



THE MUNICIPALITY OF THE COUNTY OF
LA MUNICIPALITÉ DU COMITÉ DE
RICHMOND

BY-LAW / POLICY COMMITTEE MEETING

Tuesday, June 16, 2026

6:00 p.m.

Council Chambers

AGENDA

1. Call to Order
2. Approval of Agenda
3. Review of minutes, Re:
 - a) June 9, 2026
4. By-Laws/Policy:
 - a) Positive Recreation Opportunities for All (PRO-Recreation) Program
 - b) Regional Emergency Management By-law
5. Review of the Working List
6. Recommendations to Council (if applicable)
7. Next meeting date (September 8, 2026)
8. Adjournment

By-law/Policy Committee Meeting

June 9, 2026

Location: Council Chambers

Present: Warden Lois Landry, Councillor Brian Marchand, Councillor Brent Sampson, Councillor Shawn Samson, Troy MacCulloch, Chief Administrative Officer (virtually), Kathleen Jeffrey, Director of Finance, Shannon Mury, Director of Community Development and Recreation, Jason Jankuloski, Citizen Appointee, Shelley David, Municipal Clerk

Regrets: Deputy Warden Amanda Mombourquette, Chris Boudreau, Director of Public Works

1. Call to Order

Warden Lois Landry called the meeting to order at 6:00 p.m.

2. Approval of the Agenda

Moved by Councillor Brian Marchand, seconded by Councillor Brent Sampson, that the agenda be approved.

Motion carried.

3. Review of minutes, Re:

a) May 28, 2026

Moved by Councillor Brent Sampson, seconded by Councillor Shawn Samson, that the meeting minutes of May 28, 2026, be adopted.

Motion carried.

4. By-Law/Policy:

a) Positive Recreation Opportunities for All (PRO-Recreation) Program Policy

The committee reviewed the PRO-Recreation Program Policy. A discussion ensued. It was the consensus of the committee to have staff update the draft policy as discussed and provide the application form for review.



5. New Business: Affordable Housing Property Tax Adjustment Policy

The Committee discussed the concept of an Affordable Housing Property Tax Adjustment Policy. A sample policy was provided for reference.

6. Recommendation(s) to Council

n/a

7. Adjournment

There being no further business, the chair adjourned at 7:00 p.m.

Chairperson

Municipal Clerk

DRAFT



Title: Positive Recreation Opportunities for All (PRO-Recreation) Program

Approved by Council

Date:

Policy Review Notification

Date:

Policy Review

Date:

I certify this to be a true copy of the **PRO-Recreation Program Policy** as adopted by the Municipal Council of Richmond County at a Public Meeting held on _____.

Shelley David, Municipal Clerk

1. Purpose

- 1.1. The Municipality of the County of Richmond (MOCR) is committed to providing opportunities for residents to participate in recreation, physical activity, and wellness programs.
- 1.2. This Policy establishes the Positive Recreation Opportunities for All (PRO-Recreation) Program to reduce financial barriers to participation in eligible municipal recreation programs.

2. Scope

- 2.1. This Policy applies to residents of the MOCR who apply for financial assistance to participate in eligible MOCR recreation programs.
- 2.2. This Policy applies only to recreation programs organized, operated, or hosted by MOCR.
- 2.3. This Policy does not apply to programs offered by third-party organizations, associations, clubs, or private providers.

3. Definitions

- 3.1. "Household" means the applicant, spouse/partner, and dependent children residing at the same address.
- 3.2. "Eligible Program" means a recreation, physical activity, wellness, cultural, or community program approved **delivered** by the Municipality.



4. Roles and Responsibilities

- 4.1. Municipal Council is responsible for reviewing, amending, and adopting this Policy.
- 4.2. The Chief Administrative Officer (CAO) is responsible for implementing and administering this Policy.
- 4.3. The Director of Community Development and Recreation, or designate, is responsible for reviewing applications, determining eligibility, and maintaining records.

5. PRO-Recreation Program

- 5.1. The PRO-Recreation Program shall be funded through annual municipal budget allocations and donations.
- 5.2. The Municipality may accept donations from individuals, businesses, community organizations, and other donors in support of the PRO-Recreation Program. Donations received shall be allocated to the PRO-Recreation Fund and used solely for the purposes of the Program. Tax receipts may be issued in accordance with Canada Revenue Agency requirements. A summary of the amount of donations received and funds distributed through the Program shall be reported to Council annually.
- 5.3. With the donor's permission, donations may be recognized through the Municipality's official social media channels or other municipal communications.
- 5.4. Subject to available funding and program capacity, eligible applicants may receive municipal assistance toward approved registration fees and/or equipment. The types and limits of available assistance, eligible programs, and the current household income threshold are reviewed annually and outlined in the current PRO-Recreation Application Form.
- 5.5. Funding for equipment will be approved based on the lowest-cost option that adequately meets the identified functional, safety, and quality requirements of the intended use (example: a wooden hockey stick versus a composite hockey stick).
- 5.6. Assistance is non-transferable, has no cash value, and cannot be exchanged for cash reimbursement.



6. Eligibility

6.1. Applicants must:

- a) Be a resident of the Municipality of the County of Richmond;
- b) Meet the current household income threshold established by Council; and,
- c) Provide proof of household income. This proof can be provided in the form of either the CRA Notice of Assessment or the CRA Proof of Income Statement. It's important to note that the names of CRA forms may change periodically. Additionally, proof of income must be provided for all individuals aged 18 or older residing in the home.

7. Application Process

- 7.1. Applicants will use the PRO-Recreation Application Form provided by the Municipality.
- 7.2. Completed applications and proof of household income must be submitted **and approved prior to the start of eligible programs.**
- 7.3. Refunds or credits will not be issued.

8. Privacy and Confidentiality

- 8.1. Personal information collected under this Policy shall be administered in accordance with the Freedom of Information and Protection of Privacy Act (FOIPOP) and other applicable legislation.
- 8.2. Information shall be used solely for determining eligibility and administering the program.

9. Review and Amendment Schedule

- 9.1. This policy will be reviewed every four years from the date of approval.

Date of Review	Approved/Amended by Council

PRO-Recreation Fund

APPLICATION FORM

Maximum per individual: \$200 / fiscal year | Maximum per household: \$500 / fiscal year

Applicant Information

Name of Individual: _____ Birthdate: mm/dd/yy

Name of Parent/Guardian (if applicable): _____

Mailing Address: _____

Phone: (home) _____ (cell) _____ (work) _____

E-mail: _____

Program Information

Program Name: _____

Start Date: mm/dd/yy End Date: mm/dd/yy Registration Fee: _____

Equipment Assistance Information

Is help with equipment required? Yes No If yes, what equipment is needed:

_____ Equipment Fee: _____

Proof of income

CRA Notice of Assessment (all household members aged 18+)

Total family income (line 15000) must be below the threshold for your household size. Current thresholds are listed below.

Household size	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons
Annual income limit	\$38,922	\$47,851	\$58,096	\$65,892	\$74,315	\$82,739

I, _____, confirm that the information provided on this form is accurate and complete.

Personal information collected on this form will be used only to determine eligibility and administer the PRO-Recreation Program. This information will be handled in accordance with the Freedom of Information and Protection of Privacy Act and other applicable legislation.

mm/dd/yy

Applicant/Parent/Guardian Signature

Date

Office Use

Approval Signature: _____ Date: mm/dd/yy Funding Amount: _____



Regional Emergency Management By-law, By-law #71

1. Title

1.1. This by-law shall be known as the Regional Emergency Management By-law or REMO By-law.

2. Authority

2.1. This by-law is made pursuant to Section 10 of the Nova Scotia Emergency Management Act, S.N.S. 1990, c,8, as amended from time to time.

3. Purpose

3.1. The purpose of this by-law is to establish a Regional Emergency Management Organization to meet the Municipality's requirements under the Act and to confirm the participation of the Municipality of the County of Richmond in a REMO with the Town of Port Hawkesbury, the Municipality of the County of Inverness, and the Municipality of the County of Victoria.

4. Application

4.1. This by-law shall apply to

- a) the Regional Emergency Management Organization;
- b) the Regional Emergency Management Advisory Committee;
- c) the Regional Emergency Management Planning Committee;
- d) the Regional Emergency Management Organization Coordinator and employees; and
- e) Council.

5. Definitions

In this by-law:

5.1. **"Act"** means the Emergency Management Act, S.N.S. 1990, c,8; as amended from time to time;

5.2. **"Agreement"** means the Intermunicipal Agreement entered into accordance with Clause 10(1)(a) of the Act, among the Town of Port Hawkesbury, Municipality of the County of Inverness, Municipality of the County of Victoria, and Municipality of the County of Richmond, dated (enter the date), attached hereto as Appendix "A";



- 5.3. **"Council"** means the Council of the Municipality of the County of Richmond;
- 5.4. **"Emergency"** means a present or imminent event in respect of which the Minister or a Municipality, as the case may be, believes prompt co-ordination of action or regulation of persons or property must be undertaken to protect property or the health, safety, or welfare of people in the Province;
- 5.5. **"Warden"** means the Warden of the County of Richmond;
- 5.6. **"Municipality"** means the Municipality of the County of Richmond.
- 5.7. **"Regional Emergency Management Advisory Committee"** means the Advisory Committee established pursuant to the Agreement, and as required by Clause 10(1)(d) of the Act;
- 5.8. **"Regional Emergency Management Organization Coordinator" and "Coordinator"** means the person appointed by Council, and in accordance with the Agreement, as required by Clause 10(1)(c) of the Act;
- 5.9. **"Regional Emergency Management Organization" and "REMO"** means the organization established by the Agreement, and as required by Clause 10(1)(b) of the Act;
- 5.10. **"Regional Emergency Management Planning Committee"** means the Planning Committee established by the Agreement, responsible for recommending policy and procedures to the Advisory Committee for maintaining a reasonable state of preparedness for emergencies;
- 5.11. **"Regional Emergency Management Plans"** means plans, programs, or procedures prepared by the REMO that are intended to mitigate the effects of an Emergency or a disaster and to provide for the protection of people, property, and the environment in the event of such an occurrence;
- 5.12. **"State of Local Emergency"** means a state of local emergency declared by a municipality pursuant to the Act and the Regulations made pursuant thereto, and this By-law;

6. Regional Emergency Management Organization

- 6.1. The Town of Port Hawkesbury and the Municipalities of the County of Richmond, the County of Victoria, and the County of Inverness hereby



confirm their participation in the REMO and shall create an intermunicipal agreement with its partners, specifying funding, governance, and other requirements of Councils.

- 6.2. The REMO shall consist of the following committees and position:
- a) Regional Emergency Management Advisory Committee;
 - b) Regional Emergency Management Planning Committee; and
 - c) Regional Emergency Management Organization Coordinator and their assistants.

7. Regional Emergency Management Advisory Committee

- 7.1. Council shall appoint representatives to the Advisory Committee in accordance with the Agreement for such term as the Agreement provides.
- 7.2. The Council's representative on the Advisory Committee shall always be no fewer than two members of the Council, one of whom shall be the Warden, as referenced in the Agreement.
- 7.3. The Advisory Committee shall, on behalf of REMO:
- a) recommend the approval of REMO plans and policies to Council;
 - b) recommend REMO annual budgets to Council;
 - c) brief Council on the progress of REMO plans, policies, and other committee activities, as required by Council and other by-laws and policies approved by the Council; and
 - d) brief Council on developments during a State of Local Emergency when deemed necessary.

8. Regional Emergency Management Planning Committee

- 8.1. The Planning Committee, as per Schedule B of the Agreement, shall be comprised of the Coordinator and Emergency service staff, if applicable.
- 8.2. The Planning Committee shall:
- a) assist the Coordinator in the preparation and coordination of REMO plans to maintain a reasonable state of preparedness for emergencies;
 - b) and procedure recommendations, planning, training, and exercises.

9. Regional Emergency Management Organization Coordinator

- 9.1. The Coordinator shall be appointed in accordance with the Agreement.
- 9.2. The Coordinator shall:
- a) be responsible to chair the Planning Committee;



- b) coordinate and prepare REMO plans, training, and exercises;
- c) be responsible for ongoing public education programs related to Emergency preparedness;
- d) following the activation of the REMO Plan or a declaration of State of Local Emergency, coordinate municipal operations with those of the provincial and federal governments during a declared Emergency;
- e) ensure all Emergency operations centers and equipment are fully operational;
- f) advise the Department of Emergency Management of any real or anticipated event or Emergency as required by the Emergency Management Act; and
- g) perform such other duties as may be required by the Advisory Committee.

10. Assistants to the Coordinator

10.1. The Regional Emergency Management Organization Assistant Coordinators appointed in accordance with Clause 25 of the Agreement shall:

- a) participate in Regional Emergency Management Planning Committee meetings; and
- b) ensure that the interests of the Municipality are served by participating in training, exercises, and responses.

11. Agreements

11.1. Subject to preliminary approval of Council, the Regional Emergency Management Planning Committee may, as part of Regional Emergency Management Plans, negotiate an agreement to be approved by the Council or person designated by the Council with the Government of Canada, the Province of Nova Scotia, a municipality, city or town, or any other agency or any person.

11.2. Any agreement negotiated under subsection (1) is not binding until it is approved by Council.

12. Intermunicipal Cost Sharing

12.1. The Municipality shall share the REMO's operational costs in accordance with the agreement.



13. Declaration of a State of Local Emergency

13.1. Council may, when satisfied that an Emergency exists or may exist in all or any area of its own Municipality, declare a State of Local Emergency in respect of their own Municipality or an area thereof.

13.2. If any of the Councils are unable to act promptly under Section 12(2) of the Act, the Mayor of the Town of Port Hawkesbury and the Wardens of the Municipality of the County of Inverness, Municipality of the County of Victoria and Municipality of the County of Richmond may declare a State of Local Emergency, subject to Section 12(3) of the Act, in respect of their own Municipality or area thereof.

13.3. If both the Mayor and/or Wardens and Councils of the Town of Port Hawkesbury, Municipality of the County of Inverness, Municipality of the County of Victoria and Municipality of the County of Richmond are unable to act promptly to declare a State of Local Emergency in their own jurisdiction under Section 15(2) of the Act, any one of the Mayor or Wardens may, subject to the provisions of Sections 12(2) and 12(3) of the Act, declare a State of Local Emergency in regards to an Emergency that exists or may exist in all or within any area of the Town of Port Hawkesbury, Municipality of the County of Inverness, Municipality of the County of Victoria, and Municipality of the County of Richmond.

13.4. After signing a declaration or termination of a State of Local Emergency, Council shall immediately communicate or publish details on the municipal website or by the means most likely to inform the affected residents and the Department of Emergency Management.

14. Duties During an Emergency

14.1. Following the activation of any Regional Emergency Management Plan or a declaration of a State of Local Emergency:

- a) every Councillor shall advise the Warden as to their location and how they may be contacted; and
- b) every employee and agent of the Municipality who has a role in such emergencies as assigned in the Regional Emergency Management Plans, shall:
 - i. advise the Coordinator of their location and how they may be



contacted; and

- ii. fulfill such duties described in the Regional Emergency Management Plan.

14.2. Following the declaration of a State of Local Emergency, the Warden shall provide the Minister with a copy of the Declaration of a State of Local Emergency, and renewals thereof, as required by the Emergency Management Act.

15. Responsibilities and Authority of Council

15.1. The Council shall:

- (a) approve the Regional Emergency Management By-law;
- (b) approve the Regional Emergency Management Plan;
- (c) approve the Intermunicipal Emergency Services Agreement;
- (d) approve all appropriations or expenditures of monies to fulfil the terms and conditions of an agreement approved by the Council pursuant to Section 11 of this By-law;
- (e) appoint members to the Regional Emergency Management Advisory Committee and the Regional Emergency Management Planning Committee, as per the Municipality's Committees Policy and any other relevant by-laws and/or policies;
- (f) authorize the declaration and/or termination of a Local State of Emergency as required under the Act; and
- (g) ensure resources and support are made available to maintain the Regional Emergency Management Plans.

15.2. The Council may specify additional duties to be fulfilled by the Regional Emergency Management Planning Committee, the Regional Emergency Management Advisory Committee, and/or the Regional Emergency Management Organization Coordinator.

16. By-law Review

16.1. The Regional Emergency Management Plan must be reviewed and approved every two years by the REMO planning Committee and the Department of Emergency Management to ensure compliance with the provincial REMO standards.

16.2. The authority to amend this By-law rests solely with Council.



17. Severability

17.1. A decision by a court of competent jurisdiction that any part of this By-law is illegal, void, or unenforceable severs that part from this By-law and does not affect the other provisions of this By-law, which shall remain in full force and effect.

18. Effective Date

18.1. This bylaw shall come into effect upon the date of Ministerial approval as required under the Emergency Management Act.

19. Repeal and Replace

19.1. This by-law repeals and replaces the Municipality of the County of Richmond Municipal Emergency Management By-law, By-law #50.

Approval

This is to Certify That the foregoing By-law was passed at a duly called meeting of the Council of the Municipality of the County of Richmond held on the _____.

GIVEN under the hands of the Warden and Clerk and the seal of the Municipality this ____ day of _____ 2026.

Lois Landry
Warden

Shelley David
Municipal Clerk

Emergency Management Act

CHAPTER 8 OF THE ACTS OF 1990

as amended by

2005, c. 48, ss. 1-6; 2007, c. 10, s. 2; 2009, c. 12
2011, c. 9, ss. 4-15; 2014, c. 34, s. 6; 2024, c. 6, ss. 2-5



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CHAPTER 8 OF THE ACTS OF 1990
amended 2005, c. 48, ss. 1-6; 2007, c. 10, s. 2; 2009, c. 12
2011, c. 9, ss. 4-15; 2014, c. 34, s. 6; 2024, c. 6, ss. 2-5

**An Act to Provide for a Prompt
and Co-ordinated Response
to a State of Emergency**

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(The table of contents is not part of the statute)

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Short title

1 This Act may be cited as the *Emergency Management Act*. 1990, c. 8, s. 1; 2005, c. 48, s. 1.

Interpretation

2 In this Act,
(a) *repealed 2005, c. 48, s. 2.*

- (aa) “Department” means the Department of Emergency Management;
- (b) “emergency” means a present or imminent event in respect of which the Minister or a municipality, as the case may be, believes prompt co-ordination of action or regulation of persons or property must be undertaken to protect property or the health, safety or welfare of people in the Province;
- (c) *repealed 2011, c. 9, s. 4.*
- (d) “emergency management plan” means any plan, program or procedure prepared by the Province or a municipality, as the case may be, that is intended to mitigate the effects of an emergency or disaster and to provide for the safety, health or welfare of the civil population and the protection of property in the event of such an occurrence;
- (e) “Fire Marshal” means the Fire Marshal appointed pursuant to the *Fire Prevention Act*;
- (f) “mayor or warden” includes an alderman or councillor acting in the stead of the mayor or warden, as the case may be;
- (g) “Minister” means the Minister of Emergency Management;
- (h) “municipality” means a city, an incorporated town or a municipality of a county or district;
- (i) “police officer” means a member of the Royal Canadian Mounted Police and a police officer of a municipality;
- (j) “state of emergency” means a state of emergency declared by the Minister or renewed by the Minister pursuant to this Act;
- (k) “state of local emergency” means a state of local emergency declared by a municipality or renewed by it pursuant to this Act. 1990, c. 8, s. 2; 2005, c. 48, ss. 2, 6; 2011, c. 9, s. 4; 2014, c. 34, s. 6; 2024, c. 6, s. 2.

Act prevails and Minister’s authority

3 (1) Where there is a conflict or inconsistency between this Act, the regulations or an order made by the Minister under this Act and any other enactment respecting emergencies, this Act, the regulations and the order prevail.

(2) The Minister has authority over all matters respecting emergency planning, preparedness, response, mitigation, recovery and emergencies in the Province.

- (3)** The Minister’s authority under subsection (2) includes
- (a) the general supervision and management of this Act;
 - (b) the co-ordination of emergency management plans within the Province; and
 - (c) authority to delegate powers vested in the Minister by or pursuant to this Act. 2009, c. 12, s. 1; 2024, c. 6, s. 3.

Department of Justice

4 The Department has and shall exercise and perform such powers and duties as are vested in it by or under this Act and those assigned to it by the Minister. 2005, c. 48, s. 3; 2011, c. 9, s. 5.

Advisory committee appointed by Governor in Council

5 The Governor in Council may appoint, from among the members of the Executive Council, a committee to advise the Governor in Council on matters relating to emergencies. 1990, c. 8, s. 5.

Executive Emergency Management Committee

5A (1) There shall be an Executive Emergency Management Committee consisting of

- (a) the Minister, who is the Chair;
- (b) the Deputy Minister of Finance and Treasury Board;
- (c) the Deputy Minister of the Office of the Premier;
- (d) the Deputy Minister of Justice;
- (e) the Deputy Minister of Municipal Affairs and Housing;
- (f) such experts as appointed by the Minister.

(2) The Executive Emergency Management Committee shall provide oversight and direction to the Minister regarding emergency preparedness, response, mitigation and recovery. 2009, c. 12, s. 2; 2011, c. 9, s. 6; 2014, c. 34, s. 6; O.I.C. 2021-209.

Advisory committees appointed by Department

6 (1) The Department may appoint such committees as it considers necessary or desirable to advise or assist the Department, the Minister or the Governor in Council.

(2) A member of a committee appointed pursuant to subsection (1) may, if the member is not an employee of His Majesty or an agency thereof, be paid such remuneration and expenses as the Governor in Council determines. 1990, c. 8, s. 6; 2005, c. 48, s. 6; 2011, c. 9, s. 7.

Agreements and acquisition of property

7 (1) Subject to the approval of the Governor in Council, the Minister may, on behalf of the Province,

- (a) enter into agreements with the Government of Canada, a province or a municipality, a state of the United States of America, or an agent of any of them, in respect of emergency management plans or provision of emergency services;
- (b) enter into agreements with a board, commission, agency or Crown corporation of the Government of Canada, of a province or of a municipality, or an agent of any of them, in respect of emergency management plans;

(c) enter into agreements with the Government of Canada and the Workers' Compensation Board for the administration and payment of compensation benefits to persons engaged in training or carrying out duties related to a state of emergency or a state of local emergency;

(d) acquire, by purchase or lease, real and personal property for the purpose of emergency management.

(1A) Subject to the regulations, a person sent to the Province under an agreement entered into under clause (a) of subsection (1), who holds a licence, certificate or permit respecting the person's profession, trade or other qualifications from a jurisdiction that is a party to the agreement is deemed to be similarly qualified in the Province when providing assistance during a state of emergency or a state of local emergency.

(2) The Workers' Compensation Board may execute and administer an agreement referred to in this Section. 1990, c. 8, s. 7; 2005, c. 48, ss. 4, 6; 2011, c. 9, s. 8.

Powers of Department

8 The Department may, subject to the approval of the Minister,

(a) review and approve, or require modification to Provincial and municipal emergency management plans;

(b) make surveys and studies to identify and record actual and potential hazards that may cause an emergency;

(c) make surveys and studies of resources and facilities to provide information for the effective preparation of emergency management plans;

(d) conduct public information programs related to the prevention and mitigation of damage during an emergency;

(e) conduct training and training exercises for the effective implementation of emergency management plans;

(f) procure food, clothing, medicines, equipment and goods of any nature or kind for the purposes of emergencies;

(g) authorize or require the implementation of any emergency management plan;

(h) enter into agreements with any persons, organizations or associations in respect of emergency management plans. 1990, c. 8, s. 8; 2005, c. 48, s. 6; 2011, c. 9, s. 9.

Powers of Minister

9 The Minister may

(a) divide the Province into districts and subdistricts for the purpose of this Act;

(b) after consultation with the municipalities concerned, designate a combination of municipalities or parts thereof as a municipality for the purpose of this Act and determine the respective responsibilities of municipalities in the designated area;

(c) require municipalities to prepare emergency management plans, including mutual aid programs, and to submit such plans to the Department for review for adequacy and integration with the Provincial emergency management plans;

(d) establish procedures for the prompt and efficient implementation of emergency management plans;

(e) require any person to develop emergency management plans in conjunction with the Department or the municipalities to remedy or alleviate any hazard to persons or property that is or may be created by

(i) a condition that exists or may exist on that person's property,

(ii) that person's use of property,

(iii) an operation in which that person is or may be engaged, or

(iv) a process that that person is or may be utilizing,

except where an enactment of the Province or a municipal by-law provides a procedure for dealing with the hazard. 1990, c. 8, s. 9; 2005, c. 48, s. 6; 2011, c. 9, s. 10.

Medal for long service

9A (1) In recognition of a significant contribution to the protection of persons and property by a member of a ground search and rescue crew or other person involved in the provision of emergency services, the Minister or a person designated by the Minister, on the recommendation of the Department, may issue a medal for long service.

(2) Where the Minister or the Minister's designate has issued a medal for long service, the Minister or the designate, on the recommendation of the Department, may issue a bar for further service to accompany the medal. 2007, c. 10, s. 2; 2011, c. 9, s. 11.

Powers and duties of municipalities

10 (1) Each municipality shall

(a) subject to the approval of the Minister, establish and maintain a municipal emergency by-law;

(b) establish and maintain a municipal emergency management organization;

(c) appoint a co-ordinator of the municipal emergency management organization and prescribe the duties of the co-ordinator which shall include the preparation and co-ordination of emergency management plans for the municipality;

(d) appoint a committee consisting of members of the municipal council to advise it on the development of emergency management plans; and

(e) prepare and approve emergency management plans, which must include plans for the continuity of the functions of the municipality.

- (2) The municipality may
- (a) pay the reasonable expenses of members of the organization or members of the committee appointed pursuant to clause (b) or (d) of subsection (1);
 - (b) enter into agreements with and make payments to persons and organizations for the provision of services in the development and implementation of emergency management plans;
 - (c) enter into an arrangement or agreement with any other municipality respecting a common organization, plan or program;
 - (d) appropriate and expend sums approved by it for the purpose of this Section. 1990, c. 8, s. 10; 2005, c. 48, s. 6; 2024, c. 6, s. 4.

Municipality to report emergency

10A Every municipality shall, immediately upon becoming aware of it, inform the Department of any real or anticipated event or emergency that could impact the health, safety or welfare of Nova Scotians, their property or the environment. 2009, c. 12, s. 3; 2011, c. 9, s. 12.

Police

11 (1) The Minister may appoint persons trained for police duties as auxiliary police officers for the purpose of this Act.

(2) Police officers and auxiliary police officers have such powers, duties and responsibilities as the regulations prescribe and shall be organized and operate in accordance with the regulations.

(3) A police officer or auxiliary police officer, in carrying out duties pursuant to this Act and the regulations, has and may exercise in any part of the Province all the powers, authorities and immunities of a peace officer as defined in the *Criminal Code* (Canada).

(4) The protection afforded by this Act and any other enactment to a police officer or auxiliary police officer extends to any other person while and to the extent that that person is in the course of assisting a police officer or auxiliary police officer under the police officer's or auxiliary police officer's direction. 1990, c. 8, s. 11.

State of emergency or state of local emergency

12 (1) The Minister, after consulting, if it is practical to do so, with a majority of the members of a committee established pursuant to Section 5 or a quorum of the Executive Council and, if the Minister is satisfied that an emergency exists or may exist, may declare a state of emergency in respect of all or any district, subdistrict or area of the Province.

(2) A municipal council may, when satisfied that an emergency exists or may exist in all or any area of that municipality, declare a state of local emergency in respect of that municipality or area thereof.

(3) If a municipal council is unable to act promptly, the mayor or warden may exercise the authority of the municipal council contained in subsec-

tion (2) after consulting, if it is practical to do so, with a majority of the members of the council's committee to advise on the development of emergency management plans.

(4) A declaration pursuant to this Section shall identify the nature of the emergency and the area in which it exists.

(5) Nothing in this Section prevents the Minister from declaring a state of emergency whether a state of local emergency has been declared or not. 1990, c. 8, s. 12; 2005, c. 48, s. 6.

Publication of declaration or termination

13 When a state of emergency or a state of local emergency has been declared or terminated pursuant to this Act, the Minister or the municipality, as the case may be, shall immediately cause the details of the declaration or termination to be communicated or published by such means as the Minister or the municipality, respectively, considers the most likely to make the contents of the declaration or termination known to the people of the area affected. 1990, c. 8, s. 13.

Protection of property and health or safety

14 Upon a state of emergency being declared in respect to the Province or an area thereof, or upon a state of local emergency being declared in respect to a municipality or an area thereof, the Minister may, during the state of emergency, in respect of the Province or an area thereof, or the mayor or warden, as the case may be, may, during the state of local emergency, in respect of such municipality or an area thereof, as the case may be, do everything necessary for the protection of property and the health or safety of persons therein and, without restricting the generality of the foregoing, may

- (a) cause an emergency management plan or any part thereof to be implemented;
- (b) acquire or utilize or cause the acquisition or utilization of personal property by confiscation or any means considered necessary;
- (c) authorize or require a qualified person to render aid of such type as that person may be qualified to provide;
- (d) control or prohibit travel to or from an area or on a road, street or highway;
- (e) provide for the maintenance and restoration of essential facilities, the distribution of essential supplies and the maintenance and co-ordination of emergency medical, social and other essential services;
- (f) cause or order the evacuation of persons and the removal of livestock and personal property threatened by an emergency and make arrangements for the adequate care and protection thereof;
- (g) authorize the entry by a person into any building or upon land without warrant;
- (h) cause or order the demolition or removal of any thing where the demolition or removal is necessary or advisable for the purpose of reaching the scene of an emergency, of attempting to forestall its occurrence or of combating its progress;

- (i) order the assistance of persons needed to carry out the provisions mentioned in this Section;
- (j) regulate the distribution and availability of essential goods, services and resources;
- (k) authorize and make emergency payments;
- (l) assess damage to any works, property or undertaking and the costs to repair, replace or restore the same;
- (m) assess damage to the environment and the costs and methods to eliminate or alleviate the damage. 1990, c. 8, s. 14; 2005, c. 48, s. 6.

Duty of mayor or warden and delegation of Section 14 powers

15 (1) Upon declaring a state of local emergency, a mayor or warden, as the case may be,

- (a) shall immediately forward a copy of the declaration to the Minister; and
- (b) may authorize any person or committee to exercise any power vested in the mayor or warden, respectively, by Section 14.

(2) Upon declaring a state of emergency, the Minister may authorize any person or committee to exercise any power vested in the Minister by Section 14. 1990, c. 8, s. 15.

Prices

16 (1) During a state of emergency or a state of local emergency, no person in the Province may charge higher prices for food, clothing, fuel, equipment, medical or other essential supplies or for the use of property, services, resources or equipment than the fair market value of the same thing immediately before the emergency.

(2) A contract that is contrary to subsection (1) is voidable at the option of the purchaser if the purchaser repudiates the contract within one month after the termination of the state of emergency or state of local emergency. 1990, c. 8, s. 16.

Fires and law enforcement

17 During a state of emergency,

(a) the Fire Marshal is the co-ordinator of all efforts in relation to the suppression and prevention of fires, and every fire brigade, fire department and firefighter in the area in which the state of emergency exists is subject to the direction and control of the Fire Marshal; and

(b) a peace officer designated for this purpose by the Solicitor General is the co-ordinator of all efforts in relation to law enforcement and every police officer and auxiliary police officer in the area in which the state of emergency exists is subject to the direction and control of that officer. 1990, c. 8, s. 17.

Termination of state of emergency or state of local emergency

18 (1) The Minister may

(a) terminate a state of emergency with respect to an area identified by the Minister in a declaration of a state of emergency when, in the Minister's opinion, an emergency no longer exists in such area; and

(b) terminate a state of local emergency with respect to an area identified by a municipality in its declaration of a state of local emergency when, in the Minister's opinion, an emergency no longer exists in such area.

(2) A municipality may terminate a state of local emergency with respect to an area identified by it in its declaration of a state of local emergency when, in its opinion, an emergency no longer exists in such area. 1990, c. 8, s. 18.

Termination within fourteen days and renewal

19 (1) A state of emergency terminates fourteen days after the day on which it was declared unless it is renewed or terminated by the Minister.

(2) A state of emergency may be renewed by the Minister with the approval of the Governor in Council.

(3) The provisions of this Act respecting a state of emergency and the declaration thereof apply, with the necessary changes, to a renewal of a state of emergency. 1990, c. 8, s. 19.

Termination of state of local emergency and renewal

20 (1) A state of local emergency terminates

(a) when the area identified by the municipality in its declaration of a state of local emergency is included in an area identified by the Minister in a declaration of a state of emergency;

(b) when it is terminated by the Minister or by the municipality;

(c) seven days after the day on which it was declared unless it is renewed in accordance with this Act.

(2) A state of local emergency may be renewed by the municipality with the approval of the Minister.

(3) The provisions of this Act respecting a state of local emergency or the declaration thereof apply, with the necessary changes, to a renewal of a state of local emergency. 1990, c. 8, s. 20.

No liability

21 The Minister, a mayor or warden, a municipality, the Department, a committee established pursuant to this Act or a member thereof, or any other person

(a) is not liable for any damage arising out of any action taken pursuant to this Act or the regulations; and

(b) is not subject to any proceedings by prohibition, *certiorari*, *mandamus* or injunction with respect to any action taken pursuant to this Act or the regulations. 1990, c. 8, s. 21; 2005, c. 48, s. 6; 2011, c. 9, s. 13.

Entry upon property

22 Any person in the course of implementing an emergency management plan pursuant to this Act or the regulations may, at any time, enter upon any property. 1990, c. 8, s. 22; 2005, c. 48, s. 6.

Offence of obstruction

23 Any person who obstructs the Minister, a municipality, the Department, a committee established pursuant to this Act or any person in the performance of any action, matter or thing authorized by this Act or who contravenes or fails to comply

(a) with any provision of this Act or any regulation; or

(b) with any direction, order or requirement made pursuant to this Act or the regulations,

is guilty of an offence and liable on summary conviction

(c) in the case of an individual, to a fine not exceeding ten thousand dollars; or

(d) in the case of a corporation, to a fine not exceeding one hundred thousand dollars,

or to imprisonment of not more than six months or both. 1990, c. 8, s. 23; 2005, c. 48, s. 6; 2009, c. 12, s. 4; 2011, c. 9, s. 14.

Additional penalty

23A In addition to any penalty imposed under Section 23, a court may increase the fine imposed on a person by an amount equal to the financial benefit that was acquired by or that accrued to the person as a result of the commission of the offence. 2009, c. 12, s. 5.

Absence from employment

24 Every person who with proper authority is absent from that person's accustomed employment and is on duty authorized by the Minister or by the council of a municipality for the purpose of this Act shall, while so absent, for all purposes relative to retention of employment, of seniority rights and of superannuation benefits, be deemed to have been in that person's accustomed employment during the period of absence. 1990, c. 8, s. 24.

Regulations

25 (1) The Governor in Council may make regulations

(a) respecting emergency planning for the continuity of functions of departments, boards, commissions, corporations and other agencies of the Province;

(b) respecting the vesting of special powers and duties in various departments and agencies of the Province for the purposes of

emergency planning and the implementation of emergency management plans;

(ba) respecting the recognition of the professional, trade or other qualifications of persons sent to the Province by another jurisdiction under an agreement entered into under clause (a) of subsection (1) of Section 7 during a state of emergency or state of local emergency;

(bb) requiring municipalities to assess their level of preparedness and report their findings to the Department;

(bc) respecting the emergency planning, evaluation, and level of preparedness required of municipalities;

(bd) respecting emergency plans to be submitted by municipalities to the Emergency Management Office;

(c) respecting the organization, responsibilities, powers, duties and operation of police officers and auxiliary police officers throughout the Province or any part thereof for the purpose of this Act;

(ca) respecting emergency planning, evaluation and reporting for non-governmental entities;

(d) respecting authority to be delegated pursuant to this Act;

(e) assigning administration of a regulation made under this Act to a member of the Executive Council other than the Minister;

(ea) assigning duties under this Act and the regulations to a member of the Executive Council other than the Minister or to any other person;

(eb) respecting the vesting of special powers and duties in the Minister, a member of the Executive Council other than the Minister or any other person during a state of emergency or state of local emergency;

(ec) respecting the relocation, reassignment and mobilization of employees of the Province, private-sector professionals and private-sector tradespersons during a state of emergency or state of local emergency;

(ed) prescribing the forms to be used for a declaration of a state of emergency or state of local emergency and renewals and termination of the same;

(f) respecting the establishment, operation, liability and responsibilities of ground search and rescue organizations;

(g) prescribing renewal periods for states of emergency;

(h) defining any word or expression used in this Act but not defined herein;

(i) respecting any matter or thing that the Governor in Council deems necessary for the administration of this Act.

(2) The exercise by the Governor in Council of the authority contained in subsection (1) shall be regulations within the meaning of the *Regulations Act*.

(3) An order or regulation made under this Act may be made retroactive to the date in the order or regulation.

(4) Notwithstanding the *Regulations Act*, an order or regulation made under this Act during a state of emergency or a state of local emergency comes into force immediately on the signing by the Governor in Council or by the person who makes it, unless some other time is stated as being the time when it comes into force. 1990, c. 8, s. 25; 2005, c. 48, ss. 5, 6; 2009, c. 12, s. 6; 2011, c. 9, s. 15; 2024, c. 6, s. 5.

Repeal

26 Chapter 145 of the Revised Statutes, 1989, the *Emergency Measures Act*, is repealed. 1990, c. 8, s. 26.

Proclamation

27 This Act comes into force on and not before such day as the Governor in Council orders and declares by proclamation. 1990, c. 8, s. 27.

Proclaimed - July 31, 1990
In force - November 1, 1990

	BY-LAW/POLICY WORKING LIST	DATE ADDED	STATUS	DRAFT	NEXT STEPS
1	Solid Waste Management, By-law No. 17	12-16-2025	In progress	2	Review
2	Sewer Service Charge By-law, By-law No. 52	12-16-2025	In progress	2	
3	Solid Waste Management Facility Rules	12-16-2026	In progress	2	
4	Municipal Fees Policy	04-16-2026	In progress	2	
5	Positive Opportunities for All (PRO-Recreation) Program Policy	27-05-2025	Ready for Review	2	
6	REMO By-Law	24-03-2026	Ready for Review	1	
7	Purchasing and Tendering Policy	05-27-2025	For Review		Review
8	Private Road Curbside Collection Requests Policy	02-25-2025	For Review		Review
9	Taxis By-law, By-law No. 20	23-09-2024	For Review		Sent to Solicitor for Review First
10	CCBF - Non-Profits Policy	27-02-2023	Not in progress		
11	Councillor Payment Policy	26-06-2023	Not in progress		
12	Road Trails Designation By-Law	18-06-2024	Not in progress		
13	Dangerous and Unsightly Pemisis By-law	24-02-2026	Not in progress		
14	Dangerous and Unsightly Pemisis Policy	24-02-2026	Not in progress		
15	Capital Cost of Sewer Construction By-law No. 29	24-03-2026	Not in progress		
16	REMO Terms of Reference	24-03-2026			
17	Road Name Change Policy	04-28-2026	Not in progress		
18	Commitees Policy	05-28-2026	For Review		
19	Vending By-Law	11-04-2023	Not in progress	2	
20	Vending Fee Policy	11-04-2023	Not in progress	2	
21	Registration of Volunteer Fire Department & Emerg. Services Policy	31-01-2024	Inactive		
22	Fire Protection Services Committee Terms of Reference	28-11-2022	Tabled		
	DISCUSSION	DATE ADDED	STATUS		NEXT STEPS
1	Waste Receptables at food establishments	24-06-2024	In progress		
2	Receipt of Donations	23-09-2024	In progress		Staff Report on the feasibility of a policy.
3	Halloween	21-10-2024			
4	Spike Fund	27-05-2025	Complete		Spike Fund discussion with Receipt of donations

5	MGA Amendment: Tax reductions due to natural disasters	28-10-2025			
6	MGA Amendment: Allowing tax sale payments to be made electronically	28-10-2025			
TO BE REPEALED		DATE ADDED	STATUS		NEXT STEPS
EDPC LAND USE BY-LAWS IN PROGRESS		DATE ADDED	STATUS		NEXT STEPS
BY-LAW/POLICY COMPLIANCE or Items in Progress		DATE ADDED	STATUS		NEXT STEPS
	Marketing Levy By-law - Amendments	04-28-2026			First Reading Approval