

## COMMITTEE OF THE WHOLE MEETING

NOVEMBER 13, 2018

Location: Council Chambers, Municipal Office

Present: Councillor Gilbert Boucher, Warden Jason MacLean,  
Councillor James Goyetche, Deputy Warden Brian Marchand,  
Councillor Alvin Martell, CAO, Kent MacIntyre  
Also present were Chief Financial Officer, Jason Martell,  
Director of Public Works, Chris Boudreau

Warden MacLean called the meeting to order at 7:00 p.m.

### Items Added to the Agenda

Deputy Warden Marchand requested and received unanimous consent to add a discussion regarding grants.

Moved by Deputy Warden Marchand, seconded by Councillor Martell that the agenda be accepted with the items added. Motion carried.

### Review of Minutes: October 9, 2018

Moved by Councillor Goyetche, seconded by Councillor Martell that the minutes of October 9, 2018 be approved with the noted correction if required. Motion carried.

### Presentations

- a) Island Food Network re: Food system for Unama'ki/Cape Breton Island/Food Policy Working Group

Warden MacLean indicated that the Island Food Network presentation had been postponed to a later date.

- b) Senior Take Action Coalition (Claire Doyle & Celeste Gotell) re: Seniors Survey Results

Warden MacLean welcomed Mrs. Claire Doyle and Ms. Celeste Gotell to the meeting.

Mrs. Doyle and Ms. Gotell gave a power point presentation.

A question and answer period followed.

Warden MacLean thanked Mrs. Doyle and Ms. Gotell for their presentation.

CAO re:

a) Proposed Committees and Board Reorganization (Attached)

The CAO noted that without a strong committee structure with terms of reference, municipalities and Councils can fall prey to a whole host of dysfunctions, not the least of which is wasted time, boring or unfocused meetings, circle decision making and lack of strategic engagement from the Committee members.

He also reviewed proposed changes to the following:

1. Combine PAC and Heritage Committees.
2. Combine Wastewater and Renewable Energy Committees.
3. Physician Recruitment Committee to be replaced with quarterly, or as required, presentations to Committee of the Whole by sector professionals, advisors and informed entities.
4. Policy Committee functions to be incorporated into the new By-Law Committee.
5. Fire Services Association of NS and Fire School Board to be eliminated and rolled into the Fire Services Committee.
6. Audit Committee “members-at-large” reduced to one (1) from three (3).
7. The EMO Committee (administrators and emergency professionals) will report semi-annually, or as required, to Committee of the Whole.
8. Mandatory Committees for members of Council are;
  - By-Law Committee
  - Audit Committee
  - Committee of the Whole
9. Members-at-Large “terms of office” will expire on December 31, 2018 (unless specified by organizational by-laws, policies, incorporated terms of office or direction of Council).
10. Selection/recruitment of “members-at-large” will follow the normal procedure which includes recruitment through communications/advertising and Council approval.

Also included was the “Proposed” Committee allocation of Councillors/Administrators for 2019-2020 year.

Deputy Warden Marchand noted that he would like to remain as a member on the Fire Services Committee.

Warden MacLean thanked the CAO and staff for all the hard work invested into the “proposed” Committee reorganization document and he also indicated that a Terms of Reference had also been created for each committee which did not previously exist.

It was the consensus of the Committee that the CAO draft something to be sent out to the sitting members at large of the Committees of Council to inform that changes to the committee structures would be forthcoming.

Warden re:

- a) Nova Scotia Federation of Nova Scotia Municipalities re: Report

Warden MacLean gave an overview of the Nova Scotia Federation of Municipalities Fall Conference which took place in Halifax from November 6<sup>th</sup> to 9<sup>th</sup>.

- b) Council Meeting Schedule

It was the consensus of the Committee members that further discussion takes place regarding Council meeting schedules and the possibility of changing the meetings from Mondays to an alternate weekday.

Correspondence

Action Required

- a) Richmond County Seniors Council, Type 3-C3 Sponsorship Grant Funds (\$500);

Moved by Councillor Boucher, seconded by Councillor Martell that the Committee recommend to Council that the Richmond County Seniors Council, Type 2-Activity Grant request, in the amount of \$500, be approved. Motion carried.

- b) River Bourgeois Mariner Society, Type 2-Activity Grant Funds (\$450);

Moved by Councillor Boucher, seconded by Deputy Warden Marchand that the Committee recommend to Council that the River Bourgeois Mariner Society, Type 2-Activity Grant request, in the amount of \$450, be approved. Motion carried.

- c) Richmond County Early Childhood Education Association, Type 2-Activity Grant Funds (\$500).

Moved by Councillor Martell, seconded by Councillor Goyetche that the Committee recommend to Council that the Richmond County Early Childhood Education Association, Type 2-Activity Grant request, in the amount of \$500, be approved. Motion carried.

For Information Purposes

a) École Beau Port re: Natural Playground accessibility

Review of Cheques Issued: October 2018

For information purposes.

Items Added to the Agenda

Deputy Warden Marchand noted that, in his opinion, not all organizations are following the same rules. He also noted that Council needs to clarify the criteria and be consistent when making decisions regarding grant applications.

Fifteen Minute Question Period

Mr. Richie Cotton approached the Committee regarding an item on the agenda.

Mrs. Germaine MacDonald approached the Committee regarding an item on the agenda.

“In Camera” Session (If Required)

There was no “In Camera” Session.

Adjournment

Moved by Councillor Boucher, seconded by Councillor Martell that the meeting be adjourned.

There being no further business, the meeting was adjourned at 8:06 p.m.

CHAIRPERSON:

CLERK:

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