

IDEAS COMMITTEE MEETING

September 04, 2025

4:15 p.m.

Location: Virtual

AGENDA

1. Call to order
2. Opening Acknowledgement
3. Items Added
4. Approval of agenda
5. Review of Minutes Re:
 - a. April 3, 2025
 - b. July 3, 2025
6. Community Acknowledgements (Standing Item)
7. Membership requirement (Standing Item)
 - a) Term End Dates
8. Access Awareness – NS LEO Correspondence
9. IDEA Plan Progress Tracker
10. Items Added
11. Next Meeting
12. Adjournment

IDEA COMMITTEE MEETING

April 03, 2025

Location: Virtual

Present: Councillor Amanda Mombourquette, Commissioner Esther McDonnell,
Ashley Lavandier, Meghan Hayter, Danielle Martell, Shannon Mury, Warden
Lois Landry - Ex-Officio

Call to order

Quorum was not met.

Next Meeting:

The next meeting will be scheduled for May 01, 2025

CHAIRPERSON

Community Development/
Special Project Officer

IDEA COMMITTEE MEETING

July 03, 2025

Location: Virtual

Present: Councillor Amanda Mombourquette, Commissioner Esther McDonnell, Chantal Boudreau, Jessica MacDougall, Tara Paon, Shauna Cotton, Shelly Dorey, Allison Martell, Meghan Hayter, Danielle Martell, Warden Lois Landry
- Ex-Officio

Call to order

The Chair called the meeting to order at 4:22 p.m.

Opening Acknowledgement

The Chair made an opening acknowledgement.

Items Added

Motion Required: Moved by Councillor Mombourquette, seconded by Shelly Dorey, that fireworks feedback be added to the agenda. Motion carried.

Approval of Agenda

Motion required: Moved by Shelly Dorey, seconded by Tara Paon, that the agenda be approved as presented. Motion carried.

Review of Minutes:

The adoption of the minutes of April 03, 2025, was deferred for adoption at the September 2025 meeting.

Motion Required: Moved by Shelly Dorey, seconded by Tara Paon, that the minutes of June 05, 2025, be approved as presented. Motion carried.

Community Acknowledgements

The committee discussed community acknowledgements. A discussion ensued.

A discussion ensued.

Items Added

1. Fireworks feedback

A discussion ensued.

Next Meeting

The next meeting will be scheduled for September 04, 2025.

Adjournment

There being no further business, the chair adjourned the meeting at 4:53 p.m.

CHAIRPERSON

Community Development/
Special Project Officer



IDEA Committee Action Items for 2025 - 2026

Status legend:

not started

complete

in progress

pending

Action Item	Responsibility :	Category:	Time Frame:	Status :	Additional Notes :
Review of the Municipality of the County of Richmond's website to ensure it aligns with the accessibility standards when enacted.	MORC	Plan - People in the know	Long-term (3+ Years)	in progress	
The Municipality of the County of Richmond will continue to welcome and celebrate proclamations of council from the public.	MORC	Plan - People in the know	Short term (1-3 years)	in progress	
Update Committee and Council communications policies and procedures to provide accessible resources for meetings and engagements, removing accessibility and technology barriers.	MORC	Plan - People are involved	Long-term (3+ Years)	in progress	
The Municipality of the County of Richmond will continue efforts to attract individuals with lived experiences to the IDEA Committee.	MORC	Plan - People are involved	Short term (1-3 years)	in progress	
Continue to foster critical community partnerships through authentic conversation and engagement.	MORC	Plan - People are involved	Short term (1-3 years)	in progress	
Modify and apply an equity lens to hiring, funding evaluations, and procurement policies and procedures to prioritize persons with disabilities, both upon hiring, through onboarding, and beyond.	MORC	Plan - people are safe	Short term (1-3 years)	complete	
Review and revise emergency management planning to include the launch of our Voluntary Vulnerable Persons Registry.	MORC	Plan - people are safe	Short term (1-3 years)	complete	
The Municipality of the County of Richmond will review current accessibility standards at key facilities and conduct Rick Hansen Certifications (or alternative certification) for Municipal Buildings, particularly for entrances.	MORC	Plan - people are safe	Short term (1-3 years)	in progress	
The Municipality of the County of Richmond will continue to review recreational programs to ensure they are equitable and support an age-friendly community.	MORC	Plan - people are safe	Short term (1-3 years)	in progress	
The Municipality of the County of Richmond is committed to creating safe spaces for all by exploring a Code of Conduct that would govern all buildings owned by MOCR.	MORC	Plan - people are safe	Short term (1-3 years)	in progress	
The Municipality of the County of Richmond will explore opportunities to update and standardize all interior signage with Braille, tactile, and other design elements in all Municipal buildings.	MORC	Plan - People on the move	Long Term (3+years)	Not started	
Support accessible trail development to ensure the network is safe and accessible for all users.	MORC	Plan - People on the move	Long Term (3+years)	in progress	
Review the pedestrian road crossing locations. Advocate to the Province for well painted locations with visual and audible cues.	MORC	Plan - People on the move	Long Term (3+years)	Not started	