



Committee of the Whole Meeting

Monday September 9th, 2024

Richmond Room, 5:30 pm, Items 1-2

Recess for By-Law/Policy, Council Chambers 6:00 pm, Item 3

Reconvene, Council Chambers, 7:00 pm, Items 4-16

AGENDA

- 1. Call to Order**
- 2. In Camera Session**
 - a) Land/Legal
- 3. Recess**
- 4. Items Added / Approval of Agenda**
- 5. Review of Minutes**
 - a) June 10th, 2024
- 6. Presentation**
 - a) Rachelle Samson, Economic Development Officer, Re: Information and Activity Report, Cape Breton Regional Enterprise Network (CBREN), Richmond County and Port Hawkesbury
 - b) Joshua Dubois, Investigator, Public Safety & Security, Nova Scotia Department of Justice, Re: Safer Communities and Neighbourhoods
- 7. Warden, Re:**
 - a) Review of Warden's Council Report
- 8. CAO, Re:**
 - a) Administration Operations Report
- 9. Community Acknowledgements**
- 10. Correspondence**
 - a) **Action Required**
 - i. Kathleen Jeffrey, Interim Director of Finance, Re: Grant Request from Lisa Dewolf for the Type 3 – Recreation/Sponsorship Grant Funds for Instructor/Facilitator Development in the amount of \$447.50
 - ii. Kathleen Jeffrey, Interim Director of Finance, Re: Grant Request from the Paroisse Saint Joesph Parish for the Type 4-Regional/Health/General Grant Funds in the amount of \$10,000



- iii. Julie Young, Investigator, Office of the Information and Privacy Commissioner for Nova Scotia, Re: Right to Know Week Proclamation Request
- iv. Senior Take Action Coalition, Re: Seniors Climate Day Proclamation Request
- v. Amy Wagg, Re: Request for English-Gaelic Boundary Signage and Installation
- vi. Clint Samson, Revenue Manager, Re: Property Damaged by Fire - AAN 02913135 – Donald Frost
- vii. Clint Samson, Revenue Manager, Re: Property Damaged by Fire - AAN 04126068 – James White
- viii. Clint Samson, Revenue Manager, Re: Property Damaged by Fire - AAN 06373917 – Coltin Gillis & Keisha Morrison

b) For Information Only

- i. Eastern District Planning Commission, 2023-24 Annual Report and Financial Statements
- ii. Dennis Daley, Assistant Commissioner, Commanding Officer, Nova Scotia RCMP, Re: 2023 Annual Review
- iii. Dennis Daley, Assistant Commissioner, Commanding Officer, Nova Scotia RCMP, Re: Apology to African Nova Scotians
- iv. Honourable John A. Lohr, Minister of Municipal Affairs and Housing, Re: Coordination on Emergency Alert System
- v. Honourable John A. Lohr, Minister of Municipal Affairs and Housing, Re: Canada Community-Building Fund (CCBF)
- vi. Municipality of the County of Richmond, Re: Letter of Appreciation to Maire de Saint-Georges-des-Grosseillers
- vii. Joseph Feeney, PVSC Board Chair, Property Valuations Services Corporation, Re: Board Appointment of New CEO
- viii. Municipality of the County of Richmond, Re: Statement of Congratulations - Isle Madame Community Spirit Award
- ix. Municipality of the County of Richmond, Re: Letter of support for Strait Area Chamber of Commerce application to Nova Scotia's Community Housing Growth Fund
- x. Municipality of the County of Richmond, Re: Letter of support for the St. Peter's Community Hub.

11. Unfinished Business

- a) Seniors Take Action Coalition grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,400



- 12. Review of Cheques Issued Re:**
 - a) June 2024
 - b) July 2024
 - c) August 2024
- 13. Review of Action Items**
 - a) Action Items
- 14. Items Added to the Agenda**
- 15. 15 Minute Question Period - (902) 226-9885**
(Not Restricted to Items on the Agenda)
- 16. Adjournment**

Question Period Details

Phone in number – (902) 226-9885

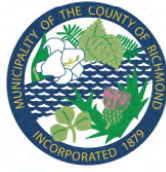
Any member of the public may ask a question on any item. A maximum of fifteen (15) minutes is set aside for Question Period. Anyone wishing to ask a question either in person or by phone must identify who they are before asking the question.

Comments must be phrased in the form of a question. Council will hear the question and will answer if appropriate.

No person speaking during Question Period shall:

- Speak disrespectfully
- Use offensive words
- Disobey the rules of order or a decision of the Chair

*** Meeting will be live-streamed via the MOCR YouTube Channel**



Committee of the Whole Meeting

June 10th, 2024

Location: Council Chambers

Present: Warden Amanda Mombourquette, Deputy Warden Shawn Samson, Councillor Brent Sampson, Councillor Melanie Sampson, Councillor Michael Diggdon

Staff: Shannon Mury, Director of Community Development and Recreation, Troy MacCulloch, Chief Administrative Officer (CAO), Shelley David, Municipal Clerk, Danielle Martell, Community Development and Special Projects Officer

Regrets: Chris Boudreau, Director of Public Works

Call to Order

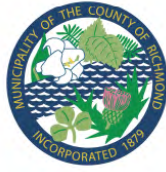
The Chair called the meeting to order at 5:35 p.m.

“In Camera” Session, Richmond Room: Land/Legal

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the meeting move to an “In-Camera” session at 5:35 p.m.
Motion carried.

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the meeting revert to “Regular” session at 6:05 p.m. and FURTHER MOVE that following the recommendations to Council, the Committee will break for recess from 6:00 pm - 7:00 pm.
Motion carried.

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the Committee of the Whole recommend to Council to accept the recommendation from staff to sell property PID # 75079954 and PID # 75026898 at the tax sale on August 23, 2024, as discussed in closed session.
Motion carried.



Reconvene Committee of the Whole Meeting, Council Chambers

The Warden reconvened the regular session at 7:03 p.m.

Items Added to the Agenda (Approval of Agenda)

Councillor Brent Sampson requested and received unanimous consent to add the following:

- a) Canada Post, Re: Rural Delivery, Item #15 (a)

Warden Amanda Mombourquette requested and received unanimous consent to remove the following section from the agenda, as these items will be placed on the next Council agenda after budget approval:

Section 12 - Unfinished Business, Re:

- a) River Bourgeois Community Services grant request for the Type 3 - Recreation Sponsorship Grant Funds in the amount of \$500
- b) Richmond River Root Richmond River Roots Market Green Society grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,200
- c) Lennox Place Limited Permitting Fees

Moved by Councillor Melanie Sampson, seconded by Councillor Brent Sampson that the agenda be approved with the additional item and the removal of section 12.
Motion carried.

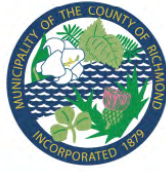
Review of Minutes, May 13th, 2024, Committee of the Whole

Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the minutes of May 13th, 2024, Committee of the Whole be approved.
Motion carried.

Presentations

- a) Terry Smith, Destination Cape Breton, Re: Destination Cape Breton's 2024-27 Strategy

Terry Smith, CEO of Destination Cape Breton presented a presentation on Destination Cape Breton's 2024-27 Strategy.



- b) Tyler Mattheis, Cape Breton Partnership, Aileen Murray, Mello Murray Consulting, Re: Forward Together

Tyler Mattheis, CEO of Cape Breton Partnership and Aileen Murry of Mello Murray Consulting presented the presentation Forward Together.

Moved by Councillor Micheal Diggdon, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to endorse the Liaison Oversight Committee's (LOC) acceptance of the Forward Together plan as the Economic Development Strategy of the CB REN and FURTHER MOVE, commit to aligning Richmond County's economic development efforts with Forward Together Motion carried with four (4) in favor and one (1) opposed.

It was the consensus of the Committee of the Whole to further review the Multi-Party First Nations and Municipal Agreement, as enclosed and recommended by the CB REN Liaison Oversight Committee (LOC) at the next Regular Council meeting.

- c) Tommy Samson, Louisdale Lions Club, Re: Project 2024

Tommy Samson, a volunteer of the Louisdale Lions Club presented a presentation on the Louisdale Lions Club – Project 2024.

New Business

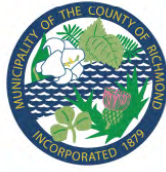
- a) Share the Road Project

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to refer the discussion to the By-Law and Policy Committee for the development of a by-law that would permit MOCR to designate a municipal roadway or part of a roadway as a road trail.

Motion carried

Warden, Re:

- a) Review of Warden's Council Report
For information only.



CAO, Re:

- a) Administration Operations Report
For information only.

Community Acknowledgements

For information purposes.

Correspondence

a) **Action Required**

- i. Jim Davis, Interim CFO, Re: River Bourgeois Mariner Society for the Type 4 – Regional /Health/General Grant Funds in the amount of \$1,500

Moved by Councillor Brent Sampson, seconded by Councillor Melanie Sampson that the Committee of the Whole recommend to Council to defer the River Bourgeois Mariner Society for the Type 4-Regional/Health/General Grant Funds in the amount of \$1,500 to the next meeting of Council following budget discussions.

Motion carried

- ii. Jeremy Carroll, Brela Homes, Re: Request for financial support for building permitting fees.

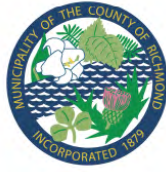
Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that the Committee of the Whole recommend to Council to defer the request from Jeremy Carroll, Brela Homes, for financial support for building permitting fees to the next meeting following budget discussions.

Motion carried

- iii. Anne Leavitt, Board Chair, Isle Madame Historical Society, Re: Request to proclaim the week of September 22-28Th as Robert Bouchard and Cornelia Boucher Week

Moved by Councillor Michael Diggdon, Seconded by Deputy Warden Shawn Samson that the Committee of the Whole recommend to Council to approve the request from Anne Leavitt, board chair of the Isle Madame Historical Society to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week.

Motion carried.



Proclamation

Robert & Cornelia Week
September 22 - 28, 2024

Whereas, Robert Bouchard and Cornelia Boucher individually and along with their former spouses and bandmates, enhanced the lives of people here and abroad with their musical talents.

Whereas, Robert Bouchard and Cornelia Boucher brought joy and set the standard for professionalism and superior quality for their peers and those that follow in their footsteps in the music industry.

Therefore be it resolved that I Amanda Mombourquette, Warden of the Municipality of the County of Richmond, on behalf of Council, hereby proclaim September 22 - 28, 2024 as Robert & Cornelia Week in Richmond County.

I would encourage the residents of Richmond County to acknowledge the contributions of these honourees by sharing positive messages, either in writing or at a public event during their designated week.

b) For Information Only

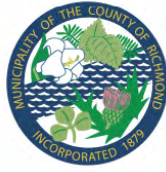
- i. Eastern Zone Community Health Board Team, Re: Connecting the Dots to Poverty – School Food Infographic
- ii. Martin Thomsen, Manager of Energy Sector Development, Re: World Hydrogen Summit 2024 Briefing Note
- iii. 2021-22 Municipal Profile and Financial Conditions Indicator Report (Final Report)

Review of Cheques Issued Re:

- a) May 2024
For information only.

Review of Action Items

- a) Action Items
For information only.



Items Added to the Agenda

a) **Canada Post, Re: Rural Delivery**

Moved by Councilor Brent Sampson, seconded by Councilor Michael Diggdon that the Committee of the Whole recommend to Council that staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.

15 Minute Question Period - (902) 226-9885

No questions were presented to the Committee of the Whole

Adjournment

There being no further business, the Chair adjourned the meeting at 8:46 p.m.

Recorder

Chairperson



Information and Activity Report

*Cape Breton Regional Enterprise Network
Richmond County and Port Hawkesbury*

Q1 – FY 2024/25
(April - June 2024)

Subject: CBREN Information and Activity Report

To: Municipality of the County of Richmond and the Town of Port Hawkesbury

Date Prepared: July 26, 2024

Prepared by: Rachele Samson, Economic Development Officer, Richmond County and Port Hawkesbury

Background:

The Cape Breton Partnership provides economic development support to the Municipality of the County of Richmond and the Town of Port Hawkesbury under the Regional Enterprise Network (REN) model in partnership with the Province of Nova Scotia.



The Cape Breton Regional Enterprise Network (CBREN) includes the Municipalities of the Counties of Inverness, Richmond, and Victoria, the Town of Port Hawkesbury, as well as the First Nations communities of We'koqma'q, Wagmatcook, Eskasoni and Membertou.

The CBREN is part of a larger network of Regional Enterprise Networks across Nova Scotia.

The Cape Breton Partnership maximizes the value of the CBREN's funding partners, leverages that investment to have a greater impact, and collaborates with other partners, funders, and projects that it is responsible for (like the Cape Breton Local Immigration Partnership) to deliver operational synergies across Unama'ki – Cape Breton and to benefit the Municipality of the County of Richmond and the Town of Port Hawkesbury.

2023/24 CB REN Board

- Co-Chair - Jen Ryan, Quincy Street Market
- Co-Chair - Adam Bateman, Business Development Bank of Canada
- Geoffrey Clarke, Port Hawkesbury Paper
- Pearlene Cormier, East Coast Credit Union
- Capt. Vivek Saxena, NSCC Strait Area Campus
- Kelsea MacNeil, Membertou Corporate
- Storm Gould, We'koqma'q Corporate

2023/24 CB REN Liaison Oversight Committee:

- Chair - Keith MacDonald, CAO, Municipality of the County of Inverness
- Warden Bonny MacIsaac, Municipality of the County of Inverness
- Warden Amanda Mombourquette, Municipality of the County of Richmond
- Troy MacCulloch, CAO, Municipality of the County of Richmond
- Mayor Brenda Chisholm-Beaton, Town of Port Hawkesbury
- Terry Doyle, CAO, Town of Port Hawkesbury
- Chief Terry Paul, Membertou First Nation
- Jennifer Deleskie, Membertou First Nation
- Warden Bruce Morrison, Municipality of the County of Victoria
- Leanne MacEachen, CAO, Municipality of the County of Victoria
- Donald Hanson, CEO, Wagmatcook First Nation
- Wagmatcook First Nation
- Chief Norman Bernard, Wagmatcook First Nation
- Interim Chief John Leonard Bernard, We'koqma'q First Nation
- Gioia Usher, CEO, We'koqma'q First Nation
- Chief Leroy Denny, Eskasoni First Nation
- Steve Parsons, General Manager Corporate, Eskasoni First Nation
- Marilyn Hay, Nova Scotia Department of Economic Development
- Donald Ferguson, Nova Scotia Department of Labour, Skills & Immigration

Reporting Period:

Your CBREN team and the Cape Breton Partnership are pleased to share highlights, milestones achieved, and metrics from April 1 to June 30, 2024.

Highlights & Events

- **New Economic Development Officer – Richmond County & Town of Port Hawkesbury**
Rachelle Samson, our new Economic Development Officer for Richmond County and the Town of Port Hawkesbury, began on June 17, 2024. The first quarter was spent getting acquainted with the role and the partners across the island.

Message from Rachelle:

Hi! My name is Rachelle Samson, and I am honored to introduce myself as the new Economic Development Officer for Richmond County and the Town of Port Hawkesbury. As a local to Arichat, it is an honor to join this vibrant community in a new capacity. I am excited to work with all of you to foster growth and development in our regions.

Since having started the position on June 17, 2024, I attended the town of Port Hawkesbury committee of the whole meeting, Superport Days at Dundee Resort, and the Strait Area Chamber of Commerce AGM & networking breakfast. In addition, I am organizing meetings with the CAOs, local businesses, community leaders and residents to discuss our shared vision for a prosperous future and the action items required to achieve it. I am eager to see familiar faces and meet new people as we build on our strengths, explore new opportunities, and create a thriving economic landscape that benefits everyone.

- **The Cape Breton Partnership celebrates 20 years!**
Celebrating 20 years of impact for the Cape Breton Partnership, with some insights from Keith MacDonald and others who've been a part of the Partnership's journey over the last two decades, including some content on the importance of the RENS. Article available here: <https://capebretonpartnership.com/the-cape-breton-partnership-celebrates-20-years-of-building-a-thriving-unamaki-cape-breton/>
- **Safety First in Cape Breton Symposium** - Over 200 attendees, including participation from several companies from across the Strait Area, for a full day focused on OH&S Champions and Learning. Info available at: <https://capebretonpartnership.com/safety-first-2024-award-winners/>
- **Townhall - The Impact of Transportation Costs on Life and Work in Unama'ki – Cape Breton** - On May 6th almost 100 attendees participated in an evening panel discussion to explore the impact of transportation costs on goods and services. Businesses agreed that there would be value in investing to diversify and improve the modes of transportation for goods and services with emphasis on our ports and railways. They highlighted the value proposition of the Strait of Canso is that it is one of few ports with available land for future development. Video available here: <https://capebretonpartnership.com/video-the-impact-of-transportation-costs-on-life-and-work-in-unamaki-cape-breton-may-2024/>

- **Invest in Cape Breton Podcast**
 - The 4th podcast episode was released in March (How to build more housing in Cape Breton).
 - The episode was downloaded over 200 times in its first week, with listeners tuning in from across Canada, the US, and Europe.
 - As of March, episodes of the podcast have
 - Been downloaded over 1,500 times
 - Attracted over 70 followers.
 - Future episodes will cover Tourism, a follow-up on the construction sector, and more.
 - Find out more at: <https://welcometocapebreton.ca/invest/invest-podcast/>
- **Members of our team also participated in several external events, including:**
 - EverWind FEED announcement and celebration;
 - Strait Area Chamber Business Update Event;
 - Smart Energy Halifax;
 - CBU's World Tourism Institute's Kick-Off to 2024 Tourism;
 - Destination Cape Breton's Public Engagement Sessions;
 - Certified Professional Human Resources Nova Scotia's Law Symposium;
 - Regional Assessment's Offshore Wind Development in NS Public Engagement Sessions;
 - CANS Spring Fling event;
 - Ports Day 2024;
 - Strait Area Chamber AGM and Networking Breakfast;
 - Kitpu Aviation's Official Announcement by Wagmatcook First Nation;
 - Superport Days 2024;

Project Updates – Green Energy Engagement Program:

- **Smart Energy Conference 2024** – Attended clean energy/tech event in Halifax on April 15 and 16. Over 600 delegates participated, including representatives from municipalities, utilities, and policy makers to explore timely actions for decarbonizing our communities.
- **Electricity Sector Implementation Team** – The Cape Breton Partnership's Green Energy Engagement Coordinator is a member of the implementation team for the Climate Change Adaptation Strategy for Nova Scotia's Electricity Sector - a strategy created through the Climate Adaptation Leadership Program through the Nova Scotia Department of Environment and Climate Change. The Cape Breton Partnership is the only voice representing Unama'ki - Cape Breton on this team.
- **Nova Scotia Offshore Wind Roadmap** – The second module of the Nova Scotia Offshore Wind Roadmap was recently released by the Department of Natural Resources and Renewables (DNRR). Members of the Partnership, including the Green Energy Engagement Coordinator, participated in a session held by Marine Renewables Canada and DNRR, where they emphasized the importance of skills and workforce development, infrastructure investment, local content with supply chain development, and fiscal incentives subsidies and tax incentives.

- **Regional Assessment for Offshore Wind Development in NS** – A meeting was organized between the RA Committee and Strait of Canso Offshore Wind Task Force to discuss and provide input on the Interim Report.

Project Updates – Creative Economy Development Officer:

- **Rural Film and TV Productions** - The Cape Breton Partnership's Creative Economy Development Officer, Bill Culp, has been working in conjunction with Screen Nova Scotia and the Unama'ki Motion Picture Cooperative to initiate the new Nova Scotia Film and Television Incentive Fund. The Distant Location Incentive was developed to address higher production costs incurred outside of the Halifax region and to encourage film producers to expand their projects into rural areas. Under the new program productions filmed in Unama'ki – Cape Breton will receive up to a 10 per cent incentive on total eligible Nova Scotia costs.
- **Lighthouse in Little Lorraine** – Bill Culp has been providing assistance and support to the production team for *Lighthouse in Little Lorraine*, which is being filmed in several locations across Unama'ki – Cape Breton during the month of July.
- **Culture Sector Support** – Bill Culp is working directly with individual artisans, authors, playwrights, and musicians throughout Richmond County and the Town of Port Hawkesbury. In addition, support is provided to such organizations as Telile.

Project Updates – People and Labour Force Attraction:

- **Unama'ki – Cape Breton Job Fair Series**
 - Three Job Fairs were held across the Island, in Inverness, Port Hawkesbury, and Sydney. Attendance ranged from over 700 jobseekers and over 60 employers across the three events.
 - Release available at: <https://capebretonpartnership.com/job-fair-series-2024/>
- **Port Hawkesbury Deputy Roundtable on Immigration and Population Growth**
 - Held on May 23, 2024, a meeting with community leaders, settlement service providers, employers, local organizations and educational institutions provided insight into some of the challenges and opportunities to population growth in our communities.
- **Connector Program** – Registered 1 new Connector and 1 new Connectee in Port Hawkesbury
- **Immigration Services** - At the end of Q1, the Partnership is currently supporting 1 Richmond County business with AIP designation. The team plans to be in-community in Richmond and Port Hawkesbury and have a greater presence in this fiscal.
- **Cape Breton Job Board** – Several updates were completed, made possible in part with the investment from CB REN. The updates included a broader Resources page and accessibility features, promotion of Volunteer and Board Opportunities, and a homepage re-brand. The Job Board can also be embedded into partner organization's websites.
 - The Cape Breton Job Board currently has 25 organizations for Richmond County and 14 for Port Hawkesbury. More updates are planned for 2024-2025.

- **Welcome Network Coordinator** - Danielle Casagrande, our new Welcome Network Coordinator, began on March 11th, 2024. The first quarter was spent getting acquainted with the role and the partners across the island, work with the Welcome Network volunteers in Richmond County and Port Hawkesbury is underway. In June, a Plant Your Roots welcoming session was held in Richmond County.

Upcoming Events:

- **Cape Breton Partnership Investor Summit** - The 2024 Investor Summit, commemorating the 20th Anniversary of the Cape Breton Partnership, will be held on October 24th, 2024, at the Inverary Resort on Baddeck Bay. The Cape Breton Partnership's Investor Summit annually brings together over 200 business, community and government leaders from across Nova Scotia. Summit attendees will have the opportunity to provide input on building a strong economic future for Unama'ki – Cape Breton.
 - **Economic Impact Awards** – The Economic Impact Awards annually recognize individuals and organizations from multiple industries for their outstanding contributions to the economy. Award recipients will be chosen based on their significant contribution to the Unama'ki – Cape Breton economy through innovation, entrepreneurship, and new investments. The selection committee's decision will also take into consideration the nominees' commitment to the region and the work they have accomplished that has had a positive impact on the economy over the past year.

Nominate an individual or an organization today:

<https://capebretonpartnership.com/economic-impact-awards/>



Additional Information:



CB REN Website: Additional Information on the CBREN can be found on the CB <https://capebretonpartnership.com/initiative/cape-breton-regional-enterprise-network/>



Welcome to Cape Breton Website: Additional Information on Living, Working, community profiles and economic data - can be found on the Welcome to Cape Breton website: <https://welcometocapebreton.ca/invest/invest-in-cape-breton-unamaki/cape-breton-unamaki-community-profiles/>



TheStraitofCanso.ca Website: Soon to be launched, www.theStraitofcanso.ca website will be managed by the Cape Breton Partnership, content to be built in collaboration with the Cape Breton Partnership, the Strait Area Chamber of Commerce, InvestNS, ACOA, and the Guysborough District Business Partnership.

- **News and Updates** – Elevate Magazine, and articles from Pulse Newsletter, new podcasts, news releases and more can be found on our website here: <https://capebretonpartnership.com/cbp-news/>



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<https://capebretonpartnership.us14.list-manage.com/subscribe?u=5a27bb58874a3faa869009652&id=00ae9f5ca0>

Respectfully submitted by:

Rachelle Samson

Rachelle Samson (Aug 6, 2024 10:43 ADT)

Rachelle Samson
Economic Development Officer
Richmond County and Port Hawkesbury
Cape Breton Partnership

• Tyler Mattheis
President and CEO
Cape Breton Partnership

Addendum(s):

- **CB REN Richmond County and Town of Port Hawkesbury Metrics (April 1 – June 30, 2024)**

---end report---

Addendum 1 - Richmond County/Port Hawkesbury – CBREN Metrics

(April 1, 2024 – June 30, 2024)

	RC/PH Metrics (April 1, 2024 – June 30, 2024)			April 1, 2024 – March 31, 2025
Activities	Total Started	Total In Progress (as of Mar. 31st)	Total Completed	YTD Total Completed
Business Support, Sustainability, & Growth Projects	Total -	Total - 1	Total - 1	Total - 1
Business Planning & Startup/Entrepreneurship	Service In Transition. At the current time, clients requiring business planning and startup / entrepreneurship are being supported either by the InEDO, or by partners such as Navigate, the MSVU Centre for Women in Business, CEED, or others.			
Continuous Improvement & Business Advisory	-	-	-	-
Creative Economy	-	1	-	-
Micro-Lending	-	-	1	1
Human Resources (Advisory Services & Quick Support)	-	-	-	-
Investment Attraction & Economic Development Projects	Total -	Total -	Total - 1	Total - 1
Economic Development Projects – Infrastructure/Conditions for Growth	-	-	-	-
Investment Attraction and Business Attraction Projects	-	-	1	1
Addressing Talent Needs (Labour & Population)	Total - 2	Total -	Total - 3	Total - 3
Immigration Advisory Services	-	-	3	3
Immigration Engagement Services	2	-	-	-
Retention Activities	Total -	Total -	Total - 3	Total - 8
Connector Program (New Connectors/Connectees)	-	-	2	2
Welcome Network (Volunteer, Newcomer, Group)	-	-	1	6
Cape Breton Local Immigration Partnership (CBLIP)		New - 1		Active - 12
Working Group Members (who aren't IAT or Council Members)		-		-
IAT Members		1		3
Council Members		-		9
Cape Breton Job Board		New - 15		Active - 39
Organization Job Postings		15		39

Metrics Overview

- CB REN team members continue to provide business and industry support and advisory services to entrepreneurs, business clients, and individuals throughout Richmond County and Port Hawkesbury, with 79 client files and economic development projects currently open and in progress.
- The Cape Breton Partnership team is currently providing 7 individuals and businesses in Richmond County and Port Hawkesbury with immigration supports, guidance, and direction in an effort to grow our population and to assist employers with labour related challenges.

Public Safety Investigation Unit Nova Scotia Department of Justice

Safer Communities and Neighbourhoods Act

The Safer Communities and Neighbourhoods Act



- ▶ Proclaimed in Nova Scotia on January 7, 2007.
- ▶ Similar legislation in Manitoba, Saskatchewan, the Yukon, Alberta, New Brunswick, and British Columbia.
- ▶ The *Safer Communities and Neighbourhoods Act* (SCAN) gives the public a way to report concerns in their neighbourhood.
- ▶ SCAN improves community safety by investigating residential and commercial buildings/land that are regularly used for specified use*.

The Safer Communities and Neighbourhoods Act

- ▶ Specified use mean:
 - ▶ for the **sale of liquor**, as defined in the *Liquor Control Act*, without a licence issued under that Act,
 - ▶ for the possession, use, consumption, sale, transfer or exchange of a **controlled substance**, as defined in the Controlled Drugs and Substances Act (Canada), in contravention of that Act,
 - ▶ for the possession, consumption, purchase, sale, distribution, cultivation, propagation, harvest or other use of cannabis, as defined in the Cannabis Act (Canada), in contravention of that Act or the Cannabis Control Act,
 - ▶ for **illegal gaming** activities, or
 - ▶ for other activities prescribed by regulation

How to File a Complaint?

- ▶ A person who wishes an order to be made under this Act should call:

1-877-357-2337

Role of Investigators

- ▶ The investigators are designated peace officers for the Province of Nova Scotia with Special Constable status.
- ▶ The investigation must reveal that a community or neighbourhood is adversely affected by the activity and that this activity is habitual and ongoing
- ▶ The activity must have a negative affect on the safety or security of one or more persons in the community or neighbourhood

Role of Investigators

File assigned to Investigator

- Investigator deconflicts with local police
- Conducts risk assessment

Investigator contacts complainant and conducts surveillance

- Surveillance conducted for up to 2 weeks

Investigator requests action from Director of Public Safety

- If there is habitual activity, a Warning Letter is issued
- If no activity is detected, file closed

If activity continues post-Warning Letter*

- Investigators can request an application to the Supreme Court of Nova Scotia for a Community Safety Order

Community Safety Order

- ▶ The Director of Public Safety can apply to the Supreme Court of Nova Scotia for a Community Safety Order
- ▶ A Community Safety Order is a court order that requires people to stop doing specific illegal activity on a property, and may:
 - ▶ order people to leave the property;
 - ▶ end a lease or tenancy agreement;
 - ▶ order that the property be closed for up to 90 days; and/or
 - ▶ give the owner possession of the property.
- ▶ Community Safety Orders can be appealed; however, the person must apply to court within 14 days of the date they were served with the order.

Breaching an Order

- ▶ If you are found guilty of removing or defacing an order notice posted on a building under SCAN you may have to pay a fine of up to \$2,500.00, be sent to jail for up to 3 months or both.
- ▶ If you are found guilty of entering a property that is closed under a Community Safety Order you may have to pay a fine of up to \$5,000.00, be sent to jail for up to 6 months or both.
- ▶ If you are found guilty of not following a Community Safety Order you may have to pay a fine of up to \$500 for each day that you do not follow the order.

Thank you

Warden's Activity Report

Council Meeting: 09-Sep-24

** Items in this report are for Review and do not include Council/Committees where all Cllrs are present.*

Issue / Organization	Type	Date
Strait of Canso Offshore Wind Task Force	Meeting	11-Jun
SAT Bookkeeping	Meeting	11-Jun
Strait of Canso Offshore Wind Task Force Executive	Meeting	11-Jun
St. Peter's & District Volunteer Fire Department	Meeting	11-Jun
Atlantica Centre for Energy Summit (Presentation)	Conference	12-Jun
Standing Senate Committee on Energy, the Environment, and N	Senate Hearing	13-Jun
EverWind Scholarship Committee	Meeting	14-Jun
SAT Bookkeeping	Meeting	18-Jun
CORAH - Meet our Leaders (Municipal, Prov, Fed)	Event	18-Jun
Information Session on the NS Regional Energy and Resource T	Meeting	18-Jun
Forestry Sector Council AGM	Meeting	19-Jun
EverWind Community Liaison Committee	Meeting	19-Jun
Richmond Villa Board	Meeting	19-Jun
Strait Area Chamber of Commerce AGM	Meeting	20-Jun
Victoria County Council Coastal Protection	Meeting	20-Jun
CEPI Post Conference Debrief	Meeting	24-Jun
Low Carbon Conference (NSFM, FBM) (Moderator)	Event	25-Jun
Strait Richmond Housing Matters Coalition	Meeting	26-Jun
The Reporter - Mell Hebb Awards	Interview	26-Jun
NSFM Member Meeting with NS Power	Meeting	26-Jun
RECA Graduation	Event	26-Jun
Superport Days 2024	Event	27-Jun
CEPI Management Committee	Meeting	03-Jul
Lighthouse in Little Lorraine Film Shoot (Johnstown)	Event	03-Jul
Strait of Canso Infrastructure Assessment Committee	Meeting	04-Jul
CBSRH Program Director	Meeting	08-Jul
OSW Centre of Excellence Steering Committee	Meeting	09-Jul
Strait of Canso Offshore Wind Task Force Executive	Meeting	09-Jul
Your Healthcare: Need to Know Expo	Event	10-Jul
NSFM Executive Director	Meeting	11-Jul
XFM - Water Rate Study	Interview	11-Jul
Happy Communities Project	Meeting	15-Jul
Strait of Canso Infrastructure Assessment Committee	Meeting	15-Jul
Allan J MacEachern Airport Announcement	Event	16-Jul
Nova Scotia Environment and Climate Change Funding Navigatc	Meeting	17-Jul
EverWind Community Liaison Committee	Meeting	17-Jul
Pitu'paq	Meeting	19-Jul
NS Natural Resources and Renewables Belgian Trade Mission	Meeting	23-Jul
Universite Sainte Anne Tour	Meeting	24-Jul
OSW Centre of Excellence Steering Committee	Workshop	25-Jul
Aberdeen International Associates	Meeting	29-Jul
Belgian Trade Mission Planning	Meeting	29-Jul

Minister Wilkinson Meet & Greet	Event	30-Jul
Canada-Germany Trade Corridor Funding Announcement	Event	31-Jul
Regional Housing Networks Q&A Session: Strait Area	Meeting	31-Jul
NS Natural Resources and Renewables Belgian Trade Mission	Meeting	01-Aug
Marine Renewables Canada Supply Chain Forum Prep	Meeting	06-Aug
Strait Area Health Care Steering Committee (NSH)	Meeting	07-Aug
Strait of Canso Offshore Wind Task Force Executive	Meeting	07-Aug
Municipal Emergency Management Advisory Committee	Meeting	07-Aug
OSW Centre of Excellence Steering Committee	Meeting	12-Aug
Cape Breton South Recruiting for Health	Meeting	13-Aug
Strait of Canso Offshore Wind Task Force Executive	Meeting	13-Aug
Strait Area Chamber of Commerce Summer Social w EverWind (Event	13-Aug
Strait Area Chamber of Commerce Summer Social w EverWind (Event	14-Aug
Marine Renewables Canada Supply Chain Forum (Presentation)	Event	15-Aug
ECO Canada Webinar Prep	Meeting	16-Aug
Strait of Canso Infrastructure Assessment Committee	Meeting	20-Aug
Clean Fuels Opportunity (CAO & Manager, Energy Sector)	Meeting	20-Aug
Strait Area Chamber of Commerce Summer Social w Bear Head	Event	20-Aug
ECO Canada Building a Sustainable Future: Workforce Developn	Event	21-Aug
4-H County Day (Lakeside)	Event	21-Aug
EverWind Community Liaison Committee	Meeting	21-Aug
Strait Area Transit Annual General Meeting	Meeting	22-Aug
Envigour	Meeting	23-Aug
Cape Breton Regional Hospital Foundation Golf Fundraiser	Event	23-Aug
Cape Breton South Recruiting for Health Business of Medicine R	Event	23-Aug
Cape Breton South Recruiting for Health Business of Medicine B	Event	25-Aug
ACTing Collectively Community Profile Review	Meeting	28-Aug
German Delegation - Wind Power and Hydrogen - Planning	Meeting	28-Aug
NSFM Conference Planning	Meeting	29-Aug
Members Meeting: Nova Scotia Non-Profit Housing Association	Meeting	29-Aug
Strait Area Chamber of Commerce Housing Application	Meeting	30-Aug
OSW Centre of Excellence Steering Committee	Meeting	03-Sep
End of Summer BBQ	Event	04-Sep
Strait of Canso Offshore Wind Task Force Executive	Meeting	04-Sep
Municipal Emergency Management Advisory Committee	Meeting	04-Sep
Nova Scotia Fisheries Alliance for Energy Engagement	Meeting	06-Sep



Memo

To: Municipal Council
From: Troy MacCulloch, CAO
Date: September 2024
Re: Administration Operations Report, July-September 2024

Administration

- Bylaw and Policy work continues
 - Current: Council Procedural Policy, Terms of References
 - Upcoming: Street Light Policy (amendment) Presentations and Delegations Appearing before the Committee of the Whole or Municipal Council (repeal and replace), Hands Free Cellular Phones (repeal), Dog By-Law (review)
 - Completed: Purchasing and Tendering (amended), Flag Policy (amended), Committees Policy, Capital Improvement and Development Policy, Low Income Tax Exemption Program Policy
- Green Hydrogen meetings: Sector Dev – monthly, Everwind and Bearhead bi-weekly, Net Zero Quarterly, Clean Foundation and numerous Provincial Department meetings as required.
- Landrie Lake and Little River Project – weekly
 - Into Design phase with Landrie Lake Pumping station and still in the negotiation phase with regards to Little River and the re-establishment of the line from there to Landrie. Environmental Assessment has begun along with pipeline routing field survey work.
- Work with Legal for trail development, permitted access and liability waiver(s).
- Working with our new Economic Development Officer on establishing priorities and goals
- Working with our Energy Sector Manager on our two projects as well as preparing for the Belgian Trade Delegation visit in September
- Work with EDPC regarding Short Term Rentals
- Work with EDPC regarding proposed new Cell Tower installs and replacement
- Returning Officer is in place and set up for Election 2024.

Energy Sector Development

- Strait of Canso Sustainable Infrastructure Strategy – The consultants, WESI, developed 1st draft of the strategy, which has been reviewed by the Project Steering Committee. WESI will currently have the 2nd draft ready by 6 September. That will then be reviewed by the relevant stakeholders that were engaged through the consultation process. Final draft will then be developed and reviewed by the Project Steering Committee, after which point the strategy will be finalized. The original finalization target date of 31 August will not be met. The new target date is 18 October.
- Offshore Wind Centre of Excellence – The Project Steering Committee has reviewed the early draft recommendations from the consultants, AECOM. Feedback from this will aid AECOM in developing a 1st draft of the report. Some follow-up consultation with stakeholders is still occurring, but the project has entered its analysis and writing phase. Due to the complex nature of the project, as well as the many stakeholders involved, it is anticipated that conversations and draft rewrites will be happening throughout Fall'24. The original finalization target date of 30 September will most likely not be met. The new target date is 30 November.

- Belgian Trade Delegation – There will be hydrogen and green energy focused mission to Atlantic Canada from Belgium end of September. As part of the mission there will be a day trip to the Strait of Canso, which includes site visits in Point Tupper and Mulgrave, as well as meetings with relevant stakeholders. Supporting the Belgian Embassy and the Province in making arrangements locally.

Information Technology (IT)

- All employees are now on MS365 accounts and things are running fine.
- Tenant Maintenance is ongoing to ensure policy requirements are met and our security scores are high.
- Advanced Backup and security software has been included in the budget and needs to be purchased and incorporated in the coming months.
- Software for the Electric Vehicle Charger needs to be purchased and set up so the charger can be used by the public.
- Software replacement/upgrades for the landfill PCScale Technologies applications are in progress.
- Upgrades to the Arena IT equipment, especially the Wi-Fi system will occur the week beginning Sept. 9 while the man lift is available. These upgrades will replace all existing equipment from Eastlink and associated rental fees.
- The county now has its own YouTube channel containing historical meeting videos from 2023 to the present. The channel will be used going forward for all live streams of meetings. The channel is available for the county to use for other purposes as well.
- Upgrades to the office IT room will begin in the coming weeks.
- Training documentation is in progress, the first focus is on council packages.
- The Vulnerable Persons Registry website/database is going to be under construction as soon as some of the above items are completed.

Emergency Management and Fires Services

- Comfort Centre ACOA grant follow-up. – Project ended March 31st, 2024. The final claim to ACOA for the Municipality has been submitted. Some outstanding site visits and internal paperwork remain. – two remaining sites left for reconciliation of expenses, should be finished by the end of May. Completed
 - ACOA request for follow up information on a few projects, submitted and waiting on their review
- SRH monthly emergency planning meetings – paused at the moment – haven't met in the last few months, waiting on the next date to be sent out - ongoing.
- Meeting with NS Health representatives on September 19th as well as attending SRH Drill on November 21st.
- Next FSANS Director's Meeting – October 6th, 2024,
- VVPR – Voluntary Vulnerable Persons registry is in the final stages of approval for rollout - ongoing
- Looking at supplemental public alerting programs and what lines us up with our neighboring counties – Ongoing, receiving a presentation on April 8th – Voyent Alerting – 1st part has been completed. Voyent Alert has been purchased and work continues on templates and procedure for use - ongoing
- FPSC quarterly meeting – June 26th - working on draft policy for - fire department registration process and dry hydrants – ongoing next meeting is September 25th
- Fire Department meetings regarding draft registration changes - ongoing
- Municipal Emergency Plan revision – ongoing
- MEMAC/MEMPC – ongoing
- Updating the EMO communication hardware through PSFC

Department of Community Development and Recreation

- Multi Use Feasibility Study Engagement Plan
 - Consultants have moved forward with the operations and cost benefit analysis phase of the project
- Online Interactive Map project: a link to the ATVANS mapping resource has been placed on the county website.
- Recreation Fall program(s) planning is underway, the paper copies will be delivered by the end of September and the online version will be available mid-end of September.
- Rick Hansen Facility Access Upgrades efforts continue to achieve certification by March 2025 for three Municipal Buildings

- June 2024 Volunteer of the Month is Claire Doyle, District 2; July Volunteer of the Month is Rose Merrick, District 4; August Volunteer of the Month is Clive Samson, District 1
- Arena Staff have returned to prepare the facility for the 2024-2025 ice season. Anticipated opening date to the public is October 1, 2024
- Accessibility Plan: A working committee has been created, in partnership with the Village of St. Peters, to update the MOCR/VSP Accessibility Plan. Upgrades will include incorporating a Diversity, Equity and Inclusion component to meet provincial requirements. Community input, by way of survey, is encouraged to assist in this process. Surveys will be sent out via Canada Post and available online in the coming weeks
- The Community Development and Special projects Officer (CDSP) continues to support MOCR organizations navigate municipal, provincial and federal funding opportunities, in addition to:
 - facilitating the quarterly Richmond County Collaborative Network
 - Collaborating with various organizations to support targeted groups in accessing resources and supports
 - On-going community networking with community organizations
 - Creating a grant guide for community to have as a resource
 - Meeting with various partnering organizations to discuss potential projects for the county

Department of Finance

- We are currently working on our 2023/2024 Fiscal audit.
- Staff are currently working on completing our Seasonal and By-law tax adjustments.
- Our semi-annual tax billing has taken place on September 1, 2024 and the bills are mailed out.
- Ongoing training to backfill Manager of Accounting and Finance Position as well as Financial Reporting & Accounts Payable and Receivable position are ongoing
- We had a successful tax sale on August 23, 2024.

Department of Public Works

Capital Projects Update

- Vehicle purchase (van - 2022) – Delivered September 4, 2024.
- EV charging station – Installation complete. Awaiting connection to network and programming as well as groundwork to provide access to the unit.
- Landfill closure (West Arichat) – Awarded and in progress. Completion expected by October 1, 2024.
- Sewer System Renewal – In progress.
- Bulk water filling station – Tender in development.

- Arichat / Evanston Tower Upgrades – Generators installed and functional. Chemical dosing upgrades to follow – equipment received and awaiting installation.
- Accessibility Upgrades - In progress.
- Ecole Beau-Port Sidewalk – Complete except for landscaping which is presently underway.
- Skidsteer Bush Attachment – Received
- Fleet Vehicle 2024/25 – Tender awarded. Delivery expected by end of year.
- Municipal Building Solar PV – Consultant engaged to complete design. Installation tender to follow.
- Building Repairs (kennel / sidewalk building) – Awarded
- Richmond Arena Building Improvements – Partially awarded
- Waste Facility Transfer Station Renewal – Tender Award Pending.
- Waste Facility Electronics Recycling Infrastructure – Storage container received and being setup.
- Water Utility Sampling Station – Planning stage.
- Arichat WTP Filter Rebuild – Ordering material, work planned for fall of 2024.
- Arichat WTP – New Distribution Pump.
- Arichat WTP Upgrades – In development.
- Water Utility Hydrants / Meter Replacements – In progress.
- Water / Wastewater Capacity / Condition Assessment – Tender issued.

Solid Waste Management

- New monitoring wells installed, required to meet NSECC monitoring requirements.
- Consultant engaged to complete pre-engineering complete with cost estimates for construction and demolition site expansion. New site must adhere to Province's revised guidelines and is expected to increase cost of disposal. Costs will be considered in upcoming budget.
- Curbside Collection contracts for zone 1 and zone 2 expire March 31, 2025. Tender to be issued prior to the end of the calendar year.
- New applications for amendment to be submitted to NSECC for Solid Waste Transfer Station and Construction and Demolition Site at the along with supporting documents and reports. In progress.

Richmond Water Utility

- New rate study complete and rate structure and rules and regulations approved by the NSUARB. New rates in effect as of July 1, 2024.
- A consultant has been engaged to carry out pre-engineering work related to residuals management at the Arichat WTP. An action plan must be submitted to NSECC by October 1, 2024. Final report received. To be reviewed with action plan due to NSECC by October.
- Leak detection survey of our water distribution system completed – several leaks identified – repairs progressing.

Richmond Sewer

- The Municipality continues to seek funding opportunities for replacement of the Arichat and Petit de Grat sewer treatment plants which are at end of life and do not meet regulatory effluent quality requirements.

Upcoming Events

- NS Chiefs of Police & NS Association of Police Governance Conference September 11-13
- AMANS Fall Conference – September 23-25, 2024
- Cape Breton Partnership Investor Summit – October 24, 2024

Upcoming Meetings

- September 17, 2024 - Police Advisory Board Meeting
- September 23, 2024 - Regular Council Meeting
- September 25, 2024 - Fire Protection Service Committee Meeting



June Volunteer of the Month - Claire Doyle

Over the years, Claire was a founding member of the first group of Isle Madame Brownie's and Guides, was active with the Isle Madame Food Bank, President of the Isle Madame Tourism and Business Association, an Executive Member of the local unit of the Canadian Cancer Society, a member of L'Association des femmes acadiennes de Richmond as well as the Religious Education Coordinator for the Stella Maris Pastoral Unit.



More recently, Claire was the Chair of the Stella Maris Social Justice Committee, which organized fundraising efforts to support two Ukrainian families who relocated to Isle Madame, a member of the Strait Richmond Housing Matters Coalition, an Executive Member of the Rocky Bay Irish Club, Director for the Seniors Take Action Coalition and was involved in the ACTing Collectively research project. As a passionate gardener, Claire has been actively involved in community gardening as the President of the Isle Madame Garden Club.

Please join us in recognizing Claire for her hard work, dedication, and commitment to her community.

We thank you for all you do for Richmond County!

July 2024 Volunteer of the Month – Rose Merrick

For over 30 years, Rose's contributions to her community have been invaluable, and her commitment to her community is unwavering.

Rose has been a cornerstone of leadership and a key facilitator of community supper. She has steered many events that fostered community pride and connection. Showcasing her natural ability to organize and lead activities, memorable events she has led include Chase the Ace, the River Bourgeois Festival, Pub Nights, and Haunted Houses. Additionally, she was a founding member of the Youth and Development Committee in the early 2000s.

Rose's approachable nature and willingness to help, make her an indispensable resource. Rose consistently finds new ways to improve her community and enhance the lives of those around her. Rose embodies the spirit of volunteerism, and her dedication has made a lasting impact on the people of River Bourgeois.

Please join us in recognizing Rose for her hard work, dedication, and commitment to her community.

We thank you for all you do for Richmond County!





August 2024 Volunteer of the Month – Clive Samson

Clive Samson's dedication to his community is truly inspiring. His contributions to the Royal Canadian Legion Branch 150 are invaluable, reflecting his unwavering commitment to supporting veterans and their families. Clive's exceptional organizational skills are evident in projects like the Veterans Picnic Table Project, monthly breakfasts, fish fry events, song circles, and the Remembrance Day sidewalk banners.

Beyond these efforts, Clive actively promotes youth engagement through interactive projects at École Beau-Port, leading the youth choir, and involving young people in Remembrance Day ceremonies. His commitment extends further as a board member of the St. Anne Community and Nursing Care Centre.

In his beloved community of Petit-de-Grat, Clive takes pride in maintaining its beauty, often seen cleaning roadsides, the beaches, or lending a helping hand to both young and old. Despite his numerous commitments, Clive still finds time to volunteer at the Isle Madame Food Bank, St. Joseph's Parish in Petit-de-Grat, and always lending a hand with a smile at École Beau-Port's special events.

Please join us in recognizing Clive for his hard work, dedication, and commitment to his community.

We thank you for all you do for Richmond County!



RICHMOND COUNTY VOLUNTEER OF THE YEAR

RONNIE *LeBlanc*



Ronnie LeBlanc has been an active member of his community for over 30 years.

Currently the president of the D'Escouse Civic Improvement Centre, Ronnie can be found present at many events such as the bingo, card play, darts, song writer circle, and the community breakfast to name a few.

Ronnie is always willing to support, partner and collaborate with community groups to ensure success, whether it's the Isle Madame ATV Rallies, Yacht Club Festival or any community event that takes place at the hall. He was a key player in starting the Isle Madame Chase the Ace which benefited many organizations on Isle Madame.

After a successful career, Ronnie is recently retired and continues his volunteer efforts even more. A true community champion, he is very accommodating and supportive of local community groups, organizations and fundraising efforts.

Please join us in recognizing the hard work, dedication and commitment he has provided to his community. Ronnie, we thank you for all you do for Richmond County!



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: September 5, 2024

RE: Type 3: Recreation/Sponsorship – Instructor/Facilitator Development Grant Application

Dear CAO,

Attached is a grant application from Lisa Dewolf for a Type 3 – Recreation/Sponsorship Grant for Instructor/Facilitator Development in the amount of \$447.50. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Interim Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |



Instructor/Facilitator Development (Municipal Grant/Funding Application)

Organization Legal Name	Contact Person	
	Lisa DeWolf	
Position In Organization	Email	Telephone
Mailing Address		
Signature	Date	
	July 17, 2024	

Are you registered through the Registry of Joint Stocks? Yes No

* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

Type 1 Infrastructure	<input type="checkbox"/>
Only complete Section A (page 2)	
Type 2 Start-up Activity	<input type="radio"/>
Only complete Section B (page 3)	
Type 3 Recreation/Sponsorship	<input checked="" type="radio"/>
Only complete Section C1 for Physical Activity (page 4)	
Only complete Section C2 for Instructor/Facilitator Development (page 5)	
Only complete Section C3 for Sponsorships (page 6)	
Only complete Section C4 for Canada Day (page 7)	
Type 4 Regional/Health/General	<input type="radio"/>
Only complete Section D (page 8)	

What you need to know before applying for funding

- Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- Failure to correctly complete this application may delay funding review/approval.
- Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- Please allow 6 - 8 weeks for processing.

Please forward your applications to:
Jason Martell, Chief Financial Officer
P.O. Box 120, 2357 Highway 206, Arichat, NS B0E 1A0
jmartell@richmondcounty.ca
Telephone: 902-226-3973 Fax: 902-226-0295

Grant Type
3



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DE LA COMTÉ DE RICHMOND

**Section C2 - INSTRUCTOR/FACILITATOR DEVELOPMENT - 50% of costs, Maximum of \$500 per application
Maximum of \$500 per individual, per year**

Application checklist:

- Attach a copy of the Certificate/Course syllabus/description Attach
- schedule of events for Certificate/Course

Name of Certificate/Course

Fusion Wellness Studio Registered Yoga School. 200 hour Yoga teacher training.

Location of Certificate/Course

On-line course; Ontario Canada. This course is recognized & accredited through North American Yoga Alliance. Instructor Helen Slade.

Overview

Why are you interested in this certificate/course?

- Personal growth and to share with members of my community.

Benefit

Who will this certificate/course benefit?

- myself and yoga enthusiasts in our community. There is high interest in this service with limited (active) instructors

Budget/Cost

Indicate the costs associated with this certificate/course

Registration	895.00
Travel/Fuel	_____
Accommodations	_____
Meals	_____
Other (Specify)	_____

TOTAL \$ 895.00

PLEASE NOTE

If the Municipality funds your request, you will be required to offer a minimum of 50 hours of instruction for municipal recreation programming within 2 years of the date of completion of this certificate/course. By checking the box below, you are agreeing to these terms.

Agree

FUSION WELLNESS STUDIO
REGISTERED YOGA SCHOOL

Krista Dewolf

has successfully completed 200 hours of
Yoga Teacher Training

April 9, 2024

Date of Completion

H. Blaine

Helen M Blaine
E-RYT200

4C - IDEAL COMMUNICATION SKILLS 9 HRS

Description: Lecture & Discussion relating to clear & effective verbal and physical communication styles.
Learning Objective: As a group we will discuss and interactively share effective & poor communication skills together and in small groups - simulation non visual cueing, study instruction related to describing with unbiased inspired language: poses, alignment, modifications and corrections.
Education Category: Teaching Methodology.
Breakdown: Class Time (Contact) (4.5 HRS), Assignments (Non-contact)(4.5 HRS)
Teacher: Helen Slade

21 HOURS TOTAL

TEACHING MINIMUM CONTACT HOURS

Education Category: Teaching Practicum, time spent attending classes, apprenticing
Breakdown: Class Time (Contact) (5 HRS)

5 HRS

TEACHING MIN. WITH LEAD INSTRUCTOR

Education Category: Teaching Practicum, time spent actually teaching your fellow students
Breakdown: Class Time (Contact) (5 HRS)
Teacher: Helen Slade

5 HRS

Contact Hours: Time students spends with registered Yoga teacher, approved facillitator (Helen Slade is an E-RYT200)

Non-Contact Hours: Time students spend in a variety of methods; may include homework assignments, reading, listening, watching, required resource material, attending classes, journalling, home practice

Teaching Practicum: Time spent practice teaching with an RYT200

10 HOURS TOTAL

200 HOURS TOTAL

FW

www.fusionwellness.ca
905-372-9191
helen@fusionwellness.ca

FW

20
19/18

Fusion Integration Course Protocol (NT200)

Welcome! I am Malin Slette @ your E-NT200 lead instructor.

You are free to contact me @ any time @ any day through the online classroom posting/forum or exchange it. at any time @ or via email slette.mal@redhat.com or @ or if needed - call/text my cell phone #15 324 8622 between the hours of 9am and 5pm I'll respond as soon as I can.

Private Meetings: You are required to request agreed timing, @ least bi weekly, with your assignments completed for that session (you'll get confirmation of homework requirements 2 weeks prior to each session) of our office meetings - you are responsible for making up missed time at an additional cost. If any pre arranged meet time is missed it is your responsibility to arrange your 'make up' time. My fee form including missed classes(80) as pre arranged with lead instructor Malin Slette.

Options to make up time:

- a) Private Sessions on the side of 20\$/hr
- b) Attend Yoga Retreat - at your expense - Request by Fusion*
- c) Attend an online Fusion Integration Yoga Workshop/retreat*

2. You'll have access to your NT200 Fusion Integration course material, links to live sessions, lectures, practical learning and hand-outs as part of the online course.

3. This is a North American Yoga Alliance accredited program, all assignments and tasks must be finished in online classroom, completed, marked as 100% acceptable responses - In order for you to graduate - If you have any outstanding or incomplete assignments or missed time in your practical hours, your diploma will be withheld until assignments or hours are submitted and approved. At the end of this course, before you can graduate, you must finish:

2 x 1 hour classes at a beginner level safety and competency - 1 that I'll design, 2nd you'll design. Covering the components taught in this program. Failure to do so will include a rescheduled testing at your own expense.

4. All assignments are to be submitted into the online school referring to the question you're answering, typed in 12pt font - double spaced. Clearly label each assignment with the corresponding questions. Once the assignment is completed properly you'll receive a 100% grade.

5. It is your responsibility to complete your NT200 training course. There are absolutely no refunds even if you are unable to complete this course, regardless of the circumstances*. *always discuss your concerns, or life challenges that may affect your ability to complete assignments or the course any - I'm flexible with co-creating solutions.

6. This course is a sacred space held to ensure we feel safe sharing - all discussions are confidential, respectful to each other, honouring each of our rights to privacy, any breach of confidentiality could result in you being expelled with a loss of your investment.

Oct 30, 2023



e-Transfer sent

Helen Slade

9GUUY8

-895.00



Royal Bank of Canada
 C.P. 6011 Station A
 Montreal QC H3C 3B8

Your RBC personal banking account statement

From October 6, 2023 to November 6, 2023

000010020 1324895 043 006 05613 04089

LISA DEWOLF

Your account number: [REDACTED]

How to reach us:

1-800-ROYAL® 1-1

(1-800-769-2511)

www.rbcroyalbank.com/deposits



Summary of your account for this period

RBC Signature No Limit Banking™ [REDACTED]

Royal Bank of Canada
 327 GRANVILLE ST, PORT HAWKESBURY, NS B9A 2M5

Your opening balance on October 6, 2023

Total deposits into your account

Total withdrawals from your account

Your closing balance on November 6, 2023

Details of your account activity

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
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10 Oct

12 Oct

13 Oct

RBPDA10020_1324895_043 - 0213357 HRI - 00 - 1 - 5085 - 20 - 7791

Your RBC personal banking account statement

From October 6, 2023 to November 6, 2023



Details of your account activity - continued

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
------	-------------	------------------	---------------	--------------

16 Oct

17 Oct

18 Oct

19 Oct

20 Oct

23 Oct

26 Oct

30 Oct



e-transfer sent Helen Slade 9600Y8

895.00

31 Oct

1 Nov

3 Nov

6 Nov



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: September 5, 2024

RE: Type 4 – Regional/Health/General Grant Request

Dear CAO,

Attached is a grant application from the Paroisse Saint Joseph Parish for the Type 4 – Regional/Health/General Grant Funds in the amount of \$10,000. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Interim Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |



Grant/Funding Application

Organization Legal Name	Contact Person	
Paroisse Saint-Joseph Parish	Rodney Thibeau	
Position in Organization	Email	Telephone
President/CHAIR	[Redacted]	[Redacted]
Mailing Address	Saint Joseph's Parish P.O. Box 60 Arichat N.S. B0E 1A0	
Signature	Date	
[Redacted Signature]	August 2024	

Are you registered through the Registry of Joint Stocks? Yes No *

* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

* We are a registered charitable organization: #106880:07RR0060
Please check the box corresponding to the grant for which you are requesting funding.

Type 1	Infrastructure	<input type="checkbox"/>
Only complete Section A (page 2)		
Type 2	Start-up Activity	<input type="radio"/>
Only complete Section B (page 3)		
Type 3	Recreation/Sponsorship	<input type="radio"/>
Only complete Section C1 for Physical Activity (page 4)		
Only complete Section C2 for Instructor/Facilitator Development (page 5)		
Only complete Section C3 for Sponsorships (page 6)		
Only complete Section C4 for Canada Day (page 7)		
Type 4	Regional/Health/General	<input checked="" type="radio"/>
Only complete Section D (page 8)		

What you need to know before applying for funding

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward applications to:
Danielle Martell, Community Development & Special Projects Officer
2357 Hwy 206, P.O. Box 120
Arichat, NS B0E 1A0
cdspofficer@richmondcounty.ca
Telephone: 902-226-3982 Fax: 902-226-0295

Grant Type
4



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Section D - Regional/Health/General - Maximum of \$10,000

Maximum of one application per year, per organization

Application checklist:

- Attach a photocopy of current Registry of Joint Stocks renewal and file number. *Charitable organization - see cover page*
- Names and addresses of your organization's directors *enclosed*
- Most recent Annual Financial statements (Balance Sheet and Income Statement) *enclosed*
- Budget for current fiscal year

Overview of Request:

Please describe the request in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

We are requesting \$10,000 for help with a project that will see the installation of seven (7) heat pumps, meant to reduce our overall heating expenses; installing five (5) doors, again to reduce our heating costs; replacing an aging and defective sound system; insulating the attic part of the church, again to save on heat and to reduce overall heating + operating costs.

It is to be noted that our church now serves more than people from the immediate parish. Given 2 churches were closed on Old Manasse, Saint Joseph's now serves people from all areas of Old Manasse. See over →

If approved, what will the funds be used for? Please note: Approved funds must be spent by March 31.

The funds will be used to help with the above noted improvements to our church.

Other Financial Assistance

Have you applied for other financial assistance? Yes No

If yes, please list all other funding sources, including amounts received.

- Funding Source 1: Saint Joseph Credit Union \$ 5000. (received)
- Funding Source 2: County of Richmond \$ 10000. (anticipated)
- Funding Source 3: Saint Joseph's Parish \$ 7698. (confirmed)
- " " 4: Provincial program \$ 63651. (anticipated)



Additional Information Sheet

(continued from previous page) project information...

Our church has been well maintained over the years and it is our hope to continue to do what needs to be done to keep the doors open, to serve our Isle Madame community.

Examples of upgrades are:

- i) removing the leaking steeple so as to eliminate a long term problem. (2017)
- ii) carpeting the total main floor of the church to provide a more comfortable experience for church goers. (2017-18)
- iii) a metal roof was installed to replace the existing damaged roofing materials. (2023)
- iv) replacing steps to the back part of the church.

This latest project (heat pumps, insulation, doors) is meant to reduce overall operating costs and to reduce our dependence on heating oil. It is with this in mind, that we invite you to assist us in our efforts.

Thank you!

St Josephs Parish

Balance Sheet As at Dec 31, 2023

SET

Current Assets

Chequing	37,087.59	
Cemetery account	33,137.45	
Religious Education account	5,116.65	
Renovation account	43,535.52	
Total Cash		119,150.21
Account Receivable		2,801.33
OLA (Advance on Shared Expe...		2,500.00
Prepaid Expenses		6,562.38
Total Current Assets		<u>131,013.92</u>

?

TOTAL ASSET

131,013.92

LIABILITY

Current Liabilities

Accounts Payable	12,925.86	
Total Payables		12,925.86
HST Paid on Purchases	-1,600.39	
HST Owing (Refund)		-1,600.39
Due to cemetery account HST ...		61.47
Due to renovation account on fil...		164.25
Due to religious education on H...		64.71
Total Current Liabilities		<u>11,615.90</u>

TOTAL LIABILITY

11,615.90

EQUITY

Equity

Cemetery fund	33,137.45	
Renovation fund	43,535.52	
Religious Education fund	5,116.54	
Change for Change	3.25	
Retained Earnings - Previous Y...	40,663.93	
Current Earnings	-3,058.67	
Total Equity		<u>119,398.02</u>

TOTAL EQUITY

119,398.02

LIABILITIES AND EQUITY

131,013.92

St Josephs Parish Comparative Income Statement

	Actual Jan 01, 2022 to Dec 31, 2022	Actual Jan 01, 2023 to Dec 31, 2023
REVENUE		
Revenue		
Sunday Envelopes	52,732.00	53,714.00
Loose Offering	1,661.10	4,139.20
Total Regular Collections	54,393.10	57,853.20
Initial Offering	390.00	487.00
New Year's Day	519.00	710.00
Heating	5,434.00	8,320.45
Lent	1,355.00	938.00
Parish Dues	1,530.00	1,380.00
Advent	1,060.00	790.00
Christmas	1,720.00	1,895.00
Religious Education	10.00	0.00
Other	1,491.62	2,706.05
Total Other Collections	13,509.62	17,226.50
Candle Sales	10,793.30	14,128.25
Donations	1,364.00	906.50
Interest Income	17.73	19.14
Other Income	23,098.80	210.00
Total Other Income	23,116.53	229.14
Total Revenue	103,176.55	90,343.59
TOTAL REVENUE	103,176.55	90,343.59
EXPENSE		
Church Expenses		
Heat	7,712.98	7,548.77
Lights	1,596.38	1,640.71
Insurance	5,881.66	7,053.26
Water & Sewer	791.33	823.23
Snow Removal & Sanding	711.18	1,124.89
Equipment	0.00	313.87
Repairs and Maintenance	2,283.78	68.82
Total Building Operating	18,977.31	18,573.55
Levy	9,392.88	9,124.72
Altar Bread & Wine	360.22	478.09
Candles	12,982.03	6,811.93
Palms & Flowers	556.49	172.42
Sunday Missals & Misselettes	461.66	355.69
Church Envelopes	655.76	654.62
Music Liturgy	15.00	25.00
Total Church Supplies	24,424.04	17,622.47
Awards & Bursaries	0.00	200.00
Gifts	0.00	400.00
Misc (cheques, plaques & engr...	178.70	335.08
Total Other Items	178.70	935.08
Total Church Expenses	43,580.05	37,131.10

St Josephs Parish

Comparative Income Statement

	Actual Jan 01, 2022 to Dec 31, 2022	Actual Jan 01, 2023 to Dec 31, 2023
Employment Expenses		
Pastor's Salary	17,018.07	17,259.96
Salaries (Regular Staff)	19,588.18	22,884.84
Pastor Car Allowance	3,571.94	3,012.17
Total Employee Benefits	40,178.19	43,156.97
Guest Speakers and Services	75.00	0.00
Services of Other Pastors	0.00	100.00
Total Services	75.00	100.00
Total Employment Expenses	40,253.19	43,256.97
Office and Food Bank Operati...		
Heat (Food Bank)	523.73	0.00
Lights (Food Bank)	122.78	0.00
Equipment & Furnishings	0.00	158.55
Total Food Bank Operating Exp...	646.51	158.55
Interest & Bank Charges	93.39	38.59
Office Supplies, Paper	652.56	411.49
Telephone (incl. Internet)	1,041.22	1,075.04
Postage	247.25	197.80
Repairs & Maintenance	70.03	21.76
Total Office Operating Expenses	2,104.45	1,744.68
Total Office and Food Bank O...	2,750.96	1,903.23
Household Expenses		
Rental	5,427.00	5,065.00
Heat	538.80	1,163.35
Lights	468.58	417.65
Telephone (incl. Internet & Ca...	1,078.41	1,011.63
Water & Sewer	206.80	289.80
Snow Removal & Sanding	150.00	175.00
Repairs & Maintenance	415.32	450.00
Total Building Operating Expen...	8,284.91	8,572.43
Groceries & Household Supplies	1,797.66	1,720.44
Cleaning, Housekeeping & Co...	745.00	675.00
Total Household Expenses	2,542.66	2,395.44
Total Household Expenses	10,827.57	10,967.87
Ministries		
Liturgy Resources	75.14	46.18
Books & Literature	182.30	62.28
Total Liturgy	257.44	108.46
Finance	0.00	34.63
Total Ministries	257.44	143.09
TOTAL EXPENSE	97,669.21	93,402.26
NET INCOME	5,507.34	-3,058.67

→ ?

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Phs Parish Comparative Income Statement (F2023 Summary -ACTUALS)

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Revenue												
Church Collections	4,794	4,386	4,133	5,573	5,030	3,969	3,579	6,152	4,289	5,902	4,718	5,320
Parish Collections	2,714	1,445	1,325	930	245	1,120	648	414	188	995	2,954	4,448
Candle Sales	1,427	881	1,122	1,017	1,389	794	857	1,687	1,042	1,312	1,482	1,129
Donations	30	15	125	200	5	0	0	0	312	110	220	312
Income	0	0	0	0	0	0	0	0	0	0	0	19
TOTAL REVENUE	8,964	6,727	6,705	7,719	6,688	5,883	5,084	8,273	5,519	8,319	9,285	11,228

	Total 2023
Revenue	
Church Collections	57,853
Total Parish Collections	17,327
Candle Sales	14,129
Donations	1,017
Total Other Income	19
TOTAL REVENUE	90,343

EXPENSE	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
Church Expenses												
Building Operating Expenses (Includes Levy)	1,927	3,971	2,080	2,031	1,186	1,152	783	824	574	1,044	1,359	1,844
Church Supplies (Includes Levy)	783	783	1,491	892	518	783	738	1,098	4,124	1,066	4,124	820
Cher Items	0	0	200	200	0	0	0	0	320	0	216	216
Cher Expenses	2,710	4,753	3,771	3,123	2,105	1,934	1,521	1,923	5,018	2,110	5,483	2,080
Employment Expenses												
Employment Expenses	3,603	3,583	3,444	3,555	3,503	3,854	3,462	3,839	3,505	3,437	3,581	3,791
Employment Expenses	0	0	0	0	0	0	0	0	0	0	0	1,108
and Food Bank Operating												
Bank Operating Expenses	185	204	85	92	160	85	86	478	96	151	145	137
Food Bank Operating Expenses	0	0	0	0	0	0	0	0	0	0	0	137
Food Bank Operating Expenses	185	204	85	92	160	85	86	478	96	151	145	137
Household Expenses												
Building Operating Expenses	1,216	889	782	622	759	720	750	567	729	722	184	633
Household Expenses	205	285	213	157	178	240	120	172	288	204	135	180
Household Expenses	1,421	1,184	995	779	935	960	870	738	1,017	926	319	822
Ministries												
Ministries	46	0	0	97	0	0	0	0	0	0	0	273
Special Collections	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENSE	7,964	9,724	8,295	7,646	6,705	6,833	5,938	6,979	9,036	6,623	9,528	7,803
NET INCOME	1,000	-2,997	-1,589	74	-7	-950	-854	1,294	-4,117	1,695	-274	3,425

EXPENSE	Total 2023
Church Expenses	
Building Operating Expenses (Includes Levy)	16,574
Total Church Supplies (Includes Levy)	17,522
Total Cher Items	935
Total Church Expenses	37,131
Employment Expenses	
Total Employment Expenses	43,158
Total Services	1,108
Total Employment Expenses	43,256
Office and Food Bank Operating	
Total Food Bank Operating Expenses	1,903
Total Office Operating Expenses	0
Total Office and Food Bank Operating	1,903
Household Expenses	
Total Building Operating Expenses	8,572
Total Household Expenses	2,395
Total Household Expenses	10,968
Ministries	
Total Ministries	416
Total Special Collections	0
TOTAL EXPENSE	93,675

Parish Comparative Income Statement (F2024 Summary)

	ACTUALS												PLAN based on 2023 Actuals	
	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total YTD	
Revenue	5,265	2,984	5,302	6,373	4,713	3,907	3,570	5,162	4,298	5,962	4,718	5,320	58,608	
Expenses	4,144	1,138	1,472	1,200	301	1,120	648	414	188	2,854	2,854	4,448	18,823	
Income	1,257	1,125	1,210	1,391	1,215	794	857	1,007	1,042	1,312	1,402	1,159	14,462	
Expenses (includes Levy)	19		345	55	5	0	0	0	0	110	220	312	1,095	
Revenue	10,709	5,258	8,370	8,889	8,234	5,883	5,084	8,273	5,518	8,318	8,285	11,278	83,875	

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total YTD	
Expenses	3,482	2,381	1,682	2,131	2,640	1,152	783	824	574	1,044	1,358	1,644	18,856	
Expenses (includes Levy)	4,265	780	1,544	782	872	783	738	1,020	4,124	1,066	4,124	620	21,877	
Expenses	7,747	3,122	3,208	2,913	3,812	1,934	1,521	1,823	5,018	2,110	5,482	2,880	41,289	
Expenses	3,488	3,510	3,370	5,474	3,370	3,894	3,402	3,839	3,585	3,437	3,581	3,791	44,880	
Expenses	3,488	3,730	3,370	5,474	3,370	3,894	3,402	3,299	3,585	3,437	3,581	3,891	45,000	
Expenses	101	235	88	227	111	0	0	0	0	0	0	0	832	
Expenses	101	285	98	227	111	0	0	0	0	0	0	0	832	
Expenses	1,231	688	885	408	630	720	750	717	879	872	334	783	8,646	
Expenses	288	127	284	142	173	280	320	172	338	234	153	100	2,341	
Expenses	1,498	785	849	580	853	900	870	888	1,187	1,278	480	872	10,387	
Expenses	0	137	0	0	28	0	0	0	0	0	0	0	185	
Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	
Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0	
Expenses	12,833	8,888	7,823	9,183	7,988	6,748	5,883	8,888	8,888	8,823	9,533	7,542	88,283	
Income	-2,128	-2,816	788	-174	-1,082	-485	-788	1,822	-4,171	-1,888	-278	3,885	-5,178	

2023 YTD Total	Average / month	EXPENSE
18,856	1,788.93	Church Expenses
21,877	1,818.13	Total Building Operating Expenses
535	48.84	Total Church Supplies (includes Levy)
41,289	3,751.71	Total Other Items
		Total Church Expense
44,880	4,081.77	Employment Expenses
320	40.00	Total Employee Benefits
45,000	4,080.87	Total Employment Expenses
832	75.16	Office and Food Bank Operating Expenses
		Total Food Bank Operating Expenses
		Total Office Operating Expenses
		Total Office and Food Bank Operating Expenses
8,646	788.03	Household Expenses
2,341	212.88	Total Building Operating Expenses
10,387	898.63	Total Household Expenses
185	15.02	Ministries
0		Total Ministries
0		Total Special Collections
88,283	8,022.08	TOTAL EXPENSE



Unité Pastorale STELLA MARIS Pastoral Unit

Our Lady of Assumption Church ~ Arichat ~ Église Notre-Dame-de-l'Assomption
Église Saint-Joseph ~ Petit de Grat ~ St. Joseph Church
2374 Hwy 206, P.O. Box 60, Arichat, NS, B0E 1A0, Tel. 902 594-2525, E-mail: smpuoffice@eastlink.ca

August 26th, 2024

Municipality of the County of Richmond
2357 Highway 206,
P.O. Box 120,
Arichat, Nova Scotia B0E 1A0

RE: Charitable Tax Number

To whom it may concern,

St. Joseph Parish, Petit de Grat, is a subsidiary of the Catholic Episcopal Corporation of Antigonish.

The Charity Tax Number for St. Joseph Parish is: 10688 0107 RR0060.

Please let us know if you require any further information.

Regards,

Rev. Duaine Devereaux - Pastor
Stella Maris Pastoral Unit

lab

MEMBRES DU CONSEIL PASTORAL SAINT-JOSEPH : 2024

NOM	PRÉNOM	ADRESSE CIVIQUE	C. P.	VILLAGE	CODE POSTAL	TÉLÉPHONE	POSTE
GÈRE	Robert						Président-sortant
FEAU	Rodney						Président
SON	Ben						Secrétaire
OSTE	Pr. Jean-Baptiste						Curé
DREAU	Edith						Liturgie
DREAU	Eleanor						Membre
ID	Cetus						Membre
CHAND	Dominic						Membre
RTTELL	Darren						Membre
SON	Magdalen						Éducation religieuse
SON	Rose						Salle paroissiale

MEMBRES DU COMITÉ DE FINANCES DU CONSEIL PASTORAL SAINT-JOSEPH : 2024

NOM	PRÉNOM	ADRESSE CIVIQUE	C. P.	VILLAGE	CODE POSTAL	TÉLÉPHONE	POSTE
GÈRE	Robert						Président-sortant
FEAU	Rodney						Président
CHAND	Dominic						Membre
RTTELL	Darren						Membre

From: [Information Privacy Commissioner for Nova Scotia](#)
To: [Troy MacCulloch](#); [Shelley David](#)
Subject: Invitation to Proclaim Right to Know Week 2024
Date: June 25, 2024 9:24:40 AM
Attachments: [image001.png](#)
[image002.png](#)
[2024 Municipal Proclamation Template.docx](#)

Some people who received this message don't often get email from oipcns@novascotia.ca. [Learn why this is important](#)

Dear Troy MacCulloch and Shelley David,

RE: Right to Know Week in Nova Scotia

I am pleased to take this opportunity to encourage your participation in Right to Know Week.

September 28, 2024 is International Right to Know Day. In Canada, the week of September 23 to September 29, 2024 has been designated as "Right to Know Week." There will be various activities in most provinces/territories and at the national level during this week.

I invite your municipality to proclaim September 23 to September 29, 2024 "[Right to Know Week](#)". I have included the proclamation template for your consideration. If your municipality passes a motion to sign the proclamation, please provide my office with a copy of the proclamation. Upon receipt of a copy, we will recognize your municipality's proclamation by posting it on our website and on social media. If you do not send a copy to the OIPC, it will not be posted to our website. We also ask that you publicize Right to Know Week in your municipality.

In 2023, the OIPC sent invitations to the Province of Nova Scotia and all municipalities inviting them to proclaim Right to Know Week. The following proclaimed or passed a motion/resolution for Right to Know Week in Nova Scotia and provided our office with a copy of the proclamation:

- Province of Nova Scotia
- Municipality of the County of Pictou
- Municipality of the District of Guysborough
- Municipality of the County of Kings
- Cape Breton Regional Municipality
- Municipality of the District of Chester
- Municipality of the County of Richmond
- Municipality of Cumberland

A copy of the proposed wording for the proclamation is attached. It has been formatted in such a way as to make it easy for you to complete. Once your municipality has signed the proclamation please provide the OIPC with a copy of it, and it will be posted on the Right to Know Week webpage of our website <https://oipc.novascotia.ca>. We also may Tweet about it on our X page, [@NSInfoPrivacy](#). We invite you to retain an original signed copy of the Right to Know Proclamation and post it in a prominent location in your municipality.

If you require further information, please contact Julie Young, Assessment & Awareness Officer, OIPC at 902-424-4684, or oipcns@novascotia.ca.

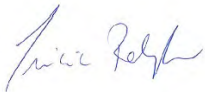
Additional information about proclamations:

A proclamation of Right to Know Week would serve as an official endorsement demonstrating your municipality's commitment to openness, transparency and accountability, greatly increasing the number of citizens who will become aware of their right to access information.

The purpose of Right to Know Week is to celebrate the right of all Canadians to access information in the custody or under the control of public bodies, municipalities, and health custodians as guaranteed by access to information legislation. Such legislation entrenches the accountability of governments by ensuring they operate with transparency and openness.

As Nova Scotia's Information and Privacy Commissioner, I am participating in this Canada-wide effort along with my other Canadian Commissioner colleagues to raise awareness of the right to access information, with a local focus on what it means to those living and working in Nova Scotia.

Yours truly,



Tricia Ralph
Information and Privacy Commissioner for Nova Scotia

Sent on behalf of Tricia Ralph by:
Julie Young
Assessment & Awareness Officer



Office of the Information and Privacy Commissioner for Nova Scotia

Telephone: 902.424.4684; Toll free within NS: 1.866.243.1564
TDD: 1.800.855.0511; Fax: 1.902.424.8303

<https://oipc.novascotia.ca>

Follow us on X @NSInfoPrivacy

Notice: This email may contain confidential information and is intended only for the individual named. If you have received this email by mistake, please notify me by email or by calling 1-902-424-4684 immediately and delete it from your system. Do not copy or distribute it.



Proclamation
RIGHT TO KNOW WEEK
September 23 to September 29, 2024

Whereas the Municipality of the County of Richmond has adopted the principles of openness, transparency and accountability; and

Whereas *Part XX* of the *Municipal Government Act* gives citizens a right of access to information in the custody or under the control of the Municipality of the County of Richmond; and

Whereas access to information ensures citizens of Nova Scotia have the opportunity for meaningful participation in the democratic process; and

Whereas a celebration of the right of citizens to access information will facilitate informed public participation in policy formulation, ensure fairness in government decision-making and permit the airing and reconciliation of divergent views; and

Whereas the Municipality of the County of Richmond joins all other Canadian jurisdictions and democracies world-wide in acknowledging international Right to Know Week;

Therefore be it resolved that I, Warden Amanda Mombourquette, on behalf of the Municipality of the County of Richmond Council, do hereby proclaim September 23rd to September 29th, 2024 to be Right to Know Week in the County of Richmond.

Dated at Arichat, Nova Scotia
This dd day of mm, 2024.

Warden Amanda Mombourquette

Amanda Mombourquette
Warden, Richmond County
902-631-0690

-----Original Message-----

From: Dorothy Barnard [REDACTED] >
Sent: August 27, 2024 6:19 AM
To: Amanda Mombourquette <Amanda.Mombourquette@richmondcounty.ca>
Cc: Danielle Martell <cdspofficer@richmondcounty.ca>
Subject: Re: October 1st Proclamation

Thanks! It is actually a combined effort of STAC, the Kingston and River Roots since it ties seniors, health and food security to climate change.

I can draft something and circulate to those boards for input and then send our draft to you if that works.

Take care

Sent from my iPad

> On Aug 26, 2024, at 5:25 PM, Amanda Mombourquette <Amanda.Mombourquette@richmondcounty.ca> wrote:

>

> Hi Dorothy,

>

> We could definitely look at doing something similar. It would be great if the request came from STAC with proclamation text that's specific to Richmond County. Let me know if there's anything we can do to help.

>

> Thanks,

>

> Amanda

>

>

> Amanda Mombourquette
> Warden, Richmond County
> 902-631-0690

> ----- Original Message-----

> From: Dorothy Barnard [REDACTED] >
> Sent: Friday, August 23, 2024 7:59 AM
> To: Amanda Mombourquette <Amanda.Mombourquette@richmondcounty.ca>
> Cc: Danielle Martell <cdspofficer@richmondcounty.ca>
> Subject: October 1st Proclamation

>

> Attached is the proclamation from the city of Kingston. I am wondering if we could do a similar one for Richmond County.

>

> Thanks!!!

>



Proclamation

Seniors for Climate Day

October 1, 2024

WHEREAS October 1st is Canada's National Seniors' Day and the UN International Day of Older Persons. It is a day to recognize the accomplishments and contributions of seniors. Seniors are a significant and diverse demographic, one in four Canadians; and

WHEREAS Seniors for Climate is a nationwide mobilization calling for urgent action to address climate change and support a livable future for our children and grandchildren; and

WHEREAS climate change is already affecting our health and ability to produce enough food for all to live in food security; and

WHEREAS we face climate changes in Richmond County such as coastal erosion, increased winds, greater fluctuations in temperature and severer storms; and

WHEREAS we need faster and better action by all levels of government to work towards a just transition to renewable energy; and

WHEREAS we need climate action that is broad-based that supports seniors, youth, Indigenous Peoples, blended families and other disadvantaged and equity seeking populations. We all need to work together to preserve the planet we love and depend upon; and

WHEREAS The County of Richmond recognizes the importance of widespread support of Seniors for Climate goals; and

WHEREAS the Seniors Take Action Coalition of Richmond County, Dr. Kingston Memorial Community Health Centre and Richmond River Roots Market Garden support more local action regarding climate change to ameliorate its adverse effects on our overall health and food security;

THEREFORE BE IT RESOLVED THAT I, Warden Amanda Mombourquette, on behalf of the Municipality of the County of Richmond Council, hereby proclaim October 1, 2024, as "Seniors for Climate Day" in the County of Richmond.

Dated at Arichat, Nova Scotia

This dd day of mm 2024

Warden Amanda Mombourquette

----- Forwarded message -----

From: Amy Wagg [REDACTED]
Date: Mon, Sep 2, 2024 at 2:41 PM
Subject: English-Gaelic boundary signage in the Municipality of Richmond County
To: [REDACTED]
CC: [REDACTED], <Lewis.MacKinnon@novascotia.ca>, [REDACTED],
<[REDACTED]>, <[REDACTED]>, <info@trevorboudreau.ca>,
[REDACTED] >

Troy MacCulloch, CAO
Municipality of Richmond County

Via email: [REDACTED]

Dear Mr. MacCulloch.

A few months back I had the opportunity to speak with Lewis MacKinnon, Executive Director, Office of Gaelic of Affairs, about having Gaelic/English boundary signage installed in our historic Scottish communities in the Municipality of Richmond County for the following areas:

- Cleveland
 - Drochaid na h-Aibhne
- West Bay
 - Bàigh an Iar
- Kempt Road
 - Rathad a' Cheampaich

- Grand Anse
 - An Gleann Dubh

- Dundee
 - Dùn Deagh

- St. Georges Channel
 - Caolas an Naoimh Sheòrais

- The Points
 - Na Rubhannan

I had noticed this type of signage throughout the Province - including areas like Johnstown here in Richmond County.

As a descendant of Scottish Gaelic speakers, I am the seventh generation to live on our family farm, I wondered why we did not have these type of signs for our communities.

I believe it is as important to recognize the Scottish Gaelic history and culture of Richmond County as our French Acadian history and culture. Minority languages need to be preserved with intention - otherwise they will die out. In fact, my great-grandfather's first language was Scottish Gaelic and today I struggle to retain that disappearing generational knowledge.

I understand from Lewis that I must make a formal request to you to have English-Gaelic boundary signage installed in our communities so that a resolution can be passed by the council to start the process to get these signs installed. Please consider this my formal request.

I would also like to note that this is an opportune time to install these signs, as some of the boundary signs are missing. For example, the sign for St. George's Channel when you are coming from Dundee is no longer there.

Robert Pringle, of The Points and a huge advocate for the Scottish Gaelic language, helped provide the correct Gaelic translations for our communities with feedback from Lewis McKinnon.

I have copied Robert Pringle on this email, who has been supportive of this signage. As well as my parents, Ross and Phyllis Wagg, who live in St. George's Channel and are supportive.

Please let me know if you require any additional information to move this request forward. I can be reached by email at [REDACTED] or by phone at [REDACTED]

Thank you for your assistance in this matter.

Sincerely,

Amy Wagg

[REDACTED]
[Nova Scotia](#)

cc. Robert Pringle, Richmond County Resident
Lewis MacKinnon, Executive Director, Office of Gaelic of Affairs
Ross Wagg, Richmond County Resident
Phyllis Wagg, Richmond County Resident
Trevor Boudreau, MLA, Richmond
Councillor Melanie Sampson, District 3, Richmond County
Warden Amanda Mombourquette, District 4, Richmond County

From: MacKinnon, Lewis <Lewis.MacKinnon@novascotia.ca>
Sent: Wednesday, September 4, 2024 11:57 AM
To: Troy MacCulloch <CAO@richmondcounty.ca>
Cc: Schlay, Kelly <Kelly.Schlay@novascotia.ca>; Macleod, Iain <Iain.Macleod3@novascotia.ca>
Subject: Re: Resolution requesting the installation of English-Gaelic boundary signs in the Municipality of the County of Richmond

You don't often get email from lewis.mackinnon@novascotia.ca. [Learn why this is important](#)

Sin thu, a Throigh,

Great to reconnect and hope that this finds all well with you.

Please see attached:

- Department of Public Works, Government of Nova Scotia community boundary signage policy Nov 2011.
- Na Gàidheil agus an Ainmean-Àite an Albainn Nuaidh | Gaels and Their Placenames in Nova Scotia
- Municipality of the County of Pictou English-Gaelic boundary signage resolution

The general outline of the process for making a request to have English-Gaelic boundary signage installed in Municipal jurisdictions is as follows:

1. Gaelic community member(s) correspond with the local Municipality requesting that Municipal Council pass a resolution that English-Gaelic boundary signage be installed. List of boundary signage for the Municipality of the County of Richmond may include though is not limited to:

Cleveland

Drochaid na h-Aibhne

West Bay

Bàigh an Iar

Kempt Road

Rathad a' Cheampaich

Grand Anse

An Gleann Dubh

Dundee

Dùn Deagh

St. Georges Channel

Caolas an Naoimh Seòrais

The Points

Na Rubhannan

Barra Head

Beàrnaraigh

Framboise

Flambus

Hay Cove

Cóbh an Fheòir

Irish Cove

Camus nan Éireannach

Loch Uidhist

Lake Uist

Loch Lomond

Loch Laomainn

Lower River Inhabitants

Bun na h-Aibhneadh

Oban

An t-Òban

Red Islands

Na h-Eileanan Dearga

Salmon River

Abhainn a' Bhradain

Soldier's Cove

Cóbh an t-Saighdeir

St. Peter's*

Baile Pheadair

Stirling

Struighlea

Grand River

An Abhainn Mhór

Johnstown

Baile Iain

* St. Peter's already has a sign though it could be replaced with:

St. Peter's

Baile Pheadair

2. The Municipality is then required to send a copy of the resolution to the Minister of Public Works, Government of Nova Scotia.

The Minister's e-mail is: publicworksminister@novascotia.ca

The Minister's mailing address is:

P.O. Box 186

Halifax, Nova Scotia

B3J 2N2

3. Upon receipt of copy of English-Gaelic boundary signage resolution, the Minister of Public Works' Office will then direct the local Area Manager vis-à-vis the process to action installation of signs.

The list of signs will be reviewed by the Office of Gaelic Affairs to ensure they reflect the Gaelic place name usage for the area.

Please feel free to reach out for any further clarification and/or support.

Le deagh rùn | In good spirit,



RESOLUTION FOR Municipality of the County of Richmond
FOR BILINGUAL (ENGLISH - GAELIC) COMMUNITY BOUNDARY SIGNING

WHEREAS during the late 18th and early 19th centuries, tens of thousands of Gaelic speaking Scots from the Highlands and Islands of Scotland settled throughout eastern Nova Scotia, including significant portions of Richmond County. The language, culture and traditions of these Gaels, who grew in numbers to almost 100,000 by 1900, became an integral part of the identify of the province of Nova Scotia;

WHEREAS today, Gaelic language remains as the heart and soul of a rich attendant culture that includes the storytelling, song, fiddle and pipe music, step dancing traditions, intimate expressions of kinship, spirituality and material culture. The Gaelic language continues to be an essential part of the Nova Scotian identify and a source of pride for the estimated 227,000 Nova Scotians who claim Highland Scottish descent;

WHEREAS Gaelic place names, that have been passed down generationally, are still in use today in Nova Scotia's Gaelic speaking community and also have been preserved by researchers and scholars;

AND WHEREAS the Province of Nova Scotia has instituted by way of a ratified local Municipal Council resolution, a policy for bilingual boundary signs in English and Gaelic in Nova Scotia's seven eastern counties;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Richmond that Council grant permission to the Nova Scotia Department of Transportation & Infrastructure Renewal to install bilingual boundary signs in English and Gaelic in the Richmond County communities identified in Schedule "A" to this resolution.

DATED at Arichat, N. S. this th day of September, 2024.

SCHEDULE "A"

Richmond County English - Gaelic Boundary Sign Place Names

Siorramachd Richmond

1. Cleveland

Drochaid na h-Aibhne

2. West Bay

Bàigh an Iar

3. Kempt Road

Rathad a' Cheampaich

4. Grand Anse

An Gleann Dubh

5. Dundee

Dùn Deagh

6. St. Georges Channel

Caolas an Naoimh Seòrais

7. The Points

Na Rubhannan

8. Barra Head

Beàrnaraigh

9. Framboise

Flambus

10. Hay Cove

Cóbh an Fheòir

11. Irish Cove

Camus nan Éireannach

12. Loch Uidhist

Lake Uist

13. Loch Lomond

Loch Laomainn

14. Lower River Inhabitants

Bun na h-Aibhneadh

15. Oban

An t-Òban

16. Red Islands

Na h-Eileanan Dearga

17. Salmon River

Abhainn a' Bhradain

18. Soldier's Cove

Cóbh an t-Saighdeir

19. St. Peter's* (* St. Peter's already
has a sign though it could be replaced
with:

Baile Pheadair

20. Stirling

Struighlea

21. Grand River

An Abhainn Mhór

22. Johnstown

Baile Iain



Memo

To: Troy MacCulloch, CAO
From: Clint Samson, Revenue Manager
Date: July 2, 2024
Re: Property Damaged by Fire - AAN 02913135 - Donald Frost

Mr. Troy MacCulloch,

Please find attached a letter from Donald Frost indicating his dwelling located at 4438 Kempt Road, Cleveland, Nova Scotia was completely destroyed by fire on December 16, 2023. According to our Municipal Policy, Tax Reduction Due to Fire, copy attached, this property qualifies for this reduction. I requested the relevant information from PVSC to calculate the adjustment, copy attached. Based on the date of the fire, December 16, 2023, and the assessed value (Cap Value \$104,800.00, see attached) for the year ends March 31, 2024, I recommend we write off taxes in the amount of \$205.87, which represents taxes on the dwelling only from December 16, 2023 to March 31, 2024.

Regards,

Clint Samson
Revenue Manager

Dear sir

My house burnt down Dec 16, 2023
4438 Kempt Road, Cleveland Nova
Scotia, Richmond County. My account
number is [REDACTED] My phone
number is [REDACTED] and my
email address is donald.frost205@gmail.
com.

Donald Frost

MAY 9 2024

ASSESSMENT # 02913135

MUNICIPALITY OF RICHMOND

POLICY

POLICY NAME:

TAX REDUCTION DUE TO FIRE

DATE ADOPTED:

MAY 9, 2005

Pursuant to Section 69A of the Municipal Government Act, Council may by resolution reduce the taxes payable on a given property where a building on that property has been totally destroyed by fire and where a written request for tax reduction is received from the assessed property owner. Any tax reduction granted shall be determined by Council based on assessment valuation and on consideration of documentary evidence of loss and such other evidence as Council requires from the property owner. Tax reduction may be made retroactive to the date of the loss and shall be reviewed annually by Council for determination, by further resolution, on whether the reduction should continue or be withdrawn.

On receipt of a tax reduction request pursuant to this policy, the Municipal Clerk shall request a valuation of the property from the Director of Assessment. The Clerk shall put the Director's valuation before Council for purposes of its decision on the tax reduction request.

Nothing in this policy permits reduction of taxes payable where the property's assessment value has been reduced to reflect the subject building loss.

This policy shall take effect retroactive to January 1, 2004.

Jun-19-2024

Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, N.S B0E 1A0

Re: Fire Damaged Property: 4438 HIGHWAY 4, AAN 02913135, Donald Frost

Attn: Clint Samson

Your request of DATE indicated the above referenced property sustained fire damage on 16-Dec-2023.

Section 69A of the *Municipal Government Act (MGA)* 1998, c. 18, s.1 provides that a municipal council may, by policy, provide for reduction or re-imbursement of taxes payable in cases of property destroyed or damaged by fire. To support such a policy, that section of the MGA also sets out that Property Valuation Services Corporation (PVSC) provide a new opinion of value reflecting the damage or destruction upon request of the Clerk.

In response to your request respecting the above referenced property, we have provided the following revised opinion of value reflecting damage or destruction for taxation purposes pursuant to the municipality's policy in this regard. Pursuant to the legislation, the revised value below will not be reflected on the current year's filed Assessment Roll.

Current Filed Roll Assessed Value	Tax Classification	Revised Opinion of Value Reflecting Damage or Destruction (for tax purposes)	Tax Classification
\$154,800	01	\$21,400	01

If you have any questions or require additional information, please contact PVSC at 1-800-380-7775.

Sincerely,



Ken Mckinnon, Assistant Director, Roll and Data Maintenance
Property Valuation Services Corporation
238A Brownlow Ave, Suite 200, Park Place II
Dartmouth NS, B3B 2B4
1-800-380-7775 | Fax 902-720-7873 | kenmckinnon@pvsc.ca
www.pvsc.ca

JUR: 66 MUNICIPALITY OF THE AAN: 02913135
COUNTY OF RICHMOND

Primary Assignment: 66 - Rae MacDonald Secondary Assignment: 66 - Rae MacDonald

NBHD: 660367 LUC: 0000 Res/Com: R ROLLTYPE: RPROLLEYEAR: 2025
FROST DONALD GEORGE FROST DONALD G 4438 HIGHWAY 4 KEMPT ROAD

Values History

Year	Land	Building	OBY	Total Building	Total Market Value Assessment	Cap Assessment
2024	\$8,300	\$131,700	14800	\$146,500	\$154,800	\$108,100
2023	\$8,000	\$118,100	14600	\$132,700	\$140,700	\$104,800
2022	\$7,400	\$94,700	14000	\$108,700	\$116,100	\$97,400
2021	\$7,600	\$94,000	14000	\$108,000	\$115,600	\$92,500
2020	\$7,800	\$92,900	13700	\$106,600	\$114,400	\$92,300
2019	\$8,000	\$93,100	13700	\$106,800	\$114,800	\$91,400
2018	\$8,000	\$91,600	13800	\$105,400	\$113,400	\$88,900
2017	\$8,000	\$89,300	13800	\$103,100	\$111,100	\$88,200
2016	\$8,000	\$91,500	13800	\$105,300	\$113,300	\$87,000
2015	\$8,000	\$92,900	13500	\$106,400	\$114,400	\$86,800
2014	\$8,000	\$91,100	13500	\$104,600	\$112,600	\$85,100
2013	\$8,000	\$90,000	13200	\$103,200	\$111,200	\$84,400
2012	\$7,400	\$91,000	4600	\$95,600	\$103,000	\$83,300
2011	\$7,400	\$87,900	4500	\$92,400	\$99,800	\$80,200
2010	\$7,400	\$83,900	3500	\$87,400	\$94,800	\$78,000
2009	\$6,700	\$74,200	2300	\$76,500	\$83,200	\$75,100
2008	\$6,000	\$67,800	2000	\$69,800	\$75,800	\$72,700

Donald Frost - Property Destroyed by Fire

16-Dec-23 ANN: 02913135

Property assessment 2023	\$104,800.00
Residual Value	\$21,400.00
Assessed Value	\$83,400.00
Tax rate	\$0.85
2023 tax write off	\$ 205.87



Memo

To: Troy MacCulloch, CAO
From: Clint Samson, Revenue Manager
Date: September 4, 2024
Re: Property Damaged by Fire - AAN 04126068 James White

Mr. Troy MacCulloch,

Please find attached a letter from James White indicating his dwelling located at 2143 Hwy 247, L'Ardoise, Nova Scotia was completely destroyed by fire on December 24, 2023. According to our Municipal Policy, Tax Reduction Due to Fire, copy attached, this property qualifies for this reduction. I requested the relevant information from PVSC to calculate the adjustment, copy attached. Based on the date of the fire, December 24, 2023, and the assessed value (Cap Value \$45,300.00, see attached) for the year ends March 31, 2024, I recommend we write off taxes in the amount of \$61.85, which represents taxes on the dwelling only from December 24, 2023 to March 31, 2024.

Regards,

Clint Samson
Revenue Manager

James William White



Jan. 10/24

Quint,

I'm the sister of James White who is looking for an assessment on account # [REDACTED] due to a fire which completely destroyed his home on Dec. 24/23.

James William White



Your Truly
Melena White

MUNICIPALITY OF RICHMOND

POLICY

POLICY NAME: TAX REDUCTION DUE TO FIRE

DATE ADOPTED: MAY 9, 2005

Pursuant to Section 69A of the Municipal Government Act, Council may by resolution reduce the taxes payable on a given property where a building on that property has been totally destroyed by fire and where a written request for tax reduction is received from the assessed property owner. Any tax reduction granted shall be determined by Council based on assessment valuation and on consideration of documentary evidence of loss and such other evidence as Council requires from the property owner. Tax reduction may be made retroactive to the date of the loss and shall be reviewed annually by Council for determination, by further resolution, on whether the reduction should continue or be withdrawn.

On receipt of a tax reduction request pursuant to this policy, the Municipal Clerk shall request a valuation of the property from the Director of Assessment. The Clerk shall put the Director's valuation before Council for purposes of its decision on the tax reduction request.

Nothing in this policy permits reduction of taxes payable where the property's assessment value has been reduced to reflect the subject building loss.

This policy shall take effect retroactive to January 1, 2004.

June 26, 2024

Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, N.S B0E 1A0

Re: Fire Damaged Property: 2143 HIGHWAY 247, AAN 04126068, James William White

Attn: Clint Samson

Your request of DATE indicated the above referenced property sustained fire damage on December 24, 2023.

Section 69A of the *Municipal Government Act* (MGA) 1998, c. 18, s.1 provides that a municipal council may, by policy, provide for reduction or re-imbusement of taxes payable in cases of property destroyed or damaged by fire. To support such a policy, that section of the MGA also sets out that Property Valuation Services Corporation (PVSC) provide a new opinion of value reflecting the damage or destruction upon request of the Clerk.

In response to your request respecting the above referenced property, we have provided the following revised opinion of value reflecting damage or destruction for taxation purposes pursuant to the municipality's policy in this regard. Pursuant to the legislation, the revised value below will not be reflected on the current year's filed Assessment Roll.

Current Filed Roll Assessed Value	Tax Classification	Revised Opinion of Value Reflecting Damage or Destruction (for tax purposes)	Tax Classification
\$71,300	01 Residential	\$18,200	01 Residential

If you have any questions or require additional information, please contact PVSC at 1-800-380-7775.

Sincerely,



Ken Mckinnon, Assistant Director, Roll and Data Maintenance
Property Valuation Services Corporation
238A Brownlow Ave, Suite 200, Park Place II
Dartmouth NS, B3B 2B4
1-800-380-7775 | Fax 902-720-7873 | kenmckinnon@pvsc.ca
www.pvsc.ca

JUR: 66

MUNICIPALITY OF THE
COUNTY OF RICHMOND

AAN: 04126068

Primary Assignment: 66 - Rae MacDonald Secondary Assignment: 66 - Rae MacDonald

NBHD: 660370 LUC: 0000 Res/Com: R ROLLYEAR: 2025
WHITE JAMES WILLIAM 2143 HIGHWAY 247 L'ARDOISE

Values History

Year	Land	Building	OBY	Total Building	Total Market Value Assessment	Cap Assessment
2024	\$6,200	\$51,100	14000	\$65,100	\$71,300	\$46,700
2023	\$6,200	\$47,300	14300	\$61,600	\$67,800	\$45,300
2022	\$6,200	\$41,500	13700	\$55,200	\$61,400	\$42,100
2021	\$5,600	\$33,000	13200	\$46,200	\$51,800	\$40,000
2020	\$5,600	\$33,000	13100	\$46,100	\$51,700	\$39,900
2019	\$6,200	\$36,500	13100	\$49,600	\$55,800	\$39,600
2018	\$6,200	\$36,400	13400	\$49,800	\$56,000	\$38,500
2017	\$6,200	\$35,500	13400	\$48,900	\$55,100	\$38,200
2016	\$6,200	\$34,900	13500	\$48,400	\$54,600	\$37,700
2015	\$6,200	\$33,700	13200	\$46,900	\$53,100	\$37,600
2014	\$6,200	\$33,000	13700	\$46,700	\$52,900	\$36,900
2013	\$6,200	\$32,000	13400	\$45,400	\$51,600	\$36,600
2012	\$6,200	\$32,700	6200	\$38,900	\$45,100	\$36,100
2011	\$6,200	\$30,300	5800	\$36,100	\$42,300	\$34,800
2010	\$6,200	\$29,400	2400	\$31,800	\$38,000	\$31,200
2009	\$5,600	\$26,300	2100	\$28,400	\$34,000	\$31,200
2008	\$5,000	\$23,300	1900	\$25,200	\$30,200	\$0

James White - Property Destroyed by Fire

24-Dec-23 ANN: 04126068

Property assessment 2023	\$45,300.00
Residual Value	\$18,200.00
Assessed Value	\$27,100.00
Tax rate	\$0.85
2022 tax write off	\$ 61.85



Memo

To: Troy MacCulloch, CAO
From: Clint Samson, Revenue Manager
Date: September 4, 2024
Re: Property Damaged by Fire - AAN 06373917 - Colton Gillis & Keisha Morrison

Mr. Troy MacCulloch,

Please find attached a letter from Colton Gillis & Keisha Morrison indicating their dwelling located at 570 County Line Rd, Cleveland, Nova Scotia was completely destroyed by fire on October 31, 2023. According to our Municipal Policy, Tax Reduction Due to Fire, copy attached, this property qualifies for this reduction. I requested the relevant information from PVSC to calculate the adjustment, copy attached. Based on the date of the fire, October 31, 2023, and the assessed value (Cap Value \$156,000.00, see attached) for the year ends March 31, 2024, I recommend we write off taxes in the amount of \$463.04, which represents taxes on the dwelling only from October 31, 2023 to March 31, 2024.

Regards,

Clint Samson
Revenue Manager

municipality of the county of Richmond

account #



may 7, 2024

As per our phone conversation, the home at 570 County Line Rd, Cleveland was destroyed in a fire on October 31, 2023.

The home will be demolished some time in May 2024.

We would like to have the property reassessed for property taxes.

Thank you so much,

Keisha Morrison

Colton Gillis

current contact info:



MUNICIPALITY OF RICHMOND

POLICY

POLICY NAME:

TAX REDUCTION DUE TO FIRE

DATE ADOPTED:

MAY 9, 2005

Pursuant to Section 69A of the Municipal Government Act, Council may by resolution reduce the taxes payable on a given property where a building on that property has been totally destroyed by fire and where a written request for tax reduction is received from the assessed property owner. Any tax reduction granted shall be determined by Council based on assessment valuation and on consideration of documentary evidence of loss and such other evidence as Council requires from the property owner. Tax reduction may be made retroactive to the date of the loss and shall be reviewed annually by Council for determination, by further resolution, on whether the reduction should continue or be withdrawn.

On receipt of a tax reduction request pursuant to this policy, the Municipal Clerk shall request a valuation of the property from the Director of Assessment. The Clerk shall put the Director's valuation before Council for purposes of its decision on the tax reduction request.

Nothing in this policy permits reduction of taxes payable where the property's assessment value has been reduced to reflect the subject building loss.

This policy shall take effect retroactive to January 1, 2004.

Jun-19-2024

Municipality of the County of Richmond
2357 Hwy 206, PO Box 120
Arichat, N.S B0E 1A0

Re: Fire Damaged Property: 570 COUNTY LINE RD, AAN 06373917, Colton Gillis & Keisha Morrison

Attn: Clint Samson

Your request of DATE indicated the above referenced property sustained fire damage on 31-Oct-2023.

Section 69A of the *Municipal Government Act* (MGA) 1998, c. 18, s.1 provides that a municipal council may, by policy, provide for reduction or re-imburement of taxes payable in cases of property destroyed or damaged by fire. To support such a policy, that section of the MGA also sets out that Property Valuation Services Corporation (PVSC) provide a new opinion of value reflecting the damage or destruction upon request of the Clerk.

In response to your request respecting the above referenced property, we have provided the following revised opinion of value reflecting damage or destruction for taxation purposes pursuant to the municipality's policy in this regard. Pursuant to the legislation, the revised value below will not be reflected on the current year's filed Assessment Roll.

Current Filed Roll Assessed Value	Tax Classification	Revised Opinion of Value Reflecting Damage or Destruction (for tax purposes)	Tax Classification
\$198,100	01	\$32,500	01

If you have any questions or require additional information, please contact PVSC at 1-800-380-7775.

Sincerely,



Ken Mckinnon, Assistant Director, Roll and Data Maintenance
Property Valuation Services Corporation
238A Brownlow Ave, Suite 200, Park Place II
Dartmouth NS, B3B 2B4
1-800-380-7775 | Fax 902-720-7873 | kenmckinnon@pvsc.ca
www.pvsc.ca

JUR: 66

MUNICIPALITY OF THE
COUNTY OF RICHMOND

AAN: 06373917

Primary Assignment: 66 - Rae MacDonald Secondary Assignment: 66 - Rae MacDonald

NBHD: 660368 LUC: 0000 Res/Com: R ROLLTYPE: RPROLLEYEAR: 2025

GILLIS COLTON WAYNE MORRISON KEISHA
DANIELLE

570 COUNTY LINE RD CLEVELAND

Values History

Year	Land	Building	OBY	Total Building	Total Market Value Assessment	Cap Assessment
2024	\$21,000	\$160,200	16900	\$177,100	\$198,100	\$160,900
2023	\$17,000	\$124,900	14100	\$139,000	\$156,000	\$0
2022	\$10,000	\$121,900	14400	\$136,300	\$146,300	\$0
2021	\$10,000	\$118,700	14400	\$133,100	\$143,100	\$0
2020	\$9,900	\$119,000	14300	\$133,300	\$143,200	\$0
2019	\$10,000	\$120,900	14500	\$135,400	\$145,400	\$0
2018	\$10,000	\$120,400	14300	\$134,700	\$144,700	\$0
2017	\$10,000	\$119,100	14300	\$133,400	\$143,400	\$138,500
2016	\$10,000	\$121,800	14500	\$136,300	\$146,300	\$136,600
2015	\$10,000	\$116,800	15000	\$131,800	\$141,800	\$136,200
2014	\$10,000	\$112,100	15100	\$127,200	\$137,200	\$133,400
2013	\$10,000	\$110,200	14800	\$125,000	\$135,000	\$132,300
2012	\$9,800	\$114,000	6700	\$120,700	\$130,500	\$0
2011	\$9,800	\$110,000	6900	\$116,900	\$126,700	\$103,600
2010	\$9,800	\$103,300	6300	\$109,600	\$119,400	\$100,700
2009	\$8,800	\$93,100	5900	\$99,000	\$107,800	\$100,700
2008	\$6,800	\$84,600	6100	\$90,600	\$97,400	\$0

Colton Gillis & Keisha Morrison - Property Destroyed by Fire

31-Oct-23 ANN: 06373917

Property assessment 2023	\$156,000.00
Residual Value	\$32,500.00
Assessed Value	\$123,500.00
Tax rate	\$0.85
2022 tax write off	\$ 463.04

Eastern District Planning Commission
2023-2024
Annual Report and Financial Statements

June 2024

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1. Introduction

This report is for the period of April 1, 2023, to March 31, 2024, and has been prepared in accordance with Sections 256 and 257 of the *Municipal Government Act*. The Act requires that a Commission submit to the Councils of each participating Municipality, on or before June 30, a financial report and a report setting out its activities from the preceding fiscal year.

The 2023-2024 fiscal year is the thirty-third year the Commission has been in operation. Originally established in 1991 as the Inverness Richmond District Planning Commission with just two Counties, the Commission added Port Hawkesbury in 1993 and the County of Victoria in 1995. In 1995, the Commission changed its name to the Rural Cape Breton District Planning Commission. In 2006 the Commission was renamed again to reflect the addition of the Municipality of the County of Antigonish and is now known as the Eastern District Planning Commission (EDPC). Most recently, the Town of Antigonish, who's three-year trial period ended on June 30, 2021, has permanently joined the Eastern District Planning Commission.

The region experienced the second strongest fiscal performance over the last five years down somewhat from last year. Despite an overall decrease in the number of permits issued with 816 permits issued in 2023-2024 down from the 1029 issued the previous year building permit Fees increased from \$428,362 to \$551,535. This suggests that the average value of construction per building permit has increased which was the case. Overall the

average value of construction per permit issued increased from \$21,288 to \$23,115 an increase of 8.6%.

Housing starts also have decreased this past fiscal year, by approximately 7.0% from 391 to 362 starts, while subdivision fees decreased over the previous year by 6% from \$53,150 to \$49,925 with a similar decrease in the number of lots created.

Planning staff are near completion of the plan review for the communities within the Eastern Antigonish County plan area and continue the plan review process in Baddeck. In addition to these major projects, staff had 44 open, active files for development agreements, rezonings, zone and plan amendments and policy initiatives for various Councils as outlined in the remainder of this Annual Report. Staff also consulted on the continuing work to implement the mandatory planning requirements of the province with an expectation that these requirements will be met in the coming fiscal year.

One Staff Member at the Commission has been recognized for their years of service and dedication to the Commission. Jonathan Martin, Senior Building and Fire Inspector recently received a service award for five years of service this past Fiscal Year. One staffing change occurred through the 2023-2024 year. After joining the Commission in October 2021 Ms. Dawn Sutherland resigned in September.

The remainder of the report summarizes our activities from the last fiscal year in accordance with the requirements of the *Municipal Government Act*

2. Structure of the Eastern District Planning Commission

2.1 Council Commission Representatives

Antigonish County	Deputy Warden Bill MacFarlane, Chair Councillor Harris McNamara, Member Mr. Glenn Horne, Advisor
Port Hawkesbury	Councillor Jason Aucoin, Vice Chair Deputy Mayor Mark MacIver, Member Mayor Brenda Chisholm-Beaton, Alternate Member Mr. Terry Doyle, Secretary Treasurer
Town of Antigonish	Mayor Laurie Boucher, Member Councillor Mary Farrell, Member Councillor Donnie MacInnis, Alternate Member Mr. Jeffrey Lawrence, Advisor (Until January 31, 2024) Mr. Marvin MacDonald (Since February 01, 2024)
Richmond County	Warden Amanda Mombourquette, Member Deputy Warden Shawn Samson, Member Councillor Michael Diggdon, Alternate Member Mr. Don Marchand, Advisor
Inverness County	Councillor Claude Poirier, Member Deputy Warden Catherine Gillis, Member Mr. Keith MacDonald, Advisor
Victoria County	Warden Bruce Morrison, Member Councillor Perla MacLeod, Member Councillor Paul MacNeil, Alternate Member Ms. Leanne MacEachen, Advisor

2.2 Staff

Director:	John Bain
Planners:	Andrew Jones, Senior Planner Kristen Knudskov, Senior Planner Mikayla Tait, Planner
Development Officer:	Wanda Ryan, Senior Development Officer
Building/Fire Inspectors:	Sean Donovan, Manager of Inspection Services David MacKenzie, Senior Building and Fire Inspector Harry Martell, Senior Building and Fire Inspector Jonathan Martin, Senior Building and Fire Inspector André Samson, Building and Fire Inspector Luke Ross, Building and Fire Inspector
Planning Technician:	Bryne Butts
Bookkeeper/Receptionist:	Tammy MacLellan
Auditors:	MNP

3.0 Staff Activity

3.1 Major Projects

01 Eastern Antigonish County Plan Review

The plan review for Eastern Antigonish is at the last stages of the review by the Area Advisory Committee before setting a date for an open house public engagement.

The draft planning document has been edited and reviewed internally by all the planning staff and development officers to make sure both the Secondary Planning Strategy and the Land Use By-law function together properly. The next step in the plan review process is based upon the recommendation of the Area Advisory Committee to bring the Draft Planning Strategy and Land Use By-law to an Open House in Havre Boucher. After the Open House the draft plan will go to the Planning Advisory Committee for their review.

Public engagement sessions were held on November 01, 2023, with a well-attended afternoon session and a moderately well attended evening session. The afternoon session had 21 members of the public and the evening session had 10 people attend. Staff have been compiling the public feedback received at the public open house and updating the draft plan. Staff are working on adding a new policy and regulations around new dog kennels so that there is consistency with the other secondary planning strategies in the Municipality.

02 Mandatory Planning: Plan Eastern Nova

Since the last Annual Report, Upland began reaching out to stakeholders identified by the Municipalities and to neighbouring municipalities for comments on the drafts in May 2023.



In June 2023 they spoke with the Antigonish CAO about the final round of community engagement. Upland also drafted recommendations for the Town planning documents. By the end of June, Upland received comments from EDPC Staff regarding the draft town recommendations and updated their suggestions.

During July to August 2023, Upland met with the EDPC to review the comments on the drafts and then proceeded to update the drafts in response. Finally in August, Upland completed and released the Richmond and Inverness drafts, along with supporting engagement materials.

Through September and October of 2023, Upland completed the Antigonish drafts. In October the consultants met with Antigonish development stakeholders and then released the updated drafts for public engagement. Upland also met with stakeholders in Mabou and then closed the Inverness public engagement.

From November to December 2023, Upland met with the PAC for Richmond. The documents then had First Reading with Public Hearing on December 14, 2023. Richmond Council wanted a few small changes related to dwellings permitted as-of-right. Upland updated the and EDPC staff took the documents back through the adoption process. UPLAND's involvement with the Richmond portion of the project is complete. For Inverness, Upland closed the draft engagement and produced a summary of the results.

Between January 2024 to March 2024, the public engagement period and engagement with

neighbouring municipalities for Antigonish County ended. In February Upland presented the community feedback to Antigonish PAC, made final edits, and then obtained a formal recommendation to Council. During this same period, draft documents for Victoria County were completed and a final round of public engagement and stakeholder meetings were held in March.

03 Village of Baddeck Plan Review

Due to complications with the COVID-19 pandemic, staff turnover, and quorum, progress on the Baddeck Plan Review had temporarily slowed. The file has been reassigned and work has resumed.

The Baddeck Area Advisory Committee is holding several meetings dedicated to carry out a detailed review of the current Planning Strategy and Land Use By-law. Through this review, the Committee is also discussing local issues and opportunities, current planning trends, and direction for the new plan.

There is currently a vacant seat for a public member that will be re-advertised in the fall.

04 Community of Inverness Plan Review

The Inverness Area Advisory Committee has not met since the last Board package update.

Staff have completed an on-site and data analysis review of parking within the community of Inverness. The parking study was completed to assist in the development of the Inverness Plan Review.

Generally, the review is waiting for a new AAC to be appointed given the resignations from the Committee. Also, the plan review has been delayed while the broader mandatory planning process is underway. Where there will be opportunities to align the two documents these

provisions will be incorporated into the Inverness specific document.

The Inverness Growth Management Strategy has been a priority and staff have been assisting with the project when requested. The completion of the Growth Management Strategy will greatly aid staff in completing the Plan Review. In that vein, staff have been looking forward to the outcome of the project and integrating it into the planning documents.

05 Municipal Flood Line Mapping Document

1.3 Municipal Flood Line Mapping Document

In 1999, the Province enacted regulations under the Municipal Government Act (MGA), through the Statements of Provincial Interest (SPI), to set minimum criteria and planning standards within floodplain areas. The Municipal Flood Line Mapping (MFLM) Program endeavours to create a set of standards that will apply across the entire province, creating consistency in how flood line mapping is carried out. It is structured to provide guidance to municipalities as they engage consultants to carry out the work, while providing specific technical specification that consultants will follow. Its end goal is to ensure that all municipalities are applying the SPI on Flood Risk Areas to land that may be subject to flooding in their jurisdiction.

In 2024-25, the MFLM Program will attempt to complete data collection and stakeholder engagement for all watersheds in Cape Breton through grants to three entities: Cape Breton Regional Municipality (CBRM), Eastern District Planning Commission (EDPC), and Unama'ki Institute of Natural Resources (UINR). Then in fiscal 2025-26 the province will hire qualified consultants under an existing standing offer to carry out flood mapping using the MFLM technical specifications.

3.2 Plan Amendments, Rezonings & Policy Changes

01 ‘The Glebe’ Extension, 118 St. Ninian Street, Town of Antigonish

On July 1, 2018 staff received an application from Asset Management Ltd who wished to place a second apartment building on their parcel of land, increasing the total number of units on the property by 13 to a total of 34. Asset Management applied to amend the existing development agreement for the property to allow for such changes. The file remains open awaiting updated information from the applicant.

02 Hawthorne Apartments, Town of Antigonish

In 2010 Asset Management Ltd signed an agreement with the Town to develop a 24-unit apartment building at 62 Hawthorne St. The building was never constructed. In July of 2018, Asset Management Limited now proposes an increase of residential units to a total of 34. This requires that a new development agreement be negotiated. This file remains open awaiting updated information from the applicant.

03 West River Antigonish Harbour – Restriction on Lodging Homes (II)

Planning staff and Council recently developed and implemented a strategy to ensure future developments would more accurately be in-line with the intent of the Municipal Planning Strategy. This strategy involved the implementation of percentage restrictions on residential properties to a limit of 29% of habitable space as bedrooms. Due to this potentially being restricting for larger families, planning staff are reviewing alternative possibilities for managing the development of lodging homes within the West River Antigonish Harbour Plan Area.

After reviewing the first staff report restricting percentage of bedroom sizes, Antigonish County Planning Advisory Committee requested a more in-depth review of measures to restrict boarding homes in the West River Antigonish Harbour plan area. This file is still open and the staff report is being prepared.

04 R-2 Zone and Garden Suites Review

Port Hawkesbury Planning Advisory Committee requested staff examine possible means of increasing

residential density for residential zones (both the R-1 and R-2) which could include permitting detached Accessory Dwelling Units (garden and garage suite) developments.

At the May 26, 2022, meeting of Municipal Council, District Planning staff were directed to further examine and report back on several questions from Council members.

A staff report has been drafted and is ready to be discussed at a meeting of Planning Advisory Committee. The file remains open.

05 Campgrounds – Isle Madame

In July of 2021 staff received a number of complaints regarding Recreational Vehicle Parks on Isle Madame without proper permitting. Campgrounds are permitted by development agreement. When following up on these complaints we received a request to review the by-law with respect to “Non-commercial” campgrounds.

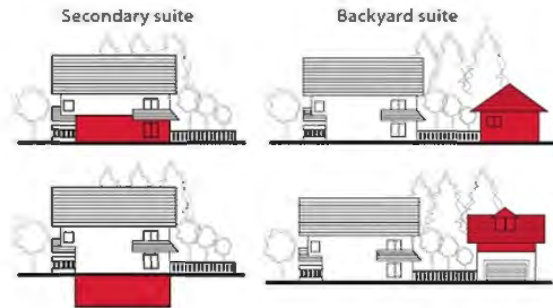
EDPC has met with Planning Advisory Committee several times throughout 2022 to discuss various options. A Planning Advisory Meeting happened April 25, 2023 where amendments to the Isle Madame Plan Area Planning Documents were presented. A Public Hearing occurred on June 20, 2023 with members of the public speaking for and against the proposed amendments. Ultimately Council did not approve the proposed amendments and requested comments from the Public Hearing to be addressed.

The file returned to Planning Advisory Committee on October 19, 2023. Public Hearing was scheduled for November 20, 2023. The proposed amendments were approved and Ministerial Approval was received December 10, 2024. The file concluded when the Notice of Adoption Ad ran January 10, 2024. The file is closed.

06 Inverness Area Plan – Accessory Dwelling Units Review

Application from Todd McDonald and Ashley Ward to amend the bylaws for the community of Inverness to allow for a second dwelling unit on a property that is not connected to the primary structure.

Currently policies and provisions currently do not permit detached residential units within the (R1) zone that are separate from the main dwelling. To support the intent and policies of the Inverness Secondary Plan in encouraging the development of a variety of housing options, staff have recommended that the Inverness Secondary Plan and Land Use By-law permit detached Accessory Dwelling Units in the Residential Urban (R-1) zone.



(Image provided from the City of Calgary)

There have been ongoing discussions with the Planning Advisory Committee in regards to the location of an Accessory Dwelling Unit in relation to the main dwelling. At the February 16th meeting, the Committee recommended in favor of amendments which would allow the construction of Accessory Dwelling Units in the R-1 Zone provided they are not located within the front yard.

The proposed amendments went to Public Hearing on April 06, 2023. Ministerial Approval was received, and the Notice of Adoption was advertised May 31, 2023. Planning Advisory Committee requested an addendum Staff Report that was brought to the committee on a meeting held May 31, 2023. The file was officially closed after that meeting.

07 FOIPOP Appeal – Eileens Lane Subdivision (Richmond County)

August 9, 2021 we received a request for “...any and all documentation, including but not limited to: applications, correspondence, notes, plans (proposed, accepted and/or rejected), photographs, memoranda, drawings and approvals/rejections relating to Eileens Lane from the year 1973 up to and including 2021.”

This request is currently in process and the file remains open whilst awaiting further direction from the FOIPOP Office.

08 Port Hawkesbury Chicken By-law

At the November session of the Town Planning Advisory Committee staff received a request from the CAO to amend the Town Land Use By-law to allow for the keeping of farm animals, specifically chickens, in residential zones. Staff are currently conducting research, with a report being prepared. File remains open.

09 Public Participation Resolution

Inhouse initiated review and update of Port Hawkesbury’s Public Participation Policy for amending their Municipal Planning Strategy and Land Use By-law. Staff have drafted a staff report and new policy for review that was initially presented to Planning Advisory Committee February 23, 2023. It was decided that the Committee required additional time to review the draft policy. Staff are waiting for another Planning Advisory Committee meeting to be scheduled for the file. The file remains open.

10 Necessary Private Ways Act Request (Richmond)

Application from George and Gail Landry requesting an easement to their land-locked 34-acre property located in Sampsonville under Section 17 of the *Necessary Private Ways Act* through one of two possible properties. A full review of the application is underway by staff. The file remains open.

11 Former West Richmond Ed. Centre (Inclusionary Zoning)

Moved by Councillor Mike Diggdon, seconded by Deputy Warden Melanie Sampson that information regarding the former West Richmond Education Center be forwarded to the Planning Advisory Committee and EDPC for further investigation and feedback specific to housing opportunities. Motion carried.

A Planning Advisory Committee meeting for the file was scheduled for April 25, 2023. The file returned to Planning Advisory Committee May 30, 2023 and June 15, 2023, as well as February 20, 2024 for further refinement of the proposed amendments. The file

went to Public Hearing on March 25, 2024 and was approved at Second Reading on the same day. The file is awaiting Ministerial Approval. As of March 31, 2024, the file is still open.

12 Point Tupper and Port Hawkesbury Industrial Zones

The Port Hawkesbury and Richmond County Joint Development Commission which oversees the development of the Joint Industrial Park located off Unity Drive in Point Tupper requested a comparison of the Port Hawkesbury Mixed Use (M-1) zone and the Richmond County Light Industrial (I-1) Zone. Staff are conducting research and a staff report is being prepared. The file is open.

13 Port Hawkesbury Multi-Unit Apartment (Reeves Street)

Application from Georges Youssef received March 1, 2022, to enter into a Development Agreement with the Town of Port Hawkesbury to construct a fifteen (15) or sixteen (16) unit apartment building to be located at 108 Reeves Street. The Staff Report and Development Agreement drafting are presently on hold, awaiting the NSPW comments on the revised traffic study.

Due to file inactivity, a request for file status was sent to the applicant. No response was received. A Notice of Impending File Closure was sent by email and regular mail on November 29, 2023. No response was received. A Letter of File Closure was sent by email and regular mail on January 03, 2024. An email of acknowledgement was received the same day (January 03, 2024) and the full advertising deposit was refunded via cheque to the mailing address listed on the planning application submitted by the applicant.



14 83 Kirk Street, Development Agreement (Antigonish)

On March 11, 2022, an application from Arbuckle MacInnis Properties was received to enter the building and property of 83 Kirk St., Town of Antigonish, Nova Scotia into a development agreement with the Town of Antigonish to allow for residential units to exist within the existing multi use Institutional zoning.

The applicant had requested that the application be put on hold. The file was reactivated by the applicant November 2022. The applicant had requested that the application be put on hold. The file was reactivated by the applicant November 2022. The file was presented to Planning Advisory Committee on May 31, 2023 and at Public Hearing on August 21, 2023. The "Notice of Adoption" Ad ran November 01 2023. The file is closed.

15 Pomquet Monks Head Road - Rural Commercial Rezoning

On July 10, 2022 an application was received to rezone the front portion of PID 01261379, 306 Pomquet Monks Head Road from the Rural Development (RD-1) Zone to the Rural Commercial (RC-1) Zone for a Country Market. A Site Visit conducted on September 29, 2022 along with analysis of the Central Antigonish Municipal Planning Strategy and Land Use By-law concluded that the rezoning was in alignment with policy.

The file was presented to Planning Advisory Committee on January 30, 2023 and at Public Hearing on March 14, 2023. The "Notice of Adoption" Ad ran March 22 2023. The Appeal Period lapsed midnight April 05, 2023, with no appeals. The file is closed.

16 Senior Apartments, Mount Cameron Development Agreement

On September 8, 2022 an application was received to enter into a development agreement to construct a four-story apartment with approximately 60 units intended for seniors on PID 10134633 in Mount Cameron. The necessary supporting documents were received on January 2, 2023. The 4 story multi-unit apartment provides ample community and recreational facilities/opportunities. Municipal Water

is adequate for fire protection of the proposed building and does not require any additional upgrades. Four stories exceed the height restriction of the Land Use By-law but is negotiable via development agreement.



An agreement was successfully negotiated, and the file was presented to Planning Advisory Committee on January 30, 2023. The file was presented at Public Hearing on March 14, 2023, and the “Notice of Adoption” Ad ran March 22, 2023. The Appeal Period lapses midnight April 05, 2023, with no appeals. The file is closed.

17 Tupper Industrial Developers Ltd Green Hydrogen & Ammonia Facility

On November 25, 2022 an application was received to amend the West Richmond Municipal Planning and Land Use By-law to construct a green hydrogen and ammonia facility on PID 75117671 in Point Tupper. Supplementary information was provided on February 15, 2023. The proposed development would have to undergo the Environmental Assessment process and would provide economic benefit to the area. However, the property contains Watershed Protection Periphery (W-2) Zone.



The file was presented to Planning Advisory Committee on March 21, 2023. The file is scheduled

for Public Hearing on April 24, 2023. As of March 31, 2022 the file remains open.

18 Grandique Road, Arichat, Apartment

On July 20, 2022 an application was received to enter into a development agreement to construct a two-story apartment complex with approximately 10 units intended on PIDs 75212167 and 75212175, Grandique Road.

Staff are awaiting the necessary supporting documents needed to proceed with the application. The file remains open.

19 Applicability of Development Zones in Port Hawkesbury

Planning Staff received a request from a Councillor to research “Development Zones” and the potential applicability of “Development Zones” in Port Hawkesbury. A variety of municipalities, tools, funding and resources were examined. The file was presented to Planning Advisory Committee February 23, 2023.

Council directed Planning Staff to proceed with Municipal Planning Strategy amendments that would enable the Commercial Assessment Phase-in Tool through the creation of the Commercial Development District (CDD). In addition to the Municipal Planning Strategy Amendments, Council directed Staff to look at redesignate three (3) Town properties from the Open Space Designation to the Downtown Designation and concurrently rezone the properties from Open Space (O-1) to Commercial Main Street (C-5).

A Staff Report was presented to Planning Advisory Committee on November 16, 2023. Council decided change the area that the proposed Commercial Development District (CDD) was applied to. A revised Memo and Map were brought to Planning Advisory Committee December 13, 2023. Public Hearing occurred on January 24, 2024. Council approved the proposed amendments and Ministerial Approval was received February 28, 2024. The Notice of Adoption ad ran in The Reporter March 06, 2024. The file is closed.

20 Wind Turbine Review – As-of-Right Utility Scale Wind Turbines Zone, Richmond County

At a Richmond County Policy Committee meeting it was requested that Staff complete a high-level review of the Wind Turbine by-law to look at the possibility of including priority areas for wind turbine development where turbines could be permitted as-of-right similar to provisions already in place in Point Tupper.

A Planning Advisory Committee meeting for the file took place on April 25, 2023. A finalized map of the new proposed zone was presented to Planning Advisory Committee on May 30, 2023. Public Hearing occurred on September 25, 2023. Ministerial Approval was received December 12, 2023 and the file closed when the Notice of Adoption was advertised on December 20, 2023.

21 Wind Turbine Review, Inverness County

In May 2022, the Rhodena Wind Project was proposed by Community Wind Farms Inc. with ABO Wind Canada to place a wind farm of 15 turbines (reduced from 18 turbines) on the hills between Highway 19 and 105 along the coast. In response to public concern, the Council made a motion to review the MPS and LUB regarding wind turbine development.

On July 6, 2023, Planning Staff presented three Staff Reports to the Planning Advisory Committee regarding the review; A Background Research Report, a short-term stopgap recommendation and a long term recommendation for community engagement.

On September 21, 2023, Planning Staff presented a more complete list of proposed draft amendments and a fully drafted Wind Turbine Licensing By-law to the Planning Advisory Committee. With the Planning Advisory Committee's support, Council directed EDPC Staff to host Public Engagement Sessions at three (3) different locations to gather this feedback during October 2023.

A report that summarized the feedback was made available to the Planning Advisory Committee on April 25, 2024. Further direction was given to Planning Staff at a Planning Advisory Committee meeting on May

12, 2024. A Memo with final drafts of Amending Pages and a fully drafted Wind Turbine Licensing By-law are set to be presented to Planning Advisory Committee on June 20, 2024.

22 Susanne Road, Cheticamp Rezoning – Inverness County

Request from Cabot Executive Suites Ltd. to rezone a 2-acre portion of property on Susanne Road, Chéticamp to the Residential Multiple Family (R-3) zone to enable the construction of a 16-unit apartment building. The development will include a privately-owned engineered extension of the municipal sewer main on Susanne Road. The draft engineered design has been submitted to the municipality for review.



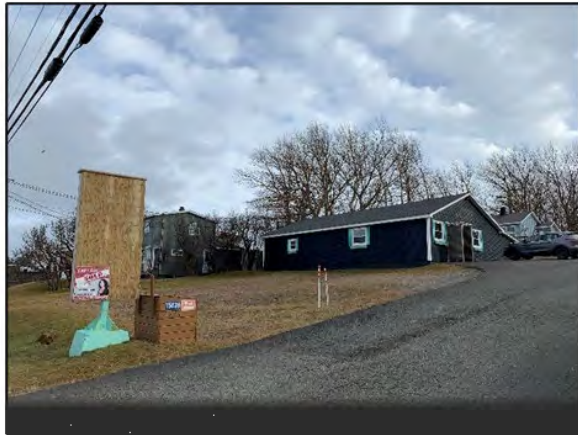
The application received a positive recommendation from the Planning Advisory Committee and first reading on March 9, 2023. The Public Hearing for the file was held April 06, 2023. The Notice of Adoption was advertised April 19, 2023 and the appeal period lapsed on May 03, 2023 with no appeals. The file is closed.

23 Church Street Extension, Mixed Use Development

Request from Kyle Van de Sande for a Development Agreement to allow the construction of a multi-unit residential development on two parcels located at the corner of Church Street Extension and the Old Highway 104. Nova Scotia Public Works, the Town and the County of Antigonish are in the planning and design stages of creating an active transportation corridor and roundabout that will impact the nearby intersection. In February 2023 the province indicated how the design is expected to impact the properties in question. Once the final site plan is submitted by the applicant, District Planning will proceed with the internal review and circulation processes.

24 Richardson Printing – Chéticamp

Application from Arthur Richardson of Richardson Printing to rezone two lots on the Cabot Trail, Chéticamp from Commercial General (C-3) to Residential General (R-1). A potential purchaser wishes to convert the existing building into three residential units, which is not permitted in the current zone in effect. The vacant lot fronting on the Cabot Trail is also included in the rezoning request. Staff has concluded that the request is in keeping with the applicable policies of the Planning Strategy.



The rezoning received First Reading on March 09, 2023 and had a Public Hearing on April 06, 2023. The Notice of Adoption was advertised April 19, 2023. The appeal period lapsed on May 03, 2023 with no appeals. The file is closed.

25 Undersized Lot Requirements – Inverness

This is a staff-initiated housekeeping amendment to clarify, and improve the application of, the existing undersized lot provisions of the Inverness Secondary Land Use By-law. The current wording of the provisions does not allow them to be applied to lots which do not meet both the minimum lot area and frontage of the By-law. The proposed amendments received First Reading on March 9, 2023. The Public Hearing for the file was held April 06, 2023. The Notice of Adoption was advertised April 19, 2023 and the appeal period lapsed on May 03, 2023 with no appeals. The file is closed.

26 The Wellings of Cape Breton

An application was made October 31, 2022 from Nautical Lands Group for forty grouped single-storey dwellings as full-time rentals and forty to fifty mid-rise short term rental units with a bar and restaurant on site. The site is located at PID 50343599, Chemin De L'Anse Des Bois Marie, in Chéticamp.

Staff were waiting on a revised site plan which has been received. This file is still open, and a staff report is being prepared.

27 Port Hawkesbury Prince Street Rezoning

Planning Staff received a request from Town Council on November 16, 2023, to rezone several Town properties that would increase each property's development potential and ability to contribute to the Town of Port Hawkesbury. The intent was to enable possible residential developments on the properties.

The file received First Reading on December 19, 2023. The file proceeded to Public Hearing on January 23, 2024. Council approved the proposed rezoning and Ministerial Approval was received February 28, 2024. The Notice of Adoption ad ran in The Reporter March 06, 2024. The file is closed.

28 AAHS Appleseed Phase II Development Agreement

On November 07, 2023, an application was received from the Antigonish Affordable Housing Society for a Development Agreement to allow the construction of three (3) multi-unit buildings providing 17 residential units on Lot 2A, Appleseed Drive, Post Road, Antigonish County. This development would be a continuation of their Appleseed Drive Project in which Phase I was constructed on the northern abutting property. The development would provide much needed affordable housing.

The proposed Development Agreement was presented to the Planning Advisory Committee on January 08, 2024. The file proceeded to the Public Hearing on February 13, 2024. The appeal period lapsed March 06, 2024 with no appeals. The Development Agreement has since been signed and registered with the Land Registration Office. The file is closed.

29 Port Hawkesbury MacDonald Street Rezoning

Planning Staff received a request from Town Council on November 16, 2023 to rezone several Town properties that would increase each property’s development potential and ability to contribute to the Town of Port Hawkesbury. The intent was to enable possible residential developments on the properties.

The subject property had frontage on MacDonald Street and Reeves Street. The property was zoned as “Open Space (O-1)” and was proposed to be rezoned to “Commercial Main Street C-5)” given its frontage on Reeves Street. The new zone would provide more possibilities for the property by enabling a variety of potential developments.

Some Zoning and General Future Land Use mapping discrepancies arose which were fixed as house keeping amendments along with the main file.

A Staff Report was presented to Planning Advisory Committee on December 13, 2023. The file proceeded to Public Hearing on January 23, 2024. Council approved the proposed amendments and Ministerial Approval was received February 28, 2024. The Notice of Adoption ad ran in The Reporter March 06, 2024. The file is closed.

30 Town of Port Hawkesbury Residential Driveway Requirements

Planning Staff received a request from the Town to examine residential driveway requirements in other municipalities within the province and the possibility of implementing residential driveway requirements in the Town’s planning documents.

A Background Staff Report with the analysis findings were presented to Planning Advisory Committee on December 13, 2023 where the Committee gave comment and discussed the applicability of different residential driveway requirements for the Town. A Staff Report with proposed amendments were drafted. Another Planning Advisory Committee meeting is to be scheduled.

31 Antigonish County-Wide Review of Kennels in all Land Use By-laws

Planning Staff received several complaints regarding kennels in the Central Antigonish Plan Area. Further examination of the subject properties showed that these kennels were operating without proper permitting as the use was not permitted in the zone. Only existing kennels that were in operation prior to the adoption of the Central Antigonish Land Use By-law were permitted in the zone, new kennels were not allowed in the zone.

When following up on these complaints received a request to review the by-law of all Antigonish County Secondary Plan Areas with respect to kennels was received. A draft Staff Report with proposed amendments to Secondary Plan Area Planning Documents and a draft Kennel Licensing Bylaw was sent to the Chief Administrative Officer for comment and review.

32 Port Hawkesbury Development Agreement – Memorial Drive

On March 20, 2024 an application was received from Jeremy Carroll on behalf of DV Developments Limited for a Development Agreement to allow the construction of 80 residential units spread across two types of four (4) unit dwellings on a 20.54 Acre property with frontage on Memorial Drive (which is owned and maintained by the Town of Port Hawkesbury) that is located behind a kennel and the Town of Port Hawkesbury’s Wastewater Treatment Plant. The proposed development would provide much needed housing for the area.



Staff are drafting the Staff Report and Development Agreement. As of March 31, 2024, the file is open.

**33 Commercial Restricted (C-4) Zone
Amendment – Port Hawkesbury**

On April 28, 2023, an application was received to amend The Town of Port Hawkesbury Land Use By-law. The former call center at 24 Queen Street Extension is listed for sale and the property owner has a potential purchaser. The proposal is to convert the building into a retail sales business for construction material. Retail sales is not a permitted use under the zoning in effect. The development will also include outdoor storage and therefore the Port Hawkesbury Planning Strategy would also require an amendment.

Staff are drafting the Staff Report and necessary amending Pages. As of March 31, 2024, the file is open.

**34 Paradis Mixed-Use Development
Agreement – 23 Main Street, Antigonish**

On February 05, 2024 an application was received to amend the West Richmond Municipal Planning and Land Use By-law to construct a green hydrogen and ammonia facility on PID 75117671 in Point Tupper. Supplementary information was provided on February 15, 2023. The proposed development would have to undergo the Environmental Assessment process and would provide economic benefit to the area. However, the property contains Watershed Protection Periphery (W-2) Zone.

**35 West River Antigonish Harbour Off Site
Signage Review**

On January 25, 2024, an internal review was initiated to examine signage provisions in the West River Antigonish Harbour Plan Area planning documents. The staff report and associated documents are being prepared. The file is currently open.

**36 Town of Antigonish Omnibus
Amendments (3)**

Staff have been administering the Plan and By-law since they came into effect May 7, 2020 and tracking areas where the documents could be revised. On January 03, 2024, Planning Staff began another round of omnibus amendments regarding; Policy UDH12 which relates to the re-use of heritage and historic buildings; Definition of hard surface within the Land Use By-law; and Permitted siding materials within the

Downtown Mixed Use (MU-1) zone. A Staff Report was presented to Planning Advisory Committee on January 11, 2024 and First Reading was received January 15, 2023. A Public Hearing and Second Reading is to be scheduled and advertised for. The file is open.

**37 Accessory Dwelling Unit Amendments –
Town of Antigonish**

On February 14, 2022, PAC requested further review of the High-Risk Floodplain (HF) Zone Review and ADU – Secondary Suites provisions in the Town of Antigonish Planning Documents. On January 03, 2024, the analysis of the Accessory Dwelling Unit provisions split to become a separate file.

A Staff Report was drafted and went to Planning Advisory Committee at a meeting on January 11, 2024 for preliminary discussion. A second Planning Advisory Committee Meeting is to be scheduled. As of March 31, 2024, the file remains open.

38 Myette Road Tracadie – Rezoning to R-2

On October 31, 2023 Planning Staff received a request from to rezone four properties on Myette Road. Three of the properties will be rezoned to allow for the construction of three semi-detached units on each lot for a total of 18 units.

A Staff Report was drafted and is awaiting the scheduling of a Planning Advisory Committee meeting. As of March 31, 2024, the file is open.

**39 Ben’s Brae Phase 4 Development,
Antigonish County – Rezoning Request**

On November 14, 2023 Planning Staff received a request from Strum Consulting, on behalf of their client, Brian Clifton, for the partial re-zoning of PID 01208933, located in the West River Antigonish Harbour Area, from Residential (R-1) Zone to the Multiple Unit Residential (R-2) Zone. This would allow for the use of townhouses, and multiple unit dwellings to a maximum of four units on the subject property.

A Staff Report was drafted and is awaiting the scheduling of a Planning Advisory Committee meeting. As of March 31, 2024, the file is open.

40 Antigonish County WRAH Townhouse Lot Requirements Review

On December 08, 2023 Planning Staff received a completed planning application from Strum Consulting requesting a review and possible amendment of the West River Antigonish Harbour Land-Use By-Law (LUB) related to the lot requirements for Townhouses to be consistent with adjoining LUB requirements in the Town of Antigonish.

A Staff Report was drafted and is awaiting the scheduling of a Planning Advisory Committee meeting. As of March 31, 2024, the file is open.

41 Mobile Asphalt Plant – Port Hastings

Ocean Paving Ltd. needs to relocate their asphalt plant from the base of Porcupine Mountain. They have identified a property on Highway 105, Port Hastings as a potential new site. The planning documents do not allow any heavy industrial uses on this property, and therefore both the Port Hastings Planning Strategy and Land Use By-law would need to be amended to enable the relocation of the plant.

A Staff Report was in the process of being drafted, however the applicant withdrew their application. The file is closed.

42 Multi-court Recreational Development – Inverness

The Municipality of the County of Inverness has requested to amend the zoning on a portion of a property off MacLean Street from Residential Urban (R-1) to Public Park (O-1). The rezoning would enable the construction of a multi-court recreational development. The first phase of the proposal includes three pickleball courts, a basketball court, and accessible pathways.

The file was presented to Planning Advisory Committee on April 06, 2023. The file proceeded to Public Hearing on May 04, 2023. The Notice of Adoption was advertised on May 10, 2023. The appeal period lapsed May 25, 2023, with no appeals. The file is closed.

43 Concurrent Omnibus Map Amendments - Town of Antigonish

Planning Staff initiated this file of concurrent omnibus mapping amendments to the Generalized Future Land Use Map in the Municipal Planning Strategy and to the Zoning Map in the Land Use By-law for Braemore Avenue, Church Street, and West Street Town of Antigonish.

The file was presented to Planning Advisory Committee on May 18, 2023. The file proceeded to Public Hearing on June 08, 2023. The Notice of Adoption was advertised on July 19, 2023. The file is closed.

44 Town of Antigonish – 56 Highland Drive Development Agreement

An application was received on October 23, 2023 from AA Harbour Enterprises Limited for a ten-unit apartment building by development agreement, negotiated in consideration of the Higher Order Residential Neighbourhood (RN-2) Zone provisions of the Town of Antigonish Municipal Planning Strategy and Land Use By-law.

A Staff Report was drafted and is awaiting the scheduling of a Planning Advisory Committee meeting. As of March 31, 2024, the file was open.



3.3 Dangerous and Unsightly Premises

Antigonish County

There were six (6) active files in the County of Antigonish for 2023 to 2024. In the case of one (1) file, compliance was obtained via a work order. We are currently working with the property owners to gain compliance in the remaining outstanding files.

Antigonish Town

We were involved in two (2) files in the Town of Antigonish for 2023 to 2024. One (1) was remedied through voluntary compliance. We continue to work with the property owners and Town of Antigonish By law Enforcement to obtain compliance in the remaining one (1) case.

Richmond County

There were six (6) active files in Richmond County from 2023 to 2024 and four (4) were resolved during the course of the year. Two (2) were resolved through owner compliance and two (2) were resolved through Orders being issued. We are striving for owner compliance with the remaining outstanding files.

Inverness County

There were fourteen (14) files for Inverness County during the last year. Out of the fourteen (14) files, voluntary compliance was achieved in two (2) of them. Orders were issued for six (6); and we are working with the remaining property owners to complete the necessary work.

Victoria County

There were sixteen (16) complaint files in the County of Victoria in 2023 to 2024. Of these, five (5) were dealt with through Orders being issued, and we are working with the property owners to complete the outstanding files.

Port Hawkesbury

There were four (4) complaint files for Port Hawkesbury in 2022, and five (5) were resolved during the course of the year. In one (1) case we were able to achieve voluntary property owner compliance. We continue to work with the property owners to achieve compliance in the outstanding files. However, there are some older files that we are working on revisiting to confirm compliance or to move forward with action to bring into compliance.

	Antigonish	Inverness	Victoria	Richmond	Port Hawkesbury	Antigonish Town
Cases	6	14	16	6	4	2
Compliance with Orders	1	6	5	2	0	0
Voluntary Compliance	0	2	0	2	1	1
In Progress	3	4	10	2	3	1

4. Development Control

4.1 Antigonish County

4.1.1 Building Permits (April 1, 2023 – March 31, 2024)

Residential	Permits		Value
New	45	\$	24,549,647
Mobile Homes	21		4,808,587
Additions, Alterations and Renovations	69		5,245,961
Garages and Accessory Buildings	48		2,159,103
Multiple Units	1		9,433,000
	184	\$	46,196,298
Agricultural, Commercial or Industrial			
Agricultural	2	\$	120,000
Commercial	14		2,503,488
Industrial	0		-
	16	\$	2,623,448
Institutional Buildings			
New	1		2,300,000
Additions and Alterations	1		24,000
	2	\$	2,324,000
Other	2	\$	1,100
Total	204	\$	51,144,846

4.1.2 Subdivision Activity (April 1, 2023 – March 31, 2024)

	Applications	Lots	Fees
Final Plan	66	74	\$ 13,200
Extra Lots	-	14	\$ 350
Tentative Plan	3	30	\$ 150
Preliminary Plan	-	-	-
Repeal	-	-	-
	69	118	\$ 13,700

4. Development Control (Continued)

4.2 Inverness County

4.2.1 Building Permits (April 1, 2023 – March 31, 2024)

Residential	Permits	Value
New	66	\$ 30,456,351
Mobile Homes	20	4,059,884
Additions, Alterations and Renovations	38	2,910,624
Garages and Accessory Buildings	79	1,956,800
Multiple Units	10	7,554,820
	213	
Agricultural, Commercial or Industrial		
Agricultural	2	\$ 20,343
Commercial	15	2,027,125
Industrial	1	2,063,000
	18	\$ 4,110,468
Institutional Buildings		
New	0	\$ -
Additions and Alterations	3	72,000
	3	\$ 72,000
Other	1	\$ 30,000
Total	235	\$ 51,150,947

4.2.2 Subdivision Activity (April 1, 2023 – March 31, 2024)

	Applications	Lots	Fees
Final Plan	102	142	\$ 20,400
Extra Lots	-	16	400
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
Repeals	-	-	-
	102	158	\$ 20,800

4. Development Control (Continued)

4.3 Richmond County

4.3.1 Building Permits (April 1, 2023 – March 31, 2024)

Residential	Permits		Value
New	58	\$	21,407,500
Mobile Homes	13		2,258,000
Additions, Alterations and Renovations	37		2,192,500
Garages and Accessory Buildings	54		1,434,400
Multiple Units	7		2,270,000
		\$	29,562,400
Agricultural, Commercial or Industrial			
Agricultural	3	\$	139,000
Commercial	13		888,500
Industrial	1		25,000
	17	\$	1,052,500
Institutional Buildings			
New	0	\$	-
Additions and Alterations	0		-
	0	\$	-
Other	3	\$	64,748
Total	189	\$	30,679,648

4.3.2 Subdivision Activity (April 1, 2023 – March 31, 2024)

	Applications	Lots	Fees
Final Plan	33	59	\$ 6,600
Extra Lots	-	6	150
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
Repeals	-	-	-
	33	65	\$ 6,750

4. Development Control (Continued)

4.4 Victoria County

4.4.1 Building Permits (April 1, 2023 – March 31, 2024)

Residential	Permits		Value
New	31	\$	8,392,400
Mobile Homes	3		479,500
Additions, Alterations and Renovations	19		1,116,500
Garages and Accessory Buildings	30		654,250
Multiple Units	13		12,194,900
	96	\$	22,837,550
Agricultural, Commercial or Industrial			
Agricultural	0	\$	-
Commercial	19		4,296,328
Industrial	0		-
	19	\$	4,296,328
Institutional Buildings			
New	0	\$	-
Additions and Alterations	0		-
	0	\$	-
Other	3	\$	19,000
Total	118	\$	27,152,878

4.4.2 Subdivision Activity (April 1, 2023 – March 31, 2024)

	Applications	Lots	Fees
Final Plan	38	29	\$ 7,600
Extra Lots	-	3	75
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
Repeals	-	-	-
	38	32	\$ 7,675

4. Development Control (Continued)

4.5 Port Hawkesbury

4.5.1 Building Permits (April 1, 2023 – March 31, 2024)

Residential	Permits		Value
New	1	\$	819,775
Mobile Homes	8		1,625,000
Additions, Alterations and Renovations	0		-
Garages and Accessory Buildings	0		-
Multiple Units	0		-
	9	\$	12,444,775
Agricultural, Commercial or Industrial			
Agricultural	0	\$	-
Commercial	7		825,410
Industrial	0		-
	7	\$	825,410
Institutional Buildings			
New	1	\$	850,000
Additions and Alterations	1		731,070
	2	\$	1,581,070
Other	1	\$	2,000
Total	19	\$	4,853,255

4.5.2 Subdivision Activity (April 1, 2023 – March 31, 2024)

	Applications	Lots	Fees
Final Plan	2	-	\$ 400
Extra Lots	-	-	-
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
Repeals	-	-	-
	2	-	\$ 400

4. Development Control (Continued)

4.6 Town of Antigonish

4.6.1 Building Permits (April 1, 2023 – March 31, 2024)

Residential	Permits		Value
New	1	\$	540,100
Mobile Homes	2		61,000
Additions, Alterations and Renovations	17		499,687
Garages and Accessory Buildings	2		36,000
Multiple Units	2		1,469,100
	24	\$	2,605,887
Agricultural, Commercial or Industrial			
Agricultural	0	\$	-
Commercial	20		2,746,000
Industrial	1		5,000
	21	\$	2,751,000
Institutional Buildings			
New	0		-
Additions and Alterations	4		18,204,200
	4	\$	18,204,200
Other	2	\$	81,500
Total	51	\$	23,642,587

4.6.2 Subdivision Activity (April 1, 2023 – March 31, 2024)

	Applications	Lots	Fees
Final Plan	3	3	\$ 600
Extra Lots	-	-	-
Tentative Plan	-	-	-
Preliminary Plan	-	-	-
	3	3	\$ 600

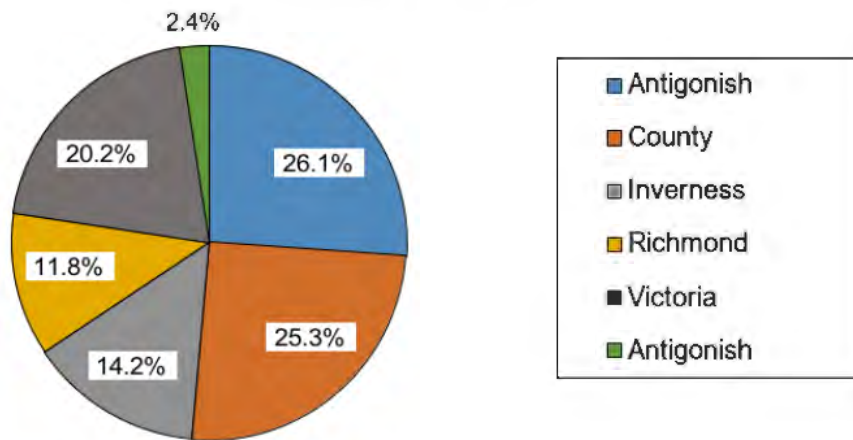
4. Development Control (Continued)

4.7 Development Summary

4.7.1 Building Permits (April 1, 2023 to March 31, 2024)

	Antigonish Co.	Inverness	Richmond	Victoria	Antigonish Town	Hawkesbury
Construction Value	\$51,144,846	\$51,150,947	\$30,679,648	\$27,152,878	\$23,642,587	\$4,853,255
Building Permit Fees	\$143,942	\$139,625	\$78,146	\$65,118	\$111,268	\$13,335
Permits Issued	204	235	189	118	51	19

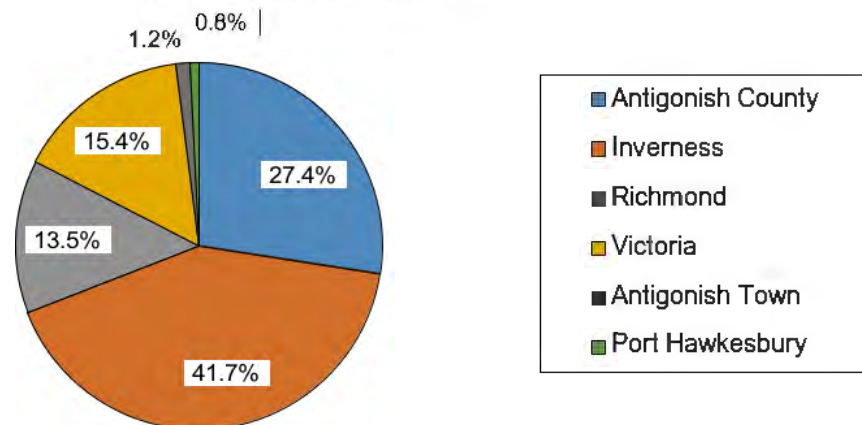
Building Permit Revenues



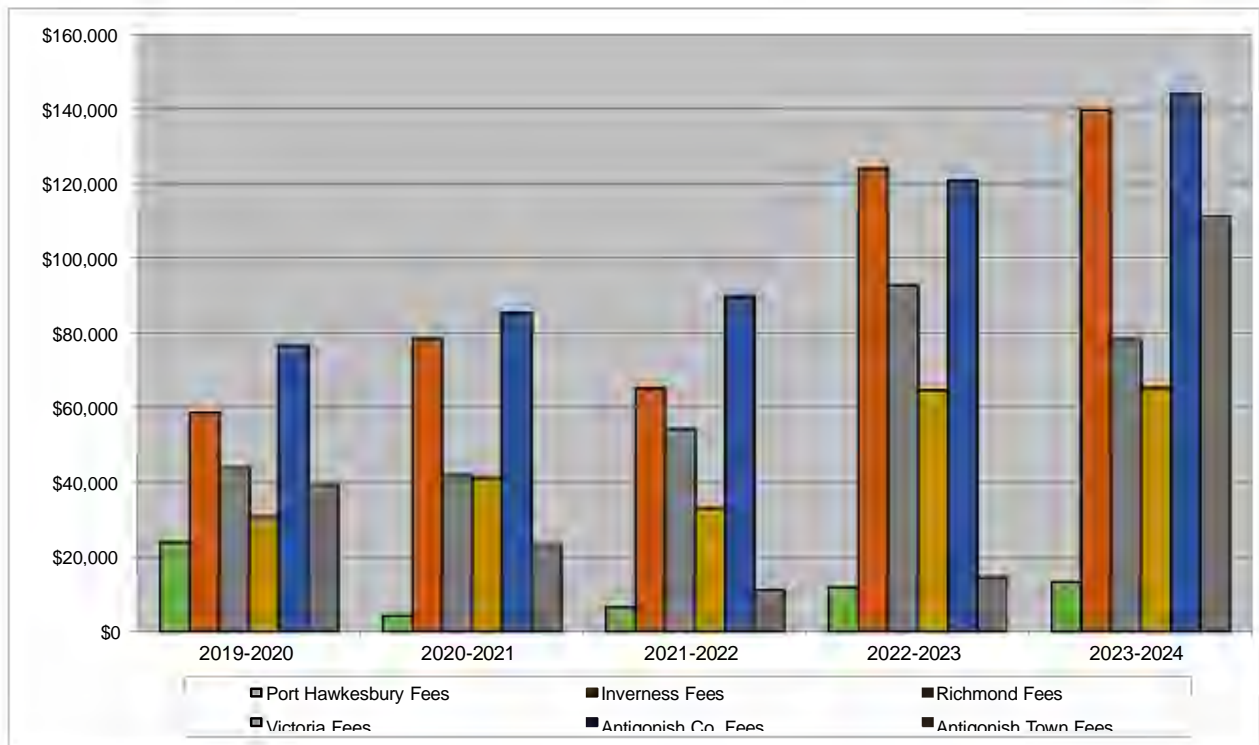
4.7.2 Subdivision Activity (April 1, 2023 - March 31, 2024)

	Antigonish Co.	Inverness	Richmond	Victoria	Antigonish Town	Hawkesbury
Final Plans	66	102	33	38	3	2
Final Lots Created	88	158	65	32	3	-
Total Fees	\$13,700	\$20,800	\$6,750	\$7,675	\$600	\$400

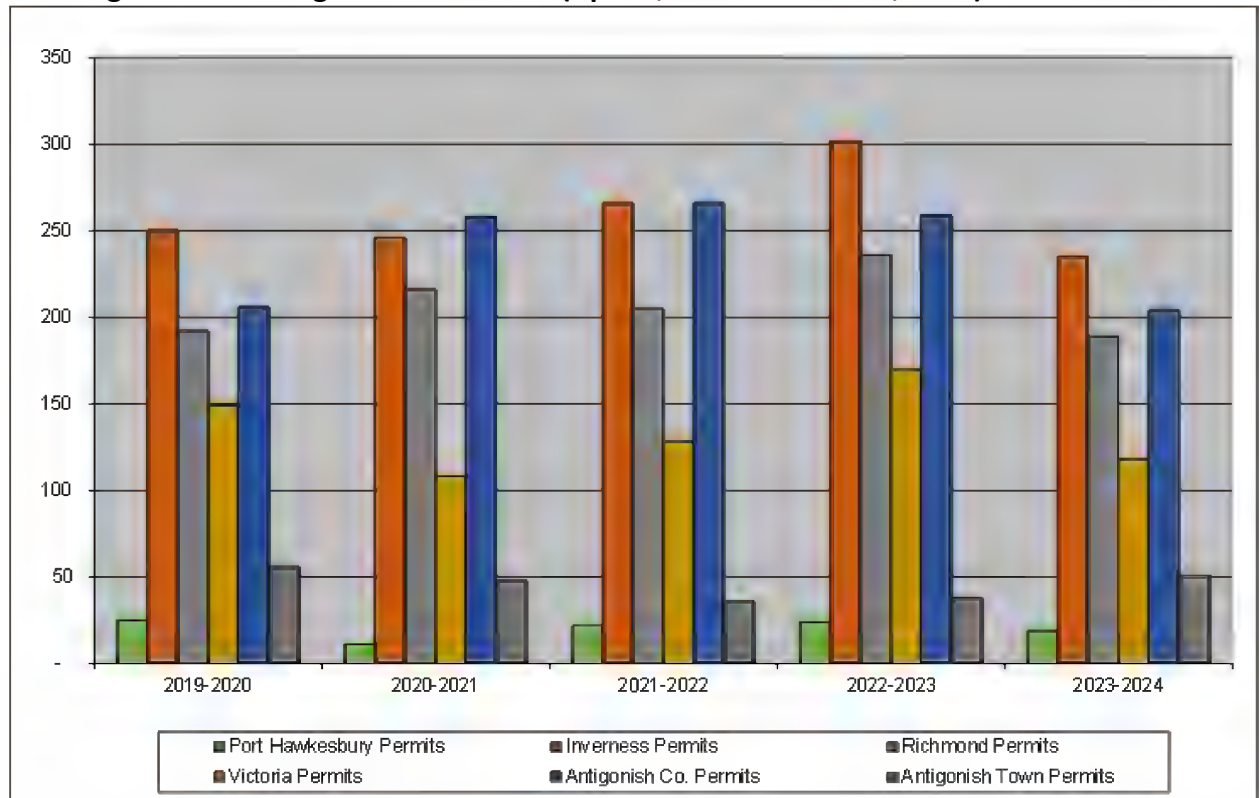
Subdivision Revenues



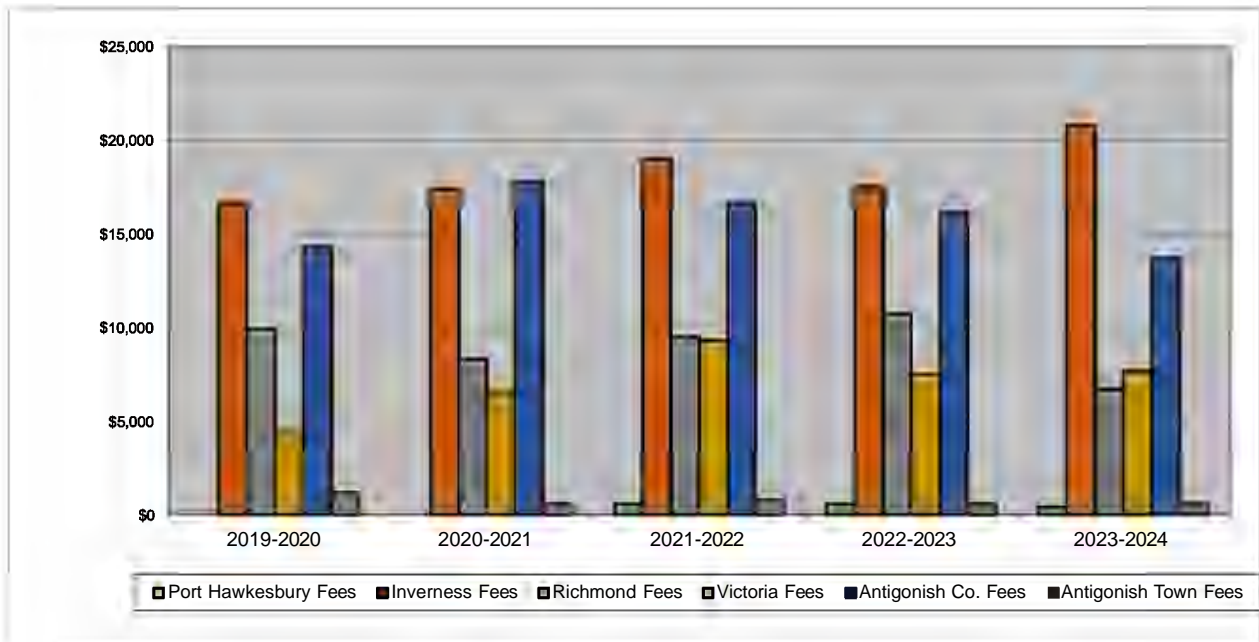
4.7.3 Figure 1 – Building Permit Revenues (April 1, 2019 – March 31, 2024)



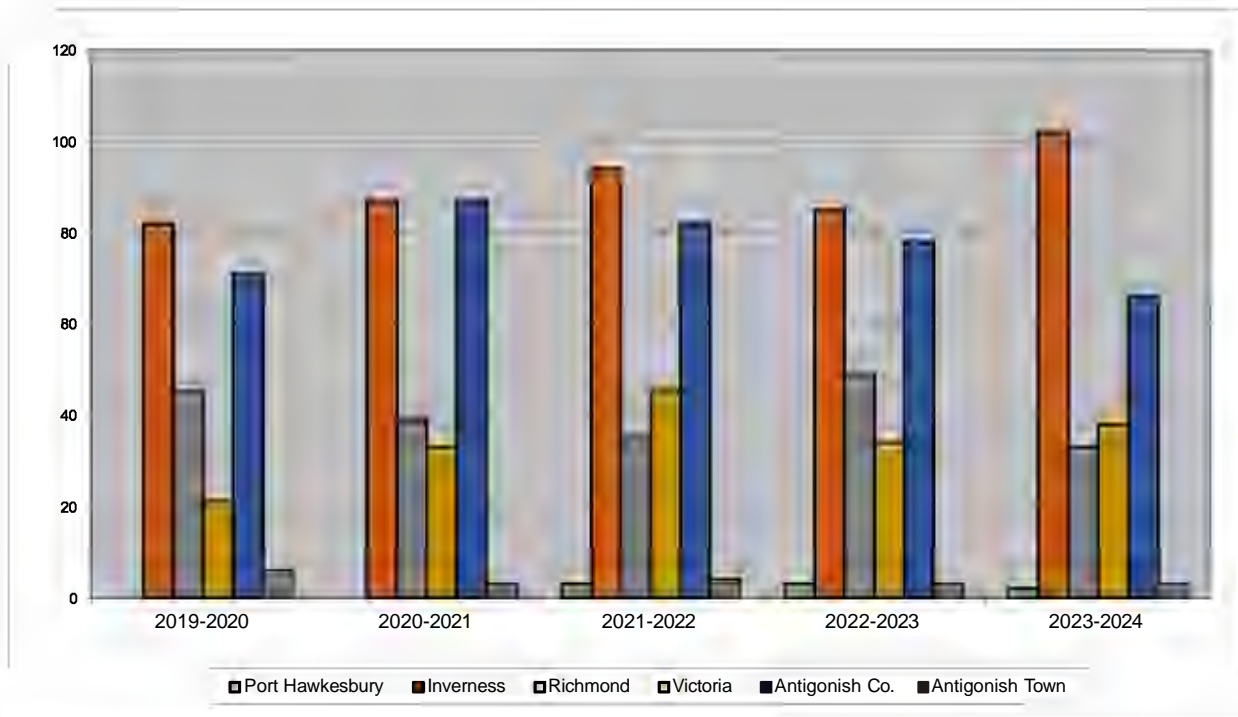
4.7.4 Figure 2 – Building Permit Numbers (April 1, 2019 – March 31, 2024)



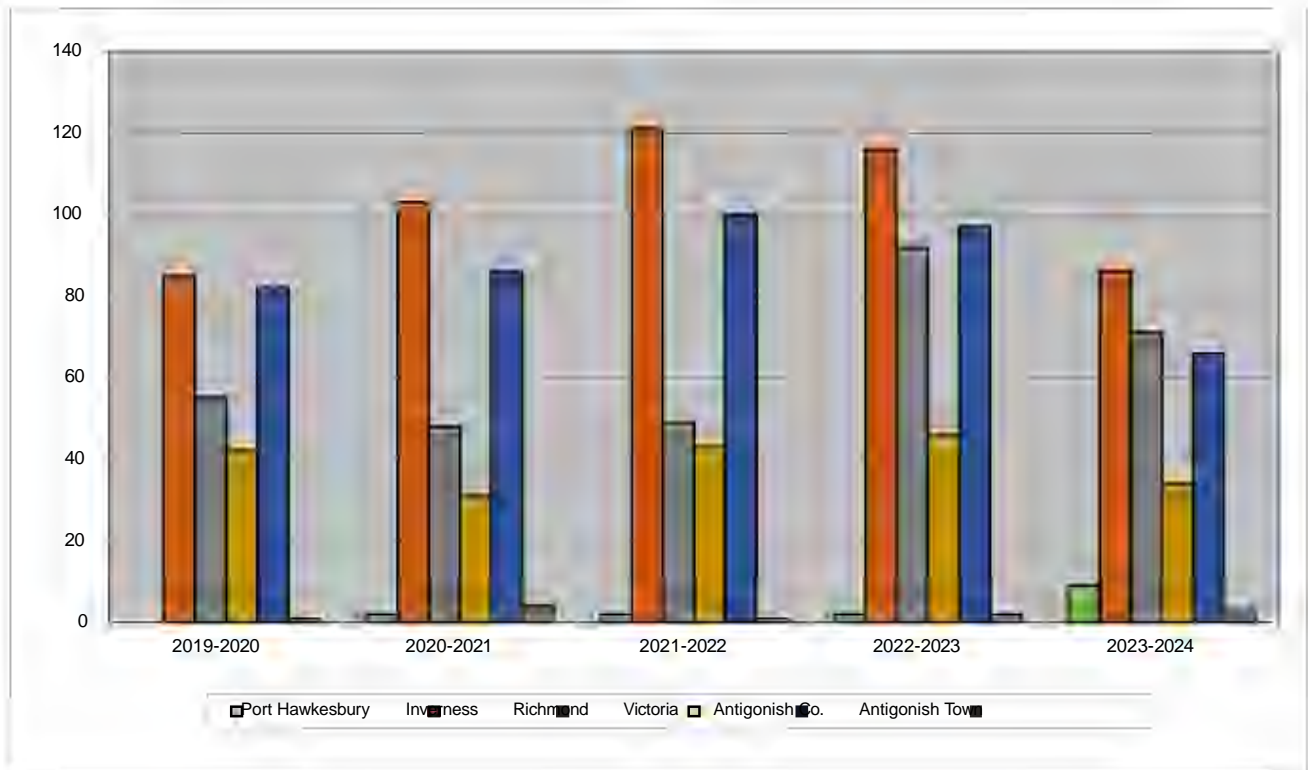
4.7.5 Figure 3 – Subdivision Fee Revenues (April 1, 2019 – March 31, 2024)



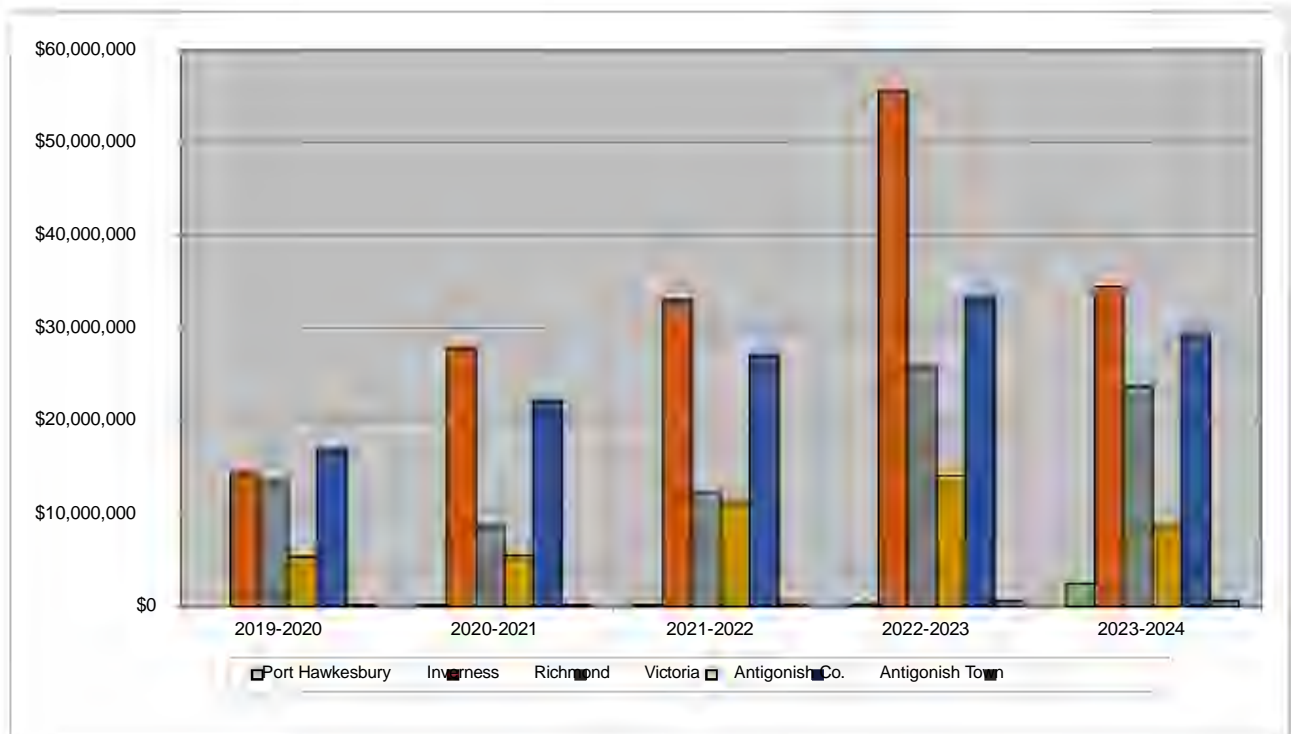
4.7.6 Figure 4 – Subdivision Applications (April 1, 2019 – March 31, 2024)



4.7.7 Figure 5 – Housing Starts (April 1, 2019 – March 31, 2024)



4.7.8 Figure 6 – Housing Starts Values (April 1, 2019 – March 31, 2024)



Appendix A. 2024-2025 Operating Estimates

Operating Estimates
Eastern District Planning Commission
2024 – 2025

	Budget
Staff	
Wages	\$1,100,580
EI, CPP, Group Insurance	\$134,167
Workers Compensation	\$26,302
Company RRSP	\$99,052
Membership Dues and Fees	\$8,000
	\$1,368,101
Administrative Overhead	
Advertising	\$1,000
Bank and Service Charges	\$2,500
Computers	\$10,000
Insurance	\$75,000
Misc. Operating Costs	\$4,500
Office Rent	\$43,400
Office Supplies	\$7,000
Photocopying	\$4,500
Postage	\$6,000
Telephone and Fax	\$14,000
	\$167,900
Travel and Training	
Mileage Compensation	\$75,000
Conference Fees and Expenses	\$30,000
	\$105,000
Additional Fees	
Legal	\$2,500
Auditor	\$15,000
Flood Line Mapping Project	\$500,000
MIP Expenses	\$0
Technical and Mapping	\$35,000
Commission Expenses	\$4,500
	\$112,887
TOTAL	\$2,198,001

Operating Estimates
2024 – 2025

	Budget
	\$2,198,001
Building Permits	
Building Permits Fees	\$600,000
Subdivision Fees	\$65,000
Miscellaneous Revenues	\$14,000
Flood Line Mapping Project	\$500,000
E-911 Funding	\$20,000
Net Budget	\$999,001
Base Contribution (\$35,000)	\$210,000
Net Budget for Uniform Assessment:	\$789,001
Total Contributions	
Antigonish County	\$247,947
Inverness County	\$228,816
Richmond County	\$176,237
Victoria County	\$168,817
Town of Antigonish	\$109,713
Port Hawkesbury	\$67,470
Total	\$999,001

Uniform Assessment Sharing Base (2024-2025)

Municipality	Assessment	Percentage
Antigonish	\$1,546,200,642	26.99%
Inverness	\$1,407,296,008	24.56%
Richmond	\$1,025,519,895	17.90%
Victoria	\$971,644,728	16.96%
Town of Antigonish	\$542,489,365	9.47%
Hawkesbury	\$235,765,291	4.12%
	\$5,728,915,929	100.00%

Appendix B. Inter – Municipal Services Agreement

JULY 1, 2018

WHEREAS the Inverness Richmond District Planning Commission was established by Order of the Minister of Municipal Affairs dated 18 July 1991;

AND WHEREAS the Town of Port Hawkesbury joined the Commission on 1 April 1993 by approval of the participants and Minister’s Order dated 24 March 1993;

AND WHEREAS the Municipality of the County of Victoria joined on 1 April 1995 by approval of the participants and Minister’s Order dated 4 July 1995, the Commission then being renamed the Rural Cape Breton District Planning Commission;

AND WHEREAS effective 1 April 1999, section 253 of the *Municipal Government Act, S.N.S. 1998, c. 18* continued the Rural Cape Breton District Planning Commission as a body corporate and deemed the Ministerial Order of 4 July 1995 an inter-municipal services agreement variable by agreement of all participating municipalities without requirement for Ministerial approval;

AND WHEREAS by agreement of all of the participating municipalities, the Municipality of the County of Antigonish joined for a term, from 1 April 2005 to 31 March 2006;

AND WHEREAS by agreement of all of the participating municipalities, the Municipality of the County of Antigonish joined permanently effective 1 April 2006, the Commission then being renamed the Eastern District Planning Commission;

AND WHEREAS the Town of Antigonish has now asked to join the Commission for a three-year term effective July 1, 2018;

AND WHEREAS by resolution of their respective councils, all of the participating municipalities have agreed to the request from the Town of Antigonish on the terms and conditions hereunder;

NOW THEREFORE, in consideration of the services and payments described herein, the participating municipalities identified herein agree to amend their inter-municipal services agreement of 1 April 2006 to provide as follows:

1. In this Agreement:
 - (a) “Act” means the *Municipal Government Act, S.N.S. 1998, c.5, as am.*;
 - (b) “Commission” means the Eastern District Planning Commission;
 - (c) “Participating municipality” means a municipality represented on the Commission;
 - (d) “District” means collectively the geographical areas of all of the participating municipalities;
2. The Commission shall be a district planning commission within the meaning of the Act with the powers provided therein and more particularly described at section 255 of the Act.
3. The participating municipalities are the *Municipality of the County of Inverness* (“Inverness”), the *Municipality of the County of Richmond* (“Richmond”), the *Town of Port Hawkesbury* (“Port Hawkesbury”), the *Municipality of the County of Victoria* (“Victoria”), the *Municipality of the County of Antigonish* (“Antigonish”), and the *Town of Antigonish* (“Antigonish Town”), subject to Section 10 below.

4. The Commission shall exercise its powers and responsibilities exclusively in and for the District.

Commission Membership

5. The Commission shall consist of 12 members, being 2 members appointed by Council for each of the participating municipalities, and subject to Section 10 below.
6. Participating municipalities may each appoint one alternate member authorized to act for either of its regular members when that member is temporarily unavailable to attend.
7. Each participating municipality shall notify the Commission of the names of its regular and alternate members as soon as possible after their respective appointments.
8. Members, whether regular or alternate, must be municipal or town councillors for the participating municipality appointing them and their membership is subject to section 254 of the *Act*.
9. Membership shall be for a one-year term from the effective date of that member's appointment or until a successor is appointed.

Participation of Antigonish Town

10. Antigonish Town shall be a participating municipality for a period of three years, from July 1, 2018 to June 30, 2021, during which period Antigonish Town shall be represented on the Commission as described above. Effective June 30, 2021, Antigonish Town shall have withdrawn and the Commission shall comprise only 10 members.

Election of Officers

11. **Chairperson.** Each year, at the first meeting of the Commission after each participating municipality has appointed its members, the Commission shall elect a Chairperson.
12. The chairperson shall be an appointed regular member.
13. Each chairperson shall hold the position for one year and selection for the position shall be rotated among the participating municipalities annually to ensure each participating municipality holds the chair for one year before the position returns to any other participating municipality.
14. **Vice-Chairperson.** The Commission shall elect a Vice-Chairperson at the same meeting at which it elects the Chairperson.
15. The Vice-Chairperson shall be an appointed regular member.
16. The Vice-Chairperson shall hold the position for one year and shall perform the functions of the Chairperson in the Chairperson's absence.
17. The position of Vice-Chairperson shall be rotated annually among each of the participating municipalities in the same manner as the Chairperson position, but the Vice-Chairperson position shall not be held by a member from the same participating municipality as then holds the Chairperson position.
18. **Secretary-Treasurer.** The Commission shall appoint a Secretary-Treasurer from the staff of one of the participating municipalities.
19. With the consent of his or her employer municipality, the Secretary-Treasurer shall hold office until a successor is appointed.

20. The Secretary-Treasurer shall not be a member of the Commission and shall not have a vote at any Commission meeting.

Commission Meetings

21. The Commission shall hold at least four meetings each year, held quarterly, one of which shall be the Annual Meeting.
22. Other meetings may be called from time to time by the Chairperson or by any two members.
23. While the Commission is comprised of 12 members, a quorum for a meeting shall be 7 members, which must include at least one member from each of the participating municipalities. When the Commission is comprised of 10 members, a quorum for a meeting shall be six members, which must include at least one member from each of the participating municipalities.
24. Each member shall be entitled to one vote on any voting matter.
25. A passing vote shall be a majority of votes at a properly constituted meeting where the majority includes a vote cast by a representative of each participating municipality.
26. The Chairperson shall be entitled to vote on all questions arising before the Commission, but if the Chairperson does not vote at the time of the call for the question, the Chairperson's vote shall be lost.

Auditor and Financial Report

27. The Commission shall annually appoint a registered municipal auditor to be its auditor and, on or before 30 June of each year, shall provide councils for the participating municipalities with a financial report for the preceding year signed by the Commission's auditor.

Annual Reports and Estimates

28. In accordance with the requirements of the *Act*, the Commission shall make an annual report to councils of the participating municipalities and shall submit to the clerk of each participating municipality an estimate of revenues and expenditures for the next fiscal year.

Financial Contribution

29. Unless otherwise agreed in writing by all of the participating municipalities, the proportion in which each participating municipality shall contribute funds to meet the Commission's expenses shall be at a **fixed base rate** with the remainder of the budget contributed to in the same proportion as the respective contributions of the participating municipalities to other objects of joint expenditure for their joint benefit and the operations of the Commission shall be deemed to be an object of joint expenditure by the participating municipalities.
30. **Notwithstanding Section 29 above**, the following shall apply to Antigonish Town:
 - (a) Antigonish Town shall make a proportional share payment (based on Uniform Assessments) to the Commission in respect of financial and non-financial assets acquired by the Commission and as recorded in the Commission's March 31, 2018 financial statements, and Antigonish Town shall have a claim to those assets in the event the Commission is dissolved in accordance with the *Act*.
 - (b) Building permit fees received by Antigonish Town for development for which ongoing

inspections will be required after July 1, 2018, shall be prorated based on remaining inspections required, and the said permit fees shall be submitted to the Commission.

- (c) The fixed base rate as it applies to Antigonish Town shall be a variable rate, equal to or greater than the fixed base rate for all units, calculated such that the original contributing members of the Commission will not see an increase in their respective contributions as a result of membership of Antigonish Town in the Commission.

Services and Fees

31. The Commission shall provide district planning services to its participating municipalities pursuant to the *Act* and / or as delegated to it by any of its participating municipalities in accordance with the *Act*.
32. Without limiting the foregoing, the Commission shall provide building and fire inspection services to the participating municipalities in return for which each participating municipality shall pay to the Commission, in addition to the regular contribution pursuant to Section 29 above, the amounts received by that participating municipality from fees charged for building permits.
33. In the event a participating municipality does not charge fees for building permits at least equal to the Commission's prescribed scale of fees, that participating municipality shall pay to the Commission, in addition to its regular contribution pursuant to Section 29 above, an amount equal to the building permit fees that would have been receivable had the participating municipality charged fees based on the Commission's prescribed scale of fees.
34. The Commission shall staff four sub-offices, one in Inverness, one in Richmond, one in Victoria, and one in Antigonish, for the purpose of providing building inspection services.
35. The Commission shall provide subdivision services to the participating municipalities in return for which each participating municipality shall pay to the Commission, in addition to the regular contribution pursuant to Section 29 above, the amounts received by that participating municipality from fees charged for subdivision applications.
36. In the event that a participating municipality does not charge fees for subdivision applications at least equal to the Commission's prescribed scale of fees, that participating municipality shall pay to the Commission, in addition to its regular contribution pursuant to Section 29 above, an amount equal to the subdivision application fees that would have been receivable had the participating municipality charged fees based on the Commission's prescribed scale of fees.
37. The Commission shall provide civic addressing services to the participating municipalities in return for which each participating municipality shall pay to the Commission, in addition to their respective regular contributions pursuant to Section 29 above, the amounts received from fees or paid by the Province for the said civic addressing.
38. The Commission shall provide such other services to the participating municipalities in return for which the participating municipalities shall pay to the Commission, in addition to their respective regular contributions pursuant to Section 29 above, such amounts received from fees charged by the participating municipalities or otherwise received by them for the said services.
39. The participating municipalities shall pay to the Commission their respective contributions and fees as set out here above, quarterly, with the Section 29 financial contribution to be paid in advance

for the next quarter.

Indemnification by Antigonish Town

- 40. The Commission and its participant members other than Antigonish Town shall not be liable for any loss, claim, action, cause of action whatsoever arising from any act, omission or representation of or by any employee, officer, agent, representative or assign of Antigonish Town occurring prior to Antigonish Town joining the Commission.
- 41. Antigonish Town indemnifies and saves harmless the Commission and its participant members other than Antigonish Town from any and all liability arising from any act, omission, or representation of or by any employee, officer, agent, representative or assign of Antigonish Town occurring prior to Antigonish Town joining the Commission.
- 42. The Commission indemnifies and saves harmless Antigonish Town from any and all liability arising from any act, omission, or representation of or by any employee, officer, agent, representative or assign of the Commission occurring prior to Antigonish Town joining the Commission.

Withdrawal from Commission

- 43. Withdrawal by any participating municipality from the Commission is governed by the *Act*.

Effective date

- 44. This Agreement shall have effect on, from and after July 1, 2018
- 45. This Agreement varies and replaces the parties' Inter-municipal Services Agreement of 1 April 2006.

NOW THEREFORE the parties hereto, by their duly authorized representatives, pursuant to resolutions of their respective municipal councils, have signed and sealed on the dates hereunder in witness to their agreement.

Municipality of the County of Inverness

Municipality of the County of Richmond

Town of Port Hawkesbury

Municipality of the County of Victoria

Municipality of the County of Antigonish

Town of Antigonish

Appendix C. Auditor's Report

Eastern District Planning Commission
Financial Statements
March 31, 2024



Member of Praxity, AT&T
Global Alliance of Independent Firms

Eastern District Planning Commission Contents

For the year ended March 31, 2024

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Management's Responsibility

To the Members of Eastern District Planning Commission:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed primarily of Directors who are neither management nor employees of the Commission. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Commission's external auditors.

MNP LLP is appointed by the Members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

June 17, 2024

John Bain - Director

To the Members of Eastern District Planning Commission:

Opinion

We have audited the financial statements of Eastern District Planning Commission (the "Commission"), which comprise the statement of financial position as at March 31, 2024, and the statements of operations and accumulated surplus, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Commission as at March 31, 2024, and the results of its operations, changes in its net assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Commission in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The financial statement for the year ended March 31, 2023 were audited by another auditor who expressed an unmodified opinion on those statements on June 2, 2023.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Commission's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Commission or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Commission's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Commission's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Sydney, Nova Scotia
June 17, 2024

MNP **LLP**

Chartered Professional Accountants

Eastern District Planning Commission Statement of Financial Position

As at March 31, 2024

	2024	2023
Financial assets		
Cash	882,830	435,495
Receivables	26,549	58,430
	909,379	493,925
Financial liabilities		
Payables and accruals	68,879	122,505
Deferred revenue	502,591	7,143
	571,470	129,648
Net financial assets	337,909	364,277
Non-financial assets		
Tangible capital assets (Note 5)	16,687	23,727
Prepaid expenses	13,228	8,073
Total non-financial assets	29,915	31,800
Accumulated surplus	367,824	396,077

Approved on behalf of the Commission

Chairperson

Member

Eastern District Planning Commission Statement of Operations and Accumulated Surplus

For the year ended March 31, 2024

	2024 <i>Budget</i> <i>(Unaudited)</i>	2024 <i>Actual</i>	<i>2023</i> <i>Actual</i>
Revenue			
Municipality of the County of Antigonish	245,541	245,541	242,109
Municipality of the County of Inverness	223,698	223,698	223,230
Municipality of the County of Richmond	177,115	177,115	178,812
Municipality of the County of Victoria	167,183	167,183	166,132
Town of Antigonish	111,246	111,246	113,676
Town of Port Hawkesbury	67,893	67,893	68,986
Building and development permit fees	485,000	551,434	428,363
Subdivision fees	65,000	49,925	53,150
E-911 funding	20,000	20,415	20,697
Other	14,000	8,900	11,027
National Disaster Mitigation Program	79,554	-	165,252
	1,656,230	1,623,350	1,671,434
Expenses			
Administrative <i>(Schedule 1)</i>	1,612,830	1,593,742	1,614,109
Occupancy <i>(Schedule 1)</i>	43,400	43,391	43,032
Amortization	-	14,470	9,323
	1,656,230	1,651,603	1,666,464
Annual surplus (deficit)	-	(28,253)	4,970
Accumulated surplus, beginning of year	-	396,077	391,107
Accumulated surplus, end of year	-	367,824	396,077

The accompanying notes are an integral part of these financial statements

Eastern District Planning Commission Statement of Change in Net Financial Assets

For the year ended March 31, 2024

	<i>2024 Budget</i>	<i>2024 Actual</i>	<i>2023 Actual</i>
Annual surplus (deficit)	-	(28,253)	4,970
Acquisition of tangible capital assets	-	(7,430)	(8,972)
Amortization of tangible capital assets	-	14,470	9,323
Change in prepaid expenses	-	(5,155)	4,536
Change in net financial assets	-	(26,368)	9,857
Net financial assets, beginning of year	-	364,277	354,420
Net financial assets, end of year	-	337,909	364,277

The accompanying notes are an integral part of these financial statements

Eastern District Planning Commission
Statement of Cash Flows
For the year ended March 31, 2024

	2024	2023
Operating activities		
Annual surplus (deficit)	(28,253)	4,970
Amortization	14,470	9,323
Changes in working capital accounts		
Accounts receivable	31,881	25,445
Prepaid expenses and deposits	(5,155)	4,536
Accounts payable and accruals	(53,626)	72,509
Deferred revenue	495,448	(4,332)
	454,765	112,451
Investing activities		
Purchases of tangible capital assets	(7,430)	(8,972)
Increase in cash resources	447,335	103,479
Cash resources, beginning of year	435,495	332,016
Cash resources, end of year	882,830	435,495

The accompanying notes are an integral part of these financial statements

Eastern District Planning Commission Schedule 1 - Schedule of expenses

For the year ended March 31, 2024

	2024 <i>Budget</i> <i>(unaudited)</i>	2024 Actual	2023 <i>Actual</i>
Administrative			
Salaries and employee benefits	1,269,743	1,239,486	1,115,687
Travel and meetings	75,000	90,889	84,625
Liability insurance	70,000	71,825	64,370
Eastern Nova Scotia regional planning	61,387	42,811	54,716
Conferences	25,000	42,652	21,840
Office supplies and postage	27,700	27,142	22,818
Maps and technical supplies	30,000	23,453	20,669
Telephone	14,000	14,135	15,822
Professional fees	15,500	13,714	17,399
Miscellaneous	10,500	12,234	17,478
Membership dues and subscriptions	10,000	10,667	8,656
Interest and bank charges	2,500	3,025	2,725
Advertising and promotion	1,500	1,709	2,052
MFLM Services	-	-	165,252
	1,612,830	1,593,742	1,614,109
Occupancy			
Rent	43,400	42,446	42,173
Insurance	-	945	859
	43,400	43,391	43,032

Eastern District Planning Commission

Notes to the Eastern District Planning Commission

For the year ended March 31, 2024

1. Nature of operations

The Eastern District Planning Commission is incorporated under the Planning Act of the Province of Nova Scotia. The objective and purpose of the Commission is to provide planning, zoning, and building inspection services to the Municipality of the County of Inverness, Municipality of the County of Richmond, Municipality of the County of Victoria, Municipality of the County of Antigonish, the Town of Antigonish and the Town of Port Hawkesbury. The Commission is exempt from income taxes.

2. Change in accounting policy

Revenue

Effective April 1, 2023, the Commission adopted the Public Sector Accounting Board's (PSAB) new standard for the recognition, measurement and disclosure of revenue under PS 3400 *Revenue*. The new standard establishes when to recognize and how to measure revenue, and provides the related financial statement presentation and disclosure requirements. Pursuant to these recommendations, the change was applied prospectively, and prior periods have not been restated.

There was no material impact on the financial statements from the prospective application of the new accounting recommendations.

3. Significant accounting policies

These financial statements are the representations of management, prepared in accordance with Canadian public sector accounting standards and including the following significant accounting policies:

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks.

Tangible capital assets

Tangible capital assets are initially recorded at cost based on all amounts that are directly attributable to the acquisition, construction, development or betterment of the assets.

When conditions indicate that a tangible capital asset no longer contributes to the Commission's ability to provide goods and services, or that the value of future economic benefits associated with a tangible capital asset is less than its net book value, the Commission reduces the cost of the asset to reflect the decline in its value. Write-downs of tangible capital assets are not reversed.

Amortization

Tangible capital assets are amortized annually using the following methods at rates intended to amortize the cost of the assets over their estimated useful lives:

	Method	Rate
Office and computer equipment	straight-line	2-5 years

Revenue recognition

All non-government revenues are recognized in the period in which all eligibility criteria stipulations have been met. Any funding received prior to satisfying these conditions is deferred until conditions have been met.

Government Transfers

The Commission recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Commission recognizes revenue as the liability is settled. Transfers of non-depreciable assets are recognized in revenue when received or receivable.

Eastern District Planning Commission
Notes to the Eastern District Planning Commission
For the year ended March 31, 2024

3. Significant accounting policies *(Continued from previous page)*

Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of tangible capital assets.

Financial instruments

The Commission recognizes its financial instruments when the Commission becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

At initial recognition, the Commission may irrevocably elect to subsequently measure any financial instrument at fair value. The Commission has not made such an election during the year.

Financial assets and liabilities are subsequently measured at amortized cost using the effective interest rate method.

Transaction costs directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in operating annual surplus (deficit). Conversely, transaction costs are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

For financial assets measured at cost or amortized cost, the Commission regularly assesses whether there are any indications of impairment. If there is an indication of impairment, and the Commission determines that there is a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it recognizes an impairment loss in the statement of operations. Any reversals of previously recognized impairment losses are recognized in operations in the year the reversal occurs.

4. Line of Credit

The commission has a \$20,000 unsecured operating line of credit with East Cost Credit Union. The the line of credit was unutilized as at March 31, 2024 (2023 - \$nil).

5. Tangible capital assets

	Cost	Additions	Disposals	Accumulated amortization	2024 Net book value
Office furniture and equipment	107,055	7,430	-	97,798	16,687
	<i>Cost</i>	<i>Additions</i>	<i>Disposals</i>	<i>Accumulated amortization</i>	<i>2023 Net book value</i>
Office furniture and equipment	98,082	8,972	-	83,327	23,727

Eastern District Planning Commission
Notes to the Eastern District Planning Commission
For the year ended March 31, 2024

6. Pension

The Commission matches contributions to a group registered retirement savings plan for all full-time employees up to a limit of 9% (2023 - 9%). Total contributions during the year amounted to \$88,970 (2023 - \$74,924).

7. Financial Instruments

The Commission as part of its operations carries a number of financial instruments. It is management's opinion that the Commission is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

Credit Risk

The Commission is exposed to credit risk through its receivables. Credit risk arises from the possibility that the entities to which the Commission provides services may experience financial difficulty and be unable to fulfil their obligations. The Commission reduces their credit risk by only accepting receivables from reputable third parties mainly the related municipalities of the Commission. Management believes that its accounts receivable credit risk is limited that the full accounts receivable will be collected.

Liquidity Risk

Liquidity risk is the risk that the Commission will encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivery of cash or another financial asset. The Commission enters into transactions to purchase goods and services on credit, for which repayment is required at various maturity dates. Liquidity risk is measured by reviewing the Commission's future net cash flows for the possibility of negative net cash flow. Management believes that it has access through its working capital to sufficient funds to sustain operations and meet the Commission's obligations as they come due.

8. Related party transactions

During the year, the Commission received revenue from the following related related entities in the form of grants and E-911 funding. The transactions were recorded at exchange amount.

	2024	2023
Municipality of the County of Antigonish	250,704	247,319
Municipality of the County of Inverness	229,376	228,956
Municipality of the County of Richmond	180,679	182,468
Municipality of the County of Victoria	170,396	169,407
Town of Antigonish	113,042	115,486
Town of Port Hawkesbury	68,893	70,007

9. Comparative figures

Certain comparative figures have been reclassified to conform with current year's presentation.



Royal Canadian Mounted Police Gendarmerie royale du Canada

Commanding Officer Commandant divisionnaire

July 23, 2024

Dear Mr. MacCulloch:

The Nova Scotia RCMP received thousands of calls for service in 2023. Our teams advanced hundreds of investigations and laid charges for many serious offences, including sexual assault, human trafficking, illicit drugs and homicide.

As the provincial police, and through collaboration with the Government of Nova Scotia, municipalities and First Nations communities we serve, we tailor our crime reduction strategies from year-to-year.

We've recently published a web-based annual review (<https://rcmp.ca/en/nova-scotia/corporate-information/publications-and-manuals/your-nova-scotia-rcmp-2023>) that highlights several operational files that demonstrate our work to combat gender-based violence; hate crime; human trafficking; internet child exploitation; and serious and organized crime. It also includes examples of special projects, our involvement in community events across the province, and policing data.

Although this report offers only a small snapshot of our day-to-day policing work, it reflects our employees' dedication to serve and protect Nova Scotians.

I hope you find the 2023 review interesting and informative.

Sincerely,

Assistant Commissioner Dennis Daley
Commanding Officer
Nova Scotia RCMP

Canada



Royal Canadian Mounted Police Gendarmerie royale du Canada
Commanding Officer Commandant divisionnaire

July 16, 2024

Dear Mr. MacCulloch:

As with any policing agency, our ability to do our job well – to prevent and solve crime – depends on our relationships with those we serve. And as the Provincial Police, it's important we reflect, represent, and work alongside community.

In September 2023, I announced that I will be apologizing to African Nova Scotians and all people of African descent for the Nova Scotia RCMP's historic use of street checks and other harmful interactions.

This apology is long over due; the RCMP needs to make a concerted effort to rebuild the fractured relationship with the African Nova Scotian community.

In partnership with the Black Cultural Centre for Nova Scotia, I recently updated the community on our work to date. Here are the highlights:

- To inform the apology and subsequent action plan, I formed a steering committee comprised of community leaders and RCMP employees.
- Between September 2023 and January 2024, 13 consultation sessions were held in African Nova Scotian communities across the province.
- At each consultation, the Association of Black Social Workers (ABSW) provided support to the participants. The ABSW also took extensive notes while I and members of my senior leadership team listened carefully to what community members had to say.
- We heard people's experiences and we got input on how to make our apology and subsequent action plan as meaningful as possible. These community meetings, attended by more than 240 people, were invaluable.
- My team and I are now meeting with African Nova Scotian organizations over the summer to present a summary of the community consultations and a preliminary action plan for further discussions and input.

I will be delivering the apology and final action plan at the North Preston Community Centre on Saturday, September 7, 2024 at 1:00pm with livestreams to a number of other community centres. I encourage you to mark your calendars now if you plan to attend the event.

If you have any questions about our progress towards offering an apology to African Nova Scotians and all people of African descent, please contact me at: Dennis.Daley@rcmp-grc.gc.ca.

Take care,

Dennis Daley
Assistant Commissioner
Commanding Officer
RCMP Nova Scotia

Canada



**Municipal Affairs and Housing
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902-424-5550 Fax 902-424-0581 • novascotia.ca

July 16, 2024

To Mayors and Wardens:

Re: Coordination on Emergency Alert System

As the province grapples with another devastating loss of life and incredible infrastructure damage, it is important that we reiterate the important role we all play in ensuring that Nova Scotians have appropriate, timely and necessary information in cases of emergencies.

We have seen all too well that emergencies are dynamic situations. They can develop quickly and without warning.

Currently, the only way a municipal emergency alert is issued by the Province is when a municipality requests one. Under the current policy procedures, the municipality sends a form with the text of the alert to the Shubenacadie Radio Communications Centre, who liaises with EMO, enters it into the system and issues the alert. The Province does not veto requests.

We feel very strongly that since municipalities are the closest to critical events as they unfold, local municipal leaders, elected officials and senior staff are best positioned to understand their capacity on the ground and thus the need for the issuance of an emergency alert.

If a municipal request isn't received, an alert doesn't get issued.

All of that said, last week something extremely rare happened. The Province took the unusual step of issuing an alert without a request. In that case, no municipal request was received, requiring the Province to bypass the municipal systems and directly issue the alert.

As you may be aware, there is legislation before the House surrounding emergency alerts that will set the course well into the future. This legislation includes the establishment of the Nova Scotia Guard, establishment of a municipally funded network of Regional Emergency Management Organizations (REMOs) across the Province and a modernized emergency management and alert system. Over the course of the summer, there is extensive outreach and consultations taking place. Following the input from the consultation process, it is our expectation that this legislation will pass in the fall.

In the interim, as the Minister responsible for the current Emergency Measures Act, I am taking the following immediate steps:

1. All municipalities continue to be authorized to request the issuance of an alert and we ask them to be more vigilant in issuing alerts.

From a provincial perspective, we are changing things to make the process as streamlined as practical. Specifically, we are eliminating any internal interaction with the alert and making the process more direct. There will be no wording checks, no content checks and no potential to slow down the issuance. Ultimately, this means that the municipality will make the decision, contact the Shubenacadie base and the base will simply move the alert to the Pelmorex platform and from there it will be sent out.

The alert system is a critical tool in an effective emergency response. Alerts will be issued within 15 minutes of receiving a request. We ask that you reach out this week to schedule refresher training for appropriate municipal staff as necessary.

2. We are also requesting that the RCMP and HRP review their internal policies and update/remove any internal policy that restricts their use of the alert system and instead ask that they proactively expand their use of the system to include any public safety situations they may be aware of (for example, flooding risks).
3. We are also expanding access to the alert system to include all municipal police forces, fire services and other first responders.

These categories of organizations have previously not had the ability to directly request that an alert be issued. This is a policy change. The goal is to have more access to the alert system.

We will be reaching out to these organizations to schedule training. We recognize that some organizations may be reluctant to accept this responsibility and authority. This is normal but the reality is that they play an important role and in many emergency situations their members are the first to recognize and assess any risk to public safety. They can play a critical role in saving precious time by issuing a necessary alert directly.

Finally, our EMO team and I will begin to more aggressively issue alerts, even when the municipality has not requested one. This is a policy change in that in the absence of a timely municipal response, the Province will proceed with issuing the alert using the validated information available to them.

Please understand that in these situations, time is of the essence and the Province may not have time to fully consult municipalities before acting. This provision will remain in place until municipal capacity has increased to the point where emergency alerting will be implemented at the REMO level.

As noted in my letter to you in the Spring, this new, impending legislation is built on significant engagement with Nova Scotians over the past year and focuses on three key areas: communication, coordination and volunteer management.

Mayors and Wardens
Page 3

Combined, these efforts will result in greater preparedness, impact, and efficiency before, during and after any emergency.

Provincial staff will be in contact to discuss the new protocol with your Chief Administrative Officers.

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Lohr".

Honourable John A. Lohr
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers



**Municipal Affairs and Housing
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902-424-5550 Fax 902-424-0581 • novascotia.ca

July 18, 2024

Dear Mayors and Wardens:

I am pleased to inform you that the Province has signed a new 10-year agreement with the federal government under the Canada Community-Building Fund (CCBF). This agreement will provide \$318 million in the first five years to our 49 municipalities, offering up-front and predictable long-term funding to help address local infrastructure priorities.

The CCBF will continue to play a crucial role in upgrading the municipal infrastructure that our residents rely on. This includes projects related to drinking water, wastewater, public transit, and community energy. As you are aware, enhancing our infrastructure is a key component in addressing the housing crisis. With the renewal of this agreement, we can ensure that critical infrastructure will continue to be built, maintained, and expanded, fostering a more sustainable and resilient Nova Scotia.

Together with our municipal partners, we can build and revitalize the public infrastructure necessary to improve housing supply and affordability, foster economic growth, and enhance the quality of life for all Nova Scotians. The commitment of both the federal and provincial governments to this partnership underscores our collective dedication to the well-being of our communities.

If you have any questions or require further information, please do not hesitate to reach out to our office using the CCBF program email: CCBF@novascotia.ca. We look forward to continuing our collaboration to create stronger and more vibrant communities across Nova Scotia.

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Lohr".

Honourable John A. Lohr
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

PRÉFÈTE

Attn: Maire Stephane TERRIER
Conseiller Departemental
Maire de Saint-Georges-des-Grosseillers

Le 12 juin, 2024

RE: Cérémonie de l'anniversaire du 80^{ième} de D-Day, le 23 juin 2024

Maire TERRIER,

En tant que responsable élu de la municipalité du comté de Richmond en Nouvelle- Écosse, Canada, j'écris aujourd'hui à exprimer mon remerciement sincère a vous et les membres de votre communauté qui ont accordé l'invitation à commémorer l'anniversaire du D-Day en Saint-Georges-des-Groseillers. Mr. Raymond Doary a partagé votre lettre gentille avec moi, et j'étais profondément ému par la désire de votre communauté à l'honorer du mémoire des soldats tombé et blessé le 11 juin, 1944.

Le soldat Mark John Sampson de Rivière Bourgeois dans le comté du Richmond a été un membre du régiment des North Nova Scotia Highlanders, et est tombé dans cet incident terrible a seulement 29 ans. Rivière Bourgeois est une communauté très proche, et j'y ai moi-même des racines familiales. Alors, je connais bien qu'il a laissé une famille et un village qui l'ont manqué et lui lamenté profondément. On est tellement fière de l'effort et du sacrifice du Soldat Sampson et de tous les volontaires qui ont participé dans la libération de France et d'Europe. C'est pour ça que votre engagement continu a honorer la mémoire du Soldat Sampson et des 14 autres soldats qui ont été tués ce jour-là est tellement apprécier par les habitants du comté du Richmond.

Plusieurs résidents du comté de Richmond sont descendants des colons français, et ils maintiennent un culture fière et vibrant de l'héritage français acadien. Sa servis comme rappel que même si qu'on est séparé par le distance géographique, on a encore en commun notre résilience, compassion, et fierté. Je suis très heureux que M. Donnie Pottie de Rivière Bourgeois puisse participer à la cérémonie du 80^{ième} anniversaire que vous avez prévue pour le dimanche 23 juin. Les membres de notre communauté apprécie tellement l'invitation et vous rejoindrai en esprit. La journée après la cérémonie, notre conseil va reconnaître l'incident et le dédication de Saint-Georges-des-Groseillers à honorer les soldats tombés.



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Au nom de la municipalité de la comté du Richmond, je ferais par vous remercier encore pour l'invitation et pour votre engagement continu; on aimerait tellement lancer une invitation à vous aussi a quelque temps bientôt.

Sincèrement,

Préfète Amanda MOMBOURQUETTE
La municipalité du comté de Richmond

cc: Conseillers, la municipalité du comté de Richmond



WARDEN

Attn: Maire Stephane TERRIER
Conseiller Departemental
Maire de Saint-Georges-des-Grosseillers

June 12, 2024

RE: Ceremony to mark the 80th anniversary of D-Day on June 23, 2024

Dear Maire TERRIER,

As the elected leader of the Municipality of the County of Richmond in Nova Scotia, Canada, I am writing to express my heartfelt thank you for the invitation you extended to members of our community to commemorate the anniversary of D-Day in Saint-Georges-des-Groseillers. Mr. Raymond Doary shared your kind letter with me and I was deeply moved by your community's desire to honour the memory of the fallen and wounded soldiers from the June 11, 1944 strafing.

Private Mark John Sampson from River Bourgeois, Richmond County, was part of the North Nova Scotia Highlanders Regiment and was just 29 years of age when he lost his life in this tragic incident. River Bourgeois is a very tight-knit community, and I have family roots there myself, so I know he left behind a family and community that mourned his loss greatly. We are tremendously proud of the effort and sacrifice of Private Sampson and all of the volunteers who participated in the liberation of France and Europe. This is why your ongoing commitment to honoring the memory of Private Sampson and the 14 other soldiers who were killed that day is so meaningful to the people of Richmond County.

Many of the current residents in Richmond County are descendants of French settlers who maintain a vibrant French Acadian heritage. It serves as a reminder that although we may be geographically distant, we have much in common including our resiliency and compassion. I'm so pleased that Mr. Donnie Pottie of River Bourgeois is able to participate in the 80th anniversary ceremony you have planned for Sunday, June 23. The day after the Ceremony, on June 24, our Council will recognize the incident and the commitment of Saint-Georges-des-Groseillers to honor the fallen soldiers. Please know that our community appreciates the invitation and we all will be there with you in spirit.



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

On behalf of the Municipality of the County of Richmond, I will close by thanking you again for your invitation and commitment; we will reciprocate by inviting you to visit Richmond County some time in the future.

Sincerely,

Warden Amanda MOMBOURQUETTE
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond

August 12, 2024

Delivered via email

To: Mayors/Wardens/Chief Administrative Officers

RE: Board Appointment of New CEO at Property Valuation Services Corporation

On behalf of the Board of Directors of Property Valuation Services Corporation (PVSC), I share with you that Kathy Gillis, Chief Executive Officer, has announced her retirement after 17 years of exceptional service and leadership.

After a thorough CEO search and evaluation, supported by Royer Thompson, the Board has approved the appointment of Scott Farmer as PVSC's incoming CEO.

The Board is confident that Scott's experience in both the public and private sectors combined with his demonstrated leadership, enthusiasm for innovation, familiarity with policy development and legislation, and dedication to high performance and success aligns with PVSC's culture and will ensure the organization continues to deliver on its mandate, strategic plan, and industry leadership.

The Board is working closely with Kathy, Scott, and the PVSC executive team to prepare for a smooth transition, which will officially take place on September 30th.

Thanks,



Joseph Feeney
PVSC Board Chair

cc: Kathy Gillis, CEO, PVSC



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

WARDEN

Statement of Congratulations

August 29, 2024

Isle Madame Community Spirit Award, 2024

This Saturday, August 31, 2024, Isle Madame will receive the Lieutenant Governor's Community Spirit Award! The Award is one that celebrates the power, strength, and diversity of vibrant communities across Nova Scotia.

Isle Madame put forward a strong application that drew on the strengths and unique characteristics of communities across the Island. From collaborating community halls to preserving cultures, and from celebrating festivals to honoring veterans, Isle Madame demonstrated that it truly embodies the concept of Community Spirit! It's an Award that will be made just that extra bit special by being presented by a Lieutenant Governor, the Honorable Arthur LeBlanc, who is originally from here and still affectionately calls Isle Madame "home." The Island holds a special place in the hearts of those who have lived or visited here.

Isle Madame joins previous recipients of the Community Spirit Award in Richmond County including South Mountain Arm of Gold (2007), the Village of St. Peter's (2014), and Potlotek First Nation (2019). If you were ever in doubt that there's something special about Richmond County, that is some very clear evidence!

On behalf of Municipal Council, I'm extending a huge congratulations to the award application team and to all residents of Isle Madame for this extremely well-deserved recognition!

Amanda Mombourquette
Warden, Richmond County
Councillor, District 4



WARDEN

Attn: Tanya Felix

Executive Director

Strait Area Chamber of Commerce

Via Email: tanya.felix@straitareachamber.ca

September 3, 2024

Re: Letter of support for Strait Area Chamber of Commerce application to Nova Scotia's Community Housing Growth Fund

To whom it may concern,

This letter is to confirm the Municipality of the County of Richmond's support for the Strait Area Chamber's application to Nova Scotia's Community Housing Growth Fund to establish a nonprofit housing association in the Strat region. This support included a \$2,500 grant contribution provided to the Chamber by cheque on July 17, 2024.

The 2023 Municipality of the County of Richmond-Municipal Housing Needs Report prepared for the Government of NS by Turner & Drake and Partners, suggests that to keep pace with current population trends, Richmond County will need 515 new units by 2027. This shortage also impacts the ability for employers and service providers to recruit and retain staff, particularly in healthcare. For the local population there is limited rental options and affordability, accessibility and availability are troubling factors to living and remaining in the region. These challenges have been recognized by the Strait-Richmond Housing Coalition and the network of housing support workers/service providers that work in the region.

Furthermore, estimates in the Turner Drake report do not account for potential demand due to increased in-migration due to economic and social factors. Richmond Co is home to one of Nova Scotia's key industrial areas, Point Tupper, and is located along the Strait of Canso, one of the world's largest and deepest ice-free ports. Our region, with its natural and industrial assets is home to several large industrial employers and is the chosen location for two major green hydrogen projects among other opportunities that will create added pressure on housing once they begin.



The Strait Area Chamber of Commerce is a not-for-profit business development organization that promotes, improves, and protects trade and commerce in the Strait Region of Nova Scotia. Established in 1950, the Strait Area Chamber of Commerce is well-suited to lead a nonprofit housing initiative due to its extensive experience in regional business development, strong membership base, and proven ability to address community needs and drive collaborative solutions.

We see this project as a key step in the formation of a regional not-for-profit housing association, and this is a critical piece of work to ensure that current housing challenges can be addressed, and we have the groundwork in place to accommodate future growth. As a result, we support the Strait Area Chamber in taking a leadership role in this important work step and look forward to a successful application.

Sincerely,

Warden Amanda Mombourquette
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond



WARDEN

Attn: Meghan Hayter

Clerk

Village of St. Peter's

60 Denys St, St. Peter's, NS B0E 3B0

Via Email: clerk@villageofstpeters.ca

September 5, 2024

Re: Letter of support for St. Peter's Community Hub

Dear Ms. Hayter,

This letter is to confirm support from the Municipality of the County of Richmond for the St. Peter's Community Hub.

In addition to support in principle for the project, the Municipality is prepared to contribute up to \$20,000 towards one-time moving costs to establish the St. Peter's branch of the Eastern Counties Regional Library in the building, rental for the Visitor Information Centre of approximately \$2500 annually, and rental for the Library of approximately \$27,000 annually.

This project will be a welcome addition to Richmond County's highest density retail/commercial centre, providing residents and visitors with an improved experience when accessing these services. Best of luck with your project.

Sincerely,

Warden Amanda Mombourquette
Municipality of the County of Richmond

cc: Councillors, Municipality of the County of Richmond



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMTÉ DE
RICHMOND

Department of Finance

MEMO TO: TROY MACCULLOCH, CAO

MEMO FROM: KATHLEEN JEFFREY

DATE: September 5, 2024

RE: Type 4 – Regional/Health/General Grant Request

Dear CAO,

Attached is a grant application from the Seniors Take Action Coalition for the Type 4 – Regional/Health/General Grant Funds in the amount of \$9,400. The application appears complete and is ready to be addressed by Council.

If you require anything further, do not hesitate to ask.

Best Regards

KJ.

Kathleen Jeffrey
Interim Director of Finance

This project aligns with the following County initiatives or plans:

- | | |
|---|--|
| <input type="checkbox"/> Accessibility Plan | <input type="checkbox"/> Economic Development |
| <input type="checkbox"/> Active Living / Recreation Plan | <input type="checkbox"/> The Strategic Plan |
| <input type="checkbox"/> Age Friendly Initiative | <input type="checkbox"/> Trails Development Strategy |
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Waterfront Development |
|
 | |
| <input type="checkbox"/> Other: <u>Canada Day Funding</u> | |



Grant/Funding Application

Organization Legal Name	Contact Person	
Seniors Take Action Coalition of Richmond County	Dorothy R Barnard	
Position in Organization	Email	Telephone
Board Chair		
Mailing Address		
Signature	Date	
<i>Dorothy R Barnard</i>	July 18, 2024	

Are you registered through the Registry of Joint Stocks? Yes No

* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

Type 1 Infrastructure	<input type="checkbox"/>
Only complete Section A (page 2)	
Type 2 Start-up Activity	<input checked="" type="checkbox"/>
Only complete Section B (page 3)	
Type 3 Recreation/Sponsorship	<input checked="" type="checkbox"/>
Only complete Section C1 for Physical Activity (page 4)	
Only complete Section C2 for Instructor/Facilitator Development (page 5)	
Only complete Section C3 for Sponsorships (page 6)	
Only complete Section C4 for Canada Day (page 7)	
Type 4 Regional/Health/General	<input type="checkbox"/>
Only complete Section D (page 8)	

What you need to know before applying for funding

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward your applications to:
 Jason Martell, Chief Financial Officer
 P.O. Box 120, 2357 Highway 206,
 Arichat, NS B0E 1A0
 jmartell@richmondcounty.ca
 Telephone: 902-226-3973 Fax: 902-226-0295



Grant/Funding Application

Organization Legal Name	Contact Person	
Seniors Take Action Coalition of Richmond County	Dorothy R Barnard	
Position in Organization	Email	Telephone
Board Chair		
Mailing Address		
Signature	Date	
	July 16, 2024	

Are you registered through the Registry of Joint Stocks? Yes No

* Please note that all requests for funding (except Section C2) require your organization to be registered through the Registry of Joint Stocks

Please check the box corresponding to the grant for which you are requesting funding.

Type 1 Infrastructure	<input type="checkbox"/>
Only complete Section A (page 2)	
Type 2 Start-up Activity	<input type="checkbox"/>
Only complete Section B (page 3)	
Type 3 Recreation/Sponsorship	<input type="checkbox"/>
Only complete Section C1 for Physical Activity (page 4)	
Only complete Section C2 for Instructor/Facilitator Development (page 5)	
Only complete Section C3 for Sponsorships (page 6)	
Only complete Section C4 for Canada Day (page 7)	
Type 4 Regional/Health/General	<input checked="" type="checkbox"/>
Only complete Section D (page 8)	

What you need to know before applying for funding

- i) Please only fill one application per grant type (i.e. If you want to apply for both Start-up Activity and Canada Day grants, you must fill out 2 separate application forms.)
- ii) Failure to correctly complete this application may delay funding review/approval.
- iii) Your project cannot start before approval is given. Failure to do so may result in your funding request being denied.
- iv) The Municipality of the County of Richmond reserves the right to deny any application based on a financial needs assessment.
- v) The Municipality of the County of Richmond reserves the right to request more information regarding the grant application.
- vi) The Municipality of the County of Richmond reserves the right to conduct a site inspection.
- vii) Please allow 6 - 8 weeks for processing.

Please forward your applications to:

Jason Martell, Chief Financial Officer
P.O. Box 120, 2357 Highway 206,
Arichat, NS B0E 1A0
jmartell@richmondcounty.ca

Telephone: 902-226-3973 Fax: 902-226-0295

Grant Type
4



THE MUNICIPALITY OF THE COUNTY OF RICHMOND
LA MUNICIPALITÉ DU COMTÉ DE RICHMOND

Section D - Regional/Health/General - Maximum of \$10,000
Maximum of one application per year, per organization

Application checklist:

- Attach a photocopy of current Registry of Joint Stocks renewal and file number
- Names and addresses of your organization's directors
- Most recent Annual Financial statements (Balance Sheet and Income Statement)
- Budget for current fiscal year

Overview of Request:

Please describe the request in as much detail as possible.

If you need additional space please use the Additional Information Sheet attached to this application.

The Seniors Take Action Coalition (STAC) is committed to promoting age-friendly communities within Richmond County. We are well situated to assist the Municipality in achieving its aim of an age friendly Richmond County. Since 2016, we have raised issues that impact older adults; we have celebrated their lives and contributions to our area. We have members from various seniors' clubs, community organizations, NS Health, Retired Teachers Association, Reseau Sante Nouvelle Ecosse, the Municipality of Richmond County, and other community members passionate about issues that affect the well-being of older adults. Our board members are all older adults and active in other volunteer roles. In 2023, we became incorporated and subsequently merged with the Richmond County Seniors' Council to create a strong organization capable of representing and advocating for Richmond County seniors and age-friendly communities. We have a Facebook group with over 740 members where information is shared almost daily. In the spring of 2021, we launched a newsletter ' Better with Age' which is published quarterly. Our monthly calendar is shared widely featuring events and activities of interest to older adults. We contribute content to the Resource Section on the Municipal website. Forty-six percent of the population of Richmond County is over 55 years of age. We believe as strong advocates, we can increase awareness about, and emphasize the importance of, age-friendly communities. We also believe that we need to work together collaboratively to improve the overall health of our communities. As a volunteer run, non-profit Joint Stocks Registered organization, we can apply for grants to support our work. However, most grants are for projects and not core funding.

If approved, what will the funds be used for? Please note: Approved funds must be spent by March 31.

With core funding, we could hire a person to support our work and make an even greater impact in promoting an age-friendly Richmond County. This person would assist with monitoring projects and provide general administrative support. The funding would also be used for travel to communities, planning events, pursuing other funding opportunities, promotional materials and meeting expenses.

Other Financial Assistance

Have you applied for other financial assistance? Yes No

If yes, please list all other funding sources, including amounts received.

Funding Source 1: _____ \$ _____
 Funding Source 2: _____ \$ _____
 Funding Source 3: _____ \$ _____



Additional Information Sheet

Budget

Coordinator contract – \$5000

(125 hours @ \$40.00 an hour; approximately 15-20 hours /month)

Travel- \$1400

Meeting Expenses- \$800

Promotional Materials – copying \$1600

Office expenses - \$600

Total – \$9400.00

**Seniors Take Action Coalition of Richmond County
Annual Operating Budget 2024-2025
April 1, 2024 to March 31, 2025**

	BUDGET	ACTUAL
REVENUES		
Age-Friendly Grant	24,700	24,700
Federal Summer Student Grant	3,644	3644
Conference Sponsors	750	750
FundRaising - 50/50 Draw	600	
Interest Income		
Deferred Conference Sponsorship 2023	4750	4750
Community Microgrant Deferred- 2023	2000	2000
Total	\$36,444	
EXPENSES		
Seniors Centre Without Walls- AFG		
Coordinator Fees	12,000	
Coordinator Travel Costs	2,000	
Presenter Fees/Honorariums	1,000	
Newsletter Honorariums	2000	
Food and Refreshments	800	
Printing	900	
Participant Support - Travel	500	
Mental Health First Aid Training and Workshops	5400	
Total	\$24,700	
Imagine the Possibilities Conference		
Presenter Honorariums	500	500
Presenter Travel	200	150
Presenter accommodations	200	138
Hall Rental	100	100
Food and Refreshments	2500	2232
Printing and Office Supplies	100	49.16
Planning and Facilitator Fees	1200	1200
Facilitator Travel	100	95.70
Total	\$4,900	4464.86
General Administration Fees		
Printing/Promotional Materials	1600	
Summer Student Wages and Benefits	3644	
Office Supplies	600	

Telecommunication	200	
Director Insurance	1000	990.00
Legal NS Registry Fees	50.00	
Subscriptions-	300.00	
Banking Fees	50.00	
Miscellaneous- NS Federation of Seniors Annual Fee (25.00)	100.00	
Total	\$7,544	
Board Travel Expenses		
Federation AGM Hotels and Meals	250	246.55
AGM Registration for 2 delegates	170.00	170
Total	\$420.00	
Community Links Grant		
Newsletter Production Costs Coordinator and Honorariums Fee	1650	1650
Printing	100	
Admin Fees	247.50	
Total	\$1,947.50	
Total Budget	\$39,511,50	
Deficit	- \$3,067.50	

Seniors Take Action Coalition

Balance Sheet

For Period Ending July 15, 2024

ASSETS	2024-25
<u>Short Term Assets</u>	
Bank	24 458,60
Petty Cash	0,00
Accounts Receivable	0,00
Prepaid Expenses	0,00
<u>Long Term Assets</u>	
Equipments	0,00
Lands & Buildings	0,00
Other Financial Assets	0,00
A. Total Assets	24 458,60
LIABILITIES	
<u>Short Term Liabilities</u>	
Accounts Payable	0,00
Taxes (dues)	0,00
<u>Long Term Liabilities</u>	
Mortgage	0,00
Others	0,00
B. Total Liabilities	0,00
Equity	
Retained Earnings / Deficit	15 925,19
General Reserve	8 533,41
C. Total Equity	24 458,60

Le total du passif et des capitaux propres (A doit être égal B + C)

Seniors Take Action Coalition

Balance Sheet

For Period Ending March 31, 2024

ASSETS	2023-24
<u>Short Term Assets</u>	
Bank	8 533,41
Petty Cash	0,00
Accounts Receivable	0,00
Prepaid Expenses	0,00
<u>Long Term Assets</u>	
Equipements	0,00
Lands & Buildings	0,00
Other Financial Assets	0,00
A. Total Assets	8 533,41
LIABILITIES	
<u>Short Term Liabilities</u>	
Accounts Payable	0,00
Taxes (dues)	0,00
<u>Long Term Liabilities</u>	
Mortgage	0,00
Others	0,00
B. Total Liabilities	0,00
Equity	
Retained Earnings / Deficit	8 533,41
General Reserve	0,00
C. Total Equity	8 533,41

Le total du passif et des capitaux propres (A doit être égal B + C)

Seniors Take Action Coalition

Cumulative Income Statement

April 1 to July 15, 2024

	\$8 533,41 Consolidated	\$1 783,41 STAC (1)	\$4 750,00 Imagine (2)	\$2 000,00 Community Links (3)	\$0,00 AFC (4)	\$0,00 Summer Job (5)
Revenue						
Grants	\$28 344,00	\$0,00	\$0,00	\$0,00	\$24 700,00	\$3 644,00
Membership Fees	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00
Contributions & Sponsorship	\$750,00	\$0,00	\$750,00	\$0,00	\$0,00	\$0,00
Fundraising	\$284,50	\$284,50	\$0,00	\$0,00	\$0,00	\$0,00
Interest	\$5,49	\$5,49	\$0,00	\$0,00	\$0,00	\$0,00
A. Total Revenue	\$29 383,99	\$289,99	\$750,00	\$0,00	\$24 700,00	\$3 644,00
Expenses						
Salaries and Benefits	\$5 428,30	\$0,00	\$0,00	\$0,00	\$0,00	\$5 428,30
Professional Fees	\$3 750,00	\$0,00	\$1 700,00	\$1 650,00	\$400,00	\$0,00
Traveling Expenses	\$630,24	\$246,54	\$383,70	\$0,00	\$0,00	\$0,00
Advertizing & Promotion	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00
Office Rental	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00
Insurance	\$990,00	\$990,00	\$0,00	\$0,00	\$0,00	\$0,00
Office Supplies	\$117,89	\$0,00	\$49,16	\$68,73	\$0,00	\$0,00
Activities	\$2 332,00	\$0,00	\$2 332,00	\$0,00	\$0,00	\$0,00
Banking Fees	\$10,50	\$10,50	\$0,00	\$0,00	\$0,00	\$0,00
Membership Dues	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00
Legal Fees (R.J.S.)	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00
Donations	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00	\$0,00
Miscellaneous	\$199,87	\$199,87	\$0,00	\$0,00	\$0,00	\$0,00
B. Total Expenses	\$13 458,80	\$1 446,91	\$4 464,86	\$1 718,73	\$400,00	\$5 428,30
C. Net Income (Loss) (A - B = C)	\$15 925,19	-\$1 156,92	-\$3 714,86	-\$1 718,73	\$24 300,00	-\$1 784,30
D. Income or loss, preceding year	\$8 533,41	1 783,41 \$	4 750,00 \$	2 000,00 \$	0,00 \$	0,00 \$
E. Income or loss, year end (C + D = E)	\$24 458,60	\$626,49	\$1 035,14	\$281,27	\$24 300,00	-\$1 784,30

Seniors Take Action Coalition

Cumulative Income Statement For Period Ending March 31, 2024

	Consolidated	STAC	Imagine ...	Community Links	
Revenue					
Grants	\$2 500,00	\$0,00	\$500,00	\$2 000,00	
Membership Fees	\$0,00	\$0,00	\$0,00	\$0,00	
Contributions & Sponsorship	\$5 886,41	\$1 636,41	\$4 250,00	\$0,00	
Fundraising	\$177,00	\$177,00	\$0,00	\$0,00	
Interest	\$0,00	\$0,00	\$0,00	\$0,00	
A. Total Revenue	\$8 563,41	\$1 813,41	\$4 750,00	\$2 000,00	
Expenses					
Salaries & Benefits	\$0,00	\$0,00	\$0,00	\$0,00	
Professional Fees	\$0,00	\$0,00	\$0,00	\$0,00	
Traveling Expenses	\$0,00	\$0,00	\$0,00	\$0,00	
Advetizing & Promotion	\$0,00	\$0,00	\$0,00	\$0,00	
Office Rental	\$0,00	\$0,00	\$0,00	\$0,00	
Insurance	\$0,00	\$0,00	\$0,00	\$0,00	
Office Supplies	\$0,00	\$0,00	\$0,00	\$0,00	
Activities	\$0,00	\$0,00	\$0,00	\$0,00	
Banking Fees	\$5,00	\$5,00	\$0,00	\$0,00	
Membership Dues	\$25,00	\$25,00	\$0,00	\$0,00	
Legal Fees (R.J.S.)	\$0,00	\$0,00	\$0,00	\$0,00	
Donations	\$0,00	\$0,00	\$0,00	\$0,00	
Miscellaneous	\$0,00	\$0,00	\$0,00	\$0,00	
B. Total Expenses	\$30,00	\$30,00	\$0,00	\$0,00	
C. Net Income (Loss) (A - B = C)	\$8 533,41	\$1 783,41	\$4 750,00	\$2 000,00	\$8 533,41
D. Income or loss, preceding year	\$0,00				
E. Income or loss, year end (C + D = E)	\$8 533,41				



Electronically signed by:
Office of the Registrar of Joint Stock Companies
Date: 31 July 2023 00:02 ADT
Location: Nova Scotia, Canada
Contact: rjsc@novascotia.ca

Certificate of Incorporation

Societies Act

Registry ID

4527803

Name of Society

SENIORS TAKE ACTION COALITION OF RICHMOND
COUNTY

I hereby certify that SENIORS TAKE ACTION COALITION OF RICHMOND COUNTY was incorporated under the Societies Act and that the liability of the members is limited.

Registrar of Joint Stock Companies

July 16, 2023

Date of Incorporation

Application to Incorporate

Entity Details

Name	SENIORS TAKE ACTION COALITION OF RICHMOND COUNTY
Entity Type	Society
Requested Date	31 July 2023
Comment	activities to help seniors

Business Address

Civic Address

Mailing Address

Memorandum of Association

Memorandum of Association System Generated Memorandum

Subscribers

Name DOROTHY R BARNARD

Civic Address

Name ROBERT GOYETCHE

Civic Address

Name JANINE LACROIX

Civic Address

Name MARLENE LEBLANC

Civic Address

Name HOWARD MACINTYRE

Civic Address

[REDACTED]

Name

DEBBIE SAMSON

Civic Address

[REDACTED]

Name

RENE SAMSON

Civic Address

[REDACTED]

Name

CLAIRE DOYLE

Civic Address

[REDACTED]

By-Laws

By-laws

Standard set

Directors and Officers

Name

DOROTHY R BARNARD

Role

Director

Civic Address

[REDACTED]

Name

ROBERT GOYETCHE

Role

Director

Civic Address

[REDACTED]

Name

JANINE LACROIX

Role

Director

Civic Address

[REDACTED]

Name

MARLENE LEBLANC

Role

Director

Civic Address

[REDACTED]

Name

HOWARD MACINTYRE

Role Director

Civic Address



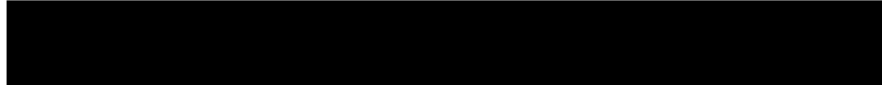
Name

DEBBIE SAMSON

Role

Director

Civic Address



Name

RENE SAMSON

Role

Director

Civic Address



Name

CLAIRE DOYLE

Role

Director

Civic Address

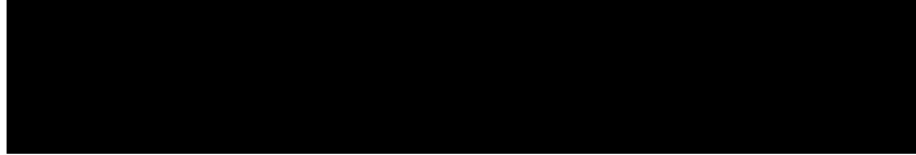


Recognized Agent

Name

DOROTHY BARNARD

Civic Address



Mailing Address

Submission Attachments

Memorandum of Association

Bylaws

Confirmation

I hereby confirm that I am authorized to submit this filing and that the information is true to the best of my knowledge. I understand that it is an offence to knowingly provide false or incorrect information.

Submitter

Dorothy Barnard



Registry of Joint Stock Companies

Date 16 July 2023

Dorothy Barnard

Receipt Num TR796781

Customer Ref. CT67934

H.S.T. # R125030429

Receipt

Sub Num	Name	Transaction Type	Registry ID	Total Cost CA\$
SR400449	SENIORS TAKE ACTION COALITION OF RICHMOND COUNTY	Society Incorporation	4527803	\$43.60
Total				\$43.60

The payment was made against the account: AC1154

Transaction Type	Transaction Type	Tran Amount CA\$
Credit/Debit Card		\$43.60
Total Due/Paid		\$43.60

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 6/1/2024 6/30/2024
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
25600	00647	ISLE MAD. FIRE DEPARTMENT	6/6/2024	GENERAL	PMCHQ00002234	\$ 97,029.00
25601	00701	LANDRY BROTHERS LTD.	6/6/2024	GENERAL	PMCHQ00002234	\$ 57.48
25602	01104	THE REPORTER	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,309.62
25603	01295	STRAIT SUPPLIES LIMITED	6/6/2024	GENERAL	PMCHQ00002234	\$ 858.62
25604	01643	BOUDREAU, CHRIS A.	6/6/2024	GENERAL	PMCHQ00002234	\$ 72.98
25605	02488	DILLON CONSULTING	6/6/2024	GENERAL	PMCHQ00002234	\$ 5,539.52
25606	03026	WEST BAY ROAD & DISTRICT VOLUN	6/6/2024	GENERAL	PMCHQ00002234	\$ 21,671.00
25607	03166	KEVIN'S COURIER LTD.	6/6/2024	GENERAL	PMCHQ00002234	\$ 34.16
25608	03174	CHARLES FOREST CO-OP LTD.	6/6/2024	GENERAL	PMCHQ00002234	\$ 114.39
25609	03824	FROST, CECIL J.	6/6/2024	GENERAL	PMCHQ00002234	\$ 50.00
25610	04022	GRAND RIVER FIRE DEPT.	6/6/2024	GENERAL	PMCHQ00002234	\$ 7,631.00
25611	04555	SAMSON, CLINT	6/6/2024	GENERAL	PMCHQ00002234	\$ 32.75
25612	05460	LOUISDALE LIONS CLUB	6/6/2024	GENERAL	PMCHQ00002234	\$ 525.00
25613	06262	WILF'S DEMOLITION & SALVAGE LT	6/6/2024	GENERAL	PMCHQ00002234	\$ 31.05
25614	10025	MACCULLOCH, TROY	6/6/2024	GENERAL	PMCHQ00002234	\$ 295.40
25615	10529	DESJARDINS FINAN.SECURITY	6/6/2024	GENERAL	PMCHQ00002234	\$ 32,655.77
25616	12563	LA PICASSE CENTRE COMMUNAUTAIR	6/6/2024	GENERAL	PMCHQ00002234	\$ 80.00
25617	13776	WATERFORD ENERGY SERVICES INC	6/6/2024	GENERAL	PMCHQ00002234	\$ 29,606.41
25618	13916	SUPER PORT MARINE	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,907.85
25619	13919	RICHMOND WARRIORS BOXING CLUB	6/6/2024	GENERAL	PMCHQ00002234	\$ 600.00
25620	14010	SMORDIN, SANDEE	6/6/2024	GENERAL	PMCHQ00002234	\$ 10.00
25621	14011	RINGLAND, CAM	6/6/2024	GENERAL	PMCHQ00002234	\$ 20.00
25622	14012	BURKE, LOGAN	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,714.09
25623	15807	ANDERSON, LANCE	6/6/2024	GENERAL	PMCHQ00002234	\$ 20.00
25624	17091	SULLIVAN FUELS	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,151.23
25625	18673	BOUDREAU, RONALDA	6/6/2024	GENERAL	PMCHQ00002234	\$ 263.88
25626	19763	SEABOARD TIRE	6/6/2024	GENERAL	PMCHQ00002234	\$ 989.00
25627	22243	POTTIE, BREANN	6/6/2024	GENERAL	PMCHQ00002234	\$ 300.00
25628	22861	DOUCETTE, LYNNE	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,005.60
25629	24988	HIGHLAND BEVERAGES 2004 LTD.	6/6/2024	GENERAL	PMCHQ00002234	\$ 24.00
25630	25048	AGAT LABORATORIES	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,110.34
25631	31050	NSGEU	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,523.67
25632	31096	MORRISON, DEBRA	6/6/2024	GENERAL	PMCHQ00002234	\$ 235.00
25633	31925	SAMPSON, SHARLA	6/6/2024	GENERAL	PMCHQ00002234	\$ 82.20
25634	35106	BONNIE BRAE SENIORS CLUB	6/6/2024	GENERAL	PMCHQ00002234	\$ 75.00
25635	35138	GFL ENVIRONMENTAL SERVICES INC	6/6/2024	GENERAL	PMCHQ00002234	\$ 36,339.86
25636	35144	MARTELL, DANIELLE	6/6/2024	GENERAL	PMCHQ00002234	\$ 259.73
25637	35174	MARCELLUS, STEVEN	6/6/2024	GENERAL	PMCHQ00002234	\$ 115.13
25638	35785	MURY, SHANNON	6/6/2024	GENERAL	PMCHQ00002234	\$ 318.97
25639	35786	LEBLANC, KATIE	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,600.00
25640	35787	FITTON, STEPHANIE	6/6/2024	GENERAL	PMCHQ00002234	\$ 10.00
25641	37151	CANOE PROCUREMENT GROUP OF CAN	6/6/2024	GENERAL	PMCHQ00002234	\$ 391.36
25642	39187	STRAIT REGIONAL CENTRE FOR EDU	6/6/2024	GENERAL	PMCHQ00002234	\$ 239,821.65
25643	39201	NOVA SCOTIA FEDERATION OF MUNI	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,300.30
25644	44180	BURCHELL WICKWIRE BRYSON LLP	6/6/2024	GENERAL	PMCHQ00002234	\$ 1,106.88
25645	46825	RONA ARICHAT	6/6/2024	GENERAL	PMCHQ00002234	\$ 24.61
25646	46845	LOCH LOMOND VFD	6/6/2024	GENERAL	PMCHQ00002234	\$ 7,683.00
25647	01295	STRAIT SUPPLIES LIMITED	6/12/2024	GENERAL	PMCHQ00002237	\$ 338.40
25648	02240	JEANTIE'S MINI MART	6/12/2024	GENERAL	PMCHQ00002237	\$ 18.39
25649	02488	DILLON CONSULTING	6/12/2024	GENERAL	PMCHQ00002237	\$ 3,933.58
25650	03123	PETER COVIN'S CONTRACTING LTD.	6/12/2024	GENERAL	PMCHQ00002237	\$ 12,649.31
25651	03174	CHARLES FOREST CO-OP LTD.	6/12/2024	GENERAL	PMCHQ00002237	\$ 40.17
25652	04100	SHORT, CHARLENE	6/12/2024	GENERAL	PMCHQ00002237	\$ 20.00
25653	04545	REGISTRY OF MOTOR VEHICLES	6/12/2024	GENERAL	PMCHQ00002237	\$ 221.70
25654	06904	BURKE, GARY	6/12/2024	GENERAL	PMCHQ00002237	\$ 68,251.92
25655	07633	T. SAMPSON & SONS BACKHOE &	6/12/2024	GENERAL	PMCHQ00002237	\$ 14,894.68

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
25656	09687	BURKE BROTHERS TRUCKING	6/12/2024	GENERAL	PMCHQ00002237	\$ 7,464.58
25657	12878	TRENN, DHOMAS	6/12/2024	GENERAL	PMCHQ00002237	\$ 27,783.70
25658	13921	PRICE, PAUL ARTHUR	6/12/2024	GENERAL	PMCHQ00002237	\$ 1,000.00
25659	13922	NOVA SCOTIA WATER SOLUTIONS	6/12/2024	GENERAL	PMCHQ00002237	\$ 416.30
25660	15261	D'ESCOUSSE CIVIC IMPROVEMENT	6/12/2024	GENERAL	PMCHQ00002237	\$ 300.00
25661	16841	JAMIE MACKAY TRUCKING	6/12/2024	GENERAL	PMCHQ00002237	\$ 5,937.51
25662	24589	THE ROLLING PHONES INC.	6/12/2024	GENERAL	PMCHQ00002237	\$ 1,572.79
25663	24961	SOJOURN ENTERPRISES LTD.	6/12/2024	GENERAL	PMCHQ00002237	\$ 180.84
25664	24988	HIGHLAND BEVERAGES 2004 LTD.	6/12/2024	GENERAL	PMCHQ00002237	\$ 40.00
25665	28805	LEBLANC, MARYANN	6/12/2024	GENERAL	PMCHQ00002237	\$ 512.00
25666	29106	SAMPSON, BRENT	6/12/2024	GENERAL	PMCHQ00002237	\$ 398.15
25667	35165	MAPLE SIGNS & ENGRAVING	6/12/2024	GENERAL	PMCHQ00002237	\$ 26.45
25668	36109	ACADIA BROADCASTING LTD	6/12/2024	GENERAL	PMCHQ00002237	\$ 807.30
25669	36641	GRANT THORNTON LLP	6/12/2024	GENERAL	PMCHQ00002237	\$ 15,042.00
25670	37151	CANOE PROCUREMENT GROUP OF CAN	6/12/2024	GENERAL	PMCHQ00002237	\$ 369.10
25671	38148	BONIN-MACKENZIE, VICTORIA	6/12/2024	GENERAL	PMCHQ00002237	\$ 1,044.00
25672	38175	ATLANTIC INFRASTRUCTURE MANAGE	6/12/2024	GENERAL	PMCHQ00002237	\$ 10,884.75
25673	39817	MAIA TRANSPORT	6/12/2024	GENERAL	PMCHQ00002237	\$ 11,185.97
25674	40210	ISLAND PHARMACY LTD.	6/12/2024	GENERAL	PMCHQ00002237	\$ 224.24
25675	44180	BURCHELL WICKWIRE BRYSON LLP	6/12/2024	GENERAL	PMCHQ00002237	\$ 209.88
25676	45705	LONG POINT SERVICES SEPTIC DIV	6/12/2024	GENERAL	PMCHQ00002237	\$ 3,415.50
25677	46825	RONA ARICHAT	6/12/2024	GENERAL	PMCHQ00002237	\$ 245.85
25678	48624	CAMDON RECYCLING LIMITED	6/12/2024	GENERAL	PMCHQ00002237	\$ 4,441.80
25679	48625	LA GOELETTE A PEPE CAFE	6/12/2024	GENERAL	PMCHQ00002237	\$ 1,001.96
25680	48909	CDW CANADA INC	6/12/2024	GENERAL	PMCHQ00002237	\$ 756.30
25681	01104	THE REPORTER	6/20/2024	GENERAL	PMCHQ00002242	\$ 460.00
25682	02917	RICHMOND EDUCATION CENTRE/ACAD	6/20/2024	GENERAL	PMCHQ00002242	\$ 1,500.00
25683	03174	CHARLES FOREST CO-OP LTD.	6/20/2024	GENERAL	PMCHQ00002242	\$ 20.08
25684	03204	LOUISDALE & DISTRICT VOLUNTEER	6/20/2024	GENERAL	PMCHQ00002242	\$ 800.00
25685	03549	MBW COURIER INC.	6/20/2024	GENERAL	PMCHQ00002242	\$ 301.44
25686	06904	BURKE, GARY	6/20/2024	GENERAL	PMCHQ00002242	\$ 19,165.70
25687	06912	STRAIT ENGINEERING LTD.	6/20/2024	GENERAL	PMCHQ00002242	\$ 2,840.50
25688	07633	T. SAMPSON & SONS BACKHOE &	6/20/2024	GENERAL	PMCHQ00002242	\$ 2,240.20
25689	10010	TELUS HEALTH	6/20/2024	GENERAL	PMCHQ00002242	\$ 1,020.82
25690	10197	CARMICHAEL ENGINEERING LTD.	6/20/2024	GENERAL	PMCHQ00002242	\$ 3,003.34
25691	10464	CLEVE'S SOURCE FOR SPORTS	6/20/2024	GENERAL	PMCHQ00002242	\$ 2,249.40
25692	11401	SYSTEM CARE - PORT HAWKESBURY	6/20/2024	GENERAL	PMCHQ00002242	\$ 103,678.26
25693	12440	DOIRON, JASON	6/20/2024	GENERAL	PMCHQ00002242	\$ 600.00
25694	13941	ADMIRAL GLASS & SIGNS LTD	6/20/2024	GENERAL	PMCHQ00002242	\$ 1,026.25
25695	17985	EMM LAW INCORPORATED	6/20/2024	GENERAL	PMCHQ00002242	\$ 1,481.55
25696	20664	ECOLE BEAU-PORT	6/20/2024	GENERAL	PMCHQ00002242	\$ 750.00
25697	24228	POTLOTEK EDUCATION OFFICE	6/20/2024	GENERAL	PMCHQ00002242	\$ 750.00
25698	24988	HIGHLAND BEVERAGES 2004 LTD.	6/20/2024	GENERAL	PMCHQ00002242	\$ 32.00
25699	25267	MATTHEWS, C. DELBERT	6/20/2024	GENERAL	PMCHQ00002242	\$ 20.00
25700	25844	GOYETTE, SCOTT	6/20/2024	GENERAL	PMCHQ00002242	\$ 3,185.00
25701	28401	SAMSON, LAURIER	6/20/2024	GENERAL	PMCHQ00002242	\$ 800.00
25702	28665	LAVANDIER, RENE	6/20/2024	GENERAL	PMCHQ00002242	\$ 6,138.54
25703	29057	RECEIVER GENERAL	6/20/2024	GENERAL	PMCHQ00002242	\$ 2,293.98
25704	31096	MORRISON, DEBRA	6/20/2024	GENERAL	PMCHQ00002242	\$ 120.00
25705	33049	KELLY'S TRUCKING LTD.	6/20/2024	GENERAL	PMCHQ00002242	\$ 3,274.88
25706	35120	LAROCHELLE, BELINDA	6/20/2024	GENERAL	PMCHQ00002242	\$ 800.00
25707	36304	NAPA ROBERTSON AUTOMOTIVE	6/20/2024	GENERAL	PMCHQ00002242	\$ 5.85
25708	36528	CANADIAN TIRE	6/20/2024	GENERAL	PMCHQ00002242	\$ 1,069.45
25709	36641	GRANT THORNTON LLP	6/20/2024	GENERAL	PMCHQ00002242	\$ 6,158.50
25710	37151	CANOE PROCUREMENT GROUP OF CAN	6/20/2024	GENERAL	PMCHQ00002242	\$ 70.31
25711	38164	ST. PETER'S UNITED CHURCH	6/20/2024	GENERAL	PMCHQ00002242	\$ 2,090.00
25712	39555	LIFESAVING SOCIETY - NOVA SCOT	6/20/2024	GENERAL	PMCHQ00002242	\$ 36,432.00
25713	40145	TOROMONT CAT (MARITIMES)	6/20/2024	GENERAL	PMCHQ00002242	\$ 230.64
25714	43652	SANTANA CONTRACTING LTD	6/20/2024	GENERAL	PMCHQ00002242	\$ 33,774.75
25715	46450	DAVID, SHELLEY	6/20/2024	GENERAL	PMCHQ00002242	\$ 55.03
25716	46825	RONA ARICHAT	6/20/2024	GENERAL	PMCHQ00002242	\$ 105.10
25717	48160	LANMAR DEVELOPMENTS LTD.	6/20/2024	GENERAL	PMCHQ00002242	\$ 1,595.63
25718	48625	LA GOELETTE A PEPE CAFE	6/20/2024	GENERAL	PMCHQ00002242	\$ 949.04

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
25719	00426	DIGGDON'S FREIGHT SERVICE	6/26/2024	GENERAL	PMCHQ00002243	\$ 82.77
25720	01104	THE REPORTER	6/26/2024	GENERAL	PMCHQ00002243	\$ 142.72
25721	01295	STRAIT SUPPLIES LIMITED	6/26/2024	GENERAL	PMCHQ00002243	\$ 554.62
25722	01341	VILLAGE OF ST. PETER'S	6/26/2024	GENERAL	PMCHQ00002243	\$ 100,000.00
25723	03174	CHARLES FOREST CO-OP LTD.	6/26/2024	GENERAL	PMCHQ00002243	\$ 324.76
25724	03859	STRAIT AREA CHAMBER OF COMMERC	6/26/2024	GENERAL	PMCHQ00002243	\$ 28.75
25725	05010	B & N DISTRIBUTORS LTD.	6/26/2024	GENERAL	PMCHQ00002243	\$ 77.33
25726	05711	RANKIN, CLAIR	6/26/2024	GENERAL	PMCHQ00002243	\$ 86.40
25727	09598	GRACIE, MARGARET	6/26/2024	GENERAL	PMCHQ00002243	\$ 280.00
25728	10138	DR. W.B. KINGSTON MEMORIAL COM	6/26/2024	GENERAL	PMCHQ00002243	\$ 968.71
25729	13776	WATERFORD ENERGY SERVICES INC	6/26/2024	GENERAL	PMCHQ00002243	\$ 39,543.47
25730	19589	HEARTS ABILITY SOCIETY	6/26/2024	GENERAL	PMCHQ00002243	\$ 68.00
25731	20110	ARCHITECTURE49 INC	6/26/2024	GENERAL	PMCHQ00002243	\$ 2,526.55
25732	28805	LEBLANC, MARYANN	6/26/2024	GENERAL	PMCHQ00002243	\$ 250.00
25733	29105	SAMPSON, MELANIE	6/26/2024	GENERAL	PMCHQ00002243	\$ 230.02
25734	31008	THOMSEN, MARTIN	6/26/2024	GENERAL	PMCHQ00002243	\$ 478.24
25735	31100	VIBE MARKETING & CREATIVE GROU	6/26/2024	GENERAL	PMCHQ00002243	\$ 1,500.00
25736	35785	MURY, SHANNON	6/26/2024	GENERAL	PMCHQ00002243	\$ 22.99
25737	35789	STEWART, JULISSA	6/26/2024	GENERAL	PMCHQ00002243	\$ 225.00
25738	37151	CANOE PROCUREMENT GROUP OF CAN	6/26/2024	GENERAL	PMCHQ00002243	\$ 786.50
25739	38108	LIFEWORKS (CANADA) LTD	6/26/2024	GENERAL	PMCHQ00002243	\$ 1,514.41
25740	40145	TOROMONT CAT (MARITIMES)	6/26/2024	GENERAL	PMCHQ00002243	\$ 4,042.28
25741	42115	CENTRAL SQUARE CANADA SOFTWARE	6/26/2024	GENERAL	PMCHQ00002243	\$ 27,971.20
25742	43652	SANTANA CONTRACTING LTD	6/26/2024	GENERAL	PMCHQ00002243	\$ 106,508.40
25743	46825	RONA ARICHAT	6/26/2024	GENERAL	PMCHQ00002243	\$ 36.61

Total Cheques: 144

Total Amount of Cheques: \$ 1,222,564.59

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 6/1/2024 6/30/2024
 Vendor ID First Last Chequebook ID WATER WATER
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
02964	00701	LANDRY BROTHERS LTD.	6/6/2024	WATER	PMCHQ00002233	\$ 10.34
02965	06688	NOVA SCOTIA UTILTY AND REVIEW	6/6/2024	WATER	PMCHQ00002233	\$ 2,535.00
02966	19809	BUREAU VERITAS CANADA (2019) I	6/6/2024	WATER	PMCHQ00002233	\$ 363.06
02967	25048	AGAT LABORATORIES	6/6/2024	WATER	PMCHQ00002233	\$ 350.76
02968	46825	RONA ARICHAT	6/6/2024	WATER	PMCHQ00002233	\$ 23.66
02969	00701	LANDRY BROTHERS LTD.	6/12/2024	WATER	PMCHQ00002238	\$ 10.34
02970	07633	T. SAMPSON & SONS BACKHOE &	6/12/2024	WATER	PMCHQ00002238	\$ 4,049.15
02971	13921	PRICE, PAUL ARTHUR	6/12/2024	WATER	PMCHQ00002238	\$ 1,000.00
02972	19809	BUREAU VERITAS CANADA (2019) I	6/12/2024	WATER	PMCHQ00002238	\$ 363.06
02973	31157	FLOWSTAR INDUSTRIAL ULC	6/12/2024	WATER	PMCHQ00002238	\$ 2,220.68
02974	36109	ACADIA BROADCASTING LTD	6/12/2024	WATER	PMCHQ00002238	\$ 465.75
02975	45705	LONG POINT SERVICES SEPTIC DIV	6/12/2024	WATER	PMCHQ00002238	\$ 690.00
02976	48173	GUARDIAN ALARM & SECURITY	6/12/2024	WATER	PMCHQ00002238	\$ 438.15
02977	03549	MBW COURIER INC.	6/20/2024	WATER	PMCHQ00002241	\$ 37.52
02978	06875	FLEUR DE LIS SIGNS	6/20/2024	WATER	PMCHQ00002241	\$ 1,104.00
02979	15644	LYNK ELECTRIC LIMITED	6/20/2024	WATER	PMCHQ00002241	\$ 1,020.63
02980	19809	BUREAU VERITAS CANADA (2019) I	6/20/2024	WATER	PMCHQ00002241	\$ 363.06
02981	32743	G.A. ISENER CONSULTING LTD.	6/20/2024	WATER	PMCHQ00002241	\$ 11,822.95
02982	00426	DIGGDON'S FREIGHT SERVICE	6/26/2024	WATER	PMCHQ00002244	\$ 62.13
02983	00701	LANDRY BROTHERS LTD.	6/26/2024	WATER	PMCHQ00002244	\$ 34.49
02984	15202	ATLANTIC PURIFICATION SYSTEMS	6/26/2024	WATER	PMCHQ00002244	\$ 754.40
02985	19315	BRENNTAG CANADA INC	6/26/2024	WATER	PMCHQ00002244	\$ 4,396.68
02986	19809	BUREAU VERITAS CANADA (2019) I	6/26/2024	WATER	PMCHQ00002244	\$ 363.06

Total Cheques: 23

Total Amount of Cheques: \$ 32,478.87

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	6/1/2024
Vendor ID	First	Last	Chequebook ID	ONLINE PAYMENTS
Vendor Name	First	Last		ONLINE PAYMENTS

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1126	00825	BELL ALIANT	6/6/2024	ONLINE PAYMENTS	PMCHQ00002231	\$ 175.81
1127	01023	NOVA SCOTIA POWER INC.	6/6/2024	ONLINE PAYMENTS	PMCHQ00002231	\$ 44,648.44
1128	01090	RECEIVER GEN. FOR CANADA	6/6/2024	ONLINE PAYMENTS	PMCHQ00002231	\$ 32,354.80
1129	10010	TELUS HEALTH	6/6/2024	ONLINE PAYMENTS	PMCHQ00002231	\$ 21,966.23
1130	34886	EASTLINK	6/6/2024	ONLINE PAYMENTS	PMCHQ00002231	\$ 449.27
1131	39100	DIRECTOR OF MAINTENANCE ENFORC	6/6/2024	ONLINE PAYMENTS	PMCHQ00002231	\$ 387.86
1132	00825	BELL ALIANT	6/12/2024	ONLINE PAYMENTS	PMCHQ00002235	\$ 374.16
1133	01457	BELL MOBILITY INC.	6/12/2024	ONLINE PAYMENTS	PMCHQ00002235	\$ 1,035.92
1134	20265	ROYAL BANK VISA	6/12/2024	ONLINE PAYMENTS	PMCHQ00002235	\$ 12,076.00
1135	36914	ROGERS COMMUNICATIONS CANADA I	6/12/2024	ONLINE PAYMENTS	PMCHQ00002235	\$ 5,212.23
1136	39100	DIRECTOR OF MAINTENANCE ENFORC	6/12/2024	ONLINE PAYMENTS	PMCHQ00002235	\$ 387.86
1137	42102	TELUS	6/12/2024	ONLINE PAYMENTS	PMCHQ00002235	\$ 326.60
1138	01090	RECEIVER GEN. FOR CANADA	6/20/2024	ONLINE PAYMENTS	PMCHQ00002239	\$ 37,808.67
1139	34886	EASTLINK	6/20/2024	ONLINE PAYMENTS	PMCHQ00002239	\$ 805.00
1140	39100	DIRECTOR OF MAINTENANCE ENFORC	6/20/2024	ONLINE PAYMENTS	PMCHQ00002239	\$ 387.86
1141	00825	BELL ALIANT	6/26/2024	ONLINE PAYMENTS	PMCHQ00002245	\$ 38.03
1142	39100	DIRECTOR OF MAINTENANCE ENFORC	6/26/2024	ONLINE PAYMENTS	PMCHQ00002245	\$ 387.86

Total Cheques: 17

Total Amount of Cheques: \$ 158,822.60

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System: 7/2/2024 1:25:37 PM
User Date: 7/2/2024

County of Richmond
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 1
User ID: amcnamara

Ranges: From: To: From: To:
Cheque Number First Last Cheque Date 6/1/2024 6/30/2024
Vendor ID First Last Chequebook ID ONLINE UTILITY ONLINE UTILITY
Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
298	01023	NOVA SCOTIA POWER INC.	6/6/2024	ONLINE UTILITY	PMCHQ00002232	\$ 2,531.32
299	20265	ROYAL BANK VISA	6/12/2024	ONLINE UTILITY	PMCHQ00002236	\$ 1,010.23
300	34886	EASTLINK	6/20/2024	ONLINE UTILITY	PMCHQ00002240	\$ 163.24
301	00825	BELL ALIANT	6/26/2024	ONLINE UTILITY	PMCHQ00002246	\$ 203.10
Total Cheques: 4						Total Amount of Cheques: \$ 3,907.89

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 7/1/2024 7/31/2024
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
25744	00329	CAUSEWAY ELECTRICAL SUPPLIES L	7/9/2024	GENERAL	PMCHQ00002251	\$ 109.70
25745	01104	THE REPORTER	7/9/2024	GENERAL	PMCHQ00002251	\$ 220.57
25746	01295	STRAIT SUPPLIES LIMITED	7/9/2024	GENERAL	PMCHQ00002251	\$ 1,466.04
25747	01643	BOUDREAU, CHRIS A.	7/9/2024	GENERAL	PMCHQ00002251	\$ 32.69
25748	01903	AECOM CANADA LIMITED	7/9/2024	GENERAL	PMCHQ00002251	\$ 49,494.56
25749	01961	MARTEL, TRISTAN	7/9/2024	GENERAL	PMCHQ00002251	\$ 28.26
25750	02240	JEANTIE'S MINI MART	7/9/2024	GENERAL	PMCHQ00002251	\$ 28.93
25751	03174	CHARLES FOREST CO-OP LTD.	7/9/2024	GENERAL	PMCHQ00002251	\$ 131.70
25752	03201	ADVOCATE MEDIA INC	7/9/2024	GENERAL	PMCHQ00002251	\$ 5,482.05
25753	03824	FROST, CECIL J.	7/9/2024	GENERAL	PMCHQ00002251	\$ 150.00
25754	03859	STRAIT AREA CHAMBER OF COMMERC	7/9/2024	GENERAL	PMCHQ00002251	\$ 28.75
25755	03950	MOMBOURQUETTE, AMANDA	7/9/2024	GENERAL	PMCHQ00002251	\$ 1,842.15
25756	04928	SUPERIOR CONTRACTING LTD.	7/9/2024	GENERAL	PMCHQ00002251	\$ 6,149.88
25757	05002	ST. JOHN AMBULANCE	7/9/2024	GENERAL	PMCHQ00002251	\$ 745.20
25758	05711	RANKIN, CLAIR	7/9/2024	GENERAL	PMCHQ00002251	\$ 274.57
25759	06262	WILF'S DEMOLITION & SALVAGE LT	7/9/2024	GENERAL	PMCHQ00002251	\$ 655.50
25760	06300	FOUGERE, EVAN	7/9/2024	GENERAL	PMCHQ00002251	\$ 45.00
25761	08508	TELILE	7/9/2024	GENERAL	PMCHQ00002251	\$ 759.00
25762	09867	ORBIS CANADA LIMITED	7/9/2024	GENERAL	PMCHQ00002251	\$ 3,185.50
25763	10128	LEAVITT, CIARAN LLACHLAN	7/9/2024	GENERAL	PMCHQ00002251	\$ 2,125.00
25764	10529	DESJARDINS FINAN.SECURITY	7/9/2024	GENERAL	PMCHQ00002251	\$ 27,303.60
25765	14362	BOUDREAU, WENDY	7/9/2024	GENERAL	PMCHQ00002251	\$ 130.00
25766	15180	RECREATION NOVA SCOTIA	7/9/2024	GENERAL	PMCHQ00002251	\$ 253.00
25767	16094	SAMSON, TOMMY	7/9/2024	GENERAL	PMCHQ00002251	\$ 150.00
25768	17091	SULLIVAN FUELS	7/9/2024	GENERAL	PMCHQ00002251	\$ 2,266.86
25769	17985	EMM LAW INCORPORATED	7/9/2024	GENERAL	PMCHQ00002251	\$ 3,145.20
25770	18562	BOUDREAU, SHAUN	7/9/2024	GENERAL	PMCHQ00002251	\$ 45.00
25771	18673	BOUDREAU, RONALDA	7/9/2024	GENERAL	PMCHQ00002251	\$ 282.95
25772	19828	MAC MOTORS LTD.	7/9/2024	GENERAL	PMCHQ00002251	\$ 244.46
25773	22070	CAPE BRETON PARTNERSHIP	7/9/2024	GENERAL	PMCHQ00002251	\$ 75,000.00
25774	22861	DOUCETTE, LYNNE	7/9/2024	GENERAL	PMCHQ00002251	\$ 492.50
25775	24988	HIGHLAND BEVERAGES 2004 LTD.	7/9/2024	GENERAL	PMCHQ00002251	\$ 32.00
25776	25048	AGAT LABORATORIES	7/9/2024	GENERAL	PMCHQ00002251	\$ 2,816.37
25777	25143	VIC AUCCOIN'S	7/9/2024	GENERAL	PMCHQ00002251	\$ 276.00
25778	31008	THOMSEN, MARTIN	7/9/2024	GENERAL	PMCHQ00002251	\$ 730.09
25779	31050	NSGEU	7/9/2024	GENERAL	PMCHQ00002251	\$ 1,164.24
25780	31057	B&F ELECTRICAL LTD	7/9/2024	GENERAL	PMCHQ00002251	\$ 517.50
25781	31713	JB & BOYS AUTO & SALVAGE	7/9/2024	GENERAL	PMCHQ00002251	\$ 66.13
25782	31925	SAMPSON, SHARLA	7/9/2024	GENERAL	PMCHQ00002251	\$ 478.81
25783	35138	GFL ENVIRONMENTAL SERVICES INC	7/9/2024	GENERAL	PMCHQ00002251	\$ 23,542.20
25784	35144	MARTELL, DANIELLE	7/9/2024	GENERAL	PMCHQ00002251	\$ 35.90
25785	35165	MAPLE SIGNS & ENGRAVING	7/9/2024	GENERAL	PMCHQ00002251	\$ 124.20
25786	35174	MARCELLUS, STEVEN	7/9/2024	GENERAL	PMCHQ00002251	\$ 1,565.58
25787	35289	GENO POLEGATO TRUCKING	7/9/2024	GENERAL	PMCHQ00002251	\$ 6,009.00
25788	35807	PROPERTY VALUA. SERV.CORP	7/9/2024	GENERAL	PMCHQ00002251	\$ 68,792.18
25789	36126	MCINNIS, PAUL	7/9/2024	GENERAL	PMCHQ00002251	\$ 150.00
25790	36609	STRAIT AREA TRANSIT CO-OPERATI	7/9/2024	GENERAL	PMCHQ00002251	\$ 25,000.00
25791	36641	GRANT THORNTON LLP	7/9/2024	GENERAL	PMCHQ00002251	\$ 18,802.50
25792	37281	BERTHIER, JEROME	7/9/2024	GENERAL	PMCHQ00002251	\$ 150.00
25793	38164	ST. PETER'S UNITED CHURCH	7/9/2024	GENERAL	PMCHQ00002251	\$ 360.00
25794	39187	STRAIT REGIONAL CENTRE FOR EDU	7/9/2024	GENERAL	PMCHQ00002251	\$ 322,463.25
25795	42706	RECREATION FACILITY ASSOCIATIO	7/9/2024	GENERAL	PMCHQ00002251	\$ 690.00
25796	44180	BURCHELL WICKWIRE BRYSON LLP	7/9/2024	GENERAL	PMCHQ00002251	\$ 629.63
25797	46825	RONA ARICHAT	7/9/2024	GENERAL	PMCHQ00002251	\$ 351.20
25798	48380	SBD TECHNOLOGY INNOVATORS INC.	7/9/2024	GENERAL	PMCHQ00002251	\$ 213.65
25799	48617	MINISTER OF FINANCE	7/9/2024	GENERAL	PMCHQ00002251	\$ 508,038.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
25800	48624	CAMDON RECYCLING LIMITED	7/9/2024	GENERAL	PMCHQ00002251	\$ 315.82
25801	48625	LA GOELETTE A PEPE CAFE	7/9/2024	GENERAL	PMCHQ00002251	\$ 150.00
25802	48628	A & L CANADA LABORATORIES INC	7/9/2024	GENERAL	PMCHQ00002251	\$ 488.75
25803	00701	LANDRY BROTHERS LTD.	7/17/2024	GENERAL	PMCHQ00002255	\$ 11.48
25804	01104	THE REPORTER	7/17/2024	GENERAL	PMCHQ00002255	\$ 220.57
25805	01186	A & A TOUESNARD TRUCKING LIMIT	7/17/2024	GENERAL	PMCHQ00002255	\$ 11,643.88
25806	01295	STRAIT SUPPLIES LIMITED	7/17/2024	GENERAL	PMCHQ00002255	\$ 449.81
25807	01430	ASSOC. OF MUNICIPAL TAX COLLEC	7/17/2024	GENERAL	PMCHQ00002255	\$ 400.00
25808	03174	CHARLES FOREST CO-OP LTD.	7/17/2024	GENERAL	PMCHQ00002255	\$ 29.18
25809	03549	MBW COURIER INC.	7/17/2024	GENERAL	PMCHQ00002255	\$ 255.07
25810	03824	FROST, CECIL J.	7/17/2024	GENERAL	PMCHQ00002255	\$ 50.00
25811	03859	STRAIT AREA CHAMBER OF COMMERC	7/17/2024	GENERAL	PMCHQ00002255	\$ 5,000.00
25812	03972	OCEANVIEW WILDLIFE MUSEUM SOCI	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,500.00
25813	04456	STRAIT RICHMOND PALLIATIVE CAR	7/17/2024	GENERAL	PMCHQ00002255	\$ 10,000.00
25814	04790	FIREWORKS FX INC.	7/17/2024	GENERAL	PMCHQ00002255	\$ 16,100.00
25815	05258	SAMSON/LANDRY GARDENING	7/17/2024	GENERAL	PMCHQ00002255	\$ 45.99
25816	05789	MACASKILL HOUSE MUSEUM	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,500.00
25817	06080	RICH.COUNTY EARLY CHILDHOOD	7/17/2024	GENERAL	PMCHQ00002255	\$ 5,000.00
25818	06211	SEAL COVE RESTAURANT	7/17/2024	GENERAL	PMCHQ00002255	\$ 50.00
25819	06875	FLEUR DE LIS SIGNS	7/17/2024	GENERAL	PMCHQ00002255	\$ 803.85
25820	06904	BURKE, GARY	7/17/2024	GENERAL	PMCHQ00002255	\$ 13,915.70
25821	06955	LENNOX PASSAGE YACHT CLUB	7/17/2024	GENERAL	PMCHQ00002255	\$ 100.00
25822	07633	T. SAMPSON & SONS BACKHOE &	7/17/2024	GENERAL	PMCHQ00002255	\$ 1,187.37
25823	08192	ISLE MADAME HISTORICAL SOCIETY	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,500.00
25824	10138	DR. W.B. KINGSTON MEMORIAL COM	7/17/2024	GENERAL	PMCHQ00002255	\$ 7,500.00
25825	10146	REGIONAL OCCUPATIONAL CENTRE S	7/17/2024	GENERAL	PMCHQ00002255	\$ 5,000.00
25826	12458	BRAS D'OR LAKES CEPI	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,500.00
25827	13333	CHILDREN'S MAKE A WISH FOUNDAT	7/17/2024	GENERAL	PMCHQ00002255	\$ 1,000.00
25828	14168	EASTERN DISTRICT PLANNING	7/17/2024	GENERAL	PMCHQ00002255	\$ 43,678.43
25829	18988	STRAIT RICHMOND HEALTH CARE FO	7/17/2024	GENERAL	PMCHQ00002255	\$ 7,500.00
25830	22942	DESTINATION CAPE BRETON	7/17/2024	GENERAL	PMCHQ00002255	\$ 7,205.00
25831	24988	HIGHLAND BEVERAGES 2004 LTD.	7/17/2024	GENERAL	PMCHQ00002255	\$ 56.00
25832	25048	AGAT LABORATORIES	7/17/2024	GENERAL	PMCHQ00002255	\$ 460.00
25833	25143	VIC AUCCOIN'S	7/17/2024	GENERAL	PMCHQ00002255	\$ 249.55
25834	28665	LAVANDIER, RENE	7/17/2024	GENERAL	PMCHQ00002255	\$ 6,138.54
25835	29057	RECEIVER GENERAL	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,293.98
25836	29059	SAMSON, SOPHIE	7/17/2024	GENERAL	PMCHQ00002255	\$ 150.00
25837	29106	SAMPSON, BRENT	7/17/2024	GENERAL	PMCHQ00002255	\$ 297.74
25838	30643	ST ANNE COMMUNITY & NURSING	7/17/2024	GENERAL	PMCHQ00002255	\$ 7,500.00
25839	30686	PITU'PAQ PARTNERSHIP SOC.	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,000.00
25840	31909	RIVER BOURGEOIS SENIORS 50+ CL	7/17/2024	GENERAL	PMCHQ00002255	\$ 400.00
25841	33115	EXP SERVICES INC	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,800.37
25842	34347	BASIN RIVER INHABITANTS HISTOR	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,500.00
25843	35106	BONNIE BRAE SENIORS CLUB	7/17/2024	GENERAL	PMCHQ00002255	\$ 75.00
25844	35130	STONE, DAVID	7/17/2024	GENERAL	PMCHQ00002255	\$ 150.00
25845	35139	HIGHLAND VILLAGE MUSEUM	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,500.00
25846	35785	MURY, SHANNON	7/17/2024	GENERAL	PMCHQ00002255	\$ 284.23
25847	38103	DR W.B. KINGSTON (CBSRFH)	7/17/2024	GENERAL	PMCHQ00002255	\$ 36,300.00
25848	38105	DR W.B. KINGSTON	7/17/2024	GENERAL	PMCHQ00002255	\$ 30,000.00
25849	38962	SEAL COVE HOLDING	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,560.02
25850	39814	FOUGERE, JILLIAN	7/17/2024	GENERAL	PMCHQ00002255	\$ 150.00
25851	40145	TOROMONT CAT (MARITIMES)	7/17/2024	GENERAL	PMCHQ00002255	\$ 230.64
25852	40817	ST MARTHA'S REG HOSPITAL FOUND	7/17/2024	GENERAL	PMCHQ00002255	\$ 7,500.00
25853	41601	ADULT DROP IN CENTRE	7/17/2024	GENERAL	PMCHQ00002255	\$ 3,000.00
25854	43652	SANTANA CONTRACTING LTD	7/17/2024	GENERAL	PMCHQ00002255	\$ 23,774.75
25855	46450	DAVID, SHELLEY	7/17/2024	GENERAL	PMCHQ00002255	\$ 525.00
25856	46825	RONA ARICHAT	7/17/2024	GENERAL	PMCHQ00002255	\$ 43.88
25857	46852	STRAIT AREA GROUND SEARCH AND	7/17/2024	GENERAL	PMCHQ00002255	\$ 4,000.00
25858	48063	PAN CAPE BRETON FOOD HUB	7/17/2024	GENERAL	PMCHQ00002255	\$ 2,000.00
25859	48160	LANMAR DEVELOPMENTS LTD.	7/17/2024	GENERAL	PMCHQ00002255	\$ 1,595.63
25860	48617	MINISTER OF FINANCE	7/17/2024	GENERAL	PMCHQ00002255	\$ 48,069.00
25861	48625	LA GOELETTE A PEPE CAFE	7/17/2024	GENERAL	PMCHQ00002255	\$ 483.01
25862	22063	CAPE BRETON REGIONAL	7/18/2024	GENERAL	PMCHQ00002257	\$ 21,000.00

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
25863	00426	DIGGDON'S FREIGHT SERVICE	7/25/2024	GENERAL	PMCHQ00002258	\$ 296.70
25864	00485	EASTERN CO. REG. LIBRARY	7/25/2024	GENERAL	PMCHQ00002258	\$ 19,775.00
25865	01295	STRAIT SUPPLIES LIMITED	7/25/2024	GENERAL	PMCHQ00002258	\$ 100.63
25866	01309	SAMSON'S PLUMBING & HEATING	7/25/2024	GENERAL	PMCHQ00002258	\$ 276.00
25867	03123	PETER COVIN'S CONTRACTING LTD.	7/25/2024	GENERAL	PMCHQ00002258	\$ 1,114.06
25868	03174	CHARLES FOREST CO-OP LTD.	7/25/2024	GENERAL	PMCHQ00002258	\$ 28.33
25869	03190	ST. PETER'S & DISTRICT VOL.	7/25/2024	GENERAL	PMCHQ00002258	\$ 80,000.00
25870	03204	LOUISDALE & DISTRICT VOLUNTEER	7/25/2024	GENERAL	PMCHQ00002258	\$ 71,637.00
25871	03824	FROST, CECIL J.	7/25/2024	GENERAL	PMCHQ00002258	\$ 150.00
25872	03859	STRAIT AREA CHAMBER OF COMMERC	7/25/2024	GENERAL	PMCHQ00002258	\$ 517.50
25873	04022	GRAND RIVER FIRE DEPT.	7/25/2024	GENERAL	PMCHQ00002258	\$ 19,844.00
25874	10138	DR. W.B. KINGSTON MEMORIAL COM	7/25/2024	GENERAL	PMCHQ00002258	\$ 2,237.00
25875	10197	CARMICHAEL ENGINEERING LTD.	7/25/2024	GENERAL	PMCHQ00002258	\$ 1,708.83
25876	12563	LA PICASSE CENTRE COMMUNAUTAIR	7/25/2024	GENERAL	PMCHQ00002258	\$ 3,958.47
25877	13457	ENGAGE NOVA SCOTIA	7/25/2024	GENERAL	PMCHQ00002258	\$ 4,457.00
25878	13776	WATERFORD ENERGY SERVICES INC	7/25/2024	GENERAL	PMCHQ00002258	\$ 35,655.75
25879	14362	BOUDREAU, WENDY	7/25/2024	GENERAL	PMCHQ00002258	\$ 110.00
25880	14820	LUDDINGTON, JEREMY	7/25/2024	GENERAL	PMCHQ00002258	\$ 1,050.00
25881	16094	SAMSON, TOMMY	7/25/2024	GENERAL	PMCHQ00002258	\$ 150.00
25882	17091	SULLIVAN FUELS	7/25/2024	GENERAL	PMCHQ00002258	\$ 2,831.00
25883	18673	BOUDREAU, RONALDA	7/25/2024	GENERAL	PMCHQ00002258	\$ 274.93
25884	22070	CAPE BRETON PARTNERSHIP	7/25/2024	GENERAL	PMCHQ00002258	\$ 1,250.00
25885	31008	THOMSEN, MARTIN	7/25/2024	GENERAL	PMCHQ00002258	\$ 456.87
25886	31501	SHEA, TYLER	7/25/2024	GENERAL	PMCHQ00002258	\$ 150.00
25887	31925	SAMPSON, SHARLA	7/25/2024	GENERAL	PMCHQ00002258	\$ 81.98
25888	32955	IVO WINTER IN TRUST	7/25/2024	GENERAL	PMCHQ00002258	\$ 65,112.92
25889	35136	MINISTER OF FINANCE	7/25/2024	GENERAL	PMCHQ00002258	\$ 103,972.23
25890	35157	MARINE RENEWABLES CANADA	7/25/2024	GENERAL	PMCHQ00002258	\$ 258.75
25891	37151	CANOE PROCUREMENT GROUP OF CAN	7/25/2024	GENERAL	PMCHQ00002258	\$ 1,274.84
25892	39814	FOUGERE, JILLIAN	7/25/2024	GENERAL	PMCHQ00002258	\$ 150.00
25893	46825	RONA ARICHAT	7/25/2024	GENERAL	PMCHQ00002258	\$ 320.17
25894	46884	3285522 NOVA SCOTIA LIMITED	7/25/2024	GENERAL	PMCHQ00002258	\$ 779.18
25895	48625	LA GOELETTE A PEPE CAFE	7/25/2024	GENERAL	PMCHQ00002258	\$ 193.01
25896	48626	MARITIME ENVIRONMENTAL TRAININ	7/25/2024	GENERAL	PMCHQ00002258	\$ 600.00

Total Cheques: 153

Total Amount of Cheques: \$ 1,943,227.44

Ranges:	From:	To:	From:	To:
Cheque Number	First	Last	Cheque Date	7/1/2024
Vendor ID	First	Last	Chequebook ID	WATER
Vendor Name	First	Last		WATER

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
02987	00701	LANDRY BROTHERS LTD.	7/9/2024	WATER	PMCHQ00002252	\$ 14.36
02988	10013	GMAC WATER LTD	7/9/2024	WATER	PMCHQ00002252	\$ 984.80
02989	15202	ATLANTIC PURIFICATION SYSTEMS	7/9/2024	WATER	PMCHQ00002252	\$ 1,115.89
02990	19809	BUREAU VERITAS CANADA (2019) I	7/9/2024	WATER	PMCHQ00002252	\$ 726.12
02991	25048	AGAT LABORATORIES	7/9/2024	WATER	PMCHQ00002252	\$ 841.23
02992	26204	MCLENNAN SALES	7/9/2024	WATER	PMCHQ00002252	\$ 1,544.45
02993	45144	SOURCE ATLANTIC	7/9/2024	WATER	PMCHQ00002252	\$ 1,752.58
02994	46625	SCP DISTRIBUTORS CANADA INC.	7/9/2024	WATER	PMCHQ00002252	\$ 3,412.28
02995	46825	RONA ARICHAT	7/9/2024	WATER	PMCHQ00002252	\$ 1,029.02
02996	07633	T. SAMPSON & SONS BACKHOE &	7/17/2024	WATER	PMCHQ00002256	\$ 2,422.48
02997	11908	CANADA POST CORPORATION	7/17/2024	WATER	PMCHQ00002256	\$ 66.35
02998	15202	ATLANTIC PURIFICATION SYSTEMS	7/17/2024	WATER	PMCHQ00002256	\$ 906.89
02999	19809	BUREAU VERITAS CANADA (2019) I	7/17/2024	WATER	PMCHQ00002256	\$ 363.06
03000	00426	DIGGDON'S FREIGHT SERVICE	7/25/2024	WATER	PMCHQ00002259	\$ 144.90
03001	03123	PETER COVIN'S CONTRACTING LTD.	7/25/2024	WATER	PMCHQ00002259	\$ 1,114.07
03002	19809	BUREAU VERITAS CANADA (2019) I	7/25/2024	WATER	PMCHQ00002259	\$ 363.06
03003	46825	RONA ARICHAT	7/25/2024	WATER	PMCHQ00002259	\$ 746.18

Total Cheques: 17

Total Amount of Cheques: \$ 17,547.72

System: 8/30/2024 11:26:33 AM
 User Date: 8/30/2024

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Page: 1
 User ID: amcnamara

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 7/1/2024 7/31/2024
 Vendor ID First Last Chequebook ID ONLINE PAYMENTS ONLINE PAYMENTS
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1143	00825	BELL ALIANT	7/4/2024	ONLINE PAYMENTS	PMCHQ00002247	\$ 1,236.72
1144	39100	DIRECTOR OF MAINTENANCE ENFORC	7/4/2024	ONLINE PAYMENTS	PMCHQ00002247	\$ 387.86
1145	00825	BELL ALIANT	7/9/2024	ONLINE PAYMENTS	PMCHQ00002249	\$ 222.91
1146	01023	NOVA SCOTIA POWER INC.	7/9/2024	ONLINE PAYMENTS	PMCHQ00002249	\$ 46,621.46
1147	01090	RECEIVER GEN. FOR CANADA	7/9/2024	ONLINE PAYMENTS	PMCHQ00002249	\$ 32,292.94
1148	36914	ROGERS COMMUNICATIONS CANADA I	7/9/2024	ONLINE PAYMENTS	PMCHQ00002249	\$ 1,737.41
1149	39100	DIRECTOR OF MAINTENANCE ENFORC	7/9/2024	ONLINE PAYMENTS	PMCHQ00002249	\$ 387.86
1150	01023	NOVA SCOTIA POWER INC.	7/17/2024	ONLINE PAYMENTS	PMCHQ00002253	\$ 469.12
1151	01090	RECEIVER GEN. FOR CANADA	7/17/2024	ONLINE PAYMENTS	PMCHQ00002253	\$ 39,639.66
1152	10010	TELUS HEALTH	7/17/2024	ONLINE PAYMENTS	PMCHQ00002253	\$ 22,798.51
1153	20265	ROYAL BANK VISA	7/17/2024	ONLINE PAYMENTS	PMCHQ00002253	\$ 4,761.04
1154	34886	EASTLINK	7/17/2024	ONLINE PAYMENTS	PMCHQ00002253	\$ 1,254.27
1155	39100	DIRECTOR OF MAINTENANCE ENFORC	7/17/2024	ONLINE PAYMENTS	PMCHQ00002253	\$ 387.86
1156	42102	TELUS	7/17/2024	ONLINE PAYMENTS	PMCHQ00002253	\$ 326.60
* 1157	00825	BELL ALIANT	7/25/2024	ONLINE PAYMENTS	PMCHQ00002261	\$ 891.20
1158	01023	NOVA SCOTIA POWER INC.	7/25/2024	ONLINE PAYMENTS	PMCHQ00002261	\$ 11,137.36
1159	39100	DIRECTOR OF MAINTENANCE ENFORC	7/25/2024	ONLINE PAYMENTS	PMCHQ00002261	\$ 387.86
1160	00825	BELL ALIANT	7/25/2024	ONLINE PAYMENTS	PMCHQ00002262	\$ 78.90
1161	01457	BELL MOBILITY INC.	7/25/2024	ONLINE PAYMENTS	PMCHQ00002262	\$ 812.30
Total Cheques: 19						Total Amount of Cheques: \$ 164,940.64

County of Richmond
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 8/1/2024 8/31/2024
 Vendor ID First Last Chequebook ID GENERAL GENERAL
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
25897	00123	BOUDREAU, LUKE	8/9/2024	GENERAL	PMCHQ00002267	\$ 150.00
25898	00701	LANDRY BROTHERS LTD.	8/9/2024	GENERAL	PMCHQ00002267	\$ 90.82
25899	01104	THE REPORTER	8/9/2024	GENERAL	PMCHQ00002267	\$ 938.56
25900	01295	STRAIT SUPPLIES LIMITED	8/9/2024	GENERAL	PMCHQ00002267	\$ 86.25
25901	01961	MARTEL, TRISTAN	8/9/2024	GENERAL	PMCHQ00002267	\$ 58.85
25902	02240	JEANTIE'S MINI MART	8/9/2024	GENERAL	PMCHQ00002267	\$ 74.50
25903	03123	PETER COVIN'S CONTRACTING LTD.	8/9/2024	GENERAL	PMCHQ00002267	\$ 6,009.00
25904	03174	CHARLES FOREST CO-OP LTD.	8/9/2024	GENERAL	PMCHQ00002267	\$ 111.02
25905	03451	MINISTER OF FINANCE	8/9/2024	GENERAL	PMCHQ00002267	\$ 30,601.48
25906	03824	FROST, CECIL J.	8/9/2024	GENERAL	PMCHQ00002267	\$ 100.00
25907	03859	STRAIT AREA CHAMBER OF COMMERC	8/9/2024	GENERAL	PMCHQ00002267	\$ 28.75
25908	05010	B & N DISTRIBUTORS LTD.	8/9/2024	GENERAL	PMCHQ00002267	\$ 717.63
25909	10014	SMITH & FRASER HOMES LIMITED	8/9/2024	GENERAL	PMCHQ00002267	\$ 19,722.50
25910	10018	LOCH LOMOND HERITAGE ASSOCIATI	8/9/2024	GENERAL	PMCHQ00002267	\$ 500.00
25911	10025	MACCULLOCH, TROY	8/9/2024	GENERAL	PMCHQ00002267	\$ 431.43
25912	11322	RICHARD, ISLA	8/9/2024	GENERAL	PMCHQ00002267	\$ 100.00
25913	11908	CANADA POST CORPORATION	8/9/2024	GENERAL	PMCHQ00002267	\$ 2,679.35
25914	12149	PETTIPAS, KENNETH	8/9/2024	GENERAL	PMCHQ00002267	\$ 150.00
25915	15202	ATLANTIC PURIFICATION SYSTEMS	8/9/2024	GENERAL	PMCHQ00002267	\$ 4,705.18
25916	18673	BOUDREAU, RONALDA	8/9/2024	GENERAL	PMCHQ00002267	\$ 291.00
25917	20110	ARCHITECTURE49 INC	8/9/2024	GENERAL	PMCHQ00002267	\$ 2,170.74
25918	20115	HARRIS INDUSTRIAL TESTING	8/9/2024	GENERAL	PMCHQ00002267	\$ 644.00
25919	22942	DESTINATION CAPE BRETON	8/9/2024	GENERAL	PMCHQ00002267	\$ 2,434.66
25920	24988	HIGHLAND BEVERAGES 2004 LTD.	8/9/2024	GENERAL	PMCHQ00002267	\$ 24.00
25921	25048	AGAT LABORATORIES	8/9/2024	GENERAL	PMCHQ00002267	\$ 1,150.59
25922	26204	MCLENNAN SALES	8/9/2024	GENERAL	PMCHQ00002267	\$ 87.40
25923	26603	EAST RICHMOND ATV RIDERS	8/9/2024	GENERAL	PMCHQ00002267	\$ 10,000.00
25924	31008	THOMSEN, MARTIN	8/9/2024	GENERAL	PMCHQ00002267	\$ 53.52
25925	31300	BRETON PRINT	8/9/2024	GENERAL	PMCHQ00002267	\$ 71.30
25926	31572	FLEUR DE-LIS TEA ROOM	8/9/2024	GENERAL	PMCHQ00002267	\$ 285.49
25927	31925	SAMPSON, SHARLA	8/9/2024	GENERAL	PMCHQ00002267	\$ 129.90
25928	32578	KEAN, KRISTINA	8/9/2024	GENERAL	PMCHQ00002267	\$ 138.94
25929	35138	GFL ENVIRONMENTAL SERVICES INC	8/9/2024	GENERAL	PMCHQ00002267	\$ 27,270.25
25930	35144	MARTELL, DANIELLE	8/9/2024	GENERAL	PMCHQ00002267	\$ 138.48
25931	35174	MARCELLUS, STEVEN	8/9/2024	GENERAL	PMCHQ00002267	\$ 163.87
25932	35785	MURY, SHANNON	8/9/2024	GENERAL	PMCHQ00002267	\$ 307.75
25933	36109	ACADIA BROADCASTING LTD	8/9/2024	GENERAL	PMCHQ00002267	\$ 161.00
25934	36781	ISLE MADAME ATV RIDERS ASSOC.	8/9/2024	GENERAL	PMCHQ00002267	\$ 10,000.00
25935	37151	CANOE PROCUREMENT GROUP OF CAN	8/9/2024	GENERAL	PMCHQ00002267	\$ 104.94
25936	37281	BERTHIER, JEROME	8/9/2024	GENERAL	PMCHQ00002267	\$ 125.00
25937	37982	DALHOUSIE UNIVERSITY	8/9/2024	GENERAL	PMCHQ00002267	\$ 575.00
25938	39151	RICHARD PEST SOLUTIONS	8/9/2024	GENERAL	PMCHQ00002267	\$ 210.00
25939	40145	TOROMONT CAT (MARITIMES)	8/9/2024	GENERAL	PMCHQ00002267	\$ 551.17
* 25940	42115	CENTRAL SQUARE CANADA SOFTWARE	8/9/2024	GENERAL	PMCHQ00002267	\$ 32,166.88
25941	44608	LEBLANC, LEON	8/9/2024	GENERAL	PMCHQ00002267	\$ 200.00
25942	46778	ST. LOUIS PARISH	8/9/2024	GENERAL	PMCHQ00002267	\$ 2,196.89
25943	48380	SBD TECHNOLOGY INNOVATORS INC.	8/9/2024	GENERAL	PMCHQ00002267	\$ 213.65
25944	49240	SAVOURY, SHANE	8/9/2024	GENERAL	PMCHQ00002267	\$ 150.00
25945	00329	CAUSEWAY ELECTRICAL SUPPLIES L	8/15/2024	GENERAL	PMCHQ00002269	\$ 137.60
25946	01104	THE REPORTER	8/15/2024	GENERAL	PMCHQ00002269	\$ 955.97
25947	01643	BOUDREAU, CHRIS A.	8/15/2024	GENERAL	PMCHQ00002269	\$ 31.53
25948	02488	DILLON CONSULTING	8/15/2024	GENERAL	PMCHQ00002269	\$ 14,133.21
25949	03123	PETER COVIN'S CONTRACTING LTD.	8/15/2024	GENERAL	PMCHQ00002269	\$ 14,685.70
25950	05010	B & N DISTRIBUTORS LTD.	8/15/2024	GENERAL	PMCHQ00002269	\$ 414.87
25951	07633	T. SAMPSON & SONS BACKHOE &	8/15/2024	GENERAL	PMCHQ00002269	\$ 27,240.77
25952	10129	BOUDREAU, DELORES	8/15/2024	GENERAL	PMCHQ00002269	\$ 150.00

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* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
25953	10529	DESJARDINS FINAN.SECURITY	8/15/2024	GENERAL	PMCHQ00002269	\$ 27,446.41
25954	14362	BOUDREAU, WENDY	8/15/2024	GENERAL	PMCHQ00002269	\$ 100.00
25955	17091	SULLIVAN FUELS	8/15/2024	GENERAL	PMCHQ00002269	\$ 1,489.76
25956	24988	HIGHLAND BEVERAGES 2004 LTD.	8/15/2024	GENERAL	PMCHQ00002269	\$ 48.00
25957	31050	NSGEU	8/15/2024	GENERAL	PMCHQ00002269	\$ 1,457.01
25958	34088	ARMOUR COURIER SERVICES	8/15/2024	GENERAL	PMCHQ00002269	\$ 154.95
25959	34089	ICESOFT TECHNOLOGIES HOLDINGS	8/15/2024	GENERAL	PMCHQ00002269	\$ 5,405.00
25960	34888	LOGAN GEOTECH	8/15/2024	GENERAL	PMCHQ00002269	\$ 6,367.83
25961	34890	JIM DAVIS ACCOUNTING SERVICES	8/15/2024	GENERAL	PMCHQ00002269	\$ 600.00
25962	35152	MARTIN, JORDI	8/15/2024	GENERAL	PMCHQ00002269	\$ 150.00
25963	35165	MAPLE SIGNS & ENGRAVING	8/15/2024	GENERAL	PMCHQ00002269	\$ 26.45
25964	35188	BASKETBALL CAPE BRETON	8/15/2024	GENERAL	PMCHQ00002269	\$ 570.00
25965	35785	MURY, SHANNON	8/15/2024	GENERAL	PMCHQ00002269	\$ 120.01
25966	39187	STRAIT REGIONAL CENTRE FOR EDU	8/15/2024	GENERAL	PMCHQ00002269	\$ 260,482.05
25967	39446	ZUTPHEN CONTRACTORS INC	8/15/2024	GENERAL	PMCHQ00002269	\$ 412,522.25
25968	40145	TOROMONT CAT (MARITIMES)	8/15/2024	GENERAL	PMCHQ00002269	\$ 2,505.00
25969	42115	CENTRAL SQUARE CANADA SOFTWARE	8/15/2024	GENERAL	PMCHQ00002269	\$ 4,195.68
25970	46140	NORMAN, KRISTA	8/15/2024	GENERAL	PMCHQ00002269	\$ 150.00
25971	46825	RONA ARICHAT	8/15/2024	GENERAL	PMCHQ00002269	\$ 471.89
25972	48160	LANMAR DEVELOPMENTS LTD.	8/15/2024	GENERAL	PMCHQ00002269	\$ 572.16
25973	48624	CAMDON RECYCLING LIMITED	8/15/2024	GENERAL	PMCHQ00002269	\$ 3,152.53
25974	48625	LA GOLETTE A PEPE CAFE	8/15/2024	GENERAL	PMCHQ00002269	\$ 338.00
25975	00329	CAUSEWAY ELECTRICAL SUPPLIES L	8/22/2024	GENERAL	PMCHQ00002273	\$ 2,024.73
25976	00701	LANDRY BROTHERS LTD.	8/22/2024	GENERAL	PMCHQ00002273	\$ 260.64
25977	02488	DILLON CONSULTING	8/22/2024	GENERAL	PMCHQ00002273	\$ 15,976.66
25978	03069	BRAS D'OR LAKES INN	8/22/2024	GENERAL	PMCHQ00002273	\$ 150.00
25979	03123	PETER COVIN'S CONTRACTING LTD.	8/22/2024	GENERAL	PMCHQ00002273	\$ 1,092.50
25980	03174	CHARLES FOREST CO-OP LTD.	8/22/2024	GENERAL	PMCHQ00002273	\$ 42.59
25981	03549	MBW COURIER INC.	8/22/2024	GENERAL	PMCHQ00002273	\$ 310.28
25982	03824	FROST, CECIL J.	8/22/2024	GENERAL	PMCHQ00002273	\$ 20.00
25983	05835	WEIGH-TRONIX CANADA ULC	8/22/2024	GENERAL	PMCHQ00002273	\$ 1,319.06
25984	06904	BURKE, GARY	8/22/2024	GENERAL	PMCHQ00002273	\$ 13,915.70
25985	09725	L'ARDOISE & DISTRICT VOLUNTEER	8/22/2024	GENERAL	PMCHQ00002273	\$ 50,000.00
25986	10011	DE LAGE LANDEN FINANCIAL SERVI	8/22/2024	GENERAL	PMCHQ00002273	\$ 621.00
25987	10012	SAMSON, ALEXIS	8/22/2024	GENERAL	PMCHQ00002273	\$ 100.00
25988	10015	MACDONALD, VINCENT	8/22/2024	GENERAL	PMCHQ00002273	\$ 150.00
25989	10049	BABIN'S SERVICE CENTRE LTD.	8/22/2024	GENERAL	PMCHQ00002273	\$ 2,386.18
25990	10219	JEFFREY, KATHLEEN	8/22/2024	GENERAL	PMCHQ00002273	\$ 302.41
25991	19828	MAC MOTORS LTD.	8/22/2024	GENERAL	PMCHQ00002273	\$ 6,083.83
25992	20281	CHANNEL MAINTENANCE SERVICES	8/22/2024	GENERAL	PMCHQ00002273	\$ 986.52
25993	22245	ISLANDVIEW ATHLETICS INC	8/22/2024	GENERAL	PMCHQ00002273	\$ 100.00
25994	25048	AGAT LABORATORIES	8/22/2024	GENERAL	PMCHQ00002273	\$ 344.43
25995	28665	LAVANDIER, RENE	8/22/2024	GENERAL	PMCHQ00002273	\$ 6,138.54
25996	29057	RECEIVER GENERAL	8/22/2024	GENERAL	PMCHQ00002273	\$ 2,293.98
25997	29059	SAMSON, SOPHIE	8/22/2024	GENERAL	PMCHQ00002273	\$ 150.00
25998	31501	SHEA, TYLER	8/22/2024	GENERAL	PMCHQ00002273	\$ 150.00
25999	31713	JB & BOYS AUTO & SALVAGE	8/22/2024	GENERAL	PMCHQ00002273	\$ 502.55
26000	35785	MURY, SHANNON	8/22/2024	GENERAL	PMCHQ00002273	\$ 183.88
26001	37151	CANOE PROCUREMENT GROUP OF CAN	8/22/2024	GENERAL	PMCHQ00002273	\$ 369.49
26002	38962	SEAL COVE HOLDING	8/22/2024	GENERAL	PMCHQ00002273	\$ 5,348.44
26003	42706	RECREATION FACILITY ASSOCIATIO	8/22/2024	GENERAL	PMCHQ00002273	\$ 140.55
26004	43652	SANTANA CONTRACTING LTD	8/22/2024	GENERAL	PMCHQ00002273	\$ 23,774.75
26005	46825	RONA ARICHAT	8/22/2024	GENERAL	PMCHQ00002273	\$ 958.27
26006	46884	3285522 NOVA SCOTIA LIMITED	8/22/2024	GENERAL	PMCHQ00002273	\$ 83.95
26007	48160	LANMAR DEVELOPMENTS LTD.	8/22/2024	GENERAL	PMCHQ00002273	\$ 1,595.63
26008	48671	HOLIDAY INN EXPRESS STELLARTON	8/22/2024	GENERAL	PMCHQ00002273	\$ 502.86
26009	49320	DAVIDSON, MYLES	8/22/2024	GENERAL	PMCHQ00002273	\$ 150.00
26010	08656	THE ISLAND NEST RESTAURANT LIM	8/22/2024	GENERAL	PMCHQ00002275	\$ 108.07

Total Cheques: 114

Total Amount of Cheques: \$ 1,051,816.98

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Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 8/1/2024 8/31/2024
 Vendor ID First Last Chequebook ID WATER WATER
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
03004	09415	ACKLANDS-GRAINGER INC.	8/8/2024	WATER	PMCHQ00002265	\$ 35.04
03005	15202	ATLANTIC PURIFICATION SYSTEMS	8/8/2024	WATER	PMCHQ00002265	\$ 329.82
03006	19809	BUREAU VERITAS CANADA (2019) I	8/8/2024	WATER	PMCHQ00002265	\$ 726.12
03007	25048	AGAT LABORATORIES	8/8/2024	WATER	PMCHQ00002265	\$ 2,133.26
03008	45705	LONG POINT SERVICES SEPTIC DIV	8/8/2024	WATER	PMCHQ00002265	\$ 690.00
03009	01295	STRAIT SUPPLIES LIMITED	8/15/2024	WATER	PMCHQ00002270	\$ 89.26
03010	07633	T. SAMPSON & SONS BACKHOE &	8/15/2024	WATER	PMCHQ00002270	\$ 1,357.00
03011	11770	MOTION INDUSTRIES, INC.	8/15/2024	WATER	PMCHQ00002270	\$ 1,412.81
03012	19315	BRENNTAG CANADA INC	8/15/2024	WATER	PMCHQ00002270	\$ 6,481.40
03013	19809	BUREAU VERITAS CANADA (2019) I	8/15/2024	WATER	PMCHQ00002270	\$ 363.06
03014	31006	CAUSEWAY DIVER SUPPLY	8/15/2024	WATER	PMCHQ00002270	\$ 2,259.75
03015	46825	RONA ARICHAT	8/15/2024	WATER	PMCHQ00002270	\$ 44.30
03016	00426	DIGGDON'S FREIGHT SERVICE	8/22/2024	WATER	PMCHQ00002274	\$ 227.70
03017	00701	LANDRY BROTHERS LTD.	8/22/2024	WATER	PMCHQ00002274	\$ 27.55
03018	03123	PETER COVIN'S CONTRACTING LTD.	8/22/2024	WATER	PMCHQ00002274	\$ 5,922.50
03019	19809	BUREAU VERITAS CANADA (2019) I	8/22/2024	WATER	PMCHQ00002274	\$ 363.06
03020	46825	RONA ARICHAT	8/22/2024	WATER	PMCHQ00002274	\$ 34.82

Total Cheques: 17

Total Amount of Cheques: \$ 22,497.45

Ranges: From: To: From: To:
 Cheque Number First Last Cheque Date 8/1/2024 8/31/2024
 Vendor ID First Last Chequebook ID ONLINE PAYMENTS ONLINE PAYMENTS
 Vendor Name First Last

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
1162	00825	BELL ALIANT	8/8/2024	ONLINE PAYMENTS	PMCHQ00002263	\$ 1,281.03
1163	01023	NOVA SCOTIA POWER INC.	8/8/2024	ONLINE PAYMENTS	PMCHQ00002263	\$ 42,969.49
1164	01090	RECEIVER GEN. FOR CANADA	8/8/2024	ONLINE PAYMENTS	PMCHQ00002263	\$ 50,112.51
1165	10010	TELUS HEALTH	8/8/2024	ONLINE PAYMENTS	PMCHQ00002263	\$ 22,237.72
1166	34886	EASTLINK	8/8/2024	ONLINE PAYMENTS	PMCHQ00002263	\$ 449.27
1167	39100	DIRECTOR OF MAINTENANCE ENFORC	8/8/2024	ONLINE PAYMENTS	PMCHQ00002263	\$ 775.72
1168	36914	ROGERS COMMUNICATIONS CANADA I	8/8/2024	ONLINE PAYMENTS	PMCHQ00002266	\$ 1,737.41
1169	00825	BELL ALIANT	8/15/2024	ONLINE PAYMENTS	PMCHQ00002268	\$ 41.40
1170	01457	BELL MOBILITY INC.	8/15/2024	ONLINE PAYMENTS	PMCHQ00002268	\$ 792.78
1171	20265	ROYAL BANK VISA	8/15/2024	ONLINE PAYMENTS	PMCHQ00002268	\$ 2,101.57
1172	34886	EASTLINK	8/15/2024	ONLINE PAYMENTS	PMCHQ00002268	\$ 805.00
1173	39100	DIRECTOR OF MAINTENANCE ENFORC	8/15/2024	ONLINE PAYMENTS	PMCHQ00002268	\$ 387.86
1174	42102	TELUS	8/15/2024	ONLINE PAYMENTS	PMCHQ00002268	\$ 330.40
1175	01090	RECEIVER GEN. FOR CANADA	8/21/2024	ONLINE PAYMENTS	PMCHQ00002271	\$ 39,568.13
1176	39100	DIRECTOR OF MAINTENANCE ENFORC	8/21/2024	ONLINE PAYMENTS	PMCHQ00002271	\$ 387.86

Total Cheques: 15

Total Amount of Cheques: \$ 163,978.15
 =====

System: 8/30/2024 11:32:24 AM
User Date: 8/30/2024

County of Richmond
VENDOR CHEQUE REGISTER REPORT
Payables Management

Page: 1
User ID: amcnamara

Ranges:	From:	To:	From:	To:	
Cheque Number	First	Last	Cheque Date	8/1/2024	8/31/2024
Vendor ID	First	Last	Chequebook ID	ONLINE UTILITY	ONLINE UTILITY
Vendor Name	First	Last			

Sorted By: Cheque Number

* Voided Cheques

Cheque Number	Vendor ID	Vendor Cheque Name	Cheque Date	Chequebook ID	Audit Trail Code	Amount
307	00825	BELL ALIANT	8/8/2024	ONLINE UTILITY	PMCHQ00002264	\$ 101.82
308	01023	NOVA SCOTIA POWER INC.	8/8/2024	ONLINE UTILITY	PMCHQ00002264	\$ 2,107.95
309	34886	EASTLINK	8/21/2024	ONLINE UTILITY	PMCHQ00002272	\$ 163.24
Total Cheques: 3						Total Amount of Cheques: \$ 2,373.01



ACTION LIST 2022-2024

Over 6 mos

Complete

In Progress

Pending

Ref. #	Action Item	Date	Responsible	Time Frame	Status
1	The Municipality conduct a flag raising ceremony, on a date to be determined, in honor and recognition of Truth and Reconciliation Day.	2021-09-27	Municipal Council	TBD	Complete
2	The Warden and Councillor Shawn Samson prepare a letter to the Province, copied to Council, regarding water damage along Veteran's Memorial Drive in Arichat as a result of heavy rains and requesting a resolution.	2022-01-24	Warden/Councillor Samson	Immediately	Complete
3	Staff create a draft "Procedural Policy" for Committees of Council meetings and that the draft be reviewed at a future By-Law/Policy Committee meeting.	2022-02-08	CAO / Warden	Future By-Law/Policy Committee Meeting	In Progress
4	The Warden and Deputy Warden draft a letter to the Department of Public Works indicating safety issue concerns with erosion and flooding on Evanston Road and Langley Lane in District #3.	2022-02-28	Warden & Deputy Warden	Immediately	Complete
5	A letter of concern be drafted by the Warden and Deputy Warden in collaboration with the MLA regarding the landline issues occurring during power outages in Dundee, St. George's Channel and Grand River	2022-02-28	Warden & Deputy Warden	Immediately	Complete
6	Warden Mombourquette, in collaboration with the Cape Breton Partnership, coordinate a meeting with Develop Nova Scotia and Bell Aliant in order to gather information regarding the Broadband Expansion Project.	2022-02-28	Warden	Immediately	Complete
7	The addition of a storm reporting form be referred to Emergency Management Advisory Committee and the By-Law/Policy Committee for review and discussion for potential addition to the plan or by-law.	2022-02-28	Steve Marcellus	Immediately	Complete
8	The matter of the School/Municipal Office Driveway safety concerns be moved to budget deliberations and that the CSAP be approached about their ability to cost-share any work that may be proposed.	2022-03-21	Director of Public Works/CFO	Immediately	Complete
9	The request from the Village of St. Peter's regarding access to the Canada Community Building fund be referred to By-Law/ Policy Committee and also to budget deliberations.	2022-03-21	CFO/Municipal Clerk	Immediately	Complete
10	The Municipality adjust the rates for hauling municipal solid waste and recyclables in accordance with the Truckers Association of Nova Scotia (TANS) monthly diesel fuel price as posted on the Nova Scotia Government website.	2022-04-25	Director of Public Works/CFO	Immediately	Complete

11	The Municipality forward correspondence to Nova Scotia Public Works with a copy to Jamie Chisholm, District Director, PW Eastern, Paul Colton, Construction manager, PW Eastern and Laura Cunningham, Capital Program Administration Office, Pw Head Office, notifying them of the municipality's acceptance of the list and cost estimate for the cost shared program for the paving of Langley Lane, from Pulp Mill Road to end for a distance of .36 kilometers.	25/04/2022	Director of Public Works/CFO	Immediately	Complete
12	The minimum acceptable bid be as follows on the listed properties, which did not sell at previous tax sales, and will be listed for the June 2022 Tax Sale: District #1 - Property #01415298; PID 75011015, Assessed to Mary Gail Rude, Land - 3661 Highway 206, Petit De Grat Minimum Bid: \$10,000 / District #2 - Property #03222241; PID 75100677, Land, Cove Road, West Arichat, Assessed to Household Realty Corporation Limited ,Minimum Bid: \$2,000 / District #1 - Property #09630309; PID 75003947, Assessed to Gordon Edwin (Jr) Short & Shelley Esther Stewart, Land - Highland Street, Arichat, Minimum Bid: Principal Only / District #5 - Property #09055363; PID 75119214, Minimum Bid: Principal Only, Assessed to Gary & Kathleen Pretty, Land - St. Peter's Fourchu Road, Framboise	2022-04-25	Revenue Manager	Immediately	Complete
13	That a \$10,000 Plamu Sponsorship be added to the draft budget for the Nova Scotia Mi'kmaw Summer Games being hosted by Potlotek First Nation from July 17th to July 24th, 2022.	2022-04-25	Chief Financial Officer	Immediately	Complete
14	Esther MacDonnell be appointed to the Accessibility Advisory Committee.	2022-04-25	Warden	Immediately	Complete
15	That the Municipality of Richmond County sign on as an endorser of the National Coalition for Healthy School Food and that correspondence be forwarded to Coalition for Healthy School Food at Food Secure Canada indicating that the Municipality of Richmond County endorses the Coalition's call for the development of a universal cost-shared healthy school food program.	25/04/2022	Municipal Council (Warden)	Immediately	Complete
16	A letter be written by Warden Mombourquette to the Honourable Tim Houston, with a copy to the Minister of Finance, Allan MacMaster, Minister of Municipal Affairs & Housing, John Lohr, MLA, Trevor Boudreau and the President of the NSFM, Amanda McDougall regarding the proposed non-resident Provincial property tax and the proposed non-residential deed transfer tax announced as part of the Province's 22/23 budget indicating the Municipality of Richmond County's opposition to this initiative.	2022-04-25	Warden	Immediately	Complete
17	Post the Non-Union Salary Administration Policy adopted as a policy of the Municipality of the County of Richmond.	2022-04-25	Municipal Clerk	Immediately	Complete
18	Post to Website- the Amended the Flag Policy in order to add the "Review" Section noting that "A review of this policy and the "Flags to be Flown" will be reviewed by Municipal Council on a yearly basis (January) to determine if additional flags are required to be added to the list"	2022-04-25	Municipal Clerk	Immediately	Complete
19	Post to Website - Municipal Council Adopt the Virtual Meeting Policy as a policy of the Municipality of the County of Richmond.	2022-04-25	Municipal Clerk	Immediately	Complete

20	Municipal Council approve the following additional services estimates from FBM: Item 1: 3rd in person meeting in the Louisdale/West Bay Area \$1,985, plus HST, Item 2: Targeted additional 1 hour focus group meetings \$ 880, plus HST	2022-04-25	Chief Financial Officer	Immediately	Complete
21	Municipal Council authorize Staff to proceed with application to the Province's PCAP funding program for the purpose of conducting an Inflow and Infiltration Study on the Arichat sewage collection system.	2022-04-25	Director of Public Works	Immediately	Complete
22	The Municipality use the color red, wherever possible, in all the gardens and landscapes the municipality maintains and supports, supports the nomination of the Isle Madame Garden Club Garden Hero, Lillian O'Hearn, with an honorary certificate, purchase a flag for the "Year of the Garden 2022" and recognize June 18th, 2022 as Garden Day in the Municipality of Richmond County.	2022-04-25	Municipal Clerk/Municipal Council/Director of Public Works	Immediately	Complete
23	The following proclamation be adopted: "Year of the Garden 2022"	2022-04-25	Warden	Immediately	Complete
24	The following proclamation be adopted: May 2022 as "Lyme Disease Awareness Month".	2022-04-25	Warden	Immediately	Complete
25	Update on Code of Conduct Complaint will be provided at a future meeting once the investigation has been Completed.	2022-04-25	Municipal Council	Upcoming Meeting	Complete
26	Council of Municipality of the County of Richmond amend a previously approved motion approved at the January 24, 2022, Council meeting noted in the Review of Minutes which read as follows: "Moved by Councillor Brent Sampson, seconded by Councillor Diggdon that the minutes of the December 20, 2021 Regular Council meeting be approved with amendments. Motion carried." by correcting the vote on Review of Minutes of December 20, 2021 by replacing the words "Motion carried" with "4 in favour, 1 opposed."	2022-04-25	Municipal Clerk	Immediately	Complete
27	Forward Motion to EDPC - Municipal Council give Second Reading and approve the amendments to the Isle Madame Municipal Planning Strategy and Land Use By-law to add Craft Beverage Facilities as a permitted use in the Village Commercial (VC) Zone and insert accompanying definitions	2022-05-24	Municipal Clerk	Immediately	Complete
28	A letter be written to the Minister of the Department of Municipal Affairs and Housing encouraging the department to take an active role on making a determination on reported breaches and whatever new standards are developed and to develop training material related to it.	2022-05-24	Warden Mombourquette	Immediately	Complete

29	A letter be written by Warden Mombourquette to the Honourable Tim Houston, with a copy to the Minister of Finance, Allan MacMaster, Minister of Municipal Affairs & Housing, John Lohr, MLA, Trevor Boudreau and the President of the NSFM, Amanda McDougall regarding the proposed non-resident Provincial property tax and the proposed non-residential deed transfer tax announced as part of the Province's 22/23 budget indicating that Municipal Council is thankful for the removal of the proposed non-resident Provincial property tax and their willingness to listen to the feedback received on the issue.	2022-05-24	Warden Mombourquette	Immediately	Complete
30	Send to CFO that the grant request from the River Bourgeois Community Services Society be approved in the amount of \$9,000 with the following allocation:: Regional /Health/General \$5,000, District #4 \$2,500, District #1, 2 and 3(each) \$ 500	2022-05-24	Municipal Clerk/CFO	Immediately	Complete
31	Send to CFO that the grant request from the St. Peter's RCL Branch 47 be approved in the amount of \$3,924.44 and be allocated as follows: Regional /Health/General \$ 3,000.00, District # 3 and 4 \$ 462.22 each.	2022-05-24	Municipal Clerk/CFO	Immediately	Complete
32	Send to CFO that The grant request from the South Mountain Arm of Gold Community Association in the amount of \$5,000 be approved from the Regional /Health/General Fund contingent on securing other sources of funding.	2022-05-24	Municipal Clerk/CFO	Immediately	Complete
33	The following proclamation be approved: May 29th – June 4th, 2022 is recognized as Access Awareness Week.	2022-05-24	Warden / Municipal Clerk	Immediately	Complete
34	Notify the Board that Mr. Richie Cotton was re-nominated by the Municipality of Richmond County to serve his second term on the Strait of Canso Superport Corporation Board of Directors.	2022-05-24	Municipal Clerk	Immediately	Complete
35	Notify Applicant that an exemption to the Richmond County Noise By-Law #65 be granted to Epic Trip Productions and the Inspiration Point Lodge for June 18th and 19th, 2022 which will extend the 12 AM (midnight) deadline noted in the By-Law (s.4) to 3 AM to allow the event to engage in any activity until 3 AM which tends to disturb the peace and tranquility of a neighborhood to which the By-Law applies.	2022-05-24	Municipal Clerk	Immediately	Complete
36	A letter be written to the Minister of the Department of Municipal Affairs and Housing encouraging the department to take an active role on making a determination on reported breaches and whatever new standards are developed and to develop training material related to it.	24/05/2022	Warden	Immediately	Complete
37	The 30 day Clean-up Order issued by the Eastern District Planning Commission regarding PID (75105304) and AAN (10494923) be amended from a 30 day to a 90 day Clean-up Order and that day one of the Order begin on the day the Order is posted.	2022-06-27	Municipal Clerk/EDPC	Immediately	Complete

38	The NSFM Service Exchange Renegotiation and MGA Review Committee survey be Completed by Warden Mombourquette and Deputy Warden Melanie Sampson in collaboration with the remaining Councillors and Municipal Staff.	2022-06-27	Warden/Deputy Warden	Immediately	Complete
39	Staff reach out to other municipal units regarding a Special Events By-Law and Complete an analysis/comparison of data to be provided to Committee Members at a future By-Law/Policy Committee meeting.	2022-06-27	Municipal Clerk	Immediately	Complete
40	Staff be requested to do an assessment/investigation regarding the potential of expanding the Babin's Hill Look-off.	2022-06-27	CAO/Director of Public Works	Immediately	Complete
41	The building permit fees be amended as recommended by the Director of the Eastern District Planning Commission and that the amended fee structure be effective July 1, 2022.	2022-06-27	Municipal Clerk/EDPC	Immediately	Complete
42	PID (75034520), 1/3 owned by the Municipality of the County of Richmond, consisting of the 100 acre municipal property on Plumb Island and 2/3 owned by Barbara Malcolm, be declared surplus to municipal requirements, and the Municipality's interest sold for fair market value.	2022-06-27	Revenue Manager	Immediately	Complete
43	The request from Marg Herdman for funding for four lighthouses and one governance panel at a cost of approximately \$3,000 each be investigated by Staff in collaboration with MLA Trevor Boudreau regarding funding opportunities which could potentially be available to aid with the project.	2022-06-27	CAO	Immediately	Complete
44	Staff investigate the request from Potlotek First Nation to access Richmond County's garbage and recycling services.	2022-06-27	CAO/Director of Public Works	Immediately	Complete
45	Taxes be written off in the amount of \$356.94 on property AAN 01720872, located at 47 South Side, Petit de Grat, NS, owned by Lillian Gionet, which represents taxes on the dwelling only from May 6, 2022 to March 31, 2023.	2022-06-27	Revenue Manager	Immediately	Complete
46	The fuel price adjustments based on the Truckers Association of Nova Scotia's monthly diesel fuel price be retroactive to April 1, 2022.	2022-06-27	Director of Public Works/Chief Financial Officer	Immediately	Complete
47	The request from the Isle Madame New Horizons Seniors Club, Type 1-Infrastructure Grant fund in the amount of \$5,000 be approved and allocated as follows: Regional/Health/General Grant Funds \$3,500, District #1 \$ 750, District #2 \$ 750	2022-06-27	Chief Financial Officer	Immediately	Complete

48	The request from St. Joseph Parish for the Type 4 – Regional/Health/General Grant Fund in the amount of \$10,000 be allocated and approved from District #1- \$1,500 and District #2 - \$1,500 for a total of \$3,000.	2022-06-27	Chief Financial Officer	Immediately	Complete
49	The grant request from Pitu'paq Partnership Society in the amount of \$2,000 for the Type 4 – Regional/Health/General Grant fund be approved.	2022-06-27	Chief Financial Officer	Immediately	Complete
50	The request from Development Isle Madame Association for the Type 1 – Infrastructure Grant Funds in the amount of \$3,500 be approved for a total of \$1,500 and allocated as follows: District #1 \$750 and District #2 \$750	2022-06-27	Chief Financial Officer	Immediately	Complete
51	The Canada Day 2022 Funding request received from Johnston's Harbour Wharf Association in the amount of \$450 be approved.	2022-06-27	Chief Financial Officer	Immediately	Complete
52	First Reading to amend the Private Ways By-Law #66 in order to add to section 3.2 the wording "Once an application is deemed Complete, the Chief Administrative Officer will forward the application to the Commissioner within 30 days" AND to include an additional section stating: "Once in receipt of the application from the County of Richmond, the Commissioner will make contact with the applicant within 30 days of receiving the application and will communicate the process and potential timelines to the applicant (timelines will be subject to change based on workload and availability of contractors)".	2022-06-27	Municipal Clerk/Municipal Council	September 26, 2022 Regular Council Meeting	Complete
53	An exemption to the Richmond County Noise By-Law #65 be granted to Development Isle Madame Association for the Codstock 2022 event beginning on July 2nd, 2022 which will extend the 12 AM (midnight) deadline noted in the By-Law (s.4) to 1:30 AM July 3, 2022	2022-06-27	Municipal Clerk	Immediately	Complete
54	The Town of Port Hawkesbury staff, CAO Terry Doyle and CFO Erin MacEachern be extended an invitation to review/present the Airport Terms of Reference at a Fall Committee of the Whole meeting.	2022-06-27	Municipal Clerk	Immediately	Complete
55	The CAO follow-up with Justin Forbes of Stantec regarding a potential start-up meeting date regarding the Governance and Boundary Review.	2022-06-27	Municipal Clerk	Immediately	Complete
56	That an Electric Vehicle Charger for the Richmond Arena location be forwarded to budget deliberations for review.	2022-06-27	Chief Financial Officer	Immediately	Complete
57	Staff advertise/promote the review of the Nova Scotia Accessibility Act on the Richmond County Website and Richmond County Facebook page.	2022-06-27	Municipal Clerk	Immediately	Complete
58	Staff forward the information regarding the re-opening of the Business ACCESS Ability Program to the Chamber of Commerce and also that the information be promoted on the Richmond County Website and via Social Media.	2022-06-27	CAO/Municipal Clerk	Immediately	Complete

59	A letter be sent from Municipal Council regarding littering and the return of garbage cans which had previously been located at various provincial parks throughout Richmond County AND that Warden Amanda Mombourquette reach out the RCMP regarding statistics of littering offences over the past number of years.	2022-06-27	Warden	Immediately	Complete
60	The possibility of hiring summer students for summer 2023 to deal with the littering issues be forwarded to budget deliberations.	2022-06-27	Director of Public Works/CFO	Immediately	Complete
61	The grant request from the Royal Canadian Legion Branch 150 be approved and allocated as follows: District #1 \$500, District #2 \$500, Type 1- Infrastructure Grant Funds \$4,000.	2022-06-27	Chief Financial Officer	Immediately	Complete
62	The Grant Policy be referred to the By-Law/Policy Committee meeting for discussion regarding the question of Registry of Joint Stocks.	2022-06-27	Municipal Clerk	Immediately	Complete
63	Grant request from Lakeside Community Association be approved in the amount of \$5,000, contingent on other confirmed sources of funding and allocated as follows: District #4 \$1,000, Type 1- Infrastructure Grant Funds \$4,000.	2022-06-27	Chief Financial Officer	Immediately	Complete
64	The curbside collection contracts be amended to reflect quarterly fuel price adjustments rather than annual adjustments; AND FURTHER MOVED that the next adjustment be implemented July 1, 2022 and apply for the period from July 1 to September 30, 2022.	2022-06-27	Director of Public Works/Chief Financial Officer	Immediately	Complete
65	That Chris Boudreau be appointed as the Interim Chief Administrative Officer, in addition to his Director of Public Works responsibilities from July 1, 2022 until August 31, 2022 or until a permanent Chief Administrative Officer is hired; AND FURTHER MOVED that the interim appointment be compensated with a Salary Level #11, Step #6 on the current salary scale.	2022-06-27	Municipal Council/Chief Financial Officer	Immediately	Complete
66	That funding be approved for travel/expenses related to the interview process for two potential candidates for the Chief Administrative Officer position; AND FURTHER MOVED that the approval would be based on pricing by the Warden in consultation with the CFO, Jason Martell	2022-06-27	CAO/Chief Financial Officer	Immediately	Complete
67	Second Reading By-law #66 / To Amend the Private Ways By-Law #66 to add the following clauses: In s.3.2 - Once an application is deemed Complete, the Chief Administrative Officer will forward the application to the Commissioner within 30 days AND include an additional section stating: Once in receipt of the application from the County of Richmond, the Commissioner will make contact with the applicant within 30 days of receiving the application and will communicate the process and potential timelines to the applicant (timelines will be subject to change based on workload and availability of contractors).	2022-09-26	Municipal Clerk/Municipal Council	November 28 th Regular Council Meeting	Complete

68	Holy Guardian Angels / That Council accept the recommendation of the Committee of the Whole to provide funding to the Holy Guardian Angels Parish in amount of \$3,750.00, with the allocation of funds as follows, \$2,000.00 from the District 5 Activity Fund and \$1,750.00 from the Regional Fund.	2022-09-26	Chief Financial Officer	Immediately	Complete
69	Rural Communities Foundation / That the Council accept the recommendation of the Committee of the Whole to provide funding from the Regional Fund to the Rural Communities Foundation in the amount of \$500.00.	2022-09-26	Chief Financial Officer	Immediately	Complete
70	ACTing Collectively / That Council accept the recommendation of the Committee of the Whole to provide financial support, in the amount of \$669.00, to fund a mail out to seniors.	2022-09-26	CAO/Chief Financial Officer	Immediately	Complete
71	Awards of Recognition Policy / That Council accept the recommendation of the Committee of the Whole to refer the Awards of Recognition policy to the Bylaw and Policy Committee for review.	2022-09-26	Municipal Clerk	Immediately	Complete
72	Strategic Plan Refresh / That Council accept the recommendation of the Committee of the Whole to approve the Strategic Plan Refresh as presented by Preferred Choice.	2022-09-26	Municipal Clerk/Municipal Council	Immediately	Complete
73	Heritage Submissions / That Council accept the recommendation of the Committee of the Whole to refer the Heritage submissions to the Heritage Advisory Committee for review.	2022-09-26	Municipal Clerk	Immediately	Complete
74	NSCC Lease / That Council accept the recommendation of the Committee of the Whole to offer Nova Scotia Community College a 15 month lease for their Heavy Equipment Operator course starting on October 1st, 2022.	2022-09-26	Warden/CAO	Immediately	Complete
75	Letter of Support / Broadband / That Council accept the recommendation of the Committee of the Whole to write a letter of support to the advancement of Broadband agenda to MP Kelloway AND FUTHER MOVE that staff continue to explore funding opportunities.	2022-09-26	Warden	Immediately	Complete
76	Hydrant/Langley Lane / That Council accept the recommendation of the Committee of the Whole to have staff explore the feasibility of installing a hydrant on Langley Lane.	2022-09-26	Director of Public Works	Immediately	Complete
77	Offshore Wind/ Point Tupper Energy / That Council accept the recommendation of the Committee of the Whole to request to have a staff member and a councillor attend future Offshore Wind and Ongoing Point Tupper Energy Developments meetings.	2022-09-26	Municipal Clerk/Municipal Council	Immediately	Complete
78	Louisdale Lions Club / That Council accept the recommendation of the Committee of the Whole to have staff explore funding opportunities for the washrooms being used by patrons of the recreation facilities located at the Louisdale Lions Club AND FURTHER MOVE that staff contact the Louisdale Lions Club regarding the request put forward.	2022-09-26	Recreation Manager	Immediately	Complete

79	RCMP Letter of Concern / That Council accept the recommendation of the Committee of the Whole to write a letter of concern to MP Kelloway regarding retroactive pay for the RCMP.	2022-09-26	Warden	Immediately	Complete
80	Proclamation FDAS Awareness / That Council accept the recommendation of the Committee of the Whole to declare the month of September as Fetal Alcohol Spectrum Disorder (FDAS) Awareness Month.	2022-09-26	Warden	Immediately	Complete
81	Accessibility Advisory Committee / Approve Ashley Lavandier and Shelley Dorey as members of the Accessibility Advisory Committee.	2022-09-26	Recreation Manager	Immediately	Complete
82	J Road Classification List 2022/2023 / Staff notify the Province that the Municipality does not wish to proceed with the cost-shared road upgrades for Langley Lane in Point Tupper.	2022-09-26	Director of Public Works	Immediately	Complete
83	J Road Classification List 2022/2023 / Staff inquire with the Province about the possibility of three-way cost sharing between the Province, Municipality and a Commercial enterprise for upgrades to Lobster Plant Road and FURTHER MOVED that, in order of priority, Marchand Lane and Sampson Road be submitted to the Province for the cost-shared upgrades to J-class roads for the 2023-24 construction season and FURTHER MOVED that Lobster Plant Road be included in the application subject to approval by the Province for three-way cost sharing.	2022-09-26	Director of Public Works	Immediately	Complete
84	Proclamation Right to Know Week / September 26 to October 2, 2022 to be Right to Know Week in the Municipality of the County of Richmond.	2022-09-26	Warden	Immediately	Complete
85	Chamber Upgrades / Staff contact Backman Vidcom for another quote.	2022-09-26	Warden/CAO	Immediately	Complete
86	Truth and Reconciliation Day / Designate the business day prior to September 30th of each calendar year as the flag raising ceremony in honor and recognition of Truth and Reconciliation Day.	2022-09-26	Municipal Clerk/Municipal Council	Immediately	Complete
87	By-Law Partnership Opportunity / For CAO and Warden to explore the by-law enforcement officer partnership opportunity and report back to council at a future meeting	2022-10-11	CAO/Warden	Future Council meeting.	Complete
88	Destination Cape Breton re: Provincial Amendments to Marketing Levies, Request of Support / To defer the decision of Council support to the next Regular Council meeting in order to acquire additional information. **(Contact other Municipalities regarding the levies.) 24/10/2022	2022-10-11	Municipal Councillors/ Warden	Immediate	Complete
89	Accessibility Advisory Committee /That Staff create and submit an advertisement in the local paper, inviting community members with lived experience to consider applying to become a member of the Accessibility Advisory Committee.	2022-10-24	Recreation Manager	Immediate	Complete
90	Tax Reduction due to Fire / That taxes in the amount of \$153.15 be written off, which represents taxes on the dwelling only from August 17, 2022 to March 31, 2023, for property AAN 03000672, owned by Sheila Latimer, which was Completely destroyed by fire.	2022-10-24	Chief Financial Officer	Immediate	Complete

91	Cellular Advocacy Letter / That Council support the Cellular Advocacy Letter as drafted by Glenn Home, Chief Administrative Officer for the Municipality of the County of Antigonish.	2022-10-24	Warden	Immediate	Complete
92	Isle Madame Historical Society, Type 1 Infrastructure Grant / To defer the Isle Madame Historical Society, Type 1 Infrastructure Grant Fund request in the amount of \$4,500.00 to the next Regular Council meeting and FURTHER MOVE that Staff explore funding opportunities related to the project with the Canada Community Building Fund and report back to Council.	2022-10-11	Chief Financial Officer	Moved to October 24, 2022 Regular Council Unfinished Business	Complete
93	Heritage By-Law #49 / That Council refer Heritage Property By-Law #49 to the By-Law/Policy Committee.	2022-10-24	CAO / Municipal Clerk	Immediate	In Progress
94	Strait Area Transit / That staff investigate options for improving transit service in Richmond County.	2022-10-24	CAO	Immediate	Complete
95	Water Utility – Water Line Relocation / That Council have staff explore the Canada Community Building Fund for funding opportunities related to the expenditures from the water main relocation on Whiteside Road and FURTHER MOVE that staff proceed with payment of this non-budgeted expenditure through the Richmond Water Utility if there are no funding opportunities with the CCBF.	2022-10-24	Director Public Works/CFO	Immediate	Complete
96	Non Budgeted Expenditures / That staff contact the department of Municipal Affairs and Housing to discuss non-budgeted expenditures led by the Province and report back to Council.	2022-10-24	CAO	Immediate	Complete
97	Municipality of the County of Guysborough re: Premier Houston's correspondence to Minster Champagne / That Council write a letter of support to Premier Tim Houston regarding the recent correspondence to Hon. Francois-Philippe Champagne for the lack of support and participation from telecommunications companies before, during and after Hurricane Fiona.	2022-10-24	Warden	Immediate	Complete
98	Yarmouth Ferry Service / That Council write a letter of support to Premier Tim Houston regarding the impact the Yarmouth Ferry has on our community and the Province.	2022-10-24	Warden	Immediate	Complete
99	Isle Madame Historical Society, Type 1 Infrastructure Grant / That the Isle Madame Historical Society, Type 1 Infrastructure Grant Fund request in the amount of \$4,500 to upgrade and improve the retaining wall and front and back decks of the Lorenzo building to improve safety and accessibility for visitors and patrons to the site be approved and allocated under the Cultural category from the Canada Community Building Fund (CCBF), and taken from the \$50,000 tagged under waterfront developments as approved on our 5 year capital investment plan for the 2022/2023 fiscal year.	2022-10-24	CFO	Immediate	Complete

100	Langley Lane / That Staff inquire with the Province about the possibility of cost sharing between the Province and the Municipality for upgrades and maintenance for Langley Lane and report back to Council.	2022-10-24	Director of Public Works	Immediate	Complete
101	Accessibility Committee Appointee / That Council accept the following applicant to be appointed to the Accessible Advisory Committee for the Municipality of the County of Richmond, Chantal Boudreau.	11-14-2022	Recreation/Municipal Clerk	Immediate / After adoption of COW Report. 11-28-2022	Complete
102	Oban Road Washouts / That Council have Warden Mombourquette draft a letter of concern to the Minister of Public Works regarding the Oban road washouts and FURTHER MOVE that a request be made for a time line on the scheduled repairs.	11-14-2022	Warden	Immediate / After adoption of COW Report. 11-28-2022	Complete
103	Babins Hill Lookoff / The Committee agreed to have staff explore pricing for the volume of fill and related expenses that may be required for the potential expansion of the Babins Hill Lookoff and report back to Council at a future meeting.	11-14-2022	CAO, Director of Public Works	Immediate	Complete
104	Administration Portuaire de Petit de Grat Grant Request / That Council defer the Administration Portuaire de Petit de Grat, Type 1 – Infrastructure Grant Fund request in the amount of \$10,000.00 to the next Regular Council meeting and FURTHER MOVE that Staff explore funding opportunities related to the project with the Canada Community Building Fund and report back to Council.	11-14-2022	CFO	Immediate	Complete
105	Village on the Canal Grant Request / That Council approve the Village on the Canal Association, Type 4 – Regional/Health/General Grant request in the amount of \$1,000.00 and allocated as follows: \$200.00 from each District Fund.	11-14-2022	CFO	Immediate / After adoption of COW Report. 11-28-2022	Complete
106	Highland Village Grant Request / That Council refer the request for financial support from Murdock MacPherson and Rodney Chaisson of Highland Village Museum to budget deliberations.	11-14-2022	CFO	Immediate / After adoption of COW Report. 11-28-2022	Complete
107	PVSC Virtual Assessment 101 Session / That Council have staff contact the Property Valuation Services Corporation to inquire if the Virtual Assessment 101 Session can be made available for an evening session, as a group in the New Year, and report back to Council at a future meeting.	11-14-2022	CAO/Municipal Clerk	Immediate / After adoption of COW Report. 11-28-2022	Complete
108	Destination Cape Breton Letter of Support / That Council have Warden Mombourquette draft a letter to the Province in support of the following amendments to the Marketing Levy legislation proposed by Destination Cape Breton: (a) that the new legislation state that the levy will apply to all fixed-roof accommodations, as defined in the Tourism Accommodation Registration Act (which includes Airbnb and VRBO), regardless of the number of rooms, (b) That the language for usage of the funds be changed to "Funds collected will be used exclusively on activities and programs that directly support the development of the tourism industry and the marketing of destinations from which they were generated.", (c) that there is a seamless process to replace the current Cape Breton Island Marketing Levy Act with the new legislation., and FURTHER MOVE that the letter encourage all Cape Breton Municipal units to participate.	11-14-2022	Warden	Immediate / After adoption of COW Report. 11-28-2022	Complete

109	The Office of Healthcare Professionals Recruitment (OHPR) re: Community Fund / That Council have staff reach out to the Program Director at Cape Breton South Recruiting for Health to offer support in the application process.	11-14-2022	CFO	Immediate / After adoption of COW Report. 11-28-2022	Complete
110	NS Early Childhood Development Intervention Services/ That Staff advertise/promote the NS Early Childhood Development Intervention Services on the Richmond County Website and Richmond County Facebook page.	11-28-2022	Municipal Clerk	Immediate	Complete
111	Littering /That Staff advertise and promote litter prevention as well as the ability of the RCMP to issue a \$467.50 littering fine under Section 99 of the NS Environment Act on the Municipal Website and Richmond County Facebook page.	11-28-2022	Municipal Clerk	Immediate	Complete
112	Major Event Planning Proposal from Sergeant Nugent / To refer Sergeant Nugent's request regarding major event planning to the By-Law/Policy Committee for investigation into the development of the Municipality's Special Events by-law.	11-28-2022	CAO	Immediate	Complete
113	Recommendation from Planning Advisory/Heritage Committee / That the CAO investigate if the Eastern District Planning Commission can issue summary offence tickets and/or why they don't have the authority to do so and to report back to the Committee at a future meeting.	11-28-2022	CAO	Immediate	Complete
114	Travel and Expense Policy/ That the amended Travel and Expense Policy be adopted as presented.	11-28-2022	CAO/Municipal Clerk	Immediate	Complete
115	Awards of Recognition Policy / That the Awards of Recognition policy be adopted as presented.	11-28-2022	CAO/Municipal Clerk	Immediate	Complete
116	Second Reading By-law #66 / That the Second Reading approval be given to adopt the amended Private Ways By-Law #66 as a By-Law of the Municipality of the County of Richmond.	11-28-2022	CAO/Municipal clerk	Immediate	Complete
117	Terms of Reference - By-Law/Policy Committee / That Council amend the By-Law/Policy Committee Terms of Reference to include the membership of the public who are residents of the Municipality of the County of Richmond and FURTHER MOVE that public members' terms shall be two years, and FURTHER MOVE that members may be re-appointed to the committee for a further two year term, but shall not exceed two consecutive terms.	11-28-2022	CAO/Municipal Clerk	Immediate	Complete
118	Committee Terms of Reference /Refer the Terms of Reference for council committees that have members of the public to the By-Law/Policy Committee for review. With a focus on member terms, code of conduct, and the onboarding of new members.	11-28-2022	CAO / Municipal Clerk	Immediate	In Progress

119	Atlantic Biosphere Project, Proposal to Participate in Weston Foundations Homegrown Innovation Challenge / That staff reach out to the proponent of the Atlantic Biosphere Project to explore resourcing options and report back to Council at the next scheduled meeting on December 12, 2022.	11-28-2022	CAO	Immediate	Complete
120	Federal Boundary Review/ That the Warden draft a letter of support to MP Mike Kelloway expressing concerns regarding the proposed Federal boundaries in terms of geography, service and that the proposed boundary either be reconsidered or extra funds be provided to allow for more constituency offices in order to maintain the level of service and FURTHER MOVE to request that MP Kelloway forward the letter to the appropriate body.	11-28-2022	Warden	Immediate	Complete
121	Louisdale Lions Club Type 4 - Regional/Health/General Grant Request/ That the grant request from the Louisdale Lions Club for the Type 4-Regional/Health/General Grant fund request in the amount of \$2,500.00 be approved and be allocated as follows: \$1,000.00 from the Type 4 - Regional/Health/General Grant Fund and \$1,500.00 from District 3 Fund.	11-28-2022	CFO	Immediate	Complete
122	Administration Portuaire de Petit de Grat Grant Request / That the Administration Portuaire de Petit de Grat Type 1 Grant request in the amount of \$10,000.00 to purchase a commemorative monument in recognition of the expulsion of the Acadians be approved as an eligible project and allocated under the cultural category from the Canada Community Building Fund (CCBF), and taken from the \$50,000.00 tagged under waterfront developments as approved on our 5 year capital investment plan for the 2022/2023 fiscal year.	11-28-2022	CFO	Immediate	Complete
123	Trail Strategy / Schedule pre-budget meetings to allow time to discuss the items in the trail strategy.	11-28-2022	CAO/Municipal Clerk	Immediate	Complete
124	Irish Cove Reclaimed Limestone Quarry Walking Trails /That Council accept the recommendation of the Committee of the Whole to have Warden Mombourquette draft a letter of support to the Department of Natural Resources for the Irish Cove Reclaimed Limestone Quarry Walking Trails project.	2022-12-12	Warden	2022-12-12	Complete
125	Strategic Communications Plan. (June 2021-Draft) / That Council accept the recommendation of the Committee of the Whole to have staff reach out to the Cape Breton Partnership for support in revising the June 4, 2021 Draft Strategic Communications Plan. January 2024 Draft Strategic Communications Plan & Associated Policies/ that Council accept the recommendation from the By-Law/Policy Committee to proceed with the adoption of the Strategic Communications Plan and associated policies. (Delegation to Appear Before Municipal Council Policy, Social Media Policy, Website Content and Maintenance Policy, Communications Policy)	2022-12-12	CAO/Municipal Clerk	Immediate	Complete

126	Saltwire- Chronicle Herald & Cape Breton Post / That Council accept the recommendation of the Committee of the Whole to have Warden Mombourquette draft a letter of concern to Saltwire requesting the resumption of rural door to door delivery or consider semi-central drop off locations and encourage other Municipalities to do the same.	2022-12-12	Warden	Immediate	Complete
127	February Tax Sale / that Council accept the recommendation of the Committee of the Whole that Council authorize the Revenue Manager and CFO to sell property number 01415298 for a minimum acceptable bid of \$5,000 and if this property does not sell for the minimum acceptable bid, to proceed and sell the property for any bid.	2022-12-12	CFO	Immediate	Complete
128	February Tax Sale / that Council accept the recommendation of the Committee of the Whole that Council authorize the Revenue Manager and CFO to sell property numbers 02465418, 03739511, 03927415, 04537521, 05176328, 07944063 for a minimum acceptable bid of principal only and if these properties do not sell for the minimum acceptable bid, to sell these properties for half the principal only amount, and if these properties do not sell for half the principal only amount, to proceed and sell these properties for any bid.	2022-12-12	CFO	Immediate	Complete
129	Village of St. Peter's Guarantee / That Council accept the recommendation of the Committee of the Whole that Council approve the draft loan guarantee requested by the Village of St. Peter's in the amount of \$56, 407.50 for the purposes of purchasing a new sidewalk tractor.	2022-12-12	CFO	Immediate	Complete
130	PVSC Inactive Accounts / That the recommendation of the Committee of the Whole that Council authorize the Manager of Accounting & Finance and CFO to proceed and write off the principal and interest associated with the inactive accounts in the total amount of \$28,209.44.	2022-12-12	CFO	Immediate	Complete
131	Richmond River Roots / That Council accept the recommendation of the Committee of the Whole that Warden Mombourquette draft a letter of support for the Richmond River Roots Market Garden Society for their Sustainable Communities Challenge Fund proposal to obtain a second climate battery greenhouse.	2022-12-12	Warden	Immediate	Complete
132	NSCC Report to the Community / Staff to share information on the Municipal Website and Facebook page.	12-19-2022	Municipal Clerk	Immediate	Complete
133	St. Peter's Community Hub Project / That Council provide support of principle only for the St. Peter's Community Hub Project.	12-19-2022	Municipal Council	Immediate	Complete
134	EverWind Fuels, re: Public Comments Period - Due Date Jan. 18 / post on Municipal FB and Website	2023-09-01	Municipal Clerk	Immediate	Complete

135	Babins Hill Lookoff / that Council accept the recommendation of the Committee of the Whole that Council defer the estimated costs to carry out the work to expand the Babins Hill Lookoff by 40 meters west along Highway 206 to the 2023/24 budget deliberations.	2023-09-01	CFO	Immediate	Complete
136	Fleet Vehicle / that Council accept the recommendation of the Committee of the Whole that Council approve the purchase of a new fleet vehicle at the tendered cost of \$72, 369 plus HST with the costs being incurred in the 2023/24 fiscal year and FURTHER MOVE that the CAO be authorized to negotiate any increase in price resulting from supply of a 2024 model vehicle if no 2023 model vehicles are available at the time of order/delivery.	2023-09-01	CFO/CAO	Immediate	Complete
137	Marketing Levy Update / that Council refer the Municipality of the County of Richmond Marketing Levy By-Law #60 to the By-Law/Policy Committee for review and recommendation.	2023-09-01	Municipal Clerk	Immediate	Complete
138	CAO Employee Success Plan / that Council refer the CAO Employee Success Plan to the By-Law/Policy Committee.	2023-09-01	CAO / Municipal Clerk	Immediate	Complete
139	By-Law / Policy Committee / that Council approve Lois Landry as a member of the By-Law and Policy Committee.	1/23/2023	CAO/Municipal Clerk	Immediate	Complete
140	Storm Policy / that the Storm Policy be adopted as a policy of The Municipality of the County of Richmond.	1/23/2023	CAO/Municipal Clerk	Immediate	Complete
141	Second Reading / that Council give the second reading to approve entering into a Development Agreement for 4 tourist cabins/cottages on Lot 18, PID 75144063, Orion Crescent, Walkerville, Richmond County.	1/23/2023	Warden/CAO/Municipal Clerk	Immediate	Complete
142	Second Reading / that Council give the second reading to approve the proposed Land Use By-law amendment to rezone the portions of the properties identified as PID 75086868, 75136218, 75052530, 75219568, and 75086397 from the Residential Rural (R-2) Zone to the Residential Village (R-1) Zone to allow for smaller lot subdivision	1/23/2023	Warden/CAO/Municipal Clerk	Immediate	Complete
143	Governance and Boundary Review / that the Warden and CAO work with Stantec on a new map that includes the following changes: Move Lennox Passage to District 3 Create more equitable division on Isle Madame between Councillors Move Grande Greve to District 4 Move Thibeauville to District 4	1/23/2023	Warden/CAO	Immediate	Complete
144	Strait Area Transit / that Council invite the Board of Executives and the support staff as required from Strait Area Transit to the next meeting of Council to discuss and continue contract negotiations.	1/23/2023	CAO/ Municipal Clerk	Immediate	Complete

145	Richmond Villa Board Request / that Staff create and submit advertisements in local media inviting Richmond County residents to consider applying to become a member of the Richmond Villa Board and FURTHER MOVE that the term for this position will be until the next organizational meeting.	1-31-2023	Municipal Clerk	Immediate	Complete
146	Governance and Boundary Review /that the CAO and Warden work together on the application and supporting documents for the Nova Scotia Utility and Review Board.	1-31-2023	CAO	Immediate	Complete
147	Heritage Plaques / that Council pursue the idea of having heritage plaques made and given to heritage building upon designation.	2-27-2023	CAO & Municipal Clerk	Immediate	Complete
148	Lighthouse Heritage Properties / that staff explore funding options for the support of interpretive panels for lighthouse heritage properties on Isle Madame and FURTHER MOVE that staff contact the proponent to inquire on the progress of the project.	2-27-2023	CAO & Cllr M. Diggdon	Immediate	PENDING
149	Municipal Heritage Property Designation Scoring Criteria / to adopt the Municipal Heritage Property Designation Scoring Criteria as presented and FURTHER MOVE that the Planning Commission carry out the scoring, which can then be reviewed, revised as necessary, and agreed to by the Planning Advisory / Heritage Committee.	2-27-2023	CAO & Municipal Clerk	Immediate	In Progress
150	Public Participation Program Regarding Engagement with Abutting Municipalities / to refer the public participation program regarding engagement with abutting municipalities staff report as presented by the Eastern District Planning Commission to the By-Law/Policy Committee for review.	2-27-2023	CAO & Municipal Clerk	Immediate	Complete
151	Provincial Snow Clearing / that Council accept the recommendation of the Committee of the Whole that staff request a meeting of Council and Department of Public Works in our region to discuss concerns regarding provincial snow clearing and FURTHER MOVE that the Warden draft a letter requesting a meeting with the Minister of Transportation.	2-27-2023	CAO & Municipal Clerk	Immediate	Complete
152	Province's Introduction to Bill 225 / that Council accept the recommendation of the Committee of the Whole to have the Warden draft a letter to the Minister of Municipal Affairs and Housing acknowledging that we are confident Bill 225 was passed with positive intentions to address the housing crisis, but that Council has concerns about the process and requests that the Province consider repealing the Bill which grants Ministerial authority to override lawfully established by-laws of the Halifax Regional Municipality.	2-27-2023	Warden	Immediate	Complete
153	AccessAbility Week / that the request for funds to support activities in recognition of AccessAbility Week from May 29th – June 4th, 2023 be deferred to budget deliberations.	2-27-2023	CAO/Chief Financial Officer	Immediate	Complete

154	Administration Portuaire de Petit de Grat Grant Request /that Council approve the Administration Portuaire de Petit De Grat grant request in the amount of \$15,000 to install water and sewer connections as eligible projects and allocated under the drinking water/wastewater categories respectively from the Canada Community Building Fund (CCBF), and taken from the \$50,000 tagged under waterfront developments as approved on our 5 year capital investment plan for the 2022/2023 fiscal year.	2-27-2023	Chief Financial Officer	Immediate	Complete
155	Bonnie Brae Seniors Club Type 4 -Grant Request /that Council approve the Bonnie Brae Seniors Club grant request for purchasing and installing an automated external defibrillator (AED) in the amount of \$ 1,000.00 and allocated as follows: District 1: \$150.00, District 2: \$150.00, District 4: \$ 337.78, Regional Fund: \$362.22.	2-27-2023	Chief Financial Officer	Immediate	Complete
156	Private Ways By-Law # 66 -First Reading/ to amend the Private Ways By-Law #66 in order to add Section 5 Repeal and Replace, and shall read as follows: The previous version #1, dated June 28, 2021, and all other versions of the By-Law 66, Private Ways By-Law, are repealed and replaced by this by-law.	2-27-2023	Municipal Clerk	Immediate	Complete
157	Richmond Villa Board / that Council accept Robert Wambolt as the appointed community member to the Richmond Villa Board.	2-27-2023	Municipal Clerk	Immediate	Complete
158	Spring 2023 Heavy Collection/ that Council accept the recommendation from the Director of Public Works to issue a tender for collection services for the 2023 Spring Heavy Collection.	2-27-2023	Director of Public Works	Immediate	Complete
159	Bras d'Or Lakes Collaborative Environmental Planning / that the CEIP request for financial support for the Etuapmumk (Two-Eyed Seeing) Conference being held in October 2023 be deferred to budget deliberations.	2-27-2023	Chief Financial Officer	Immediate	Complete
160	Special Event By-Law/ that Council move the Special Event By-Law to the adoption process as	2-27-2023	CAO/Municipal Clerk	Immediate	Complete
161	Public Participation Program Regarding Engagement with Abutting Municipalities / that Council adopt, by policy, the Municipality of the County of Richmond public participation program regarding engagement with abutting municipalities, as set out in Appendix A of the Eastern District Planning Commission report dated February 14, 2023.	2-27-2023	CAO/Municipal Clerk	Immediate	Complete
162	Canada Community Building Fund Discussion (Gas Tax)/ It was the consensus of the Committee to defer non-profit organizations discussion to a future meeting.	2-27-2023	CAO / CFO	Immediate	In Progress
163	Canada Community Building Fund Discussion (Gas Tax)/ that staff produce a draft policy for the use of the Canada Community-Building Fund by the Village Commission.	2-27-2023/ 03/27/2023	CAO/Staff	Immediate	Complete

164	Comfort Center & Emergency Shelter Policy/ The Committee unanimously agreed that have staff prepare a second draft to include a section on Municipal responsibilities to be presented at a future meeting.	2-27-2023	CAO/Steve Marcellus	Immediate	Complete
165	Eastern District Planning Commission Appointments and Positions of the District Planning Staff / Council to approve the following EDPC Commission staff appointments and the positions for 2023-2024, effective April 1, 2023 as follows: Building Inspectors: Harry Martell, André Samson and Sean Donovan -Alternates: David MacKenzie, Johnathan Martin and Luke Ross- Special Constable: Sean Donovan and Johnathan Martin - Development Officer: Andrew Jones -Alternates: John Bain; Wanda Ryan; Dawn Sutherland; Kristen Knudskov and Mikayla Tait - Fire Inspectors: Harry Martell and André Samson -Alternates: Sean Donovan, David MacKenzie, Jonathan Martin and Luke Ross - Dangerous or Unightly Premises - Administrators: Jonathan Martin and John Bain- Alternates: Luke Ross, Harry Martell and André Samson Special Constable: Sean Donovan and Jonathan Martin	3-13-2023	Municipal Council/ Mun. Clerk	Immediate	Complete
166	Autism Acceptance Month Flag Raising / Council to have staff organize the Autism Acceptance Month flag raising and proclamation ceremony on April 3rd, 2023, and FURTHER MOVE that staff advertise an invitation to residents in local media.	3-13-2023	Director Public Works/Municipal Clerk	Immediate	Complete
167	Gaelic Nova Scotia Month Flag Raising / Council to have staff organize the Gaelic Nova Scotia Month flag raising and proclamation ceremony for a date in May and FURTHER MOVE that staff advertise an invitation to residents in local media.	3-13-2023	Director Public Works/Municipal Clerk	Immediate	Complete
168	Purple Day for Epilepsy Awareness / that the proclamation be accepted to proclaim that March 26, 2023 be “Purple Day”, in an effort to raise awareness of epilepsy in Canada.	3-13-2023	Municipal Clerk	Immediate	Complete
169	Grant Request from Raising the Villages Cooperative Ltd. for the Type 4 – Regional/Health/General Grant Funds in the amount of \$5,000./ that the Raising the Villages Cooperative Ltd. grant request in the amount of \$ 3,000 for the purpose of supporting the costs of communications and network development, be approved and allocated as follows: \$150 from District 1, \$350 from District 2, \$1,000 from District 5 and \$ 1,500 from the Type 4 General Fund.	3-13-2023	CFO	Immediate	Complete
170	Constituent/ Question Period / Develop a service standard for responding to public inquires.	3-13-2023	CAO / Municipal Clerk	Immediate	Complete
171	Constituent/ Question Period / To post EDPC public meetings on the Municipal schedule of meeting calendar.	3-13-2023	Municipal Clerk	Immediate	Complete

172	Constituent/ Question Period / Create an Appeal Process for Land Development	3-13-2023	n/a	Immediate	Complete
173	Constituent/ Question Period Inquiry, Re Property Tax Sale: If there is a lean on a property and the County accepts less than what is owing, is the remainder put out as a lean on the property owner?	3-13-2023	CFO, Revenue Manager	Immediate	Complete
174	Constituent/ Question Period Inquiry, Re: Property Tax Sale: If the Municipality gets excess money for a property that is sold at a tax sale can the property owner ask for the difference between what is owed and what was received by the County?	3-13-2023	CFO, Revenue Manager	Immediate	Complete
175	Cape Breton Fiddlers Association, Re: Proposal for Richmond County/ Provide the association with the grant application forms and provide assistance as needed with the application process.	3-13-2023	CFO/ Recreation Manager	Immediate	Complete
176	Point Tupper Industrial Zones / that Council accept the recommendation of the Planning Advisory / Heritage Committee to accept the recommendation from the Eastern District Planning Commission to approve the proposed amendments to the West Richmond Plan Area Municipal Strategy and Land Use By-law to allow: a) The creation of a new Heavy Industrial Restricted (1-4) zone which allows a limited number of industrial uses including Green Energy Facilities subject to special provisions specifically designed to address the protection of the Landrie Lake Water Supply Area; b) A concurrent rezoning of portion of the property identified by PID 7511767 from the Light Industrial (I-1) Zone to the new 1-4 Zone; c) The addition of Green Energy Facilities as permitted use within the Watershed Protection Periphery (W-2) Zone subject to special provisions; d) The addition of Green Energy Facilities as permitted use within the Heavy Industrial (1-3) Zone subject to existing zone provisions; e) The addition of rezoning Policy for the new Heavy Industrial Restricted (1-4) Zone; f) The addition of a definition of “ Green Energy Facility/Facilities” in the Land Use By-law and; g) Removal of single unit dwellings as permitted use within the Heavy Industrial (1-4) Zone; and FURTHER MOVE that Council give first reading and set a public hearing date.	3/21/2023	CAO	Immediate	Complete
177	Land Use By-Law Summary Offence Tickets / that Council accept the recommendation of the Planning Advisory/ Heritage Committee to approve the Eastern District Planning Commission appointment of staff as Special Constables for Land Use By-law enforcement for 2023-2024, effective April 1, 2023; Sean Donovan, Manager of Inspection Services and Jonathan Martin, Senior Building Official.	3/21/2023	CAO/Warden	Immediate	Complete
178	Welcoming Food Trucks/ to refer Food Trucks to the By-Law / Policy Committee and FURTHER MOVE that staff explore examples of how Food Trucks are welcomed in other communities.	3/27/2023	CAO/Staff	Immediate	Complete

179	Regional/Shared By-Law Enforcement Officer Update/ that the agenda item “Regional/Shared By-Law Enforcement Officer Update be added to the next By-Law/Policy Committee for discussion.	3/27/2023	Municipal Clerk	Immediate	Complete
180	Travel for Wind Europe 2023/ that Council preapprove the Wardens travel to cover the costs to accompany the Nova Scotia Delegation on their mission to Copenhagen, including Wind Europe 2023, as per our current travel policy and FURTHER MOVE that Council support 25% of the costs for the Economic Development and Innovation Officer to attend subject to securing the additional funds required.	3/27/2023	CAO/Municipal Clerk	Immediate	Complete
181	Lyme Disease Awareness Month / that the Lyme Disease Awareness Month Proclamation be approved.	3/27/2023	Warden/Municipal Clerk	Immediate	Complete
182	No Mow May / that the Municipality support the campaign launched by Plantlife called “No Mow May” by erecting signage at Municipal sites and advertising on the Municipal Website and Facebook page	3/27/2023	CAO/Staff	Immediate	Complete
183	Multi-Use Facility Feasibility Study / have staff explore additional sources of funding opportunities and report back at the next Committee of the Whole meeting for further discussion.	3/27/2023	Director of Public Works/ Recreation Manager	Immediate	Complete
184	Marketing Levy Update / that staff contact Terry Smith from Destination Cape Breton to get clarification on 5.1, 5.1 (d), 7.6 and 8.3.	3/27/2023	CAO/Municipal Clerk	Immediate	Complete
185	Comfort Center & Emergency Shelter Policy/ that Council accept the recommendation from the By-Law/Policy Committee to adopt the Comfort Center & Emergency Shelter Policy as a Policy of the Municipality of the County of Richmond.	3/27/2023	CAO/Steve Marcellus	Immediate	Complete
186	Constituent/ Question Period / What is the appeal process for sot's? What is the process EDPC uses to issue sot's?	3/27/2023	CAO	Immediate	Complete
187	L'Ardoise Acadian Heritage Society/ that the Committee recommend to Council that the L'Ardoise Acadian Heritage Society Grant Request for Type 2- Start-up Activity Grant Funds in the amount of \$500 for the purpose of supporting the costs of equipment and supplies, be approved and allocated as follows: \$ 500.00 from District 5 Funds.	2023-11-04	CFO	Immediate	Complete
188	St. Peter's Grand River Loch Lomond Pastoral Charge / that the Committee recommend to Council that the St. Peter's Grand River Loch Lomond Pastoral Charge Grant Request for Type 4 - Regional/Health/General Grant Funds be the amount of \$3,000 for the purpose of supporting the costs of building repairs and allocate as follows: \$3,000.00 from General Grant Funds.	2023-11-04	CFO	Immediate	Complete

189	Strait Area Mutual Aid Association Grant Request / that the Committee recommend to Council to have the CAO ask the CFO if the funding request from the Strait Area Mutual Aid Association would fit the criteria for the Grant/Funding application process and FURTHER MOVE that the funding request be referred to Budget deliberations if the association does not meet the requirements.	2023-11-04	CAO/CFO	Immediate	Complete
190	RCMP Retroactive Costs / that the Committee recommend to Council to support the Federation of Canadian Municipalities resolution opposing the decision of the Federal Government to not absorb retroactive RCMP costs and FURTHER MOVE that the Warden issue a press release.	2023-11-04	Warden	Immediate	PENDING
191	Landrie Lake Water Utility Board, Re: Letter to Minister of Public Works regarding Green Hydrogen Development Support/ that the Committee recommend to Council to support the letter to the Minister of Public Works requesting that the Nova Scotia Department of Public Works work with the utility to re-establish water transfer from the Little River Reservoir to Landrie Lake.	2023-11-04	CAO/Municipal Council	Immediate	Complete
192	Meeting with Council to Discuss Shared Municipal Files /that the Committee recommend to Council to have staff organize and coordinate a meeting with the Port Hawkesbury Town Council to discuss shared files. May 27, 2024 Moved by Councillor Melanie Sampson, seconded by Councillor Michael Diggdon that Council have staff proceed to schedule a meeting for a date in June, if possible, for a joint meeting with the Town of Port Hawkesbury.	2023-11-04	CAO	Immediate	In Progress
193	Doug Griffiths, President & CEO, 13 Ways Inc. & Cape Breton Regional Enterprise Network Event/ that the Committee recommend to Council to have the CAO and staff pursue a community focused event with Doug Griffiths.	2023-11-04	CAO	Immediate	Complete
194	Acting Collectively Year End Report / to share the report on the Municipal website/Facebook page.	2023-11-04	Municipal Clerk	Immediate	Complete
195	Raising the Village/ Request video from Jim Mustard to share with Council/staff	2023-11-04	Municipal Clerk	Immediate	Complete
196	Fire Services/ TOR and Committee Structure / inquire with Staff (EMO) regarding how to move to a more structured committee and provide assistance where needed.	2023-11-04	CAO/EMO	Immediate	In Progress
197	CAO, Re: 2023/2024 Budget Planning Discussion/ to have meetings set up similar to last year and to provide Council with dates as soon as they are made available.	2023-11-04	CAO	Immediate	Complete
198	Budget Release Policy - that staff prepare a 2nd draft with the recommendations from the By-Law/Policy committee.	2023-11-04	CAO/Municipal Clerk	Immediate	Complete
199	Storm Reporting Form - The Committee unanimously agreed that the form would be used for post storm reporting and that the data collected will need to be tracked	2023-11-04	EMO	Immediate	Complete
200	Regional/Shared By-Law Enforcement Officer - provide the other participating Municipalities our top three by-laws for the purpose of enforcement: Animal, Noise and Special Event By-Laws	2023-11-04	CAO	Immediate	Complete

201	Fences Arbitration Committee/ that the By-Law Policy Committee recommend to Council to form a Fences Arbitration Committee.	2023-11-04	CAO/Municipal Clerk	Immediate	Complete
202	Food Truck/Vending By-Law / that staff provide the first draft for a future By-Law /Policy meeting.	2023-11-04	CAO / Municipal Clerk	Immediate	In Progress
203	Clean Up Order / that Council accept the recommendation from the Eastern District Planning Commission that the 30 day Clean Up order be upheld to remove everything that renders the property dangerous or unsightly as outlined and FURTHER MOVE that the 30 day starts from April 24, 2023.	4/24/2023	CAO/Municipal Clerk	Immediate	Complete
204	Flag Policy / to refer the Municipal Flag Policy to the By-Law/Policy Committee for revisions. June 24, 2024: that Council adopt the Flag Policy as amended	4/24/2023	CAO / Municipal Clerk	Immediate	Complete
205	Arichat Pedestrian Side Walk/ that Council not proceed with the Arichat Pedestrian Sidewalk this season and FURTHER MOVE to defer the Arichat Pedestrian Sidewalk project to budget deliberations.	4/24/2023	CFO	Immediate	Complete
206	2023/24 Cost Shared Road Upgrades J-Class Roads/ that Council enter into the cost shared paving agreement with the Province for Marchand Land for the 2023/24 fiscal year at the estimated Municipal portion of approximately \$43,000 net of HST rebate.	4/24/2023	Director of Public Works	Immediate	Complete
207	Point Michaud Beach Building/ that Council pre approve an additional \$28, 100 from CCBF funds in the 2023/24 budget in order to cover the costs of the new Point Michaud beach building.	4/24/2023	Director of Public Works	Immediate	Complete
208	Riverdale Senior Club / that Council have staff contact the Riverdale Senior Club to provide information on the Grant Application Process for requesting funds.	4/24/2023	Municipal Clerk	Immediate	Complete
209	Recreation Vehicles / that the Planning Advisory / Heritage Committee recommend to Council to approve the amendments to the Isle Madame Municipal Planning Strategy and Land Use By-law to allow for small scale campgrounds and recreational vehicles to be used as seasonal main dwellings or seasonal accessory dwelling as of right within the Rural General (RG) Zone and Rural Resource (RR) Zone and to insert accompany definitions; and to remove the requirement of have coverings for all windows to reduce light pollution and FURTHER MOVE that Council give first reading and schedule a Public Hearing.	4/25/2023	CAO / Municipal Clerk	Immediate	Complete
210	Heritage Plaques/ that the Planning Advisory/Heritage Committee recommend to Council to purchase 9 inch x 5 inch bronze plaque, and FURTHER MOVE to defer discussion to budget deliberations.	4/25/2023	CAO / Municipal Clerk	Immediate	Complete
211	Budget Release Policy / that the Committee recommend to Council to adopt the Budget Release Policy with the following changes: In Section 4 (a) remove the wording “ cost increases” to “changes”, remove Section 5(a), remove Section 3 and renumber the document accordingly.	2023-08-05	CAO, Municipal Clerk	Immediate	Complete
212	Marketing Levy / The Committee unanimously agreed to have staff reach out to Terry Smith and suggest a word change for Section 7 (e), to replace the word “Municipality” with “resides on Cape Breton Island”.	2023-08-05	CAO, Municipal Clerk	Immediate	Complete

213	CCBF Policy / The Committee unanimously agreed to have staff prepare a third draft to include the Committee recommendations and to provide the supporting information used to formulate the percentages for funding amounts for the next By-Law/Policy Committee.	2023-08-05	CAO, CFO	Immediate	Complete
214	National Accessibility Awareness / that the Committee recommend to Council to have staff raise the Accessibility Flag for National Accessibility Awareness week, from May 29th – June 3rd.	2023-08-05	Director of Public Works, Municipal Clerk	Immediate	Complete
215	Tax Sale / that Council accept the recommendation of the Revenue Manager and CFO and that Council authorize the Revenue Manager and CFO to sell property numbers 00366722, 10534461, and 10534471 for a minimum acceptable bid of principal only and if these properties do not sell for the minimum acceptable bid, to sell these properties for half the principal only amount, and if these properties do not sell for half the principal only amount, to proceed and sell these properties for any bid.	2023-08-05	CFO	Immediate	Complete
216	River Bourgeois Mariner Society for the Type 4 – Regional/Health/General Grant Funds request / that the Committee recommend to Council to defer the grant request from the River Bourgeois Mariner Society for the Type 4 – Regional/Health/General Grant Funds in the Amount of \$1500 to the June Committee of the Whole meeting.	2023-08-05	Municipal Clerk	Immediate	Complete
217	Cape Breton Fiddlers Association / to defer the grant request to the June Committee of the Whole meeting and to have staff reach out to the proponent to gather information regarding what events are taking place in Richmond County	2023-08-05	CAO, Municipal Clerk	Immediate	Complete
218	VON Week / that the Committee recommend to Council to support the request from VON to celebrate VON Week by using blue lights on the Municipal Office building, request, from VON, a Victorian Order of Nurses for Canada (VON) flag and further make every effort to recognize VON week from May 21-27, 2023 on the Municipal Website and local media.	2023-08-05	Director of Public Works/Municipal Clerk	Immediate	Complete
219	Richmond Wildlife Association / that the Committee recommend to Council to approve the grant request from the Richmond Wildlife Association for the Type 3 – C1 Physical Activity Grant Funds in the amount of \$172.50 and be allocated at follows:\$ 172.50 from the District 2 funds.	2023-08-05	CFO	Immediate	Complete
220	Louisdale Fleur de Lis Seniors & Pensioners Club / that the Committee recommend to Council to approve the grant request from the Louisdale Fleur de Lis Seniors & Pensioners Club for the Type 3 – C3 Sponsorship Grant Funds in the amount of \$500.00 and be allocated at follows: \$500.00 from the Regional General funds.	2023-08-05	CFO	Immediate	Complete
221	Sidewalk Project / The Committee unanimously agreed to defer the Arichat Pedestrian Sidewalk Project to budget discussions.	2023-08-05	CAO, CFO	Immediate	Complete
222	Mawio'mi Friendship Gala Sponsorship Opportunities / the Committee unanimously agreed to purchase the \$600.00 Friends of Mawio'mi sponsorship level.	2023-08-05	CAO, Municipal Clerk	Immediate	Complete
223	Pondville Beach / Council to draft a letter with input from the Save the Beach Provincial Park Group to the MLA and the Minister to address the infrastructure needs of the Pondville Beach Provincial Park.	2023-08-05	Warden	Immediate	Complete
224	Broadband / contact Bell to get some pricing on a Broadband/Cell Tower for the Loch Lomond area and report back to Council with an estimate of pricing so they could decide whether they want to add it to the 5 Year Capital Investment Plan.	05/15/2023	CAO	Immediate	Complete
225	Collaborative Session / that Council approve the requested amount of up to \$5,000 to provide catering for the June 23rd Richmond County Collaborative Session with Dough Griffiths.	5/23/2023	CAO/CFO	Immediate	Complete

226	NSCC HEO Lease/ that Council approve in principle to have a 5 year lease with an appropriate out clause granted to the Nova Scotia Community College Strait Area Campus and FURTHER MOVE to refer the matter to Port Hawkesbury and the Joint Park Commission.	5/23/2023	CAO/CFO	Immediate	Complete
227	Three year share agreement- Jclass road/ that Council defer to June 1, 2023 Special Meeting	5/23/2023	CAO	Immediate	Complete
228	Hanging Flower Baskets/ that Council approve the request from Telile Community Television to place and care for hanging flower baskets on the lampposts that line the Arichat sidewalk conditional on staff approval.	5/23/2023	CAO/ Director of Public Works	Immediate	Complete
229	Question Period Procedure / that Council defer the discussion to the June COW Meeting	5/23/2023	Municipal Clerk	Immediate	Complete
230	Arichat Pedestrian Side Walk/ that Council defer a decision to June 1, 2023 Special Meeting	5/23/2023	Municipal Clerk	Immediate	Complete
231	NSFM Policing Survey / that Council defer to staff to coordinate a response from Council and the Police Advisory Board.	5/23/2023	CAO/Municipal Clerk	Immediate	Complete
232	CCBF Policy Section 4 (a) / to have staff provide the By-Law / Policy Committee with a staff report for data on 8% and 10% allocation for the next meeting.	5/23/2023	CAO/CFO	Immediate	Complete
233	CCBF Policy Section 4 (f) / to reword as follows: The Municipality will contribute to a maximum of 50% of the total CCBF eligible project costs net of any other external funding , from the allocated account for water and sewer projects and with no percentage limits on other projects.	5/23/2023	CAO/ Municipal Clerk	Immediate	Complete
234	Marketing Levy, 3rd Draft - Question for Terry Smith from Council regarding Section 7 e: Why do we need to specify the geography?	5/23/2023	CAO/Municipal Clerk	Immediate	Complete
235	Question Period - questions from the public regarding the proposed changes to the Isle Madame Municipal Planning Strategy and Land use By-law. (1) Whether or not the policy change for Isle Madame is in keeping with the norms in other areas of the province? (2) What substantiates a mini campground and is it based on any size of lot as the old by-law would apply to any land owner?	5/23/2023	CAO/Municipal Clerk	Immediate	Complete
236	CCBF Policy moved to adoption process	2023-06-06	Municipal Clerk	Immediate	Complete
237	Marketing Levy moved to the adoption process	2023-06-06	CAO / Municipal Clerk	Immediate	Complete
238	Food Cycle Science, Municipal Food Waste Pilot Project - that Council refer to staff for further investigation.	2023-12-06	CAO	Immediate	Complete
239	Acting Collectively - send email to Councillors with information on the Council Recruitment Campaign..	2023-12-06	Municipal Clerk	Immediate	Complete
240	Waste Receptacles- that Council refer the topic of Waste Receptacles for further discussions to the By-law / Policy Committee	2023-12-06	CAO / Municipal Clerk	Immediate	Complete
241	Arichat Community Development Grant Extension - that the Committee recommend to Council to approve the Arichat Community Development Association grant request extension for an additional year, to March 31, 2024	2023-12-06	CFO	Immediate	Complete
242	IMVFD - that Council have staff draft a letter outlining the limitations on private property and to provide information on who may be contacted.	2023-12-06	CAO	Immediate	Complete

243	Louisdale & Area Food Bank - that Council approve the grant request from the Louisdale & Area Food Bank Society for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 5000 and be allocated from the Regional Fund.	2023-12-06	CFO	Immediate	Complete
244	River Bourgeois Community Services Society - that Council have staff reach out to the proponent for further information on the designated funds and defer to June Council.	2023-12-06	CFO	Immediate	Complete
245	Re-Nest - that Council approve the grant request from the Re-Nest Furniture Society for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 600 and be allocated from the Regional Fund.	2023-12-06	CFO	Immediate	Complete
246	Re-Nest - reach out to the organization how we can help promote them.	2023-12-06	Municipal Clerk	Immediate	Complete
247	Little Harbour Comm. Pasture - that Council approve the grant request from the Little Harbour Community Pasture for the Type 4-Regional/Health/General Grant Funds in the amount of \$ 5000 and be allocated at follows: \$2000 from District 5 and \$3000 from the Regional Fund.	2023-12-06	CFO	Immediate	Complete
248	Strait Mutual Aid - that Council have staff reach out to the proponent to gather more information on what other Municipalities have granted funding and FURTHER MOVE that Council have the Emergency Services Coordinator provide a staff report for the next meeting.	2023-12-06	CFO	Immediate	Complete
249	River Bourgeois Mariner Society - that Council approve the River Bourgeois Mariner Society for the Type 4 – Regional/Health/General Grant Funds in the Amount of \$1000 and be allocated as follows: \$500 from District 4 and \$500 from the Regional Fund.	2023-12-06	CFO	Immediate	Complete
250	Cape Breton Fiddlers Association - that Council approve the Cape Breton Fiddlers Association for the Type 4 – Regional/Health/General Grant Funds in the amount of \$ 2000 and be allocated from the Regional Fund.	2023-12-06	CFO	Immediate	Complete
251	Question Period - that Council refer the revision of the procedures for question period to the Warden and CAO.	2023-12-06	CAO / Warden	Immediate	Complete
252	World Elder Abuse Day - provide information on social media.	2023-12-06	Municipal Clerk	Immediate	Complete
253	CSAP & Arichat Side Walk Project Update- that Council have staff proceed with exploring options for the exit side paving and report back to Council.	2023-12-06	Director of Public Works	Immediate	Complete
254	Strait Area Chamber Housing - that Council support, in principle, the Strait Area Chamber of Commerce formation of a not-for-profit entity with the mandate to create and execute a housing action plan for Richmond County and the Town of Port Hawkesbury and FURTHER MOVE that staff arrange a joint council meeting in the fall.	6/26/2023	CAO	Immediate	Complete
255	Provincial Capital Assistance Program (PCAP) - that Council support an application to the Province's PCAP for the purpose of the Arichat nd Evanston water towers.	6/26/2023	Director of Public Works/CAO	Immediate	Complete
256	IMV Food Bank - that staff work with the society to bring awareness to the searching of a permanent location.	6/26/2023	CAO	Immediate	Complete
257	Loch Lomond Volunteer Fire Department - that Council approve the LLVFD Type 1 - Infrastructure Grant Request in the amount of \$5000 and be allocated as follows: \$1000 from District 5 Funds and \$4000 from the Regional Fund.	6/26/2023	CFO	Immediate	Complete
258	River Bourgeois Community Service Society - that Council approve the RBCSS Type 4 Regional/Health/General Grant Funds in the amount of \$5000 and be allocated as follows: \$1000 from District 4 Funds and \$ 4000 from the Regional Fund.	6/26/2023	CFO	Immediate	Complete

259	Strait Area Mutual Aid Association - that Council approve the SAMAA Type 1 - Infrastructure Grant Funds in the amount of \$5000 and be allocated as follows: \$5000 from the Regional Fund.	6/26/2023	CFO	Immediate	Complete
260	Supporting Affordable Housing - that Council have staff explore what other Municipal units are doing to support affordable housing and report back to Council.	6/26/2023	CAO	Immediate	In Progress
261	Council Chamber Upgrades - Moved by Councillor Michael Diggdon, seconded by Councillor Melanie Sampson that Council proceed with the Mastercontrol Proposal in the amount of \$51,200.00 plus hst to upgrade the Council Chamber video/audio production system and FURTHER MOVE that the funds be allocated from the Capital Reserve. Motion carried with four in favor and one against.	8/21/2023	CAO / CFO	Immediate	Complete
262	Cape Breton Partnership - Moved by Councillor Shawn Samson, seconded by Councillor Michael Diggdon that Council approve the requested amount of up to \$1,500 to sponsor the Cape Breton Partnership Investor Summit. Motion carried.	8/21/2023	CAO / CFO	Immediate	complete
263	Active Living Strategy and Recreation Plan - that the Committee of the Whole recommend to Council to defer the decision to adoption the Active Living Strategy and Recreation Plan to the next regular council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	Complete
264	Two Eyed Seeing Conference - that the Committee of the Whole recommend to Council to defer the decision of sponsorship for the Two Eyed Seeing Conference to the next regular council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	Complete
265	MEMAC - Committee Appointment - that the Committee of the Whole recommend to Council that Councillor Melanie Sampson and Warden Amanda Mombourquette be appointed to the Municipal Emergency Management Advisory Committee.	2023-11-09	CAO / Municipal Clerk	After adoption of COW Report.	Complete
266	MEMPC - Committee Appointment - that the Committee of the Whole recommend to Council that Councillor Michael Diggdon and Councillor Shawn Samson be appointed to the Municipal Emergency Management Planning Committee.	2023-11-09	CAO / Municipal Clerk	After adoption of COW Report.	Complete
267	Fences Arbitration Committee Appointment - that the Committee of the Whole recommend to Council that Deputy Warden Brent Sampson be appointed to the Fences Arbitration Committee.	2023-11-09	CAO / Municipal Clerk	After adoption of COW Report.	Complete
268	Health Information Magnets - that the Committee of the Whole recommend to Council to have staff investigate whether other Municipalities and Emergency Health Services have programs for Health Information Magnets or similar currently in place and report back to Council.	2023-11-09	Emergency Services Coordinator	Future Council meeting.	Complete

269	Cost-Shared Road Paving J-Class - The Committee of the Whole unanimously agreed to defer the discussion on selecting J-Class Roads for the application for cost-shared paving to the next Regular Council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	Complete
270	Voluntary Vulnerable Person Registry - that the Committee of the Whole recommend to Council to support the resolution for a Province wide Voluntary Vulnerable Person Registry and FURTHER MOVE to defer the reading of the resolution to the next Regular Council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	Complete
271	Fetal Alcohol Spectrum Disorder - that the Committee of the Whole recommend to Council to support the request to declare the month of September as Fetal Alcohol Spectrum Disorder (FASD) Awareness Month and FURTHER MOVE to defer the reading of the proclamation to the next regular council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	Complete
272	Right To Know Week - that the Committee of the Whole recommend to Council to support the request to declare September 25 to October 1, 2023 as Right to Know Week and FURTHER MOVE to defer the reading of the proclamation to the next regular council meeting.	2023-11-09	CAO / Municipal Clerk	Immediate	Complete
273	Food Cycle Science, Municipal Food Waste Pilot Project - The Committee of the Whole unanimously agreed to accept the Food Cycle Science - Municipal Pilot Program as information only and defer the discussion to budget time.	2023-11-09	CAO/CFO	After adoption of COW Report.	Complete
274	Question Period - Claire Doyle - Isle Madame Garden Club/ Will the Municipality help the community deal with the woodland angelica invasive weed?	2023-11-09	CAO / Municipal Clerk	For next COW meeting.	Complete
275	Road Name Change - that the Planning Advisory/Heritage committee recommend to Council to have the EDPC provide guidance on the process of renaming the existing road names of Cannes Pt. Rd and Cannes Pt. Extension to Canns Pt Rd and Canns Pt Extension Rd. Road Name Change - that Council accept the recommendation from the Planning Advisory/Heritage Committee to change the road name of Cannes Point Road Extension to Canns Point Road Extension(omitting the e) and FURTHER MOVE that Council recommend to the province to change the road name of Cannes Point Road to Canns Point Road (omitting the e).	09/26/2023 - 01-31-2024	Municipal Clerk	Immediate	In Progress
276	Wind Turbine Overlay Mapping - that Council give second reading approval for the amendments to the Richmond County Municipal Planning Strategy and Land Use By-law addressing the Development of Wind Energy to allow the creation of the Utility Scale Wind Development (WD-2) Zone which permits Utility Scale Wind Turbines as of right subject to special requirements and the rezoning map in Schedule A. (attached)	09/26/2023	Municipal clerk	For next Reg Council meeting	Complete
277	RCMP Advisory Board By-Law - that Council give first reading approval for the RCMP Advisory Board By-Law.	09/26/2023	Municipal clerk	Immediate	Complete

278	Recreation Vehicles - that Council give First Reading approval for the proposed amendments to the Isle Madame Municipal Planning Strategy and Land Use By-law to allow for small scale campgrounds and recreational vehicles to be used as a seasonal main dwelling or seasonal accessory dwelling as of right within the Rural General (RG) Zone and Rural Resource (RR) Zone and to insert accompanying definitions and schedule a public hearing.	09/26/2023	Municipal clerk	Immediate	Complete
279	DNRR / ACOA Project Proposal - that Council approve the project proposal for the staff position of Energy Transition Manager and pay the share at \$25,000.00 per year over the next three years and FURTHER MOVE that the 2023 payment be allocated from the un-used portion of the IT Technician salary from April 1- Oct 1 and future contributions shall be budgeted and assigned in ongoing budgets over the next two years.	09/26/2023	CAO / CFO	Immediate	Complete
280	Application for Cost-Shared J-Class Road Paving - that Council submit the following application to the Province for cost-shared paving of J-class roads in order of priority as follows: Lobster Plant Road, Sampson Road, Kings Road, and Forgeron Road.	09/26/2023	Director of Public Works	Immediate	Complete
281	Active Living Strategy and Recreation Plan - that Council approve the Active Living Strategy and Recreation Plan as presented by Upland REConsulting Group.	09/26/2023	Recreation Manager	Immediate	Complete
282	CEPI Conference Sponsorship Opportunity - that Council refer the CEPI Conference sponsorship opportunity to staff and FURTHER MOVE that staff provide a recommendation for the next Committee of the Whole meeting.	09/26/2023	CFO	Immediate	Complete
283	FASD Proclamation - that Council support the Fetal Alcohol Spectrum Disorder (FASD) Awareness Month proclamation	09/26/2023	Municipal clerk	Immediate	complete
284	Right to Know Week Proclamation - that Council support the Right to Know Week proclamation.	09/26/2023	Municipal clerk	Immediate	Complete
285	VVPR Resolution - that Council approve the resolution and forward it to the Nova Scotia Federation of Municipalities	09/26/2023	Municipal clerk	Immediate	Complete
286	Speed Radar Unit - that Council refer the Speed Radar Unit discussion to the By-law and Policy Committee.	09/26/2023	Municipal clerk	Immediate	Complete
287	Speed Radar Unit - Council unanimously agreed to recommend to staff that the speed radar unit located in West Arichat be moved to the Northside area and to place the currently unused unit along Hwy 206 in the Arichat area.	09/26/2023	Director of Public Works	Immediate	Complete
288	Question Period / - Class Road List - Provide Lisa Boudreau list via email.	09/26/2023	Municipal clerk	Immediate	Complete
289	Question Period / Financial Health Index Report - Provide Robbie Fougere with the report	09/26/2023	Municipal clerk	Immediate	Complete
290	Question Period / Grant Disclosures for 2022-2023 - Check to ensure local paper publication.	09/26/2023	Municipal clerk	Immediate	Complete
291	Acting Collectively Project / Council to provide the Acting Collectively project team direction on what the best options are for presenting the Richmond County project findings.	2023-10-10	Warden	Immediate	Complete
292	Zone 3 Curbside Collection Tender /that Council accept the recommendation from the Committee of the Whole to authorize staff to EXCEED BUDGET IN ORDER TO proceed with award of the Zone 3 curbside tender to the lowest priced bidder.	2023-10-10	Director of Public Works	Immediate	Complete

293	New Rules for Off-Highway Vehicles / that Council accept the recommendation from the Committee of the Whole to have staff begin looking into the next steps for the Municipality to develop a plan of action and FURTHER MOVE that staff reach out the ATV Association of Nova Scotia, and place the New Rules for Off-Highway Vehicles on the agenda for discussion at the next Police Advisory board meeting.	2023-10-10	Recreation Department	Immediate	Complete
294	Bell Alliant to Appear before Council / that Council accept the recommendation from the Committee of the Whole to have staff invite a Bell Alliant representative to appear before Council at a future date to discuss the lack of coverage throughout many areas of the county.	2023-10-10	CAO	Immediate	In Progress
295	NSUARB Order / that Council accept the recommendation from the Committee of the Whole to have the Warden draft a press release regarding the Nova Scotia Utility Review Board Order, confirming the number of Councillors and polling districts.	2023-10-10	Warden	Immediate	Complete
296	Wastewater Management District Funds / that Council accept the recommendation from the Committee of the Whole to have staff explore the feasibility and sustainability of perusing the Wastewater Management District funding program and report back to council	2023-10-10	CAO	Immediate	Complete
297	Deer Population / to have staff contact the Department of Natural Resources and Renewables to inquire about what program(s) are in place to manage the deer population in Richmond County and report back to council.	2023-10-10	CAO	Immediate	In Progress
298	Municipality of the County of Richmond Organizational Chart / that Council accept the recommendation from the Committee of the Whole to adjust the organizational chart as presented including the position classifications.	2023-10-10	CAO	Immediate	Complete
299	Purchasing and Tendering Policy - that council refer the Purchasing and Tendering Policy to the By-Law/Policy Committee for review. June 24, 2024: that Council adopt the Purchasing and Tendering Policy as amended.	10/23/2023	Municipal Clerk	Immediate	Complete
300	Travel and Expense Policy / That the amendments to the Travel and Expense Policy be adopted.	10/23/2023	Municipal Clerk	Immediate	Complete
301	Grant Disclosure Policy - that the Grant Disclosure Policy be adopted as a policy of the Municipality of the County of Richmond.	10/23/2024	Municipal Clerk	Immediate	Complete
302	Bras d'Or Lakes CEPI grant application / that Council approve the Bras d'Or Lakes CEPI grant application for the Type 4 - Regional/Health/General Grant Funds in the amount of \$ 5000 and be allocated at follows: \$500 District 1, \$500 District 2, \$500 District 3, \$500 District 4, \$3000 Regional Grant Funds.	10/23/2025	CFO	Immediate	Complete

303	SERMGAR Legislation-Bill 340 / that the Warden draft a letter on behalf of Richmond Municipal Council with clear restrictions that Council supports bill 340 as a path to achieve what was consulted on with the membership; specifically, that the Roads Stream B proposal regarding transfer of ownership of roads to municipalities be moved to Schedule A for further discussion.	10/23/2026	Warden	Immediate	Complete
304	Calvin Presbyterian Church Grant Request / that the Committee of the Whole recommend to Council to approve the Calvin Presbyterian Church Grant Application for the Type 1- Infrastructure Grant Funds in the amount of \$1,000 and be fully allocated from the District 5 Funds.	2023-06-11	CFO	Immediate	Complete
305	Hearts Ability Society Wreaths Fundraiser / The committee unanimously agreed to refer the request from the Hearts Ability Society to Staff	2023-06-11	CAO	Immediate	Complete
306	Destination Cape Breton MOU / that the Committee of the Whole recommend to Council to approve the MOU among the five Cape Breton Island municipalities and Destination Cape Breton.	2023-06-11	CAO	Immediate	Complete
307	Municipal Housing Needs Report / create an article and upload the document on Municipal website and create a fb post	2023-06-11	Municipal Clerk	Immediate	Complete
308	Municipality of the County of Richmond Planning Strategy and Land Use By-Law / that Council give First Reading approval for the Municipality of the County of Richmond Planning Strategy and Land Use By-Law and FURTHER MOVE to have staff schedule a public hearing.	11/20/2023	Municipal Clerk	Immediate	Complete
309	École Beau Port Sidewalk/Driveway Project and Additional Accessibility Projects at Various Municipal Owned Facilities / that Council supports the submission of applications for the École Beau Port Municipal Office Sidewalk Extension Project and the Accessibility Municipal Facility Upgrades Project, prioritized in order, for funding consideration under Municipal Capital Growth Program.	11/20/2023	Director of Public Works	Immediate	Complete
310	Affordable Housing Project, SRD International Limited / staff to provide an update for the December 18, 2023	2023-07-12	CAO	Immediate	Complete
311	Extended Producer Responsibility (EPR) for Packaging, Paper Products / that the Committee of the Whole recommend to Council to support the recommendation from staff to register for the new industry-led EPR for PPP program.	2023-07-12	Director of Public Works	Immediate	Complete
312	Grant request from the Isle Madame Food Bank (Stella Maris Pastoral Unit) for the Type 4 – Regional/Health/General Grant Funds in the amount of \$1,000-\$2,000. / that the Committee of the Whole recommend to Council to approve the grant request from the Isle Madame Food Bank (Stella Maris Pastoral Unit) for the Type 4 – Regional/Health/General Grant Funds in the amount of \$1,500 and be allocated as follows: \$750 from the District 1 funds, and \$750 from the District 2 funds.	2023-07-12	CFO	Immediate	Complete
313	Question Period - Claire Doyle - Seniors Take Action Coalition, Re: Volunerable Person Registry	2023-07-12	Warden	Immediate	Complete

314	Sale of Property PID 750144654 / AAN 01525956 - Council accept the recommendation from the Committee of the Whole to accept the recommendation of the Revenue Manager and CFO and that Council authorize the Revenue Manager and CFO to sell property number 01525956 at the February 9th, 2024 tax sale for the minimum acceptable bid(s) as discussed "In camera".	12/19/2023	CFO	Immediate	Complete
315	Member at Large/ By-Law Policy Committee - to accept Stacey Morrison as the appointed community member to the By-Law/Policy Committee.	12/19/2023	Municipal Clerk	Immediate	Complete
316	Gilles Subdivision, St. Peter's - that Council approves the quit deed as presented.	12/19/2024	CAO	Immediate	Complete
317	Purchase of PID 75220756 / that the Committee of the Whole recommend to Council to authorize staff to negotiate and execute the purchase of PID 75220756 as discussed in camera.	01-31-2024	Director of Public Works	Immediate	In Progress
318	Engage NS Quality of Live Survey / It was the consensus of the Committee to defer Engage to budget discussions.	01-15-2024	CFO	Immediate	Complete
319	Low Income Tax Exemption / that the Committee of the Whole recommend to Council to have staff investigate the cost of such a program at multiple income levels and relief levels and refer the information collected to budget discussions.	01-31-2024	CAO	Immediate	Complete
320	Coastal Riders ATV group request for a letter of authorization / that the Committee of the Whole recommend to Council to refer the Coastal Riders ATV group request for a letter of authorization for trail access along municipal property to staff to investigate on an optimum access route.	01-31-2024	CAO	Immediate	Complete
321	2024 Municipal Elections Voting Method / that the Committee of the Whole recommend to Council to use paper ballots for the 2024 Municipal Election.	01-31-2024	Municipal Clerk	Immediate	Complete
322	Appointment of Returning Officer / that Committee of the Whole recommend to Council to delegate its powers of appointment for a returning officer for the 2024 Municipal Election to the Chief Administrative Officer as per section 4 (1C) of the Municipal Elections Act .	01-31-2024	CAO	Immediate	Complete
323	Advance Poll Day / that the Committee of the Whole recommend to Council to set the one other fixed advance poll day for or Saturday October 12th, 2024.	01-31-2024	Municipal Clerk	Immediate	Complete
324	Enumeration or use of lists or permanent register / that the Committee of the Whole recommend to Council to proceed with option (c) use any permanent register of electors established and maintained for use in the federal or provincial election, if more recent than option (b) use the list of electors prepared in the most recent federal or provincial election or in an election held pursuant to Municipal Elections Act and FUTHER MOVE that staff investigate whether or not the complete list is used in its form or can be revised by staff for accuracy.	01-31-2024	CAO	Immediate	Complete

325	Tariff Fees and Expenses /that the Committee of the whole recommend to Council to delegate its authority to the Chief Administrative Officer, Per section 139 (1A) of the Municipal Elections Act, to make, revise and amend the tariff of fees and expenses and provide for a method of rendering and verifying accounts for payment relating to the 2024 Municipal Election.	01-31-2024	CAO	Immediate	Complete
326	Raising the Village Grant Request / that the Committee of the Whole recommend to Council to approve the Raising the Villages Cooperative Ltd. grant application for the Type 4 – Regional/Health/General Grant Funds in the amount of \$2,500 and be allocated from the Regional Funds.	01-31-2024	CFO	Immediate	Complete
327	Village of St. Peter's Guarantee / that the Committee of the Whole recommend to Council to approve a loan guarantee in the amount of not more than \$185,000 for the purpose of the Village to conduct lift station upgrades and WWTP electrical upgrades.	01-31-2024	CFO	Immediate	Complete
328	ECRL request for additional rent / that the Committee of the Whole recommend to Council to approve the allocate funds to support rental fees for the relocation of the ECRL Petit de Grat Library for a period of up to two months during which time the renovations take place in February 2024.	01-31-2024	Director of Community Development and Recreation	Immediate	Complete
329	Richmond County Water Utility-Water Rate Study / that the Richmond County Water Utility Water Rate Study be placed on the agenda for the next Committee of the Whole meeting for further discussion.	01-31-2024	Municipal Clerk	Immediate	Complete
330	Request to Purchase PID 75142133 / Moved by Council/ that Council accept the recommendation from the Planning Advisory / Heritage Committee to proceed with the process of the sale of PID 75142133, ensuring proper procedures are followed.	01-31-2024	CFO / Revenue Manager	Immediate	In Progress
331	Land/Legal Document from In camera session / that Council accept the recommendation from the Planning Advisory / Heritage Committee that the document discussed in-camera be presented in-camera at the next Committee of the Whole meeting.	01-31-2024	Municipal Clerk	Immediate	Complete
332	Bona Road and Bona Lane in L'Ardoise / that Council have the EMO/Fire Services Coordinator investigate if the naming of Bona Road and Bona Lane in L'Ardoise has been an issue with Emergency Health Services and FURTHER MOVE if a road name change required that a staff report be prepared for the Planning/Advisory Committee.	01-31-2024	Emergency Services Coordinator	Immediate	Complete
333	Contract Negotiations / that Council accept the proposal from Conseil scolaire acadien provincial (CSAP) for the side walk project as discussed in camera and FURTHER MOVE to enter into partnership with CSAP.	02-26-2024	Director of Public Works	Immediate	Complete
334	Request for Proposals for the Purchase and Use of 19 School Road, Evanston, NS, PID 75221366,75035865 / that Council accept the recommendation from the Committee of the Whole to proceed, as discussed in camera, with the Request for Proposals for the purchase and use of 19 School Rd., Evanston, NS, PID # 75221366, 75035865.	02-26-2024	CAO	Immediate	Complete

335	Richmond Water Utility Water Rate Study/ that Council accept the recommendation from the Committee of the Whole that the Municipality of the County of Richmond apply to the Nova Scotia Utility and Review Board for changes in its rates for water and water service, fire protection to the municipality of the county of Richmond and changes to its rules and regulations for customers served by the Municipality of the County of Richmond water utility, as set out in the water rate study prepared by G.A. Isenor Consulting Limited in association with Blaine s. Rooney Consulting Limited.	02-26-2024	Director of Public Works	Immediate	Complete
336	Voluntary Vulnerable Persons Registry/ Moved by Deputy Warden Shawn Samson, seconded by Councillor Brent Sampson that Council accept the recommendation from the Committee of the Whole to refer the Voluntary Vulnerable Persons Registry to the Municipal Emergency Management (MEM) Advisory Committee as an action item.	02-26-2024	EMO / Fire Services Coordinator	Immediate	In Progress
337	Speed Radar Request for Information / that Council accept the recommendation from the Committee of the Whole to approve the request for access to data from speed radar signs in Richmond County and FURTHER MOVE that staff provide Sgt. Brad Kelly with the requested information.	02-26-2024	Director of Public Works	Immediate	Complete
338	Planning Advisory/Heritage Committee / that Council accept the recommendation from the Committee of the Whole to appoint Warden Mombourquette and Councillor Michael Diggdon as members of the Planning Advisory/Heritage Committee effective immediately and FURTHER MOVE that the committee terms of reference be updated accordingly.	02-26-2024	Municipal Clerk	Immediate	Complete
339	Grants Policy / that the Grants Policy be adopted as amended.	02-26-2024	Municipal Clerk	Immediate	Complete
340	Sale of Municipal Property Policy / that the Sale of Municipal Property Policy be adopted as amended.	02-26-2024	Municipal Clerk	Immediate	complete
341	Amendments to the Central Richmond Secondary Plan and Land Use By-Law to allow former institutional buildings to be converted into dwelling units./ Sampson that Council give first reading approval for the Amendments to the Central Richmond Secondary Plan and Land Use By-Law to allow former institutional buildings to be converted into dwelling units and FURTHER MOVE that staff schedule a public hearing.	02-26-2024	Municipal Clerk	Immediate	Complete
342	Amyloidosis Awareness Month Proclamation / that Council approve the request to proclaim the month of March as Amyloidosis Awareness Month in the Municipality of the County of Richmond County.	02-26-2024	Municipal Clerk	Immediate	Complete
343	Mary Beth Doucette, Co-Chair CEPI Management Committee, Re: Requestfor the continued financial support of the Bras d'Or Lakes Collaborative Environmental Planning Initiative's (CEPI) 2024-25 Notional work plan. / that Council defer the request for financial support of the Bras d'Or Lakes Collaborative Environmental Planning Initiative's (CEPI) 2024-25 Notional work plan to budget discussions.	02-26-2024	CFO	Immediate	Complete
344	Question Period - Regular Council, Re: Port Royal Bridge/ that Council have the Warden draft a letter to Trevor Boudreau, MLA and the Honourable Kim Masland regarding the removal of the Port Royal Bridge.	02-26-2024	Warden	Immediate	Complete

345	RCLN Funding Request/ that Council accept the recommendation from the Committee of the Whole to approve the RCLN funding request for the Type 4-Regional/Health/General Grant in the amount of \$1,000.00 and be allocated as follows: District 4 Funds: \$500.00 and District 5 Funds: \$500.00. April 8 2024-that the Committee of the Whole recommend to Council to amend the previously adopted motion made on March 11th, 2024 for the Richmond County Literacy Network Type 4-Regional/Health/General Grant request and adjusted to the amount to the original ask to \$2600 and FURTHER MOVE that the funds be allocated from the 2023/2024 budget as follows: District 1 Funds: \$500.00, District 3 Funds: \$600.00, District 4 Funds: \$1000.00, and District 5 Funds: \$500.00.	03-25-2024	CFO	Immediate	Complete
346	Isle Madame Garden Club Funding Request/ that Council accept the recommendation from the Committee of the Whole to approve the Isle Madame Garden Club funding request for the Type 1 – Infrastructure Grant Funds in the amount of \$ 4500.00 and be allocated as follows: District 1 Fund: \$1500.00, District 2 Fund: \$1500.00, and Regional Fund \$1500.00.	03-25-2024	CFO	Immediate	Complete
347	New Horizons Seniors Club Funding Request/ to approve the Isle Madame New Horizons Seniors Club funding request for the Type 1 – Infrastructure Grant Funds in the amount of \$ 5000.00 and be allocated as follows: District 1 Funds: \$1750.00, District 2 Funds: \$1750.00, Regional Fund: \$1500, and FURTHER MOVE, that if there is a short fall, the remaining funds are to be allocated from the Regional Fund.	03-25-2024	CFO	Immediate	Complete
348	Request for Tax Reduction due to Fire-Micheline Landry/ that Council accept the recommendation from the Committee of the Whole to write off the taxes for property AAN 003320456 owned by Micheline Landry, which was completely destroyed by fire, in the amount of \$762.72, which represents taxes on the dwelling only from April 27, 2023, to March 31, 2024.	03-25-2024	CFO, Revenue Manager	Immediate	Complete
349	EDPC Revised Appointments effective April 1 2024/ that Council accept the recommendation from the Committee of the Whole to approve the following Eastern District Planning Commission revised appointments, effective April 1, 2024	03-25-2024	CAO	Immediate	Complete
350	Purple Day Proclamation Request/ that Council accept the recommendation from the Committee of the Whole to proclaim March 26th, 2024, as Purple Day to help raise awareness and show support for all those living with epilepsy.	03-25-2024	Municipal Clerk	Immediate	Complete
351	Operation Veterans Build / that Council accept the recommendation from the Committee of the Whole to refer the Operation Veterans Build to staff to explore the opportunity to support the program.	03-25-2024	Director of Community Development and Recreation	Immediate	Complete
352	Central Richmond Secondary Plan and LUBL / that Council give second reading approval to the Central Richmond Secondary Plan and Land Use By-Law to allow former institutional buildings to be converted into dwelling units.	03-25-2024	Municipal Clerk	Immediate	Complete

353	Sale of Municipal Property – Undersized Lot Adjacent to Property Owner, PID # 75112144 / that Council declare property PID #75122144 as surplus and FURTHER MOVE that staff proceed with the sale of the undersized lot to the adjacent property owner, R & L Rentals, at the appraised fair market value plus HST and migration costs	03-25-2024	CFO, Revenue Manager	Immediate	In Progress
354	Richmond Arena Refrigerant Purchase / that Council support the staff recommendation to purchase the available refrigerant and FURTHER MOVE to proceed with the purchase on or after April 1, 2024, in advance of budget approval.	03-25-2024	Director of Public Works	Immediate	Complete
355	Autism Acceptance Month Flag Raising Request/ that Council have staff organize the Autism Acceptance Month flag raising and proclamation ceremony for a date in April, and FURTHER MOVE that staff advertise an invitation to residents in local media.	03-25-2024	Municipal Clerk	Immediate	Complete
356	Land-Legal / Open Tender Competition PID # 75142133/ that Council to accept the recommendation from staff to sell property PID# 142133 to the highest bidder as a result of the open tender competition.	04-22-2024	CFO, Revenue Manager	Immediate	Complete
357	Personnel / Additional Professional Finance Services/ that Council to empower the CAO to engage additional professional financial services and to include such costs in the 2024/25 budget.	04-22-2024	CAO	Immediate	Complete
358	Municipal Growth Framework / that Council support the Municipal Growth Framework resolution.	04-22-2024	Municipal Clerk	Immediate	Complete
359	2024 Heavy Collection / that Council proceed with the 2024 Heavy Collection at an estimated cost of \$160,000 with the funds to be allocated in the 2024/25 budget.	04-22-2024	Director of Public Works	Immediate	Complete
360	Village of St. Peter's Gurantee / that Council provide a guarantee for the Village of St. Peter's for the purpose of borrowing to convert their balloon payment into a new 5-year debenture in the amount of \$497,300.00.	04-22-2024	CFO	Immediate	Complete
361	RB Mariners Society / that the Committee of the Whole recommend to Council to approve the grant request from the River Bourgeois Mariner Society for the Type 4-Regional/Health/General Grant Fund in the amount of \$10,000 and be allocated from the CCBF Waterfront Development Funds, subject to assessment by staff as to the project's eligibility.	04-22-2024	CFO	Immediate	In Progress
362	Gaelic Awareness Month / that the Committee of the Whole recommend to Council to have staff organize the Gaelic Nova Scotia Month flag raising and proclamation ceremony for a date in May and FURTHER MOVE that staff advertise an invitation to members of the public in local media.	04-22-2024	Municipal Clerk	Immediate	Complete
363	River Bourgeois Community Services for the Type 3- Recreation Sponsorship Grant Fund in the amount of \$500 / to table the River Bourgeois Community Services grant request for the Type 3- Recreation Sponsorship Grant Fund in the amount of \$500 to the next Council meeting following Grants and Contributions budget discussions. June 24, 2024: that Council approve the grant request from the River Bourgeois Community Services for the Type 03 - Recreation Sponsorship Grant funding in the amount of \$500 and be allocated from the District 4 funds.	04-22-2024	Director of Finance	Immediate	In Progress
364	Richmond Education Center/Academy / to Council to defer the request to contribute to the Richmond Education Center/Academy Bursary/Scholarship fund to budget discussions.	04-22-2024	CFO	Immediate	Complete

365	Tourism Nova Scotia Emerging Destinations Program / that Council have staff connect with Cindy Walker to explore the program to see if there are opportunities to participate.	04-22-2024	Department of Community Development and Recreation	Immediate	Complete
366	Access Awareness Week / that MOCR host a flag raising and proclamation event on May 27.	04-22-2024	Department of Community Development and Recreation	Immediate	Complete
367	Appointment of Auditors / that Council appoint Grant Thornton as auditors for the March 31, 2024 fiscal year end.	04-22-2024	CAO, CFO	Immediate	Complete
368	Financial Statements Year Ended March 31, 2023 / that Council accept the financial statements with the non-substantive amendments as presented.	04-22-2024	CAO, CFO, Warden, DW	Immediate	Complete
369	Variance Notification Procedures / that Council have staff review the Land Use By-Laws to determine if an extension on the time frame for appeals can be extended from 14 to 21 days and FURTHER MOVE to prepare amending pages.	04-22-2024	Municipal Clerk	Immediate	In Progress
370	Richmond County Subdivision By-Law / tha Council have staff prepare amending pages to the Richmond County Subdivision By-Law for the purpose of removing the term “clearly survey” and further clarify that the use of an easement (new or existing) will require a survey.	04-22-2024	Municipal Clerk	Immediate	In Progress
371	Buidling Permits and Fees / that Council have staff amend By-Law 61- Building Permits and Fees for the purpose of updating the fee structure as presented by the Eastern District Planning Commission.	04-22-2024	Municipal Clerk	Immediate	Complete
372	Dry Hydrant Installation / that Council review the submission from the St. Peter’s Volunteer Fire Department for the approval of \$5000 for the installation of their dry hydrant at the next Committee of the Whole with our Emergency Service Coordinator.	04-22-2024	Emergency Services Coordinator	Immediate	Complete
373	Fire Service Review Document / that Council review the 2019 Fire Service Review and recommendations submitted by Goudreault Associates at the next Committee of the Whole with our	04-22-2024	Emergency Services Coordinator	Immediate	Complete
374	Lyme Disease Awareness Month / that the Lyme Disease Awareness Month Proclamation be approved.	04-22-2024	Municipal Clerk	Immediate	Complete
375	MOCR 2024036 Tender - that Council authorize the CAO to award the MOCR 2024036 Former West Richmond Education Centre/Walter Fougere School Tender to the proponent as discussed in camera.	05-09-2024	CAO	Immediate	Complete
376	No Mow May - that Council observe 'No Mow May' as a standing practice, however, staff are authorized to mow, when it is deemed necessary, at the Department of Public Work’s discretion	05-27-2024	Director of Public Works	Immediate	Complete
377	Roaming Farm Animals - that Council refer the discussion to the Bylaw / Policy Committee.	05-27-2024	Municipal Clerk	Immediate	In Progress
378	Street Light Policy - that Council refer the Street Light Policy to the By-Law/Policy Committee for Review	05-27-2024	Municipal clerk	Immediate	In Progress
379	VON Week / that Council accept the recommendation from the Committee of the Whole to approve the VON Proclamation, the raising of the VON Flag for a date in May, and FURTHER MOVE that staff make the arrangements to light up the Municipal Building in Blue and make every effort to recognize VON week on social media.	05-27-2024	Municipal clerk	Immediate	Complete

380	Richmond River Root Richmond River Roots Market Green Society that the grant request for the Type 4-Regional/Health/General Grant Funds in the amount of \$9,200 / that Council accept the recommendation from the Committee of the Whole to defer to the next Council meeting following Grants and Contributions budget discussions. June 24, 2024: that Council approve the grant request from the Richmond River Roots Market Green Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$6,650 and be allocated as follows: General Funds: \$4400, District 1:\$ 500, District 2:\$ 500, District 3:\$ 500, District 4:\$ 500, District 5:\$ 250	05-27-2024	Director of Finance	Immediate	In Progress
381	SPVFD Dry Fire Hydrant -that Council accept the recommendation from the Committee of the Whole to approve the funding of five thousand dollars for the installation of the dry fire hydrant.	05-27-2024	Director of Finance	Immediate	In Progress
382	Dry Fire Hydrant - that Council accept the recommendation from the Committee of the Whole to refer the Dry Fire Hydrant Policy to the Fire Service Protection Committee and the By-Law/Policy Committee for review.	05-27-2024	Emergency Services Coordinator	Immediate	In Progress
383	Grant request from the Administration Portuaire de Petit-de-Grat for Infrastructure Grant Funds in the amount of \$20,000 / that Council approve the grant request from the Administration de Petit-de-Grat for the Type 1- Infrastructure Grant Funds in the amount of \$10,000 and be allocated from the CCBF Waterfront Development Funds.	05-27-2024	Director of Finance	Immediate	In Progress
384	Lennox Place Limited support letter/ that Council have the Warden provide a letter of support, in principle, for their application for the Nova Scotia Affordable Housing Development Program to fund the conversion of a building into a 7-unit apartment building located at 818 Veterans Memorial Drive, Arichat.	05-27-2024	Warden	Immediate	In Progress
385	Lennox Place Limited permitting fees/ that Council refer the discussion on covering the Lennox Place Limited associated permitting fees to the next meeting of Council following budget discussions and FURTHER MOVE that Staff contact the other proponents to identify their current interest in Municipal support and hold a Special meeting as soon as possible, following the budget discussions, to discuss covering permitting fees.June 24, 2024: that Council approve the request from Lennox Place Limited for financial support for permitting fees, pending approval of the Capital Improvement and Development Policy and the application process.	05-27-2024	CAO	Immediate	Complete
386	5 year captial investment Plan / that Council approve the 5 year Capital Investment Plan for the Municipality of the County of Richmond for the fiscal year ending March 31, 2025.	06-13-2024	Municipal Council	Immediate	Complete
387	Area Rates / that Council accept the recommendation of the Director of Finance and that the following area rates be approved:	06-13-2024	Municipal Council	Immediate	Complete
388	Final Budget for year ending March 31, 2025 / that Municipal Council give approval to the municipal estimates of revenues and expenditures for the year ending March 31, 2025 in the amount of \$17,459,364; AND FURTHER MOVED THAT WHEREAS pursuant to the Municipal Government Act, the Municipal Council of the Municipality of Richmond estimates that sums amounting to \$10,714,430	06-13-2024	Municipal Council	Immediate	Complete

389	Canada Day Funding / that Council approve the following Canada Day Funding Applications as follows: a)L'Ardoise Mens Club \$ 1,577.00 b) Loch Lomond Heritage Association\$ 500.00 c)St. Louis Parish\$ 2,500.00 d)St. Peter's Lions Club\$ 5,800.00 e)Bras d'Or Lakes Seniors Association\$ 300.00	06-13-2024	Director of Finance	Immediate	In Progress
390	Sale of property PID 75079954 and PID 75026898 for the upcoming tax sale on August 23, 2024 / that Council accept the recommendation from the Committee of the Whole to accept the recommendation from staff to sell property PID 75079954 and PID 75026898 at the tax sale on August 23, 2024, as discussed in closed session.	06-24-2024	Director of Finance / Revenue Manager	Immediate	Complete
391	Cape Breton Partnership - Forward Together Plan / that Council accept the recommendation from the Committee of the Whole to endorse the Liaison Oversight Committee's (LOC) acceptance of the Forward Together plan as the Economic Development Strategy of the Cape Breton Regional Enterprise Network (CB REN), and FURTHER MOVE, commit to aligning Richmond County's economic development efforts with Forward.Together.	06-24-2024	CAO		In Progress
392	Share the Road Project / that Council accept the recommendation from the Committee of the Whole to refer the discussion to the By-Law and Policy Committee for the development of a by-law that would permit MOCR to designate a municipal roadway or part of a roadway as a road trail.	06-24-2024	Municipal Clerk	Immediate	In Progress
393	River Bourgeois Mariner Society for the Type 4 – Regional /Health/General grant funds in the amount of \$1,500 / June 10, 2024: that Council accept the recommendation from the Committee of the Whole to defer the request from the River Bourgeois Mariner Society for the Type 4 – Regional /Health/General Grant Funds in the amount of \$1,500 to the next meeting following budget discussions. June 24, 2024 : that Council approve the grant request from River Bourgeois Mariner Society for the Type 04-Regional/Health/General Grant Funding in the amount of \$1,500 and be allocated as follows: \$1000 from District 4 Fund and \$500 from the Reginal Fund.	06-24-2024	Director of Finance	Immediate	In Progress
394	Brela Homes, Jeremy Carroll request for financial support for building permitting fees / June 10, 2024: that Council accept the recommendation from the Committee of the Whole to defer the request from Jeremy Carroll, Brela Homes, for financial support for building permitting fees to the next meeting following budget discussions. June 24, 2024: that Council approve the request from Jeremy Carroll, Brela Homes, for financial support for permitting fees, pending approval of the Capital Improvement and Development Policy and the application process.	06-24-2024	CAO	Immediate	Complete
395	Request from Anne Leavitt, board chair of the Isle Madame Historical Society, to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week / that Council accept the recommendation from the Committee of the Whole to approve the request from Anne Leavitt, board chair of the Isle Madame Historical Society to proclaim the week of September 22-28th as Robert Bouchard and Cornelia Boucher week.	06-24-2024	Municipal Clerk	Immediate	Complete

396	Canada Post rural mail service interruptions / that Council accept the recommendation from the Committee of the Whole to have staff invite a representative from Canada Post to a future meeting of Council for discussion on the rural mail service interruptions.	06-24-2024	CAO/Municipal Clerk	Immediate	In Progress
397	Committees Policy / that Council adopt the Committees Policy as a policy for the Municipality of the County of Richmond.	06-24-2024	Municipal Clerk	Immediate	Complete
398	Low Income Tax Exemption Program Policy / that Council adopt the Low Income Tax Exemption Program Policy as a policy for the Municipality of the County of Richmond.	06-24-2024	Municipal Clerk	Immediate	Complete
399	Richmond Housing Corporation By-Laws / that Council approve the amendments to the Richmond Housing Corporation by-laws.	06-24-2024	Municipal Clerk	Immediate	Complete
400	Climate Emergency Planning / that Council refer to staff to commence a review and further update our climate action plan with the assistance of EDPC staff, through the lens of coastal protection and emergency management planning and FURTHER MOVE to have staff work with a Provincial Funding Navigator to investigate any funding opportunities that could be applied for such as the Green Municipal Fund (FCM) and the Community Capacity Grant (Province).	06-24-2024	CAO	Immediate	In Progress
401	Louisdale Lions Club grant request for the Type 04 – General/Waterfront Development Funding for \$20,000 / that Council approve the grant request from the Louisdale Lions Club for the Type 04 – General/Waterfront Development Funding for \$20,000, and be allocated from the CCBF Waterfront Development Fund, subject to assessment by staff as to the project's eligibility.	06-24-2024	Director of Finance	Immediate	In Progress
402	Requests for the Type 03 – Canada Day Grant Funds for the Johnstown's Harbour Wharf for \$ 500 and the South Mountain Arm of Gold Community Association for \$400 /that Council approve the grant requests for the Type 03 – Canada Day Grant Funding for the Johnstown's Harbour Wharf of \$ 500 and the South Mountain Arm of Gold Community Association of \$500 and be allocated from the Canada Day Grant Fund.	06-24-2024	Director of Finance	Immediate	In Progress
403	Colin MacDougall, One of a Kind Design, Re: Pole Banner Kits / that Council refer the request from Colin MacDougall regarding pole banner kits to staff.	06-24-2024	Director of Public Works	Immediate	Complete
404	Terry Doyle, CAO, Town of Port Hawkesbury, Re: Joint Industrial Park – Use of 38 Unity Drive for the Strait Truck and Tracker Pull event / that Council approve the use of Unity Drive property for the Strait Truck and Tracker Pull event.	06-24-2024	CAO	Immediate	Complete
405	Multi-Party First Nations and Municipal Agreement / Council unanimously agreed to defer the Multi-Party First Nations and Municipal Agreement to a future meeting and to invite Tyler Matheis, CEO of Cape Breton Partnership, to engage in further discussion.	06-24-2024	CAO	Immediate	In Progress
406	NSFM Council Invitation / that Council refer to staff to coordinate the arrangements.	06-24-2024	Municipal Clerk	Immediate	Complete

407	Landfill Closure /that Council approve the change to the budget for the West Arichat disposal site closure by an additional \$665,000 of the Capital Fund Budget, preferably under Canada Community Building Fund (CCBF).	08-07-2024	Director of Public Works	Immediate	In Progress
408	Capital Improvement and Development Policy / that Council adopt the Capital Improvement and Development Policy as a policy of the Municipality of the County of Richmond	08-07-2024	CAO	Immediate	Complete
409	Dog By-Law / that Council refer the Dog By-Law to the By-Law/Policy Committee for review.	08-07-2024	Municipal Clerk	Immediate	In Progress
410	Seniors Take Action Coalition, Re: Request for the Type 4 -Regional/Heath/General Grant Funds in the amount of \$9,400.00 / that Council defer the request for the Type 4 - Regional/Heath/General Grant Funds in the amount of \$9,400.00 to the next Committee of the Whole.	08-07-2024	Director of Finance	Immediate	In Progress
411	Festival Acadien de Petit-de-Grat, Re: Request for the Type 3 - Sponsorship Funds in the amount of \$500.00 / that Council approve the Festival Acadien de Petit-de-Grat, grant request for the Type 3 - Sponsorship Funds in the amount of \$500.00 and be allocated from the District 1 Funds.	08-07-2024	Director of Finance	Immediate	In Progress
412	Festival Acadien de Petit-de-Grat, Re: Grant request for the Type 3 C1 -Physical Activity Grant Funds in the amount of \$1,000.00 / that Council approve the Festival Acadien de Petit-de-Grat, grant request for the Type 3 C1 -Physical Activity Funds in the amount of \$1000.00 and be allocated as follows: Regional Funds: \$500, District 1 Funds: \$250, and District 2 Funds: \$250.	08-07-2024	Director of Finance	Immediate	In Progress
413	D'Escousse Civic Improvement Society, Re: Grant request for the Type 3 C3 - Sponsorship Grant Funds in the amount of \$500.00 /that Council approve the D'Escousse Civic Improvement Society grant request for the Type 3 C3 - Sponsorship Grant Funds in the amount of \$500.00 and be allocated from the District 2 Funds.	08-07-2024	Director of Finance	Immediate	In Progress