANADA LIMITED	10/18/2024	GENERAL	PMCHQ00002303	\$ 93,529.35
26238	01961	MARTEL, TRISTAN	10/18/2024	GENERAL	PMCHQ00002303	\$ 76.48
26239	03123	PETER COVIN'S CONTRACTING LTD.	10/18/2024	GENERAL	PMCHQ00002303	\$ 13,299.75
26240	03484	MINISTER OF FINANCE	10/18/2024	GENERAL	PMCHQ00002303	\$ 64.51
26241	03549	MBW COURIER INC.	10/18/2024	GENERAL	PMCHQ00002303	\$ 163.97
26242	05010	B & N DISTRIBUTORS LTD.	10/18/2024	GENERAL	PMCHQ00002303	\$ 94.40
26243	06211	SEAL COVE RESTAURANT	10/18/2024	GENERAL	PMCHQ00002303	\$ 50.00
26244	06807	CONNORS OFFICE PRODUCTS	10/18/2024	GENERAL	PMCHQ00002303	\$ 521.59
26245	13877	KENT PORT HAWKESBURY	10/18/2024	GENERAL	PMCHQ00002303	\$ 122.66
26246	17091	SULLIVAN FUELS	10/18/2024	GENERAL	PMCHQ00002303	\$ 1,436.20
26247	17985	EMM LAW INCORPORATED	10/18/2024	GENERAL	PMCHQ00002303	\$ 1,500.00
26248	18673	BOUDREAU, RONALDA	10/18/2024	GENERAL	PMCHQ00002303	\$ 75.00
26249	19108	STRUM CONSULTING	10/18/2024	GENERAL	PMCHQ00002303	\$ 3,080.56
26250	19872	LEBLANC, RONNIE	10/18/2024	GENERAL	PMCHQ00002303	\$ 295.70
26251	22070	CAPE BRETON PARTNERSHIP	10/18/2024	GENERAL	PMCHQ00002303	\$ 487.31
26252	24988	HIGHLAND BEVERAGES 2004 LTD.	10/18/2024	GENERAL	PMCHQ00002303	\$ 20.00
26253	25048	AGAT LABORATORIES LTD	10/18/2024	GENERAL	PMCHQ00002303	\$ 198.95
26254	26604	EASTERN FENCE ERECTORS LIMITED	10/18/2024	GENERAL	PMCHQ00002303	\$ 7,745.25
26255	29105	SAMPSON, MELANIE	10/18/2024	GENERAL	PMCHQ00002303	\$ 150.04
26256	30072	NEW HORIZON SENIORS CITIZEN CL	10/18/2024	GENERAL	PMCHQ00002303	\$ 1,044.39
26257	31008	THOMSEN, MARTIN	10/18/2024	GENERAL	PMCHQ00002303	\$ 275.30
26258	31572	FLEUR DE-LIS TEA ROOM	10/18/2024	GENERAL	PMCHQ00002303	\$ 1,472.33

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
26259	32409	MURVIN'S 24 HR. TOWING	10/18/2024	GENERAL	PMCHQ00002303	\$ 184.00
26260	35163	DIGOUT ART	10/18/2024	GENERAL	PMCHQ00002303	\$ 20.00
26261	35289	GENO POLEGATO TRUCKING	10/18/2024	GENERAL	PMCHQ00002303	\$ 115.00
26262	35785	MURY, SHANNON	10/18/2024	GENERAL	PMCHQ00002303	\$ 213.27
26263	37761	RICHMOND MINOR BASEBALL	10/18/2024	GENERAL	PMCHQ00002303	\$ 2,000.00
26264	38171	SAFETY FIRST-SFC LTD	10/18/2024	GENERAL	PMCHQ00002303	\$ 2,677.32
26265	38712	CANAL HOLDINGS LTD	10/18/2024	GENERAL	PMCHQ00002303	\$ 510.60
26266	39187	STRAIT REGIONAL CENTRE FOR EDU	10/18/2024	GENERAL	PMCHQ00002303	\$ 260,482.05
26267	40145	TOROMONT CAT (MARITIMES)	10/18/2024	GENERAL	PMCHQ00002303	\$ 656.06
26268	41020	GROUNDSWELL PUB & INN	10/18/2024	GENERAL	PMCHQ00002303	\$ 100.00
26269	44563	JET ICE	10/18/2024	GENERAL	PMCHQ00002303	\$ 2,012.50
26270	45705	LONG POINT SERVICES SEPTIC DIV	10/18/2024	GENERAL	PMCHQ00002303	\$ 2,323.00
26271	46825	RONA ARICHAT	10/18/2024	GENERAL	PMCHQ00002303	\$ 450.29
26272	46884	3285522 NOVA SCOTIA LIMITED	10/18/2024	GENERAL	PMCHQ00002303	\$ 2,910.64
26273	48364	D'ESCOUSSE CIVIC IMPROVEMENT S	10/18/2024	GENERAL	PMCHQ00002303	\$ 1,474.42
26274	48685	SKINNER, LISA	10/18/2024	GENERAL	PMCHQ00002303	\$ 35.00
26275	48909	CDW CANADA INC	10/18/2024	GENERAL	PMCHQ00002303	\$ 167.05
26276	01090	RECEIVER GEN. FOR CANADA	10/22/2024	GENERAL	PMCHQ00002307	\$ 39,326.22
26277	01295	STRAIT SUPPLIES LIMITED	10/22/2024	GENERAL	PMCHQ00002307	\$ 529.00
26278	03174	CHARLES FOREST CO-OP LTD.	10/22/2024	GENERAL	PMCHQ00002307	\$ 19.96
26279	03824	FROST, CECIL J.	10/22/2024	GENERAL	PMCHQ00002307	\$ 100.00
26280	04555	SAMSON, CLINT	10/22/2024	GENERAL	PMCHQ00002307	\$ 303.94
26281	10529	DESJARDINS FINAN.SECURITY	10/22/2024	GENERAL	PMCHQ00002307	\$ 30,354.79
26282	13722	CANSO FORD SALES LTD.	10/22/2024	GENERAL	PMCHQ00002307	\$ 81,054.94
26283	18673	BOUDREAU, RONALDA	10/22/2024	GENERAL	PMCHQ00002307	\$ 198.18
26284	29290	FRASER, BRENDA	10/22/2024	GENERAL	PMCHQ00002307	\$ 36.00
26285	29291	GKW PRINTING CO.	10/22/2024	GENERAL	PMCHQ00002307	\$ 834.18
26286	31050	NSGEU	10/22/2024	GENERAL	PMCHQ00002307	\$ 1,381.14
26287	31925	SAMPSON, SHARLA	10/22/2024	GENERAL	PMCHQ00002307	\$ 129.10
26288	32410	MICROTEL INN & SUITES BY WYNDH	10/22/2024	GENERAL	PMCHQ00002307	\$ 416.30
26289	35084	ACADIAVILLE COMMUNITY	10/22/2024	GENERAL	PMCHQ00002307	\$ 300.00
26290	35174	MARCELLUS, STEVEN	10/22/2024	GENERAL	PMCHQ00002307	\$ 167.27
26291	35785	MURY, SHANNON	10/22/2024	GENERAL	PMCHQ00002307	\$ 158.32
26292	37151	CANOE PROCUREMENT GROUP OF CAN	10/22/2024	GENERAL	PMCHQ00002307	\$ 611.69
26293	45241	DOYLE, WAYNE	10/22/2024	GENERAL	PMCHQ00002307	\$ 143.75
26294	46190	BOUDREAU, ADELE	10/22/2024	GENERAL	PMCHQ00002307	\$ 150.00
26295	48160	LANMAR DEVELOPMENTS LTD.	10/22/2024	GENERAL	PMCHQ00002307	\$ 168.58
26296	49392	LA SOCIETE DE PRESSE ACADIENNE	10/22/2024	GENERAL	PMCHQ00002307	\$ 172.50
26297	00426	DIGGDON'S FREIGHT SERVICE	10/30/2024	GENERAL	PMCHQ00002308	\$ 172.50
26298	00447	RICHMOND RIVER ROOTS MARKET GA	10/30/2024	GENERAL	PMCHQ00002308	\$ 2,000.00
26299	00485	EASTERN CO. REG. LIBRARY	10/30/2024	GENERAL	PMCHQ00002308	\$ 19,775.00
26300	00701	LANDRY BROTHERS LTD.	10/30/2024	GENERAL	PMCHQ00002308	\$ 87.35
26301	01104	THE REPORTER	10/30/2024	GENERAL	PMCHQ00002308	\$ 57.50
26302	01295	STRAIT SUPPLIES LIMITED	10/30/2024	GENERAL	PMCHQ00002308	\$ 623.45
26303	01341	VILLAGE OF ST. PETER'S	10/30/2024	GENERAL	PMCHQ00002308	\$ 2,809.56
26304	03123	PETER COVIN'S CONTRACTING LTD.	10/30/2024	GENERAL	PMCHQ00002308	\$ 4,916.24
26305	03166	KEVIN'S COURIER LTD.	10/30/2024	GENERAL	PMCHQ00002308	\$ 27.95
26306	03174	CHARLES FOREST CO-OP LTD.	10/30/2024	GENERAL	PMCHQ00002308	\$ 62.33
26307	03950	MOMBOURQUETTE, AMANDA	10/30/2024	GENERAL	PMCHQ00002308	\$ 566.71
26308	05010	B & N DISTRIBUTORS LTD.	10/30/2024	GENERAL	PMCHQ00002308	\$ 109.25
26309	06823	FLEUR DE LIS SENIORS CLUB	10/30/2024	GENERAL	PMCHQ00002308	\$ 1,720.37
26310	08656	THE ISLAND NEST RESTAURANT LIM	10/30/2024	GENERAL	PMCHQ00002308	\$ 135.64
26311	10025	MACCULLOCH, TROY	10/30/2024	GENERAL	PMCHQ00002308	\$ 173.44
26312	15182	BURKE, KARA	10/30/2024	GENERAL	PMCHQ00002308	\$ 25.00
26313	15261	D'ESCOUSSE CIVIC IMPROVEMENT	10/30/2024	GENERAL	PMCHQ00002308	\$ 200.00
26314	17091	SULLIVAN FUELS	10/30/2024	GENERAL	PMCHQ00002308	\$ 1,870.93
26315	17985	EMM LAW INCORPORATED	10/30/2024	GENERAL	PMCHQ00002308	\$ 4,993.68
26316	18962	RIVER BOURGEOIS COMMUNITY SERV	10/30/2024	GENERAL	PMCHQ00002308	\$ 150.00
26317	25968	RIVERDALE COMMUNITY SERVICES S	10/30/2024	GENERAL	PMCHQ00002308	\$ 1,979.78
26318	29602	YORKE, ANN MARIE	10/30/2024	GENERAL	PMCHQ00002308	\$ 337.10
26319	30048	NIGHTINGALE, PAT	10/30/2024	GENERAL	PMCHQ00002308	\$ 50.00
26320	30053	LAFFORD, DARLENE	10/30/2024	GENERAL	PMCHQ00002308	\$ 50.00
26321	30351	LAPOINTE ANNE	10/30/2024	GENERAL	PMCHQ00002308	\$ 50.00

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
26322	30825	CUMMINS CANADA ULC	10/30/2024	GENERAL	PMCHQ00002308	\$ 4,994.89
26323	31057	B&F ELECTRICAL LTD	10/30/2024	GENERAL	PMCHQ00002308	\$ 5,000.20
26324	31163	SOUTHSIDE AUTO AND MARINE	10/30/2024	GENERAL	PMCHQ00002308	\$ 601.40
26325	31301	EAST COAST PROCESS SERVERS LTD	10/30/2024	GENERAL	PMCHQ00002308	\$ 171.93
26326	31502	FOUGERE RITA	10/30/2024	GENERAL	PMCHQ00002308	\$ 25.00
26327	32566	ROCKY BAY IRISH CLUB	10/30/2024	GENERAL	PMCHQ00002308	\$ 1,596.87
26328	33115	EXP SERVICES INC	10/30/2024	GENERAL	PMCHQ00002308	\$ 21,740.18
26329	34925	AMEY BERNADINE	10/30/2024	GENERAL	PMCHQ00002308	\$ 50.00
26330	35119	MOLLOY, TYLER	10/30/2024	GENERAL	PMCHQ00002308	\$ 40.00
26331	35138	GFL ENVIRONMENTAL SERVICES INC	10/30/2024	GENERAL	PMCHQ00002308	\$ 29,509.70
26332	35144	MARTELL, DANIELLE	10/30/2024	GENERAL	PMCHQ00002308	\$ 147.78
26333	35164	DOARY HENRIETTA	10/30/2024	GENERAL	PMCHQ00002308	\$ 20.00
26334	35174	MARCELLUS, STEVEN	10/30/2024	GENERAL	PMCHQ00002308	\$ 696.36
26335	35177	AQUATIC INFORMATICS	10/30/2024	GENERAL	PMCHQ00002308	\$ 5,017.45
26336	35785	MURY, SHANNON	10/30/2024	GENERAL	PMCHQ00002308	\$ 100.99
26337	37151	CANOE PROCUREMENT GROUP OF CAN	10/30/2024	GENERAL	PMCHQ00002308	\$ 53.43
26338	38109	BOUDREAU MARILYN	10/30/2024	GENERAL	PMCHQ00002308	\$ 50.00
26339	38171	SAFETY FIRST-SFC LTD	10/30/2024	GENERAL	PMCHQ00002308	\$ 702.07
26340	38962	SEAL COVE HOLDING	10/30/2024	GENERAL	PMCHQ00002308	\$ 1,907.77
26341	39111	BOYD BABIN	10/30/2024	GENERAL	PMCHQ00002308	\$ 450.00
26342	39817	MAIA TRANSPORT	10/30/2024	GENERAL	PMCHQ00002308	\$ 6,162.60
26343	40210	ISLAND PHARMACY LTD.	10/30/2024	GENERAL	PMCHQ00002308	\$ 16.08
26344	40827	BABIN, RENE	10/30/2024	GENERAL	PMCHQ00002308	\$ 40.00
26345	42530	OFFICE INTERIORS	10/30/2024	GENERAL	PMCHQ00002308	\$ 850.78
26346	45241	DOYLE, WAYNE	10/30/2024	GENERAL	PMCHQ00002308	\$ 80.00
26347	46450	DAVID, SHELLEY	10/30/2024	GENERAL	PMCHQ00002308	\$ 108.41
26348	46825	RONA ARICHAT	10/30/2024	GENERAL	PMCHQ00002308	\$ 563.61
26349	47066	ST PETER'S COMMUNITY CLUB	10/30/2024	GENERAL	PMCHQ00002308	\$ 1,999.13
26350	47562	SCOTIA RECYCLING LTD.	10/30/2024	GENERAL	PMCHQ00002308	\$ 460.00
26351	47771	LAKESIDE COMMUNITY ASSOC.	10/30/2024	GENERAL	PMCHQ00002308	\$ 2,000.00
26352	48470	MARTELL, DONALD BLAIR	10/30/2024	GENERAL	PMCHQ00002308	\$ 40.00
26353	48625	LA GOELETTE A PEPE CAFE	10/30/2024	GENERAL	PMCHQ00002308	\$ 847.49
26354	00647	ISLE MAD. FIRE DEPARTMENT	10/31/2024	GENERAL	PMCHQ00002312	\$ 130,000.00
26355	01864	FRAMBOISE-FORCHU VOL.FIRE DEPT	10/31/2024	GENERAL	PMCHQ00002312	\$ 14,000.00
26356	03026	WEST BAY ROAD & DISTRICT VOLUN	10/31/2024	GENERAL	PMCHQ00002312	\$ 35,000.00
26357	03204	LOUISDALE & DISTRICT VOLUNTEER	10/31/2024	GENERAL	PMCHQ00002312	\$ 90,000.00
26358	04022	GRAND RIVER FIRE DEPT.	10/31/2024	GENERAL	PMCHQ00002312	\$ 21,000.00
26359	06866	DIST. #10 VOLUNTEER FIRE DEPT.	10/31/2024	GENERAL	PMCHQ00002312	\$ 30,000.00
26360	10782	LOCH LOMOND VOLUNTEER FIRE	10/31/2024	GENERAL	PMCHQ00002312	\$ 20,000.00
26361	17985	EMM LAW INCORPORATED	10/31/2024	GENERAL	PMCHQ00002312	\$ 6,867.71
26362	39446	ZUTPHEN CONTRACTORS INC	10/31/2024	GENERAL	PMCHQ00002312	\$ 322,568.23

Total Cheques: 223

Total Amount of Cheques: \$ 2,511,846.32

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 10/1/2024 10/31/2024  
 Vendor ID First Last Chequebook ID ONLINE PAYMENTS ONLINE PAYMENTS  
 Vendor Name First Last

Sorted By: Cheque Date

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1194	00825	BELL ALIANT	10/4/2024	ONLINE PAYMENTS	PMCHQ00002293	\$ 222.92
1195	01090	RECEIVER GEN. FOR CANADA	10/4/2024	ONLINE PAYMENTS	PMCHQ00002293	\$ 34,358.95
1196	39100	DIRECTOR OF MAINTENANCE ENFORC	10/4/2024	ONLINE PAYMENTS	PMCHQ00002293	\$ 387.86
1197	00825	BELL ALIANT	10/4/2024	ONLINE PAYMENTS	PMCHQ00002295	\$ 105.31
1198	01023	NOVA SCOTIA POWER INC.	10/4/2024	ONLINE PAYMENTS	PMCHQ00002295	\$ 44,029.45
1199	20265	ROYAL BANK VISA	10/4/2024	ONLINE PAYMENTS	PMCHQ00002295	\$ 2,621.49
1200	01023	NOVA SCOTIA POWER INC.	10/8/2024	ONLINE PAYMENTS	PMCHQ00002301	\$ 52.34
1201	10010	TELUS HEALTH	10/8/2024	ONLINE PAYMENTS	PMCHQ00002301	\$ 23,660.95
1202	20265	ROYAL BANK VISA	10/8/2024	ONLINE PAYMENTS	PMCHQ00002301	\$ 11,440.76
1203	34886	EASTLINK	10/8/2024	ONLINE PAYMENTS	PMCHQ00002301	\$ 458.47
1204	00825	BELL ALIANT	10/18/2024	ONLINE PAYMENTS	PMCHQ00002305	\$ 54.07
1205	01457	BELL MOBILITY INC.	10/18/2024	ONLINE PAYMENTS	PMCHQ00002305	\$ 807.01
1206	20265	ROYAL BANK VISA	10/18/2024	ONLINE PAYMENTS	PMCHQ00002305	\$ 265.51
1207	34886	EASTLINK	10/18/2024	ONLINE PAYMENTS	PMCHQ00002305	\$ 805.00
1208	39100	DIRECTOR OF MAINTENANCE ENFORC	10/18/2024	ONLINE PAYMENTS	PMCHQ00002305	\$ 775.72
1209	42102	TELUS	10/18/2024	ONLINE PAYMENTS	PMCHQ00002305	\$ 326.60
1210	00825	BELL ALIANT	10/30/2024	ONLINE PAYMENTS	PMCHQ00002310	\$ 1,136.10
1211	01023	NOVA SCOTIA POWER INC.	10/30/2024	ONLINE PAYMENTS	PMCHQ00002310	\$ 28.41
1212	39100	DIRECTOR OF MAINTENANCE ENFORC	10/30/2024	ONLINE PAYMENTS	PMCHQ00002310	\$ 775.72
1213	34886	EASTLINK	10/31/2024	ONLINE PAYMENTS	PMCHQ00002313	\$ 458.47
1214	36914	ROGERS COMMUNICATIONS CANADA I	10/31/2024	ONLINE PAYMENTS	PMCHQ00002313	\$ 1,737.41

Total Cheques: 21

Total Amount of Cheques: \$ 124,508.52

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	10/1/2024
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY
Vendor Name	First	Last		ONLINE UTILITY

Sorted By: Cheque Date

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
316	00825	BELL ALIANT	10/4/2024	ONLINE UTILITY	PMCHQ00002296	\$ 101.82
317	01023	NOVA SCOTIA POWER INC.	10/4/2024	ONLINE UTILITY	PMCHQ00002296	\$ 1,733.56
318	20265	ROYAL BANK VISA	10/18/2024	ONLINE UTILITY	PMCHQ00002306	\$ 335.91
319	34886	EASTLINK	10/18/2024	ONLINE UTILITY	PMCHQ00002306	\$ 163.24
320	00825	BELL ALIANT	10/30/2024	ONLINE UTILITY	PMCHQ00002311	\$ 304.92
<b>Total Cheques: 5</b>						<b>Total Amount of Cheques: \$ 2,639.45</b>

Ranges: From: To: From: To:  
 Cheque Number First Last Cheque Date 10/1/2024 10/31/2024  
 Vendor ID First Last Chequebook ID WATER WATER  
 Vendor Name First Last

Sorted By: Cheque Date

\* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
03048	00426	DIGGDON'S FREIGHT SERVICE	10/7/2024	WATER	PMCHQ00002297	\$ 82.80
03049	19809	BUREAU VERITAS CANADA (2019) I	10/7/2024	WATER	PMCHQ00002297	\$ 363.06
03050	25048	AGAT LABORATORIES LTD	10/7/2024	WATER	PMCHQ00002297	\$ 2,451.81
03051	26204	MCLENNAN SALES	10/7/2024	WATER	PMCHQ00002297	\$ 1,739.95
03052	15202	ATLANTIC PURIFICATION SYSTEMS	10/8/2024	WATER	PMCHQ00002300	\$ 1,973.40
03053	26204	MCLENNAN SALES	10/8/2024	WATER	PMCHQ00002300	\$ 2,300.00
03054	36109	ACADIA BROADCASTING LTD	10/8/2024	WATER	PMCHQ00002300	\$ 239.20
03055	37285	B.J. ELECTRIC	10/8/2024	WATER	PMCHQ00002300	\$ 3,542.88
03056	45705	LONG POINT SERVICES SEPTIC DIV	10/8/2024	WATER	PMCHQ00002300	\$ 690.00
03057	46825	RONA ARICHAT	10/8/2024	WATER	PMCHQ00002300	\$ 158.43
03058	00701	LANDRY BROTHERS LTD.	10/18/2024	WATER	PMCHQ00002304	\$ 102.05
03059	01686	T. SAMPSON & SONS BACKHOE AND	10/18/2024	WATER	PMCHQ00002304	\$ 775.10
03060	03549	MBW COURIER INC.	10/18/2024	WATER	PMCHQ00002304	\$ 163.97
03061	06262	WILF'S DEMOLITION & SALVAGE LT	10/18/2024	WATER	PMCHQ00002304	\$ 276.00
03062	11908	CANADA POST CORPORATION	10/18/2024	WATER	PMCHQ00002304	\$ 25.35
03063	19809	BUREAU VERITAS CANADA (2019) I	10/18/2024	WATER	PMCHQ00002304	\$ 726.12
03064	24595	THE SHAW GROUP LIMITED	10/18/2024	WATER	PMCHQ00002304	\$ 3,520.96
03065	48909	CDW CANADA INC	10/18/2024	WATER	PMCHQ00002304	\$ 275.29
03066	00426	DIGGDON'S FREIGHT SERVICE	10/30/2024	WATER	PMCHQ00002309	\$ 82.80
03067	03123	PETER COVIN'S CONTRACTING LTD.	10/30/2024	WATER	PMCHQ00002309	\$ 4,916.26
03068	03166	KEVIN'S COURIER LTD.	10/30/2024	WATER	PMCHQ00002309	\$ 31.05
03069	07285	SANSOM EQUIPMENT LTD.	10/30/2024	WATER	PMCHQ00002309	\$ 426.24
03070	15202	ATLANTIC PURIFICATION SYSTEMS	10/30/2024	WATER	PMCHQ00002309	\$ 2,965.74
03071	19809	BUREAU VERITAS CANADA (2019) I	10/30/2024	WATER	PMCHQ00002309	\$ 726.12
03072	26204	MCLENNAN SALES	10/30/2024	WATER	PMCHQ00002309	\$ 2,550.70
03073	35177	AQUATIC INFORMATICS	10/30/2024	WATER	PMCHQ00002309	\$ 5,017.45
03074	38171	SAFETY FIRST-SFC LTD	10/30/2024	WATER	PMCHQ00002309	\$ 702.08
03075	45705	LONG POINT SERVICES SEPTIC DIV	10/30/2024	WATER	PMCHQ00002309	\$ 690.00

Total Cheques: 28

Total Amount of Cheques: \$ 37,514.81



# ACTION LIST 2022-2024

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status
1	The Municipality conduct a flag raising ceremony, on a date to be determined, in honor and recognition of Truth and Reconciliation Day.	2021-09-27	Municipal Council	TBD	Complete
2	The Warden and Councillor Shawn Samson prepare a letter to the Province, copied to Council, regarding water damage along Veteran's Memorial Drive in Arichat as a result of heavy rains and requesting a resolution.	2022-01-24	Warden/Councillor Samson	Immediately	Complete
3	Staff create a draft "Procedural Policy" for Committees of Council meetings and that the draft be reviewed at a future By-Law/Policy Committee meeting.	2022-02-08	CAO / Warden	Future By-Law/Policy Committee Meeting	Complete
4	The Warden and Deputy Warden draft a letter to the Department of Public Works indicating safety issue concerns with erosion and flooding on Evanston Road and Langley Lane in District #3.	2022-02-28	Warden & Deputy Warden	Immediately	Complete
5	A letter of concern be drafted by the Warden and Deputy Warden in collaboration with the MLA regarding the landline issues occurring during power outages in Dundee, St. George's Channel and Grand River	2022-02-28	Warden & Deputy Warden	Immediately	Complete
6	Warden Mombourquette, in collaboration with the Cape Breton Partnership, coordinate a meeting with Develop Nova Scotia and Bell Aliant in order to gather information regarding the Broadband Expansion Project.	2022-02-28	Warden	Immediately	Complete
7	The addition of a storm reporting form be referred to Emergency Management Advisory Committee and the By-Law/Policy Committee for review and discussion for potential addition to the plan or by-law.	2022-02-28	Steve Marcellus	Immediately	Complete
8	The matter of the School/Municipal Office Driveway safety concerns be moved to budget deliberations and that the CSAP be approached about their ability to cost-share any work that may be proposed.	2022-03-21	Director of Public Works/CFO	Immediately	Complete
9	The request from the Village of St. Peter's regarding access to the Canada Community Building fund be referred to By-Law/ Policy Committee and also to budget deliberations.	2022-03-21	CFO/Municipal Clerk	Immediately	Complete
10	The Municipality adjust the rates for hauling municipal solid waste and recyclables in accordance with the Truckers Association of Nova Scotia (TANS) monthly diesel fuel price as posted on the Nova Scotia Government website.	2022-04-25	Director of Public Works/CFO	Immediately	Complete

11	The Municipality forward correspondence to Nova Scotia Public Works with a copy to Jamie Chisholm, District Director, PW Eastern, Paul Colton, Construction manager, PW Eastern and Laura Cunningham, Capital Program Administration Office, Pw Head Office, notifying them of the municipality's acceptance of the list and cost estimate for the cost shared program for the paving of Langley Lane, from Pulp Mill Road to end for a distance of .36 kilometers.	25/04/2022	Director of Public Works/CFO	Immediately	<b>Complete</b>
12	The minimum acceptable bid be as follows on the listed properties, which did not sell at previous tax sales, and will be listed for the June 2022 Tax Sale: District #1 - Property #01415298; PID 75011015, Assessed to Mary Gail Rude, Land - 3661 Highway 206, Petit De Grat Minimum Bid: \$10,000 / District #2 - Property #03222241; PID 75100677, Land, Cove Road, West Arichat, Assessed to Household Realty Corporation Limited ,Minimum Bid: \$2,000 / District #1 - Property #09630309; PID 75003947, Assessed to Gordon Edwin (Jr) Short & Shelley Esther Stewart, Land - Highland Street, Arichat, Minimum Bid: Principal Only / District #5 - Property #09055363; PID 75119214, Minimum Bid: Principal Only, Assessed to Gary & Kathleen Pretty, Land - St. Peter's Fourchu Road, Framboise	2022-04-25	Revenue Manager	Immediately	<b>Complete</b>
13	That a \$10,000 Plamu Sponsorship be added to the draft budget for the Nova Scotia Mi'kmaw Summer Games being hosted by Potlotek First Nation from July 17th to July 24th, 2022.	2022-04-25	Chief Financial Officer	Immediately	<b>Complete</b>
14	Esther MacDonnell be appointed to the Accessibility Advisory Committee.	2022-04-25	Warden	Immediately	<b>Complete</b>
15	That the Municipality of Richmond County sign on as an endorser of the National Coalition for Healthy School Food and that correspondence be forwarded to Coalition for Healthy School Food at Food Secure Canada indicating that the Municipality of Richmond County endorses the Coalition's call for the development of a universal cost-shared healthy school food program.	25/04/2022	Municipal Council (Warden)	Immediately	<b>Complete</b>
16	A letter be written by Warden Mombourquette to the Honourable Tim Houston, with a copy to the Minister of Finance, Allan MacMaster, Minister of Municipal Affairs & Housing, John Lohr, MLA, Trevor Boudreau and the President of the NSFM, Amanda McDougall regarding the proposed non-resident Provincial property tax and the proposed non-residential deed transfer tax announced as part of the Province's 22/23 budget indicating the Municipality of Richmond County's opposition to this initiative.	2022-04-25	Warden	Immediately	<b>Complete</b>
17	Post the Non-Union Salary Administration Policy adopted as a policy of the Municipality of the County of Richmond.	2022-04-25	Municipal Clerk	Immediately	<b>Complete</b>
18	Post to Website- the Amended the Flag Policy in order to add the "Review" Section noting that "A review of this policy and the "Flags to be Flown" will be reviewed by Municipal Council on a yearly basis (January) to determine if additional flags are required to be added to the list"	2022-04-25	Municipal Clerk	Immediately	<b>Complete</b>
19	Post to Website - Municipal Council Adopt the Virtual Meeting Policy as a policy of the Municipality of the County of Richmond.	2022-04-25	Municipal Clerk	Immediately	<b>Complete</b>

20	Municipal Council approve the following additional services estimates from FBM: Item 1: 3rd in person meeting in the Louisdale/West Bay Area \$1,985, plus HST, Item 2: Targeted additional 1 hour focus group meetings \$ 880, plus HST	2022-04-25	Chief Financial Officer	Immediately	<b>Complete</b>
21	Municipal Council authorize Staff to proceed with application to the Province's PCAP funding program for the purpose of conducting an Inflow and Infiltration Study on the Arichat sewage collection system.	2022-04-25	Director of Public Works	Immediately	<b>Complete</b>
22	The Municipality use the color red, wherever possible, in all the gardens and landscapes the municipality maintains and supports, supports the nomination of the Isle Madame Garden Club Garden Hero, Lillian O'Hearn, with an honorary certificate, purchase a flag for the "Year of the Garden 2022" and recognize June 18th, 2022 as Garden Day in the Municipality of Richmond County.	2022-04-25	Municipal Clerk/Municipal Council/Director of Public Works	Immediately	<b>Complete</b>
23	The following proclamation be adopted: "Year of the Garden 2022"	2022-04-25	Warden	Immediately	<b>Complete</b>
24	The following proclamation be adopted: May 2022 as "Lyme Disease Awareness Month".	2022-04-25	Warden	Immediately	<b>Complete</b>
25	Update on Code of Conduct Complaint will be provided at a future meeting once the investigation has been Completed.	2022-04-25	Municipal Council	Upcoming Meeting	<b>Complete</b>
26	Council of Municipality of the County of Richmond amend a previously approved motion approved at the January 24, 2022, Council meeting noted in the Review of Minutes which read as follows: "Moved by Councillor Brent Sampson, seconded by Councillor Diggdon that the minutes of the December 20, 2021 Regular Council meeting be approved with amendments. Motion carried." by correcting the vote on Review of Minutes of December 20, 2021 by replacing the words "Motion carried" with "4 in favour, 1 opposed."	2022-04-25	Municipal Clerk	Immediately	<b>Complete</b>
27	Forward Motion to EDPC - Municipal Council give Second Reading and approve the amendments to the Isle Madame Municipal Planning Strategy and Land Use By-law to add Craft Beverage Facilities as a permitted use in the Village Commercial (VC) Zone and insert accompanying definitions	2022-05-24	Municipal Clerk	Immediately	<b>Complete</b>
28	A letter be written to the Minister of the Department of Municipal Affairs and Housing encouraging the department to take an active role on making a determination on reported breaches and whatever new standards are developed and to develop training material related to it.	2022-05-24	Warden Mombourquette	Immediately	<b>Complete</b>

29	A letter be written by Warden Mombourquette to the Honourable Tim Houston, with a copy to the Minister of Finance, Allan MacMaster, Minister of Municipal Affairs & Housing, John Lohr, MLA, Trevor Boudreau and the President of the NSFM, Amanda McDougall regarding the proposed non-resident Provincial property tax and the proposed non-residential deed transfer tax announced as part of the Province's 22/23 budget indicating that Municipal Council is thankful for the removal of the proposed non-resident Provincial property tax and their willingness to listen to the feedback received on the issue.	2022-05-24	Warden Mombourquette	Immediately	<b>Complete</b>
30	Send to CFO that the grant request from the River Bourgeois Community Services Society be approved in the amount of \$9,000 with the following allocation:: Regional /Health/General \$5,000, District #4 \$2,500, District #1, 2 and 3(each) \$ 500	2022-05-24	Municipal Clerk/CFO	Immediately	<b>Complete</b>
31	Send to CFO that the grant request from the St. Peter's RCL Branch 47 be approved in the amount of \$3,924.44 and be allocated as follows: Regional /Health/General \$ 3,000.00, District # 3 and 4 \$ 462.22 each.	2022-05-24	Municipal Clerk/CFO	Immediately	<b>Complete</b>
32	Send to CFO that The grant request from the South Mountain Arm of Gold Community Association in the amount of \$5,000 be approved from the Regional /Health/General Fund contingent on securing other sources of funding.	2022-05-24	Municipal Clerk/CFO	Immediately	<b>Complete</b>
33	The following proclamation be approved: May 29th – June 4th, 2022 is recognized as Access Awareness Week.	2022-05-24	Warden / Municipal Clerk	Immediately	<b>Complete</b>
34	Notify the Board that Mr. Richie Cotton was re-nominated by the Municipality of Richmond County to serve his second term on the Strait of Canso Superport Corporation Board of Directors.	2022-05-24	Municipal Clerk	Immediately	<b>Complete</b>
35	Notify Applicant that an exemption to the Richmond County Noise By-Law #65 be granted to Epic Trip Productions and the Inspiration Point Lodge for June 18th and 19th, 2022 which will extend the 12 AM (midnight) deadline noted in the By-Law (s.4) to 3 AM to allow the event to engage in any activity until 3 AM which tends to disturb the peace and tranquility of a neighborhood to which the By-Law applies.	2022-05-24	Municipal Clerk	Immediately	<b>Complete</b>
36	A letter be written to the Minister of the Department of Municipal Affairs and Housing encouraging the department to take an active role on making a determination on reported breaches and whatever new standards are developed and to develop training material related to it.	24/05/2022	Warden	Immediately	<b>Complete</b>
37	The 30 day Clean-up Order issued by the Eastern District Planning Commission regarding PID (75105304) and AAN (10494923) be amended from a 30 day to a 90 day Clean-up Order and that day one of the Order begin on the day the Order is posted.	2022-06-27	Municipal Clerk/EDPC	Immediately	<b>Complete</b>

38	The NSFM Service Exchange Renegotiation and MGA Review Committee survey be Completed by Warden Mombourquette and Deputy Warden Melanie Sampson in collaboration with the remaining Councillors and Municipal Staff.	2022-06-27	Warden/Deputy Warden	Immediately	<b>Complete</b>
39	Staff reach out to other municipal units regarding a Special Events By-Law and Complete an analysis/comparison of data to be provided to Committee Members at a future By-Law/Policy Committee meeting.	2022-06-27	Municipal Clerk	Immediately	<b>Complete</b>
40	Staff be requested to do an assessment/investigation regarding the potential of expanding the Babin's Hill Look-off.	2022-06-27	CAO/Director of Public Works	Immediately	<b>Complete</b>
41	The building permit fees be amended as recommended by the Director of the Eastern District Planning Commission and that the amended fee structure be effective July 1, 2022.	2022-06-27	Municipal Clerk/EDPC	Immediately	<b>Complete</b>
42	PID (75034520), 1/3 owned by the Municipality of the County of Richmond, consisting of the 100 acre municipal property on Plumb Island and 2/3 owned by Barbara Malcolm, be declared surplus to municipal requirements, and the Municipality's interest sold for fair market value.	2022-06-27	Revenue Manager	Immediately	<b>Complete</b>
43	The request from Marg Herdman for funding for four lighthouses and one governance panel at a cost of approximately \$3,000 each be investigated by Staff in collaboration with MLA Trevor Boudreau regarding funding opportunities which could potentially be available to aid with the project.	2022-06-27	CAO	Immediately	<b>Complete</b>
44	Staff investigate the request from Potlotek First Nation to access Richmond County's garbage and recycling services.	2022-06-27	CAO/Director of Public Works	Immediately	<b>Complete</b>
45	Taxes be written off in the amount of \$356.94 on property AAN 01720872, located at 47 South Side, Petit de Grat, NS, owned by Lillian Gionet, which represents taxes on the dwelling only from May 6, 2022 to March 31, 2023.	2022-06-27	Revenue Manager	Immediately	<b>Complete</b>
46	The fuel price adjustments based on the Truckers Association of Nova Scotia's monthly diesel fuel price be retroactive to April 1, 2022.	2022-06-27	Director of Public Works/Chief Financial Officer	Immediately	<b>Complete</b>
47	The request from the Isle Madame New Horizons Seniors Club, Type 1-Infrastructure Grant fund in the amount of \$5,000 be approved and allocated as follows: Regional/Health/General Grant Funds \$3,500, District #1 \$ 750, District #2 \$ 750	2022-06-27	Chief Financial Officer	Immediately	<b>Complete</b>

48	The request from St. Joseph Parish for the Type 4 – Regional/Health/General Grant Fund in the amount of \$10,000 be allocated and approved from District #1- \$1,500 and District #2 - \$1,500 for a total of \$3,000.	2022-06-27	Chief Financial Officer	Immediately	<b>Complete</b>
49	The grant request from Pitu'paq Partnership Society in the amount of \$2,000 for the Type 4 – Regional/Health/General Grant fund be approved.	2022-06-27	Chief Financial Officer	Immediately	<b>Complete</b>
50	The request from Development Isle Madame Association for the Type 1 – Infrastructure Grant Funds in the amount of \$3,500 be approved for a total of \$1,500 and allocated as follows: District #1 \$750 and District #2 \$750	2022-06-27	Chief Financial Officer	Immediately	<b>Complete</b>
51	The Canada Day 2022 Funding request received from Johnston's Harbour Wharf Association in the amount of \$450 be approved.	2022-06-27	Chief Financial Officer	Immediately	<b>Complete</b>
52	First Reading to amend the Private Ways By-Law #66 in order to add to section 3.2 the wording "Once an application is deemed Complete, the Chief Administrative Officer will forward the application to the Commissioner within 30 days" AND to include an additional section stating: "Once in receipt of the application from the County of Richmond, the Commissioner will make contact with the applicant within 30 days of receiving the application and will communicate the process and potential timelines to the applicant (timelines will be subject to change based on workload and availability of contractors)".	2022-06-27	Municipal Clerk/Municipal Council	September 26, 2022 Regular Council Meeting	<b>Complete</b>
53	An exemption to the Richmond County Noise By-Law #65 be granted to Development Isle Madame Association for the Codstock 2022 event beginning on July 2nd, 2022 which will extend the 12 AM (midnight) deadline noted in the By-Law (s.4) to 1:30 AM July 3, 2022	2022-06-27	Municipal Clerk	Immediately	<b>Complete</b>
54	The Town of Port Hawkesbury staff, CAO Terry Doyle and CFO Erin MacEachern be extended an invitation to review/present the Airport Terms of Reference at a Fall Committee of the Whole meeting.	2022-06-27	Municipal Clerk	Immediately	<b>Complete</b>
55	The CAO follow-up with Justin Forbes of Stantec regarding a potential start-up meeting date regarding the Governance and Boundary Review.	2022-06-27	Municipal Clerk	Immediately	<b>Complete</b>
56	That an Electric Vehicle Charger for the Richmond Arena location be forwarded to budget deliberations for review.	2022-06-27	Chief Financial Officer	Immediately	<b>Complete</b>
57	Staff advertise/promote the review of the Nova Scotia Accessibility Act on the Richmond County Website and Richmond County Facebook page.	2022-06-27	Municipal Clerk	Immediately	<b>Complete</b>
58	Staff forward the information regarding the re-opening of the Business ACCESS Ability Program to the Chamber of Commerce and also that the information be promoted on the Richmond County Website and via Social Media.	2022-06-27	CAO/Municipal Clerk	Immediately	<b>Complete</b>

59	A letter be sent from Municipal Council regarding littering and the return of garbage cans which had previously been located at various provincial parks throughout Richmond County AND that Warden Amanda Mombourquette reach out the RCMP regarding statistics of littering offences over the past number of years.	2022-06-27	Warden	Immediately	Complete
60	The possibility of hiring summer students for summer 2023 to deal with the littering issues be forwarded to budget deliberations.	2022-06-27	Director of Public Works/CFO	Immediately	Complete
61	The grant request from the Royal Canadian Legion Branch 150 be approved and allocated as follows: District #1 \$500, District #2 \$500, Type 1- Infrastructure Grant Funds \$4,000.	2022-06-27	Chief Financial Officer	Immediately	Complete
62	The Grant Policy be referred to the By-Law/Policy Committee meeting for discussion regarding the question of Registry of Joint Stocks.	2022-06-27	Municipal Clerk	Immediately	Complete
63	Grant request from Lakeside Community Association be approved in the amount of \$5,000, contingent on other confirmed sources of funding and allocated as follows: District #4 \$1,000, Type 1- Infrastructure Grant Funds \$4,000.	2022-06-27	Chief Financial Officer	Immediately	Complete
64	The curbside collection contracts be amended to reflect quarterly fuel price adjustments rather than annual adjustments; AND FURTHER MOVED that the next adjustment be implemented July 1, 2022 and apply for the period from July 1 to September 30, 2022.	2022-06-27	Director of Public Works/Chief Financial Officer	Immediately	Complete
65	That Chris Boudreau be appointed as the Interim Chief Administrative Officer, in addition to his Director of Public Works responsibilities from July 1, 2022 until August 31, 2022 or until a permanent Chief Administrative Officer is hired; AND FURTHER MOVED that the interim appointment be compensated with a Salary Level #11, Step #6 on the current salary scale.	2022-06-27	Municipal Council/Chief Financial Officer	Immediately	Complete
66	That funding be approved for travel/expenses related to the interview process for two potential candidates for the Chief Administrative Officer position; AND FURTHER MOVED that the approval would be based on pricing by the Warden in consultation with the CFO, Jason Martell	2022-06-27	CAO/Chief Financial Officer	Immediately	Complete
67	<b>Second Reading By-law #66 /</b> To Amend the Private Ways By-Law #66 to add the following clauses: In s.3.2 - Once an application is deemed Complete, the Chief Administrative Officer will forward the application to the Commissioner within 30 days AND include an additional section stating: Once in receipt of the application from the County of Richmond, the Commissioner will make contact with the applicant within 30 days of receiving the application and will communicate the process and potential timelines to the applicant (timelines will be subject to change based on workload and availability of contractors).	2022-09-26	Municipal Clerk/Municipal Council	November 28 <sup>th</sup> Regular Council Meeting	Complete

68	<b>Holy Guardian Angels</b> / That Council accept the recommendation of the Committee of the Whole to provide funding to the Holy Guardian Angels Parish in amount of \$3,750.00, with the allocation of funds as follows, \$2,000.00 from the District 5 Activity Fund and \$1,750.00 from the Regional Fund.	2022-09-26	Chief Financial Officer	Immediately	<b>Complete</b>
69	<b>Rural Communities Foundation</b> / That the Council accept the recommendation of the Committee of the Whole to provide funding from the Regional Fund to the Rural Communities Foundation in the amount of \$500.00.	2022-09-26	Chief Financial Officer	Immediately	<b>Complete</b>
70	<b>ACTing Collectively</b> / That Council accept the recommendation of the Committee of the Whole to provide financial support, in the amount of \$669.00, to fund a mail out to seniors.	2022-09-26	CAO/Chief Financial Officer	Immediately	<b>Complete</b>
71	<b>Awards of Recognition Policy</b> / That Council accept the recommendation of the Committee of the Whole to refer the Awards of Recognition policy to the Bylaw and Policy Committee for review.	2022-09-26	Municipal Clerk	Immediately	<b>Complete</b>
72	<b>Strategic Plan Refresh</b> / That Council accept the recommendation of the Committee of the Whole to approve the Strategic Plan Refresh as presented by Preferred Choice.	2022-09-26	Municipal Clerk/Municipal Council	Immediately	<b>Complete</b>
73	<b>Heritage Submissions</b> / That Council accept the recommendation of the Committee of the Whole to refer the Heritage submissions to the Heritage Advisory Committee for review.	2022-09-26	Municipal Clerk	Immediately	<b>Complete</b>
74	<b>NSCC Lease</b> / That Council accept the recommendation of the Committee of the Whole to offer Nova Scotia Community College a 15 month lease for their Heavy Equipment Operator course starting on October 1st, 2022.	2022-09-26	Warden/CAO	Immediately	<b>Complete</b>
75	<b>Letter of Support / Broadband</b> / That Council accept the recommendation of the Committee of the Whole to write a letter of support to the advancement of Broadband agenda to MP Kelloway AND FUTHER MOVE that staff continue to explore funding opportunities.	2022-09-26	Warden	Immediately	<b>Complete</b>
76	<b>Hydrant/Langley Lane</b> / That Council accept the recommendation of the Committee of the Whole to have staff explore the feasibility of installing a hydrant on Langley Lane.	2022-09-26	Director of Public Works	Immediately	<b>Complete</b>
77	<b>Offshore Wind/ Point Tupper Energy</b> / That Council accept the recommendation of the Committee of the Whole to request to have a staff member and a councillor attend future Offshore Wind and Ongoing Point Tupper Energy Developments meetings.	2022-09-26	Municipal Clerk/Municipal Council	Immediately	<b>Complete</b>
78	<b>Louisdale Lions Club</b> / That Council accept the recommendation of the Committee of the Whole to have staff explore funding opportunities for the washrooms being used by patrons of the recreation facilities located at the Louisdale Lions Club AND FURTHER MOVE that staff contact the Louisdale Lions Club regarding the request put forward.	2022-09-26	Recreation Manager	Immediately	<b>Complete</b>

79	<b>RCMP Letter of Concern</b> / That Council accept the recommendation of the Committee of the Whole to write a letter of concern to MP Kelloway regarding retroactive pay for the RCMP.	2022-09-26	Warden	Immediately	Complete
80	<b>Proclamation FDAS Awareness</b> / That Council accept the recommendation of the Committee of the Whole to declare the month of September as Fetal Alcohol Spectrum Disorder (FDAS) Awareness Month.	2022-09-26	Warden	Immediately	Complete
81	<b>Accessibility Advisory Committee</b> / Approve Ashley Lavandier and Shelley Dorey as members of the Accessibility Advisory Committee.	2022-09-26	Recreation Manager	Immediately	Complete
82	<b>J Road Classification List 2022/2023</b> / Staff notify the Province that the Municipality does not wish to proceed with the cost-shared road upgrades for Langley Lane in Point Tupper.	2022-09-26	Director of Public Works	Immediately	Complete
83	<b>J Road Classification List 2022/2023</b> / Staff inquire with the Province about the possibility of three-way cost sharing between the Province, Municipality and a Commercial enterprise for upgrades to Lobster Plant Road and FURTHER MOVED that, in order of priority, Marchand Lane and Sampson Road be submitted to the Province for the cost-shared upgrades to J-class roads for the 2023-24 construction season and FURTHER MOVED that Lobster Plant Road be included in the application subject to approval by the Province for three-way cost sharing.	2022-09-26	Director of Public Works	Immediately	Complete
84	<b>Proclamation Right to Know Week</b> / September 26 to October 2, 2022 to be Right to Know Week in the Municipality of the County of Richmond.	2022-09-26	Warden	Immediately	Complete
85	<b>Chamber Upgrades</b> / Staff contact Backman Vidcom for another quote.	2022-09-26	Warden/CAO	Immediately	Complete
86	<b>Truth and Reconciliation Day</b> / Designate the business day prior to September 30th of each calendar year as the flag raising ceremony in honor and recognition of Truth and Reconciliation Day.	2022-09-26	Municipal Clerk/Municipal Council	Immediately	Complete
87	<b>By-Law Partnership Opportunity</b> / For CAO and Warden to explore the by-law enforcement officer partnership opportunity and report back to council at a future meeting	2022-10-11	CAO/Warden	Future Council meeting.	Complete
88	<b>Destination Cape Breton re: Provincial Amendments to Marketing Levies, Request of Support</b> / To defer the decision of Council support to the next Regular Council meeting in order to acquire additional information. **(Contact other Municipalities regarding the levies.) 24/10/2022	2022-10-11	Municipal Councillors/ Warden	Immediate	Complete
89	<b>Accessibility Advisory Committee</b> / That Staff create and submit an advertisement in the local paper, inviting community members with lived experience to consider applying to become a member of the Accessibility Advisory Committee.	2022-10-24	Recreation Manager	Immediate	Complete
90	<b>Tax Reduction due to Fire</b> / That taxes in the amount of \$153.15 be written off, which represents taxes on the dwelling only from August 17, 2022 to March 31, 2023, for property AAN 03000672, owned by Sheila Latimer, which was Completely destroyed by fire.	2022-10-24	Chief Financial Officer	Immediate	Complete

91	<b>Cellular Advocacy Letter</b> / That Council support the Cellular Advocacy Letter as drafted by Glenn Home, Chief Administrative Officer for the Municipality of the County of Antigonish.	2022-10-24	Warden	Immediate	Complete
92	<b>Isle Madame Historical Society, Type 1 Infrastructure Grant</b> / To defer the Isle Madame Historical Society, Type 1 Infrastructure Grant Fund request in the amount of \$4,500.00 to the next Regular Council meeting and FURTHER MOVE that Staff explore funding opportunities related to the project with the Canada Community Building Fund and report back to Council.	2022-10-11	Chief Financial Officer	Moved to October 24, 2022 Regular Council Unfinished Business	Complete
93	<b>Heritage By-Law #49</b> / That Council refer Heritage Property By-Law #49 to the By-Law/Policy Committee.	2022-10-24	CAO / Municipal Clerk	Immediate	In Progress
94	<b>Strait Area Transit</b> / That staff investigate options for improving transit service in Richmond County.	2022-10-24	CAO	Immediate	Complete
95	<b>Water Utility – Water Line Relocation</b> / That Council have staff explore the Canada Community Building Fund for funding opportunities related to the expenditures from the water main relocation on Whiteside Road and FURTHER MOVE that staff proceed with payment of this non-budgeted expenditure through the Richmond Water Utility if there are no funding opportunities with the CCBF.	2022-10-24	Director Public Works/CFO	Immediate	Complete
96	<b>Non Budgeted Expenditures</b> / That staff contact the department of Municipal Affairs and Housing to discuss non-budgeted expenditures led by the Province and report back to Council.	2022-10-24	CAO	Immediate	Complete
97	<b>Municipality of the County of Guysborough re: Premier Houston's correspondence to Minster Champagne</b> / That Council write a letter of support to Premier Tim Houston regarding the recent correspondence to Hon. Francois-Philippe Champagne for the lack of support and participation from telecommunications companies before, during and after Hurricane Fiona.	2022-10-24	Warden	Immediate	Complete
98	<b>Yarmouth Ferry Service</b> / That Council write a letter of support to Premier Tim Houston regarding the impact the Yarmouth Ferry has on our community and the Province.	2022-10-24	Warden	Immediate	Complete
99	<b>Isle Madame Historical Society, Type 1 Infrastructure Grant</b> / That the Isle Madame Historical Society, Type 1 Infrastructure Grant Fund request in the amount of \$4,500 to upgrade and improve the retaining wall and front and back decks of the Lorenzo building to improve safety and accessibility for visitors and patrons to the site be approved and allocated under the Cultural category from the Canada Community Building Fund (CCBF), and taken from the \$50,000 tagged under waterfront developments as approved on our 5 year capital investment plan for the 2022/2023 fiscal year.	2022-10-24	CFO	Immediate	Complete

100	<b>Langley Lane</b> / That Staff inquire with the Province about the possibility of cost sharing between the Province and the Municipality for upgrades and maintenance for Langley Lane and report back to Council.	2022-10-24	Director of Public Works	Immediate	<b>Complete</b>
101	<b>Accessibility Committee Appointee</b> / That Council accept the following applicant to be appointed to the Accessible Advisory Committee for the Municipality of the County of Richmond, Chantal Boudreau.	11-14-2022	Recreation/Municipal Clerk	Immediate / After adoption of COW Report. 11-28-2022	<b>Complete</b>
102	<b>Oban Road Washouts</b> / That Council have Warden Mombourquette draft a letter of concern to the Minister of Public Works regarding the Oban road washouts and FURTHER MOVE that a request be made for a time line on the scheduled repairs.	11-14-2022	Warden	Immediate / After adoption of COW Report. 11-28-2022	<b>Complete</b>
103	<b>Babins Hill Lookoff</b> / The Committee agreed to have staff explore pricing for the volume of fill and related expenses that may be required for the potential expansion of the Babins Hill Lookoff and report back to Council at a future meeting.	11-14-2022	CAO, Director of Public Works	Immediate	<b>Complete</b>
104	<b>Administration Portuaire de Petit de Grat Grant Request</b> / That Council defer the Administration Portuaire de Petit de Grat, Type 1 – Infrastructure Grant Fund request in the amount of \$10,000.00 to the next Regular Council meeting and FURTHER MOVE that Staff explore funding opportunities related to the project with the Canada Community Building Fund and report back to Council.	11-14-2022	CFO	Immediate	<b>Complete</b>
105	<b>Village on the Canal Grant Request</b> / That Council approve the Village on the Canal Association, Type 4 – Regional/Health/General Grant request in the amount of \$1,000.00 and allocated as follows: \$200.00 from each District Fund.	11-14-2022	CFO	Immediate / After adoption of COW Report. 11-28-2022	<b>Complete</b>
106	<b>Highland Village Grant Request</b> / That Council refer the request for financial support from Murdock MacPherson and Rodney Chaisson of Highland Village Museum to budget deliberations.	11-14-2022	CFO	Immediate / After adoption of COW Report. 11-28-2022	<b>Complete</b>
107	<b>PVSC Virtual Assessment 101 Session</b> / That Council have staff contact the Property Valuation Services Corporation to inquire if the Virtual Assessment 101 Session can be made available for an evening session, as a group in the New Year, and report back to Council at a future meeting.	11-14-2022	CAO/Municipal Clerk	Immediate / After adoption of COW Report. 11-28-2022	<b>Complete</b>
108	<b>Destination Cape Breton Letter of Support</b> / That Council have Warden Mombourquette draft a letter to the Province in support of the following amendments to the Marketing Levy legislation proposed by Destination Cape Breton: (a) that the new legislation state that the levy will apply to all fixed-roof accommodations, as defined in the Tourism Accommodation Registration Act (which includes Airbnb and VRBO), regardless of the number of rooms, (b) That the language for usage of the funds be changed to "Funds collected will be used exclusively on activities and programs that directly support the development of the tourism industry and the marketing of destinations from which they were generated.", (c) that there is a seamless process to replace the current Cape Breton Island Marketing Levy Act with the new legislation., and FURTHER MOVE that the letter encourage all Cape Breton Municipal units to participate.	11-14-2022	Warden	Immediate / After adoption of COW Report. 11-28-2022	<b>Complete</b>

109	<b>The Office of Healthcare Professionals Recruitment (OHPR) re: Community Fund</b> / That Council have staff reach out to the Program Director at Cape Breton South Recruiting for Health to offer support in the application process.	11-14-2022	CFO	Immediate / After adoption of COW Report. 11-28-2022	<b>Complete</b>
110	<b>NS Early Childhood Development Intervention Services/</b> That Staff advertise/promote the NS Early Childhood Development Intervention Services on the Richmond County Website and Richmond County Facebook page.	11-28-2022	Municipal Clerk	Immediate	<b>Complete</b>
111	<b>Littering</b> /That Staff advertise and promote litter prevention as well as the ability of the RCMP to issue a \$467.50 littering fine under Section 99 of the NS Environment Act on the Municipal Website and Richmond County Facebook page.	11-28-2022	Municipal Clerk	Immediate	<b>Complete</b>
112	<b>Major Event Planning Proposal from Sergeant Nugent</b> / To refer Sergeant Nugent's request regarding major event planning to the By-Law/Policy Committee for investigation into the development of the Municipality's Special Events by-law.	11-28-2022	CAO	Immediate	<b>Complete</b>
113	<b>Recommendation from Planning Advisory/Heritage Committee</b> / That the CAO investigate if the Eastern District Planning Commission can issue summary offence tickets and/or why they don't have the authority to do so and to report back to the Committee at a future meeting.	11-28-2022	CAO	Immediate	<b>Complete</b>
114	<b>Travel and Expense Policy/</b> That the amended Travel and Expense Policy be adopted as presented.	11-28-2022	CAO/Municipal Clerk	Immediate	<b>Complete</b>
115	<b>Awards of Recognition Policy</b> / That the Awards of Recognition policy be adopted as presented.	11-28-2022	CAO/Municipal Clerk	Immediate	<b>Complete</b>
116	<b>Second Reading By-law #66</b> / That the Second Reading approval be given to adopt the amended Private Ways By-Law #66 as a By-Law of the Municipality of the County of Richmond.	11-28-2022	CAO/Municipal clerk	Immediate	<b>Complete</b>
117	<b>Terms of Reference - By-Law/Policy Committee</b> / That Council amend the By-Law/Policy Committee Terms of Reference to include the membership of the public who are residents of the Municipality of the County of Richmond and FURTHER MOVE that public members' terms shall be two years, and FURTHER MOVE that members may be re-appointed to the committee for a further two year term, but shall not exceed two consecutive terms.	11-28-2022	CAO/Municipal Clerk	Immediate	<b>Complete</b>
118	<b>Committee Terms of Reference</b> /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	<b>In Progress</b>

119	<b>Atlantic Biosphere Project, Proposal to Participate in Weston Foundations Homegrown Innovation Challenge /</b> That staff reach out to the proponent of the Atlantic Biosphere Project to explore resourcing options and report back to Council at the next scheduled meeting on December 12, 2022.	11-28-2022	CAO	Immediate	<b>Complete</b>
120	<b>Federal Boundary Review/</b> That the Warden draft a letter of support to MP Mike Kelloway expressing concerns regarding the proposed Federal boundaries in terms of geography, service and that the proposed boundary either be reconsidered or extra funds be provided to allow for more constituency offices in order to maintain the level of service and FURTHER MOVE to request that MP Kelloway forward the letter to the appropriate body.	11-28-2022	Warden	Immediate	<b>Complete</b>
121	<b>Louisdale Lions Club Type 4 - Regional/Health/General Grant Request/</b> That the grant request from the Louisdale Lions Club for the Type 4-Regional/Health/General Grant fund request in the amount of \$2,500.00 be approved and be allocated as follows: \$1,000.00 from the Type 4 - Regional/Health/General Grant Fund and \$1,500.00 from District 3 Fund.	11-28-2022	CFO	Immediate	<b>Complete</b>
122	<b>Administration Portuaire de Petit de Grat Grant Request /</b> That the Administration Portuaire de Petit de Grat Type 1 Grant request in the amount of \$10,000.00 to purchase a commemorative monument in recognition of the expulsion of the Acadians be approved as an eligible project and allocated under the cultural category from the Canada Community Building Fund (CCBF), and taken from the \$50,000.00 tagged under waterfront developments as approved on our 5 year capital investment plan for the 2022/2023 fiscal year.	11-28-2022	CFO	Immediate	<b>Complete</b>
123	<b>Trail Strategy /</b> Schedule pre-budget meetings to allow time to discuss the items in the trail strategy.	11-28-2022	CAO/Municipal Clerk	Immediate	<b>Complete</b>
124	<b>Irish Cove Reclaimed Limestone Quarry Walking Trails /</b> That Council accept the recommendation of the Committee of the Whole to have Warden Mombourquette draft a letter of support to the Department of Natural Resources for the Irish Cove Reclaimed Limestone Quarry Walking Trails project.	2022-12-12	Warden	2022-12-12	<b>Complete</b>
125	<b>Strategic Communications Plan.</b> (June 2021-Draft ) / That Council accept the recommendation of the Committee of the Whole to have staff reach out to the Cape Breton Partnership for support in revising the June 4, 2021 Draft Strategic Communications Plan. January 2024 Draft Strategic Communications Plan & Associated Policies/ that Council accept the recommendation from the By-Law/Policy Committee to proceed with the adoption of the Strategic Communications Plan and associated policies. ( Delegation to Appear Before Municipal Council Policy, Social Media Policy, Website Content and Maintenance Policy,Communications Policy)	2022-12-12	CAO/Municipal Clerk	Immediate	<b>Complete</b>

126	<b>Saltwire- Chronicle Herald &amp; Cape Breton Post</b> / That Council accept the recommendation of the Committee of the Whole to have Warden Mombourquette draft a letter of concern to Saltwire requesting the resumption of rural door to door delivery or consider semi-central drop off locations and encourage other Municipalities to do the same.	2022-12-12	Warden	Immediate	Complete
127	<b>February Tax Sale</b> / that Council accept the recommendation of the Committee of the Whole that Council authorize the Revenue Manager and CFO to sell property number 01415298 for a minimum acceptable bid of \$5,000 and if this property does not sell for the minimum acceptable bid, to proceed and sell the property for any bid.	2022-12-12	CFO	Immediate	Complete
128	<b>February Tax Sale</b> / that Council accept the recommendation of the Committee of the Whole that Council authorize the Revenue Manager and CFO to sell property numbers 02465418, 03739511, 03927415, 04537521, 05176328, 07944063 for a minimum acceptable bid of principal only and if these properties do not sell for the minimum acceptable bid, to sell these properties for half the principal only amount, and if these properties do not sell for half the principal only amount, to proceed and sell these properties for any bid.	2022-12-12	CFO	Immediate	Complete
129	<b>Village of St. Peter's Guarantee</b> / That Council accept the recommendation of the Committee of the Whole that Council approve the draft loan guarantee requested by the Village of St. Peter's in the amount of \$56, 407.50 for the purposes of purchasing a new sidewalk tractor.	2022-12-12	CFO	Immediate	Complete
130	<b>PVSC Inactive Accounts</b> / That the recommendation of the Committee of the Whole that Council authorize the Manager of Accounting & Finance and CFO to proceed and write off the principal and interest associated with the inactive accounts in the total amount of \$28,209.44.	2022-12-12	CFO	Immediate	Complete
131	<b>Richmond River Roots</b> / That Council accept the recommendation of the Committee of the Whole that Warden Mombourquette draft a letter of support for the Richmond River Roots Market Garden Society for their Sustainable Communities Challenge Fund proposal to obtain a second climate battery greenhouse.	2022-12-12	Warden	Immediate	Complete
132	<b>NSCC Report to the Community</b> / Staff to share information on the Municipal Website and Facebook page.	12-19-2022	Municipal Clerk	Immediate	Complete
133	<b>St. Peter's Community Hub Project</b> / That Council provide support of principle only for the St. Peter's Community Hub Project.	12-19-2022	Municipal Council	Immediate	Complete
134	<b>EverWind Fuels, re: Public Comments Period</b> - Due Date Jan. 18 / post on Municipal FB and Website	2023-09-01	Municipal Clerk	Immediate	Complete

135	<b>Babins Hill Lookoff</b> / that Council accept the recommendation of the Committee of the Whole that Council defer the estimated costs to carry out the work to expand the Babins Hill Lookoff by 40 meters west along Highway 206 to the 2023/24 budget deliberations.	2023-09-01	CFO	Immediate	<b>Complete</b>
136	<b>Fleet Vehicle</b> / that Council accept the recommendation of the Committee of the Whole that Council approve the purchase of a new fleet vehicle at the tendered cost of \$72, 369 plus HST with the costs being incurred in the 2023/24 fiscal year and FURTHER MOVE that the CAO be authorized to negotiate any increase in price resulting from supply of a 2024 model vehicle if no 2023 model vehicles are available at the time of order/delivery.	2023-09-01	CFO/CAO	Immediate	<b>Complete</b>
137	<b>Marketing Levy Update</b> / that Council refer the Municipality of the County of Richmond Marketing Levy By-Law #60 to the By-Law/Policy Committee for review and recommendation.	2023-09-01	Municipal Clerk	Immediate	<b>Complete</b>
138	<b>CAO Employee Success Plan</b> / that Council refer the CAO Employee Success Plan to the By-Law/Policy Committee.	2023-09-01	CAO / Municipal Clerk	Immediate	<b>Complete</b>
139	<b>By-Law / Policy Committee</b> / that Council approve Lois Landry as a member of the By-Law and Policy Committee.	1/23/2023	CAO/Municipal Clerk	Immediate	<b>Complete</b>
140	<b>Storm Policy</b> / that the Storm Policy be adopted as a policy of The Municipality of the County of Richmond.	1/23/2023	CAO/Municipal Clerk	Immediate	<b>Complete</b>
141	<b>Second Reading</b> / that Council give the second reading to approve entering into a Development Agreement for 4 tourist cabins/cottages on Lot 18, PID 75144063, Orion Crescent, Walkerville, Richmond County.	1/23/2023	Warden/CAO/Municipal Clerk	Immediate	<b>Complete</b>
142	<b>Second Reading</b> / that Council give the second reading to approve the proposed Land Use By-law amendment to rezone the portions of the properties identified as PID 75086868, 75136218, 75052530, 75219568, and 75086397 from the Residential Rural (R-2) Zone to the Residential Village (R-1) Zone to allow for smaller lot subdivision	1/23/2023	Warden/CAO/Municipal Clerk	Immediate	<b>Complete</b>
143	<b>Governance and Boundary Review</b> / that the Warden and CAO work with Stantec on a new map that includes the following changes: Move Lennox Passage to District 3 Create more equitable division on Isle Madame between Councillors Move Grande Greve to District 4 Move Thibeauville to District 4	1/23/2023	Warden/CAO	Immediate	<b>Complete</b>
144	<b>Strait Area Transit</b> / that Council invite the Board of Executives and the support staff as required from Strait Area Transit to the next meeting of Council to discuss and continue contract negotiations.	1/23/2023	CAO/ Municipal Clerk	Immediate	<b>Complete</b>

145	<b>Richmond Villa Board Request</b> / that Staff create and submit advertisements in local media inviting Richmond County residents to consider applying to become a member of the Richmond Villa Board and FURTHER MOVE that the term for this position will be until the next organizational meeting.	1-31-2023	Municipal Clerk	Immediate	Complete
146	<b>Governance and Boundary Review</b> /that the CAO and Warden work together on the application and supporting documents for the Nova Scotia Utility and Review Board.	1-31-2023	CAO	Immediate	Complete
147	<b>Heritage Plaques</b> / that Council pursue the idea of having heritage plaques made and given to heritage building upon designation.	2-27-2023	CAO & Municipal Clerk	Immediate	Complete
148	<b>Lighthouse Heritage Properties</b> / that staff explore funding options for the support of interpretive panels for lighthouse heritage properties on Isle Madame and FURTHER MOVE that staff contact the proponent to inquire on the progress of the project.	2-27-2023	CAO & Cllr M. Diggdon	Immediate	PENDING
149	<b>Municipal Heritage Property Designation Scoring Criteria</b> / to adopt the Municipal Heritage Property Designation Scoring Criteria as presented and FURTHER MOVE that the Planning Commission carry out the scoring, which can then be reviewed, revised as necessary, and agreed to by the Planning Advisory / Heritage Committee.	2-27-2023	CAO & Municipal Clerk	Immediate	In Progress
150	<b>Public Participation Program Regarding Engagement with Abutting Municipalities</b> / to refer the public participation program regarding engagement with abutting municipalities staff report as presented by the Eastern District Planning Commission to the By-Law/Policy Committee for review.	2-27-2023	CAO & Municipal Clerk	Immediate	Complete
151	<b>Provincial Snow Clearing</b> / that Council accept the recommendation of the Committee of the Whole that staff request a meeting of Council and Department of Public Works in our region to discuss concerns regarding provincial snow clearing and FURTHER MOVE that the Warden draft a letter requesting a meeting with the Minister of Transportation.	2-27-2023	CAO & Municipal Clerk	Immediate	Complete
152	<b>Province's Introduction to Bill 225</b> / that Council accept the recommendation of the Committee of the Whole to have the Warden draft a letter to the Minister of Municipal Affairs and Housing acknowledging that we are confident Bill 225 was passed with positive intentions to address the housing crisis, but that Council has concerns about the process and requests that the Province consider repealing the Bill which grants Ministerial authority to override lawfully established by-laws of the Halifax Regional Municipality.	2-27-2023	Warden	Immediate	Complete
153	<b>AccessAbility Week</b> / that the request for funds to support activities in recognition of AccessAbility Week from May 29th – June 4th, 2023 be deferred to budget deliberations.	2-27-2023	CAO/Chief Financial Officer	Immediate	Complete

154	<b>Administration Portuaire de Petit de Grat Grant Request</b> /that Council approve the Administration Portuaire de Petit De Grat grant request in the amount of \$15,000 to install water and sewer connections as eligible projects and allocated under the drinking water/wastewater categories respectively from the Canada Community Building Fund (CCBF), and taken from the \$50,000 tagged under waterfront developments as approved on our 5 year capital investment plan for the 2022/2023 fiscal year.	2-27-2023	Chief Financial Officer	Immediate	Complete
155	<b>Bonnie Brae Seniors Club Type 4 -Grant Request</b> /that Council approve the Bonnie Brae Seniors Club grant request for purchasing and installing an automated external defibrillator (AED) in the amount of \$ 1,000.00 and allocated as follows: District 1: \$150.00, District 2: \$150.00, District 4: \$ 337.78, Regional Fund: \$362.22.	2-27-2023	Chief Financial Officer	Immediate	Complete
156	<b>Private Ways By-Law # 66 -First Reading/</b> to amend the Private Ways By-Law #66 in order to add Section 5 Repeal and Replace, and shall read as follows: The previous version #1, dated June 28, 2021, and all other versions of the By-Law 66, Private Ways By-Law, are repealed and replaced by this by-law.	2-27-2023	Municipal Clerk	Immediate	Complete
157	<b>Richmond Villa Board /</b> that Council accept Robert Wambolt as the appointed community member to the Richmond Villa Board.	2-27-2023	Municipal Clerk	Immediate	Complete
158	<b>Spring 2023 Heavy Collection/</b> that Council accept the recommendation from the Director of Public Works to issue a tender for collection services for the 2023 Spring Heavy Collection.	2-27-2023	Director of Public Works	Immediate	Complete
159	<b>Bras d'Or Lakes Collaborative Environmental Planning /</b> that the CEIP request for financial support for the Etuaptmunk (Two-Eyed Seeing) Conference being held in October 2023 be deferred to budget deliberations.	2-27-2023	Chief Financial Officer	Immediate	Complete
160	<b>Special Event By-Law</b> /that Council move the Special Event By-Law to the adoption process as	2-27-2023	CAO/Municipal Clerk	Immediate	Complete
161	<b>Public Participation Program Regarding Engagement with Abutting Municipalities /</b> that Council adopt, by policy, the Municipality of the County of Richmond public participation program regarding engagement with abutting municipalities, as set out in Appendix A of the Eastern District Planning Commission report dated February 14, 2023.	2-27-2023	CAO/Municipal Clerk	Immediate	Complete
162	<b>Canada Community Building Fund Discussion (Gas Tax )</b> /It was the consensus of the Committee to defer non-profit organizations discussion to a future meeting.	2-27-2023	CAO / CFO	Immediate	In Progress
163	<b>Canada Community Building Fund Discussion (Gas Tax )/</b> that staff produce a draft policy for the use of the Canada Community-Building Fund by the Village Commission.	2-27-2023/ 03/27/2023	CAO/Staff	Immediate	Complete

164	<b>Comfort Center &amp; Emergency Shelter Policy/</b> The Committee unanimously agreed that have staff prepare a second draft to include a section on Municipal responsibilities to be presented at a future meeting.	2-27-2023	CAO/Steve Marcellus	Immediate	Complete
165	<b>Eastern District Planning Commission Appointments and Positions of the District Planning Staff /</b> Council to approve the following EDPC Commission staff appointments and the positions for 2023-2024, effective April 1, 2023 as follows: Building Inspectors: Harry Martell, André Samson and Sean Donovan -Alternates: David MacKenzie, Johnathan Martin and Luke Ross- Special Constable: Sean Donovan and Johnathan Martin - Development Officer: Andrew Jones -Alternates: John Bain; Wanda Ryan; Dawn Sutherland; Kristen Knudskov and Mikayla Tait - Fire Inspectors: Harry Martell and André Samson -Alternates: Sean Donovan, David MacKenzie, Jonathan Martin and Luke Ross - Dangerous or Unsightly Premises - Administrators: Jonathan Martin and John Bain- Alternates: Luke Ross, Harry Martell and André Samson Special Constable: Sean Donovan and Jonathan Martin	3-13-2023	Municipal Council/ Mun. Clerk	Immediate	Complete
166	<b>Autism Acceptance Month Flag Raising /</b> Council to have staff organize the Autism Acceptance Month flag raising and proclamation ceremony on April 3rd, 2023, and FURTHER MOVE that staff advertise an invitation to residents in local media.	3-13-2023	Director Public Works/Municipal Clerk	Immediate	Complete
167	<b>Gaelic Nova Scotia Month Flag Raising /</b> Council to have staff organize the Gaelic Nova Scotia Month flag raising and proclamation ceremony for a date in May and FURTHER MOVE that staff advertise an invitation to residents in local media.	3-13-2023	Director Public Works/Municipal Clerk	Immediate	Complete
168	<b>Purple Day for Epilepsy Awareness /</b> that the proclamation be accepted to proclaim that March 26, 2023 be “Purple Day”, in an effort to raise awareness of epilepsy in Canada.	3-13-2023	Municipal Clerk	Immediate	Complete
169	<b>Grant Request from Raising the Villages Cooperative Ltd. for the Type 4 – Regional/Health/General Grant Funds in the amount of \$5,000./</b> that the Raising the Villages Cooperative Ltd. grant request in the amount of \$ 3,000 for the purpose of supporting the costs of communications and network development, be approved and allocated as follows: \$150 from District 1, \$350 from District 2, \$1,000 from District 5 and \$ 1,500 from the Type 4 General Fund.	3-13-2023	CFO	Immediate	Complete
170	<b>Constituent/ Question Period /</b> Develop a service standard for responding to public inquires.	3-13-2023	CAO / Municipal Clerk	Immediate	Complete
171	<b>Constituent/ Question Period /</b> To post EDPC public meetings on the Municipal schedule of meeting calendar.	3-13-2023	Municipal Clerk	Immediate	Complete

172	<b>Constituent/ Question Period /</b> Create an Appeal Process for Land Development	3-13-2023	n/a	Immediate	<b>Complete</b>
173	<b>Constituent/ Question Period Inquiry,</b> Re Property Tax Sale: If there is a lean on a property and the County accepts less than what is owing, is the remainder put out as a lean on the property owner?	3-13-2023	CFO, Revenue Manager	Immediate	<b>Complete</b>
174	<b>Constituent/ Question Period Inquiry,</b> Re: Property Tax Sale: If the Municipality gets excess money for a property that is sold at a tax sale can the property owner ask for the difference between what is owed and what was received by the County?	3-13-2023	CFO, Revenue Manager	Immediate	<b>Complete</b>
175	<b>Cape Breton Fiddlers Association, Re: Proposal for Richmond County/</b> Provide the association with the grant application forms and provide assistance as needed with the application process.	3-13-2023	CFO/ Recreation Manager	Immediate	<b>Complete</b>
176	<b>Point Tupper Industrial Zones /</b> that Council accept the recommendation of the Planning Advisory / Heritage Committee to accept the recommendation from the Eastern District Planning Commission to approve the proposed amendments to the West Richmond Plan Area Municipal Strategy and Land Use By-law to allow:  a) The creation of a new Heavy Industrial Restricted (1-4) zone which allows a limited number of industrial uses including Green Energy Facilities subject to special provisions specifically designed to address the protection of the Landrie Lake Water Supply Area; b) A concurrent rezoning of portion of the property identified by PID 7511767 from the Light Industrial (I-1) Zone to the new 1-4 Zone; c) The addition of Green Energy Facilities as permitted use within the Watershed Protection Periphery (W-2) Zone subject to special provisions; d) The addition of Green Energy Facilities as permitted use within the Heavy Industrial (1-3) Zone subject to existing zone provisions; e) The addition of rezoning Policy for the new Heavy Industrial Restricted (1-4) Zone; f) The addition of a definition of “ Green Energy Facility/Facilities” in the Land Use By-law and; g) Removal of single unit dwellings as permitted use within the Heavy Industrial (1-4) Zone;  and FURTHER MOVE that Council give first reading and set a public hearing date.	3/21/2023	CAO	Immediate	<b>Complete</b>
177	<b>Land Use By-Law Summary Offence Tickets /</b> that Council accept the recommendation of the Planning Advisory/ Heritage Committee to approve the Eastern District Planning Commission appointment of staff as Special Constables for Land Use By-law enforcement for 2023-2024, effective April 1, 2023; Sean Donovan, Manager of Inspection Services and Jonathan Martin, Senior Building Official.	3/21/2023	CAO/Warden	Immediate	<b>Complete</b>
178	<b>Welcoming Food Trucks/</b> to refer Food Trucks to the By-Law / Policy Committee and FURTHER MOVE that staff explore examples of how Food Trucks are welcomed in other communities.	3/27/2023	CAO/Staff	Immediate	<b>Complete</b>

179	<b>Regional/Shared By-Law Enforcement Officer Update/</b> that the agenda item “Regional/Shared By-Law Enforcement Officer Update be added to the next By-Law/Policy Committee for discussion.	3/27/2023	Municipal Clerk	Immediate	<b>Complete</b>
180	<b>Travel for Wind Europe 2023/</b> that Council preapprove the Wardens travel to cover the costs to accompany the Nova Scotia Delegation on their mission to Copenhagen, including Wind Europe 2023, as per our current travel policy and FURTHER MOVE that Council support 25% of the costs for the Economic Development and Innovation Officer to attend subject to securing the additional funds required.	3/27/2023	CAO/Municipal Clerk	Immediate	<b>Complete</b>
181	<b>Lyme Disease Awareness Month /</b> that the Lyme Disease Awareness Month Proclamation be approved.	3/27/2023	Warden/Municipal Clerk	Immediate	<b>Complete</b>
182	<b>No Mow May /</b> that the Municipality support the campaign launched by Plantlife called “No Mow May” by erecting signage at Municipal sites and advertising on the Municipal Website and Facebook page	3/27/2023	CAO/Staff	Immediate	<b>Complete</b>
183	<b>Multi-Use Facility Feasibility Study /</b> have staff explore additional sources of funding opportunities and report back at the next Committee of the Whole meeting for further discussion.	3/27/2023	Director of Public Works/ Recreation Manager	Immediate	<b>Complete</b>
184	<b>Marketing Levy Update /</b> that staff contact Terry Smith from Destination Cape Breton to get clarification on 5.1, 5.1 (d), 7.6 and 8.3.	3/27/2023	CAO/Municipal Clerk	Immediate	<b>Complete</b>
185	<b>Comfort Center &amp; Emergency Shelter Policy/</b> that Council accept the recommendation from the By-Law/Policy Committee to adopt the Comfort Center & Emergency Shelter Policy as a Policy of the Municipality of the County of Richmond.	3/27/2023	CAO/Steve Marcellus	Immediate	<b>Complete</b>
186	<b>Constituent/ Question Period /</b> What is the appeal process for sot's? What is the process EDPC uses to issue sot's?	3/27/2023	CAO	Immediate	<b>Complete</b>
187	<b>L'Ardoise Acadian Heritage Society/</b> that the Committee recommend to Council that the L'Ardoise Acadian Heritage Society Grant Request for Type 2- Start-up Activity Grant Funds in the amount of \$500 for the purpose of supporting the costs of equipment and supplies, be approved and allocated as follows: \$ 500.00 from District 5 Funds.	2023-11-04	CFO	Immediate	<b>Complete</b>
188	<b>St. Peter's Grand River Loch Lomond Pastoral Charge /</b> that the Committee recommend to Council that the St. Peter's Grand River Loch Lomond Pastoral Charge Grant Request for Type 4 - Regional/Health/General Grant Funds be the amount of \$3,000 for the purpose of supporting the costs of building repairs and allocate as follows: \$3,000.00 from General Grant Funds.	2023-11-04	CFO	Immediate	<b>Complete</b>

189	<b>Strait Area Mutual Aid Association Grant Request</b> / that the Committee recommend to Council to have the CAO ask the CFO if the funding request from the Strait Area Mutual Aid Association would fit the criteria for the Grant/Funding application process and FURTHER MOVE that the funding request be referred to Budget deliberations if the association does not meet the requirements.	2023-11-04	CAO/CFO	Immediate	Complete
190	<b>RCMP Retroactive Costs</b> / that the Committee recommend to Council to support the Federation of Canadian Municipalities resolution opposing the decision of the Federal Government to not absorb retroactive RCMP costs and FURTHER MOVE that the Warden issue a press release.	2023-11-04	Warden	Immediate	Complete
191	<b>Landrie Lake Water Utility Board, Re: Letter to Minister of Public Works regarding Green Hydrogen Development Support/</b> that the Committee recommend to Council to support the letter to the Minister of Public Works requesting that the Nova Scotia Department of Public Works work with the utility to re-establish water transfer from the Little River Reservoir to Landrie Lake.	2023-11-04	CAO/Municipal Council	Immediate	Complete
192	<del>Meeting with Council to Discuss Shared Municipal Files</del> /that the Committee recommend to Council to have staff organize and coordinate a meeting with the Port Hawkesbury Town Council to discuss shared files. <del>May 27, 2024 Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that Council have staff proceed to schedule a meeting for a date in June, if possible, for a joint meeting with the Town of Port Hawkesbury.</del>	2023-11-04	CAO	Immediate	Complete
193	<b>Doug Griffiths, President &amp; CEO, 13 Ways Inc. &amp; Cape Breton Regional Enterprise Network Event/</b> that the Committee recommend to Council to have the CAO and staff pursue a community focused event with Doug Griffiths.	2023-11-04	CAO	Immediate	Complete
194	<b>Acting Collectively Year End Report</b> / to share the report on the Municipal website/Facebook page.	2023-11-04	Municipal Clerk	Immediate	Complete
195	<b>Raising the Village/</b> Request video from Jim Mustard to share with Council/staff	2023-11-04	Municipal Clerk	Immediate	Complete
196	<b>Fire Services/ TOR and Committee Structure</b> / inquire with Staff (EMO) regarding how to move to a more structured committee and provide assistance where needed.	2023-11-04	CAO/EMO	Immediate	In Progress
197	<b>CAO, Re: 2023/2024 Budget Planning Discussion/</b> to have meetings set up similar to last year and to provide Council with dates as soon as they are made available.	2023-11-04	CAO	Immediate	Complete
198	<b>Budget Release Policy</b> - that staff prepare a 2nd draft with the recommendations from the By-Law/Policy committee.	2023-11-04	CAO/Municipal Clerk	Immediate	Complete
199	<b>Storm Reporting Form</b> - The Committee unanimously agreed that the form would be used for post storm reporting and that the data collected will need to be tracked	2023-11-04	EMO	Immediate	Complete
200	<b>Regional/Shared By-Law Enforcement Officer</b> - provide the other participating Municipalities our top three by-laws for the purpose of enforcement: Animal, Noise and Special Event By-Laws	2023-11-04	CAO	Immediate	Complete

201	<b>Fences Arbitration Committee/</b> that the By-Law Policy Committee recommend to Council to form a Fences Arbitration Committee.	2023-11-04	CAO/Municipal Clerk	Immediate	<b>Complete</b>
202	<b>Food Truck/Vending By-Law /</b> that staff provide the first draft for a future By-Law /Policy meeting.	2023-11-04	CAO / Municipal Clerk	Immediate	<b>In Progress</b>
203	<b>Clean Up Order /</b> that Council accept the recommendation from the Eastern District Planning Commission that the 30 day Clean Up order be upheld to remove everything that renders the property dangerous or unsightly as outlined and FURTHER MOVE that the 30 day starts from April 24, 2023.	4/24/2023	CAO/Municipal Clerk	Immediate	<b>Complete</b>
204	<b>Flag Policy /</b> to refer the Municipal Flag Policy to the By-Law/Policy Committee for revisions. <b>June 24, 2024:</b> that Council adopt the Flag Policy as amended	4/24/2023	CAO / Municipal Clerk	Immediate	<b>Complete</b>
205	<b>Arichat Pedestrian Side Walk/</b> that Council not proceed with the Arichat Pedestrian Sidewalk this season and FURTHER MOVE to defer the Arichat Pedestrian Sidewalk project to budget deliberations.	4/24/2023	CFO	Immediate	<b>Complete</b>
206	<b>2023/24 Cost Shared Road Upgrades J-Class Roads/</b> that Council enter into the cost shared paving agreement with the Province for Marchand Land for the 2023/24 fiscal year at the estimated Municipal portion of approximately \$43,000 net of HST rebate.	4/24/2023	Director of Public Works	Immediate	<b>Complete</b>
207	<b>Point Michaud Beach Building/</b> that Council pre approve an additional \$28, 100 from CCBF funds in the 2023/24 budget in order to cover the costs of the new Point Michaud beach building.	4/24/2023	Director of Public Works	Immediate	<b>Complete</b>
208	<b>Riverdale Senior Club /</b> that Council have staff contact the Riverdale Senior Club to provide information on the Grant Application Process for requesting funds.	4/24/2023	Municipal Clerk	Immediate	<b>Complete</b>
209	<b>Recreation Vehicles /</b> that the Planning Advisory / Heritage Committee recommend to Council to approve the amendments to the Isle Madame Municipal Planning Strategy and Land Use By-law to allow for small scale campgrounds and recreational vehicles to be used as seasonal main dwellings or seasonal accessory dwelling as of right within the Rural General (RG) Zone and Rural Resource (RR) Zone and to insert accompany definitions; and to remove the requirement of have coverings for all windows to reduce light pollution and FURTHER MOVE that Council give first reading and schedule a Public Hearing.	4/25/2023	CAO / Municipal Clerk	Immediate	<b>Complete</b>
210	<b>Heritage Plaques/</b> that the Planning Advisory/Heritage Committee recommend to Council to purchase 9 inch x 5 inch bronze plaque, and FURTHER MOVE to defer discussion to budget deliberations.	4/25/2023	CAO / Municipal Clerk	Immediate	<b>Complete</b>
211	<b>Budget Release Policy /</b> that the Committee recommend to Council to adopt the Budget Release Policy with the following changes: In Section 4 (a) remove the wording “ cost increases” to “changes”, remove Section 5(a), remove Section 3 and renumber the document accordingly.	2023-08-05	CAO, Municipal Clerk	Immediate	<b>Complete</b>
212	<b>Marketing Levy /</b> The Committee unanimously agreed to have staff reach out to Terry Smith and suggest a word change for Section 7 (e), to replace the word “Municipality” with “resides on Cape Breton Island”.	2023-08-05	CAO, Municipal Clerk	Immediate	<b>Complete</b>

213	<b>CBBF Policy</b> / The Committee unanimously agreed to have staff prepare a third draft to include the Committee recommendations and to provide the supporting information used to formulate the percentages for funding amounts for the next By-Law/Policy Committee.	2023-08-05	CAO, CFO	Immediate	<b>Complete</b>
214	<b>National Accessibility Awareness</b> / that the Committee recommend to Council to have staff raise the Accessibility Flag for National Accessibility Awareness week, from May 29th – June 3rd.	2023-08-05	Director of Public Works, Municipal Clerk	Immediate	<b>Complete</b>
215	<b>Tax Sale</b> / that Council accept the recommendation of the Revenue Manager and CFO and that Council authorize the Revenue Manager and CFO to sell property numbers 00366722, 10534461, and 10534471 for a minimum acceptable bid of principal only and if these properties do not sell for the minimum acceptable bid, to sell these properties for half the principal only amount, and if these properties do not sell for half the principal only amount, to proceed and sell these properties for any bid.	2023-08-05	CFO	Immediate	<b>Complete</b>
216	<b>River Bourgeois Mariner Society</b> for the Type 4 – Regional/Health/General Grant Funds request / that the Committee recommend to Council to defer the grant request from the River Bourgeois Mariner Society for the Type 4 – Regional/Health/General Grant Funds in the Amount of \$1500 to the June Committee of the Whole meeting.	2023-08-05	Municipal Clerk	Immediate	<b>Complete</b>
217	<b>Cape Breton Fiddlers Association</b> / to defer the grant request to the June Committee of the Whole meeting and to have staff reach out to the proponent to gather information regarding what events are taking place in Richmond County	2023-08-05	CAO, Municipal Clerk	Immediate	<b>Complete</b>
218	<b>VON Week</b> / that the Committee recommend to Council to support the request from VON to celebrate VON Week by using blue lights on the Municipal Office building, request, from VON, a Victorian Order of Nurses for Canada (VON) flag and further make every effort to recognize VON week from May 21-27, 2023 on the Municipal Website and local media.	2023-08-05	Director of Public Works/Municipal Clerk	Immediate	<b>Complete</b>
219	<b>Richmond Wildlife Association</b> / that the Committee recommend to Council to approve the grant request from the Richmond Wildlife Association for the Type 3 – C1 Physical Activity Grant Funds in the amount of \$172.50 and be allocated at follows:\$ 172.50 from the District 2 funds.	2023-08-05	CFO	Immediate	<b>Complete</b>
220	<b>Louisdale Fleur de Lis Seniors &amp; Pensioners Club</b> / that the Committee recommend to Council to approve the grant request from the Louisdale Fleur de Lis Seniors & Pensioners Club for the Type 3 – C3 Sponsorship Grant Funds in the amount of \$500.00 and be allocated at follows: \$500.00 from the Regional General funds.	2023-08-05	CFO	Immediate	<b>Complete</b>
221	<b>Sidewalk Project</b> / The Committee unanimously agreed to defer the Arichat Pedestrian Sidewalk Project to budget discussions.	2023-08-05	CAO, CFO	Immediate	<b>Complete</b>
222	<b>Mawio'mi Friendship Gala Sponsorship Opportunities</b> / the Committee unanimously agreed to purchase the \$600.00 Friends of Mawio'mi sponsorship level.	2023-08-05	CAO, Municipal Clerk	Immediate	<b>Complete</b>
223	<b>Pondville Beach</b> / Council to draft a letter with input from the Save the Beach Provincial Park Group to the MLA and the Minister to address the infrastructure needs of the Pondville Beach Provincial Park.	2023-08-05	Warden	Immediate	<b>Complete</b>
224	<b>Broadband/</b> contact Bell to get some pricing on a Broadband/Cell Tower for the Loch Lomond area and report back to Council with an estimate of pricing so they could decide whether they want to add it to the 5 Year Capital Investment Plan.	05/15/2023	CAO	Immediate	<b>Complete</b>
225	<b>Collaborative Session/</b> that Council approve the requested amount of up to \$5,000 to provide catering for the June 23rd Richmond County Collaborative Session with Dough Griffiths.	5/23/2023	CAO/CFO	Immediate	<b>Complete</b>

226	<b>NSCC HEO Lease/</b> that Council approve in principle to have a 5 year lease with an appropriate out clause granted to the Nova Scotia Community College Strait Area Campus and FURTHER MOVE to refer the matter to Port Hawkesbury and the Joint Park Commission.	5/23/2023	CAO/CFO	Immediate	Complete
227	<b>Three year share agreement- Jclass road/</b> that Council defer to June 1, 2023 Special Meeting	5/23/2023	CAO	Immediate	Complete
228	<b>Hanging Flower Baskets/</b> that Council approve the request from Telile Community Television to place and care for hanging flower baskets on the lampposts that line the Arichat sidewalk conditional on staff approval.	5/23/2023	CAO/ Director of Public Works	Immediate	Complete
229	<b>Question Period Procedure /</b> that Council defer the discussion to the June COW Meeting	5/23/2023	Municipal Clerk	Immediate	Complete
230	<b>Arichat Pedestrian Side Walk/</b> that Council defer a decision to June 1, 2023 Special Meeting	5/23/2023	Municipal Clerk	Immediate	Complete
231	<b>NSFM Policing Survey /</b> that Council defer to staff to coordinate a response from Council and the Police Advisory Board.	5/23/2023	CAO/Municipal Clerk	Immediate	Complete
232	<b>CCBF Policy Section 4 (a) /</b> to have staff provide the By-Law / Policy Committee with a staff report for data on 8% and 10% allocation for the next meeting.	5/23/2023	CAO/CFO	Immediate	Complete
233	<b>CCBF Policy Section 4 (f) / to reword as follows:</b> The Municipality will contribute to a maximum of 50% of the total CCBF eligible project costs net of any other external funding , from the allocated account for water and sewer projects and with no percentage limits on other projects.	5/23/2023	CAO/ Municipal Clerk	Immediate	Complete
234	<b>Marketing Levy, 3rd Draft -</b> Question for Terry Smith from Council regarding Section 7 e: Why do we need to specify the geography?	5/23/2023	CAO/Municipal Clerk	Immediate	Complete
235	<b>Question Period -</b> questions from the public regarding the proposed changes to the Isle Madame Municipal Planning Strategy and Land use By-law. (1) Whether or not the policy change for Isle Madame is in keeping with the norms in other areas of the province? (2) What substantiates a mini campground and is it based on any size of lot as the old by-law would apply to any land owner?	5/23/2023	CAO/Municipal Clerk	Immediate	Complete
236	<b>CCBF Policy</b> moved to adoption process	2023-06-06	Municipal Clerk	Immediate	Complete
237	<b>Marketing Levy</b> moved to the adoption process	2023-06-06	CAO / Municipal Clerk	Immediate	Complete
238	<b>Food Cycle Science, Municipal Food Waste Pilot Project -</b> that Council refer to staff for further investigation.	2023-12-06	CAO	Immediate	Complete
239	<b>Acting Collectively -</b> send email to Councillors with information on the Council Recruitment Campaign..	2023-12-06	Municipal Clerk	Immediate	Complete
240	<b>Waste Receptacles-</b> that Council refer the topic of Waste Receptacles for further discussions to the By-law / Policy Committee	2023-12-06	CAO / Municipal Clerk	Immediate	Complete
241	<b>Arichat Community Development Grant Extension -</b> that the Committee recommend to Council to approve the Arichat Community Development Association grant request extension for an additional year, to March 31, 2024	2023-12-06	CFO	Immediate	Complete

242	<b>IMVFD</b> - that Council have staff draft a letter outlining the limitations on private property and to provide information on who may be contacted.	2023-12-06	CAO	Immediate	<b>Complete</b>
243	<b>Louisdale &amp; Area Food Bank</b> - that Council approve the grant request from the Louisdale & Area Food Bank Society for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 5000 and be allocated from the Regional Fund.	2023-12-06	CFO	Immediate	<b>Complete</b>
244	<b>River Bourgeois Community Services Society</b> - that Council have staff reach out to the proponent for further information on the designated funds and defer to June Council.	2023-12-06	CFO	Immediate	<b>Complete</b>
245	<b>Re-Nest</b> - that Council approve the grant request from the Re-Nest Furniture Society for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 600 and be allocated from the Regional Fund.	2023-12-06	CFO	Immediate	<b>Complete</b>
246	<b>Re-Nest</b> - reach out to the organization how we can help promote them.	2023-12-06	Municipal Clerk	Immediate	<b>Complete</b>
247	<b>Little Harbour Comm. Pasture</b> - that Council approve the grant request from the Little Harbour Community Pasture for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 5000 and be allocated at follows: \$2000 from District 5 and \$3000 from the Regional Fund.	2023-12-06	CFO	Immediate	<b>Complete</b>
248	<b>Strait Mutual Aid</b> - that Council have staff reach out to the proponent to gather more information on what other Municipalities have granted funding and FURTHER MOVE that Council have the Emergency Services Coordinator provide a staff report for the next meeting.	2023-12-06	CFO	Immediate	<b>Complete</b>
249	<b>River Bourgeois Mariner Society</b> - that Council approve the River Bourgeois Mariner Society for the Type 4 – Regional/Health/General Grant Funds in the Amount of \$1000 and be allocated as follows: \$500 from District 4 and \$500 from the Regional Fund.	2023-12-06	CFO	Immediate	<b>Complete</b>
250	<b>Cape Breton Fiddlers Association</b> - that Council approve the Cape Breton Fiddlers Association for the Type 4 – Regional/Health/General Grant Funds in the amount of \$ 2000 and be allocated from the Regional Fund.	2023-12-06	CFO	Immediate	<b>Complete</b>
251	<b>Question Period</b> - that Council refer the revision of the procedures for question period to the Warden and CAO.	2023-12-06	CAO / Warden	Immediate	<b>Complete</b>
252	<b>World Elder Abuse Day</b> - provide information on social media.	2023-12-06	Municipal Clerk	Immediate	<b>Complete</b>
253	<b>CSAP &amp; Arichat Side Walk Project Update-</b> that Council have staff proceed with exploring options for the exit side paving and report back to Council.	2023-12-06	Director of Public Works	Immediate	<b>Complete</b>
254	<b>Strait Area Chamber Housing</b> - that Council support, in principle, the Strait Area Chamber of Commerce formation of a not-for-profit entity with the mandate to create and execute a housing action plan for Richmond County and the Town of Port Hawkesbury and FURTHER MOVE that staff arrange a joint council meeting in the fall.	6/26/2023	CAO	Immediate	<b>Complete</b>
255	<b>Provincial Capital Assistance Program (PCAP)</b> - that Council support an application to the Province's PCAP for the purpose of the Arichat and Evanston water towers.	6/26/2023	Director of Public Works/CAO	Immediate	<b>Complete</b>
256	<b>IMV Food Bank</b> - that staff work with the society to bring awareness to the searching of a permanent location.	6/26/2023	CAO	Immediate	<b>Complete</b>
257	<b>Loch Lomond Volunteer Fire Department</b> - that Council approve the LLVFD Type 1 - Infrastructure Grant Request in the amount of \$5000 and be allocated as follows: \$1000 from District 5 Funds and \$4000 from the Regional Fund.	6/26/2023	CFO	Immediate	<b>Complete</b>

258	<b>River Bourgeois Community Service Society</b> - that Council approve the RBCSS Type 4 Regional/Health/General Grant Funds in the amount of \$5000 and be allocated as follows: \$1000 from District 4 Funds and \$ 4000 from the Regional Fund.	6/26/2023	CFO	Immediate	<b>Complete</b>
259	<b>Strait Area Mutual Aid Association</b> - that Council approve the SAMAA Type 1 - Infrastructure Grant Funds in the amount of \$5000 and be allocated as follows: \$5000 from the Regional Fund.	6/26/2023	CFO	Immediate	<b>Complete</b>
260	<b>Supporting Affordable Housing</b> - that Council have staff explore what other Municipal units are doing to support affordable housing and report back to Council.	6/26/2023	CAO	Immediate	<b>In Progress</b>
261	<b>Council Chamber Upgrades</b> - Moved by Councillor Michael Diggdon, seconded by Councillor Melanie Sampson that Council proceed with the Mastercontrol Proposal in the amount of \$51,200.00 plus hst to upgrade the Council Chamber video/audio production system and FURTHER MOVE that the funds be allocated from the Capital Reserve. Motion carried with four in favor and one against.	8/21/2023	CAO / CFO	Immediate	<b>Complete</b>
262	<b>Cape Breton Partnership</b> - Moved by Councillor Shawn Samson, seconded by Councillor Michael Diggdon that Council approve the requested amount of up to \$1,500 to sponsor the Cape Breton Partnership Investor Summit. Motion carried.	8/21/2023	CAO / CFO	Immediate	<b>complete</b>
263	<b>Active Living Strategy and Recreation Plan</b> - that the Committee of the Whole recommend to Council to defer the decision to adoption the Active Living Strategy and Recreation Plan to the next regular council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	<b>Complete</b>
264	<b>Two Eyed Seeing Conference</b> - that the Committee of the Whole recommend to Council to defer the decision of sponsorship for the Two Eyed Seeing Conference to the next regular council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	<b>Complete</b>
265	<b>MEMAC - Committee Appointment</b> - that the Committee of the Whole recommend to Council that Councillor Melanie Sampson and Warden Amanda Mombourquette be appointed to the Municipal Emergency Management Advisory Committee.	2023-11-09	CAO / Municipal Clerk	After adoption of COW Report.	<b>Complete</b>
266	<b>MEMPC - Committee Appointment</b> - that the Committee of the Whole recommend to Council that Councillor Michael Diggdon and Councillor Shawn Samson be appointed to the Municipal Emergency Management Planning Committee.	2023-11-09	CAO / Municipal Clerk	After adoption of COW Report.	<b>Complete</b>
267	<b>Fences Arbitration Committee Appointment</b> - that the Committee of the Whole recommend to Council that Deputy Warden Brent Sampson be appointed to the Fences Arbitration Committee.	2023-11-09	CAO / Municipal Clerk	After adoption of COW Report.	<b>Complete</b>

268	<b>Health Information Magnets</b> - that the Committee of the Whole recommend to Council to have staff investigate whether other Municipalities and Emergency Health Services have programs for Health Information Magnets or similar currently in place and report back to Council.	2023-11-09	Emergency Services Coordinator	Future Council meeting.	<b>Complete</b>
269	<b>Cost-Shared Road Paving J-Class</b> - The Committee of the Whole unanimously agreed to defer the discussion on selecting J-Class Roads for the application for cost-shared paving to the next Regular Council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	<b>Complete</b>
270	<b>Voluntary Vulnerable Person Registry</b> - that the Committee of the Whole recommend to Council to support the resolution for a Province wide Voluntary Vulnerable Person Registry and FURTHER MOVE to defer the reading of the resolution to the next Regular Council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	<b>Complete</b>
271	<b>Fetal Alcohol Spectrum Disorder</b> - that the Committee of the Whole recommend to Council to support the request to declare the month of September as Fetal Alcohol Spectrum Disorder (FASD) Awareness Month and FURTHER MOVE to defer the reading of the proclamation to the next regular council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	<b>Complete</b>
272	<b>Right To Know Week</b> - that the Committee of the Whole recommend to Council to support the request to declare September 25 to October 1, 2023 as Right to Know Week and FURTHER MOVE to defer the reading of the proclamation to the next regular council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	<b>Complete</b>
273	<b>Food Cycle Science, Municipal Food Waste Pilot Project</b> - The Committee of the Whole unanimously agreed to accept the Food Cycle Science - Municipal Pilot Program as information only and defer the discussion to budget time.	2023-11-09	CAO/CFO	After adoption of COW Report.	<b>Complete</b>
274	<b>Question Period - Claire Doyle - Isle Madame Garden Club/</b> Will the Municipality help the community deal with the woodland angelica invasive weed?	2023-11-09	CAO / Municipal Clerk	For next COW meeting.	<b>Complete</b>
275	<b>Road Name Change</b> - that the Planning Advisory/Heritage committee recommend to Council to have the EDPC provide guidance on the process of renaming the existing road names of Cannes Pt. Rd and Cannes Pt. Extension to Canns Pt Rd and Canns Pt Extension Rd. <b>Road Name Change</b> - that Council accept the recommendation from the Planning Advisory/Heritage Committee to change the road name of Cannes Point Road Extension to Canns Point Road Extension(omitting the e) and FURTHER MOVE that Council recommend to the province to change the road name of Cannes Point Road to Canns Point Road (omitting the e).	09/26/2023 - 01-31-2024	Municipal Clerk	Immediate	<b>In Progress</b>

276	<b>Wind Turbine Overlay Mapping</b> - that Council give second reading approval for the amendments to the Richmond County Municipal Planning Strategy and Land Use By-law addressing the Development of Wind Energy to allow the creation of the Utility Scale Wind Development (WD-2) Zone which permits Utility Scale Wind Turbines as of right subject to special requirements and the rezoning map in Schedule A. (attached)	09/26/2023	Municipal clerk	For next Reg Council meeting	<b>Complete</b>
277	<b>RCMP Advisory Board By-Law</b> - that Council give first reading approval for the RCMP Advisory Board By-Law.	09/26/2023	Municipal clerk	Immediate	<b>Complete</b>
278	<b>Recreation Vehicles</b> - that Council give First Reading approval for the proposed amendments to the Isle Madame Municipal Planning Strategy and Land Use By-law to allow for small scale campgrounds and recreational vehicles to be used as a seasonal main dwelling or seasonal accessory dwelling as of right within the Rural General (RG) Zone and Rural Resource (RR) Zone and to insert accompanying definitions and schedule a public hearing.	09/26/2023	Municipal clerk	Immediate	<b>Complete</b>
279	<b>DNRR / ACOA Project Proposal</b> - that Council approve the project proposal for the staff position of Energy Transition Manager and pay the share at \$25,000.00 per year over the next three years and FURTHER MOVE that the 2023 payment be allocated from the un-used portion of the IT Technician salary from April 1- Oct 1 and future contributions shall be budgeted and assigned in ongoing budgets over the next two years.	09/26/2023	CAO / CFO	Immediate	<b>Complete</b>
280	<b>Application for Cost-Shared J-Class Road Paving</b> - that Council submit the following application to the Province for cost-shared paving of J-class roads in order of priority as follows: Lobster Plant Road, Sampson Road, Kings Road, and Forgeron Road.	09/26/2023	Director of Public Works	Immediate	<b>Complete</b>
281	<b>Active Living Strategy and Recreation Plan</b> - that Council approve the Active Living Strategy and Recreation Plan as presented by Upland REConsulting Group.	09/26/2023	Recreation Manager	Immediate	<b>Complete</b>
282	<b>CEPI Conference Sponsorship Opportunity</b> - that Council refer the CEPI Conference sponsorship opportunity to staff and FURTHER MOVE that staff provide a recommendation for the next Committee of the Whole meeting.	09/26/2023	CFO	Immediate	<b>Complete</b>
283	<b>FASD Proclamation</b> - that Council support the Fetal Alcohol Spectrum Disorder (FASD) Awareness Month proclamation	09/26/2023	Municipal clerk	Immediate	<b>complete</b>
284	<b>Right to Know Week Proclamation</b> - that Council support the Right to Know Week proclamation.	09/26/2023	Municipal clerk	Immediate	<b>Complete</b>
285	<b>VVPR Resolution</b> - that Council approve the resolution and forward it to the Nova Scotia Federation of Municipalities	09/26/2023	Municipal clerk	Immediate	<b>Complete</b>
286	<b>Speed Radar Unit</b> - that Council refer the Speed Radar Unit discussion to the By-law and Policy Committee.	09/26/2023	Municipal clerk	Immediate	<b>Complete</b>
287	<b>Speed Radar Unit</b> - Council unanimously agreed to recommend to staff that the speed radar unit located in West Arichat be moved to the Northside area and to place the currently unused unit along Hwy 206 in the Arichat area.	09/26/2023	Director of Public Works	Immediate	<b>Complete</b>
288	<b>Question Period / - Class Road List</b> - Provide Lisa Boudreau list via email.	09/26/2023	Municipal clerk	Immediate	<b>Complete</b>
289	<b>Question Period / Financial Health Index Report</b> - Provide Robbie Fougere with the report	09/26/2023	Municipal clerk	Immediate	<b>Complete</b>
290	<b>Question Period / Grant Disclosures for 2022-2023</b> - Check to ensure local paper publication.	09/26/2023	Municipal clerk	Immediate	<b>Complete</b>

291	<b>Acting Collectively Project</b> / Council to provide the Acting Collectively project team direction on what the best options are for presenting the Richmond County project findings.	2023-10-10	Warden	Immediate	Complete
292	<b>Zone 3 Curbside Collection Tender</b> /that Council accept the recommendation from the Committee of the Whole to authorize staff to EXCEED BUDGET IN ORDER TO proceed with award of the Zone 3 curbside tender to the lowest priced bidder.	2023-10-10	Director of Public Works	Immediate	Complete
293	<b>New Rules for Off-Highway Vehicles</b> / that Council accept the recommendation from the Committee of the Whole to have staff begin looking into the next steps for the Municipality to develop a plan of action and FURTHER MOVE that staff reach out the ATV Association of Nova Scotia, and place the New Rules for Off-Highway Vehicles on the agenda for discussion at the next Police Advisory board meeting.	2023-10-10	Recreation Department	Immediate	Complete
294	<b>Bell Alliant to Appear before Council</b> / that Council accept the recommendation from the Committee of the Whole to have staff invite a Bell Alliant representative to appear before Council at a future date to discuss the lack of coverage throughout many areas of the county.	2023-10-10	CAO	Immediate	In Progress
295	<b>NSUARB Order</b> / that Council accept the recommendation from the Committee of the Whole to have the Warden draft a press release regarding the Nova Scotia Utility Review Board Order, confirming the number of Councillors and polling districts.	2023-10-10	Warden	Immediate	Complete
296	<b>Wastewater Management District Funds</b> / that Council accept the recommendation from the Committee of the Whole to have staff explore the feasibility and sustainability of perusing the Wastewater Management District funding program and report back to council	2023-10-10	CAO	Immediate	Complete
297	<b>Deer Population</b> / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council.	2023-10-10	CAO	Immediate	In Progress
298	<b>Municipality of the County of Richmond Organizational Chart</b> / that Council accept the recommendation from the Committee of the Whole to adjust the organizational chart as presented including the position classifications.	2023-10-10	CAO	Immediate	Complete
299	<b>Purchasing and Tendering Policy</b> - that council refer the Purchasing and Tendering Policy to the By-Law/Policy Committee for review. <b>June 24, 2024:</b> that Council adopt the Purchasing and Tendering Policy as amended.	10/23/2023	Municipal Clerk	Immediate	Complete
300	<b>Travel and Expense Policy</b> / That the amendments to the Travel and Expense Policy be adopted.	10/23/2023	Municipal Clerk	Immediate	Complete

301	<b>Grant Disclosure Policy</b> - that the Grant Disclosure Policy be adopted as a policy of the Municipality of the County of Richmond.	10/23/2024	Municipal Clerk	Immediate	<b>Complete</b>
302	<b>Bras d'Or Lakes CEPI grant application</b> / that Council approve the Bras d'Or Lakes CEPI grant application for the Type 4 - Regional/Health/General Grant Funds in the amount of \$ 5000 and be allocated at follows: \$500 District 1, \$500 District 2, \$500 District 3, \$500 District 4, \$3000 Regional Grant Funds.	10/23/2025	CFO	Immediate	<b>Complete</b>
303	<b>SERMGAR Legislation-Bill 340</b> / that the Warden draft a letter on behalf of Richmond Municipal Council with clear restrictions that Council supports bill 340 as a path to achieve what was consulted on with the membership; specifically, that the Roads Stream B proposal regarding transfer of ownership of roads to municipalities be moved to Schedule A for further discussion.	10/23/2026	Warden	Immediate	<b>Complete</b>
304	<b>Calvin Presbyterian Church Grant Request</b> / that the Committee of the Whole recommend to Council to approve the Calvin Presbyterian Church Grant Application for the Type 1- Infrastructure Grant Funds in the amount of \$1,000 and be fully allocated from the District 5 Funds.	2023-06-11	CFO	Immediate	<b>Complete</b>
305	<b>Hearts Ability Society Wreaths Fundraiser</b> / The committee unanimously agreed to refer the request from the Hearts Ability Society to Staff	2023-06-11	CAO	Immediate	<b>Complete</b>
306	<b>Destination Cape Breton MOU</b> / that the Committee of the Whole recommend to Council to approve the MOU among the five Cape Breton Island municipalities and Destination Cape Breton.	2023-06-11	CAO	Immediate	<b>Complete</b>
307	<b>Municipal Housing Needs Report</b> / create an article and upload the document on Municipal website and create a fb post	2023-06-11	Municipal Clerk	Immediate	<b>Complete</b>
308	<b>Municipality of the County of Richmond Planning Strategy and Land Use By-Law</b> / that Council give First Reading approval for the Municipality of the County of Richmond Planning Strategy and Land Use By-Law and FURTHER MOVE to have staff schedule a public hearing.	11/20/2023	Municipal Clerk	Immediate	<b>Complete</b>
309	<b>École Beau Port Sidewalk/Driveway Project and Additional Accessibility Projects at Various Municipal Owned Facilities</b> / that Council supports the submission of applications for the École Beau Port Municipal Office Sidewalk Extension Project and the Accessibility Municipal Facility Upgrades Project, prioritized in order, for funding consideration under Municipal Capital Growth Program.	11/20/2023	Director of Public Works	Immediate	<b>Complete</b>
310	<b>Affordable Housing Project, SRD International Limited</b> / staff to provide an update for the December 18, 2023	2023-07-12	CAO	Immediate	<b>Complete</b>
311	<b>Extended Producer Responsibility (EPR) for Packaging, Paper Products</b> / that the Committee of the Whole recommend to Council to support the recommendation from staff to register for the new industry-led EPR for PPP program.	2023-07-12	Director of Public Works	Immediate	<b>Complete</b>

312	<b>Grant request from the Isle Madame Food Bank (Stella Maris Pastoral Unit) for the Type 4 – Regional/Health/General Grant Funds in the amount of \$1,000-\$2,000./</b> that the Committee of the Whole recommend to Council to approve the grant request from the Isle Madame Food Bank (Stella Maris Pastoral Unit) for the Type 4 – Regional/Health/General Grant Funds in the amount of \$1,500 and be allocated as follows: \$750 from the District 1 funds, and \$750 from the District 2 funds.	2023-07-12	CFO	Immediate	<b>Complete</b>
313	<b>Question Period</b> - Claire Doyle - Seniors Take Action Coalition, Re: Volunerable Person Registry	2023-07-12	Warden	Immediate	<b>Complete</b>
314	<b>Sale of Property PID 750144654 / AAN 01525956</b> - Council accept the recommendation from the Committee of the Whole to accept the recommendation of the Revenue Manager and CFO and that Council authorize the Revenue Manager and CFO to sell property number 01525956 at the February 9th, 2024 tax sale for the minimum acceptable bid(s) as discussed "In camera".	12/19/2023	CFO	Immediate	<b>Complete</b>
315	<b>Member at Large/ By-Law Policy Committee</b> - to accept Stacey Morrison as the appointed community member to the By-Law/Policy Committee.	12/19/2023	Municipal Clerk	Immediate	<b>Complete</b>
316	<b>Gilles Subdivision, St. Peter's</b> - that Council approves the quit deed as presented.	12/19/2024	CAO	Immediate	<b>Complete</b>
317	<b>Purchase of PID 75220756</b> / that the Committee of the Whole recommend to Council to authorize staff to negotiate and execute the purchase of PID 75220756 as discussed in camera.	01-31-2024	Director of Public Works	Immediate	<b>Complete</b>
318	<b>Engage NS Quality of Live Survey</b> / It was the consensus of the Committee to defer Engage to budget discussions.	01-15-2024	CFO	Immediate	<b>Complete</b>
319	<b>Low Income Tax Exemption</b> / that the Committee of the Whole recommend to Council to have staff investigate the cost of such a program at multiple income levels and relief levels and refer the information collected to budget discussions.	01-31-2024	CAO	Immediate	<b>Complete</b>
320	<b>Coastal Riders ATV group request for a letter of authorization</b> / that the Committee of the Whole recommend to Council to refer the Coastal Riders ATV group request for a letter of authorization for trail access along municipal property to staff to investigate on an optimum access route.	01-31-2024	CAO	Immediate	<b>Complete</b>
321	<b>2024 Municipal Elections Voting Method/</b> that the Committee of the Whole recommend to Council to use paper ballots for the 2024 Municipal Election.	01-31-2024	Municipal Clerk	Immediate	<b>Complete</b>
322	<b>Appointment of Returning Officer</b> / that Committee of the Whole recommend to Council to delegate its powers of appointment for a returning officer for the 2024 Municipal Election to the Chief Administrative Officer as per section 4 (1C ) of the Municipal Elections Act .	01-31-2024	CAO	Immediate	<b>Complete</b>
323	<b>Advance Poll Day</b> / that the Committee of the Whole recommend to Council to set the one other fixed advance poll day for or Saturday October 12th, 2024.	01-31-2024	Municipal Clerk	Immediate	<b>Complete</b>

324	<b>Enumeration or use of lists or permanent register</b> / that the Committee of the Whole recommend to Council to proceed with option (c) use any permanent register of electors established and maintained for use in the federal or provincial election, if more recent than option (b) use the list of electors prepared in the most recent federal or provincial election or in an election held pursuant to Municipal Elections Act and FUTURE MOVE that staff investigate whether or not the complete list is used in its form or can be revised by staff for accuracy.	01-31-2024	CAO	Immediate	Complete
325	<b>Tariff Fees and Expenses</b> /that the Committee of the whole recommend to Council to delegate its authority to the Chief Administrative Officer, Per section 139 (1A) of the Municipal Elections Act, to make, revise and amend the tariff of fees and expenses and provide for a method of rendering and verifying accounts for payment relating to the 2024 Municipal Election.	01-31-2024	CAO	Immediate	Complete
326	<b>Raising the Village Grant Request</b> / that the Committee of the Whole recommend to Council to approve the Raising the Villages Cooperative Ltd. grant application for the Type 4 – Regional/Health/General Grant Funds in the amount of \$2,500 and be allocated from the Regional Funds.	01-31-2024	CFO	Immediate	Complete
327	<b>Village of St. Peter's Guarantee</b> / that the Committee of the Whole recommend to Council to approve a loan guarantee in the amount of not more than \$185,000 for the purpose of the Village to conduct lift station upgrades and WWTP electrical upgrades.	01-31-2024	CFO	Immediate	Complete
328	<b>ECRL request for additional rent</b> / that the Committee of the Whole recommend to Council to approve the allocate funds to support rental fees for the relocation of the ECRL Petit de Grat Library for a period of up to two months during which time the renovations take place in February 2024.	01-31-2024	Director of Community Development and Recreation	Immediate	Complete
329	<b>Richmond County Water Utility-Water Rate Study</b> / that the Richmond County Water Utility Water Rate Study be placed on the agenda for the next Committee of the Whole meeting for further discussion.	01-31-2024	Municipal Clerk	Immediate	Complete
330	<b>Request to Purchase PID 75142133</b> / Moved by Council/ that Council accept the recommendation from the Planning Advisory / Heritage Committee to proceed with the process of the sale of PID 75142133, ensuring proper procedures are followed.	01-31-2024	CFO / Revenue Manager	Immediate	In Progress
331	<b>Land/Legal Document from In camera session</b> / that Council accept the recommendation from the Planning Advisory / Heritage Committee that the document discussed in-camera be presented in-camera at the next Committee of the Whole meeting.	01-31-2024	Municipal Clerk	Immediate	Complete
332	<b>Bona Road and Bona Lane in L'Ardoise</b> / that Council have the EMO/Fire Services Coordinator investigate if the naming of Bona Road and Bona Lane in L'Ardoise has been an issue with Emergency Health Services and FURTHER MOVE if a road name change required that a staff report be prepared for the Planning/Advisory Committee.	01-31-2024	Emergency Services Coordinator	Immediate	Complete
333	<b>Contract Negotiations</b> / that Council accept the proposal from Conseil scolaire acadien provincial (CSAP) for the side walk project as discussed in camera and FURTHER MOVE to enter into partnership with CSAP.	02-26-2024	Director of Public Works	Immediate	Complete

334	<b>Request for Proposals for the Purchase and Use of 19 School Road, Evanston, NS, PID 75221366,75035865</b> / that Council accept the recommendation from the Committee of the Whole to proceed, as discussed in camera, with the Request for Proposals for the purchase and use of 19 School Rd., Evanston, NS, PID # 75221366, 75035865.	02-26-2024	CAO	Immediate	Complete
335	<b>Richmond Water Utility Water Rate Study/</b> that Council accept the recommendation from the Committee of the Whole that the Municipality of the County of Richmond apply to the Nova Scotia Utility and Review Board for changes in its rates for water and water service, fire protection to the municipality of the county of Richmond and changes to its rules and regulations for customers served by the Municipality of the County of Richmond water utility, as set out in the water rate study prepared by G.A. Isenor Consulting Limited in association with Blaine s. Rooney Consulting Limited.	02-26-2024	Director of Public Works	Immediate	Complete
336	<b>Voluntary Vulnerable Persons Registry/</b> Moved by Deputy Warden Shawn Samson, seconded by Councillor Brent Sampson that Council accept the recommendation from the Committee of the Whole to refer the Voluntary Vulnerable Persons Registry to the Municipal Emergency Management (MEM) Advisory Committee as an action item.	02-26-2024	EMO / Fire Services Coordinator	Immediate	In Progress
337	<b>Speed Radar Request for Information /</b> that Council accept the recommendation from the Committee of the Whole to approve the request for access to data from speed radar signs in Richmond County and FURTHER MOVE that staff provide Sgt. Brad Kelly with the requested information.	02-26-2024	Director of Public Works	Immediate	Complete
338	<b>Planning Advisory/Heritage Committee /</b> that Council accept the recommendation from the Committee of the Whole to appoint Warden Mombourquette and Councillor Michael Diggdon as members of the Planning Advisory/Heritage Committee effective immediately and FURTHER MOVE that the committee terms of reference be updated accordingly.	02-26-2024	Municipal Clerk	Immediate	Complete
339	<b>Grants Policy /</b> that the Grants Policy be adopted as amended.	02-26-2024	Municipal Clerk	Immediate	Complete
340	<b>Sale of Municipal Property Policy /</b> that the Sale of Municipal Property Policy be adopted as amended.	02-26-2024	Municipal Clerk	Immediate	complete
341	<b>Amendments to the Central Richmond Secondary Plan and Land Use By-Law to allow former institutional buildings to be converted into dwelling units./</b> Sampson that Council give first reading approval for the Amendments to the Central Richmond Secondary Plan and Land Use By-Law to allow former institutional buildings to be converted into dwelling units and FURTHER MOVE that staff schedule a public hearing.	02-26-2024	Municipal Clerk	Immediate	Complete
342	<b>Amyloidosis Awareness Month Proclamation /</b> that Council approve the request to proclaim the month of March as Amyloidosis Awareness Month in the Municipality of the County of Richmond County.	02-26-2024	Municipal Clerk	Immediate	Complete
343	<b>Mary Beth Doucette, Co-Chair CEPI Management Committee, Re: Requestfor the continued financial support of the Bras d'Or Lakes Collaborative Environmental Planning Initiative's (CEPI) 2024-25 Notional work plan.</b> / that Council defer the request for financial support of the Bras d'Or Lakes Collaborative Environmental Planning Initiative's (CEPI) 2024-25 Notional work plan to budget discussions.	02-26-2024	CFO	Immediate	Complete
344	<b>Question Period - Regular Council, Re: Port Royal Bridge/</b> that Council have the Warden draft a letter to Trevor Boudreau, MLA and the Honourable Kim Masland regarding the removal of the Port Royal Bridge.	02-26-2024	Warden	Immediate	Complete

345	<b>RCLN Funding Request/</b> that Council accept the recommendation from the Committee of the Whole to approve the RCLN funding request for the Type 4-Regional/Health/General Grant in the amount of \$1,000.00 and be allocated as follows: District 4 Funds: \$500.00 and District 5 Funds: \$500.00. <b>April 8 2024-that the Committee of the Whole recommend to Council to amend the previously adopted motion made on March 11th, 2024 for the Richmond County Literacy Network Type 4-Regional/Health/General Grant request and adjusted to the amount to the original ask to \$2600 and FURTHER MOVE that the funds be allocated from the 2023/2024 budget as follows: District 1 Funds: \$500.00, District 3 Funds: \$600.00, District 4 Funds: \$1000.00, and District 5 Funds: \$500.00.</b>	03-25-2024	CFO	Immediate	<b>Complete</b>
346	<b>Isle Madame Garden Club Funding Request/</b> that Council accept the recommendation from the Committee of the Whole to approve the Isle Madame Garden Club funding request for the Type 1 – Infrastructure Grant Funds in the amount of \$ 4500.00 and be allocated as follows: District 1 Fund: \$1500.00, District 2 Fund: \$1500.00, and Regional Fund \$1500.00.	03-25-2024	CFO	Immediate	<b>Complete</b>
347	<b>New Horizons Seniors Club Funding Request/</b> to approve the Isle Madame New Horizons Seniors Club funding request for the Type 1 – Infrastructure Grant Funds in the amount of \$ 5000.00 and be allocated as follows: District 1 Funds: \$1750.00, District 2 Funds: \$1750.00, Regional Fund: \$1500, and FURTHER MOVE, that if there is a short fall, the remaining funds are to be allocated from the Regional Fund.	03-25-2024	CFO	Immediate	<b>Complete</b>
348	<b>Request for Tax Reduction due to Fire-Micheline Landry/</b> that Council accept the recommendation from the Committee of the Whole to write off the taxes for property AAN 003320456 owned by Micheline Landry, which was completely destroyed by fire, in the amount of \$762.72, which represents taxes on the dwelling only from April 27, 2023, to March 31, 2024.	03-25-2024	CFO, Revenue Manager	Immediate	<b>Complete</b>
349	<b>EDPC Revised Appointments effective April 1 2024/</b> that Council accept the recommendation from the Committee of the Whole to approve the following Eastern District Planning Commission revised appointments, effective April 1, 2024	03-25-2024	CAO	Immediate	<b>Complete</b>
350	<b>Purple Day Proclamation Request/</b> that Council accept the recommendation from the Committee of the Whole to proclaim March 26th, 2024, as Purple Day to help raise awareness and show support for all those living with epilepsy.	03-25-2024	Municipal Clerk	Immediate	<b>Complete</b>
351	<b>Operation Veterans Build /</b> that Council accept the recommendation from the Committee of the Whole to refer the Operation Veterans Build to staff to explore the opportunity to support the program.	03-25-2024	Director of Community Development and Recreation	Immediate	<b>Complete</b>
352	<b>Central Richmond Secondary Plan and LUBL /</b> that Council give second reading approval to the Central Richmond Secondary Plan and Land Use By-Law to allow former institutional buildings to be converted into dwelling units.	03-25-2024	Municipal Clerk	Immediate	<b>Complete</b>

353	<b>Sale of Municipal Property – Undersized Lot Adjacent to Property Owner, PID # 75112144</b> / that Council declare property PID #75122144 as surplus and FURTHER MOVE that staff proceed with the sale of the undersized lot to the adjacent property owner, R & L Rentals, at the appraised fair market value plus HST and migration costs	03-25-2024	CFO, Revenue Manager	Immediate	In Progress
354	<b>Richmond Arena Refrigerant Purchase</b> / that Council support the staff recommendation to purchase the available refrigerant and FURTHER MOVE to proceed with the purchase on or after April 1, 2024, in advance of budget approval.	03-25-2024	Director of Public Works	Immediate	Complete
355	<b>Autism Acceptance Month Flag Raising Request/</b> that Council have staff organize the Autism Acceptance Month flag raising and proclamation ceremony for a date in April, and FURTHER MOVE that staff advertise an invitation to residents in local media.	03-25-2024	Municipal Clerk	Immediate	Complete
356	<b>Land-Legal / Open Tender Competition PID # 75142133/</b> that Council to accept the recommendation from staff to sell property PID# 142133 to the highest bidder as a result of the open tender competition.	04-22-2024	CFO, Revenue Manager	Immediate	Complete
357	<b>Personnel / Additional Professional Finance Services</b> / that Council to empower the CAO to engage additional professional financial services and to include such costs in the 2024/25 budget.	04-22-2024	CAO	Immediate	Complete
358	<b>Municipal Growth Framework</b> / that Council support the Municipal Growth Framework resolution.	04-22-2024	Municipal Clerk	Immediate	Complete
359	<b>2024 Heavy Collection</b> / that Council proceed with the 2024 Heavy Collection at an estimated cost of \$160,000 with the funds to be allocated in the 2024/25 budget.	04-22-2024	Director of Public Works	Immediate	Complete
360	<b>Village of St. Peter's Gurantee</b> / that Council provide a guarantee for the Village of St. Peter's for the purpose of borrowing to convert their balloon payment into a new 5-year debenture in the amount of \$497,300.00.	04-22-2024	CFO	Immediate	Complete
361	<b>RB Mariners Society</b> / that the Committee of the Whole recommend to Council to approve the grant request from the River Bourgeois Mariner Society for the Type 4-Regional/Health/General Grant Fund in the amount of \$10,000 and be allocated from the CCBF Waterfront Development Funds, subject to assessment by staff as to the project's eligibility.	04-22-2024	CFO	Immediate	Complete
362	<b>Gaelic Awareness Month</b> / that the Committee of the Whole recommend to Council to have staff organize the Gaelic Nova Scotia Month flag raising and proclamation ceremony for a date in May and FURTHER MOVE that staff advertise an invitation to members of the public in local media.	04-22-2024	Municipal Clerk	Immediate	Complete
363	<b>River Bourgeois Community Services for the Type 3- Recreation Sponsorship Grant Fund in the amount of \$500</b> / to table the River Bourgeois Community Services grant request for the Type 3- Recreation Sponsorship Grant Fund in the amount of \$500 to the next Council meeting following Grants and Contributions budget discussions. <b>June 24, 2024:</b> that Council approve the grant request from the River Bourgeois Community Services for the Type 03 - Recreation Sponsorship Grant funding in the amount of \$500 and be allocated from the District 4 funds.	04-22-2024	Director of Finance	Immediate	Complete
364	<b>Richmond Education Center/Academy</b> / to Council to defer the request to contribute to the Richmond Education Center/Academy Bursary/Scholarship fund to budget discussions.	04-22-2024	CFO	Immediate	Complete

365	<b>Tourism Nova Scotia Emerging Destinations Program</b> / that Council have staff connect with Cindy Walker to explore the program to see if there are opportunities to participate.	04-22-2024	Department of Community Development and Recreation	Immediate	Complete
366	<b>Access Awareness Week</b> / that MOCR host a flag raising and proclamation event on May 27.	04-22-2024	Department of Community Development and Recreation	Immediate	Complete
367	<b>Appointment of Auditors</b> / that Council appoint Grant Thornton as auditors for the March 31, 2024 fiscal year end.	04-22-2024	CAO, CFO	Immediate	Complete
368	<b>Financial Statements Year Ended March 31, 2023</b> / that Council accept the financial statements with the non-substantive amendments as presented.	04-22-2024	CAO, CFO, Warden, DW	Immediate	Complete
369	<b>Variance Notification Procedures</b> / that Council have staff review the Land Use By-Laws to determine if an extension on the time frame for appeals can be extended from 14 to 21 days and FURTHER MOVE to prepare amending pages.	04-22-2024	Municipal Clerk	Immediate	In Progress
370	<b>Richmond County Subdivision By-Law</b> / tha Council have staff prepare amending pages to the Richmond County Subdivision By-Law for the purpose of removing the term “clearly survey” and further clarify that the use of an easement (new or existing) will require a survey.	04-22-2024	Municipal Clerk	Immediate	In Progress
371	<b>Buidling Permits and Fees</b> / that Council have staff amend By-Law 61- Building Permits and Fees for the purpose of updating the fee structure as presented by the Eastern District Planning Commission.	04-22-2024	Municipal Clerk	Immediate	Complete
372	<b>Dry Hydrant Installation</b> / that Council review the submission from the St. Peter’s Volunteer Fire Department for the approval of \$5000 for the installation of their dry hydrant at the next Committee of the Whole with our Emergency Service Coordinator.	04-22-2024	Emergency Services Coordinator	Immediate	Complete
373	<b>Fire Service Review Document</b> / that Council review the 2019 Fire Service Review and recommendations submitted by Goudreault Associates at the next Committee of the Whole with our	04-22-2024	Emergency Services Coordinator	Immediate	Complete
374	<b>Lyme Disease Awareness Month</b> / that the Lyme Disease Awareness Month Proclamation be approved.	04-22-2024	Municipal Clerk	Immediate	Complete
375	<b>MOCR 2024036 Tender</b> - that Council authorize the CAO to award the MOCR 2024036 Former West Richmond Education Centre/Walter Fougere School Tender to the proponent as discussed in camera.	05-09-2024	CAO	Immediate	Complete
376	<b>No Mow May</b> - that Council observe 'No Mow May' as a standing practice, however, staff are authorized to mow, when it is deemed necessary, at the Department of Public Work’s discretion	05-27-2024	Director of Public Works	Immediate	Complete
377	<b>Roaming Farm Animals</b> - that Council refer the discussion to the Bylaw / Policy Committee.	05-27-2024	Municipal Clerk	Immediate	In Progress
378	<b>Street Light Policy</b> - that Council refer the Street Light Policy to the By-Law/Policy Committee for Review	05-27-2024	Municipal clerk	Immediate	Complete
379	<b>VON Week</b> / that Council accept the recommendation from the Committee of the Whole to approve the VON Proclamation, the raising of the VON Flag for a date in May, and FURTHER MOVE that staff make the arrangements to light up the Municipal Building in Blue and make every effort to recognize VON week on social media.	05-27-2024	Municipal clerk	Immediate	Complete

380	<b>Richmond River Root Richmond River Roots Market Green Society that the grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,200</b> / that Council accept the recommendation from the Committee of the Whole to defer to the next Council meeting following Grants and Contributions budget discussions. <b>June 24, 2024:</b> that Council approve the grant request from the Richmond River Roots Market Green Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$6,650 and be allocated as follows: General Funds: \$4400, District 1:\$ 500, District 2:\$ 500, District 3:\$ 500, District 4:\$ 500, District 5:\$ 250	05-27-2024	Director of Finance	Immediate	<b>Complete</b>
381	<b>SPVFD Dry Fire Hydrant</b> -that Council accept the recommendation from the Committee of the Whole to approve the funding of five thousand dollars for the installation of the dry fire hydrant.	05-27-2024	Director of Finance	Immediate	<b>Complete</b>
382	<b>Dry Fire Hydrant</b> - that Council accept the recommendation from the Committee of the Whole to refer the Dry Fire Hydrant Policy to the Fire Service Protection Committee and the By-Law/Policy Committee for review.	05-27-2024	Emergency Services Coordinator	Immediate	<b>In Progress</b>
383	<b>Grant request from the Administration Portuaire de Petit-de-Grat for Infrastructure Grant Funds in the amount of \$20,000</b> / that Council approve the grant request from the Administration de Petit-de-Grat for the Type 1- Infrastructure Grant Funds in the amount of \$10,000 and be allocated from the CCBF Waterfront Development Funds.	05-27-2024	Director of Finance	Immediate	<b>Complete</b>
384	<b>Lennox Place Limited support letter</b> / that Council have the Warden provide a letter of support, in principle, for their application for the Nova Scotia Affordable Housing Development Program to fund the conversion of a building into a 7-unit apartment building located at 818 Veterans Memorial Drive, Arichat.	05-27-2024	Warden	Immediate	<b>Complete</b>
385	<b>Lennox Place Limited permitting fees</b> / that Council refer the discussion on covering the Lennox Place Limited associated permitting fees to the next meeting of Council following budget discussions and FURTHER MOVE that Staff contact the other proponents to identify their current interest in Municipal support and hold a Special meeting as soon as possible, following the budget discussions, to discuss covering permitting fees.June 24, 2024: that Council approve the request from Lennox Place Limited for financial support for permitting fees, pending approval of the Capital Improvement and Development Policy and the application process.	05-27-2024	CAO	Immediate	<b>Complete</b>
386	<b>5 year captial investment Plan</b> / that Council approve the 5 year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2025.	06-13-2024	Municipal Council	Immediate	<b>Complete</b>
387	<b>Area Rates</b> / that Council accept the recommendation of the Director of Finance and that the following area rates be approved:	06-13-2024	Municipal Council	Immediate	<b>Complete</b>
388	<b>Final Budget for year ending March 31, 2025</b> / that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2025 in the amount of \$17,459,364; AND FURTHER MOVED THAT WHEREAS pursuant to the Municipal Government Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$10,714,430 are required	06-13-2024	Municipal Council	Immediate	<b>Complete</b>

389	<b>Canada Day Funding</b> / that Council approve the following Canada Day Funding Applications as follows: a) Ardoise Mens Club \$ 1,577.00 b) Loch Lomond Heritage Association\$ 500.00 c)St. Louis Parish\$ 2,500.00 d)St. Peter's Lions Club\$5,800.00 e)Bras d'Or Lakes Seniors Association\$ 300.00	06-13-2024	Director of Finance	Immediate	Complete
390	<b>Sale of property PID 75079954 and PID 75026898 for the upcoming tax sale on August 23, 2024</b> / that Council accept the recommendation from the Committee of the Whole to accept the recommendation from staff to sell property PID 75079954 and PID 75026898 at the tax sale on August 23, 2024, as discussed in closed session.	06-24-2024	Director of Finance / Revenue Manager	Immediate	Complete
391	<b>Cape Breton Partnership - Forward Together Plan</b> / that Council accept the recommendation from the Committee of the Whole to endorse the Liaison Oversight Committee's (LOC) acceptance of the Forward Together plan as the Economic Development Strategy of the Cape Breton Regional Enterprise Network (CB REN), and FURTHER MOVE, commit to aligning Richmond County's economic development efforts with Forward.Together.	06-24-2024	CAO		In Progress
392	<b>Share the Road Project</b> / that Council accept the recommendation from the Committee of the Whole to refer the discussion to the By-Law and Policy Committee for the development of a by-law that would permit MOCR to designate a municipal roadway or part of a roadway as a road trail.	06-24-2024	Municipal Clerk	Immediate	In Progress
393	<b>River Bourgeois Mariner Society for the Type 4 – Regional /Health/General grant funds in the amount of \$1,500 / June 10, 2024:</b> that Council accept the recommendation from the Committee of the Whole to defer the request from the River Bourgeois Mariner Society for the Type 4 – Regional /Health/General Grant Funds in the amount of \$1,500 to the next meeting following budget discussions. <b>June 24, 2024</b> : that Council approve the grant request from River Bourgeois Mariner Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$1,500 and be allocated as follows: \$1000 from District 4 Fund and \$500 from the Reginal Fund.	06-24-2024	Director of Finance	Immediate	Complete
394	<b>Brela Homes, Jeremy Carroll request for financial support for building permitting fees / June 10, 2024:</b> that Council accept the recommendation from the Committee of the Whole to defer the request from Jeremy Carroll, Brela Homes, for financial support for building permitting fees to the next meeting following budget discussions. <b>June 24, 2024:</b> that Council approve the request from Jeremy Carroll, Brela Homes, for financial support for permitting fees, pending approval of the Capital Improvement and Development Policy and the application process.	06-24-2024	CAO	Immediate	Complete
395	<b>Request from Anne Leavitt, board chair of the Isle Madame Historical Society, to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week</b> / that Council accept the recommendation from the Committee of the Whole to approve the request from Anne Leavitt, board chair of the Isle Madame Historical Society to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week.	06-24-2024	Municipal Clerk	Immediate	Complete

396	<b>Canada Post rural mail service interruptions</b> / that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.	06-24-2024	CAO/Municipal Clerk	Immediate	In Progress
397	<b>Committees Policy</b> / that Council adopt the Committees Policy as a policy for the Municipality of the County of Richmond.	06-24-2024	Municipal Clerk	Immediate	Complete
398	<b>Low Income Tax Exemption Program Policy</b> / that Council adopt the Low Income Tax Exemption Program Policy as a policy for the Municipality of the County of Richmond.	06-24-2024	Municipal Clerk	Immediate	Complete
399	<b>Richmond Housing Corporation By-Laws</b> / that Council approve the amendments to the Richmond Housing Corporation by-laws.	06-24-2024	Municipal Clerk	Immediate	Complete
400	<b>Climate Emergency Planning</b> / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).	06-24-2024	CAO	Immediate	In Progress
401	<b>Louisdale Lions Club grant request for the Type 04 – General/Waterfront Development Funding for \$20,000</b> / that Council approve the grant request from the Louisdale Lions Club for the Type 04 – General/Waterfront Development Funding for \$20,000, and be allocated from the CCBF Waterfront Development Fund, subject to assessment by staff as to the project's eligibility.	06-24-2024	Director of Finance	Immediate	Complete
402	<b>Requests for the Type 03 – Canada Day Grant Funds for the Johnstown's Harbour Wharf for \$ 500 and the South Mountain Arm of Gold Community Association for \$400</b> / that Council approve the grant requests for the Type 03 – Canada Day Grant Funding for the Johnstown's Harbour Wharf of \$ 500 and the South Mountain Arm of Gold Community Association of \$500 and be allocated from the Canada Day Grant Fund.	06-24-2024	Director of Finance	Immediate	Complete
403	<b>Colin MacDougall, One of a Kind Design, Re: Pole Banner Kits</b> / that Council refer the request from Colin MacDougall regarding pole banner kits to staff.	06-24-2024	Director of Public Works	Immediate	Complete
404	<b>Terry Doyle, CAO, Town of Port Hawkesbury, Re: Joint Industrial Park – Use of 38 Unity Drive for the Strait Truck and Tracker Pull event</b> / that Council approve the use of Unity Drive property for the Strait Truck and Tracker Pull event.	06-24-2024	CAO	Immediate	Complete
405	<b>Multi-Party First Nations and Municipal Agreement</b> / Council unanimously agreed to defer the Multi-Party First Nations and Municipal Agreement to a future meeting and to invite Tyler Matheis, CEO of Cape Breton Partnership, to engage in further discussion.	06-24-2024	CAO	Immediate	In Progress
406	<b>NSFM Council Invitation</b> / that Council refer to staff to coordinate the arrangements.	06-24-2024	Municipal Clerk	Immediate	Complete

407	<b>Landfill Closure</b> /that Council approve the change to the budget for the West Arichat disposal site closure by an additional \$665,000 of the Capital Fund Budget, preferably under Canada Community Building Fund (CCBF).	08-07-2024	Director of Public Works	Immediate	<b>Complete</b>
408	<b>Capital Improvement and Development Policy</b> / that Council adopt the Capital Improvement and Development Policy as a policy of the Municipality of the County of Richmond	08-07-2024	CAO	Immediate	<b>Complete</b>
409	<b>Dog By-Law</b> / that Council refer the Dog By-Law to the By-Law/Policy Committee for review.	08-07-2024	Municipal Clerk	Immediate	<b>In Progress</b>
410	<b>Seniors Take Action Coalition, Re: Request for the Type 4 -Regional/Heath/General Grant Funds</b> in the amount of \$9,400.00 / that Council defer the request for the Type 4 -Regional/Heath/General Grant Funds in the amount of \$9,400.00 to the next Committee of the Whole.	08-07-2024	Director of Finance	Immediate	<b>Complete</b>
411	<b>Festival Acadien de Petit-de-Grat, Re: Request for the Type 3 - Sponsorship Funds in the amount of \$500.00</b> / that Council approve the Festival Acadien de Petit-de-Grat, grant request for the Type 3 - Sponsorship Funds in the amount of \$500.00 and be allocated from the District 1 Funds.	08-07-2024	Director of Finance	Immediate	<b>Complete</b>
412	<b>Festival Acadien de Petit-de-Grat, Re: Grant request for the Type 3 C1 -Physical Activity Grant Funds in the amount of \$1,000.00</b> / that Council approve the Festival Acadien de Petit-de-Grat, grant request for the Type 3 C1 -Physical Activity Funds in the amount of \$1000.00 and be allocated as follows: Regional Funds: \$500, District 1 Funds: \$250, and District 2 Funds: \$250.	08-07-2024	Director of Finance	Immediate	<b>Complete</b>
413	<b>D'Escousse Civic Improvement Society, Re: Grant request for the Type 3 C3 - Sponsorship Grant Funds in the amount of \$500.00</b> /that Council approve the D'Escousse Civic Improvement Society grant request for the Type 3 C3 - Sponsorship Grant Funds in the amount of \$500.00 and be allocated from the District 2 Funds.	08-07-2024	Director of Finance	Immediate	<b>Complete</b>
414	<b>Grant request from Lisa Dewolf for the Type 3 – Recreation/Sponsorship Grant Funds for Instructor/Facilitator Development in the amount of \$447.50</b> / that Council accept the recommendation from the Committee of the Whole to approve the grant request from Lisa Dewolf for the Type 3 – Recreation/Sponsorship Grant Funds for Instructor/Facilitator Development in the amount of \$447.50, to be allocated from the Regional Fund.	09-23-2024	Director of Finance	Immediate	<b>Complete</b>
415	<b>Office of the Information and Privacy Commissioner for Nova Scotia to proclaim September 23-29<sup>th</sup> as Right to Know Week in the County of Richmond</b> / that Council accept the recommendation from the Committee of the Whole to proclaim September 23-29th 2024 as Right to Know Week in the County of Richmond.	09-23-2024	Municipal Clerk	Immediate	<b>Complete</b>
416	<b>October 1, 2024, as Seniors for Climate Day in the County of Richmond</b> / that Council accept the recommendation from the Committee of the Whole to proclaim October 1, 2024, as Seniors for Climate Day in the County of Richmond.	09-23-2024	Municipal Clerk	Immediate	<b>Complete</b>

417	<b>Request from Amy Wagg for English-Gaelic Boundary Signage in the County of Richmond/</b> that Council accept the recommendation from the Committee of the Whole to have staff collaborate with the Minister of Gaelic Affairs and the Minister of Public Works to install the new signs as requested when the Provincial budget permits.	09-23-2024	CAO	Immediate	Complete
418	<b>Request to write off taxes for property AAN 02913135, owned by Donald Frost, which was destroyed by fire/</b> that Council accept the recommendation from the Committee of the Whole to write off the taxes for property AAN 02913135 owned by Donald Frost, which was completely destroyed by fire, in the amount of \$205.87, which represents taxes on the dwelling only from December 16, 2023, to March 31, 2024.	09-23-2024	Revenue Manager	Immediate	Complete
419	<b>Request to write off taxes for property AAN 04126068, owned by James White, which was destroyed by fire/</b> that Council accept the recommendation from the Committee of the Whole to write off the taxes for property AAN 04126068 owned by James White, which was completely destroyed by fire, in the amount of \$61.85, which represents taxes on the dwelling only from December 24, 2023, to March 31, 2024.	09-23-2024	Revenue Manager	Immediate	Complete
420	<b>Request to write off taxes for property AAN 06373917, owned by Colton Gillis &amp; Keisha Morrison, which was destroyed by fire/</b> that Council accept the recommendation from the Committee of the Whole to write off the taxes for property AAN 06373917 owned by Colton Gillis & Keisha Morrison, which was completely destroyed by fire, in the amount of \$463.04, which represents taxes on the dwelling only from October 31, 2023, to March 31, 2024.	09-23-2024	Revenue Manager	Immediate	Complete
421	<b>Grant request from the Seniors Take Action Coalition for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,400 /</b> that Council accept the recommendation from the Committee of the Whole to approve the Seniors Take Action Coalition grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 6,400.00, to be allocated as follows: \$480.00 from each District Fund and \$4000.00 from the Regional Funds, and FURTHERMOVE that staff explore options for in-kind contributions, such as photocopying and others as deemed appropriate and within MOCR policy.	09-23-2024	Director of Finance	Immediate	Complete
422	<b>Mapping for ESC and VFD's/</b> that the FPSC recommend to Council to support the investigation of the procurement of mapping using a 3rd party aside from EDPC to produce current mapping for Emergency Management and the VFD's.	09-23-2024	CAO/ESC	Immediate	In Progress
423	<b>Provincial road re-opening/maintenance/</b> that the FPSC recommend to Council to draft a letter to the province to have old provincial roads re-opened and maintained as a secondary means of travel for emergencies/evacuations and with the increase in MVC's and rerouting of traffic.	09-23-2024	Warden	Immediate	Pending
424	<b>Sub-division planning with EDPC/</b> that the FPSC recommend to Council to have staff investigate the planning of new areas have two lane roadways with turning areas suitable for fire apparatus and provisions for water supply planning.	09-23-2024	CAO/ EDPC	Immediate	In Progress
425	<b>Previous decisions to remove West Bay Road VFD from meetings/</b> that the FPSC recommend to council to reverse the decision to remove West Bay Road VFD from the Committee as they cover a portion of the County.	09-23-2024	ESC	Immediate	In Progress
426	<b>Strait Area Transit, Articles of Incorporation and By-Laws/</b> that Council approve the amendments to the Strait Area Transit Articles of Incorporation and By-Laws as presented.	09-23-2024	Municipal Council	Immediate	Complete
427	<b>Receipt of Donations Policy/</b> that Council refer the Receipt of Donations Policy to the By-Law/Policy Committee for further investigation and discussion.	09-23-2024	Municipal Clerk	Immediate	In Progress

428	<b>Taxi Liscence/</b> that Council approve the request for Willy's Taxi to operate a taxi in the Municipality of the County of Richmond.	09-23-2024	Municipal Clerk	Immediate	<b>Complete</b>
429	<b>Taxis By-law/</b> that Council refer the Taxis By-Law to the By-Law/Policy Committee for review.	09-23-2024	Municipal Clerk	Immediate	<b>In Progress</b>