

IDEAS COMMITTEE MEETING

February 04, 2026

4:15 p.m.

Location: Virtual

AGENDA

1. Call to order
2. Opening Acknowledgement
3. Items Added
4. Approval of agenda
5. Review of Minutes Re: December 4, 2025
6. EDI Training with Bradley Sheppard Debrief
7. Tara Poan re: International Day for the Elimination of Racial Discrimination
8. Access Awareness Week
9. Community Acknowledgements (Standing Item)
10. Membership Recruitment (Standing Item)
11. Action Item Track Update
12. Items Added
13. Next Meeting
14. Adjournment

IDEA COMMITTEE MEETING

December 04, 2025

Location: Virtual / in-person

Present: Commissioner Esther McDonnell, Donna Dittrick, Jessica MacDougall, Shauna Cotton, Tara Paon, Allison Martell, Meghan Hayter, Danielle Martell, Shannon Mury

Regrets: Deputy Warden Amanda Mombourquette, Warden Lois Landry – Ex Officio, Adam Pottie,

Call to order

The Chair called the meeting to order at 5:40 p.m.

Opening Acknowledgement

The Chair made an opening acknowledgement.

Items Added

No items added.

Approval of Agenda

Moved by Esther McDonnell, seconded by Jessica MacDougall, that the agenda be approved as presented. Motion carried.

Election for Chair and or Co-Chair

Nominated by Jessica MacDougall, seconded by Esther McDonnell, to appoint Deputy Warden Amanda Mombourquette as the chair for the IDEA Committee. Motion carried.

Review of Minutes:

Moved by Jessica MacDougall, seconded by Donna Dittrick, that the minutes of October 02, 2025, be approved as presented. Motion carried.

Inverness Asylum Commemoration Project

A discussion ensued.

EDI Training with Bradley Sheppard

A discussion ensued.

Community Acknowledgements

The committee discussed community acknowledgements.

Membership Recruitment

A discussion ensued.

Items Added

No items added

Next Meeting

The next meeting will be scheduled for Jan. 08, 2025.

Adjournment

There being no further business, the chair adjourned the meeting at 6:35 p.m.

CHAIRPERSON

Community Development Coordinator

DRAFT