

## COMMITTEE OF THE WHOLE MEETING

SEPTEMBER 8, 2014

Location: Council Chambers, Municipal Office

Present: Warden S. Sampson, Deputy Warden G. Johnson  
Councillor V. David, Councillor R. Samson  
Councillor A. Martell, Councillor S. McNamara,  
Councillor B. Marchand, Councillor G. Boucher,  
Councillor S. MacNeil

Warden Sampson called the meeting to order at 7:00 p.m.

### Items Added to the Agenda

Warden Sampson indicated there were no items added to the agenda.

Moved by Deputy Warden Johnson, seconded by Councillor MacNeil that the agenda be approved as presented. Motion carried.

### Review of Minutes: May 12, 2014

Moved by Councillor McNamara, seconded by Councillor Martell that the minutes of May 12, 2014 be adopted as presented. Motion carried.

### Presentations

a) Strait Area Transit re: Richmond County Transit Operating Proposal

Warden Sampson welcomed Mr. Jim Mustard and Mr. Dwayne MacDonald to the meeting.

Mr. Mustard and Mr. MacDonald presented a Power Point presentation regarding the Strait Area Transit Richmond County Transit Operating Proposal (copy attached)

The following points were noted:

- A briefing was provided on the development of this proposal;
- A similar proposal was presented to the County of Inverness. A commitment of \$149,000 was given by the County of Inverness;
- The Routing has changed along with the fares;

- The first year is anticipated to be the most costly;
- Funding in the amount of \$36,129.50 was confirmed by CTAP
- Total operating cost for the first year is \$371,262.16;
- The amount requested from Richmond County is \$149,646.91.

The following points were brought forth during discussion:

- There is a significant increase in the amount of funding requested;
- The largest benefactor is not contributing to the operational funding;
- A meeting has been scheduled with the Town of Port Hawkesbury to discuss in kind contributions;
- There are no details with respect to income and expenses;
- The recommendations in the most recent report for SAT indicated a minimum fare of \$7 and less wages than that what was being presented;
- A detailed budget should be provided along with a funding request;
- The projected budget is not complete and will be provided when available;
- The goal is to provide a service to the residents;
- Lower fares would allow more activity within Richmond County

Warden Sampson thanked Mr. Mustard and Mr. MacDonald for their presentation.

CAO re:

a) Update

The CAO noted the following:

- The Business Expo is scheduled for Saturday September 13, 2014 with 60 vendors pre-registered;
- Efficiency NS will be present to promote their energy efficiency program;
- The sale of the St. Peter's school is ready. The County is waiting for the proponent to sign the sales agreement;
- There are issues with title for the West Richmond Education Centre. Warden Sampson and the CAO have met with the minister of education and informed her that there was no deed for the property;
- The 2014 Business Summit will take place in Dundee on October 23, 2014. The keynote speaker is Ray Ivany. The memorandum of understanding is scheduled for signing for the Regional Enterprise Network;
- There will be a meet and greet with the executive of Liquefied Natural Gas Limited Wednesday September 10, 2014 and all Councillors are encouraged to attend;
- Executive has met and look forward to working together towards the goals of the strategic plan;

The following points were brought forth during discussion:

- The lease agreement has not been signed with Parks Canada thus far because consultation with the native community is required;
- No projects will be placed on the Building Canada Fund agenda for the current fiscal year.

Warden Sampson re:

a) Union of Nova Scotia Municipalities re: 2014 Fall Conference

A note has been sent out with details for the conference. Anyone interested in attending should put their name forward at their earliest convenience. Two Councillors will be receiving recognition for years of service.

b) CAO Evaluation

All comments have been received. The Warden and Deputy Warden will meet with the CAO to review and discuss in greater detail.

c) Councillors Contact Information

An email will be circulated requesting Councillors updated contact information.

Warden Sampson noted that Quarterly Council sessions have been scheduled in the past to discuss specific issues. There are still ongoing issues. The Warden would like to spend some time at each Committee of the Whole Meeting to set direction and move forward on issues such as Planning Advisory Committee, fire protection for St. Peter's, Tourism Strategy, Ivany Report, Boundary Review, cell service, etc.

The following points were brought forth during discussion:

- A resolution will be presented at the fall UNSM pertaining to unsightly premises;
- Lack of cell service is still an issue for district 10.

Notice of Motion – To amend the Municipal District Activity Policy to update the maximum request amount from \$5,000 to \$5,500 and change Chief Financial Officer to the Director of Finance (Attached as Appendix “A”).

Moved by Deputy Warden Johnson, seconded by Councillor Marchand that notice be given to amend the Municipal District Activity Policy to update the maximum request amount from \$5,000 to \$5,500 and change Chief Financial Officer to the Director of Finance (Attached as Appendix “A”). Motion carried.

Notice of Motion – To amend By-Law #62 Wastewater Management District By-Law to revise the "Charges" section to include the option to pay the one-time installation charge via instalments and to allow for quarterly payments of the operation and maintenance charge (Attached as Appendix “B”).

Moved by Councillor Martell, seconded by Councillor Samson that notice be given to amend By-Law #62 Wastewater Management District By-Law to revise the "Charges" section to include the option to pay the one-time installation charge via instalments and to allow for quarterly payments of the operation and maintenance charge (Attached as Appendix “B”). Motion carried.

Notice of Motion - To repeal the following policies:

- Amendment to the Social Services Policy adopted on September 27, 1972
- Amendment to the Social Services Policy adopted September 27, 1972
- Amendment to the Social Services Policy adopted March 20, 1974
- Amendment to the Social Services Policy adopted September 18, 1974
- Amendment to the Social Services Policy adopted September 18, 1974
- Amendment to the Social Services Policy adopted July 10, 1975
- Road Paving Policy adopted July 14, 1975
- Building Permit Policy adopted July 30, 1975
- Building Permit Appeal Policy adopted January 14, 1976
- Amendment to the Social Services Policy adopted May 26, 1976
- Amendment to the Social Services Policy adopted May 26, 1976
- Amendment to the Social Services Policy adopted July 9, 1976
- Regional Social Services Policy approved on December 12, 1977
- Policy Referring any Recreation Related Grant Requests to the Recreation Committee for Information and Consideration adopted January 9, 1978
- Social Services Policy approved April 20, 1982
- Sewer Frontage Charges Policy adopted January 9, 1984
- Amendment to the Social Services/Cape Breton Regional Policy adopted February 25, 1985
- No-Smoking During Council Meetings adopted December 12, 1985
- Nursing Home Invoice Policy adopted March 10, 1986
- Dinner Hour Policy adopted May 7, 1986
- Unsightly Premises Act Policy adopted October 15, 1986
- Deed Transfer Tax adopted October 13, 1987
- Free Transportation Service to Homemakers Clients for the First 10 Miles adopted on October 28, 1987
- Late Tenders Policy adopted December 14, 1987
- Amendment to the Social Services Policy adopted on January 25, 1988
- In-Home Support Policy adopted March 28, 1988
- Municipal Appointment to School Board adopted November 15, 1988
- Social Services Policy adopted November 6, 1989

- Inclement Weather Policy adopted November 14, 1989
- Operating Policies adopted December 11, 1989 Adoption of New Policies
- Amendment of Policies
- Waiver of Policies
- Repeal of Policies
- Maintenance of Policy Manual
- Review of Policies
- Council Meetings & Procedures
- Remuneration and Benefits (replaced by Councillors' Payment Policy and Travel Expense Policy)
- Dog Control Policy (replaced by By-Law Enforcement Policy and Dog Control By-Law)
- Amendment to the In-Home Support Policy approved February 5, 1990
- Village Square Program adopted June 11, 1990
- Local Preference in Municipal Tendering adopted November 13, 1990 (replaced by Purchasing and Tendering Policy)
- Amendment to the Village Square Program adopted March 14, 1991
- Amendment to In-Home Support Policy adopted April 2, 1991
- Amendment to the Social Services Policy adopted June 10, 1991
- Amendment to the Social Services Policy adopted March 9, 1992
- Sewer Frontage Payments/Land Conveyance adopted June 16, 1992
- Non-Smoking Policy adopted June 16, 1992 (replaced by the Non-Smoking By-Law)
- Home Care Policy adopted November 9, 1992
- Amendment to the Social Services General Assistance Policy adopted January 25, 1993
- Environment/Development Policy adopted February 8, 1993
- Social Services Policy adopted October 13, 1993
- Social Services Policy adopted March 7, 1994
- Lease Policy adopted March 14, 1994
- Construction Debris Policy adopted October 11, 1994 (currently covered under Richmond Solid Waste Management Facility Rules/Solid Waste Management By-Law)
- Amendment to the In-Home Support Policy adopted on November 14, 1994
- Municipal Policy on Adopting/Amending Policies adopted May 8, 1995 (covered under the MGA)
- Amendment to the Social Services Policy adopted June 19, 1995
- Amendment to the Construction Debris Policy adopted January 8, 1996
- Amendment to the Social Services Policy adopted March 11, 1996
- Interim Policy on Subdivision Roads adopted March 11, 1996 (now covered under the Subdivision By-Law)
- Construction Debris Policy adopted October 14, 1997 (included in our Solid Waste Management By-Law)
- Interim Policy on Subdivision Roads adopted April 14, 1998
- Transportation Subsidy adopted September 14, 1998

- Tipping Fees for Construction Debris Policy adopted September 14, 1998 (included in our Solid Waste Management By-Law)
- Compensation for Week-end Coverage by Water and Sewer Operators adopted March 8, 1999 (now included in our Employee Personnel Manual)
- C.E.D. Grant Fund Policy adopted November 8, 1999 (replaced by the District Activity Fund Policy)
- No-Idle Policy adopted November 13, 2007 (now covered in our Employee Personnel Manual)
- Grants to Charitable and Not for Profit Organizations adopted March 8, 2010 (replaced by Policy for Core Funding to Community Organizations)
- Municipal Vehicle Use Policy adopted June 20, 2011

Moved by Councillor David, seconded by Councillor McNamara that notice be given to repeal the following policies:

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- Sewer Frontage Charges Policy adopted January 9, 1984
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- Tipping Fees for Construction Debris Policy adopted September 14, 1998 (included in our Solid Waste Management By-Law)
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Motion carried.

Correspondence:

For Information Purposes

- a) The ROC Society re: Thank You;
- b) Atlantic Canada Opportunities Agency re: Dissolution of Enterprise Cape Breton Corporation (ECBC);
- c) Department of Municipal Affairs re: Evaluation of the Municipal Climate Change Action Plan;
- d) Nova Scotia Environment re: Nova Scotia Environment's Solid Waste Consultation extended deadline;
- e) Nova Scotia Justice re: Royal Canadian Mounted Police (RCMP) Budget 2014-2015.

Action Required

- a) Petit de Grat Harbour re: Financial Request

Councillor Samson indicated that the financial request from the Petit de Grat Harbour was due to unforeseen expenses. The request was for an additional \$25,000.

The following points were brought forth during discussion:

- \$20,000 was already committed from the municipal district infrastructure fund;
- The CAO will determine if there are monies available in the budget;
- The CAO will request additional cost details prior to a decision being made.



b) Torus-Cape George Estates, Landowners Association re: Financial Request;

Warden Sampson indicated that there are 82 properties in this subdivision and the financial request had been brought forward to assist with road maintenance.

The following points were brought forth during discussion:

- There are multiple subdivisions in Richmond County, none of which are given assistance;
- The request should be directed to the sub divider.

It was the consensus of the Committee that a letter be written in response to the financial request from Torus-Cape George Estates Landowners Association indicating that Richmond Municipal Council cannot provide a resolution to their issue.

c) Chris Boudreau, Director of Public Works re: Private Road Signage – Civic Addressing By-Law #54;

The CAO indicated the following:

- Providing road signs is not the responsibility of the County however, it is a great service that requires little administration time and cost;
- The Director of Public Works is willing to provide this service;
- The Civic Addressing By-Law #54 needs to be amended to indicate as such;
- The Eastern District Planning Commission originally wrote the by-law and will complete the proposed amendments prior to First Reading.

Moved by Deputy Warden Johnson, seconded by Councillor Marchand that notice be given to amend the Civic Addressing By-Law #54. Motion carried.

d) Shannon Mury re: Grant Requests

- Our Lady of Assumption CWL, Municipal District Activity Fund, District #1 (\$300);
- Our Lady of Assumption CWL, Municipal District Activity Fund, Multiple Districts (\$1,800);
- Development Isle Madame Association, Municipal District Activity Fund, Multiple Districts (\$400);
- Isle Madame Community Pig Roast Association, Municipal District Activity Fund, Multiple Districts (\$4,100);
- Sacred Heart Ladies Group, Municipal District Activity Fund, District #10 (\$500);
- L'Ardoise Seniors Jolly Club, Municipal District Activity Fund, District #9 (\$400);
- Little Anse Sampson's Cove Social Action Centre, Municipal District Activity Fund, District #2 (\$400);

- St. Joseph's Parish Council (Fundraising Committee), Municipal District Activity Fund, District #2 (\$500);
- Harbour Authority Little Harbour, Richmond County, Municipal District Infrastructure Fund, District #9 (\$20,000).

Moved by Councillor David, seconded by Councillor Boucher that the Committee recommend to Council that the following grant requests be approved:

- \$300 to Our Lady of Assumption CWL, Municipal District Activity Fund, District #1;
- \$1,800 to Our Lady of Assumption CWL, Municipal District Activity Fund, Multiple Districts;
- \$400 to Development Isle Madame Association, Municipal District Activity Fund, Multiple Districts;
- \$4,100 to Isle Madame Community Pig Roast Association, Municipal District Activity Fund, Multiple Districts;
- \$500 to Sacred Heart Ladies Group, Municipal District Activity Fund, District #10;
- \$400 to L'Ardoise Seniors Jolly Club, Municipal District Activity Fund, District #9;
- \$400 to Little Anse Sampson's Cove Social Action Centre, Municipal District Activity Fund, District #2;
- \$500 to St. Joseph's Parish Council (Fundraising Committee), Municipal District Activity Fund, District #2;
- \$20,000 to Harbour Authority Little Harbour, Richmond County, Municipal District Infrastructure Fund, District #9.

Motion carried.

#### Approval of Cheques Issued: April 2014

Councillor David declared a conflict because there were cheques written to his business and removed himself from discussions.

Moved by Councillor Boucher, seconded by Councillor MacNeil that the list of cheques for the month of April 2014, in the amount of \$323, 977.24, be approved. Motion carried.

#### Review of Cheques: May/June/July/August 2014

For information purposes

#### Items Added to the Agenda

There were no items added to the agenda.

Fifteen Minute Question Period

There were no questions from the gallery.

In-Camera

Moved by Deputy Warden Johnson, seconded by Councillor MacNeil that the meeting proceed to “In-Camera” session at 8:40 p.m. Motion carried.

Moved by Councillor David, seconded by Councillor McNamara that the meeting reconvene to regular session at 9:04 p.m. Motion carried.

Adjournment

Moved by Councillor MacNeil, seconded by Councillor Martell that the meeting be adjourned. Motion carried.

There being no further business the meeting was adjourned at 9:05p.m.

MINUTES RECORDED BY:

CAO/MUNICIPAL CLERK:

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CHAIRPERSON