

RICHMOND COUNTY MUNICIPAL COUNCIL

REGULAR MEETING

SEPTEMBER 22, 2014

Location: Council Chambers, Municipal Office

Present: Warden S. Sampson, Councillor R. Samson,
Councillor A. Martell, Councillor S. McNamara
Councillor B. Marchand, Councillor G. Boucher
Councillor S. MacNeil

Warden Sampson called the meeting to order at 7:00 p.m and asked everyone to stand for the singing of O'Canada.

The C.A.O. took roll call of Councillors.

Councillor David was absent due to Municipal business.

Items Added to the Agenda:

There were no items added to the agenda.

Moved by Councillor McNamara, seconded by Councillor Boucher that the agenda be approved as presented. Motion carried.

Review of Minutes:

Moved by Councillor Boucher seconded by Councillor MacNeil that the minutes of June 30, 2014 be adopted as presented. Motion carried.

Presentations and/or Delegations:

- a) Jeff Stanley re: Economic Development/Tourism Update

Warden Sampson welcomed Mr. Jeff Stanley to the meeting.

Mr. Stanley gave a presentation (copy attached).

A discussion period ensued.

Warden Sampson thanked Mr. Stanley for his presentation.

Warden re:

a) Canada Infrastructure Conference Update

Warden Sampson provided an update from the Canada Infrastructure Conference held in Toronto on September 16th and 17th, 2014 which he attended along with the CAO and Director of Finance.

CAO re:

a) REN 6 – Inter-Municipal Agreement

The CAO provided an update on the REN 6 – Inter-Municipal Agreement between the Municipalities of the Counties of Victoria, Inverness, Richmond and Cape Breton regional Municipality noting that the REN 6 should be up and running by April 1, 2015.

Moved by Councillor McNamara, seconded by Councillor MacNeil that the Municipality of Richmond County offer support for the REN 6 – Inter-Municipal Agreement. Motion carried.

Motion Required: Deputy Warden Johnson - To amend the Municipal District Activity Fund Policy to update the maximum request amount from \$5,000 to \$5,500 and change Chief Financial Officer to the Director of Finance (Attached as Appendix “A”)

Moved by Councillor MacNeil, seconded by Councillor Samson that Municipal Council amend the Municipal District Activity Fund Policy to update the maximum request amount from \$5,000 to \$5,500 and change Chief Financial Officer to the Director of Finance. Motion carried.

Motion Required: Councillor David - To repeal the following policies:

- Amendment to the Social Services Policy adopted on September 27, 1972
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- Amendment to the Social Services Policy adopted March 20, 1974
- Amendment to the Social Services Policy adopted September 18, 1974
- Amendment to the Social Services Policy adopted September 18, 1974
- Amendment to the Social Services Policy adopted July 10, 1975
- Road Paving Policy adopted July 14, 1975
- Building Permit Policy adopted July 30, 1975
- Building Permit Appeal Policy adopted January 14, 1976
- Amendment to the Social Services Policy adopted May 26, 1976
- Amendment to the Social Services Policy adopted May 26, 1976

- Amendment to the Social Services Policy adopted July 9, 1976
- Regional Social Services Policy approved on December 12, 1977
- Policy Referring any Recreation Related Grant Requests to the Recreation Committee for Information and Consideration adopted January 9, 1978
- Social Services Policy approved April 20, 1982
- Sewer Frontage Charges Policy adopted January 9, 1984
- Amendment to the Social Services/Cape Breton Regional Policy adopted February 25, 1985
- No-Smoking During Council Meetings adopted December 12, 1985
- Nursing Home Invoice Policy adopted March 10, 1986
- Dinner Hour Policy adopted May 7, 1986
- Unsightly Premises Act Policy adopted October 15, 1986
- Deed Transfer Tax adopted October 13, 1987
- Free Transportation Service to Homemakers Clients for the First 10 Miles adopted on October 28, 1987
- Late Tenders Policy adopted December 14, 1987
- Amendment to the Social Services Policy adopted on January 25, 1988
- In-Home Support Policy adopted March 28, 1988
- Municipal Appointment to School Board adopted November 15, 1988
- Social Services Policy adopted November 6, 1989
- Inclement Weather Policy adopted November 14, 1989
- Operating Policies adopted December 11, 1989 Adoption of New Policies
- Amendment of Policies
- Waiver of Policies
- Repeal of Policies
- Maintenance of Policy Manual
- Review of Policies
- Council Meetings & Procedures
- Remuneration and Benefits (replaced by Councillors' Payment Policy and Travel Expense Policy)
- Dog Control Policy (replaced by By-Law Enforcement Policy and Dog Control By-Law)
- Amendment to the In-Home Support Policy approved February 5, 1990
- Village Square Program adopted June 11, 1990
- Local Preference in Municipal Tendering adopted November 13, 1990 (replaced by Purchasing and Tendering Policy)
- Amendment to the Village Square Program adopted March 14, 1991
- Amendment to In-Home Support Policy adopted April 2, 1991
- Amendment to the Social Services Policy adopted June 10, 1991
- Amendment to the Social Services Policy adopted March 9, 1992
- Sewer Frontage Payments/Land Conveyance adopted June 16, 1992
- Non-Smoking Policy adopted June 16, 1992 (replaced by the Non-Smoking By-Law)

- Home Care Policy adopted November 9, 1992
- Amendment to the Social Services General Assistance Policy adopted January 25, 1993
- Environment/Development Policy adopted February 8, 1993
- Social Services Policy adopted October 13, 1993
- Social Services Policy adopted March 7, 1994
- Lease Policy adopted March 14, 1994
- Construction Debris Policy adopted October 11, 1994 (currently covered under Richmond Solid Waste Management Facility Rules/Solid Waste Management By-Law)
- Amendment to the In-Home Support Policy adopted on November 14, 1994
- Municipal Policy on Adopting/Amending Policies adopted May 8, 1995 (covered under the MGA)
- Amendment to the Social Services Policy adopted June 19, 1995
- Amendment to the Construction Debris Policy adopted January 8, 1996
- Amendment to the Social Services Policy adopted March 11, 1996
- Interim Policy on Subdivision Roads adopted March 11, 1996 (now covered under the Subdivision By-Law)
- Construction Debris Policy adopted October 14, 1997 (included in our Solid Waste Management By-Law)
- Interim Policy on Subdivision Roads adopted April 14, 1998
- Transportation Subsidy adopted September 14, 1998
- Tipping Fees for Construction Debris Policy adopted September 14, 1998 (included in our Solid Waste Management By-Law)
- Compensation for Week-end Coverage by Water and Sewer Operators adopted March 8, 1999 (now included in our Employee Personnel Manual)
- C.E.D. Grant Fund Policy adopted November 8, 1999 (replaced by the District Activity Fund Policy)
- No-Idle Policy adopted November 13, 2007 (now covered in our Employee Personnel Manual)
- Grants to Charitable and Not for Profit Organizations adopted March 8, 2010 (replaced by Policy for Core Funding to Community Organizations)
- Municipal Vehicle Use Policy adopted June 20, 2011

Moved by Councillor Boucher, seconded by Councillor Martell that the following policies be repealed:

- Amendment to the Social Services Policy adopted on September 27, 1972
- Amendment to the Social Services Policy adopted September 27, 1972
- Amendment to the Social Services Policy adopted March 20, 1974
- Amendment to the Social Services Policy adopted September 18, 1974
- Amendment to the Social Services Policy adopted September 18, 1974
- Amendment to the Social Services Policy adopted July 10, 1975

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Motion carried.

First Reading Approval: Councillor Martell - To amend By-Law #62 Wastewater Management District By-Law to revise the "Charges" section to include the option to pay

the one-time installation charge via installments and to allow for quarterly payments of the operation and maintenance charge (Attached as Appendix “B”)

Moved by Councillor Martell, seconded by Councillor Boucher that Municipal Council give First Reading Approval to amend By-Law #62 Wastewater Management District By-Law to revise the "Charges" section to include the option to pay the one-time installation charge via installments and to allow for quarterly payments of the operation and maintenance charge. Motion carried.

First Reading Approval: Deputy Warden Johnson - To amend By-Law #54 Civic Addressing By-Law to include that the Municipality be responsible to supply and erect private road signage to ensure that signage is appropriate (Attached as Appendix “C”)

Moved by Councillor Marchand, seconded by Councillor McNamara that Municipal Council give First Reading Approval to amend By-Law #54 Civic Addressing By-Law to include that the Municipality be responsible to supply and erect private road signage to ensure that signage is appropriate. Motion carried.

Councillor Samson re: Rock Wall Application

Moved by Councillor Samson, seconded by Councillor Boucher that Municipal Council approve 25% of the costs of the Rock Wall project in Little Anse AND FUTHER MOVED that the CAO and the Director of Finance determine the appropriate method and budget line in which to access those funds. Motion carried.

Committee Reports

a) Committee of the Whole

Moved by Councillor McNamara, seconded by Councillor Martell that Council accept the recommendation of the Committee of the Whole and that the following grant requests be approved:

- \$300 to Our Lady of Assumption CWL, Municipal District Activity Fund, District #1;
- \$1,800 to Our Lady of Assumption CWL, Municipal District Activity Fund, Multiple Districts;
- \$400 to Development Isle Madame Association, Municipal District Activity Fund, Multiple Districts;
- \$4,100 to Isle Madame Community Pig Roast Association, Municipal District Activity Fund, Multiple Districts;
- \$500 to Sacred Heart Ladies Group, Municipal District Activity Fund, District #10;

- \$400 to L'Ardoise Seniors Jolly Club, Municipal District Activity Fund, District #9;
- \$400 to Little Anse Sampson's Cove Social Action Centre, Municipal District Activity Fund, District #2;
- \$500 to St. Joseph's Parish Council (Fundraising Committee), Municipal District Activity Fund, District #2;
- \$20,000 to Harbour Authority Little Harbour, Richmond County, Municipal District Infrastructure Fund, District #9.

Motion carried.

Moved by Councillor McNamara, seconded by Councillor Samson that the Committee of the Whole Report for the month of September 2014 be adopted as presented. Motion carried.

a) Fire Services

Moved by Councillor MacNeil, seconded by Councillor Boucher that Council accept the recommendation of the Fire Services Committee and approve the Mutual Aid and Contingency Agreement by and among the members of the Richmond County Municipal Volunteer Fire Departments. Motion carried.

Moved by Councillor MacNeil, seconded by Councillor McNamara that the monthly report of the Fire Services Committee be adopted with the change in meeting date, noted on the report, from September 14, 2014 to September 15, 2014. Motion carried.

Correspondence:

For Information Purposes:

- a) Department of Municipal Affairs re: Municipal Advisors' Report;
- b) Department of Municipal Affairs re: Building By-Laws;
- c) Town of Port Hawkesbury re: Port Hawkesbury Airport;
- d) Nova Scotia Municipal Finance Corporation re: Nova Scotia Municipal Finance Corporation's Annual Report;
- e) Canadian Cancer Society re: Thank You

- f) Association of Municipal Administrators re: Recognition of completion of the Certificate in Local Government Administration (Tracy Randall, Shannon Mury & Yvonne Boudreau);
- g) Nova Scotia Environment, Policy Division re: Update on new Activities Designation Regulations;
- h) Town of Port Hawkesbury re: Thank You

Action Required

- a) UNSM Info re: Municipal Awareness Week - October 20-26, 2014

The CAO indicated that the week of October 20-26, 2014 is Municipal Awareness week and is a great opportunity to promote the importance of municipal government. He also indicated that staff in the Recreation Department is prepared to work with Councillors, planning events and encouraging them to get involved by choosing a day (or days) during this week to launch public events or activities.

Items Added:

There were no items added to the agenda.

Fifteen Minute Question Period:

There were no questions from the gallery.

“In Camera” Session

Adjournment

Moved by Councillor Boucher, seconded by Councillor MacNeil that the meeting be adjourned. Motion carried.

There being no further business, Warden Sampson adjourned the meeting at 8:00 p.m.

MINUTES RECORDED BY:

CAO/MUNICIPAL CLERK

CHAIRPERSON